

How to Create Professional Accounts from the I Have A Plan Iowa® Professional Center

Note: This feature is only available to users who have administrative level access.

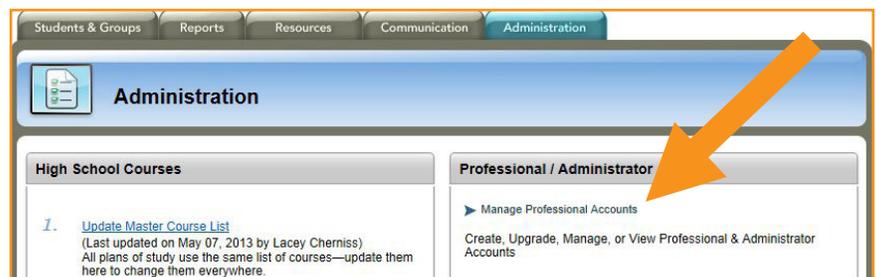
1. Sign into your Professional Center Account at: <https://procenter.ihaveaplaniowa.gov>.



2. Go to the **Administration** tab.



3. Select **Manage Professional Accounts**.



4. Choose between **Professional Account** or **Administrator Account**.



