SouthUniversity™
Established 1899

Iowa Application

Iowa College Student Aid Commission

Postsecondary Approval and Registration Administrator
200 10th Street, Fourth Floor
Des Moines, IA 50309
(515) 725-3470

Application for Approval and Registration Of Postsecondary School Iowa Code Chapter 261B

Pursuant to Iowa Code Chapter 261B, the undersigned school applies for registration to conduct or maintain one or more courses of instruction, including courses of instruction by correspondence, where the courses are offered in Iowa or the school has a presence in Iowa and desires to offer courses in other states or foreign countries.

Submit a paper document and a complete duplicate in pdf format on a CD. Applications may be submitted electronically by contacting the Postsecondary Approval Administrator at the Iowa College Student Aid Commission.

Applications for an initial approval and registration must include a non-refundable check for $4,000 payable to the State of Iowa.

Applications fees are to be sent to:

Postsecondary Approval and Registration Administrator
200 10th Street, Fourth Floor
Des Moines, IA 50309

All items must be completed before the application will be considered as received by the Commission. Attach additional pages as needed to provide the requested information. Responses are required to have a minimum of a summary paragraph on this form. Responses that include only statements similar to "please see attached", will be considered incomplete. Other documents or materials may also be attached to support the application. Attachments must be tabbed and clearly marked on both the paper and pdf documents.

(Registrations must be renewed every four years or upon any substantive change in program offerings, location, or accreditation.)

Name of school and address of the principal office as defined in Iowa Code Section 490.140 or 510.141:[(261B.4(2))] and [(261B.4(1))]

Name of School: South University
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Type of corporation:

[x] For-profit
[ ] Non-profit

Address of this school in all in other states, and in foreign countries:

South University - Columbia Campus
9 Science Court
Columbia, SC 29203

South University - Montgomery Campus
5355 Vaughn Road
Montgomery, AL 36116

South University – Novi Campus
41555 Twelve Mile Rd.
Novi, MI 48377

South University – Richmond
2151 Old Brick Rd.
Glen Allen, VA 23060

South University – Savannah Campus
709 Mall Boulevard
Savannah, GA 31406-4805

South University - Tampa Campus
4401 North Himes Avenue, Suite 175
Tampa, FL 33614

South University - Virginia Beach Campus
301 Bendix Rd Suite 100
Virginia Beach, VA 23452

South University - West Palm Beach
1760 North Congress Avenue
West Palm Beach, FL 33409-5178

Address of all locations in Iowa where instruction is to be provided

Currently, South University nursing students in Iowa have not reached the clinical portion of their programs. The Iowa Student Aid Commission will be informed once nursing students enroll in the clinical courses and the clinical sites are established in Iowa.

SUITE	STREET	CITY	STATE	ZIP	COUNTRY	TELEPHONE

Tuition charges, fees and other costs payable to the school by a student. [(261B.4(3))]
The information below pertains to the South University Online Programs only.

PROGRAM TO BE OFFERED IN IOWA	TUITION	FEES	TOTAL
Associate of Science In Accounting	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Allied Health Science	$ 33,480.00	$ 175.00	$ 33,655.00
Associate of Science in Business Administration	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Criminal Justice	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Information Technology	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Paralegal Studies	$ 34,224.00	$ 175.00	$ 34,399.00
Bachelor of Arts in Interdisciplinary Studies	$ 68,448.00	$ 175.00	$ 68,623.00
Bachelor of Arts in Psychology	$ 68,448.00	$ 175.00	$ 68,623.00
Bachelor of Business Administration	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Criminal Justice	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Health Science	$ 67,704.00	$ 175.00	$ 67,879.00
Bachelor of Science in Healthcare Management	$ 68,448.00	$ 175.00	$ 68,623.00
Bachelor of Science in Information Technology	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Legal Studies	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Nursing (BSN)	$ 71,424.00	$ 175.00	$ 71,599.00
Master of Business Administration (MBA)	$ 24,864.00	$ 175.00	$ 25,039.00

PROGRAM TO BE OFFERED IN IOWA	TUITION	FEES	TOTAL
MBA in Healthcare Administration	$ 24,864.00	$ 175.00	$ 25,039.00
Master of Public Administration	$ 24,864.00	$ 175.00	$ 25,039.00
Master of Science in Criminal Justice	$ 23,568.00	$ 175.00	$ 23,743.00
Master of Science in Information Systems and Technology	$ 24,864.00	$ 175.00	$ 25,039.00
Master of Science in Nursing	$ 18,480.00	$ 175.00	$ 18,655.00
Master of Science in Leadership	$ 24,864.00	$ 175.00	$ 25,039.00
Accelerated RN to MSN	$ 79,875.00	$ 175.00	$ 80,050.00
Post-graduate Certificate in Nursing	$ 13,280.00	$ 175.00	$ 13,455.00
Doctor of Business Administration	$ 48,600.00	$ 1,175.00	$ 49,775.00

Refund policy of the school for the return of refundable portions of tuition, fees, or other charges [(261B.4(4))] If the refund policy is attached, please summarize the policy below.

Upon notification that an Iowa state resident attending South University has withdrawn from a Course, student accounting will adjust the student's tuition charges using the following formula.

5.5 Week Course	Refund %
Week 1 LDA	75%
Week 2 LDA	57%
Week 3 LDA	40%
Week4 LDA	24%
Week 5 LDA	7%

11 Week Course	Refund %
Week 1 LDA	82%
Week 2 LDA	73%
Week 3 LDA	65%
Week 4 LDA	57%
Week 5 LDA	49%
Week 6 LDA	40%
Week 7 LDA	32%
Week 8 LDA	24%
Week 9 LDA	15%
Week 10 LDA	7%

Degrees granted by the school [(261B.4(5))]

Offered in Iowa [(261B.4(11))]

DOCTORAL PROGRAMS
Doctor of Business Administration

POST GRADUATE
Certificate in Nursing

MASTER PROGRAMS
Master of Science in Leadership
Master of Business Administration (MBA)
Master of Public Administration
Master of Science in Criminal Justice
MBA in Healthcare Administration
Master of Science in Information Systems and Technology
Master of Science in Nursing (MSN)
Accelerated RN to MSN

BACHELOR PROGRAMS
Bachelor of Business Administration
Bachelor of Science in Criminal Justice
Bachelor of Science in Legal Studies
Bachelor of Science in Healthcare Management
Bachelor of Science in Health Science
Bachelor of Science in Information Technology
Bachelor of Science in Nursing (BSN)
Bachelor of Arts in Psychology
Bachelor of Arts in Interdisciplinary Studies

ASSOICATE PROGRAMS
Associate of Science in Business Administration
Associate of Science in Accounting
Associate of Science in Criminal Justice
Associate of Science in Paralegal Studies
Associate of Science in Allied Health Science
Associate of Science in Information Technology

Offered outside of Iowa
The following lists of programs represent the programs that are offered online throughout the country.

DOCTORAL PROGRAMS
Doctor of Business Administration

POST GRADUATE
Certificate in Nursing

MASTER PROGRAMS
Master of Science in Leadership
Master of Business Administration (MBA)
Master of Public Administration
Master of Science in Criminal Justice
MBA in Healthcare Administration
Master of Science in Information Systems and Technology
Master of Science in Nursing (MSN)
Accelerated RN to MSN

BACHELOR PROGRAMS
Bachelor of Business Administration
Bachelor of Science in Criminal Justice
Bachelor of Science in Legal Studies
Bachelor of Science in Healthcare Management
Bachelor of Science in Health Science
Bachelor of Science in Information Technology
Bachelor of Science in Nursing (BSN)
Bachelor of Arts in Psychology
Bachelor of Arts in Interdisciplinary Studies

ASSOICATE PROGRAMS
Associate of Science in Business Administration
Associate of Science in Accounting
Associate of Science in Criminal Justice
Associate of Science in Paralegal Studies
Associate of Science in Allied Health Science
Associate of Science in Information Technology

Name, business address and telephone number of the chief executive officer of the school: [(261B.4(7))]

Name: John T. South, III
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Provide a copy or description of the means by which the school intends to comply with 261B.9 [(261B.4(8))].Code section 261B.9 is as follows:

261B.9 DISCLOSURE TO STUDENTS.

Prior to the commencement of a course of instruction and prior to the receipt of a tuition charge or fee for a course of instruction, a school shall provide written disclosure to students of the following information accompanied by a statement that the information is being provided in compliance with this section:

1. The name or title of the course.
2. A brief description of the subject matter of the course.
3. The tuition charge or other fees charged for the course. If a student is enrolled in more than one course at the school, the tuition charge or fee for all courses may be stated in one sum.
4. The refund policy of the school for the return of the refundable portion of tuition, fees, or other charges. If refunds are not to be paid, the information shall state that fact.
5. Whether the credential or certificate issued, awarded, or credited to a student upon completion of the course or the fact of completion of the course is applicable toward a degree granted by the school and, if so, under what circumstances the application will be made.
6. The name of the accrediting agency recognized by the United States department of education or its successor agency which has accredited the school.

Response: All of the disclosures above are included in the South University enrollment agreement, which is attached.

Name, address, and telephone number of a contact person in Iowa. [(261B.4(10))]

Name: Corporation Service Company
Suite: Suite 729
Street: 505 5th Avenue
City: Des Moines
State: Iowa
Zip: 50309
Country: USA
Telephone Number (including country or area code): (515) 288-8987

Name, address, and title of the other officers and members of the legal governing body of the school:
[(261B.4(6))]

Name: John T. South, III
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Name: William W. Hubbard
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Name: John McKernan
Suite: 33rd Floor
Street: 210 Sixth Avenue
City: Pittsburgh
State: Pennsylvania
Zip: 15222
Country: USA
Telephone Number (including country or area code): (412) 562-0900

Name: Charles F. McMillan
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Name: Howard J. Morrison, Jr.
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Name: Todd Nelson
Suite: 33rd Floor
Street: 210 Sixth Avenue
City: Pittsburgh
State: Pennsylvania
Zip: 15222
Country: USA
Telephone Number (including country or area code): (412) 562-0900

Name: Arnold Tenenbaum
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Name: Eric R. Winger
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number (including country or area code): (912) 201-8000

Names and addresses of persons owning more than 10% of the school: [(261B.4(6))]

South University is wholly owned by South University, LLC.

South University, LLC is the corporate entity that owns South University. While EDMC is the ultimate corporate parent, the immediate corporate owner of the university is South University, LLC. Accordingly, it is South University, LLC that has filed Certificate of Authority paperwork in Iowa.

Name all agencies accrediting the institution. For each agency, include name, address, telephone number, and whether the agency is recognized by the U.S. Department of Education. [(261B.4(9))] Attach copies of accreditation certificates of status for each agency. If the Iowa location is not accredited, provide accrediting agency certification that the Iowa location will be granted accreditation upon approval by the College Student Aid Commission. Provide documentation that every location of applicant school is approved by the accrediting agency and in good standing, for all locations throughout the world.

Accrediting agency

Name: Commission on Colleges of the Southern Association of Colleges and Schools
Suite:
Street: 1866 Southern Lane
City: Decatur
State: Georgia
Zip: 30033
Country: USA
Telephone Number (including country or area code): 404-679-4558
Contact Person: Dr. Belle Wheelan

Is this agency recognized by the U. S. Department of Education? [x] Yes [ ] No

Describe the procedures followed by the school for permanent preservation of student records. [(261B.4(12))]

Background: The two major categories of student records are 1) Academic Records and 2) Financial Documents. During the applicant/student's active status with the institution, these records are maintained independently by the appropriate office and college officer. More detailed descriptions of the procedures follow.

Retention and disposal of documents at South University will follow the recommendations as published by American Association of Collegiate Registrars and Admissions Officers Retention of Records: A Guide for

Retention and Disposal of Student Records and will meet federal and state regulatory requirements. Please refer to the retention schedules in succeeding pages. Electronic documents will use the same retention schedules as the basis for their minimum retention periods. The requirements of and institutional oversight organizations who accredit the institution or a specific academic program will also be adhered to.

I. RECORDS MAINTENANCE

A. All paper-based records shall be kept in a secure fire proof storage area with limited access (see Student Record Security below).

B. Applicant and active student records shall be filed in a fire proof and locked file cabinet in the appropriate office area. The appropriate offices are:

   1. The registrar's office or academic records vault for academic records.
   2. The financial aid office for financial aid documents.
   3. The business office for student account documents.

C. Inactive student and graduate files are held in a limited access, fireproof storage area that is locked except for access.

D. Student and graduate records with a last day of attendance of more than five years past the current year are scheduled for archiving. After being indexed and catalogued in a computer database, the records are stored in a fireproof vault. (If space permits, some campuses may store files longer than five years.)

E. Documents to be archived will be sorted from the file according to the record retention schedule. Once this process is completed, the disposal of paper records will be shredded by authorized personnel. Disposal of magnetic or digital records media will be completed by the appropriate method to destroy such information.

F. Equivalent electronic safeguards (similar in intent as those listed above) will be maintained for all electronic student records. Current systems of electronic storage include ImageNow and CampusVue.

II. STUDENT RECORD SECURITY

Release of information will be authorized only with the express written consent of the student in accordance with the Family Education Rights and Privacy Act. All records are subject to hold from release or encumbrances. In such cases, no authorization for release of records shall be honored until the hold or encumbrance is removed. The only exceptions are by court order or for financial aid transcripts.

A. Paper-based student records are maintained in locked, limited access areas. Only authorized personnel have access. Authorization is limited to the following individuals:

   1. Campus President
   2. President's administrative assistant
   3. Campus Dean of Academic Affairs and Operations
   4. System Vice President for Academic Affairs
   5. Campus Dean of Student Affairs
   6. Registrar
   7. Financial aid staff
   8. Business office coordinator

9. Records management personnel
10. Designated college personnel with authorization from the Registrar, System Vice President for Academic Affairs, or the Chancellor.

B. Equivalent electronic access should be maintained for the above personnel for all electronic student records. Electronic access may be granted to other servicing parties with authorization from the campus registrar or the University Vice President for Academic Affairs.

III. CONTENTS OF RECORDS:

A. Academic Records: Content of Student Academic Files will include the following documents. Not all files will contain everything noted below and some files will have additional information. All academic records will be retained according to the retention schedule.

1. Application for admission and documents relating to the basis of admission, which include but are not limited to:
    a. Official high school transcript documenting graduation status and/or GED indicating a passing score
    b. College transcripts, if applicable
    c. Entrance and placement exam results as reported by the current institutional administered evaluation or SAT, ACT scores
    d. Special Subjects Student form approved if applicable
2. Declaration of Major and any Change of Major forms
3. Transfer of college credit form, if applicable
4. Academic transcript
5. Change of grade form (if any)
6. Satisfactory Academic Progress correspondence
7. State residency information (if applicable)
8. Copies of any foreign student/international student correspondence from authorizing agencies (if applicable)
9. Course challenge results
10. Graduation forms

B. Financial Records: Content of Student Financial Aid Files will include the following documents. Not all files will contain everything noted below and some files will have additional information.

1. Free application for Federal Student Aid
2. Verification Worksheet/Tax Return (if applicable)
3. ISIR (Institutional Student Information Record)/Pell Grant Electronic Student Aid Reports
4. Award Letter
5. Student receipts/book receipts
6. Tuition and fee charges
7. Federal PERKINS Loan Promissory Note (if applicable)
8. Federal PERKINS Loan Statement of Rights and Responsibilities (if applicable)
9. Loan Exit Interview (if applicable)
10. Check copies of refunds or a refund request (in applicable)
11. Notice of Guarantee from bank (if applicable)
12. Federal Family Educational Loan (FFEL) application (if applicable)
13. FFEL rights and responsibilities (if applicable)
14. FFEL Loan Counseling Form (if applicable)
15. Financial Aid Transcripts (if applicable)
16. South University supplemental Loan Promissory Note
17. Projected cash payment analysis and estimate sheet
18. Invoices/billings (if applicable)
19. VA paperwork (if applicable)
20. Copies of student letters sent from loan servicer

21. Copies of correspondence RE: Satisfactory Progress
22. Financial Aid Application
23. Student Authorization Form
24. Entrance interview Checklist
25. Reference Sheet
26. Copy of Alien Card (if applicable)
27. Deferment Forms
28. Loan Tracking Forms/ Disbursement Letter
29. Copies of Enrollment History Requests
30. Copy of student information sheet/application for admission

IV. NON-INDIVIDUALIZED RECORDS

The following non-individualized grouped academic records or documents shall be kept permanently in the vault or archive vault.

1. Attendance sheets with any reinstatement forms (filed with attendance record for that specific class)
2. Graduation lists
3. College catalogs
4. Enrollment statistics
5. Racial/ethnic statistics
6. Schedules of classes

SOUTH UNIVERSITY RECORDS RETENTION SCHEDULE A
Admission documents for applicants who do not enter
After being accepted (no shows) or rejected

Type of Document	Recommended Retention Period	College Action*
Advanced Placement Records	1 yr. after application term	File in Registrar's Office
Application for readmission	1 yr. after application term	File in admission or
Entrance Exam Reports (SAT, ACT, etc.)	1 yr. after application term	File in Registrar's Office
Transcripts (other colleges)	1 yr. after application term	File in Registrar's Office
Transcripts (high school)	1 yr. after application term	File in Registrar's Office

*Note: Files may be paper-based, microfilm, or electronic.

SOUTH UNIVERSITY RECORDS RETENTION SCHEDULE B
Admissions Documents for applicants who enter

Type of Document	Recommended Retention Period	College Action*
Admission Test Form	5 yrs. after graduation or last date of attendance	File
Advanced Placement Records	5 yrs. after graduation or last	File

	date of attendance	
Application for admission or readmission	5 yrs. after graduation or last date of attendance	File
Correspondence, general	5 yrs. after graduation or last date of attendance	File
Declaration of Major	5 yrs. after graduation or last date of attendance	File
Disclaimer Form	5 yrs. after graduation or last date of attendance	File
Entrance Exam Reports (SAT, ACT, etc.)	5 yrs. after graduation or last date of attendance	File

Type of Document	Recommended Retention Period	College Action*
Residency Information	5 yrs. after graduation or last date of attendance	File
Transcripts (other colleges)	5 yrs. after graduation or last date of attendance	File
Transcripts (high school)	5 yrs. after graduation or last date of attendance	File

*Note: Files may be paper-based, microfilm, or electronic.

SOUTH UNIVERSITY RECORDS RETENTION SCHEDULE C
Registration and Records Documents

Type of Document	Recommended Retention Period	College Action*
Academic action authorization (Suspension, dismissal, etc.)	5 yrs. after graduation or last date of attendance	File
Academic records	Permanent	File
Advanced placement records	5 yrs. after graduation or last date of attendance	File
Application for graduation	1 yr. after graduation or last date of attendance	File
Change of course (drop/add)	1 yr. after date submitted	File
Change of grade forms (incomplete grade sheets)	5 yrs. after graduation or last date of attendance	File
Correspondence, relevant	5 yrs. after graduation or last date of attendance	File
Credit by examination	5 yrs. after graduation or last date of attendance	File

Curriculum change authorizations (waivers, etc.)	5 yrs. after graduation or last date of attendance	File
Externship records	5 yrs. after graduation or last date of attendance	File
Fee assessment forms	5 yrs. after graduation or last date of attendance	File
Financial aid documents (general)	5 yrs. after graduation or last date of attendance	File
Financial aid documents - Perkins loan papers and Promissory Notes	Until loan is paid	File, separate cover
Financial aid documents - Veterans' Benefits papers	Until loan is paid	File/Vault separate cover
Foreign student forms	5 yrs. after graduation or last date of attendance	File
Grade reports	1 yr. after date distributed	File - Separate
Hold or encumbrance	Until released	
Name change authorization	5 yrs. after graduation or last date of attendance	File
Personal data forms	1 yr. after graduation or date of last attendance	File
Registration forms	1 yr. after date submitted	File - Separate
Transcript requests	1 yr. after date submitted	File
Transfer credit evaluation	5 yrs. after graduation or last date of attendance	File
Tuition and fee charges	5 yrs. after graduation or last date of attendance	File

*Note: Files may be paper-based, microfilm, or electronic.

SOUTH UNIVERSITY RECORDS RETENTION SCHEDULE D
Certification Documents

Type of Document	Recommended Retention Period	College Action*
Enrollment verification	1 yr. after verification	File
Financial aid assistance records	3 yrs. after graduation or last date or attendance	File
Veterans Administration Certification	3 yrs. after graduation or last date or attendance	File

*Note: Files may be paper based or electronic.

