



Library Site Search

Library Catalog

Keyword-classic

[Advanced Catalog Search](#)

Basic Search for Articles

ProQuest

Browse Indexes by Subject

Please select a subject

	<p>Main Library</p> <p>New Faculty Discussion Group</p> <p>Case Study on Self-Publishing in the Humanities</p> <p>Wednesday, November 28, 2012</p>
	<p>View Main Library Features View All Features</p>

Quick Links

- [Articles](#)
- [Branch Libraries](#)
- [E-Resources](#)
- [Guides and Tutorials](#)
- [InterLibrary Services](#)
- [Reserve a Tech Lab](#)
- [Seminars & Workshops](#)
- [Your Library Account](#)

[Undergraduate Page](#)

[Graduate Page](#)

[Faculty Page](#)



Giving to the Libraries

Unique @ MSU Libraries

- [American Radicalism Collection](#)
- [Espresso Book Machine](#)
- [View All](#)

What's New

- [Announcements](#)
- [New Books, etc.](#)
- [New E-Resources](#)
- [News & Features](#)
- [Trial E-Resources](#)



Library Site Search

Type of Resources

E-Resources:
Indexes
Newspapers
Texts & Links
Primary Sources
Data & Statistics
Media
E-Journal Titles
Research Guides
New Resources
Trial E-Resources

Find Electronic Journals

Find e-journals by title or ISSN

Title begins with

Electronic Journals [\[IMPORTANT INFO\]](#)
(A-Z Title List and browse by subject)

Find Other E-Resources including Indexes

Find Other E-Resources

Browse Other E-Resources by subject

Please select a subject

Research Help

- Research Guides
- "HOW DO I...?" -- FAQs about using electronic resources
- How to choose the best indexes/databases
- Online Reference Tools (dictionaries, atlases, etc.)
- Keeping Up with the Literature
- EndNote - training, files and information

Commonly Used E-Resources

- (about) Academic OneFile
- (about) Ebrary ebooks
- (about) EBSCOhost eBook Collection (formerly netLibrary)
- (about) FDSys
- (about) Gale PowerSearch
- (about) Gale Virtual Reference Library
- (about) JSTOR
- (about) LexisNexis Academic
- (about) Opposing Viewpoints in Context
- (about) Periodicals Archive Online
- (about) Project Muse
- (about) ProQuest (All databases)
- (about) PubMed
- (about) Reference Universe
- (about) SciFinder
- (about) Web of Science (including Book Citation Index)
- (about) WorldCat (OCLC)

License Restrictions

Terms of Use for E-Journals and other Electronic Resources

Commercial Use Restrictions



Library Site Search Search

Features



Map Library
Clason Road Map & Atlas Site



Main Library
Faculty Book Exhibit



Math Library
Math Library Endowments



Business Library
Database of the month:
Vault Career Insider



Gull Lake Library
Gull Lake Delivers!
Request Materials for Delivery



Health Sciences Digital Library
National Institutes of Health
NIH Public Access Policy Information



Business Library
HELP!
Librarians Are Here to Help!



Business and Engineering Libraries
Safari Books Online
- Business and Tech



Main Library
Espresso Book Machine



All Libraries
The Scholarly Communication Crisis



Map Library
Footpaths to Freeways:
The Evolution of Michigan Roadmaps



Business Library
Don't Know Where to Begin?
Business Research Guides Can Help!



