

**Iowa College Student Aid Commission**  
**January 20, 2012**



# IOWA COLLEGE STUDENT AID COMMISSION

## Guiding Statements

### Our Mission

We advocate for, and provide a continuum of services to support, Iowa students and families as they explore and finance educational opportunities beyond high school.

### Our Motto

Your Financial Aid Connection.

### Our Vision

All Iowans can achieve an education beyond high school.

### Our Guiding Principles

***We believe in the value of education and our commitment is to:***

- Put students first.
- Uphold the public trust.
- Develop and empower a motivated, compassionate, and professional team.
- Create and nurture internal and external partnerships that benefit our customers.
- Provide services to our customers that exceed expectations and address their changing needs.
- Respect and honor the dignity of each other and all those we serve.

IOWA COLLEGE STUDENT AID COMMISSION

A G E N D A

January 20, 2012

10:00 A.M.

Iowa College Student Aid Commission – Conference Room

- \* 1. Minutes of Meeting.....Tab A
  - November 18, 2011
  - December 13, 2011
  
- 2. Executive Director’s Report .....Tab B ..... Misjak
  
- \* 3. Committee Reports .....Tab C
  - Legislative Committee .....Commissioner Adams
    - Internship Proposal
    - Proposed Legislation Discussion
  
- \*4. Administrative Rules.....Tab D ..... Leeper
  
- \*5. Postsecondary Registration.....Tab E..... Small
  - Jones International University
  - Clarkson College
  - University of Southern California
  - Postsecondary Registration Discussion
  
- 6. Staff Reports.....Tab F
  - FY 11 Expenditure Summary ..... Krueger
  - Strategic Plan ..... Girardi
  
- 7. Adjournment

\* *Indicates Action Item*

UPCOMING MEETING DATES:

March 16, 2012

May 18, 2012

**IOWA COLLEGE STUDENT AID COMMISSION**

**MINUTES OF MEETING**

**November 18, 2011**

**10:00 a.m.**

**Iowa College Student Aid Commission**

**603 East 12<sup>th</sup> Street, 5<sup>th</sup> Floor, Des Moines, Iowa 50319**

**Conference Room**

**Members Present:**

Janet Adams	Rob Denson
Crystal Ford	Randy Feenstra
Ron Jorgensen	Fred Moore
Herman Quirnbach	Doug Shull
Kelli Todd	Roger Utman
Karolyn Wells	Cindy Winckler

**Members Absent:**

Bob Donley	Terrence Martin
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**Staff Present:**

Todd Brown	John Gilman
Deb Krueger	Julie Leeper
Karen Misjak	Carolyn Small
Ashley Wendt	

**Attorney General Present:**

David Van Compernelle

**Guests Present:**

George Applebee	Ashford University
Dave Epley	House Democratic Caucus
Mitchell Gilbert	Education Management on behalf of South University
Courtney Glenn	Grand Canyon University
Stacey Johnston	Western Governor's University
Lucas Kavlie	South University
Lois Liytem	Capri College
Robin Madison	Legislative Services Agency
Jeremy Neads	Grand Canyon University
John Parker	Iowa Student Loan
Freda Reed	Education Management on behalf of South University
Dan Richins	Ashford University
Susan Robertson	Bridgepoint Education
Jack Siemsen	Nebraska Wesleyan University
Sean Spear	Western Governor's University
Elizabeth Tice	Ashford University
Steven Yoho	South University

## **Call to Order**

The Iowa College Student Aid Commission met for a regularly scheduled meeting on November 18, 2011. Commission Chair Adams called the meeting to order at 10:00 a.m. with a quorum present.

## **Minutes of Meeting**

Motion: Commissioner Shull moved to approve the September 16, 2011 Meeting Minutes as written. Commissioner Utman seconded the motion which passed unanimously.

Motion: Commissioner Ford moved to approve the October 20, 2011 Meeting Minutes as written. Commissioner Utman seconded the motion which passed unanimously.

## **Executive Director's Report**

Ms. Misjak said staff will be presenting an update on the Commission's Strategic Plan during the January board meeting.

The GEAR UP Iowa Success Center is up and running. Mr. Gilman said there are thirty-two students currently enrolled in the center and twenty-six of them are actively participating and utilizing the Success Center. This center creates an environment outside the school setting for students to work on credit recovery. The center will be expanding to a store front space on the first floor by January 4<sup>th</sup>, 2012 and will be able to seat thirty students.

Janet Adams introduced Karolyn Wells as a new Commissioner. Karolyn is replacing Shazia Manus and is representing the lending community. She is the CEO of EdCo Community Credit Union.

## **Administrative Rules**

Motion: Commissioner Shull moved to allow staff to propose changes to the Commission's Iowa Administrative Rule Chapter 14, "Iowa Osteopathic Physician Recruitment Program". Commissioner Utman seconded the motion which passed unanimously.

## **External Collection Management Contract Extension**

Ms. Misjak said the Diversified Collection Services (DCS) contract that manages our defaulted portfolio is up for an extension. DCS has been managing our portfolio since January 2008 and staff has been very pleased with the service from this contract. Currently the Commission is ranked 4<sup>th</sup> out of 32 in collection efforts and staff would like to continue with this contract.

Representative Jorgensen asked how the Commission compares to others that use DCS. Ms. Misjak said the Commission is the highest ranked that contract with them.

Motion: Commissioner Utman moved to authorize staff to exercise the option to extend the External Collections Management contract with Diversified Collection Services, Inc. Commissioner Ford seconded the motion which passed unanimously.

## **Postsecondary Registration- Ashford University**

Ms. Small said Ashford University is registering with the State of Iowa because it allows them to comply with federal rules that require a school participating in the federal student aid programs to be authorized to operate in the state in which it is located and that the university's registration request is voluntary, not required by Iowa Code. When Bridgepoint Education purchased Franciscan University the Iowa Legislature enacted a law that permitted Ashford University access to funds from the Iowa Grant Program and that action created an exemption from registration for Ashford University, as long as it meets the institutional eligibility conditions for the Iowa Grant Program. Representative Winckler asked how this registration will affect the Iowa Grant Program. Ms. Small explained that new state law effective July 1, 2011, does not permit a school that is required to register in Iowa to access state aid programs. However, since Ashford University is not required to register under Iowa Code but is doing so voluntarily, the university will remain eligible for the Iowa Grant Program as long as they maintain institutional eligibility (i.e., their HLC Accreditation). Ashford University is working toward accreditation by the Western Association of Schools and Colleges. When the university's HLC Accreditation expires, Ashford University will no longer meet the institutional eligibility conditions for the Iowa Grant Program and their eligibility for funds from that program will end. Ashford University is aware of this fact.

Commissioner Denson asked about the status of their federal investigation. Ms. Small said that they were audited by the Federal Department of Education's Office of the Inspector General, who issued a public report of findings including six violations of federal and student aid regulations. The Office of the Inspector General recommended that Ashford University's participation in the federal student aid programs be limited, suspended or terminated. Iowa has an Administrative Rule that prohibits registration of a school that has been subject to a limitation, suspension, or termination order by the Federal Department of Education. However, the Inspector General's Office is not the party responsible for levying sanctions. Sanctions are levied by the Federal Department of Education's Office of Federal Student Aid who has not yet ruled on this matter. Commissioner Denson asked if the Commission could give Ashford University a conditional approval until those findings are rendered. Mr. VanCompernelle said there are options, one of which would require Ashford University to come back to revisit the issue. Commissioner Denson asked if the Commission has an obligation as a Commission to investigate and decide on our own if this is true and if we could continue this approval until there is a ruling from the Inspector General. Ms. Small explained that resources are limited to do such work, that most complaints have been related to federal student aid management and that she requested Ashford University submit their financial aid policies for review and revision as needed during the registration application review process. Ms. Small stated that the Federal Department of Education has no timeline for a final ruling of sanctions and that there is no guarantee the ruling will be to limit, suspend, or terminate the university's eligibility to participate in the federal student aid programs. Ms. Small said the only defensible option at this time is to recommend approval because the university meets all of the registration criteria.

Senator Quirnbach asked if there is any language in the Code that states schools that register must comply with federal requirements. Ms. Small responded by saying that there is no provision that addresses federal student aid compliance, other than the Administrative Rule prohibiting the Commission from registering a school that has been subject to a limitation, suspension, or termination order by the Federal Department of Education. Senator Quirnbach would like to see specific language in the Code, but if Ashford University has not been sanctioned by the federal government he doesn't see a basis for turning them down. He would like to know if it is an option to approve the registration with language stating that it would be revoked if they are sanctioned.

Commissioner Moore said the Commission recognizes that there are adverse allegations against Ashford but that there is not a reason not to approve the postsecondary registration at this time, but that the registration can be revoked.

Commissioner Winckler asked if the Commission's action on Ashford University's registration would have any impact on the Federal Department of Education's ruling concerning sanctions against Ashford University. Ms. Small said that it was her belief that the Federal Department of Education is working independently on their investigation and that this registration request should have no impact on that decision. However, if the Commission acted to deny Ashford's registration in Iowa, it is possible that the Federal Department of Education would move to terminate the university's ability to continue participating in the federal student aid programs.

Senator Quirnbach would like the Commission be able to readdress this registration should the federal government make the school ineligible.

Motion: Commissioner Shull moved to approve Ashford University's voluntary application for postsecondary registration in Iowa. Commissioner Utman seconded the motion. Motion was withdrawn.

Motion: Commissioner Denson moved that Commission recognizes that there are allegations against Ashford University by the Federal Department of Education. At this time, Ashford University meets all requirements for postsecondary registration in the state of Iowa, therefore the Commission approves the University's registration in Iowa. Should the Federal Department of Education rule to limit, suspend, or terminate Ashford University's participation in the Federal Student Aid Programs, the Commission will immediately reconsider the University's registration for possible revocation under Administrative Rule. Commissioner Moore seconded the motion which passed unanimously.

### **Postsecondary Registration- South University**

Motion: Commissioner Utman moved to approve South University's application for postsecondary registration in Iowa. Commissioner Shull seconded the motion which passed unanimously.