SOUTH UNIVERSITY RECORDS RETENTION SCHEDULE E
Publications, Statistical Data, Institutional Reports

Type of Document	Recommended Retention Period	College Action*
Attendance Sheets	Permanent	Vault
Catalogs	Permanent	Vault
Commencement Programs	Permanent	Vault
Enrollment Statistics	Permanent	Vault
Graduation Lists	Permanent	Vault
Racial/Ethnic statistics	Permanent	Vault
Schedule of classes (institutional)	Permanent	Vault
IPEDS	Permanent	Vault

*Note: Files may be paper based or electronic.

Provide the contact information to be used by students and graduates who seek to obtain transcript information.

Name: Anita Macias
Suite:
Street: 709 Mall Boulevard
City: Savannah
State: Georgia
Zip: 31406
Country: USA
Telephone Number. (including country or area code): (912) 201-8000

List the states and approval or registration agencies for all states in which the school operates or maintains a presence.

The table below lists the states in which South University has a license to offer its online programs.

STATE	AGENCY NAME
Arizona	Arizona State Board for Private Postsecondary Education
Georgia	N/A - exempt
Minnesota	Minnesota Office of Higher Education
Texas	Texas Workforce Commission
Texas	Texas Higher Education Coordinating Board
Utah	State of Utah Department of Commerce
Wisconsin	State of Wisconsin Educational Approval Board

The table below lists the states in which South University has approval for campuses:

STATE	AGENCY NAME
Alabama	N/A - exempt
Florida	Commission for Independent Education
Georgia	N/A - exempt
Michigan	Michigan Department of Licensing and Regulatory Affairs Bureau of Commercial Services Licensing Division
Texas	Texas Workforce Commission
Texas	Texas Higher Education Coordinating Board
South Carolina	SC Commission on Higher Education
Virginia	State Council of Higher Education for Virginia

Describe the academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used, including, but not limited to, classroom instruction, correspondence, internet, electronic telecommunications, independent study, and portfolio experience evaluation. [(261B.4(13))]

Online courses are delivered in an asynchronous format that includes classroom lectures, discussions and demonstrations. Online course lectures appear in written form and consist of an introduction to activities as well as explanations of textbook reading assignments. Lectures are intended to be catalysts for ongoing class discussions, and the faculty members facilitate discussion by providing additional insight to course subjects by joining and leading topic dialogues.

Provide the name of every other State of Iowa agency required to approve the applicant school in Iowa, the school's contact person at the agency and the current status of that approval. Attach documentation in the form of a letter or certificate for each agency.

Agency Name	Contact Person	Telephone Number	Approval Status

Not applicable

Is the school subject to a limitation, suspension or termination (LST) order issued by the U.S. Department of Education?

[ ] Yes [x] No
If yes, explain below.

Provide the name and contact information for a U. S. Department of Education official who can verify the LST statement.

Not applicable

Do you:
Enroll students in Iowa? [x] Yes [ ] No
Employ Iowa faculty? [x] Yes [ ] No

Do you intend to:
Enroll students in Iowa? [x] Yes [ ] No
Employ Iowa faculty? [x] Yes [ ] No

Describe current operations or plans to enroll students in Iowa or employ Iowa faculty.
The target audience for South University's online education will be non-traditional students who reside in the state of Iowa who are interested in the programs offered by the university. South University's aim has long been to provide educational "opportunities for the intellectual, social, and professional development of a diverse student population" (South University Catalog page 2). This purpose is fulfilled through the university's expansion to other geographic areas, with online mode of instruction to serve the educational needs of the Iowa community. Diverse students need various educational options, and South University offers programs from the associate degree to the doctoral level.

Many non-traditional college students and the adults returning to education desire flexible, online class schedules that accommodate work schedules, personal attention to their learning needs, low student/teacher ratios, and a faculty and staff committed to wanting to help students to learn. South University will assist these students in earning their education in a format that best serves their needs so that the students may attain a career path in business, criminal justice, psychology, health care, information technology or nursing.

Name, address, and telephone number of full-time employees in Iowa.

LAST	FIRST	PROGRAM	FULL OR PART	DEGREE 1	DEGREE 1	COURSES
Bibi	Tauqir	General Education	Full-time	Degree Name: MS Year: 2003 School: Iowa State University Major: Mathematics	Degree Name: PhD Year: 2010 School: Iowa State University Major: Education Completed: Yes	ASC_MAT_SU, LTC_MAT, MAT0099, MAT1001, MAT1002, MAT1005, MAT1500
Wagner	Cheryl	Nursing (MS)	Full-time	Degree Name: MSN/MBA Year: 1996 School: University of Iowa Major: Nursing Admin and Business Admin	Degree Name: PhD Year: 2006 School: University of Iowa Major: Nursing Administration Completed: Yes	NSG2005, NSG3006, NSG3016, NSG3036, NSG4028, NSG4029, NSG4045, NSG4055, NSG4064, NSG4065, NSG4066, NSG4070, NSG4075, NSG5000, NSG5001, NSG5002, NSG5003, NSG3002, NSG6102, NSG6103, NSG6999

Will your school comply with *Iowa Code* section 261B.7 limiting the use of references to the Secretary of State, State of Iowa, or College Student Aid Commission in promotional material (See the *Iowa Code* for details)?
[x] Yes [ ] No

Will your school comply with the requirements of *Iowa Code* section 261.9(1)"e" to "g"? [(See the *Iowa Code* for details.) [x] Yes [ ] No

Does the school agree to file annual reports that the Commission requires from all Iowa colleges and universities? [x] Yes [ ] No

Attach a copy of the applicant school's most recent audit prepared by a certified public accounting firm no more than 12 months prior to the application and state below where, in the audit report, there is evidence that the auditor is providing an unqualified opinion.

South University's independent audit report for the fiscal year ending June 30, 2010 has been provided as part of Attachment B of this application. The independent audit was prepared by Ernst & Young LLP. Evidence that the Ernst & Young LLP provided an unqualified opinion is found on page one of the audit.

The audit for the fiscal year ending June 30, 2011 will be released next month. A copy will be forwarded to the Iowa College Student Aid Commission.

Describe how students will be provided with access to learning resources, including appropriate library and other support services requisite for the schools' degree programs

Library Resources

To ensure resources are of adequate quality, level, and diversity, librarians rely on core lists, reviews, faculty recommendations, and comparisons with holdings of other libraries. Librarians have access to Resources for College Libraries through RCL Web, a core list of 65,000 titles in 58 curricula specific subjects and to Doody's DRS Online Service, which provides current reviews and core lists for health related subject areas. The online library provides scholarly resources and information services to support the curriculum and programs of the University, foster academic and professional research by the University community, and facilitate critical thinking and life-long learning by students.

Holdings are listed in the library online catalog which is available via remote access. Journal collections are kept current through database subscriptions that provide access to journals as well as newspapers and other items. EBSCOhost and LIRN databases are available to all students and faculty through remote access. Additionally, more than 60 additional full text journals in Ovid's Lippincott, Williams, & Wilkins Nursing & Health Professions Premier Collection are available to online students.

Over 50,000 e books, video clips, images and full text dissertations are also included in the online library offerings. Online reference assistance is available through email and telephone.

In addition to the electronic resources described above, South University offers the following:

- Electric Library is a comprehensive general reference database containing full-text newspapers, magazines, national and international news wires; complete works of literature; photo, image and map collections; television, radio and government transcripts; book, movie and software reviews. It also provides access to an encyclopedia, dictionary, thesaurus, almanac, and aid fact books.
- Hoover's Online provides information on companies, industries, people, and products.
- The ProQuest online information service provides access to thousands of current periodicals and newspapers, many updated daily and containing full-text articles from 1986. Deep back files of archived material are also expanding as 5.5 billion pages from their distinguished microfilm collection are digitized.
- Thomas Register provides online supplier catalogs, web links, detailed buying and specifying information about a company's products or services. Indexes American and Canadian companies.
- Wilson Web Omni File Full Text Select is an online database of abstracting and indexing 2200+ titles as far back as 1982. There are full-text versions of more than 1,420 journals as far back as 1994. Also available are PDF pages of more than 1,090 journals from the year 2,000 and forward. Wilson Web provides access to magazines and journals in fine arts, liberal arts and sciences.

South University has cooperative agreements with the libraries listed below.

	Library Type	In-house use	Borrowing privileges	Reference assistance	Access to online databases
South University Library--Savannah/online					
St. Joseph's/Candler Health System	Hospital	yes	no	yes	yes
Armstrong Atlantic State University Library	University	yes	no	yes	limited
Savannah State University Library	University	yes	no	yes	limited
GaIN (Mercer University School of Medicine)	Health Information Network	no	ILL	yes	yes
National Network of Libraries of Medicine	Network of Medical Libraries	no	ILL	no	Medline
South University Library--West Palm Beach	Academic	yes	yes	yes	yes
South University Library--Montgomery	Academic	yes	yes	yes	yes
South University Library--Columbia	Academic	yes	yes	yes	yes
South University Library--Tampa	Academic	yes	yes	yes	yes
South University Library--Virginia Beach	Academic	yes	yes	yes	yes
South University Library--Richmond	Academic	yes	yes	yes	yes
South University Library--Novi	Academic	yes	yes	yes	yes
South University Library--Austin	Academic	yes	yes	yes	yes
Library of Congress	Public	No	ILL	No	No

Students who have located materials that they wish to request must complete an interlibrary loan request form and send the form to the via email to the online librarian. Students are notified by email when the information they requested has arrived.

The library budget is based on FTE enrollment of undergraduate and graduate students. The library budget is increased as student enrollment grows.

Student Support Services

Psycho-social Counseling

Short-term counseling services are available to assist students in resolving academic, career, and personal problems. University personnel can help students plan their educational programs, as well as adjust to the demands of university level studies. Personal advising is provided for any student who seeks aid in solving and understanding individual problems. Students identified as needing additional counseling resources will be referred to external agencies.

Student Affairs

The Office of Student Affairs assumes the responsibility of offering programs and services that will augment academic programs by stimulating the personal and professional development of students at

South University. The objectives of the student affairs program are an extension of the philosophy and objectives of the University. They serve to inform, educate, and encourage students in their endeavors. In order to achieve its goals, the office of student affairs pursues these objectives in particular:

- To provide a fair and sound entrance testing program.
- To provide an orientation that will inform students of university policies, programs, and activities.
- To provide support and assistance to students in making realistic decisions about academic and nonacademic concerns.
- To provide career services and resources.
- To provide academic accommodations to students with disabilities in the classroom.
- To provide programs and activities that will encourage student involvement and participation in campus life.

The student development program is designed to enhance student life by offering programs and services that add to the classroom experience and encourage personal and professional development. Specifically, the Student Affairs staff is responsible for the following: bookstore, testing, orientation, counseling services, disability support services, organizations and activities, graduation, career services, and student conduct. These student services are described in more detail below. Also included in this section are services offered by the University that do not fall under the supervision of the office of student affairs but are considered to be in the category of student services.

Career Advising and Placement Services
Students should seek out the assistance of the Director of Career Services during or prior to their last quarter of school. Information is available regarding résumé writing and job search strategies and techniques. The Career Services Office provides individualized job search assistance with pursuing full time employment. Career workshops as well as theme weeks based on academic majors are held throughout the school year to aid students in their professional development. All programs are open to any student at no charge.

Disability Services
South University provides accommodations to qualified students with disabilities. The Disability Services office assists qualified students with disabilities in acquiring reasonable and appropriate accommodations and in supporting their success at South University.

South University is committed to providing qualified students with a disability an equal opportunity to access the benefits, rights and privileges of college services, programs and activities in compliance with The Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973. Students who believe they are in need of accommodations should contact the Disability Services office.

Provide evidence that faculty within an appropriate discipline are involved in developing and evaluating curriculum for the program(s) to be registered in Iowa.

As part of the University's institutional effectiveness planning process, information from all sources is compiled by the appropriate administrator and distributed to the academic departments; the system vice president/dean of academic affairs & operations and department chairs/program directors assess the data and findings. Regular meetings between the faculty and chairs/program directors are held to assess these data as they relate to the success of current course content and teaching practices.

Revisions of both the core and major curriculum requirements are developed based on the findings. This includes the overall scope and sequencing of the courses. Proposals for revisions are presented to the School Curriculum Committees, which make recommendations to the Council of Presidents. The Council seeks final approval from the board of trustees, thus ensuring the changes are consistent with the purpose of the university.

Provide evidence that the school has adequate physical facilities appropriate for the program(s) to be offered and are located in the state. Include a copy of a signed agreement for a facility purchase or lease or option to purchase or lease. Please include a photograph of the location.

This question is not applicable as the programs that will be offered to Iowa residents will be online through the South University Savannah campus that is located on the state of Georgia. South University will not have a physical facility in Iowa.

Include a statement, signed by the chief executive officer of the applicant school, on school letterhead, demonstrating the school's commitment to the delivery of programs located in Iowa, and agreeing to provide alternatives for students to complete programs at other institutions if the applicant school closes the program before students have completed their courses of study.

The signed statement is attached.

Provide an organizational plan that shows the location and physical address, telephone number, fax number and contact information for all internet-based and site-based educational locations, administrative, and service centers operated by the applicant and any parent organization.

The parent company of South University, Education Management Corporation owns the following school systems.

ARGOSY UNIVERSITY

Atlanta Campus
980 Hammond Drive, Suite 100
Atlanta, GA 30328
770-671-1200 Main
888-671-4777 Toll Free
770-407-1110 Fax

Chicago Campus
225 N. Michigan Avenue, Suite 1300
Chicago, IL 60601
312-777-7600 Main
800-626-4123 Toll Free
312-777-7748 Fax

Dallas Campus
5001 Lyndon B. Johnson Freeway
Farmers Branch, TX 75244
214- 890-9900 Main
866-954-9900 Toll Free
214-969-3900 Fax

Denver Campus
7600 E. Eastman Avenue
Denver, CO 80231
303-248-2700 Main
866-431-5981 Toll Free
303-248-2800 Fax

Hawaii Campus
1001 Bishop Street, Suite 400
Honolulu, HI 96813
808-536-5555 Main
888-323-2777 Toll Free
808-536-5505 Fax

Inland Empire Campus
3401 Centre Lake Drive, Suite 200
Ontario, CA 91716
909-915-3800 Main
866-217-9075 Toll Free
909-915-3810 Fax

Los Angeles Campus
5230 Pacific Concourse Drive, Suite 200
Los Angeles, CA 90045
310-866-4000 Main
866-505-0332 Toll Free
310-452-8720 Fax

Nashville Campus
100 Centerview Drive, Suite 225
Nashville, TN 37214
615-525-2800 Main
866-833-6598 Toll Free
615-525-2900 Fax

Orange County Campus
601 South Lewis Street
Orange, CA 92868
714-620-3700 Main
800-716-9598 Toll Free
714-620-38004 Fax

Phoenix Campus
2233 West Dunlap Avenue
Phoenix, AZ 85021
602-216-2600 Main
866-216-2777 Toll Free
602-216-2601 Fax

Salt Lake City Campus
121 Election Road, Suite 300
Draper, UT 84020
801-601-5000 Main
888-639-4756 Toll Free

San Diego Campus
1615 Murray Canyon Road, Suite 100
San Diego, CA 92108
619-321-3000 Main
866-505-0333 Toll Free
619-321-3005 Fax

San Francisco Bay Area Campus
1005 Atlantic Avenue
Alameda, CA 94501
510-217-4700 Main
866-215-2777 Toll Free
510-217-4800 Fax

Sarasota Campus
5250 17th Street
Sarasota, FL 34235
941-379-0404 Main
800-331-5995 Toll Free
941-379-9464 Fax

Schaumburg Campus
999 North Plaza Drive, Suite 111
Schaumburg, IL 60173-5403
847-969-4900 Main
866-290-2777 Toll Free
847-969-4998 Fax

Seattle Campus
2601-A Elliott Avenue
Seattle, WA 98121
206-283-4500 Main
866-283-2777 Toll Free
206-283-5777 Fax

Tampa Campus
1403 North Howard Avenue
Tampa, FL 33607
813-463-7140 Main
800-850-6488 Toll Free
813-874-1989 Fax

Twin Cities Campus
1515 Central Parkway
Eagan, MN 55121
651-846-2882 Main
888-844-2004 Toll Free
651-994-0895 Fax

Washington DC Campus
1550 Wilson Blvd, Suite 600
Arlington, VA 2220
703-526-5800 Main
866-703-2777 Toll Free
703-243-8973 Fax

Central Office
Argosy University
601 South Lewis Street
Orange, CA 92868
714-620-3660 Main
775-243-9178 Fax

THE ART INSTITUTES
The Art Institute of Atlanta
6600 Peachtree Dunwoody Road, N.E.
100 Embassy Row
Atlanta, GA 30328-1635
770-394-8300 Main
800-275-4242 Toll Free

The Art Institute of Atlanta-Decatur
One West Court Square, Suite 110
Decatur, GA 30030
404-942-1800 Main
866-856-6203 Toll Free
404-942-1818 Fax

The Art Institute of Austin
101 W. Louis Henna Blvd., Suite 100
Austin, TX 78728
512-691-1707 Main
866-583-7952 Toll Free
512-691-1790 Fax

The Art Institute of California — Hollywood
5250 Lankershim Boulevard
North Hollywood, CA 91601
818-299-5100 Main
877-468-6232 Toll Free
818-299-5150 Fax

The Art Institute of California — Inland Empire
674 East Brier Drive
San Bernardino, CA 92408-2800
909-915-2100 Main
800-353-0812 Toll Free

The Art Institute of California — Los Angeles
2900 31st Street
Santa Monica, CA 90405-3035
310-752-4700 Main
888-646-4610 Toll Free
310-314-6050 Fax

The Art Institute of California — Orange County
3601 West Sunflower Avenue
Santa Ana, CA 92704-7931
714-830-0200 Main
888-549-3055 Toll Free

The Art Institute of California — Sacramento
2850 Gateway Oaks Drive, Suite #100
Sacramento, CA 95833
916-830-6320 Main
800-477-1957 Toll Free
916-830-6344 Fax

The Art Institute of California — San Diego
7650 Mission Valley Road
San Diego, CA 92108-4423
916-830-6320 Main
800-477-1957 Toll Free
916-830-6344 Fax

The Art Institute of California — San Francisco
1170 Market Street
San Francisco, CA 94102-4928
415-865-0198 Main
888-493-3261 Toll Free

The Art Institute of California — Sunnyvale
1120 Kifer Road
Sunnyvale, CA 94086
408-962-6400 Main
866-583-7961 Toll Free
408-962-6498 Fax

The Art Institute of Charleston
24 North Market Street
Charleston, SC 29401-2623
843-727-3500 Main
866-211-0107 Toll Free
843-727-3440 Fax

The Art Institute of Charlotte
Three Lake Pointe Plaza
2110 Water Ridge Parkway
Charlotte, NC 28217-4536
704-357-8020 Main
800-872-4417 Toll Free
704-357-1133 Fax

The Art Institute of Colorado
1200 Lincoln Street
Denver, CO 80203-2172
303-837-0825 Main
800-275-2420 Toll Free

The Art Institute of Dallas
8080 Park Lane, Suite 100
Dallas, TX 75231-5993
214-692-8080 Main
800-275-4243Toll Free

The Art Institute of Fort Lauderdale
1799 S.E. 17th Street
Fort Lauderdale, FL 33316-3013
954-463-3000 Main
800-275-7603 Toll Free

The Art Institute of Houston
River Oaks Plaza
4140 Southwest Freeway
Houston, TX 77027
713-623-2040 Main
800-275-4244 Toll Free
713-966-2700 Fax

The Art Institute of Houston-North
10740 North Gessner Drive, Suite 190
Houston, TX 77064
281-671-3381 Main
866-830-4450 Toll Free
281-671-3550 Fax

The Art Institute of Indianapolis
3500 Depauw Blvd., Suite 1010
Indianapolis, IN 46268-6124
317-613-4800 Main
317-613-4847 Fax
866-441-9031 Toll Free

The Art Institute of Jacksonville
8775 Baypine Road
Jacksonville, FL 32256-8528
904-732-9393 Main
800-924-1589 Toll Free

The Art Institute of Las Vegas
2350 Corporate Circle
Las Vegas, NV 89074-7737
702-369-9944 Main
800-833-2678 Toll Free

The Art Institutes International Minnesota
15 South 9th Street
Minneapolis, MN 55402-3105
612-332-3361 Main
800-777-3643 Toll Free

The Art Institute of Michigan
28125 Cabot Drive, Suite 120
Detroit, MI 48377
800-479-0087 Toll Free
248-675-3800 Main
248-675-3830 Fax

The Art Institute of New York City
11 Beach Street
New York, NY 10013
212-226-5500 Main
800-654-2433 Toll Free
212-965 3757 Fax

