

How to Create an I Have A Plan Iowa® Account

1. Go to <http://www.ihaveaplaniowa.gov>.

2. Select the *Create an Account* link.

3. Choose your role and select the corresponding *Go* button.

4. Enter the "Create an Account Information" requested on the next screen.

You will need to use the **FIND** button to choose your connection.



5. On the site connection screen, choose your connection and then select *Continue*. You will be brought back to the “Create an Account” screen. Click *Next*.

PK-12 Schools

Use the categories, alphabetic buttons, or keyword search to update the list.

Choose your school or program from the list.

Continue

6. Enter the requested “ACCOUNT INFORMATION”.

- You should use your legal first and last name.

Note: An email address is required. If at all possible, enter an external email address. It will allow you to retrieve your account name or reset your password if you forget them. If you do not have an email address, you may check the box that allows the system to create one for you.

ACCOUNT INFORMATION

First name: [text box]

Middle name: [text box] (Optional)

Last name: [text box]

Year of high school graduation: [dropdown menu]

Your email address can be used to retrieve your account name.

E-mail address*: [text box]

E-mail address (again): [text box]

* Check here if you do not have your own e-mail and would like to use this site's account as your primary e-mail.

7. Create your account name. Your account name must be unique to you. This means that if you have a common name, such as John Smith, another John Smith may already have an I Have A Plan Iowa® account using JohnSmith. In this case you would need to modify your account name to make it unique. Examples: John.Smith, JohnSmith1995, JWillSmith.

ACCOUNT NAME AND PASSWORD

You will need these every time you wish to access or modify any of your information. Please choose something you can easily remember. Your account name can be 5 to 50 characters long and cannot contain any spaces or apostrophes. Your password can be 5 to 12 letters long and cannot contain any spaces. Enter the same password in both Password boxes to make sure you typed it correctly. Use only characters a-z, 0-9, (-), (.), (_). E-mail address is allowed.

Account name: [text box: AccountDemo]

Congratulations, AccountDemo is available.

Password: [text box: •••••]

Password (again): [text box: •••••]

If you forget your password, help is provided on the sign in screen. When you reset your password within sign in help, you will be asked a question. To reset your password, you must submit the correct answer to that question. Examples: "What is your pet's name?," "What is your mother's maiden name?" Please enter below the question you would like to be asked, along with the answer to that question.

Question: [text box: What is my mother's maiden name?]

Answer: [text box]

8. Select your password. Your password must meet the criteria outlined on the screen in order to be accepted by the system.

9. Enter a security question and its answer. You will be asked this question if you ever need to retrieve your account name or password.

Hints for choosing a security question:

*Choose questions and answers that you know well, but that others don't.

*Avoid special characters like commas or quotes that you may not enter the same way later.

*Keep your answers simple. Use “paperboy” instead of “The Des Moines Register paper delivery” for your first job.



10. Complete the "ADDITIONAL INFORMATION" questions.

ADDITIONAL INFORMATION

Other Profile Information

How did you hear about this site? (Optional)

SCHOLARSHIPS, FINANCIAL AID, CAREER AND EDUCATIONAL OPPORTUNITY INFORMATION

Would you like more information about scholarships, financial aid, career and other educational opportunities?

Yes

No

For more information on Iowa College Aid, go to iowacollegeaid.gov.

PRIVACY POLICY AND TERMS OF USE

I have read and agree to the privacy policy and terms of use of this site.

Create Your Account

11. Check the box indicating you have read and agree to the privacy policy and terms of use. Make note of your account name and password and then click *Create Your Account*.

12. Select *Click here to Continue*.

Hint: Your account name is listed on this page. Make a note.

YOU HAVE SUCCESSFULLY CREATED YOUR ACCOUNT

Your account name is **AccountDemo**

Record your account name and password somewhere so you'll have them the next time you want to sign in.

Your new e-mail address is **AccountDemo@ihaveaplaniowa.gov**

This new e-mail address was created for you from your account name so that you can send and receive messages in Your Portfolio. You can share it with others if you want to receive their messages in Your Portfolio.

[Click here to continue](#)

13. You are now signed into I Have A Plan Iowa®.

Remember to keep your account name and password in a safe place to sign in the next time.

i have a plan IOWA

Search: En español cuando disponible

Demo Account | Sign Out | Talk to Us | Need Help?

CAREER PLANNING | HIGH SCHOOL PLANNING | COLLEGE PLANNING | FINANCIAL AID PLANNING | YOUR PORTFOLIO

High School Student
Explore careers, plan your high school education, plan for college, and search for financial aid.

start your plan now!
IOWA guideways

- 9th Graders — Start your guideway here
- 10th Graders — Start your guideway here
- 11th Graders — Start your guideway here
- 12th Graders — Start your guideway here

- ACT/SAT Test Prep
- Career Assessments
- Career Finder
- Colleges and Universities
- Scholarship Search

Learn More About What's Here

Four steps to college: **KnowHow2GO**

YOUR PORTFOLIO

- Career Planning
- High School Planning
- College Planning
- Your Profile
- Your Journal
- Your Planning Milestones

[Full Portfolio](#)

IOWA FINANCIAL AID APPLICATION
Check eligibility for financial aid, apply online and manage applications.

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Financial Aid Application

IOWA FINANCIAL LITERACY PROGRAM
Learn the skills to successful money management, expand your career path and get ahead of the game. Get certified today!

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