Labor and Industrial Relations Library
LIR Collection at MSU



Labor and Industrial Relations Library
MERC Fact Finding &
Act 312 Arbitration Awards at MSU



Digital & Multimedia Center
Africana



Digital & Multimedia Center
Comic Art



Digital & Multimedia Center
Sunday School Books



Digital & Multimedia Center
Fencing



Digital & Multimedia Center

Interviews with Michigan Supreme Court Justices



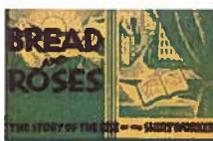
Digital & Multimedia Center

Cookbooks



Digital & Multimedia Center

Veterinary Medicine



Digital & Multimedia Center

American Radicalism



Engineering Library

Engineering Library Services: Copy Center



Engineering Library

Engineering Library Services: Collaborative Technology Labs



Engineering Library

Engineering Library Services: Printing



Engineering Library

Engineering Library Services: Laptops Available for Checkout



Engineering Library

ASTM Standards Online



All Libraries

Reaxys Training Online



Government Documents

LexisNexis Statistical



Government Documents

FDsys



Main Library

LexisNexis Congressional Hearings Digital Collection (1824-2003)



Digital & Multimedia Center

Janet A. Ginsburg Chicago Tribune Collection



Main Library

Colloquia Series Dying to Be Heard November 8, 7:00 pm



Main Library

New Faculty Discussion Group: Print on Demand (POD) Self Publishing and Alternative Publishing Models



Main Library

New Faculty Discussion Group Case Study on Self-Publishing in the Humanities Wednesday, November 28, 2012



Main Library

Get Research Help in Brody and Hubbard Halls



Main Library

Hail to the Chief: Celebrating the Presidents of the U.S.A



Main Library

The 50th Anniversary of Silent Spring: The Power of a Book



Main Library

MSU Student Cartoonist Anthology



Map Library

Michigan's Legal Boundaries



**Certificate Courses**

RN Career Transition:
Nursing for Life
RN Refresher

Conferences, Classes and Seminars

Pain
Case Management
ECG Interpretation and Treatment
Rural Health Grand Rounds
College of Nursing Grand Rounds
Geriatric Grand Rounds

Online Educational Offerings

Introduction to Reflexology
Complementary Therapies in Pain Management
Early and Periodic Screening Diagnosis and Treatment
Signing Online

Continuing Education Resources**Meet the Staff**

Continuing Education Resources

Home > Continuing Education > Continuing Education Resources

- **State of Michigan Continuing Education Requirements**

Department of Licensing and Regulatory Affairs explanation of continuing education requirements with respect to the Public Health Code and nursing relicensure.

These websites offer a wide variety of continuing education activities for nurses:

- **Ce-WEB**

The nurse's one-stop resource for CE on the Web. Registration is required.

- **MedWay**

Website has a list of articles online. Can print out the courses and take the tests at a later time.

- **Medscape**

Free activities for nurses covering a wide range of topics.

- **Nurse CEU.com**

Nursing Continuing Education (CEU's) Site with categories CEU courses by practice focus, links to all nursing continuing education (CEU's and contact hours) modules offered on the Internet.

- **NURSEweek**

Continuing Education Online magazine offers continuing education articles, which you can read, print or download.

- **Nursing World**

Offers a list of continuing education topics that are found in AJN and other journals.

- **PainEDU**

PainEDU.com is a website for healthcare professionals and is focused on improving pain management through education.

- **RNWeb**

RN Web CE Center Articles are worth two hours of ANA/AACN approved CE credit.

MICHIGAN STATE UNIVERSITY

August 16, 2011

MEMORANDUM

To: University Committee on Curriculum
 Fr: Linda O. Stanford, Associate Provost for Academic Services
 Re: **University Committee on Curriculum – Role and Responsibility**

Role.

The role of the University Committee on Curriculum (UCC) is to fulfill the responsibility delegated to the faculty to shape the curriculum. The curriculum refers to programs of study, those requirements and courses which contribute to the completion of all or some requirements that lead to the awarding of a credential known as a degree or certificate.

The determination to offer a credential is a responsibility delegated to the provost who, as the chief academic officer of the university, is responsible for the administrative support essential to assure the sustained offering of degrees and certificates.

Responsibility.

Bylaws for Academic Governance.