The Art Institute of Ohio — Cincinnati
8845 Governors Hill Drive
Cincinnati, OH 45249-3317
513-833-2400 Main
866-613-5184 Toll Free
513-833-2411 Fax

The Art Institute of Philadelphia
1622 Chestnut Street
Philadelphia, PA 19103-5119
215-567-7080 Main
800-275-2474 Toll Free

The Art Institute of Phoenix
2233 West Dunlap Avenue
Phoenix, AZ 85021-2859
602-678-4300 Main
800-474-2479 Toll Free

The Art Institute of Pittsburgh
420 Boulevard of the Allies
Pittsburgh, PA 15219-1301
412-291-6200 Main
877-532-8941 Toll Free

The Art Institute of Portland
1122 N.W. Davis Street
Portland, OR 97209-2911
503-228-6528 Main
888-228-6528 Toll Free
503-227-1945 Fax

The Art Institute of Raleigh–Durham
410 Blackwell Street, Suite 200
Durham, NC 27701
919-317-3051 Main
919-317-3231 Fax
888-245-9593 Toll Free

The Art Institute of Salt Lake City
121 West Election Road, Suite 100
Salt Lake City, UT 84020-9492
801-601-4700 Main
800-978-0096 Toll Free
801-601-4724 Fax

The Art Institute of San Antonio
10000 IH-10 West, Suite 200
San Antonio, TX 78230
210-338-7320 Main
888-222-0040 Toll Free
201-338-7321 Fax

The Art Institute of Seattle
2323 Elliott Avenue
Seattle, WA 98121-1642
206-448-0900 Main
800-275-2471 Toll Free

The Art Institute of Tampa
4401 North Himes Avenue, Suite 150
Tampa, FL 33614-7086
813-393-2112 Main
866-703-3277 Toll Free
813-873-2171 Fax

The Art Institute of Tennessee — Nashville
100 Centerview Drive, Suite 250
Nashville, TN 37214-3439
615-874-1067 Main
866-747-5770 Toll Free
615-874-3530 Fax

The Art Institute of Tucson
5099 E. Grant Rd., Suite 100
Tucson, AZ 85712
520-881-2900 Main
866-690-8850 Toll Free
520-881-4234 Fax

The Art Institute of Vancouver
2665 Renfrew Street
Vancouver, BC V5M 0A7
604-683-9200 Main
866-717-8080 Toll Free
604-684-8839 Fax

The Art Institute of Virginia Beach
Two Columbus Center
4500 Main Street, Suite 100
Virginia Beach, VA 23462
757-793-6700 Main
877-437-4428 Toll Free
757-493-6800 Fax

The Art Institute of Washington
1820 North Fort Myer Drive
Arlington, VA 22209-1802
703-358-9550 Main
877-303-3771 Toll Free

The Art Institute of Washington — Northern Virginia
The Corporate Office Park at Dulles Town Center
21000 Atlantic Blvd., Suite 100
Dulles, VA 20166
571-449-4400 Main
888-627-5008 Toll Free

The Art Institute of Wisconsin
320 East Buffalo St., Suite 100
Milwaukee, WI 53202
877-285-4234 Main
414-978-5000 Local
414-978-5182 Fax

The Art Institute of York — Pennsylvania
1409 Williams Road
York, PA 17402-9012
717-755-2300 Main
800-864-7725 Toll Free

The Illinois Institute of Art — Chicago
350 N. Orleans Street
Chicago, IL 60654-1593
312-280-3500 Main
800-351-3450 Toll Free
312-777-8780 Fax

The Illinois Institute of Art — Schaumburg
1000 N. Plaza Drive, Suite 100
Schaumburg, IL 60173-4990
847-619-3450 Main
800-314-3450 Toll Free

The Illinois Institute of Art — Tinley Park
18670 Graphic Drive
Tinley Park, IL 60477
708-781-4200 Main
877-285-4234 Toll Free

Miami International University of Art & Design
1501 Biscayne Boulevard, Suite 100
Miami, FL 33132-1418
305-428-5700 Main
800-225-9023 Toll Free

The New England Institute of Art
10 Brookline Place West
Boston, MA 02445-7295
617-739-1700 Main
800-903-4425 Toll Free

BROWN MACKIE COLLEGES
Brown Mackie College – Akron
755 White Pond Drive, Suite 101
Akron, OH 44320
330-869-3600 Main
330-869-3650 Fax

Brown Mackie College –Albuquerque
10500 Copper Ave, NE
Albuquerque, NM 87123
505-559-5200 Main
877-271-3488 Toll Free
505-559-5222 Fax

Brown Mackie College – Atlanta
6600 Peachtree Dunwoody NE
600 Embassy Row
Atlanta, GA 30328
404-799-4500 Main
404-799-4522 Fax

Brown Mackie College – Birmingham
105 Vulcan Road, Suite 400
Birmingham, AL 35209
1-888-299-4699 Main

Brown Mackie College – Boise
9050 Overland Road
Boise, ID 83709
208-321-8800 Main
208-375-3249 Fax

Brown Mackie College – Cincinnati
1011 Glendale-Milford Road
Cincinnati, OH 45215
513-771-2424 Main
563-771-3413 Fax

Brown Mackie College – Findlay
1700 Fostoria Ave., Suite 100
Findlay, OH 45840
419-423-2211 Main
419-423-0725 Fax

Brown Mackie College – Fort Wayne
3000 East Coliseum Blvd.
Fort Wayne, IN 46805
260-484-4400 Main
260-484-2678 Fax

Brown Mackie College – Greenville
Two Liberty Square
75 Bearie Place, Suite 100
Greenville, SC 29601
864-239-5300 Main
864-239-4094 Fax

Brown Mackie College – Hopkinsville
4001 Ft. Campbell Blvd.
Hopkinsville, KY 42240
270-886-1302 Main
270-886-3544 Fax

Brown Mackie College – Indianapolis
1200 N. Meridian Street, Suite 100
Indianapolis, IN 46204
317-554-8300 Main
866-255-0279 Toll Free
317-632-4557 Fax

Brown Mackie College – Kansas City
9705 Lenexa Drive
Lenexa, KS 66215-1345
913-768-1900 Main
913-495-9555 Fax

Brown Mackie College – Louisville
3605 Fern Valley Road
Louisville, KY 40219
502-968-7191 Main

Brown Mackie College – Merrillville
1000 East 80th Place – Suite 101 North
Merriville, IN 46410
219-769-3321 Main
219-738-1076 Fax

Brown Mackie College – Miami
1501 Biscayne Boulevard
Miami, FL 33132
305-341-6600 Main
305-373-8814 Fax

Brown Mackie College – Michigan City
325 East US Hwy 20
Michigan City, IN 46360
219-877-3100 Main
219-877-3110 Fax

Brown Mackie College – North Canton
4300 Munson Street NW
Canton, Ohio 44718
330-494-1214 Main
330-494-8112 Fax

Brown Mackie College – Northern Kentucky
309 Buttermilk Pike
Ft. Mitchell, KY 41017
859-341-5627 Main
859-341-6483 Fax

Brown Mackie College – Phoenix
13430 N. Black Canyon Hwy., Ste 190
Phoenix, AZ 85029
602-337-3044 Main
866-824-4793 Toll Free
480-375-2450 Fax

Brown Mackie College – Quad Cities
2119 East Kimberly road
Bettendorf, IA 52722
563-344-1500 Main
563-344-1501 Fax

Brown Mackie College – Salina
2106 South 9th Street
Salina, KS 97401-7307
785-825-5422 Main
785-827-7623 Fax

Brown Mackie College – San Antonio
4715 Fredericksburg Road, Suite 100
San Antonio, TX 78229
877-460-1714 Main
210-428-2212 Local
210-428-2265 Fax

Brown Mackie College – South Bend
3454 Douglas Road
South Bend, IN 46635
574-237-0774 Main
574-237-3585 Fax

Brown Mackie College – St. Louis
1663 Fenton Business Park Ct.
Fenton, MO 63026
636-651-3290 Main
636-651-3349 Fax

Brown Mackie College – Tucson
4585 E. Speedway Blvd.
Tucson, AZ 85712
520-327-6866 Main
520-325-0108 Fax

Brown Mackie College – Tulsa
4608 South Garnett Suite 110
Tulsa, OK 74146
918-628-3700 Main
888-794-8411 Toll Free

Central Office
Brown Mackie Colleges
625 Eden Park Dr., Suite 1100
Cincinnati, OH 45202
513-830-2012 Main
513-381-3347 Fax

SOUTH UNIVERSITY
South University – Columbia Campus
9 Science Court
Columbia, SC 29203
803-799-9082 Main
803-925-4382 Fax

South University – Montgomery Campus
5355 Vaughn Road
Montgomery, AL 36116
334-395-8800 Main
334-395-8859 Fax

South University – Novi Campus
41555 Twelve Mile Rd.
Novi, MI 48377
248-675-0200 Main
877-693-2085 Toll Free
248-675-0190 Fax

South University – Richmond Campus
2151 Old Brick Rd.
Glen Allen, VA 23060
804-727-6800 Main
804-727-6790 Fax

South University – Savannah Campus
709 Mall Boulevard
Savannah, GA 31406-4805
912-201-8000 Main
912-201-8070 Fax

South University – Tampa Campus
4401 North Himes Avenue, Suite 175
Tampa, FL 33614
813-393-3800 Main
800-846-1472 Toll Free

South University – Virginia Beach Campus
301 Bendix Rd Suite 100
Virginia Beach, VA 23452
757-493-6900 Main
877-206-1845 Toll Free
757-493-6990 Fax

South University – West Palm Beach
1760 North Congress Avenue
West Palm Beach, FL 33409-5178
561-697-9200 Main
561-697-9944 Fax

Central Office
South University
University Administration
200 Stephenson Avenue
Suite 201
Savannah, GA 31405
912-352-0434 Main

Student Support Centers

1400 Penn Avenue
Pittsburgh, PA 15222

4217 East Cotton Center Blvd
Phoenix, AZ 85040

Provide documentation showing the school's policy for the resolution of student comments and complaints. Provide complete contact information to which complainants may be referred.

STUDENT GRIEVANCE PROCEDURE

Students who believe they have been subjected to discrimination or harassment in violation of this policy should follow the procedure outlined below. This complaint procedure is intended to provide a fair, prompt and reliable determination about whether the South University non-discrimination policy has been violated.

1. Complainants are encouraged to file a complaint as soon as possible after an alleged incident of discrimination has occurred. Any student who chooses to file a discrimination complaint should do so for non-academic matters with Dean of Students (912-201-8079) or for academic matters with Dean of Academic Affairs, 709 Mall Blvd. Savannah, Georgia 31406, (912) 790-4194. The complaint should be presented in writing and it should describe the alleged incident(s) and any corrective action sought. The complaint should be signed by the complainant. In most cases, the person accused of discrimination will be notified of the complaint by the Dean of Students or Dean of Academic Affairs.
2. The person accused of discrimination will have fourteen calendar days to respond to the complaint in writing. The signed written response should be submitted to the Dean of Students or Dean of Academic Affairs.
3. The student who made the complaint and the accused shall be informed promptly in writing when the investigation is completed, no later than 45 calendar days from the date the complaint was filed. The student who made the complaint shall be informed if there were findings made that the policy was or was not violated and of actions taken to resolve the complaint, if any, that are directly related to him/her, such as an order that the accused not contact the student who made the complaint. In accordance with school policies protecting individuals' privacy, the student who made the complaint may generally be notified that the matter has been referred for disciplinary action, but shall not be informed of the details of the recommended disciplinary action without the consent of the accused.
4. The Dean of Students or Dean of Academic Affairs will determine whether a violation of the South University non-discrimination policy has occurred. The Dean of Students or Dean of Academic Affairs will issue a written determination as promptly as practicable. If the Dean of Students or Dean of Academic Affairs determines that the policy has been violated, he or she will also recommend corrective action.
5. Matters involving general student complaints will be addressed according to the Student Complaint Procedures, a copy of which can be found in the Student Handbook.

For more information about your rights under the federal laws prohibiting discrimination, please contact the Office for Civil Rights at the U.S. Department of Education or visit the website at http://www.ed.gov/ocr.

STUDENT COMPLAINT PROCEDURE

If you have a complaint or problem you are encouraged to follow this procedure:

1. You should discuss complaints with the individual(s) within the appropriate department. Initial discussion should be with the person most knowledgeable of the issues involved or with immediate decision-making responsibility.
2. If you feel that the complaint has not been fully addressed, a written account should be submitted to the Dean of Student Affairs if related to non-academic issues or to the Dean of Academic Affairs for academic issues. The written account should indicate your name, phone number, and ID and discuss the steps you have taken to remedy the situation.
3. The appropriate South University staff member or department will be notified of the complaint. A follow-up meeting with you and the Dean of Student Affairs and/or Dean of Academic Affairs will be held within ten school days of the date of the written complaint in an effort to resolve the issue.
4. If you are not satisfied with the results, you may file an appeal with the President's Office. The appeal should be in writing and contain your name and phone number. You should summarize the steps you have taken to remedy the situation and indicate why the results are not satisfactory. You will hear the results of the appeal within ten class days from the date the appeal is received.

Provide a copy of a current Certificate of Authority provided by the applicant's home state and the Iowa Secretary of State.

The Certificate of Authority for South University's home state Georgia is attached.

South University's Certificate of Authority with the Iowa Secretary of State Office is attached.

Provide the U.S. Department of Education cohort default rate for each associated organizational entity for which the U.S. Department of Education reports a cohort default rate.

South University Default Rate: FY'09 13.5%

Provide the average debt upon graduation of individuals completing programs at each branch location and the entire organization.

As of September 30, 2010, the median debt for students taking the following programs online is listed below:

Master of Nursing –	$21,045
Associate of Information Technology –	$29,027
Associate of Paralegal –	$21,151
Associate of Allied Health Science –	$19,684
Associate of Business Administration –	$27,792
Associate of Accounting -	$26,296
Bachelor of Information Technology –	$35,169
Bachelor of Legal Studies –	$29,852
Bachelor of Criminal Justice –	$38,514
Bachelor of Healthcare Management –	$37,966
Bachelor of Nursing –	$27,624
Bachelor of Health Science –	$31,694
Bachelor of Business Administration –	$36,101
Master of Information Technology –	$26,635
Master of Criminal Justice –	$28,264
Master of Healthcare Administration –	$29,931
Master of Business Administration –	$27,345
Master of Leadership –	$31,687

Please note that the reported gainful employment tuition rates may differ from actual tuition charges, since the gainful employment numbers reflect the median charges for all programs within a particular CIP code. The gainful employment tuition calculations include all of the costs of the courses needed to meet the graduation requirements for all programs within the same area of study. As required by the Department of Education (DOEd), the programs are organized according to their CIP (Classification of Instructional Program) category, which is defined by the DOEd, and their degree level (Associates, Bachelors, etc.); for example, all Bachelor level programs in business administration are considered to be in the same CIP category. Tuition costs can vary by program and degree level. The tuition calculation shown is the average of all programs offered by South University Online in the same CIP category and degree level. For example, if South University Online offers several different business administration programs offering a Bachelor degree (one program with $24,000 tuition and a second program with $30,000 tuition), the average tuition shown will be $27,000. The tuition for your program, then, may be higher or lower than the average tuition shown, depending on the program and degree level you select. Tuition is generally adjusted once a year; the date of that adjustment may vary, depending upon the program. The tuition costs shown are accurate as of August 2011. Students who transfer credits from other institutions or successfully test out of courses will see a corresponding reduction in their tuition costs. Tuition does not include any course-related fees such as supplies or laboratory fees. For South University Online students, tuition includes the cost of textbooks.

Due to federal privacy rules, institutions are prohibited from releasing data for programs that have fewer than ten graduates. The following programs have fewer that ten graduates:

Associate in Criminal Justice
Bachelor's in Psychology
Masters in Public Administration
Accelerated RN to MSN
Doctorate in Business Administration

Provide the U. S. Department of Education cohort graduation rate for each branch location and the total organization, showing rates for graduates of diploma, two-year, and four-year, programs if those rates are reported to the U. S. Department of Education National Center for Education Statistics.

The graduation rate for South University as reported to IPEDS is 15%.

SIGNATURE

Applicant School Chief Executive Officer

John T. South, III

Title: Chancellor
Date: 10/31/2011

If any information in this application changes between the time of application Commission action, the school must inform the Commission by filing an Amended Application clearly indicating the information which is being amended. Amendments must be received before the Commission takes action.

SouthUniversity™
Established 1899

Statement of Financial Responsibility

Iowa College Student Aid Commission

Postsecondary Registration Administrator
200 10th Street, Fourth Floor
Des Moines, IA 50309

Statement of Financial Responsibility And Exemption Request Iowa Code Chapter 714

Pursuant to Iowa Code §714 *et seq.*, the undersigned school provides evidence of financial responsibility in order to maintain or conduct in Iowa one or more courses of instruction, including courses of instruction by correspondence; or in order to solicit in Iowa the sale of such course(s).

READ THE INSTRUCTIONS BEFORE STARTING THE STATEMENT

Submit a paper document and a complete duplicate in an electronic pdf file format.
All items must be completed before the application will be considered as received by the Commission. Attach additional pages as needed to provide the requested information. Responses are required to have a minimum of a summary paragraph on this form. Responses that include only statements similar to "please see attached", will be considered incomplete. Other documents or materials may also be attached to support the application. Attachments must be tabbed and clearly marked on both the paper and pdf documents.

This statement is (check one):
[x] Initial filing (no filing fee.)
[ ] Supplemental filing (no filing fee.)
[ ] Renewal

PART A - IDENTIFICATION
1. This statement is filed on behalf of:

Name or title of school:
South University

Address(es) of principal office(s):
709 Mall Boulevard Savannah, GA 31406

Telephone Number (including country or area code):
912-201-8000

Email Address
chstanford@southuniversity.edu

2. State the name, business address, and business telephone number, and home address of the chief executive officer of the school:
John South, 709 Mall Boulevard Savannah, GA 31406, 912-201-8000

PART B - DESIGNATION OF IOWA RESIDENT AGENT

3. The designated resident agent in Iowa for the purpose of receiving service in civil actions is (indicate name, address, and telephone number):
Corporation Service Company
505 5th Avenue, Suite 729, Des Moines, Iowa 50309
(515) 288-8987

PART C - PROGRAMS/TUITION/POLICIES

4. Enclose a copy of any catalog, prospectus, brochure or other advertising material intended for distribution in Iowa.
A South University catalog has been provided in Attachment 14.

5. State the tuition charges, fees and other costs payable to the school by a student.
(Attach and tab a copy of a fee schedule produced for distribution to students/applicants.)
The fee schedule is included on pages 77-79 of the South University catalog, which has been provided in Attachment 14.

PROGRAM TO BE OFFERED IN IOWA	TUITION	FEES	TOTAL
Associate of Science In Accounting	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Allied Health Science	$ 33,480.00	$ 175.00	$ 33,655.00
Associate of Science in Business Administration	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Criminal Justice	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Information Technology	$ 34,224.00	$ 175.00	$ 34,399.00
Associate of Science in Paralegal Studies	$ 34,224.00	$ 175.00	$ 34,399.00
Bachelor of Arts in Interdisciplinary Studies	$ 68,448.00	$ 175.00	$ 68,623.00
Bachelor of Arts in Psychology	$ 68,448.00	$ 175.00	$ 68,623.00
Bachelor of Business Administration	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Criminal Justice	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Health Science	$ 67,704.00	$ 175.00	$ 67,879.00

PROGRAM TO BE OFFERED IN IOWA	TUITION	FEES	TOTAL
Bachelor of Science in Healthcare Management	$ 68,448.00	$ 175.00	$ 68,623.00
Bachelor of Science in Information Technology	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Legal Studies	$ 66,960.00	$ 175.00	$ 67,135.00
Bachelor of Science in Nursing (BSN)	$ 71,424.00	$ 175.00	$ 71,599.00
Master of Business Administration (MBA)	$ 24,864.00	$ 175.00	$ 25,039.00
MBA in Healthcare Administration	$ 24,864.00	$ 175.00	$ 25,039.00
Master of Public Administration	$ 24,864.00	$ 175.00	$ 25,039.00
Master of Science in Criminal Justice	$ 23,568.00	$ 175.00	$ 23,743.00
Master of Science in Information Systems and Technology	$ 24,864.00	$ 175.00	$ 25,039.00
Master of Science in Nursing	$ 18,480.00	$ 175.00	$ 18,655.00
Master of Science in Leadership	$ 24,864.00	$ 175.00	$ 25,039.00
Accelerated RN to MSN	$ 79,875.00	$ 175.00	$ 80,050.00
Post-graduate Certificate in Nursing	$ 13,280.00	$ 175.00	$ 13,455.00
Doctor of Business Administration	$ 48,600.00	$ 1,175.00	$ 49,775.00

6. State the refund policy of the school for return of refundable portions of tuition, fees, or other charges. (Attach and tab a copy of a refund policy statement produced for distribution to students/applicants.)