### **Postsecondary Registration- Western Governors University**

Motion: Commissioner Utman moved to approve the application for postsecondary registration in Iowa for Western Governors University to include their Practitioner Preparation Programs with a waiver of the full-time, Iowa-resident faculty member or program coordinator requirement of administrative rule. Commissioner Ford seconded the motion which passed unanimously.

### **Postsecondary Registration- Nebraska Wesleyan University**

Ms. Small said Nebraska Wesleyan University requests that Commissioners give Ms. Small the authority to approve the final registration once the University is able to secure approval through the Higher Learning Commission and meet all of the provisional registration requirements. Senator Quirnbach said this decision should come back to the Commission when all of the provisions are met although staff could do so in a special conference call meeting. Commissioners agreed with Senator Quirnbach and Nebraska Wesleyan University will be brought before the Commission for decision once all requirements of the Provisional Registration are met.

Motion: Commissioner Utman moved to approve Nebraska Wesleyan University for a provisional registration period of 18 months in order to permit the University to secure approval through the Higher Learning Commission to establish a site in Iowa. Commissioner Shull seconded the motion which passed unanimously.

### **Postsecondary Registration- Grand Canyon University**

Motion: Commissioner Shull moved to approve Grand Canyon University's application for an amendment to its Iowa registration to add its practitioner preparation programs. Commissioner Ford seconded the motion which passed unanimously.

### **Postsecondary Registration Discussion**

Ms. Small said staff is requesting that the Commission authorize her to approve all registration exemption claims under Iowa Code Chapter 261 B.11. With federal regulatory changes, staff has been contacted by over 450 out-of-state colleges and universities requesting guidance on Iowa's registration requirements.

Representative Winckler asked if it would be appropriate for the Commission to create a new committee so this information may be passed through, so when it comes to the board it will be supported by Ms. Small and the committee. Commissioner Moore questioned as to whether or not it would be an appropriate use of Commissioner time and how effective it would be.

Mr. Van Compernelle recommended that no action be taken today so that more clarification can be made. He believes that these schools are still required to register and that the Commission needs to find a way to get the registrations done.

Senator Quirnbach asked what the authority was for online offerings and suggests revisiting the statute, saying if the Commission does not have an effective way to track them then we need to make changes. Ms. Small said that the Commission has proposed Code changes and said that the Commission could wait to take action and see if the agency bill goes through during the legislative session. Mr. VanCompernelle said a statutory change or increased staffing would be welcomed. No action was taken.

Representative Winckler said the responsibilities to meet the Iowa Code requirements that are performed by the Commission have been underfunded by the state. The Commission as a state agency is given directives from the Governor's office for a status quo budget, however the

Commissioners could act independently and advocate for additional funding or staffing and even Code changes. Representative Winckler continued that even though you advocate for a solution it does not mean that it passes through the legislators. Representative Winckler said that all Commissioners need to take the responsibility to assist in the passing of this legislation. Commissioner Moore said this same issue is happening in every state, and that there has to be other states that are moving in this direction which may help support the case.

### **Legislative Committee Report**

Ms. Leeper said the Commission's recommended changes to the Code for postsecondary registration have been approved by the Governor's office. Similar recommended changes had to go through the Appropriation Committee last year and did not make it out of Committee largely due to administrative funding which was addressed in the language. The current language does not include administrative funding which may assist in getting the language passed during the 2012 Legislative session. This bill has been submitted to the Legislative Services Agency for drafting.

The proposed language includes a requirement that registration of postsecondary schools occur every two years rather than every four years. The Governor's office requested the change to a two-year cycle be accompanied by an Administrative Rule change lowering the registration fee from \$4,000 to \$2,000. Ms. Leeper said staff has informed the Governor's office that it is difficult to administer the program with only one person handling it and asked if it was acceptable to move current staff into a position to help with the postsecondary registration process. The Governor's office agreed that the Commission may reassign staff to administer postsecondary registration. Senator Quirnbach asked if a two-year review would be as thorough as a four-year review, and if moving to a two-year registration would double the work associated with administration while allowing the schools to continue to pay the same amount of money. He noted this is a separate issue from the allocation of revenues from the registration to the general fund rather than to the Commission. Senator Quirnbach said fees charged to postsecondary institutions for registration should cover the associated cost to the state.

Commissioners requested that, during the upcoming legislative session, Ms. Leeper follow actions of the U.S. Department of Education with respect to not-for-profit institutions and state funding; monitor the budget, and stay up to date with issues regarding the Iowa Department of Education. Ms. Leeper told Commissioners to contact her with any questions during the legislative session.

Ms. Leeper said Commission staff will be presenting the Commission's budget to the Governor during an open meeting on December 16, 2011. A briefing has been prepared reporting a status quo budget and including supporting documentation on students served and their award amounts. Commissioner Moore said he understands that the Governor's office has asked for a no-growth budget and that staff must follow this directive. However, he feels the Commission should support increases in program funding. Commissioner Moore reiterated that he does not support a no-growth budget. Senator Quirnbach said that Commissioners are free to make an independent judgment on the budget recommendation and to take their own position on budget issues.

Commissioner Moore said the Commission needs to provide research that shows the increased need for funding of postsecondary education and that state financial aid is underfunded. Commissioner Moore said the Commission should advocate strongly for students.

Senator Quirnbach suggested that the agency needs additional staff to meet its increased responsibilities and the state should find a way to increase need-based assistance for Iowa students. Senator Quirnbach suggested that, during its meeting in January, the Commission could pass a resolution advising the Legislature that Commissioners do not agree with a no-growth budget. Commissioner Moore said it would be beneficial to have Commissioners present during the budget meeting with the Governor and shared that a study by the Department of Economic Development shows abundant support for the requirements of two- and four-year degrees and indicates that the State of Iowa is not prepared to meet this challenge. Iowa trails all states in the percentage of citizens with college degrees. Representative Jorgensen noted that the Commission may need additional staff to handle programs, and, while the Governor's recommendation is that no new staff be hired, the Commission may reallocate current staff. Ms. Leeper said the Commission currently pays for a lot of the staff out of the operating fund. Because there is no additional funding from the state, any new staff would have to be paid for out of the operating fund. Representative Winckler noted that if the Commission didn't have the operating fund, the state would have to find a way to fund the Commission for administration of state requirements.

Chair Adams said the Legislative Committee will meet by telephone prior to the Governor's budget meeting to prepare a message concerning the needs of the students and Commission. This information will be sent to all Commissioners for review prior to the budget meeting. Commissioner Moore stated that Commissioners should be prepared to answer the question of why the operating fund is not being used to fund students. Senator Quirnbach requested that staff distribute what the operating funds can and cannot be used for to all Commissioners. Representative Winckler said the employees of the state are required to follow the Governor's recommendation, and that Commissioners can attend the budget meeting to advocate for the needs of Iowa's students and the Commission. Commissioner Moore requests that the Commission Chair be the person that represents the Commission, if it becomes necessary to speak formally against the recommendations of the Governor.

Motion: Commissioner Utman moved to approve the Legislative Committee Report. Commissioner Ford seconded the motion which passed unanimously.

### **Staff Reports**

Ms. Krueger presented the FY 2012 Revenue and Expenditure Summary.

Mr. Brown presented a report on NASSGAP survey.

Commission adjourned at 12:16 p.m.

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JANET ADAMS, CHAIR

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CRYSTAL FORD, VICE CHAIR

**IOWA COLLEGE STUDENT AID COMMISSION**

**MINUTES OF MEETING**

**December 13, 2011**

**11:00 a.m.**

**Iowa College Student Aid Commission  
Via Telephone Conference Call**

**Members Present:**

Janet Adams	Rob Denson
Bob Donley	Crystal Ford
Fred Moore	Herman Quirnbach
Doug Shull	Kelli Todd
Roger Utman	Karolyn Wells

**Members Absent:**

Randy Feenstra	Ron Jorgensen
Terrence Martin	Cindy Winckler

**Staff Present:**

Julie Leeper	Karen Misjak
Ashley Wendt	

**Guests Present:**

Marsha Boender	Iowa Student Loan
John Parker	Iowa Student Loan

### **Call to Order**

The Iowa College Student Aid Commission met via a telephone conference call for a special meeting on December 13, 2011. Commission Chair Adams called the meeting to order at 11:00 a.m. with a quorum present.

### **Legislative Committee Report**

The Legislative Committee presented a budget proposal requesting a funding increase for several of the grant and scholarship programs. A public budget hearing is scheduled for December 16, 2011 for the Commission to present the budget proposal to the Governor and his staff. The staff will present a status quo budget during the hearing and Commissioners will present a separate budget that recommends an increase of 10% for several programs and moves the Iowa Grant appropriation to the All Iowa Opportunity Scholarship. Several Commissioners indicated that they will attend the budget hearing on December 16, 2011.

Motion: Commissioner Moore moved to approve the proposed budget with Commission Chair Adams presenting the Commissioner's budget during the December 16, 2011 budget hearing. Commissioner Donley seconded the motion which passed unanimously.

Commission adjourned at 12:16 p.m.