4.5.3. The University Committee on Curriculum shall exercise the faculty's delegated authority to review and approve or reject all changes in undergraduate curricula and degree requirements recommended by the University Committee on Undergraduate Studies, and to review and approve or reject changes in graduate and graduate-professional curricula and degree requirements recommended by the University Committee on Graduate Studies. The University Committee on Curriculum shall not reject a recommendation from either the University Committee on Undergraduate Studies or the University Committee on Graduate Studies without providing a rationale for the rejection and consulting with the appropriate committee. In addition, the University Committee on Curriculum shall exercise the faculty's delegated authority to review and approve or reject all undergraduate and graduate courses proposed by academic units.

4.5.4. The University Committee on Curriculum shall advise the Provost on criteria for the establishment and deletion of courses and curricula.

4.5.5. The University Committee on Curriculum shall coordinate its activities with those of other committees, as appropriate.



University Curriculum and Catalog

176 Administration Bldg.
 East Lansing, MI
 48824-1046

517-355-8420
 Fax: 517-353-1935

The University Committee on Curriculum reviews all requests for new or changed undergraduate, graduate and graduate-professional program curricula and courses.

- a. The UCC reviews each program to determine that the requested change:
 - fulfills University requirements (e.g.: 120 credits for a bachelor's degree; 30 credits for a master's degree).
 - is a cohesive, stand-alone, high-quality program.
 - includes the correct credit count for individual sections of the degree program.
 - has a realistic choice of courses from which to select.
 - is clearly stated so a student can understand readily.
 - avoids hidden prerequisite courses.
 - allows room for electives (particularly for undergraduate programs).
 - avoids unnecessary duplication of programs.
 - has the appropriate sign-offs and required approvals from other units.
- b. The UCC reviews the responses from the University Committee on Undergraduate Studies, the University Committee on Graduate Studies, and the Teacher Education Council before it approves or does not approve a curricular request.
- c. The UCC reviews all course requests in terms of the:
 - degree program to which they relate.
 - appropriateness of the course number (e.g.: 100-299; 300-499; 500-699; 800-999; 900-999) in relation to the course content.
 - attributes of the course description and its ability to reflect course content accurately.
 - relationship between course content and the long title (which appears in the Course Descriptions catalog) and the short title (which appears on the transcript).
 - appropriateness for listing:
 - as Remedial-Developmental-Preparatory (RDP).
 - with an Integrative Studies attribute.
 - as a Tier I or a Tier II writing course.
 - necessary preparatory requirements:
 - prerequisite.
 - recommended background.
 - co-requisite.
 - restrictions.
 - semester alias.
 - relationship to other courses.
 - appropriate sign-offs and requested approvals from other units.
- d. The UCC responsibility for the review of all curricular requests provides the committee with a unique vantage point from which to observe and consider curricular trends and make recommendations for policy changes by sending proposals to the University Committee on Undergraduate Studies, the University Committee on Graduate Studies, and/or the Teacher Education Council for action.

Relationship to Other University Standing Committees.

UCC review and approval of any request for a new or changed undergraduate, graduate, or graduate-professional curriculum occurs in accordance with a schedule coordinated to provide the University Committee on Undergraduate Studies, the University Committee on Graduate Studies, and/or the Teacher Education Council the opportunity to review those aspects of program requests that are within their respective purview for action. Course requests are not sent to these committees.

University Committee on Undergraduate Studies (UCUS) makes recommendations regarding undergraduate program requests.

University Committee on Graduate Studies (UCGS) makes recommendations regarding graduate program requests.

UCUS and **UCGS** recommendations involve consideration of the policy implications for the overall quality of academic programs including the implementation of an admission or grade-point requirement, a moratorium (suspension of admission), or a discontinuation. Among the Issues they may consider are: faculty capacity, critical mass of students, completion rates, placement of graduates, program assessment, intellectual rigor, research opportunities and the scope and kind of support provided for students.

Teacher Education Council (TEC) reviews programs that lead to teacher certification to determine if, in addition to the changes the UCC will approve, teacher certification policy and requirements are met.

Approval of Curriculum.