Upon notification that an Iowa state resident attending South University Online has withdrawn from a course student accounting will adjust the student's tuition charges using the following formula.

5.5 Week Course	Refund %
Week 1 LDA	75%
Week 2 LDA	57%
Week 3 LDA	40%
Week4 LDA	24%
Week 5 LDA	7%

11 Week Course	Refund %
Week 1 LDA	82%
Week 2 LDA	73%
Week 3 LDA	65%
Week 4 LDA	57%
Week 5 LDA	49%
Week 6 LDA	40%
Week 7 LDA	32%
Week 8 LDA	24%
Week 9 LDA	15%
Week 10 LDA	7%

The catalog addendum for the refund policy is attached.

PART D - FINANCIAL SECURITY

7. Is the school either:

1) a school for cosmetology arts and sciences licensed under *Iowa Code* §157.8; or
2) a barber school licensed under *Iowa Code* §158.7?

- *Yes.* Attached is a copy of the license *and* one of the following:

Security Option 1 - A copy of a continuous corporate security bond in the sum of $ _____ (fill in amount from *attached worksheet - Form IS-1A*) payable to the state of Iowa conditioned upon the faithful performance of all contracts and agreements with students. (See instructions for sample bond language.)

Security Option 2 - A letter of credit from a bank in the sum of $ _____ (fill in amount from *attached worksheet - Form IS-1A*) conditioned upon the faithful performance of all contracts and agreements with students.

x *No.* Attach a copy of a continuous corporate security bond payable to the state of Iowa in the sum of $50,000 conditioned upon the faithful performance of all contracts and agreements with students. (See instructions for sample bond language.)

The bond is attached.

8. Attach a copy of the organization's Certificate of Existence or Certificate of Authority, whichever is applicable.

The Articles of Incorporation are attached.

PART E – SIGNATURE

Applicant Organization's Chief Executive Officer

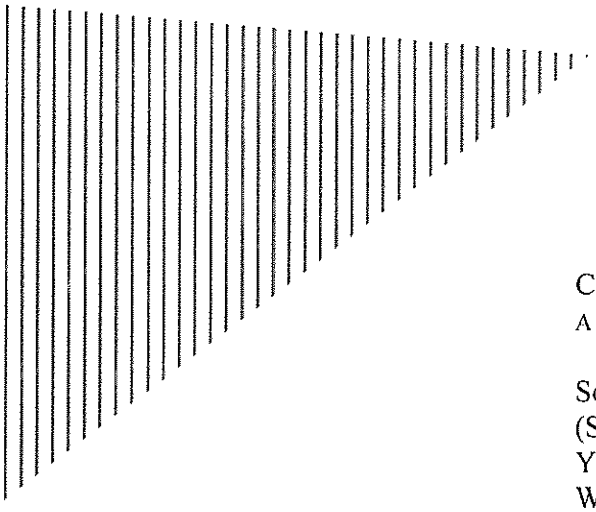
John T. South, III

Title: Chancellor
Date: 10/31/2011

There is no annual renewal required for filing this statement. However, the financial security must be kept current,and a school which uses information not on file may be subject to civil or criminal liability.

SouthUniversity™
Established 1899

Audited Financials



Consolidated Financial Statements and Supplemental Information

South University, LLC and Subsidiaries
(Successor to South University, Inc. and Subsidiaries)
Years Ended June 30, 2010 and 2009
With Report of Independent Auditors

Ernst & Young LLP

ERNST & YOUNG

South University, LLC and Subsidiaries
(Successor to South University, Inc. and Subsidiaries)

Consolidated Financial Statements
and Supplemental Information

Years Ended June 30, 2010 and 2009

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ERNST & YOUNG

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Report of Independent Auditors

The Members and Board of Trustees
South University, LLC and Subsidiaries

We have audited the accompanying consolidated balance sheets of South University, LLC (the University, a wholly owned subsidiary of Education Management Corporation) and Subsidiaries (successor to South University, Inc. and Subsidiaries) as of June 30, 2010 and 2009, and the related consolidated statements of income, members' equity, and cash flows for the years then ended. These financial statements are the responsibility of the University's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free of material misstatement. We were not engaged to perform an audit of the University's internal control over financial reporting. Our audits included consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the University's internal control over financial reporting. Accordingly, we express no such opinion. An audit also includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the consolidated financial position of South University, LLC and Subsidiaries (formerly South University, Inc. and Subsidiaries) as of June 30, 2010 and 2009, and the consolidated results of their operations and their cash flows for the years then ended in conformity with U.S. generally accepted accounting principles.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 27, 2010, on our consideration of the University's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audits.

Our audits were performed for the purpose of forming an opinion on the basic consolidated financial statements taken as a whole. The accompanying supplemental information section containing the consolidating balance sheets, consolidating statements of income, 90/10 ratios and composite scores, and supplemental schedule on related-party transactions are presented for the purposes of additional analysis and are not a required part of the basic consolidated financial statements. Such information has been subjected to the auditing procedures applied in the audits of the basic consolidated financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic consolidated financial statements taken as a whole.

Ernst + Young LLP

December 27, 2010

South University, LLC and Subsidiaries
(Successor to South University, Inc. and Subsidiaries)

Consolidated Balance Sheets
(In Thousands)

	June 30 2010	June 30 2009
Assets		
Current assets:		
Cash and cash equivalents	$ 47,545	$ 48,656
Restricted cash	687	234
Student accounts receivable, net of allowance of $19,523 and $11,667	62,856	42,923
Notes, advances, and other receivables	3,736	660
Inventory	883	686
Other current assets	2,743	4,589
Deferred income taxes	7,390	4,311
Total current assets	125,840	102,059
Property and equipment, net	32,559	18,551
Other assets	91	91
Goodwill	44,294	44,295
Intangibles, net of accumulated amortization of $6,188 and $4,705	5,388	5,098
Total assets	$ 208,172	$ 170,094
Liabilities and members' equity		
Current liabilities:		
Accounts payable	$ 4,469	$ 3,066
Accrued liabilities	18,360	11,594
Unearned tuition	69,305	46,020
Advance payments	1,560	602
Total current liabilities	93,694	61,282
Other long-term liabilities	12,821	7,305
Deferred income taxes	8,360	6,271
Members' equity:		
Investment of EDMC	56,135	56,135
Payable to EDMC	4,946	20,432
Accumulated earnings	32,216	18,669
Total members' equity	93,297	95,236
Total liabilities and members' equity	$ 208,172	$ 170,094

The accompanying notes are an integral part of these consolidated financial statements.

South University, LLC and Subsidiaries
(Successor to South University, Inc. and Subsidiaries)

Consolidated Statements of Income
(In Thousands)

	Year Ended June 30	
	2010	**2009**
Net revenues	**$ 268,462**	$ 178,552
Costs and expenses:		
Educational services	**109,499**	73,591
General and administrative	**127,418**	82,961
Depreciation and amortization	**7,542**	5,899
Income before interest income and provision for income taxes	**24,003**	16,101
Interest income, net	**8**	17
Income before provision for income taxes	**24,011**	16,118
Provision for income taxes	**10,464**	6,749
Net income	**$ 13,547**	$ 9,369

The accompanying notes are an integral part of these consolidated financial statements.

South University, LLC and Subsidiaries
(Successor to South University, Inc. and Subsidiaries)

Consolidated Statements of Members' Equity
(In Thousands)

	Investment of EDMC	Payable to EDMC	Accumulated Earnings	Total Members' Equity
Balance, June 30, 2008	$ 56,135	$ 14,516	$ 9,300	$ 79,951
Change in payable to EDMC	–	5,916	–	5,916
Net income	–	–	9,369	9,369
Balance, June 30, 2009	56,135	20,432	18,669	95,236
Change in payable to EDMC	–	**(15,486)**	–	**(15,486)**
Net income	–	–	**13,547**	**13,547**
Balance, June 30, 2010	**$ 56,135**	**$ 4,946**	**$ 32,216**	**$ 93,297**

The accompanying notes are an integral part of these consolidated financial statements.

South University, LLC and Subsidiaries
(Successor to South University, Inc. and Subsidiaries)

Consolidated Statements of Cash Flows
(In Thousands)

	Year Ended June 30	
	2010	**2009**
Operating activities		
Net income	$ 13,547	$ 9,369
Adjustments to reconcile net income to net cash provided by operating activities:		
Depreciation and amortization of property and equipment	6,059	4,664
Amortization of intangible assets	1,483	1,235
Bad debt expense	15,522	8,751
Noncash adjustments related to deferred rent	1,413	228
Deferred income taxes	(988)	60
Changes in assets and liabilities:	–	–
Restricted cash	(454)	(39)
Receivables	(35,453)	(23,727)
Reimbursements for tenant improvements	245	–
Inventory	(196)	5
Other assets	(8,168)	(4,239)
Accounts payable	2,158	54
Accrued liabilities	12,256	11,171
Unearned tuition and advance payments	24,244	17,357
Total adjustments	18,121	15,520
Net cash provided by operating activities	31,668	24,889
Investing activities		
Expenditures for long-lived assets	(15,269)	(7,766)
Reimbursements for tenant improvements	(245)	–
Net cash used in investing activities	(15,514)	(7,766)
Financing activities		
Net changes in debt	–	(10)
Additional borrowings from (payments to) EDMC	(17,265)	2,665
Net cash (used in) provided by financing activities	(17,265)	2,655
Net (decrease) increase in cash and cash equivalents	(1,111)	19,778
Cash and cash equivalents, beginning of year	48,656	28,878
Cash and cash equivalents, end of year	$ 47,545	$ 48,656
Supplemental disclosure of cash flow information		
Expenditures for property and equipment included in accounts payable and accrued liabilities	$ 595	$ 1,545

The accompanying notes are an integral part of these consolidated financial statements.

1. Ownership, Operations, and Governance

South University, LLC and Subsidiaries (South University or the University) is a nonsectarian, coeducational institution of higher education with campuses in Savannah, Georgia; West Palm Beach, Florida; Montgomery, Alabama; Tampa, Florida; Columbia, South Carolina; Richmond, Virginia; and Virginia Beach, Virginia. South University of Richmond did not have their first class of students until October 2009. The University is a wholly-owned subsidiary of Education Management Corporation (EDMC). South University is licensed by the Georgia Nonpublic Postsecondary Commission with the authority to confer the Doctoral degree. South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) to award the Associate's, Bachelor's, Master's, and Doctoral degrees. Additionally, South University offers bachelor and master degree programs online.

Effective January 5, 2009, South University, Inc. and Subsidiaries was restructured to a limited liability company and is now South University, LLC and Subsidiaries.

EDMC operates other postsecondary institutions (the Institution) similar to the University. Each Institution is directed by its own Board of Trustees or Directors that have fiduciary and operational authority over the University or Institute. The Board of Directors of EDMC is responsible for the overall establishment of the financial goals of the system of Institutes, while the EDMC System Coordinating Board (the System) reviews and monitors the setting of standards and policies for the System as a whole to ensure quality and integrity among the University and all Institutions.

Change in Ownership

On June 1, 2006, EDMC was acquired by a consortium of private equity investment funds led by Providence Equity Partners, Goldman Sachs Capital Partners, and Leeds Equity Partners (collectively, the Sponsors). The acquisition was accomplished through the merger of an acquisition company into EDMC, with EDMC surviving the merger (the Transaction).

The Transaction was accounted for as a purchase; however, the impact of the purchase accounting related to the Transaction is not allocated to the University's financial statements. The University's assets and liabilities, where applicable, continue to be recognized on a historical basis; therefore, there is no impact on the comparability of the financial statements versus prior periods.

1. Ownership, Operations, and Governance (continued)

EDMC completed an initial public offering of its common stock on October 7, 2009, in which 23.0 million shares of common stock were sold for $18.00 per share. Net proceeds from the initial public offering were used to repay indebtedness and pay a termination fee under a management agreement with the Sponsors.

2. Summary of Significant Accounting Policies

Basis of Consolidation and Presentation

The accompanying consolidated financial statements have been prepared in accordance with accounting principles generally accepted in the United States and include the financial statements of the University and its wholly owned subsidiaries. All significant intercompany transactions and balances have been eliminated in consolidation. Unless otherwise specified, any reference to a "year" is to a fiscal year ended June 30.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Management bases its estimates on assumptions that management believes to be reasonable under the circumstances, the results of which form a basis for making judgments about the carrying value of assets and liabilities that are not readily available from other sources. Actual results may differ from these estimates under different assumptions or conditions. However, management believes that its estimates are reasonable.

Cash and Cash Equivalents and Restricted Cash

The University considers all highly liquid debt instruments purchased with a maturity of three months or less to be cash equivalents. These investments are stated at cost, which, based upon the scheduled maturities, approximates fair value.

2. Summary of Significant Accounting Policies (continued)

Many University schools hold funds from the United States government under various student aid grants and loan programs in separate bank accounts. University schools also serve as trustee for the U.S. Department of Education or respective lender, guaranty agency or student borrower, as applicable. The funds held in these bank accounts are not shown as cash or restricted cash on the consolidated balance sheet until the authorization and disbursement process has occurred. Once the authorization and disbursement process to the student has been completed, the funds are transferred to unrestricted accounts and become available for use in current operations. This transfer generally occurs for the period of the academic term for which such funds were authorized, with no term being more than 16 weeks in length.

U.S. Department of Education regulations require Title IV Program funds received by the University's schools in excess of the charges applied to the relevant students at that time to be, with these students' permission, maintained and classified as restricted. Funds transferred through electronic funds transfer programs are held in a separate cash account and released when certain conditions are satisfied. These restrictions have not significantly affected the University's ability to fund daily operations. The University participates in a cash management program operated by EDMC. This program allows EDMC to consolidate most cash for investment purposes from all its locations and maximize investment income. EDMC will fund checks written on the University's disbursement bank accounts as the checks clear the disbursing banks.

Allowances for Doubtful Accounts

The University determines its allowance for doubtful accounts for most locations primarily by categorizing gross receivables based upon the enrollment status of the student. The reserve is established based on the likelihood of collection in consideration of the University's historical experience, which results in a higher reserve rate for out-of-school students compared to in-school students. Student accounts are monitored through an aging process whereby past due accounts are pursued. When certain criteria are met, which is generally when receivables age past the due date by more than four months, and internal collection measures have been taken without success, the accounts of former students are placed with an outside collection agency. Student accounts that are in collection are reserved for at a high rate and are evaluated on a case-by-case basis before being written off. Student accounts receivable are reflected net of allowances for doubtful accounts in the accompanying consolidated balance sheets of $19.5 million and $11.7 million, respectively, at June 30, 2010 and 2009. Student accounts receivable are considered past due when payment has not been received for 30 days and are written off when it is determined that the amount will not be collected.

2. Summary of Significant Accounting Policies (continued)

Financial Instruments

The fair values of cash and cash equivalents, accounts receivable, accounts payable, and accrued expenses approximate carrying values due to the short-term nature of these instruments.

Inventory

Inventory consists mainly of textbooks and supplies held for sale to students enrolled in the University's educational programs. Cost is determined using the average cost method, and inventory is valued at the lower of cost or market.

Leases

The University leases most of its administrative and educational facilities under operating lease agreements. These lease agreements typically contain tenant improvement allowances and rent holidays. The University leases certain classroom, dormitory, and office space as well as equipment under operating leases. Before entering into a lease, an analysis is performed to determine whether a lease should be classified as a capital or an operating lease. The University also leases space from time to time on a short-term basis in order to provide specific courses or programs.

Certain of the University's lease agreements include tenant improvement allowances. These tenant improvement allowances are recorded as leasehold improvement assets in property and equipment and as deferred rent liabilities on the consolidated balance sheet. Leasehold improvement assets are amortized on a straight-line basis over the shorter of the term of the lease or useful life of the asset while deferred rent liabilities are amortized over the term of the lease as a reduction to rent expense.

Certain of the University's lease agreements include rent escalation clauses, which if fixed and determinable are recognized on a straight-line basis over the life of the lease. Lease terms generally range from one to ten years with one or more renewal options. For leases with renewal options, the University records rent expense and amortizes the leasehold improvements on a straight-line basis over the original lease term, exclusive of the renewal period. When a renewal occurs, the University records rent expense over the new term.

2. Summary of Significant Accounting Policies (continued)

Property and Equipment

Property and equipment are recorded at their estimated cost less accumulated depreciation. Leasehold improvements and capitalized lease costs are amortized using the straight-line method over the shorter of the original lease term, exclusive of any renewal periods, or their estimated useful lives, which is generally 7 to 15 years. The remainder of the University's property and equipment is depreciated over estimated useful lives ranging from 3 to 10 years using the straight-line method, depending on the asset. Accelerated depreciation methods are generally used for income tax purposes.

Goodwill and Intangible Assets

The University is a subsidiary of EDMC and is required to perform a goodwill impairment test based upon anticipated cash flows of the University on a stand-alone basis. Absent impairment indicators, this test is performed on an annual basis. No impairments were recognized in fiscal 2010 or 2009 as a result of this testing.

Intangible assets other than curriculum are recorded at their fair market value, as determined by an independent appraiser, at the entity's acquisition date. The University uses the straight-line method of amortization for those intangibles with an identifiable useful life, ranging from 3 to 16 years.

Long-Lived Asset Impairment

The University evaluates the recoverability of property, plant, equipment, and intangible assets with finite lives whenever events or changes in circumstances indicate the carrying amount of any such assets may not be fully recoverable. Changes in circumstances include economic conditions or operating performance. When impairment indicators arise from changing conditions, the University performs an evaluation based upon assumptions about the estimated future cash flows. If the projected undiscounted future cash flows are less than the carrying value, the University would determine the fair value of the asset based upon a discounted cash flow model or a third-party valuation. When utilizing a discounted cash flow model to determine fair value, if the discounted cash flows are less than the carrying value of the asset, an impairment loss is recognized. During the fiscal years ended June 30, 2010 and 2009, no impairments were recorded.

2. Summary of Significant Accounting Policies (continued)

Revenue Recognition and Student Accounts Receivable

The University's net revenues consist primarily of tuition and fees, student housing fees and bookstore sales. Net revenues are reduced for student refunds and scholarships.

Tuition revenue varies based on the average tuition charge per credit hour, type of program, specific curriculum, the average student population, and number of credit hours taken. The University derived 96.0% of its net revenues from tuition and fees in fiscal 2010 as compared to 97.3% during fiscal 2009. Bookstore and housing revenues are largely a function of the average student population.

The University bills tuition and housing revenues at the beginning of an academic term and recognizes the revenue on a pro rata basis over the term of instruction or occupancy. Some of the University's academic terms have starting and ending dates that fall over the University's fiscal year-end. Therefore, at the end of each fiscal year, the University may have tuition from academic terms where the associated revenue has not yet been earned. Accordingly, these amounts have been recorded as unearned tuition in the accompanying consolidated balance sheets. Advance payments represent that portion of payments received but not earned and are also recorded as a current liability in the accompanying consolidated balance sheets. These payments are typically related to future academic periods and generally are refundable.

If a student withdraws from one of the University's schools, a student's obligation for tuition and fees is limited depending on when a student withdraws during an academic term. Student refunds are regulated by the standards of the U.S. Department of Education, state education authorities that regulate the University's schools, the accrediting commissions that accredit the University's schools and the University's institutional policies (collectively, Refund Policies). Refund Policies vary by state, and the limitations imposed by the Refund Policies are generally based on the portion of the academic term that has elapsed at the time the student withdraws. The greater the portion of the academic term that has elapsed at the time the student withdraws, the greater the student's obligation is to the school for the tuition and fees related to that academic term. The University records revenue net of any refunds that result from any applicable Refund Policy.

2. Summary of Significant Accounting Policies (continued)

Costs and Expenses

Educational services expense consists primarily of costs related to the delivery and administration of the University's educational programs. Major cost components are faculty compensation, administrative salaries, costs of educational materials, facility leases and school occupancy costs, information systems costs, and bad debt expense.

General and administrative expense primarily consists of marketing and student admissions expenses and departmental costs such as executive management, finance and accounting, legal, corporate development, and other departments that do not provide direct services to the University's students.

Advertising costs are expensed in the fiscal year incurred and are also classified as general and administrative expense in the accompanying consolidated statements of income. The University's advertising expense was approximately $53.4 million and $37.8 million for the fiscal years ended June 30, 2010 and 2009, respectively.