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JANET ADAMS, CHAIR

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CRYSTAL FORD, VICE CHAIR

IOWA COLLEGE STUDENT AID COMMISSION

	<u>FY2012</u>	<u>FY2013</u>	<u>FY2013</u>	<u>FY2013</u>
	<u>Appropriation</u>	<u>Agency Request</u>	<u>Commission Recommendation</u>	<u>% Increase from FY2012 to Commission Recommendation</u>
<b>State Program</b>				
All Iowa Opportunity Foster Care Grant Program	\$ 554,057	\$ 554,057	\$ 554,057	0%
All Iowa Opportunity Scholarship Program	2,240,854	2,240,854	3,032,031	26% *
State of Iowa Scholars	-	-	-	0%
Barber and Cosmetology Arts and Sciences Tuition Grant Program	36,938	36,938	36,938	0%
Chiropractic Loan Forgiveness Program	-	-	-	0%
Iowa College Work-Study Program	-	-	1,000,000	100%
Iowa Grant Program	791,177	791,177	-	-100% *
Iowa National Guard Educational Assistance Program	3,186,233	3,186,233	3,525,000	10%
Iowa Teacher Shortage Loan Forgiveness Program	392,452	392,452	392,452	0%
Iowa Tuition Grant Program -- For-Profit Institutions	4,000,000	4,000,000	4,450,000	10%
Iowa Tuition Grant Program -- Not-for-Profit Institutions	43,513,448	43,513,448	48,513,448	10%
Iowa Vocational-Technical Tuition Grant Program	2,250,185	2,250,185	2,500,185	10%
Des Moines University Recruitment Program	325,973	325,973	325,973	0%
Registered Nurse and Nurse Education Loan Forgiveness Program	80,852	80,852	80,852	0%
Administration	232,943	232,943	475,000	51%
Total Iowa College Student Aid Commission State Funding	\$ 57,605,112	\$ 57,605,112	\$ 64,885,936	11%

\*The Iowa Grant Program has decreased in funding over the past several years. Because of the makeup of the program, Commissioners recommend reallocating the funding from the Iowa Grant Program to the All Iowa Opportunity Scholarship Program.

## **IOWA COLLEGE STUDENT AID COMMISSION**

### **Executive Director's Report January 2012**

#### **Financial Aid Application**

The Free Application for Federal Student Aid (FAFSA) and the Iowa Financial Aid Application for the 2012-13 academic year were made available online on January 1, 2012. The FAFSA is a standardized federal form used to determine eligibility for federal, state, and in some cases, institutional financial aid. On the state level, the FAFSA serves as the primary application for state scholarships and grants, and the Iowa Financial Aid Application serves as the supplemental application used to determine eligibility for programs for which eligibility isn't solely based on financial need.

Upon completion of the FAFSA, all Iowa resident applicants have the option to link to the Iowa Financial Aid Application directly from their FAFSA confirmation page. This streamlines the federal and state financial aid application process for Iowa applicants and solidifies access to the Iowa application for individuals who may not be informed of its availability.

In the first nine days of the 2012-13 Iowa Financial Aid Application cycle, a total of 2,353 applicants accessed the Eligibility Wizard (1,464 directly from the FAFSA). A total of 944 individuals completed applications through the Iowa Financial Aid Application. The first application of the New Year was submitted at 12:09 a.m. on 1/1/2012. Over the course of the first nine days of the application cycle, 382 individuals applied for the Iowa Teacher Shortage Loan Forgiveness Program, followed by 304 applicants for the All Iowa Opportunity Scholarship.

#### **GEAR UP IOWA**

As the 2011-2012 academic year began in GEAR UP Iowa high schools across the state, staff unveiled an initiative challenging teams of GEAR UP Iowa cohort members (currently sophomores) in each GEAR UP Iowa high school to participate in a focused community service initiative. Each cohort team participating in the initiative was presented with the problem that Iowa residents graduating from four-year colleges and universities in 2010 did so with the nation's third highest amount of debt. Teams were then challenged to find solutions to this problem and inform their local community of those solutions (beginning with students and parents at their high school). As incentive to participate in the challenge, GEAR UP Iowa will provide the team whose community outreach effort is judged most successful with an opportunity to present their solution at the National GEAR UP Conference next July in Washington, D.C. To date, teams of GEAR UP Iowa cohort students at Columbus Community High School in Columbus Junction and at West High School in Davenport have accepted the challenge.

Columbus Community High School has taken a unique approach to this community service initiative as the school and community have embraced the project. Wendy

Watson's tenth grade English classes have chosen to make this challenge a class project, with each student participating in a group and completing research. Their goal is to gather information about financing options including scholarships, grants and students loans, and learn to make the right decisions in high school to make the process easier once they are in college. As part of their grade, students will present their plan to reduce college debt to Ms. Watson and their classmates. Following presentations to their teacher and classmates, a team of 12 students was selected and given a chance to re-group, continue research, and refine their presentation before delivery to their classmates, parents, families, and the community in late January.

In preparation for the main event at the end of January the team of 12 students has gathered groups of community members as a practice audience. Many parents are employed at the local Tyson plant, and the team is considering taking their presentation to Tyson as well. GEAR UP Iowa staff has provided support to the school and students in this endeavor in the form of personal experiences regarding scholarships, grants, student loans and the options for financing higher education, as well general information published by the Iowa College Student Aid Commission.

Commissioners and the public are invited to Columbus Community High School at 6:30 p.m. on January 25, 2012 or to Davenport West High School at 1:00 p.m. on February 6, 2012 when teams of GEAR UP Iowa cohort members are scheduled to share their projects with the community.

## **Annual Report**

Iowa College Aid has released its annual report for FY 2011. The report, required of all State of Iowa agencies, discloses the activities of the agency from July 1, 2010 through June 30, 2011. Highlights of this year's report include:

- In its first year, nearly 33,000 applicants used the Iowa Financial Aid Application to determine their eligibility for state-funded financial aid programs.
- Nearly 26,000 Iowans received a total of over \$58 million in scholarship, grant and loan forgiveness opportunities.
- 201,061 Iowa residents filed the Free Application for Federal Student Aid (FAFSA), a five percent increase over the previous year and a 38 percent increase from the number of filers in 2006-2007.
- Iowans logged into I Have A Plan Iowa™, Iowa's state-designated career information system, 964,748 times during FY 2011, a 27.8 percent increase over FY 2010.
- GEAR UP Iowa allocated approximately \$647,000 directly to GEAR UP Iowa high schools to support programs which improve academic performance, increase academic aspirations and promote a college-going culture in Iowa.
- Over 245,000 printed publications regarding college access, college planning, financial aid, financial literacy and default prevention were sent to Iowa College Aid customers in FY 2011.
- Iowa College Aid recouped over \$67 million in defaulted student loans on behalf of taxpayers.

The full report is available on the Iowa College Aid website at <https://apps.iowacollegeaid.gov/marketing/docs/FY2011annualreport.pdf>

# IOWA COLLEGE STUDENT AID COMMISSION

## Legislative Committee Report January 2012

### ***Recommended Actions:***

***Approve that the administration of a prospective Iowa Internship Program Clearinghouse is an appropriate duty of the Commission in the event that Iowa law should create and fully fund a clearinghouse through state appropriations.***

***Direct Commissioner Todd to coordinate with staff and other members of the Commission as necessary to assess the statewide need for an internship program clearinghouse and develop recommendations related to its scope.***

### **Background**

At the request of Commissioner Todd, Iowa College Aid staff have assessed the cost of administering a prospective Iowa Internship Program Clearinghouse and identified factors to be considered in assessing the need for such a program. Based on the tentative assumptions noted below, staff report that the program would cost \$244,300 annually to administer.

### **Tentative Assumptions**

1. The purpose of the Iowa Internship Program Clearinghouse would be to help connect high school, undergraduate, and graduate students to internship opportunities in Iowa.
2. The program would emphasize internship opportunities and industries located in Iowa.
3. An internship is a short-term, supervised work experience usually related to a student's major field or interest, for which the student earns academic credit. The work can be full- or part-time, on- or off-campus, paid or unpaid.
4. The purpose of an internship is to provide a meaningful learning experience for the student, to introduce and train the student for a particular job or provide experience in a particular career field.
5. Specific Iowa College Aid staff responsibilities for administering the program would include the following:
  - a. Develop policies and procedures for the administration of the Iowa Internship Program Clearinghouse with due consideration of issues of liability.

- b. Publicize and promote the Iowa Internship Program Clearinghouse to businesses, not-for-profit organizations, and public entities through newsletters, electronic mailings, and personal contacts through networking and community relationship building.
  - c. Publish and maintain an online Iowa Internship Program Clearinghouse.
  - d. Collect and review for completeness a brief description of each proposed internship opportunity to be published in the Iowa Internship Program Clearinghouse. Each proposal would describe the purpose of the proposed internship, the meaningful learning experiences it offers for the student, its relevance to a particular career field, and level of education required of student for the internship (i.e. high school, undergraduate, and/or graduate level).
  - e. Publicize and promote the Iowa Internship Program Clearinghouse to high schools and institutions of higher education in the state through newsletters, electronic mailings, and personal contacts.
6. Other responsibilities related to particular internship opportunities shall remain with the student-intern, the school or institution, and prospective employer. These responsibilities include determining terms of an internship agreement, determining the academic credit-worthiness of the internship, and other important aspects of an internship.
  7. The prospective Iowa Internship Program Clearinghouse would be distinct from existing state programs which promote particular internship opportunities.
  8. The prospective Iowa Internship Program Clearinghouse would be distinct from other existing proprietary efforts to publish and publicize internship opportunities.

**Estimate of Annual Costs**

Costs of administering the prospective Iowa Internship Program Clearinghouse are based on the following estimates, which include salary and benefit costs for staff; transportation costs; and costs for office equipment and supplies:

• Training Specialists (2 FTE)	\$124,000
• Information Technology Specialist (1 FTE)	\$72,000
• Administrative Assistant (0.5 FTE)	\$35,000
• Transportation (including 2 state vehicles)	\$10,800
• <u>Equipment and supplies</u>	<u>\$2,500</u>
TOTAL	\$244,300

The cost estimate may vary based on usage of the Iowa Internship Program Clearinghouse or as a result of any changes to the assumptions outlined above.

**IOWA COLLEGE STUDENT AID COMMISSION**

**Administrative Rules  
January 2012**

***RECOMMENDED ACTION:***

***Move to adopt and file amendments to Administrative Rules Chapter 14 – Health Care Professional Recruitment Program.***

During its November 18, 2011 Commission meeting, the Commission proposed changes to Administrative Rules Chapter 14. The changes rescind the current version of Chapter 14 “Osteopathic Physician Recruitment Program”, and adopt a new chapter entitled “Health Care Professional Recruitment Program” in its place. The new program was implemented by the Iowa General Assembly in 2011.