After Faculty Senate approves the "Report of the UCC to the Faculty Senate" at the monthly Faculty Senate meeting, University Curriculum and Catalog staff update the Academic Programs catalog within the next one to three days. This occurs seven times a year.

Additional Information.

The following sites provide extensive information regarding policies, procedures and the curriculum.

- Academic Programs, <http://www.reg.msu.edu/ucc/AcademicPrograms.asp>
- Course Descriptions, <http://www.reg.msu.edu/Courses/search.asp>
- University Committee on Curriculum: <http://www.reg.msu.edu/ucc/ucc.asp>
- Academic Programs: Guidelines and Procedures for Requests: <http://www.reg.msu.edu/ucc/guidelines.asp>
- Academic Governance, <https://www.msu.edu/unit/acadgov/>

C: Kim A. Wilcox, Provost
Michele Halloran, Chairperson, University Committee on Curriculum
Douglas Estray, Associate Provost for Undergraduate Education
and Dean of Undergraduate Studies
Karen Klomparens, Associate Provost for Graduate Education
and Dean of the Graduate School

Michigan State University - Office of the Registrar

Student Consumer Information

The Higher Education Opportunity Act of 2008 (HEOA) requires that postsecondary institutions participating in federal student aid programs make certain disclosures to students. The following information is disclosed to you as a student at Michigan State University (MSU) in compliance with federal law. For additional information, including requesting a paper copy of any materials, please call the appropriate office or visit the indicated websites.

Academic Programs and Accreditations

Information concerning MSU's current educational programs and course descriptions is available at <http://www.reg.msu.edu/AcademicPrograms>. This includes information about instructional, laboratory, and other physical facilities that relate to the academic programs, as well as faculty and other instructional personnel. Plans for reviewing academic functions of a department, school, or interdisciplinary program to include MSU accountability indicators are available at <http://www.esp.msu.edu/APR.asp>. Academic Programs, the University catalog, (<http://www.reg.msu.edu/AcademicPrograms>) provides information related to institutional/program accreditations and approvals (enter "accreditation" in the search box), as well as transferring courses and credits to MSU (enter "transfer" in the search box). University-approved articulation and consortium agreements are available for reference at (<http://www.reg.msu.edu/UCC/consortium.asp>). The policies and procedures related to academic governance may be accessed at <http://www.reg.msu.edu/UCC/UCC.asp>.

Alcohol and Other Drug Policy

The MSU Alcohol and Other Drug Policy can be accessed at http://www.hr.msu.edu/documents/supportstaffpolproc/drug_alcohol.htm. The Annual Security Report (<http://police.msu.edu/cleryreport.asp>) provides information about alcohol and other drug health risks, drug alcohol laws and penalties, and campus alcohol and other drug education and counseling resources. Additional information specifically addressing student conduct related to alcohol and other drugs can be found in Spartan Life (<http://splife.studentlife.msu.edu/>).

Campus Security Policies, Crime Statistics and Crime Log

Information regarding public safety at MSU is provided in the Annual Security Report (<http://www.police.msu.edu/>). The Security Report includes crime statistics for the previous three years concerning certain crimes reported to have occurred on campus; in certain off-campus buildings or property owned or controlled by MSU; and on public property within, or immediately adjacent to and accessible from, the campus. The Security Report also includes information about police and public safety resources, reporting crimes, coordination between law enforcement agencies, fire and medical emergencies, crime prevention, victim support services, the law and MSU policies, campus facilities, residence hall security, timely warning policy statement, the MSU Policy on Sexual Harassment, and the MSU Alcohol and Other Drug Policy. Additional information regarding emergency action plans is available at <http://www.police.msu.edu/actionplans.asp>. Pursuant to the Campus Sex Crimes Prevention Act, MSU's statement advising the campus community about registered sex offenders is available at <http://www.mipsor.state.mi.us/>. A crime log for the past 60 days is available at <http://police.msu.edu/clerylog.asp>. To obtain a paper copy of the Security Report or the crime log, contact the Michigan State University Police Department at (517) 355-2221.