Income Taxes

The University accounts for income taxes using the asset and liability method. Under this method, deferred tax assets and liabilities result from (i) temporary differences in the recognition of income and expense for financial and federal income tax reporting requirements, and (ii) differences between the recorded value of assets acquired in business combinations accounted for as purchases for financial reporting purposes and their corresponding tax basis. Deferred income tax assets are reduced by a valuation allowance if it is more likely than not that some portion of the deferred income tax asset will not be realized.

The University was organized as a limited liability company, and therefore, it is a disregarded entity for federal and state income tax purposes. The University is included in the consolidated tax return filed by EDMC. The University and EDMC do not have a formal tax-sharing agreement. The provision for income taxes in the accompanying consolidated statement of income is calculated on a separate-entity basis, giving recognition to the impact of filing in a consolidated group. The primary reason for differences between the federal and statutory income tax rate and the amount of income taxes recognized in the University's consolidated statement of income relates to state income taxes. State taxes are accrued and reported to the states where the University provides services.

3. Government Regulations

The University participates in various federal student financial aid programs (Title IV Programs) under Title IV of the Higher Education Act of 1965, as amended (HEA). The University is required to comply with certain federal regulations established by the U.S. Department of Education, including financial responsibility regulations. These requirements include specific financial responsibility measures relating to expendable resources, members' equity, and net income, as well as the 90/10 Rule. The University is also required to classify as restricted certain Title IV Program funds in excess of charges currently applicable to students' accounts.

The University had $0.2 million of such funds at June 30, 2010 and 2009, which is reported as restricted cash in the accompanying consolidated balance sheets. In addition, restricted cash includes $0.5 million at June 30, 2010, for an endowment required by state law. Student refunds of approximately $26.6 and $18.4 million were recorded for the fiscal years ended June 30, 2010 and 2009, respectively. There was $0.5 million accrued for student refunds as of June 30, 2010 and 2009.

The University is required to administer Title IV Program funds in accordance with the HEA and U.S. Department of Education regulations and must use due diligence in approving and disbursing funds. In the event the University does not comply with federal requirements or if student loan default rates are at a level considered excessive by the federal government, the University could lose its eligibility to participate in Title IV Programs or could be required to repay funds determined to have been improperly disbursed. If the University loses or suffers limited access to Title IV Program funds, that loss could have a materially adverse effect on the results of operations.

The University has historically made contributions to the Federal Perkins Loan Program (the FPL Program). At June 30, 2010 and 2009, the contributions were approximately $0.2 million, net of an allowance for doubtful accounts of approximately $0.1 million and are included within other assets in the accompanying consolidated balance sheets.

3. Government Regulations (continued)

Under the 90/10 Rule, a for-profit institution will become immediately ineligible to participate in Title IV Programs if, on a cash accounting basis, more than 90% of its revenues for two consecutive fiscal years were derived from Title IV Programs. If the 90/10 Rule is violated for two consecutive fiscal years, the University immediately becomes ineligible to participate in Title IV Programs and is unable to apply to regain eligibility until the end of the following two fiscal years.

Pursuant to the Title IV regulations, as revised, each eligible higher education institution must satisfy the minimum standard (standard of financial responsibility) established for three tests which assess the financial condition of the institution at the end of the institution's fiscal year. The tests provide three individual scores which must then satisfy a composite score standard. The maximum composite score is 3.0. If the institution achieves a composite score of at least 1.5, it is considered financially responsible. A composite score from 1.0 to 1.4 is considered financially responsible, subject to additional monitoring, and the institution may continue to participate as a financially responsible institution for up to three years. An institution that does not achieve a satisfactory composite score will fall under alternative standards. As of June 30, 2010, the University's composite score was 1.81.

The U.S. Department of Education requires EDMC to maintain a letter of credit due to the EDMC's failure to satisfy certain regulatory financial ratios after giving effect to the Transaction. The amount of the letter of credit was $259.8 million at June 30, 2010, and is set at 10% of the projected Title IV aid to be received by students attending the EDMC's Institutions in fiscal 2011.

4. Property and Equipment

Property and equipment consisted of the following at June 30 (in thousands):

	2010	2009
Asset class		
Leasehold improvements	$ **23,181**	$ 11,557
Furniture and equipment	**7,586**	4,161
Technology and other equipment	**9,718**	6,343
Library books	**3,884**	3,382
Construction in progress	**2,147**	3,678
Total	**46,516**	29,121
Less accumulated depreciation	**(13,957)**	(10,570)
Property and equipment, net	$ **32,559**	$ 18,551

The University's depreciation and amortization expense of property and equipment was $6.1 million and $4.7 million for the fiscal years ended June 30, 2010 and 2009, respectively. Also, included in depreciation expense was approximately $2.0 million and $1.4 million for the fiscal years ended June 30, 2010 and 2009, respectively, that has been allocated from EDMC for assets which are not recorded in the University's consolidated financial statements.

5. Intangible Assets

Intangible assets consisted of the following at June 30 (in thousands):

	2010		2009		
	Gross Carrying Amount	Accumulated Amortization	Gross Carrying Amount	Accumulated Amortization	Amortization Period (Years)
Curricula	$ **1,700**	$ **(727)**	$ 1,700	$ (633)	16
Online curriculum development	**9,526**	**(5,309)**	7,753	(3,941)	4
Accreditation	**190**	**(83)**	190	(71)	16
Title IV	**160**	**(69)**	160	(60)	16
Total intangible assets	$ **11,576**	$ **(6,188)**	$ 9,803	$ (4,705)	

5. Intangible Assets (continued)

The University's intangible assets amortization expense was $1.5 million and $1.2 million for the fiscal years ended June 30, 2010 and 2009, respectively.

Estimated annual amortization expense for each of the years ending June 30, 2011 through 2015, and thereafter is as follows (in thousands):

Fiscal years:	
2011	$ 1,694
2012	1,451
2013	1,115
2014	469
2015	128
Thereafter	531

6. Accrued Liabilities

Accrued liabilities consisted of the following as of June 30 (in thousands):

	2010	2009
Employee compensation related	$ **6,661**	$ 4,422
Advertising	**9,022**	4,825
Student refunds	**491**	508
Other	**2,186**	1,839
Total accrued liabilities	$ **18,360**	$ 11,594

7. Related-Party Transactions

The University has transactions with various entities that are either under common ownership with the University or are owned by an officer of the University.

South University leases its Savannah and Montgomery facilities from entities owned by the Chancellor of the University, who became an employee of EDMC after the purchase of the University. Total rental payments, which are included in educational services expense on the consolidated statements of income, under these lease agreements, were approximately $1.7 million and $1.6 million for the fiscal years ended June 30, 2010 and 2009, respectively. These leases were renewed in September 2009, and annual rental payments will be approximately $2.2 million in fiscal 2011.

In fiscal 2010, the University began to record revenues and expenses related to its internal tuition grant policy on a gross basis. The University received $3.2 million in fiscal 2010 relating to employees of other EDMC owned entities attending one of University's schools. This amount was recorded in net revenues on the consolidated statement of operations. In addition, the University paid $0.9 million in fiscal 2010 to other EDMC owned entities relating to its employees attending another EDMC owned institution, which was recorded in general and administrative expense on the consolidated statement of operations.

Coordinating and Support Services

The University receives coordinating and support services from EDMC, such as legal, insurance, and IT related services. EDMC allocates costs to the University based upon certain factors and estimates of the amount that the University would pay for these services to an unaffiliated entity, including the University's revenues, and adjusts for actual operating results at year-end. Allocated costs of approximately $33.8 million and $18.5 million are included in the accompanying consolidated statements of income for the fiscal years ended June 30, 2010 and 2009, respectively.

Cash Management

South University participates in a cash management program operated by EDMC. This program allows EDMC to consolidate most cash for investment purposes from all its locations in order to maximize investment income. EDMC funds checks written on the University's disbursement bank account as they clear the disbursing bank. The difference between the cash provided to EDMC by the University and the day-to-day funding provided by EDMC to the University has been classified in shareholder's investment as a payable to EDMC in the accompanying consolidated balance sheet as there is no formal repayment schedule related to this amount.

7. Related-Party Transactions (continued)

Leases

The University leases a facility in Columbia, South Carolina. The lease is guaranteed by EDMC.

The South Tampa campus shares its physical location with the Art Institute of Tampa, a wholly owned subsidiary of EDMC, and certain building costs, primarily rent expense, are allocated by EDMC between South Tampa and the Art Institute of Tampa. Rent expense of $0.7 million and $0.5 million has been allocated to South Tampa for the years ended June 30, 2010 and 2009, respectively, and is included in the accompanying consolidated statements of income within educational services expense.

8. Income Taxes

The University is organized as a limited liability company. As such, the University is a disregarded entity for federal and state income tax purposes. EDMC, as the ultimate parent company, remains intact for federal income tax purposes, and EDMC remains the corporate taxpayer for state income tax purposes. EDMC will report in its federal and state income tax returns all of the income and expense of the University. Therefore, the consolidated income tax provision of the University is computed on a basis similar to that of EDMC and reflects income tax expense based on its share of EDMC's taxable income.

The University is included in the consolidated tax return filed by EDMC. The University and EDMC do not have a formal tax-sharing agreement. The provision for income taxes in the accompanying consolidated statements of income is calculated on a separate-entity basis, giving recognition to the impact of filing in a consolidated group. The tax effect of EDMC's nondomestic subsidiaries is not allocated to the University. The primary reason for differences between the federal statutory income tax rate and the amount of income taxes recognized in the University's consolidated statement of income relates to state income taxes. State taxes are accrued and reported to the states where the University provides services.

8. Income Taxes (continued)

The components of the income tax provision reflected in the consolidated statements of income for the years ended June 30 are as follows (in thousands):

	2010	2009
Current taxes:		
Federal	$ 10,724	$ 6,121
State	728	568
Total current tax provision	11,452	6,689
Deferred tax provision	(988)	60
Total provision for income taxes	$ 10,464	$ 6,749

Deferred income taxes are provided on all significant temporary differences between tax and financial reporting. Net deferred income tax assets (liabilities) consisted of the following at June 30 (in thousands):

	2010	2009
Current deferred tax assets:		
Allowance for doubtful accounts	$ 8,048	$ 4,818
Other	484	177
Gross current deferred tax assets	8,532	4,995
Valuation allowance	(1,142)	(684)
Total current deferred tax assets	7,390	4,311
Noncurrent deferred tax assets:		
Deferred rent	1,107	334
Start-up costs	358	103
Other	137	88
Gross noncurrent deferred tax assets	1,602	525
Valuation allowance	(106)	(78)
Total noncurrent deferred tax assets	1,496	447
Noncurrent deferred tax liabilities:		
Intangibles	(9,761)	(6,593)
Property and equipment	(95)	(125)
Total noncurrent deferred tax liabilities	(9,856)	(6,718)
Total net noncurrent deferred tax	$ (8,360)	$ (6,271)

9. Commitments and Contingencies

The University leases its facilities under various operating leases, some of which are with related parties (see Note 7), that expire on various dates through 2020. Rent expense under these leases was approximately $6.4 million and $4.2 million for the fiscal years ended June 30, 2010 and 2009, respectively.

As of June 30, 2010, the annual minimum future commitments under the University's noncancelable, long-term operating leases are as follows (in thousands):

2011	$ 6,597
2012	6,817
2013	6,787
2014	6,839
2015	6,960
Thereafter	30,374
	$ 64,374

On May 6, 2010, a qui tam action captioned Buchanan v. South University Online and Education Management Corporation filed under the False Claims Act in July 2007 was unsealed due to the U.S. Department of Justice's decision to not intervene in the action at this time. The case, which is pending in the United States District Court for the Western District of Pennsylvania, relates to whether the defendants' compensation plans for admission representatives violated the HEA and U.S. Department of Education regulations prohibiting an institution participating in Title IV Programs from providing any commission, bonus, or other incentive payment based directly or indirectly on success in securing enrollments to any person or entity engaged in any student recruitment or admissions activity. A number of similar lawsuits have been filed in recent years against educational institutions that receive Title IV funds. The complaint, which was filed by a former admissions representative for the online programs offered by South University, outlines a theory of damages based upon Title IV funding disbursements to the University over a number of years and asserts the plaintiff is entitled to recover treble the amount of actual damages allegedly sustained by the federal government as a result of the alleged activity, plus civil monetary penalties. The University believes the claims to be without merit and intends to defend this action vigorously.

9. Commitments and Contingencies (continued)

From time to time, the University could be subject to certain legal proceedings arising out of the conduct of its businesses. When these proceedings arise, management will make a determination, based upon its investigation of these claims and discussion with legal counsel, the possible adverse material effect on the consolidated financial position, results of operations, or liquidity of the University. At June 30, 2010, the University was not subject to any legal proceedings that would have a material adverse effect on its consolidated financial position, results of operations, or liquidity of the University.

10. Employee Benefit Plans

EDMC sponsors a retirement plan that covers substantially all the employees of the University. Contributions to the plan, on behalf of the University, are at the discretion of EDMC's Board of Directors. There are no unfunded prior service costs related to the plan. The 401(k) retirement plan provides for EDMC to match 100% of employee contributions up to 3% of compensation and 50% of contributions representing between 4% and 6% of compensation. The University's expense relating to these plans was $1.0 million and $0.7 million for the fiscal years ended June 30, 2010 and 2009, respectively.

11. Subsequent Events

The University has evaluated subsequent events through December 27, 2010, the date through which these financial statements were available to be issued.

The U.S. Senate Committee on Health, Education, Labor and Pensions (HELP) held two hearings on the for-profit education industry during the Summer of 2010 and plans to hold more in the future. EDMC received a substantial request for documents from the HELP committee on August 5, 2010 in connection with the hearings and is currently responding to the request. The request seeks information and documents relating to EDMC's use of Federal resources, including how EDMC recruits and enrolls students, sets program price or tuition, determines financial aid including private or institutional loans, tracks attendance, handles withdrawal of students and returns of Title IV dollars and manages compliance with the 90/10 Rule. The request also seeks an understanding of the number of students who complete or graduate from programs offered by the EDMC's schools, how many of those students find new work in their educational area, the debt levels of students enrolling and completing programs and how EDMC tracks and manages

11. Subsequent Events (continued)

the number of students who risk default within the cohort default rate window. In addition, the HELP committee requested that the Government Accountability Office perform an independent study of the for-profit education industry. The study is not anticipated to be available until 2011. Since a significant percentage of the University's revenue is derived from Title IV programs, any action by Congress that significantly reduces Title IV program funding or the ability of the University's students to participate in Title IV programs would have a material adverse effect on the University's business, results of operations and financial condition.

The U.S. Department of Education published Notices of Proposed Rulemaking (NPRM) in the Federal Register on June 18, 2010 and July 26, 2010 pursuant to which it proposed to amend certain regulations under the HEA governing federal student financial assistance programs under Title IV of the HEA (Title IV programs), including the William D. Ford Federal Direct Loan (Direct Loan) program and the Federal Pell Grant (Pell) program. The NPRMs were preceded by negotiated rulemaking sessions in which the U.S. Department of Education consulted with members of the higher education community to discuss issues and attempt to agree on regulatory revisions to address those issues. The public comment period for the NPRM published June 18, 2010 expired on August 2, 2010 and the public comment period for the NPRM published July 26, 2010 expired on September 9, 2010. The NPRMs addressed 14 "program integrity" areas, including, among other things, eliminating the current safe harbors addressing types of activities and payment arrangements of certain persons and entities involved in student recruiting and other activities, implementing a definition of "gainful employment" with which each educational program offered by for-profit institutions would be required to comply in order to participate in Title IV programs, revising and expanding the activities that constitute a "substantial misrepresentation", requiring states to legally authorize institutions through a state governmental agency or entity and requiring those authorizations to meet certain minimum requirements, imposing limitations on agreements between related institutions, and defining a "credit hour".

The U.S. Department of Education published final regulations in the Federal Register on October 29, 2010 for all areas addressed by the NRPMs except for the eligibility of existing programs portion of the proposed gainful employment regulation. With respect to gainful employment, the final regulations only addressed requirements for approvals of new educational programs and disclosure and reporting required for educational programs. The majority of the new regulations take effect on July 1, 2011. The U.S. Department of Education has indicated that the final gainful employment regulation establishing new criteria for Title IV program eligibility

11. Subsequent Events (continued)

will likely be published in early 2011, with an effective date of July 1, 2012, which is consistent with the date published in the gainful employment NPRM. The proposed gainful employment regulation included in the second NPRM would result in the ineligibility of any program in which (i) students who attended the program have annual loan repayment rates on Federal Family Education Loan Program loans and Direct loans of less than 35%, and (ii) students who completed the program have an assumed debt-to-income ratio that is greater than 30% of their discretionary income and greater than 12% of their assumed average annual earnings. The proposed regulation would also impose growth restrictions and warning requirements and employer affirmation restrictions for programs that do not meet certain minimum debt-to-income ratios and Direct loan repayment rates.

The final regulations adopted by the U.S. Department of Education make significant changes to certain of the current regulatory requirements, including the following:

- Elimination of the 12 "safe harbors" for types of activities and payment arrangements of certain persons and entities involved in student recruiting and other activities that an institution may carry out without violating the HEA's prohibition on the payment of incentive compensation to these persons and entities. The regulation prohibits an institution from providing a commission, bonus or other incentive payment, defined as a sum of money or something of value, other than a fixed salary or wages, to any person or entity engaged in any student recruitment or admission activity or in making decisions regarding the awarding of Title IV program funds, if the commission, bonus or incentive payment is based directly or indirectly, in whole or in part, upon success in securing enrollments or the award of financial aid. Merit-based adjustments to employee compensation are permitted provided that the adjustments are not based directly or indirectly upon success in securing student enrollments or the award of financial aid. EDMC is in the process of revising its compensation plan for its admissions representatives in response to the new regulations and anticipate implementing the new plan across its organization by the end of the third quarter of fiscal 2011. The U.S. Department of Education also has stated that it will not review individual schools' compensation plans prior to their implementation. The new compensation plan for EDMC's admissions representatives could adversely affect its ability to compensate its admissions representatives and other employees in a manner that appropriately reflects their job performance, which in turn could reduce their effectiveness and make it more difficult to recruit students and attract and retain qualified and competent admissions representatives.

11. Subsequent Events (continued)

- Requiring notice to the U.S. Department of Education at least 90 days prior to the first day of class for a new academic program, including an accompanying application describing how the institution determined the need for the program, how the program was designed to meet local market needs (or regional or national market needs for online programs), how the program was reviewed, approved or developed by or with business advisory committees or other listed entities, documentation of accrediting approval, and the anticipated first day of class. An institution that provides at least 90 days prior notice is permitted to offer the new program to students unless the U.S. Department of Education informs the institution at least 30 days prior to the start of the first class that it must approve the new program before it may be added to the institution's Title IV Program eligibility. If it decides it must approve the new programs, the U.S. Department of Education may require additional information to be submitted by the institution. Factors considered by the U.S. Department of Education when determining whether to approve the new programs include the financial responsibility and administrative capacity of the institution, whether the new program is one of several new programs that will replace programs currently offered by the institution, whether the number of additional educational programs being added is inconsistent with the institution's historic program offerings, growth, and operations, and the sufficiency of the process undertaken by the institution to determine whether the new program will lead to gainful employment in a recognized occupation. Any delay in obtaining program approvals from the U.S. Department of Education could adversely impact EDMC's ability to serve new students and revise its programs to meet new areas of interest and respond to changing regulatory requirements, which could have a material adverse effect on the University's business, financial condition and results of operations.

- Revising the provisions regarding misrepresentation to expand what may constitute substantial misrepresentation by an institution, including statements about the nature of its educational programs, its financial charges or the employability of its graduates. Under the new regulations, any false, erroneous, or misleading statement, or statement that has the likelihood or tendency to deceive or confuse, that an institution, one of its representatives, or person or entity with whom the institution has an agreement to provide educational programs, marketing, advertising, recruiting or admissions services, makes directly or indirectly to a student, prospective student, any member of the public, an accrediting agency, a state licensing agency or the U.S. Department of Education could constitute a misrepresentation by the institution. In the event that the U.S. Department of

11. Subsequent Events (continued)

Education determines that an institution engaged in a substantial misrepresentation, it can revoke the institution's program participation agreement, impose limitations on the institution's participation in Title IV programs, deny participation applications on behalf of the institution, or seek to fine, suspend or terminate the institution's participation in Title IV programs. The new regulation could create an expanded role for the U.S. Department of Education in monitoring and enforcing prohibitions on misrepresentation, as well as encourage private litigants to seek to enforce the expanded regulations through False Claims Act litigation, which could have a material adverse effect on the University's business, financial condition and results of operations.