COLLEGE STUDENT AID COMMISSION[283]

Adopted and Filed

Pursuant to the authority of Iowa Code sections 261.3 and 261.19(5), the College Student Aid Commission hereby rescinds Chapter 14, "Osteopathic Physician Recruitment Program," and adopts new Chapter 14, "Health Care Professional Recruitment Program," Iowa Administrative Code.

The rules in Chapter 14 describe the administration of the Iowa Osteopathic Physician Recruitment Program. This amendment rescinds the current rules and adopts, in their place, rules to implement the new Health Care Professional Recruitment Program enacted by the Iowa General Assembly in 2011 Iowa Acts, House File 645, section 12, which replaces the current program.

Notice of Intended Action was published in the December 14, 2011, Iowa Administrative Bulletin as ARC 9920B. The adopted amendment is identical to that published under Notice.

These rules were approved during the January 20, 2012, meeting of the Iowa College Student Aid Commission.

These rules will become effective on March 28, 2012.

These rules are intended to implement Iowa Code section 261.19 as amended by 2011 Iowa Acts, House File 645, section 12.

The following rules are adopted.

Rescind 283—Chapter 14 and adopt the following new chapter in lieu thereof:

CHAPTER 14

HEALTH CARE PROFESSIONAL RECRUITMENT PROGRAM

PREAMBLE

The health care professional recruitment program is established to be administered by the college student aid commission for Des Moines University. The program shall consist of a loan repayment program for health care professionals who are graduates of Des Moines University. The college student aid commission shall regularly adjust the health care professional service requirement under each aspect of the program to provide, to the extent possible, an equal financial benefit.

**283—14.1(261) Definitions.**

"*Eligible rural community*" means a medically underserved rural Iowa community which agrees to match state funds on at least a dollar-for-dollar basis for the loan repayment of a health care professional who practices in the community.

"*Health care professional*" means an individual who holds a practitioner's license issued by an agency or board under the Iowa department of public health and is employed as a physician, physician assistant, podiatrist, or physical therapist.

**283—14.2(261) Health care professional loan repayment program.**

**14.2(1) Recruitment.** The university shall recruit and place health care professionals in eligible rural communities that agree to provide matching funds for the health care professional loan repayment program.

**14.2(2) Health care professional service requirement.** The health care professional service requirement for the health care professional loan repayment program is four years. The health care professional must annually verify, in a format acceptable to the commission, that the health care professional practiced in an eligible rural community for 12 consecutive months for each year of required service. An award will be prorated based on the months of service provided in a state fiscal year if less than 12 months.

**14.2(3) Award.** The health care professional may receive up to \$50,000 in state-funded repayment benefits when a community agrees to fund matching benefits of an equal or greater amount.

**14.2(4) Eligible loans.** Eligible loans include subsidized and unsubsidized Stafford loans, Grad PLUS

loans and consolidated loans. Only the outstanding portion of a Federal Consolidation Loan that was used to repay an eligible subsidized or unsubsidized Federal Stafford Loan, an eligible Direct Subsidized Loan, an eligible Direct Unsubsidized Loan, or an eligible Grad PLUS Loan qualifies for loan repayment.

**14.2(5) Disbursement.** The commission shall disburse the loan payment to the health care professional's loan holder in return for completion of the service requirements in an eligible rural community.

**14.2(6) Restrictions.** A health care professional who is in default on a Stafford loan, SLS loan, Grad PLUS loan, or a Perkins/National Direct/National Defense student loan or who owes a repayment on any Title IV grant assistance or state award shall be ineligible for repayment benefits. Eligibility for state aid may be reinstated upon payment in full of the delinquent obligation or by commission ruling on the basis of adequate extenuating evidence presented in appeal under the procedures set forth in 283—Chapter 5, Iowa Administrative Code.

**14.2(7) Repayment.**

*a.* If loan repayment funds are applied prior to the health care professional's completion of the service requirement and the health care professional fails to complete the service requirement, repayment shall begin 30 days following termination of practice in an eligible rural community.

*b.* The commission shall prorate the award balance based on the months of service provided.

*c.* The health care professional shall repay the prorated balance of the loan repayment benefits and accrued interest at 12 percent per annum. Interest shall accrue on the unpaid principal balance of each loan from the effective date of the loan repayment agreement until the loan is paid in full.

*d.* The prorated balance owed by the health care professional must be paid in full within three years from the date the service ends.

### **283—14.3(261) Osteopathic forgivable loan.**

**14.3(1) Physician service requirement.** The physician service requirement for the osteopathic forgivable loan program is one year for borrowers who received up to two annual loans and two years for borrowers who received three or more annual loans.

**14.3(2) Promissory note.** Loans disbursed are subject to the terms and conditions specified in the promissory note. The college student aid commission shall honor master promissory notes signed while a borrower is attending the university and shall enforce the loans according to the terms and conditions provided in the master promissory note.

These rules are intended to implement Iowa Code section 261.19 as amended by 2011 Iowa Acts, House File 645, section 12.

## IOWA COLLEGE STUDENT AID COMMISSION

### Jones International University Application for Postsecondary Registration in Iowa January 2012

#### **RECOMMENDED ACTION:**

***Deny Jones International University's application for postsecondary registration in Iowa. Permit the University to "teach out" 27 Iowans who are currently enrolled in JIU online programs. Permit JIU's Iowa-based faculty member to fulfill contract commitments that end on April 6, 2012. JIU must cease operational activity in Iowa on and after April 7, 2012.***

#### **Rationale**

Iowa Administrative Code (administrative rules) Chapter 283 Section 21.2(261B), subsection 4 states, "The college student aid commission shall approve applicant schools that...**are free of sanctions from the schools' accrediting agencies.** . . ."

Jones International University (JIU), located in Centennial, Colorado and offering exclusively online programs, is accredited by the Higher Learning Commission (HLC); however, it is on Notice. The HLC's Public Disclosure Notice on Jones International University effective June 23, 2011, and published on the HLC web site states, "*Notice is a Commission sanction* indicating that an institution is pursuing a course of action that, if continued, could lead it to be out of compliance with one or more Criteria for Accreditation." Staff verbally confirmed that "Notice" is a Commission sanction with Karen Solinski, Vice-President for Legal and Governmental Affairs, HLC. A copy of the HLC's Public Disclosure Notice, which includes the HLC Board findings related to the institution's compliance is included as an attachment to this recommendation.

Staff suspended its review of JIU's registration application upon discovery of the University's status with the HLC. However, staff did note that JIU's military deployment policy and tuition refund policy do appear compliant with the requirements of Iowa Code.

#### **Plan for Cessation of Operations in Iowa**

##### *Student Enrollments*

Effective on and after January 20, 2012, JIU must cease enrolling Iowans in its distance education programs for the first time, or as re-enrollments after a period of withdrawal.

JIU has 27 Iowans currently enrolled in its distance education programs. Administrative rules require a registration applicant's CEO to provide a signed statement "agreeing to provide alternatives for students to complete their programs at the same or other institutions if the applicant school closes the program before students have completed their courses of study." Such a statement was provided by JIU's CEO Lynn W. Payne as part of the University's registration application. In the spirit of this administrative rule and to avoid adverse impact of this registration decision on currently enrolled Iowa-based students, staff recommend that the Commission permit JIU to "teach out" the 27 Iowans who are currently enrolled in JIU online programs until the Iowa students, as applicable, graduate, withdraw from the University, or are

terminated by the University due to violations of the school's published policies on matters such as student conduct and satisfactory academic progress. During the teach-out period, JIU must:

- Maintain evidence of financial responsibility per Iowa Code Section 714.18, and
- Apply a tuition refund policy that is compliant with the requirements of Iowa Code Section 714.23 in the event that a currently enrolled lowan withdraws from his/her JIU program.

By February 20, 2012, and every six months thereafter JIU must also provide Commission staff with a listing of all lowans that remain enrolled in its programs, including, at minimum, the following information about the Iowa student:

- Name
- Address
- Telephone number or e-mail address
- Program name
- Enrollment Date (i.e., the beginning date of the most recent period of continuous enrollment)
- Expected Graduation Date
- Actual Withdrawal or Graduation Date (as applicable)

#### *Operational Activities*

JIU must cease operational activity within the state of Iowa. At this time, JIU employs an lowan who works remotely for the University from his/her home or other Iowa location as a faculty member in the school's online programs. As of the date of this recommendation, this faculty member is under contract to provide instructional services through April 6, 2012. Staff recommends that the University's online faculty-based operations in Iowa cease on and after April 7, 2012 per the University's request.

#### **Future Authorization to Operate in Iowa**

JIU may reapply for registration in Iowa at a future time and, only after explicit approval, initiate operational activity and/or program offerings in Iowa provided all of the following conditions are met:

- The HLC lifts the school's Notice status and does not place the school on a subsequent period of Probation for concerns identified in the Notice that have not been resolved.
- The Iowa Board of Education approves any practitioner preparation programs that the school wishes to begin offering in Iowa.
- JIU implements a tuition refund policy that meets the requirements of Iowa Code Section 714.23 and applies it to all currently enrolled lowans in the case of a withdrawal during the aforementioned teach-out period.

#### **Compliance with Iowa Code Chapter 714**

##### *Section 714.18 – Evidence of Financial Responsibility*

JIU filed sufficient evidence of financial responsibility under Iowa Code Chapter 714.18. This evidence includes a continuous, corporate surety bond of \$50,000 issued by Travelers Casualty and Surety Company of America, payable to the State of Iowa.

#### *Section 714.23 – State Tuition Refund Policy*

Iowa Code Section 714.23 requires “a person offering a course of instruction at the postsecondary level, for profit, that is more than four months in length and leads to a degree, diploma, or license...” to provide a refund of tuition to a student who withdraws from the school’s program in an amount that at least meets the formula specified in Section 714.23. At the time of this recommendation, JIU does not have a tuition refund policy that is compliant with Iowa Code Section 714.23. JIU advises staff that they are developing a process to comply. The university anticipates its ability to initiate the Iowa tuition refund policy by the Commission Meeting date of January 20, 2012. Staff will provide an update for Commissioners on this matter during the January 20, 2012 meeting.