Copyright Infringement and Peer-to-Peer File Sharing Policies and Sanctions

The following links provide information about MSU policies and sanctions related to copyright infringement and unauthorized peer-to-peer file sharing, including disciplinary action taken against students who engage in illegal downloading or unauthorized distribution of copyrighted materials using MSU information technology systems. The information also includes a notice that informs students that unauthorized distribution of copyrighted material may subject the students to civil and criminal liabilities. A summary of the penalties for violation of federal copyright laws is also provided.

- [Copyright Permissions Center](#)
- [Digital Millennium Copyright Act Procedures](#)
- [Libraries, Computing and Technology Guidelines and Policies](#)
- [Notice of Written Plan for Copyright Provisions of the Higher Education Opportunity Act of 2008](#)

Federal Student Financial Aid Penalties for Drug Law Violations

Federal law provides that a student who has been convicted of an offense under any federal or state law involving the possession or sale of a controlled substance during a period of enrollment for which the student was receiving financial aid shall not be eligible to receive any federal or institutional grant, loan, or work assistance. The separate, written notice of the penalties for drug violations provided to students upon enrollment may be accessed at <http://finaid.msu.edu/federalnotices.asp>.

Financial Aid

The Office of Financial Aid website (<http://finaid.msu.edu>) includes information about the following: need-based and non-need-based federal, state, local, private, and institutional financial assistance programs available to students; eligibility requirements and procedures for applying for aid; criteria for selecting recipients and determining amount of award; methods and frequency of disbursements of aid; financial aid terms and conditions, including terms applicable to employment provided as part of a financial aid package; rights and responsibilities of students receiving Title IV, HEA loans; the availability of financial aid for study abroad programs; how financial aid is handled when students withdraw; and whom to contact for questions regarding financial aid. Federal notices concerning the terms and conditions of federal student loans, entrance and exit counseling information, drug violation penalties, and the code of conduct for financial aid professionals and advisory disclosure are available at <http://finaid.msu.edu/federalnotices.asp>.

Governing Board

The Board of Trustees of Michigan State University ("Board") is a constitutional body corporate, created by and existing under Article VIII, Section 5 of the Constitution of the State of Michigan. The State Constitution provides that the Board has "general supervision" of the University. This information may be found at [Michigan Legislature Article VIII, Sec. 5](#).

Graduation and Retention Rates (Student Right-to-Know Act)

Graduation data of degree-seeking, full-time undergraduate students at MSU is available at <http://dev.opb.msu.edu/msuinfo/index.asp?info>. Information concerning retention rates is available at the IPEDS Data Center (<http://nces.ed.gov/ipeds/>).

Intercollegiate Athletic Program Participation Rates and Financial Support Data (Equity in Athletics Disclosure Act)

In compliance with the Equity in Athletics Disclosure Act, information on men's and women's athletic programs at MSU is available at <http://dev.opb.msu.edu/msuinfo/pdf/equityAthletics2009.pdf>. The report includes the number of participants by gender for each team, operating and recruiting expenses, coaches' salaries, revenues, and athletically related student aid. A copy of the report is available online on the U.S. Department of Education Office of Postsecondary Education Equity in Athletics Disclosure website at <http://www.ed.gov/finaid/prof/resources/athletics/eada.html>. A paper copy of the report may be obtained by contacting the MSU Office of Planning and Budgets at (517) 355-9271.

Missing Student Notification Procedures

Notification procedures to be followed when a student residing in on-campus housing has been reported missing for more than 24 hours are available at <http://reg.msu.edu/read/pdf/MissingStudentPolicy.pdf>.

Placement of Graduates

The Destination Survey Report (<http://careernetwork.msu.edu/destination-survey>) provides post-graduation outcomes of MSU baccalaureate degree recipients, including the types of graduate and professional education programs in which graduates enrolled. The report is prepared using information obtained annually from students who received a baccalaureate degree, offering a snapshot of their progress during the transition out of college.