- Requiring an institution of higher education to be legally authorized in the state in which it is physically located and establishing new requirements for establishing the adequacy of the authorization through one of several prescribed options, including, for example, demonstrating that the institution is established by name as an educational institution by the state through a charter, statute, constitutional provision or other action issued by a state governmental agency or entity, provided that the state has a process to review and act on complaints concerning institutions and enforce applicable state laws and that the institution complies with any applicable state approval or licensure requirements. If an institution's existing state approval in the state in which it is physically located does not comply with these new requirements, or if the state does not comply with the new requirements and issue any new necessary approvals, the institution could lose its eligibility to participate in the Title IV programs. In the event that a state in which one of EDMC's institutions is located is unable to comply with the new necessary new requirements by July 1, 2011, EDMC may request up to two one-year extensions of the effective date of the new state authorization requirements for such institutions.

  The new state authorization regulations also require institutions offering fully online classes to students in a state where it is not physically located to meet any state requirements for it to legally offer postsecondary education in that state. EDMC currently offers fully online programs through three of its institutions to students at the University. Management is evaluating whether the new state authorization regulation will require the University's programs to obtain additional state authorizations.

11. Subsequent Events (continued)

As a result of these new regulations, EDMC may be required to obtain additional or revised state authorizations to remain certified as eligible to participate in Title IV programs. If EDMC is unable to obtain additional or revised state authorizations, students at the University, or certain of the University's students enrolled in distance education programs, may be unable to access Title IV program funds, which could have a material adverse effect on the University's business, financial condition and results of operations.

- Limiting the percentage of an enrolling institution's (the home institution) program that could be provided by another institution if the institutions have a common, for-profit parent. The new regulations prohibit students who attend a home institution which is not authorized to offer online programs from taking more than 50% of their program from one of EDMC's three institutions that offer fully online programs even if an agreement exists the two schools approved by the home institution's accrediting agency. EDMC is assessing the impact of this new regulation on the University.

In addition to the new regulations addressed above, the final regulations issued by the U.S. Department of Education include provisions regarding the definition of a credit hour; the administration of ability-to-benefit examinations; student attendance requirements; proof of high school graduation; requirements regarding an institution's return of Title IV program funds; and certain other issues pertaining to a student's eligibility to receive Title IV program funds. EDMC is in the process of reviewing all of the final regulations issued on October 29, 2010. EDMC cannot predict how the recently released or any other resulting regulations will be interpreted. EDMC's inability to comply with the final regulations by the effective date of the regulations could have a material adverse effect on its business. Uncertainty surrounding the application of the final rules, interpretive regulations, and guidance from the U.S. Department of Education may continue for some period of time and could reduce enrollment, increase the cost of doing business, and have a material adverse effect on the University's business, financial condition, results of operations and cash flows.

Supplemental Information

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Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance With *Government Auditing Standards*

The Members and Board of Trustees
South University, LLC and Subsidiaries

We have audited the consolidated financial statements of South University, LLC (South University, a wholly owned subsidiary of Education Management Corporation) and Subsidiaries (successor to South University, Inc. and Subsidiaries) as of and for the years ended June 30, 2010 and 2009, and have issued our report thereon dated December 27, 2010. We conducted our audits in accordance with auditing standards generally accepted in the United States and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audits, we considered South University's internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinion on the consolidated financial statements, but not for the purpose of expressing an opinion on the effectiveness of South University's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of South University's internal control over financial reporting.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be deficiencies, significant deficiencies, or material weaknesses. We did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses, as defined above.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether South University's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audits and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

This report is intended solely for the information and use of the Board of Trustees, management, others within the entity, Commission on Colleges of Southern Association of Colleges and Schools, and the U.S. Department of Education and is not intended to be and should not be used by anyone other than these specified parties.

Ernst + Young LLP

December 27, 2010

South University, LLC and Subsidiaries
(Successor to South University, Inc. and Subsidiaries)

Supplemental Schedule on Related-Party Transactions

South University, LLC and Subsidiaries (successor to South University, Inc. and Subsidiaries) (South University or the University) participates in the Student Financial Aid (SFA) under the Title IV programs administered by the U.S. Department of Education pursuant to the Higher Education Act of 1965, as amended (HEA). The University must comply with the regulations promulgated under the HEA. Those regulations require that all related-party transactions be disclosed, regardless of their materiality to the financial statements.

The University has transactions with various entities that are either under common ownership with the University or are owned by an officer of the University.

The University leases its Savannah and Montgomery facilities from entities owned by the Chancellor of the University, who became an employee of Education Management Corporation (EDMC) after the purchase of the University. Total rental payments, which are included in educational services expense on the consolidated statements of income, under these lease agreements, were approximately $1.7 million and $1.6 million for the fiscal years ended June 30, 2010 and 2009, respectively. These leases were renewed in September 2009 and annual rental payments will be approximately $2.2 million in fiscal 2011.

In fiscal 2010, the University began to record revenues and expenses related to its internal tuition grant policy on a gross basis. The University received $3.2 million in fiscal 2010 relating to employees of other EDMC owned entities attending one of University's schools. This amount was recorded in net revenues on the consolidated statement of operations. In addition, the University paid $0.9 million in fiscal 2010 to other EDMC owned entities relating to its employees attending another EDMC owned institution, which was recorded in general and administrative expense on the consolidated statement of operations.

The University receives coordinating and support services from its parent, EDMC, such as legal, insurance, and IT related services. EDMC allocates costs to the University based upon certain factors and estimates of the amount that the University would pay for these services to an unaffiliated entity, including the University's revenues, and adjusts for actual operating results at year-end. Allocated costs of approximately $33.8 million and $18.5 million are included in the accompanying consolidated statements of income for the fiscal years ended June 30, 2010 and 2009, respectively, which represents approximately 30% in excess of the costs incurred by EDMC to provide these services. This is exclusive of $2.0 million and $1.4 million of depreciation and amortization for the fiscal years ended June 30, 2010 and 2009, respectively, allocated to the University for assets which are not recorded in these consolidated financial statements as described in Note 4 to the accompanying financial statements.

Supplemental Schedule on Related-Party Transactions (continued)

South University participates in a cash management program operated by EDMC. This program allows EDMC to consolidate most cash for investment purposes from all its locations and maximize investment income. EDMC funds checks written on the University's disbursement bank account as they clear the disbursing bank. The difference between the cash provided to EDMC by the University and the day-to-day funding provided by EDMC to the University has been included as a payable to EDMC classified in shareholder's investment in the accompanying consolidated balance sheet as there is no formal repayment schedule related to this amount.

The University leases a facility in Columbia, South Carolina. The lease is guaranteed by EDMC.

The South Tampa campus shares its physical location with the Art Institute of Tampa, a wholly owned subsidiary of EDMC, and certain building costs, primarily rent expense, are allocated by EDMC between South Tampa and the Art Institute of Tampa. Rent expense of $0.7 million and $0.5 million has been allocated to South Tampa for the years ended June 30, 2010 and 2009, respectively, and is included in the accompanying consolidated statements of income within educational services expense.

South University, LLC and Subsidiaries

Consolidating Balance Sheet

June 30, 2010

(In Thousands)

	South University Savannah	South University Tampa	South University West Palm Beach	South University Montgomery	South University Richmond	South University Columbia	South University Virginia Beach	South University Reclass and Elims	South University, LLC Consolidated
									OPEID# 013039
Assets									
Current assets									
Cash									
Cash and cash equivalents	$ 33,138	$ 800	$ 221	$ 1,939	$ 3,159	$ 5,950	$ 2,338	$ –	$ 47,545
Restricted cash	626	4	50	7	–	–	–	–	687
Total cash	33,764	804	271	1,946	3,159	5,950	2,338	–	48,232
Receivables									
Trade	61,989	3,448	4,504	3,616	1,410	6,731	681	–	82,379
Allowance for doubtful accounts	(17,435)	(426)	(339)	(483)	(88)	(711)	(41)	–	(19,523)
Notes, advances, and other	3,689	117	152	(51)	(26)	(152)	7	–	3,736
Inventories	223	64	114	48	83	302	49	–	883
Deferred income taxes	6,324	209	203	231	65	305	53	–	7,390
Prepaid income taxes	–	–	–	–	–	–	–	–	–
Other current assets	90	65	2,567	7	–	14	–	–	2,743
Total current assets	88,644	4,281	7,472	5,314	4,603	12,439	3,087	–	125,840
Property and equipment, net	4,124	3,126	5,830	3,777	3,846	8,105	3,751	–	32,559
Investment in subsidiaries	16,954	–	–	–	–	–	–	(16,954)	–
Deferred income taxes	218	–	481	208	477	–	5	(1,389)	–
Other long-term assets	62	–	5	24	–	–	–	–	91
Investment in affiliate	–	–	–	–	–	–	–	–	–
Receivable from related party	–	–	–	–	–	–	–	–	–
Intangible assets, net of amortization	4,975	–	199	133	–	81	–	–	5,388
Goodwill	44,294	–	–	–	–	–	–	–	44,294
Total assets	$ 159,271	$ 7,407	$ 13,987	$ 9,456	$ 8,926	$ 20,625	$ 6,843	$ (18,343)	$ 208,172
Liabilities and members' equity									
Current liabilities									
Revolver	$ –	$ –	$ –	$ –	$ –	$ –	$ –	$ –	$ –
Current portion of long-term debt	–	–	–	–	–	–	–	–	–
Accounts payable	2,804	8	68	548	116	787	138	–	4,469
Accrued liabilities	16,022	451	452	366	195	684	190	–	18,360
Accrued income taxes	–	–	–	–	–	–	–	–	–
Advanced payments	1,463	64	9	(41)	1	64	–	–	1,560
Unearned tuition	53,640	2,474	3,703	2,294	1,061	5,606	527	–	69,305
Total current liabilities	73,929	2,997	4,232	3,167	1,373	7,141	855	–	93,694
Long-term debt	–	–	–	–	–	–	–	–	–
Deferred income taxes	9,506	26	–	–	–	217	–	(1,389)	8,360
Payable to affiliate	–	–	–	–	–	–	–	–	–
Other long-term liabilities	722	129	3,581	2,177	2,522	1,936	1,754	–	12,821
Members' equity									
Investment of EDMC	57,473	–	1,476	1,133	–	1,186	–	(5,133)	56,135
Treasury stock	–	–	–	–	–	–	–	–	–
Retained earnings	25,575	(936)	11,264	6,908	(1,313)	15,377	(1,115)	(23,544)	32,216
(Receivable from)/payable to EDMC	(7,934)	5,191	(6,566)	(3,929)	6,344	(5,232)	5,349	11,723	4,946
Accumulated other comprehensive income (loss)	–	–	–	–	–	–	–	–	–
Total members' equity	75,114	4,255	6,174	4,112	5,031	11,331	4,234	(16,954)	93,297
Total liabilities and members' equity	$ 159,271	$ 7,407	$ 13,987	$ 9,456	$ 8,926	$ 20,625	$ 6,843	$ (18,343)	$ 208,172

South University, LLC and Subsidiaries
Consolidating Statement of Operations
June 30, 2010
(In Thousands)

	South University Savannah	South University Tampa	South University West Palm Beach	South University Montgomery	South University Richmond	South University Columbia	South University Virginia Beach	South University Reclass and Elims	South University, LLC Consolidated
									OPEID# 013039
Net revenues	$ 199,290	$ 11,843	$ 18,179	$ 11,891	$ 2,464	$ 24,333	$ 462	$ -	$ 268,462
Costs and expenses									-
Educational services	74,567	6,635	8,518	5,807	2,300	10,424	1,248	-	109,499
General and administrative	110,163	3,344	3,893	2,769	1,715	4,532	1,002	-	127,418
Management fees paid to affiliates	-	-	-	-	-	-	-	-	
Depreciation and amortization	4,600	678	506	213	348	1,108	89	-	7,542
Total costs and expenses	189,330	10,657	12,917	8,789	4,363	16,064	2,339	-	244,459
Earnings (loss) in investment in subsidiaries	8,798	-	-	-	-	-	-	(8,798)	-
Income (loss) before loss on early retirement of debt, interest expense (income), and income tax provision (benefit)	18,758	1,186	5,262	3,102	(1,899)	8,269	(1,877)	(8,798)	24,003
Interest expense (income), net	(7)	-	-	(1)	-	-	-	-	(8)
Loss on early retirement of debt	-	-	-	-	-	-	-	-	-
Income (loss) before provision (benefit) taxes	18,765	1,186	5,262	3,103	(1,899)	8,269	(1,877)	(8,798)	24,011
Income tax provision (benefit)	5,218	475	1,884	1,209	(756)	3,197	(763)	-	10,464
Net income (loss)	$ 13,547	$ 711	$ 3,378	$ 1,894	$ (1,143)	$ 5,072	$ (1,114)	$ (8,798)	$ 13,547
School "90/10" Ratio									
Numerator									234,108
Denominator									274,125
Ratio									85.4%
Composite Score	2.18	2.73	2.00	2.02	1.80	3.00	1.80		1.81

South University, LLC and Subsidiaries

Consolidating Balance Sheet

June 30, 2009

(In Thousands)

	South University Savannah	South University Tampa	South University West Palm Beach	South University Montgomery	South University Richmond	South University Columbia	South University Reclass and Elims	South University, LLC Consolidated OPEID# 013039
Assets								
Current assets								
Cash								
Cash and cash equivalents	$ 42,187	$ 1,724	$ 1,522	$ 1,320	$ 400	$ 1,503	$ -	$ 48,656
Restricted cash	105	-	116	1	-	12	-	234
Total cash	42,292	1,724	1,638	1,321	400	1,515	-	48,890
Receivables								
Trade	40,550	2,382	3,857	3,095	-	4,706	-	54,590
Allowance for doubtful accounts	(10,644)	(171)	(212)	(320)	-	(320)	-	(11,667)
Notes, advances, and other	544	6	118	(59)	-	51	-	660
Inventories	125	72	150	111	-	228	-	686
Deferred income taxes	3,808	102	127	138	-	136	-	4,311
Other current assets	240	312	2,513	32	1,442	50	-	4,589
Total current assets	76,915	4,427	8,191	4,318	1,842	6,366	-	102,059
Property and equipment, net	4,205	3,448	2,130	760	2,583	5,425	-	18,551
Investment in subsidiaries	16,038	-	-	-	-	-	(16,038)	-
Deferred income taxes	144	-	359	177	133	-	(813)	-
Other long-term assets	62	-	5	24	-	-	-	91
Investment in affiliate	-	-	-	-	-	-	-	-
Receivable from related party	-	-	-	-	-	-	-	-
Intangible assets, net of amortization	4,640	-	221	147	-	90	-	5,098
Goodwill	44,295	-	-	-	-	-	-	44,295
Total assets	$ 146,299	$ 7,875	$ 10,906	$ 5,426	$ 4,558	$ 11,881	$ (16,851)	$ 170,094
Liabilities and members' equity								
Current liabilities								
Revolver	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Current portion of long-term debt	8	-	-	2	-	-	-	10
Accounts payable	1,598	293	625	124	272	154	-	3,066
Accrued liabilities	9,505	605	736	313	46	379	-	11,584
Accrued income taxes	-	-	-	-	-	-	-	-
Advanced payments	431	27	16	5	-	123	-	602
Unearned tuition	34,585	1,944	3,266	2,237	-	3,988	-	46,020
Total current liabilities	46,127	2,869	4,643	2,681	318	4,644	-	61,282
Long-term debt	-	-	-	4	-	-	-	4
Deferred income taxes	6,795	41	-	-	-	249	(814)	6,271
Payable to affiliate	-	-	-	-	-	-	-	-
Long-term liabilities	473	197	2,715	95	3,441	380	-	7,301
Members' equity								
Investment of EDMC	57,473	-	1,476	1,133	-	1,186	(5,133)	56,135
Treasury stock	-	-	-	-	-	-	-	-
Retained earnings (accumulated deficit)	12,028	(1,648)	7,886	5,013	(169)	10,305	(14,746)	18,669
(Receivable from)/payable to EDMC	23,403	6,416	(5,814)	(3,500)	968	(4,883)	3,842	20,432
Accumulated other comprehensive income	-	-	-	-	-	-	-	-
Total members' equity	92,904	4,768	3,548	2,646	799	6,608	(16,037)	95,236
Total liabilities and members' equity	$ 146,299	$ 7,875	$ 10,906	$ 5,426	$ 4,558	$ 11,881	$ (16,851)	$ 170,094

South University, LLC and Subsidiaries
Consolidating Statement of Operations
June 30, 2009
(In Thousands)

	South University Savannah	South University Tampa	South University West Palm Beach	South University Montgomery	South University Richmond	South University Columbia	South University Reclass and Elims	South University, LLC Consolidated OPEID# 013039
Net revenues	$ 125,725	$ 8,982	$ 14,939	$ 10,408	$ –	$ 18,498	$ –	$ 178,552
Costs and expenses	–	–	–	–	–	–	–	–
Educational services	48,117	5,215	7,203	5,158	194	7,704	–	73,591
General and administrative	70,631	2,472	3,396	2,562	104	3,796	–	82,961
Depreciation and amortization	3,702	674	306	175	3	1,039	–	5,899
Total costs and expenses	122,450	8,363	10,905	7,895	301	12,539	–	162,451
Earnings (loss) in investment in subsidiaries	7,882	–	–	–	–	–	(7,882)	–
Income (loss) before interest expense and income tax provision (benefit)	11,157	621	4,034	2,513	(301)	5,959	(7,882)	16,101
Interest expense	(15)	–	–	(2)	–	–	–	(17)
Income (loss) before provision (benefit) taxes	11,172	621	4,034	2,515	(301)	5,959	(7,882)	16,118
Income tax provision (benefit)	1,803	246	1,350	879	(133)	2,604	–	6,749
Net income (loss)	$ 9,369	$ 375	$ 2,684	$ 1,636	$ (168)	$ 3,355	$ (7,882)	$ 9,369
School "90/10" Ratio								
Numerator								154,297
Denominator								183,959
Ratio								83.9%
Composite Score	2.88	3.00	2.25	2.92		2.61		2.68

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SouthUniversity™
Established 1899

State of Georgia
Articles of Incorporation

State of Georgia

OFFICE OF SECRETARY OF STATE

I, Max Cleland, Secretary of State of the State of Georgia, do hereby certify that the articles of incorporation of "DRAUGHON'S COLLEGE, SAVANNAH, INC.", have been duly restated under the laws of the State of Georgia changing its name to "SOUTH COLLEGE, INC." on the 21st day of October, 1986, and have been amended by the filing of restated articles of incorporation in the office of the Secretary of State and the fees therefor paid, as provided by law, and that attached hereto is a true copy of said restated articles of incorporation.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed the seal of my office, at the Capitol, in the City of Atlanta, this 21st day of October in the year of our Lord One Thousand Nine Hundred and Eighty Six and of the Independence of the United States of America the Two Hundred and Eleven.

Max Cleland

SECRETARY OF STATE
COMMISSIONER OF CORPORATIONS

ARTICLES OF AMENDMENT

OF

SOUTH COLLEGE, INC.

I.

The name of the corporation is "South College, Inc.".

II.

The Articles of Incorporation of South College, Inc., a Georgia corporation (the "Corporation"), are hereby amended by deleting the reference to the name "South College, Inc." in said Articles and substituting in lieu thereof the name "South University, Inc.".

III.

The above amendment was adopted, without shareholder action, by the written consent of the members of the Board of Directors of the Corporation on the date set forth below, in accordance with O.C.G.A. Section 14-2-1002(8) and Section 14-2-821. Shareholder action was not required pursuant to O.C.G.A. Section 14-2-1002.

IN WITNESS WHEREOF, the Corporation has caused its duly authorized officer to execute these Articles of Amendment and its corporate seal to be hereunto affixed, as of the 12th day of December, 2001.

SOUTH COLLEGE, INC.

By: _____
John T. South, III, President

[CORPORATE SEAL]

Secretary of State
Corporations Division
315 West Tower
#2 Martin Luther King, Jr. Dr.
Atlanta, Georgia 30334-1530

DOCKET NUMBER : 020040779
CONTROL NUMBER: H207526
EFFECTIVE DATE: 12/21/2001
REFERENCE : 0077
PRINT DATE : 01/04/2002
FORM NUMBER : 611

STEVE PROVOST
POST OFFICE BOX 9848
SAVANNAH, GA 314120048

CERTIFICATE OF NAME CHANGE AMENDMENT

I, Cathy Cox, the Secretary of State and the Corporations Commissioner of the State of Georgia, do hereby certify under the seal of my office that

SOUTH COLLEGE, INC.
A DOMESTIC PROFIT CORPORATION

has filed articles of amendment in the Office of the Secretary of State changing its name to

SOUTH UNIVERSITY, INC.

and has paid the required fees as provided by Title 14 of the Official Code of Georgia Annotated. Attached hereto is a true and correct copy of said articles of amendment.