#### **Additional Information from the University**

JIU requested that Commissioners consider additional information about its accreditation status. See the attached letter at JIU’s request; staff have attached the University’s response to staff’s registration recommendation.



## **PUBLIC DISCLOSURE NOTICE ON JONES INTERNATIONAL UNIVERSITY**

Effective: June 23, 2011

The following public information is provided by the Higher Learning Commission regarding Jones International University to assist current and prospective students and other individuals seeking information about the accreditation status of the institution. The Higher Learning Commission is the regional accrediting agency that accredits institutions of higher education in the 19 states of the North Central region.

### **Current Status of Jones International University**

Jones International University, located in Centennial, Colorado and offering online programs, is accredited by the Higher Learning Commission; it is on Notice.

### **Recent Board Action**

On June 23-24, 2011, the Higher Learning Commission continued the accreditation of Jones International University but placed it on Notice, which indicates that the institution is pursuing a course of action that, if continued, could lead it to be out of compliance with one or more of the Criteria for Accreditation and Core Components. The Board based its actions upon findings related to the institution's compliance with the following Criteria:

**Criterion One**, "the institution operates with integrity to ensure the fulfillment of its mission through structures and processes that involve the board, administration, faculty, staff, and students," particularly **Core Component 1.d**, "the institution's governance and administrative structures promote effective leadership and support collaborative processes that enable the institution to fulfill its mission" and **Core Component 1.e**, "the institution upholds and protects its integrity"; **Criterion Two**, "the institution's allocation of resources and its processes for evaluation and planning demonstrate its capacity to fulfill its mission, improve the quality of its education, and respond to future challenges and opportunities," particularly **Core Component 2.b**, "the institution's resource base supports its educational programs and its plans for maintaining and strengthening their quality in the future"; **Criterion Three**, "the institution provides evidence of student learning and teaching effectiveness that demonstrates it is fulfilling its educational mission," particularly **Core Component 3.a**, "the institution's goals for student learning outcomes are clearly stated for each educational program and make effective assessment possible" and **Core Component 3.b**, "the institution values and supports effective teaching."

### **Understanding Notice**

*Notice* is a Commission sanction indicating that an institution is pursuing a course of action that, if continued, could lead it to be out of compliance with one or more Criteria for Accreditation. An institution on Notice remains accredited. At the end of the Notice period the Board of

Higher Learning Commission Public Disclosure Notice  
Jones International University

Trustees may remove the sanction, place the institution on Probation if the identified concerns have not been resolved, or take other action as provided for in Commission policy.

### **Next Steps**

The University must submit a monitoring report no later than September 30, 2011, outlining a plan to come into compliance with all Minimum Expectations for Accreditation. In addition, the University must file a Notice Report due January 1, 2013, providing evidence that it has resolved each concern identified in this Notice action. Following the submission of that report, the University must host a focused visit no later than March 31, 2013, to validate the contents of the Notice Report and to determine whether the University has resolved the following concerns: compliance with U.S. Department of Education requirements regarding prior approval of contractual/consortial relationships and the Commission's Minimum Expectations for Accreditation; documentation and improvement of retention rates in all programs; and progress in achieving plans to address graduate education including differentiating learning outcomes, creating a graduate culture, improving enrollment and retention to graduation, and building a faculty capable of providing mentoring and support for doctoral students. This focused visit will also include review of faculty credentials, faculty scholarship, and efforts to support faculty scholarship particularly as it relates to graduate and doctoral programs. The Notice sanction will remain in place until the conclusion of the focused visit and until the Board reviews and acts on the report of the focused evaluation team at the Board's June 2013 meeting, at which time the Board will determine whether to remove Notice. Subsequent to that Board review and action, the University is required to host a focused visit no later than June 30, 2014, on graduate education. The University must host its next comprehensive evaluation visit in 2015-2016.

July 6, 2011



January 5, 2012

J. Carolyn Small  
Postsecondary Registration Administrator  
Iowa College Student Aid Commission  
603 E. 12th St. FL 5th  
Des Moines, IA 50319  
515 725 3413 (voice)  
515 725 3401 (fax)

Dear Carolyn,

In response to your verbal notification that Jones International University's ("JIU") application for approval and registration will be denied due to JIU's current accreditation status with the Higher Learning Commission ("HLC" or the "Commission"), I would like to submit the following appeal on behalf of JIU.

On June 23, 2011, after its periodic comprehensive focus visit, the Higher Learning Commission continued the accreditation of Jones International University but placed it on **Notice (a "Notice Action")**, which indicates a concern that the institution is pursuing a course of action that, *if continued, could lead* it to be out of compliance with one or more of the Criteria for Accreditation and Core Components. The Commission further required JIU to submit a monitoring report signaling that the Commission requires ongoing monitoring of the institution and may call for additional reports.

We feel it is important to highlight the difference between being placed on **Notice** as opposed to **Probation**. An institution on **Notice** remains fully accredited and fully functioning – this is not a punitive status, but indicates instead that the institution has issues to address to prevent it from not being in alignment with the Criteria for Accreditation. In comparison, **Probation** signifies that conditions at an accredited institution jeopardize its ability to meet the Criteria for Accreditation.

As stipulated in the public disclosure notice (see attached), JIU submitted the required monitoring report on September 30, 2011, outlining a plan to come into compliance with all Minimum Expectations for Accreditation. On November 7, 2011, the Commission issued its acceptance of JIU's monitoring report (see attached) and requested a further monitoring report due March 1, 2012 that JIU intends to submit timely.

Thereafter, the University must file a Notice Report due January 1, 2013, providing evidence that it has resolved each concern identified in the Commission's Notice Action. Following the submission of the Notice Report, the University will host a focused visit no later than March 31, 2013, to validate the contents of the Notice Report and to determine whether the University has resolved HLC's concerns.



JIU is committed to achieving each of these milestones and reestablishing our accreditation status. We respectfully request that the Iowa College Student Aid Commission consider our appeal and approve the JIU application for approval and registration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Richard C. Thompson', is written over a light gray horizontal line.

Richard C. Thompson, PhD  
Interim Chief Academic Officer  
303-784-8479



**Higher Learning Commission**  
A commission of the North Central Association

230 South LaSalle Street, Suite 7-500 | Chicago, IL 60604-1411  
312-263-0456 | 800-621-7440 | Fax: 312-263-7462 | ncahlc.org

November 7, 2011

Mr. Richard Cox  
President  
Jones International University  
9697 E. Mineral Ave  
Centennial, CO 80112

Dear President Cox:

The monitoring report you submitted to our office has now been reviewed. A staff analysis of the report is enclosed.

On behalf of the Commission, I accept the report outlining a plan to come into compliance with all Minimum Expectations for Accreditation.

**A further monitoring report is due 3/1/12 on plans for achieving compliance with minimum expectations (relating specifically to a planning process, the development of an empowered faculty and a graduate culture, definitions of retention standards and graduation rates) and three years of audited financial statements with accompanying narrative.**

An On Notice Report is due on 1/1/13. An On Notice Visit is due no later than 3/31/13. A visit on graduate education is due no later than 6/30/14. The institution's next comprehensive evaluation is scheduled for 2015 - 2016.

I am also enclosing a copy of the institution's Statement of Affiliation Status, which reflects the actions I have taken on behalf of the Commission. If you have any questions about this analysis or any other evaluation matters, please let me know. I can be reached via email at [mbreslin@hlcommission.org](mailto:mbreslin@hlcommission.org) or by voice at (800) 621-7440 x 107.

Sincerely,

Mary B. Breslin B.V.M.,  
Vice President for Accreditation Relations

Enclosures

# IOWA COLLEGE STUDENT AID COMMISSION

## Clarkson College Application for Postsecondary Registration Amendment January 2012

### **RECOMMENDED ACTION:**

***Approve Clarkson College's application for an amendment to its Iowa registration so that the College is authorized to provide a portion of its residential (i.e., on-campus) programs at an Iowa location.***

Clarkson College is reminded that as a condition of its registration and per Iowa Code Section 261B.5, the College must notify Commission staff within 90 days of the establishment of a new Iowa location at which Iowans enrolled in an online program will fulfill a clinical, internship, or practicum requirement. Within the same time frame, Clarkson College must notify Commission staff of the establishment of a new Iowa location at which students enrolled in its residential Bachelor of Science in Nursing program will participate in a clinical experience that is supervised by faculty or other personnel that the College compensates.

### **Amendment**

Iowa Code Section 261B.3 requires registration with the Commission for "a school that maintains or conducts one or more courses of instruction including courses of instruction by correspondence or other distance delivery method, offered in this state..." Initially, Commission staff required Clarkson College to apply for registration in Iowa to offer online programs that required a clinical, internship, or practicum that the College permitted an Iowan to participate in at an Iowa location. Commissioners approved the College's registration request for this purpose in September of 2011.

Subsequently, staff learned that Clarkson College also offers the clinical portion of its residential Bachelor of Science in Nursing program at Mercy Hospital, 201 Ridge Street, Suite 201, Council Bluffs, IA. This program is delivered in its entirety through in-person instruction, the remainder of which occurs at the College's campus in Omaha, Nebraska. The Bachelor of Science in Nursing program requires completion of one hundred twenty-nine credit hours; eight credit hours of clinical instruction takes place at Mercy Hospital in Council Bluffs. Compensated faculty from the College are present at the Iowa location to provide supervision in the clinical experience.

Staff required the College to submit a registration amendment request so that its authorization to operate in Iowa could be expanded to include in-person instruction offered at an Iowa site.

### **Programs Offered**

Clarkson College proposes to add only its residential Bachelor of Science in Nursing program to its registration for the purpose of offering in-person instruction in Iowa. Costs of tuition, fees, books and supplies for this program are \$7,935 per semester.

