

Iowa College Student Aid Commission

Postsecondary Registration Administrator
603 East 12th Street, FL 5th
Des Moines, IA 50319

Statement of Financial Responsibility and Exemption Request Iowa Code Chapter 714

Pursuant to Iowa Code §714 et seq., the undersigned school provides evidence of financial responsibility in order to maintain or conduct in Iowa one or more courses of instruction, including courses of instruction by correspondence; or in order to solicit in Iowa the sale of such course(s).

READ THE INSTRUCTIONS BEFORE STARTING THE STATEMENT

Submit a paper document and a complete duplicate in an electronic pdf file format.

All items must be completed before the application will be considered as received by the Commission. Attach additional pages as needed to provide the requested information. Responses are required to have a minimum of a summary paragraph on this form. Responses that include only statements similar to "please see attached", will be considered incomplete. Other documents or materials may also be attached to support the application. Attachments must be tabbed and clearly marked on both the paper and pdf documents.

This statement is (check one):
 Initial filing (no filing fee.)
 Supplemental filing (no filing fee.)
 Renewal

PART A - IDENTIFICATION

1. This statement is filed on behalf of:

Name or title of school:

Bellevue University

Address(es) of principal office(s):

1000 Galvin Road South, Bellevue, NE 68005-3098

Telephone Number (including country or area code):

402.293.2000

Email address

donna.mcdaniel@bellevue.edu

2. State the name, business address, and business telephone number, and home address of the chief executive officer of the school:

Dr. Mary B. Hawkins, Bellevue University, 1000 Galvin Road South, Bellevue, NE 68005-3098

402.557.7005

Home Address: 414 Greenbriar Ct., Bellevue, NE 68005; 402.292.7687

PART B - DESIGNATION OF IOWA RESIDENT AGENT

3. The designated resident agent in Iowa for the purpose of receiving service in civil actions is (indicate name, address, and telephone number):

Dr. Pamela Imperato, 508 North 4th Street, Missouri Valley, IA 51555

Business Phone: 402.557.7132

PART C - PROGRAMS/TUITION/POLICIES

- 4. Enclose a copy of any catalog, prospectus, brochure or other advertising material intended for distribution in Iowa.
The Catalog, Student Handbook, and program information is attached as Attachment 1, 2, and 3 respectively.
- 5. State the tuition charges, fees and other costs payable to the school by a student. (Attach and tab a copy of a fee schedule produced for distribution to students/applicants.)
Attachment 4 is our Tuition and Fees Schedule for Academic Year 2012-13. The schedule is also in our Catalog and on our website at www.bellevue.edu.
- 6. State the refund policy of the school for return of refundable portions of tuition, fees, or other charges. (Attach and tab a copy of a refund policy statement produced for distribution to students/applicants.)
Attachment 5 has our refund policy on the reverse side of our Tuition and Fees Schedule. The refund Policy is also in our Catalog and on our website at www.bellevue.edu.

PART D - FINANCIAL SECURITY

- 7. Is the school either:
 - 1) a school for cosmetology arts and sciences licensed under *Iowa Code* §157.8; or
 - 2) a barber school licensed under *Iowa Code* §158.7?

Yes. Attached is a copy of the license *and* one of the following:

Security Option 1 - A copy of a continuous corporate security bond in the sum of \$ _____ (fill in amount from *attached worksheet - Form IS-1A*) payable to the state of Iowa conditioned upon the faithful performance of all contracts and agreements with students. (See instructions for sample bond language.)

Security Option 2 - A letter of credit from a bank in the sum of \$ _____ (fill in amount from *attached worksheet - Form IS-1A*) conditioned upon the faithful performance of all contracts and agreements with students.

No. Attach a copy of a continuous corporate security bond payable to the state of Iowa in the sum of \$50,000 conditioned upon the faithful performance of all contracts and agreements with students. (See instructions for sample bond language.) Attachment 6
- 8. Attach a copy of the organization's Certificate of Existence or Certificate of Authority, whichever is applicable. Attachment 7

PART E – SIGNATURE

Applicant Organization's Chief Executive Officer

Dr. Mary B. Hawkins
Name

President
Title


Signature

3-23-12
Date

There is no _____ renewal required for filing this statement. However, the financial security must be kept current, and a school which uses information not on file may be subject to civil or criminal liability.