WITNESS my hand and official seal in the City of Atlanta and the State of Georgia on the date set forth above.

Cathy Cox
Secretary of State

SouthUniversity™
Established 1899

Iowa Secretary of State Certificate

No: W00763010
Date: 11/03/2011

IOWA

SECRETARY OF STATE

489FLC-425499
SOUTH UNIVERSITY, LLC

ACKNOWLEDGEMENT OF DOCUMENT FILED

The Secretary of State acknowledges receipt of the following document:

Certificate of Authority

The document was filed on Nov 2 2011 3:50PM, to be effective as of Nov 2 2011 3:50PM.

The amount of $100.00 was received in full payment of the filing fee.

STATE OF IOWA 1838 1846 SEAL SECRETARY OF STATE

MATT SCHULTZ, SECRETARY OF STATE

Printed on Recycled Paper

425499

MATT SCHULTZ
Secretary of State
State of Iowa

LIMITED LIABILITY COMPANY
Application for Certificate of Authority

11 NOV -2 PM 3:50

SECRETARY OF STATE
IOWA

TO THE SECRETARY OF STATE OF THE STATE OF IOWA:
Pursuant to section 802 of the *Iowa Revised Uniform Limited Liability Company Act*, the undersigned applies for a certificate of authority to transact business in Iowa and hereby states:

1. The name of the limited liability company: South University, LLC

1A. The name the limited liability company will use in Iowa, **if different** than the legal name of the company named above:

(Refer to note #5 on the back of this form)

2. The limited liability company is formed under the laws of the state (or foreign country) of:
Georgia

3. The duration of the limited liability company is: perpetual

4. The street and mailing address of its registered office in Iowa and the name of its registered agent at that office:

Corporation Service Company
Name

505 5th Avenue, Suite 729, Des Moines, IA 50309
Address City State Zip

The registered office and registered agent comply with the requirements of section 489.113.*

5. The address of the office required to be maintained in the state of its formation by the law of that state (if such an address is not required, the address of the principal office of the limited liability company):

709 Mall Blvd.
Address

Savannah Goergia 31406
City State Zip

6. (A) This foreign limited liability company is governed by an operating agreement that establishes or provides for the establishment of designated series of transferable interests having separate rights, powers, or duties with respect to specified property or obligations of the foreign limited liability company, or profits and losses associated with the specified property or obligations. ☐ YES ☒ NO

(B) All debts, liabilities, and obligations incurred, contracted for, or otherwise existing with respect to a particular series, if any, are enforceable against the assets of such series only, and not against the assets of the foreign limited liability company generally. ☐ YES ☒ NO

7. The effective date and time of this application, **if different** than the date and time of filing:
(Refer to note #4 on the back of this form)

Date _____ Time _____

8. A certificate of existence or a record of similar import, signed by the secretary of state of other official having custody of the company's publicly filed report in the state or other jurisdiction under whose law the company is formed, accompanies this application.

Signature Sue Minahan Date November 1, 2011

Type or print name and title Sue Minahan, Assistant Secretary
Education Management LLC, Sole Member

635_0010
7/09

2

Control No. 09001266

STATE OF GEORGIA

Secretary of State

Corporations Division
313 West Tower
2 Martin Luther King, Jr. Drive
Atlanta, Georgia 30334-1530

CERTIFICATE OF EXISTENCE

I, Brian P. Kemp, Secretary of State and the Corporations Commissioner of the state of Georgia, hereby certify under the seal of my office that

SOUTH UNIVERSITY, LLC

Domestic Limited Liability Company

was formed or was authorized to transact business on 01/05/2009 in Georgia. Said entity is in compliance with the applicable filing and annual registration provisions of Title 14 of the Official Code of Georgia Annotated and has not filed articles of dissolution, certificate of cancellation or any other similar document with the office of the Secretary of State.

This certificate relates only to the legal existence of the above-named entity as of the date issued. It does not certify whether or not a notice of intent to dissolve, an application for withdrawal, a statement of commencement of winding up or any other similar document has been filed or is pending with the Secretary of State.

This certificate is issued pursuant to Title 14 of the Official Code of Georgia Annotated and is prima-facie evidence that said entity is in existence or is authorized to transact business in this state.

WITNESS my hand and official seal of the City of Atlanta and the State of Georgia on 1st day of November, 2011

Brian P. Kemp
Secretary of State

FILED
IOWA
SECRETARY OF STATE
11-02-2011
3:50 pm
W763010

Certification Number: 7806408-1 Reference:
Verify this certificate online at http://corp.sos.state.ga.us/corp/soskb/verify.asp

SouthUniversity
Established 1899

Surety Bond

Platte River Insurance Company *INSURANCE COMPANY*

INSTRUCTIONAL SCHOOL BOND

Bond No. 41240449

KNOW ALL PERSONS BY THESE PRESENTS, That we, South University, as Principal, and Platte River Insurance Company as Surety, are held and firmly bound unto the State of Iowa in the sum of $ 50,000.00 lawful money of the United States, for which payment we bind ourselves, our successors and assigns, jointly and severally, firmly by these presents.

WHEREAS the Principal proposes to maintain, advertise, or conduct in Iowa a course of instruction for profit, or for tuition charge, by classroom instruction or by correspondence and to enter into contracts and agreements with students for such courses of instruction; this Bond is conditioned on the faithful performance of all contracts and agreements made by it or its salespersons with students. If the Principal shall faithfully perform all such contracts and agreements, then this obligation is to be void and of no effect.

PROVIDED, The liability of the Surety upon this Bond shall be continuous, except that the Surety shall have the right to terminate its liability under this Bond by serving notice of its election to do so upon the State of Iowa. The Surety's liability under the Bond shall be terminated and canceled effective thirty (30) days after receipt by the State of a written notice signed by the Surety or its authorized agent, stating that the liability of the Surety is thereby terminated and canceled. Thereafter the Surety shall be discharged from any liability under this Bond for any default or violation of the terms of any contract or agreement made by the Principal or violation of the laws of the State of Iowa affecting such contract or agreement occurring after the effective date of the cancellation of this Bond.

Signed and dated this 18th day of October, 2011.

South University, Principal

By: Chanin Stanford

Platte River Insurance Company, Ins. Co., Surety

By: Jason Jenkins, Attorney-in-Fact

41240449

PLATTE RIVER INSURANCE COMPANY
POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS, That the **PLATTE RIVER INSURANCE COMPANY**, a corporation of the State of Nebraska, having its principal offices in the City of Middleton, Wisconsin, does make, constitute and appoint

----------JASON JENKINS; CHRIS ELEY; EMILY C ELEY; CHRISTINA L HAWKINS----------

its true and lawful Attorney(s)-in-fact, to make, execute, seal and deliver for and on its behalf, as surety, and as its act and deed, any and all bonds, undertakings and contracts of suretyship, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

---------- ALL WRITTEN INSTRUMENTS IN AN AMOUNT: $10,000,000.00----------

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of **PLATTE RIVER INSURANCE COMPANY** at a meeting duly called and held on the 8th day of January, 2002.

"**RESOLVED**, that the President, and Vice-President, the Secretary or Treasurer, acting individually or otherwise, be and they hereby are granted the power and authorization to appoint by a Power of Attorney for the purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, one or more vice-presidents, assistant secretaries and attorney(s)-in-fact, each appointee to have the powers and duties usual to such offices to the business of the Corporation; the signature of such officers and the seal of the Corporation may be affixed to such power of attorney or to any certificate relating thereto by facsimile, and any such power of attorney or certificate bearing such facsimile signatures or facsimile seal shall be valid and binding upon the Corporation in the future with respect to any bond or undertaking or other writing obligatory in the nature thereof to which it is attached. Any such appointment may be revoked, for cause, or without cause, by any of said officers, at any time."

IN WITNESS WHEREOF, the **PLATTE RIVER INSURANCE COMPANY** has caused these presents to be signed by its officer undersigned and its corporate seal to be hereto affixed duly attested, this 2nd day of May, 2011.

Attest:

Richard W. Allen III
President
Surety & Fidelity Operations

PLATTE RIVER INSURANCE COMPANY CORPORATE SEAL NEBRASKA

PLATTE RIVER INSURANCE COMPANY

David F. Pauly
CEO & President

STATE OF WISCONSIN
COUNTY OF DANE } S.S.:

On the 2nd day of May, 2011 before me personally came David F. Pauly, to me known, who being by me duly sworn, did depose and say: that he resides in the County of Dane, State of Wisconsin; that he is President of **PLATTE RIVER INSURANCE COMPANY**, the corporation described herein and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.

DANIEL W. KRUEGER

Daniel W. Krueger
Notary Public, Dane Co., WI
My Commission Is Permanent

STATE OF WISCONSIN
COUNTY OF DANE } S.S.:

CERTIFICATE

I, the undersigned, duly elected to the office stated below, now the incumbent in **PLATTE RIVER INSURANCE COMPANY**, a Nebraska Corporation, authorized to make this certificate, **DO HEREBY CERTIFY** that the foregoing attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolution of the Board of Directors, set forth in the Power of Attorney is now in force.

Signed and sealed at the City of Middleton, State of Wisconsin this 18th day of October, 2011.

PLATTE RIVER INSURANCE COMPANY CORPORATE SEAL

Alan S. Ogilvie
Secretary

THIS DOCUMENT IS NOT VALID UNLESS PRINTED ON GREEN SHADED BACKGROUND WITH A RED SERIAL NUMBER IN THE UPPER RIGHT HAND CORNER. IF YOU HAVE ANY QUESTIONS CONCERNING THE AUTHENTICITY OF THIS DOCUMENT CALL 800-475-4450.

PR-POA (5-11)

SouthUniversity
Established 1899

Affirmation

South University

Office of the Chancellor
709 Mall Boulevard
Savannah, GA 31406-4805
912.201.8101 phone
866.629.2901 toll free
912.201.8071 fax
www.southuniversity.edu

South University is committed to delivering the programs approved by the Iowa Student Aid Commission to Iowa residents in their entirety. If for some reason South University has to discontinue a program or cease operations within the state, South University will provide Iowa residents, who are students currently enrolled in said program that would be negatively affected, alternatives to complete the discontinued program.

John T. South, III - Chancellor

Dated: October 31, 2011

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Enrollment Agreement

South University

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APPLICATION FOR ADMISSION AND ENROLLMENT AGREEMENT

Online Student Center

709 Mall Boulevard, Room DE • Savannah, Georgia 31406-4805 Phone: 888-444-3404 • Fax: 888-245-5355 online.southuniversity.edu

For office use only

AR	AC	Date
ID#	Major	AOS
AmtS	Conf#	Start

An application fee of $50 must accompany this application. *Please complete this form in detail after reading it carefully*

Applicant _____ Social Security # _____
Last Name *First Name* *M.I.*

Maiden/Other Name _____

E-mail _____ Alternate E-mail _____

Mother's Maiden Name* _____ Are you a U.S. citizen? ▫ Yes ▫ No

** This information is used for security verification purposes only, in case you need to change your system password.*

Permanent Address _____

City _____ State _____ Zip/Postal Code _____ Country _____

Primary Phone _____ Alternate Phone _____

Current Address *(if different from Permanent Address)* _____

City _____ State _____ Zip/Postal Code _____ Country _____

Primary Phone _____ Alternate Phone _____

Program of Study for Which You Are Applying

Title of Program: _____ Area of Study: _____

Session Start Date: _____ Session End Date: _____

Enrollment: Part Time _____ Full Time _____

Total Number of Clock or Credit Hours _____

Cost of Book(s) for Program _____

Cost of Supplies for Program _____

Cost of Equipment for Program _____

Total of registration fee, tuition fee, cost of books, cost of equipment, cost of supplies for Program _____

Professional Certification

Are you a registered nurse? Yes _____ No _____

Is your license in good standing? Yes _____ No _____

RN License Number _____

State in which you are licensed _____

RN License Expiration Date _____

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APPLICATION FOR ADMISSION AND ENROLLMENT AGREEMENT

Educational Background

Level of Previous Education

You are responsible for providing South University with all copies of high school transcripts and/or all scores received on the GED exams.

High School Name Date of H. S. Graduation

High (Secondary) School Address

City State Zip/Postal Code Country

If not a high school graduate, date of G.E.D. certificate State

G.E.D. School / Testing Center

List all colleges, universities or other post-secondary schools attended

Please list all post-secondary schools attended and reasons why you stopped attending (if you did not graduate) Write "none" if you did not attend any other post-secondary schools.

Educational Institution	City, State	Dates Attended	Type of Program	Degree or Certificate Earned	TOC Request

Military Affiliation

Military Status

Estimated Time of Separation (ETS)

Post 911 G.I. Benefits

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APPLICATION FOR ADMISSION AND ENROLLMENT AGREEMENT

Transcript Request Service

_____I authorize South University to request and receive a copy of my college and high school transcripts. I understand that South University will assist me in securing my official transcripts. However, it is ultimately my responsibility to make sure that my official transcripts have been requested and received by South University.

_____I do not authorize South University to request a copy of my college and high school transcripts. I will obtain official, sealed copies of my college and high school transcripts and submit them to South University. I understand that it is my responsibility to ensure that my official transcript(s) are received by South University.

_____By checking this box, I acknowledge that if my official transcript providing Proof of Graduation is not received, I understand that I am subject to termination of my program of study. I am aware that financial aid will not be credited to my account if I cannot provide Proof of Graduation; therefore I will be responsible for any balance due on tuition or fees.

_____ By checking this box, I acknowledge that unofficial transcripts can be reviewed for Transfer of Credit if they are received before I begin classes, and indicate school name, program of study, course name, and grade received. However, if my official transcript showing potential Transfer of Credit is not received, I understand that I am subject to loss of Transfer of Credit from this source, which could affect my financial aid plan and the length of my program.

Technology Checklist

_____By checking this box I acknowledge that I have read and understood the policies put forth in the South University Technology, Textbook and Course Materials Checklist.

South University Catalog

_____ By checking this box, I acknowledge that I have received and reviewed the South University Catalog, that the University's catalog is included as a part of this application, and that I have read and understood the policies and academic programs therein including the course sequence for my program of study and individual course descriptions provided.

Tuition and Fees

Tuition for most undergraduate online degree programs is $372 per credit hour. Tuition for the online Bachelor of Science in Nursing RN to BSN Degree Completion program is $363 per credit hour. Tuition for the Master of Business Administration, Master of Business Administration in Healthcare Administration, Master of Science in Leadership, Master of Science in Information and Systems Technology and Master of Public Administration degree programs is $518 per credit hour; tuition for the Master of Science in Criminal Justice degree program is $491 per credit hour; tuition for Accelerated RN to Master of Science in Nursing (MSN) is $375 per credit hour; tuition for the Master of Science in Nursing degree program is $385 per credit hour. Tuition for the Doctor of Business Administration degree program is $675 per credit hour.

The total credit hours to complete the program of study for which you are applying is provided on page 1 of this application. Tuition does not include an initial one-time application fee of $50 and fees for books, which vary by course. Tuition and fees may be increased each academic year. Any changes to tuition and fees will be published to students as they are made. Please refer to the Financial Information chapter of the South University catalog for details regarding South University financial information policies. Subject to available financial aid, all charges for tuition and fees are due and payable on or before the registration date for each online quarter. Failure to make proper payment unless otherwise cleared with the business office will result in dismissal from the University.

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APPLICATION FOR ADMISSION AND ENROLLMENT AGREEMENT

Not all programs offered online.	Degree	Program Length Quarter Credit Hours	Tuition per Credit Hour	Residency Fee	Application Fee	Estimated Total Tuition and Fees**	
Associate's Degree Programs							
Accounting	AS	92	$372		$50	$34,274	
Allied Health Science	AS	90	$372		$50	$33,530	
Business Administration	AS	92	$372		$50	$34,274	
Criminal Justice	AS	92	$372		$50	$34,274	
Information Technology	AS	92	$372		$50	$34,274	
Paralegal Studies	AS	104	$372		$50	$38,738	
Bachelor's Degree Programs							
Psychology	BA	180	$372		$50	$67,010	
Business Administration	BBA	180	$372		$50	$67,010	
Health Science	BS	182	$372		$50		
Criminal Justice	BS	180	$372		$50	$67,010	
Healthcare Management	BS	180	$372		$50	$67,010	
Information Technology	BS	180	$372		$50	$67,010	
Legal Studies	BS	180	$372			$67,010	
Nursing RN to BSN Degree Completion	BSN	192	$363		$50	$69,746	
Master's Degree Programs							
Business Administration	MBA	48	$518		$50	$24,914	
Healthcare Administration	MBA	48	$518		$50	$24,914	
Public Administration	MPA	48	$518		$50	$24,914	
Criminal Justice	MS	48	$491		$50	$23,618	
Information Systems &Technology	MSIST	48	$518		$50	$24,914	
Leadership	MS	48	$518		$50	$24,914	
Nursing	MS	56	$385		$50	$21,610	
Accelerated RN to Master of Science in Nursing	MS	32	$375		$50	$12,050	
Doctoral Degree Programs							
Business Administration	DBA	72	$675	$1000	$50	$48,650	

***Costs for supplies are not included in the charges listed above and are paid to suppliers, not the University.*

Return of Title IV Funds
In compliance with Federal regulations, the school will determine how much Federal student financial assistance the student has earned or not earned when a student withdraws from school.

The school will calculate the percentage and amount of awarded Federal student financial assistance that the student has earned if the student withdraws up through the 60 percent point of the term. If the student has completed more than 60 percent of the term, the student earns 100 percent of the Federal student financial assistance.

The amount earned will be based on the percentage of the term that was completed in days up to and including the last date of attendance. To calculate the amount earned, the school will determine the percentage by dividing the number of calendar days completed in the term up to and including the Last date of attendance by the total number of calendar days in the term.

If the student received more than the amount of Federal student financial assistance earned, the difference will be returned to the Federal student financial assistance programs from which funds were received in the following order: Unsubsidized Stafford Loan, Unsubsidized Direct Loan, Subsidized Stafford Loan, Subsidized Direct Loan, Perkins Loan, PLUS Loan, Pell Grant, ACG, SMART, SEOG. Funds will be returned to the aid source within 45 days of the date that the school determines that the student has withdrawn.

If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. The school will notify the student of any post-withdrawal disbursement for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received.

If Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of:

- The institutional charges multiplied by the percentage of the unearned Federal student financial assistance funds; or
- The entire amount of unearned funds.

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned include grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received. The school will notify the student as to the amount owed and how and where it should be returned.

Adjustment of Charges

Refund Policy:

Refund of Tuition

Tuition charges are based on the total number of credit hours for which a student is enrolled on the first day of classes (as listed in the University calendar), regardless of program. Refunds or tuition adjustments will be awarded according to the following guidelines:

1. If circumstances prevent matriculation before a student begins attending the University, all tuition charges will be refunded. The application fee will be refunded only if a refund is requested within three days of application.
2. Students who drop before the start date of the course will receive a 100% refund of the total cost of tuition for the course. Tuition refunds after the start of a course are based on weekly attendance.
   - Students who withdraw from their course after attending week 1 will receive a 75% tuition refund.
   - Students who withdraw from their course after attending week 2 will receive a 50% tuition refund.
   - Students who withdraw from their course after attending week 3 will receive a 25% tuition refund.
   - Students who withdraw from their course during or after the 4th week will receive a 0% tuition refund.

Official Withdrawal Procedure

To withdraw officially from South University, students must contact the office of the registrar to provide notification of their intention to withdraw in writing. The effective date of the withdrawal cannot be earlier than date of the written contact with the registrar's office. Fully online students must contact their Academic Advisor to officially withdraw from school.

Consumer Information

_____ **By checking this box, I acknowledge** that I have been informed that information on graduation/completion rates for first-time full-time students is available through the admissions office. These rates are calculated according to guidelines in the "Student-Right-To-Know Act." I acknowledge that I understand that employment is not guaranteed upon completion of my program of study.

Student's Right to Cancel

_____**By checking this box, I acknowledge** that I understand that I may cancel this Application and Enrollment Agreement at any time prior to midnight on the third (3rd) business day following the date of my signature and receive a refund of all monies paid. Cancellation requests must be made in writing to South University. Upon expiration of the third (3rd) business day cancellation period, if circumstances prevent matriculation before I begin attending the university, all monies paid minus the application fee will be refunded.