Staff have verified that the College is not required to seek the approval of the Iowa Board of Nursing or the Higher Learning Commission to offer the clinical portion of its otherwise residential program at an Iowa site. Clinical supervision at the Mercy Hospital site in Council Bluffs is provided by compensated faculty of the College. The school employs faculty who are licensed RNs to provide supervision in clinical experiences. Two of the faculty members who supervise the clinical experience at the Iowa site are Iowa-licensed RNs. See below for more about Iowa-resident faculty.

### **Registration Compliance**

Clarkson College demonstrated institutional compliance with all requirements of Iowa Code and administrative rule at the time of its initial registration in September, 2011, with one exception. At that time, the College did not meet the administrative rule requirement to employ at least one full-time Iowa resident faculty member or program coordinator for its distance education programs. (The College does employ three part-time, adjunct faculty who provide instruction in its distance education programs.) However, the College employs two full-time, Iowa-resident faculty members in its residential programs, both of whom provide supervision in the clinical portion of the Bachelor of Science in Nursing program at Mercy Hospital in Council Bluffs:

- Joan Blum, Council Bluffs, IA
- Janiece M. Bohlke, Lemars IA

Clarkson College now meets the Iowa-resident faculty member or program coordinator requirement of administrative rule.

## IOWA COLLEGE STUDENT AID COMMISSION

### University of Southern California Application for Postsecondary Registration Amendment January 2012

#### **RECOMMENDED ACTION:**

***Approve the University of Southern California's application for an amendment to its Iowa registration to add a practitioner preparation program.***

The University of Southern California (USC) is reminded that as a condition of registration, USC must notify staff per Iowa Code Section 261B.5 within 90 days of the University's approval of any Iowa location at which an online degree candidate will fulfill a practicum or student teaching requirement. USC elected to fulfill this requirement by notifying staff every 90 days of its Iowa-based practicum or student teaching sites.

#### **Amendment**

The University of Southern California was initially registered in Iowa in October, 2011, to offer a single program, a Master of Social Work. Iowa Code Section 261B.3A, subsection 2, requires a school that offers a practitioner preparation program to first obtain the approval of the Iowa Board of Education before the Commission may authorize the school to offer such a program under its Iowa registration. In November, 2011, USC obtained the approval of the Iowa Board of Education to offer its Master of Arts in Teaching (MAT) program in Iowa via distance education. Staff required USC to submit an amendment application seeking authorization to begin offering its MAT program via distance education in Iowa.

USC's MAT program prepares students for licensed employment as a teacher. However, an Iowaan who completes this program *does not qualify for initial licensure in the state of Iowa*. An Iowa-based graduate of this program must first obtain a teacher's license in the state of California and may then apply to the Iowa Board of Educational Examiners for an Iowa license.

Iowa Board of Education approval of the MAT program includes a stipulation that the school provide certain disclosures to students about 1) the fact that completion of this program does not result in initial licensure in Iowa; 2) the requirements of licensure in the state in which the school is located and 3) the importance of consulting with the Iowa Board of Educational Examiners about Iowa licensure requirements. USC will provide these disclosures in the following materials provided to students:

- On its legal page at <http://mat.usc.edu/legal/required-state-disclosures/> USC uses this page to provide all required state-based disclosures. A link to USC's legal page appears on every USC web-based page.
- In USC's online MAT program catalog. Because of its production schedule, the first opportunity for these disclosures to appear in the USC paper catalog will be in academic year 2013-14.

- In an Iowa-specific certification guide. USC provides such a guide to all students who are seeking teacher certification through the MAT program during an orientation course at the start of the MAT program.

USC also employs three full-time credential specialists to provide support to Iowa students during the teacher credentialing/licensure process.

### **Program Offered**

USC requests to add one additional program to its registration, the Master of Arts in Teaching. USC provides detailed information on its website about the costs of this program <http://mat.usc.edu/admissions/tuition-and-financial-aid/> for full-time or part-time students who do, and who do not, seek teaching credentials upon program completion. Full-time students who are seeking a teaching credential can expect to be charged approximately \$48,640 for tuition and fees, and incur an additional \$3,000 for books, supplies, internet connectivity, and the costs associated with the credentialing process.

For teacher candidates, student teaching (i.e., “guided teaching) experiences are 20 weeks in length. USC students are responsible for selecting potential student teaching sites, subject to final approval by USC. Guiding teachers, who provide direct classroom supervision and evaluation of the student, must:

- Have at least three years of teaching experience
- Possess state certification in the subject area and grade level
- Be recommended by a building administrator
- Be willing to collaborate with USC faculty
- Participate in a self-directed Guiding Teacher Orientation that USC offers online

USC offers to pay a guiding teacher a competitive honorarium in cases when a student completes at least 4 weeks of his/her guided teaching experience. Students are assigned a USC faculty instructor who works remotely with the on-site guiding teacher to evaluate the student’s development. USC provided staff with detailed handbooks that outline the responsibilities of an MAT program student and the guiding teacher in the guided teaching experience.

MAT program faculty profiles are available on the USC MAT online program web page at <http://mat.usc.edu/about/faculty-profiles/>. Of the 67 MAT faculty whose profiles are posted here, all possess at least a master degree and 56 hold a doctoral degree.

## IOWA COLLEGE STUDENT AID COMMISSION

### Postsecondary Registration in Iowa January 2012

#### ***Discussion item: New degree-granting schools that wish to initiate operation in Iowa***

Staff received authorization from the Commission in September 2011 to advance a proposed Iowa Code change that allows the Commission to grant provisional registration of a school for the purpose of achieving accreditation by an entity recognized by the federal Department of Education. The purpose of this change is to address circumstances that have been described in the past as “the chicken or the egg” issue. For example, a school that is already accredited to operate in a state other than Iowa wishes to begin in-person instruction at a site in Iowa. Iowa law requires the school to first be accredited before the school is registered in Iowa. The accrediting agency requires the school to request its approval for substantive operation at a site outside of its home state and will not move forward on the school’s request for accrediting agency approval of an Iowa site until the school is registered to operate in Iowa.

However, provisional registration for the purpose of accreditation might also enable a new degree-granting school to lawfully begin program offerings for the first time in Iowa until it achieves accreditation. Currently, Iowa law makes it impossible for a new degree-granting institution to establish itself in Iowa, unless it qualifies for a religious-based exemption (for example, Shiloh University) or the exemption staff proposes to strike for non-profit schools established by city ordinance. (Note: under current registration exemptions, a new school that only wishes to offer postsecondary certificates or diplomas is not restricted from initiating operation in Iowa.)

#### *Discussion Points:*

- *Do Commissioners believe that it is the purposeful intent of Iowa law to prevent, in most cases, the establishment of a new degree-granting school in Iowa?*
- *If not, what action is necessary to ensure that staff have sufficient guidance and resources to ensure a reasonable level of student consumer protection in the case when an entity desires to establish a new degree-granting institution in Iowa under the Commission’s authorization and in the interim until the entity achieves regional or national accreditation?*

**IOWA COLLEGE STUDENT AID COMMISSION  
GUARANTEED STUDENT LOAN ADMINISTRATION  
SUMMARY OF RESOURCES AND EXPENDITURES  
SFY 2012 as of December 31, 2011**