Price of Attendance

Information concerning the cost of attending MSU is available at <http://www.ctr.msu.edu/COSTudentAccounts/#maincontent>. These costs consist of tuition and fees, books and supplies, room and board, transportation, and any additional costs for a program in which the student is enrolled or expresses an interest.

Privacy of Student Records (Family Educational Rights and Privacy Act)

The Family Educational Rights and Privacy Act (FERPA) is a federal law that gives students the right to review their education records, to request amendment of their records, to consent to disclosures of personally identifiable information, and to file complaints with the U.S. Department of Education. Additional information regarding student rights under FERPA is available at <http://www.reg.msu.edu/read/NotificationandDirectoryInformationNotice.pdf>. This information includes MSU procedures for reviewing and requesting amendment of education records, notice of the types of information MSU has designated as directory information, and students' right to opt-out of directory information. The Michigan State University Access to Student Information guidelines, a FERPA PowerPoint presentation, and the directory restriction request form may be accessed at <http://www.reg.msu.edu/ROInfo/Notices/PrivacyGuidelines.asp>. If you have any questions about your rights under FERPA, please contact the Office of the Registrar at (517) 355-3300.

Program Integrity (Complaints)

The University encourages students and prospective students initially to address complaints relating to MSU institutional

policies and consumer protection issues with personnel in the office, department or college that caused the alleged grievance. Senior University administrators will be involved, as needed, to resolve the complaints.

Pursuant to the state authorization provision of the Program Integrity Regulations (34 C.F.R. 668.43) established by the Department of Education on October 29, 2010, the following contact information is provided for filing complaints that remain unresolved after engaging in the above-referenced process. Complaints concerning broad institutional academic practices, such as those that raise issues regarding the University's ability to meet accreditation standards, may be forwarded to the Higher Learning Commission of the North Central Association of Colleges and Schools, 30 North LaSalle Street, Chicago, Illinois 60602-2504 or www.ncahigherlearningcommission.org. Complaints concerning consumer protection violations may be directed to the Office of the Attorney General of the State of Michigan, Consumer Protection Division, P.O. Box 30213, Lansing, MI 48909-7713 or <http://michigan.gov/ag/0,1607,7-164-1773-42077--,00.html>.

Refund Policy, Requirements for Withdrawal, and Return of Title IV, HEA Financial Aid

If a student withdraws or drops a course, MSU will adhere to its refund policy as published in Academic Programs, the University catalog, available at <http://www.reg.msu.edu/AcademicPrograms> (enter "refund" in the search box). Information regarding the requirements and procedures for students seeking to withdraw officially is also available in Academic Programs at <http://www.reg.msu.edu/AcademicPrograms> (enter "withdrawal" in the search box). Requirements for return of Title IV, HEA grant or loan aid are available at <http://www.ctlr.msu.edu/COSTudentAccounts/operationPolicies.aspx#FinancialAidRefPolicy>.

Services for Students with Disabilities

The Resource Center for Persons with Disabilities (RCPD) provides disability-related information and referrals; documents disability and conducts needs assessments; facilitates reasonable accommodations; and provides disability-related technical assistance, auxiliary aids/services, and advocacy and training. Visit the RCPD homepage (<http://www.rcpd.msu.edu>) for additional information on services and resources available to students with disabilities.

Student Body Diversity

Information about student body diversity, including the number of enrolled full-time students by gender and race/ethnicity, is provided in the Common Data Set (<http://dev.opb.msu.edu/msuinfo/index.asp?info>). The number of undergraduate students who receive a Federal Pell Grant is available at <http://nces.ed.gov/collegenavigator>.

Textbook Information/Required Course Materials

Detailed lists of required course materials are made available to students through the Schedule of Courses.

Vaccination Policies

MSU policies regarding vaccinations are available at <http://uphys.msu.edu/forstudents/immunize/index.html>.

Voter Registration

Information on voting in local, state, and federal elections, including a copy of the Michigan voter registration application form, may be accessed at <http://youvote.msu.edu>.

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