Operating Fund	Class	FY 2012 Operating Budget	FY 2012 Year to Date Budget	FY 2011 Dec-10 Mth Actual	FY 2012 Dec-11 Mth Actual	FY 2011 Year to Date Actuals	FY 2012 Year to Date Actuals	YTD Actual to Budget Variance
<b>Revenues/Resources:</b>								
1	Federal Account Maintenance Fees (AMF)	1,551,202	387,801	-	-	-	406,376	18,575
2	Federal Loan Processing Fee (LPIF)	-	-	-	-	-	-	-
3	Default Aversion Fees (DAF) (Net of rebates)	341,954	142,481	110,685	59,650	284,927	322,392	179,911
4	ICSAC Share Default Collections	5,455,188	2,272,995	375,820	460,601	2,033,189	2,708,681	435,686
5	Direct Loans Cons. (Net of 8.5% back to Fed Gov)	2,576,750	1,073,646	220,507	(134,876)	985,758	1,112,348	38,702
6	Interest on Operating Fund	75,000	31,250	1,509	4,865	33,604	22,353	(8,897)
7	Other Revenue (includes TOP)	870,000	362,500	18,358	2,581	63,000	95,735	(266,765)
8	Est PLP Rev	500,000	208,333	53,840	24,987	421,954	132,021	(76,312)
9	Intra-Agency Reimbursements	1,670,272	695,947	-	701,634	-	701,634	5,687
10	State Appropriation	-	-	-	-	-	-	-
<b>Total Revenues/Resources</b>		<b>\$ 13,040,366</b>	<b>\$ 5,174,953</b>	<b>\$ 780,719</b>	<b>\$ 1,119,442</b>	<b>\$ 3,822,432</b>	<b>\$ 5,501,540</b>	<b>\$ 326,587</b>
<b>Expenditures:</b>								
11	Agency Administration	1,386,300	609,512	487,499	102,305	2,837,331	606,566	(2,946)
12	Marketing Administration	283,972	118,322	-	5,552	-	95,068	(23,254)
<b>Total Administrative</b>		<b>\$ 1,670,272</b>	<b>\$ 727,834</b>	<b>\$ 487,499</b>	<b>\$ 107,857</b>	<b>\$ 2,837,331</b>	<b>\$ 701,634</b>	<b>\$ (26,200)</b>
13	Collection Expense	6,050,102	2,558,211	546,402	302,251	2,423,098	2,185,422	(372,789)
14	FFEL Expense	2,392,458	1,017,305	0	278,703	0	1,063,105	45,800
15	Collection Expense - PLP	127,500	53,125	35,542	15,391	243,047	79,031	25,906
<b>Total Collection and FFEL Expenses</b>		<b>\$ 8,570,060</b>	<b>\$ 3,628,641</b>	<b>\$ 581,944</b>	<b>\$ 596,345</b>	<b>\$ 2,666,145</b>	<b>\$ 3,327,558</b>	<b>\$ (301,083)</b>
16	Grant Administration	\$ 2,103,146	\$ 181,676	\$ -	\$ 7,258	\$ -	\$ 81,938	(99,738)
17	Financial Literacy	91,011	40,454	0	3,774	0	41,088	634
18	IHAPI	649,697	288,407	0	26,071	0	283,845	(4,562)
<b>Total Fin Literacy, IHAPI and Grant Expenditures</b>		<b>\$ 2,843,854</b>	<b>\$ 510,537</b>	<b>\$ -</b>	<b>\$ 37,103</b>	<b>\$ -</b>	<b>\$ 406,871</b>	<b>\$ (103,666)</b>
19	Osteopathic and Miscellaneous programs	0	0	0	0	0	0	-
20	Scholarship and Grants	687,592	302,277	0	16,726	0	236,557	(65,720)
21	Postsecondary Registration	175,311	78,680	0	8,438	0	76,332	(2,348)
<b>Total Misc. (S&amp;G, Postsecondary Reg, Osteo)</b>		<b>\$ 862,903</b>	<b>\$ 380,957</b>	<b>\$ -</b>	<b>\$ 25,164</b>	<b>\$ -</b>	<b>\$ 312,889</b>	<b>\$ (68,068)</b>
<b>Total Operating Expenses</b>		<b>13,947,089</b>	<b>5,247,969</b>	<b>1,069,443</b>	<b>766,469</b>	<b>5,503,476</b>	<b>4,748,952</b>	<b>(499,017)</b>
22	Federal Default Fee	0	0	0	0	31,769	0	-
<b>Total Federal Default Fee</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 31,769</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Net resources (exp) before other</b>		<b>\$ (906,723)</b>	<b>\$ (73,016)</b>	<b>\$ (288,724)</b>	<b>\$ 352,973</b>	<b>\$ (1,712,814)</b>	<b>\$ 752,588</b>	<b>\$ 825,604</b>
<b>Other Resources (Grant Drawdown)</b>								
23	Grant DrawDown from USDE	4,300,000	1,208,333	125,996	151,314	2,537,872	739,990	(468,343)
24	Iowa Access Grants Funds	-	-	39,832	-	139,187	-	-
<b>Total Other Resources</b>		<b>\$ 4,300,000</b>	<b>\$ 1,208,333</b>	<b>\$ 165,828</b>	<b>\$ 151,314</b>	<b>\$ 2,677,059</b>	<b>\$ 739,990</b>	<b>\$ (468,343)</b>
<b>Other Expenditures (grants)</b>								
25	College Access Challenge Grant	1,500,000	635,282	12,303	131,469	778,950	952,054	316,772
26	Gear Up Grant	2,800,000	594,258	156,801	214,976	2,016,127	491,393	(102,865)
27	JR Justice	0	0	0	0	0	85,000	85,000
<b>Total Other Expenditures</b>		<b>\$ 4,300,000</b>	<b>\$ 1,229,540</b>	<b>\$ 169,104</b>	<b>\$ 346,445</b>	<b>\$ 2,795,077</b>	<b>\$ 1,528,447</b>	<b>\$ 298,907</b>
<b>Net Other Income</b>		<b>\$ -</b>	<b>\$ (21,207)</b>	<b>\$ (3,276)</b>	<b>\$ (195,131)</b>	<b>\$ (118,018)</b>	<b>\$ (788,457)</b>	<b>\$ (767,250)</b>
<b>Net Gain(Loss)Operating Fund</b>		<b>\$ (906,723)</b>	<b>\$ (94,223)</b>	<b>\$ (292,000)</b>	<b>\$ 157,842</b>	<b>\$ (1,830,832)</b>	<b>\$ (35,869)</b>	<b>\$ 58,354</b>

11-01-F1

**Footnotes:**

5 & 9 - Estimated revenue, based on a percentage of receipts.

**IOWA COLLEGE STUDENT AID COMMISSION  
FUND 0163 - YEAR TO DATE UNIT DETAIL  
SUMMARY OF RESOURCES AND EXPENDITURES  
SFY 2012 as of December 31, 2011**

Operating Fund	UNIT 2001	UNIT 2002	UNIT 2004	UNIT 3003	UNIT 3004	UNIT 4001	UNIT 5002	UNIT 5003	UNIT 7001	UNIT 7002	UNIT 7003	UNIT 7007	UNIT 8008	UNIT 9009	YTD ACTUAL	YTD BUDGET	YTD Actual to Budget Variance
Class	ADMIN	MARKETING	MISC	COLLECTIONS	FFEL	JR JUSTICE	S&G	POSTSEC REG	GRANT ADMIN	FIN LIT	IHAPl	CACG	PLP	GEAR UP	TOTAL	TOTAL	
<b>Revenues/Resources:</b>																	
1 Federal Account Maintenance Fees (AMF)	-	-	-	-	406,376	-	-	-	-	-	-	-	-	-	406,376	387,801	18,575
2 Federal Loan Processing Fee (LPIF)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3 Default Aversion Fees (DAF) (Net of rebates)	-	-	-	-	322,392	-	-	-	-	-	-	-	-	-	322,392	142,481	179,911
4 ICSAC Share Default Collections	-	-	-	2,708,681	-	-	-	-	-	-	-	-	-	-	2,708,681	2,272,995	435,686
5 Direct Loans Cons. (Net of 8.5% back to Fed Gov)	-	-	-	1,112,348	-	-	-	-	-	-	-	-	-	-	1,112,348	1,073,646	38,702
6 Iowa Access Grants Funds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7 Interest on Operating Fund	-	-	-	-	22,353	-	-	-	-	-	-	-	-	-	22,353	31,250	(8,897)
8 Other Revenue (includes TOP)	-	-	2,909	91,797	-	-	-	-	-	-	-	-	-	1,029	95,735	362,500	(266,765)
9 Est PLP Rev	-	-	-	-	-	-	-	-	-	-	-	-	132,021	-	132,021	208,333	(76,312)
10 Intra-Agency Reimbursements	606,566	95,068	-	-	-	-	-	-	-	-	-	-	-	-	701,634	695,947	5,687
11 Grant DrawDown from USDE	-	-	-	-	-	100,000	-	-	-	-	-	488,676	-	151,314	739,990	1,208,333	(468,343)
12 State Appropriation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Revenues/Resources</b>	<b>\$606,566</b>	<b>\$ 95,068</b>	<b>\$ 2,909</b>	<b>\$ 3,912,826</b>	<b>\$ 751,121</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 488,676</b>	<b>\$ 132,021</b>	<b>\$ 152,343</b>	<b>\$ 6,241,530</b>	<b>\$ 6,383,286</b>	<b>\$ (141,756)</b>
<b>Expenditures:</b>																	
13 Personal Services - Loan Administration	398,023	-	-	355,878	206,305	-	94,121	54,867	54,168	27,304	182,260	103,365	-	83,808	1,560,099	1,626,859	(66,760)
14 Travel	5,586	15,497	-	1,602	3,196	-	2,185	-	26	-	2,002	8,767	-	6,370	45,231	80,110	(34,879)
15 Office Supplies	19,967	730	-	252	-	-	1	-	-	-	310	55	-	1,092	22,407	16,324	6,083
16 Equipment Repairs	296	-	-	95	-	-	-	-	-	-	-	-	-	-	391	542	(151)
17 Printing and Binding	447	49,274	-	-	887	-	1,026	-	-	-	1,669	8,582	-	-	61,885	61,334	551
18 Food	35	-	-	-	-	-	-	-	-	-	-	-	-	1,445	1,480	-	1,480
19 Postage	3,456	12,540	-	371	9	-	1,244	-	-	-	19	133	-	93	17,865	14,840	3,025
20 Communications	10,565	64	-	1,520	181	-	1,105	-	176	-	1,490	1,303	-	1,574	17,978	25,158	(7,180)
21 Rentals	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
22 Professional & Scientific Services	1,589	-	-	6,620	39,044	-	-	-	-	-	60	2,190	-	-	49,503	27,374	22,129
23 Outside Services - SLMA	-	-	-	-	501,867	-	-	-	-	-	-	-	-	-	501,867	481,858	20,009
24 Outside Services - iLink	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
25 Outside Services - SLCS	-	-	-	-	213,492	-	-	-	-	-	-	-	-	-	213,492	206,257	7,235
26 Outside Services - Other	4,557	-	-	1,603,595	-	-	897	-	-	-	92	-	77,441	4,910	1,691,492	1,746,673	(55,181)
27 Intra-State Transfers	19,028	-	-	-	-	-	-	-	-	-	-	-	-	56	19,084	273,655	(254,571)
28 Advertising & Publicity	-	15,129	-	-	-	-	-	-	-	-	-	76,355	-	189,281	280,765	54,646	226,119
29 Attorney General	6,250	-	-	15,654	-	-	-	-	-	-	-	-	-	-	21,904	21,500	404
30 State Audits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	12,292	(12,292)
31 State Reimbursements - Rent	25,879	-	-	-	-	-	-	-	-	-	-	-	-	-	25,879	27,615	(1,736)
32 State Reimbursements - Other	5,186	341	-	205	818	-	240	68	-	-	136	136	-	477	7,607	13,092	(5,485)
33 ITE Reimbursements	72,040	631	-	1,007	1,772	-	455	167	-	-	305	266	-	385	77,028	121,270	(44,242)
34 Intra-Agency Reimbursements	-	-	-	171,355	95,534	-	133,900	21,230	27,568	13,784	95,502	63,996	-	78,765	701,634	695,948	5,686
35 Equipment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
36 Office Equipment	-	48	-	-	-	-	-	-	-	-	-	399	-	792	1,239	-	1,239
37 IT Equipment & Software	32,890	-	-	-	-	-	1,383	-	-	-	-	1,507	1,383	22,345	59,508	53,354	6,154
38 Other Expenses & Obligations	772	814	-	150	-	-	-	-	-	-	-	-	-	-	1,736	10,316	(8,580)
39 Licenses	-	-	-	-	-	-	-	-	-	-	-	685,000	-	100,000	785,000	549,825	235,175
40 Other Refunds	-	-	-	27,118	-	-	-	-	-	-	-	-	207	-	27,325	356,667	(329,342)
41 State Aid	-	-	-	-	-	85,000	-	-	-	-	-	-	-	-	85,000	-	85,000
<b>Total Administrative</b>	<b>\$606,566</b>	<b>\$ 95,068</b>	<b>\$ -</b>	<b>\$ 2,185,422</b>	<b>#####</b>	<b>\$ 85,000</b>	<b>\$ 236,557</b>	<b>\$ 76,332</b>	<b>\$ 81,938</b>	<b>\$ 41,088</b>	<b>\$ 283,845</b>	<b>\$ 952,054</b>	<b>\$ 79,031</b>	<b>\$ 491,393</b>	<b>\$ 6,277,399</b>	<b>\$ 6,477,509</b>	<b>\$ (200,110)</b>
<b>Total Expenditures</b>	<b>\$606,566</b>	<b>\$ 95,068</b>	<b>\$ -</b>	<b>\$ 2,185,422</b>	<b>#####</b>	<b>\$ 85,000</b>	<b>\$ 236,557</b>	<b>\$ 76,332</b>	<b>\$ 81,938</b>	<b>\$ 41,088</b>	<b>\$ 283,845</b>	<b>\$ 952,054</b>	<b>\$ 79,031</b>	<b>\$ 491,393</b>	<b>\$ 6,277,399</b>	<b>\$ 6,477,509</b>	<b>\$ (200,110)</b>
<b>Net Gain(Loss)Operating Fund</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,909</b>	<b>\$ 1,727,404</b>	<b>\$ (311,984)</b>	<b>\$ 15,000</b>	<b>\$ (236,557)</b>	<b>\$ (76,332)</b>	<b>\$ (81,938)</b>	<b>\$ (41,088)</b>	<b>\$ (283,845)</b>	<b>\$ (463,378)</b>	<b>\$ 52,990</b>	<b>\$ (339,050)</b>	<b>\$ (35,869)</b>	<b>\$ (94,223)</b>	<b>\$ 58,354</b>

**Footnotes:**  
5 & 9 - Estimated revenue, based on a percentage of receipts.

**IOWA COLLEGE STUDENT AID COMMISSION  
 DEFAULT PREVENTION, FUND #0261  
 SUMMARY OF RESOURCES AND EXPENDITURES  
 SFY 2012 as of December 31, 2011**

	<b>FY 2011 Budget</b>	<b>FY 2011 Year to Date Budget</b>	<b>FY 2011 Year to Date Actuals</b>	<b>Variance</b>
<b>Resources:</b>				
Interest	\$ 7,500.00	\$ 3,750.00	\$ 1,998.00	\$ (1,752.00)
Refunds & Reimbursements	\$ -	\$ -	\$ 416.00	\$ 416.00
<b>Total Resources</b>	<b>\$ 7,500.00</b>	<b>\$ 3,750.00</b>	<b>\$ 2,414.00</b>	<b>\$ (1,336.00)</b>
<b>Expenditures:</b>				
Travel/State Vehicle	\$ -	\$ -	\$ -	\$ -
Office Supplies	\$ -	\$ -	\$ -	\$ -
Printing & Binding	\$ -	\$ -	\$ -	\$ -
Professional & Scientific Services	\$ -	\$ -	\$ -	\$ -
Outside Services	\$ -	\$ -	\$ -	\$ -
Advertising & Publicity	\$ -	\$ -	\$ -	\$ -
ITD Reimbursement	\$ -	\$ -	\$ -	\$ -
Licenses	\$ 150,000.00	\$ 150,000.00	\$ 135,000.00	\$ (15,000.00)
Aid to Individuals	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 135,000.00</b>	<b>\$ (15,000.00)</b>
<b>Net Gain(Loss)</b>	<b>\$ (142,500.00)</b>	<b>\$ (146,250.00)</b>	<b>\$ (132,586.00)</b>	<b>\$ 13,664.00</b>
Default Prevention Cash Balance 6/30/11	\$1,719,606.61			
Net Gain/(Loss) SFY 2012 12/31/2011	\$ (132,586.00)			
<b>Cash Balance 12/31/2011</b>	<b>\$1,587,020.61</b>			

**IOWA COLLEGE STUDENT AID COMMISSION  
SCHOLARSHIP & GRANT ADMINISTRATION  
SUMMARY OF EXPENDITURES  
SFY 2012 as of December 31, 2011**

**State Appropriated - \$232,943**

	FY 2011	FY 2012	FY 2012	FY 2012	Variance
	Actual	Budget	Year to Date	Year to Date	Over
	Actual	Budget	Budget	Actual	(Under)
<b>Expenditures:</b>					
1 Salaries	\$ 219,455	\$ 232,510	107,312	\$ 109,183	\$ 1,871
2 Travel	335	433	217	\$ -	\$ (217)
3 Office Supplies	1,445	-	-	\$ -	\$ -
4 Equipment Repairs	52	-	-	\$ -	\$ -
5 Printing	2,058	-	-	\$ -	\$ -
6 Postage	3,672	-	-	\$ -	\$ -
7 Communications	2,381	-	-	\$ -	\$ -
8 Rental	5,588	-	-	\$ -	\$ -
9 Professional Services	60	-	-	\$ -	\$ -
10 Outside Services	3,653	-	-	\$ -	\$ -
11 State Transfers	75	-	-	\$ -	\$ -
12 State Reimbursements - Rent	3,479	-	-	\$ -	\$ -
13 State Reimbursements	1,469	-	-	\$ -	\$ -
14 ITD Reimbursements	6,165	-	-	\$ -	\$ -
15 Office Equipment	-	-	-	\$ -	\$ -
16 IT Equipment & Software	-	-	-	\$ -	\$ -
17 Other Expenses & Obligations	9	-	-	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 249,896</b>	<b>\$ 232,943</b>	<b>\$ 107,529</b>	<b>\$ 109,183</b>	<b>\$ 1,654</b>

**Notes:**

FY2012 Budget covers as many salary and benefit costs as possible, with remainder to travel. FY2011 budget was done with a different assumption.

**Non Appropriated (Covered by GSL)**

	FY 2011	FY 2012	FY 2012	FY 2012	Variance
	Actual	Budget	Year to Date	Year to Date	Over
	Actual	Budget	Budget	Actual	(Under)
<b>Expenditures:</b>					
1 Salaries	\$ -	\$ 351,674	175,837	\$ 94,121	\$ (81,716) IT position in budget, however, is vacant.
2 Travel	-	2,275	1,138	\$ 2,185	\$ 1,048
3 Office Supplies	-	-	-	\$ 1	\$ 1
4 Equipment Repairs	-	-	-	\$ -	\$ -
5 Printing	-	-	-	\$ 1,026	\$ 1,026
6 Postage	-	-	-	\$ 1,244	\$ 1,244
7 Communications	-	2,774	1,387	\$ 1,105	\$ (282)
8 Rental	-	-	-	\$ -	\$ -
9 Outside Services	-	-	-	\$ 897	\$ 897
10 State Transfers	-	-	-	\$ -	\$ -
11 State Reimbursements - Rent	-	-	-	\$ -	\$ -
12 State Reimbursements	-	1,820	910	\$ 240	\$ (670)
13 ITD Reimbursements	-	1,425	713	\$ 455	\$ (258)
14 Intra-Agency Reimbursements	-	\$ 327,624	163,812	\$ 133,900	\$ (29,912) Administrative exp under budget.
15 Office Equipment	-	-	-	\$ -	\$ -
16 IT Equipment & Software	-	-	-	\$ 1,383	\$ 1,383
17 Other Expenses & Obligations	-	-	-	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 687,592</b>	<b>\$ 343,796</b>	<b>\$ 236,557</b>	<b>\$ (107,239)</b>

**Notes:**

14 - Intra-Agency reimbursements reflects the charges for Administration and Marketing for ICSAC. Charges are allocated based on budgeted FTE count.

**Total Expenditures (Appropriated + NonAppropriated)**

	FY 2011	FY 2012	FY 2012	FY 2012	Variance
	Actual	Budget	Year to Date Budget	Year to Date Actual	Over (Under)
<b>Expenditures:</b>					
1 Salaries	\$ 219,455	\$ 584,184	\$ 283,149	\$ 203,304	\$ (79,845)
2 Travel	\$ 335	\$ 2,708	\$ 1,355	\$ 2,185	\$ 831
3 Office Supplies	\$ 1,445	\$ -	\$ -	\$ 1	\$ 1
4 Equipment Repairs	\$ 52	\$ -	\$ -	\$ -	\$ -
5 Printing	\$ 2,058	\$ -	\$ -	\$ 1,026	\$ 1,026
6 Postage	\$ 3,672	\$ -	\$ -	\$ 1,244	\$ 1,244
7 Communications	\$ 2,381	\$ 2,774	\$ 1,387	\$ 1,105	\$ (282)
8 Rental	\$ 5,588	\$ -	\$ -	\$ -	\$ -
9 Outside Services	\$ 60	\$ -	\$ -	\$ 897	\$ 897
10 State Transfers	\$ 3,653	\$ -	\$ -	\$ -	\$ -
11 State Reimbursements - Rent	\$ 75	\$ -	\$ -	\$ -	\$ -
12 State Reimbursements - Other	\$ 3,479	\$ 1,820	\$ 910	\$ 240	\$ (670)
13 ITD Reimbursements	\$ 1,469	\$ 1,425	\$ 713	\$ 455	\$ (258)
14 Intra-Agency Reimbursements	\$ 6,165	\$ 327,624	\$ 163,812	\$ 133,900	\$ (29,912)
15 Office Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
16 IT Equipment & Software	\$ -	\$ -	\$ -	\$ 1,383	\$ 1,383
17 Other Expenses & Obligations	\$ 9	\$ -	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 249,896</b>	<b>\$ 920,535</b>	<b>\$ 451,325</b>	<b>\$ 345,740</b>	<b>\$ (105,585)</b>



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