Doctor of Business Administration Disclaimer

_____ **By checking this box, I acknowledge** that I understand that the Doctor of Business Administration degree program is cohort-based and may not begin unless there is sufficient enrollment.

Arbitration

Every student and South University agrees that any dispute or claim between the student and South University (or any company affiliated with South University, or any of its officers, directors, trustees, employees or agents) arising out of or relating to a student's enrollment or attendance at South University whether such dispute arises before, during, or after the student's attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at the student's or South University's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein. This policy, however, is not intended to modify a student's right, if any, to file a grievance with any state educational licensing agency.

If a student decides to initiate arbitration, the student may select either, JAMS or the National Arbitration Forum ("NAF") to serve as the arbitration administrator pursuant to its rules of procedure. If South University intends to initiate arbitration, it will notify the student in writing by regular mail at the student's latest address on file with South University, and the student will have 20 days from the date of the letter to select one of these organizations as the administrator. If the student fails to select an administrator within that 20day period, South University will select one.

South University agrees that it will not elect to arbitrate any undividable claim of less than the relevant jurisdictional threshold that a student may bring in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if a student's claim exceeds than the relevant jurisdictional threshold South University reserves the right to elect arbitration and, if it does so, each student agrees that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER A STUDENT OR SOUTH UNIVERSITY CHOOSES ARBITRATION, NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, A STUDENT WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT A STUDENT OR SOUTH UNIVERSITY WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against a student may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which the student resides. Upon a student's written request, South University will pay the filing fees charged by the arbitration administrator, up to a maximum of $3,500 per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law gives a

right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act (FAA), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of a student's relationship with South University. If a student has a question about the arbitration administrator mentioned above, the student can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, www.jamsadr.com, 8003525267; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, www.arbforum.com, 800-474-2371.

Signature of Applicant

_____I certify that I have carefully read and understood the entire application and enrollment agreement and that all statements made are complete and true. I understand that this document does not constitute a binding agreement until accepted in writing by all parties. I further understand and agree that this Application for Admission and Enrollment Agreement, together with the University catalog and other published South University policies, procedures and signed disclosure forms, if any, shall constitute the entire agreement between me and South University. I understand that they supersede any prior and contemporaneous oral or written agreements or statements and may not be modified without the written agreement of the University representative.

The University is dedicated to equality of opportunity within its community. Accordingly, the University does not practice or condone discrimination in any form against students, employees, or applicants on the grounds of race, color, national origin, religion, sex, age, disability, genetic marker or any other characteristic protected by state, local or federal law. It is committed to positive action to secure equal opportunity regardless of those characteristics.

Fair Credit Reporting Consent

By this application, you: (a) certify that your information on this application is true and complete; (b) agree that we may request a consumer credit report about you from one or more credit reporting agencies; (c) agree that we may ask third parties, governmental agencies and credit reporting agencies to verify information about you; and (d) agree that we may share information with lenders. We will, upon your request, inform you if we requested a consumer report about you and provide you with the name and address of the consumer reporting agency that furnished the report. You understand that you are providing "written instruction" to us under the Fair Credit Reporting Act authorizing us to obtain information from your personal credit file.

Student Signature _____ Date _____

Parent/Guardian Signature (If student is under 18 years of age) _____ Date _____

Accepting University Representative _____ Date _____

Title of University Representative _____

Referrals:

Name_____
Address_____
City, State, Zip Code_____
Phone_____
Email_____

Name_____
Address_____
City, State, Zip Code_____
Phone_____
Email_____

Name_____
Address_____
City, State, Zip Code_____
Phone_____
Email_____

Name_____
Address_____
City, State, Zip Code_____
Phone_____
Email_____

SouthUniversity™
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Tuition Refund Policy

SouthUniversity℠	Document ID:	SUO P-001 Iowa State Refund Policy v1.0
	Effective Date:	Upon State Licensing approval

Iowa State Refund Policy

Purpose/Scope:

- To ensure proper calculation of the Iowa State Refund Policy for any Iowa resident attending South University Online

Executive Committee	X
SUO Student Accounting	X
SUO Student Finance	X
EDMC Regulatory and Compliance	X

***Policy drafted for state licensing, implementation will take place upon state approval.*

Assumptions/Applicable Policy:

Iowa State Refund Policy states that Iowa residents attending South University Online and withdraw from a course must be treated with the following course refund policy.
(number of scheduled school days remaining in the period for which the student is charged) Divided by (number of scheduled school days in the period for which the student was charged) = .XX or a percentage. Multiplied by ($$ tuition charges for the period) = $XXXX Multiplied by 90% or .9

Explanation of Process:

Students must meet positive attendance for the week in a course in order for a tuition charge to be applicable to the week. South University Online attendance policy as stated in the 2010-2011 School Catalog addendum X page 7 Students taking online classes must post in their online course at least two days each week. For online classes that end on a Wednesday, students must post one day from Monday to Wednesday to meet the weekly attendance. For online classes that end on a Saturday, students must post one day from Thursday to Saturday to meet the weekly attendance. Students who fail to meet the attendance requirements for a week will be given an absence for that week (7 days). Students who fail to meet the attendance requirements for 14 consecutive calendar days during a course will be administratively withdrawn from the course.

Upon notification that an Iowa state resident attending South University Online has withdrawn from a course student accounting will adjust the student's tuition charges using the following formula.

Iowa Refund Policy SUO			
5.5 Week Course	Refund %	11 Week Course	Refund %
Week 1 LDA*	75%	Week 1 LDA	82%
Week 2 LDA	57%	Week 2 LDA	73%
Week 3 LDA	40%	Week 3 LDA	65%
Week 4 LDA	24%	Week 4 LDA	57%
Week 5 LDA	7%	Week 5 LDA	49%
		Week 6 LDA	40%
		Week 7 LDA	32%
		Week 8 LDA	24%
		Week 9 LDA	15%
		Week 10 LDA	7%

*SUO Policy is more fav (73% Iowa vs. 75% SUO)

Revision Log:

Instructions: Anyone providing functional review/approval must amend this log, including pre-published and post-published revision information. Pre-published revision numbers are designed as 0.1, 0.2, etc. Upon publication, the document revision number becomes 1.0. Post-published revisions are indicated with decimals after the whole number for minor revisions (e.g., 1.1). Major rewrites warrant a whole number increase (e.g., from 1.4 to 2.0).

Date	Name	Dept	Action	Rev#
11/03/11	Jennifer Cadillo	OHE Compliance	Drafted	1.0

SouthUniversity℠	Document ID:	SUO P-001 Iowa State Refund Policy v1.0
	Effective Date:	Upon State Licensing approval

Approval/Review Log:

_____ _____
(name, title) Date

_____ _____
(name, title) Date

_____ _____
(name, title) Date

_____ _____
(name, title) Date

Legal Department Review:

_____ _____
(name, title) Date

SouthUniversity
Established 1899

Drug Free Schools and Campuses

Drug Free Schools and Campuses

In keeping with section 120(a) through (d) of The Higher Education Act of 1965, as amended, including the Drug-Free Schools and Communities Amendments of 1989 (Public Law 101-226), a "Drug Free Schools and Campuses" publication, the Drug Prevention Policy, is provided to all South University students, faculty and staff annually along with the Campus Security report.

Pursuant to federal and state drug laws, students are prohibited from the unlawful manufacture, distribution, possession, sale or use of illicit/illegal drugs. South University also enforces state laws regarding underage drinking. This prohibition applies while on the property of the school or when participating in any institutional activity. Students or employees who violate this policy will be subject to disciplinary action up to, and including, expulsion from school or termination of employment.

Alcohol and Drug Information

Do you or does someone you know…

1. Drink or use drugs to forget about problems?
2. Drink or use drugs to feel relaxed or comfortable around other people?
3. Have family members with drug or alcohol problems?
4. Ever feel guilty about drinking, drug use or your behavior under the influence of alcohol or other drugs?
5. Have conflicts with friends after drinking or using other drugs?
6. Ever have trouble remembering what was done or said while drinking or using other drugs?
7. Ever get drunk or high after making a conscious decision to stay sober/straight?
8. Drink until there is nothing left to drink, or use other drugs until the supply is exhausted?
9. Ever miss class or work because of a hangover?

An answer of yes to two or three of these questions may indicate that you, or someone you know, could be at risk for an alcohol or other drug problem. Community resources are listed below. If you would like more information, please see the Dean of Students.

An answer of yes to two or three of these questions may indicate that you, or someone you know, could be at risk for an alcohol or other drug problem. Community resources are listed below. If you would like more information, please see the Dean of Students.

Alcohol and Drug Abuse Referral Information

Assisted Recovery Center of Georgia, Inc. 7722 Waters Avenue	352-2425
Savannah Counseling Services 515 #. 63d Street	344-9403
Recovery Place of Savannah 835 E. 65th Street	355-1440

Alcoholics Anonymous Help Line 354-0993
1501 Eisenhower

24 Hour Alcohol Abuse Action Helpline and Treatment 1-800-821-4357

HEALTH RISKS ASSOCIATED WITH ALCOHOL USE

Ethyl alcohol, the form of alcohol found in beer, wine, and liquor, is a psychoactive drug as powerful as even the most notorious drugs. It is classified as a depressant and is capable of producing a general reversible depression of the central nervous system.

Approximately one in ten people will find it difficult to control consumption, will have continuing problems associated with its use, and will develop the disease alcoholism. Even those who do not eventually develop alcoholism can experience and/or cause considerable harm to themselves, others, and the community. Those individuals with a family history of chemical dependency face a significantly higher chance of developing alcoholism or other forms of drug addiction.

Low doses of alcohol significantly impair the judgment and coordination required to safely operate a motor vehicle. Moderate to high doses cause marked impairments in higher mental functions and alter a person's ability to learn and remember information. Very high doses cause respiratory depressions and death.

Women that drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, alcohol use has been found to be significantly related to the transmission of HIV, the virus that causes AIDS, sexually transmitted diseases, unplanned pregnancy, fighting, assaults, vandalism, and the occurrence of acquaintance rape and other crimes.

HEALTH RISKS ASSOCIATED WITH DRUG USE

Cannibis (Marijuana, Hashish). The use of marijuana may impair or reduce short-term memory and comprehension, alter sense of time, and reduce coordination and energy level. Users often have a lowered immune system and an increased risk of lung cancer. The active ingredient in marijuana, THC, is stored in the fatty tissues of the brain and reproductive system for a minimum of 28 to 30 days.

Hallucinogens. Lysergic acid (LSD), mescaline, and psilocybin cause illusions and hallucinations. The user may experience panic, confusion, suspicion, anxiety, and loss of control. Delayed effects, or flashbacks, can occur even when use has ceased. Phencyclidine (PCP) affects

the section of the brain that controls the intellect and keeps instincts in check. Because the drug blocks pain receptors, violent PCP episodes may result in self-inflicted injuries.

Cocaine/Crack. Cocaine users often have a stuffy, runny nose and may have a perforated nasal septum. The immediate effects of cocaine use include dilated pupils and elevated blood pressure, heart rate, respiratory rate, and body temperature, followed by depression. Crack, or freebase rock cocaine, is extremely addictive and can cause delirium, hallucinations, blurred vision, severe chest pain, muscle spasms, convulsions, and even death.

Amphetamines. Amphetamines can cause a rapid or irregular heartbeat, tremors, loss of coordination, collapse, and death. Heavy users are prone to irrational acts.

Heroin. Heroin is an opiate drug that causes the body to have diminished pain reactions. The use of heroin can result in coma, or death due to a reduction in heart rate

Federal Penalties and Sanctions for Illegal Trafficking and Possession of a Controlled Substance (As of January 1, 1996)

Controlled Substances Act Schedule	1st Offense	2nd Offense	Quantity	Drug	Quantity	1st Offense	2nd Offense
I and II	*Not less than 5 years. Not more than 40 years *If death or serious injury, not less than 20 years or more than life *Fine of not more than $2 million individual, $5 million other than individual	*Not less than 10 years. Not more than life *If death or serious injury, not less than life *Fine of not more than $4 million individual $10 million other than individual	10-99 gm pure or 100-999 gm mixture	**Metham-phetamine**	100 gm or more pure of 1 kg or more mixture	*Not less than 10 years. Not more than life. *If death or serious injury, not less than 20 years or more than life. *Fine of not more than $4 million individual, $10 million other than individual	*Not less than 20 years. Not more than life *If death or serious injury, not less than life *Fine of not more than $8 million individual, $20 million other than individual.
			100-999 gm mixture	**Heroin**	1 kg or more mixture		
			500-4,999 gm mixture	**Cocaine**	5 kg or more mixture		
			5-49 gm mixture	**Cocaine Base**	50 gm or more mixture		
			10-99 gm pure or 100-999 gm mixture	**PCP**	100 gm or more pure or 1 kg or more mixture		
			1-9 gm mixture	**LSD**	10 gm or more mixture		
			40-399 gm mixture	**Fetanyl**	400 gm or more mixture		
			10-99 gm mixture	**Fentanyl Analogue**	100 gm or more mixture		

Controlled Substances Act Schedule	Drug	Quantity	1st Offense	2nd Offense
I and II	Others (law does not include marijuana, hashish, or hash oil)	Any	*Not more than 20 years *If death or serious injury,	*Not more than 30 years *If death or serious injury, life

			not less than 20 years, not more than life *Fine $1 million individual, $5 million not individual	*Fine $2 million individual, $10 million not individual
III	All (included in Schedule III are anabolic steroids, codeine and hydrocodone with aspirin or Tylenol®, and some barbiturates)	Any	*Not more than 5 years *Fine not more than $250,000 individual, $1 million not individual	*Not more than 10 years *Fine not more than $500,000 individual, $2 million not individual
IV	All (included in Schedule IV are Darvon®, Talwin®, Equanil®, Valium®, and Xanax®)	Any	*Not more than 3 years *Fine not more than $250,000 individual, $1 million not individual	*Not more than 6 years *Fine not more than $500,000 individual, $2 million not individual
V	All (over-the-counter cough medicines with codeine are classified in Schedule V)	Any	*Not more than 1 year *Fine not more than $100,000 individual, $250,000 not individual	*Not more than 2 years *Fine not more than $200,000 individual, $500,000 not individual

*The Controlled Substances Act (1970) places all substances regulated under federal law into one of five schedules based on the substance's medical use, potential for abuse, and safety or dependence liability.

Description	Quantity	1st Offense	2nd Offense
Marijuana	1,000 kg or more mixture; or 1,000 or more plants	*Not less than 10 years, not more than life *If death or serious injury, not less than 20 years, not more than life *Fine not more than $4 million individual, $10 million other than individual	*Not less than 20 years, not more than life *If death or serious injury, not more than life *Fine not more than $8 million individual, $20 million other than individual
Marijuana	100 kg to 999 kg mixture; or 100-999 plants	*Not less than 5 years, not more than 40 years *If death or serious injury, not less than 20 years, not more than life *Fine not more than $2 million individual, $5 million other than individual	*Not less than 10 years, not more than life *If death or serious injury, not more than life *Fine not more than $4 million individual, $10 million other than individual
Marijuana	50 to 99 kg mixture 50 to 99 plants	*Not more than 20 years *If death or serious injury, not less than 20 years, not more than life *Fine $1 million individual, $5 million other than individual	*Not more than 30 years If death or serious injury, not more than life Fine $2 million individual, $10 million other than individual
Marijuana	Less than 50 kg mixture	*Not more than 5 years *Fine not more than $250,000, $1 million other than individual	*Not more than 10 years *Fine $500,000 individual, $2 million other than individual
Hashish	10 kg or more		

Federal Penalties and Sanctions for Illegal Possession of a Controlled Substance

21 U.S.C. 844(a)
1st conviction: Up to 1 year imprisonment and fined at least $1,000 but not more than $100,000, or both.
After 1 prior drug conviction: At least 15 days in prison, not to exceed 2 years and fined at least $2,500 but not more than $250,000, or both.
After 2 or more prior drug convictions: At least 90 days in prison, not to exceed 3 years and fined at least $5,000 but not more than $250,000, or both.
Special sentencing provision for possession of crack cocaine: Mandatory at least 5 years in prison, not to exceed 20 years and fined up to $250,000, or both, if:

(a) 1st conviction and the amount of crack possessed exceeds 5 grams.
(b) 2nd crack conviction and the amount of crack possessed exceeds 3 grams.
(c) 3rd or subsequent crack conviction and the amount of crack possessed exceeds 1 gram.

21 U.S.C. 853(a)(2) and 881(a)(7) Forfeiture of personal and real property used to possess or to facilitate possession of a controlled substance if that offense is punishable by more than 1 year imprisonment. (See special sentencing provisions re: crack)

21 U.S.C. 881(a)(4) Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.

21 U.S.C. 844a Civil fine of up to $10,000 (pending adoption of final regulations).

21 U.S.C. 853a Denial of Federal benefits, such as student loans, grants, contracts, and professional and commercial licenses, up to 1 year for first offense, up to 5 years for second and subsequent offenses.

18 U.S.C. 922(g) Ineligible to receive or purchase a firearm.

Miscellaneous Revocation of certain Federal licenses and benefits, e.g., pilot licenses, public housing tenancy, etc., are vested within the authorities of individual Federal agencies. *Note: These are only Federal penalties and sanctions. Additional State penalties and sanctions may apply.*

SouthUniversity™
Established 1899

Military Withdrawal Policy

IOWA RESIDENTS CALLED TO MILITARY SERVICE

Iowa residents who are a member, or spouse of a member if the member has a dependent child, of the Iowa National Guard or Reserve Forces of the United States and who is ordered to state military service or federal service or duty will be afforded the following options:

1. Withdraw from the student's entire registration and receive a full refund of tuition and mandatory fees.
2. Make arrangements with the student's instructors for course grades, or for incompletes that shall be completed by the student at a later date. If such an arrangement is made, the student's registration shall remain intact and tuition and mandatory fees shall be assessed for the courses in full
3. Make arrangements with only some of the student's instructors for grades, or for incompletes that shall be completed by the student at a later date. If such arrangements are made, the registration for those courses shall remain intact and tuition and mandatory fees shall be assessed for those courses. Any course for which an arrangement cannot be made for grades or incompletes shall be considered dropped and the tuition and mandatory fees for the course refunded.

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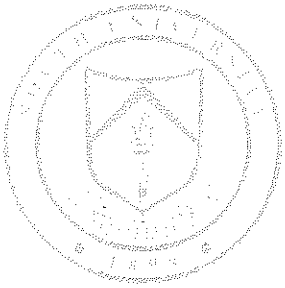
Catalog and Addendums

SouthUniversity™

2010–2011 Academic Catalog

Version 1



Institutional Mission

South University, and its branch campuses at The Art Institute of Dallas and The Art Institute of Fort Worth, are private academic institutions dedicated to providing educational opportunities for the intellectual, social, and professional development of a diverse student population.

To achieve this purpose, the institutions offer focused and balanced curricula at the associate's, bachelor's, master's and doctoral levels. A broad based core curriculum is offered, promoting critical thinking, effective verbal and written communication, and skills for lifelong learning. Additionally, the University focuses on developing the requisites to pursue and appreciate knowledge. South University's approach to higher education and the resulting varied academic experiences provide students with the intellectual acumen and pragmatic approach necessary to create the foundation for personal and professional fulfillment. South University attempts to provide a comprehensive education that instills within its students a philosophy that values not only learning and professionalism but also contribution and commitment to the advancement of community. Believing that qualified individuals should have the privilege of formal academic training, South University welcomes those who seek educational challenges. To this end, the University provides a learning environment, both on campus and online, that helps students identify goals and the means to achieve them. With this philosophy in mind, students learn by interacting with a community of faculty, staff and administration dedicated to South University's academic purpose.

Degree Programs

South University offers degree programs that are designed to meet the needs and objectives of its students. The primary goal of each curriculum is to combine didactic and practical educational experiences that will provide students with the academic background needed to pursue the profession of their choice.

Not all programs and specializations are offered at all campuses Please review programs and specializations available at your campus location prior to applying.

Doctoral Degrees

Pharmacy (Pharm.D)
Doctor of Business Administration
- Specialization in Organizational Behavior (DBA)

Master's Degrees

Anesthesiologist Assistant Studies (MMSc)
Business Administration (MBA) (AMBA*)
- Specialization in Accounting
- Specialization in Entrepreneurship and Small Business
- Specialization in Finance
- Specialization in Hospitality Management
- Specialization in Human Resources Management
- Specialization in International Business
- Specialization in Information Systems Technology (MBA/MIS)
- Specialization in Marketing
- Specialization in Sustainability

Healthcare Administration (MBA)
Criminal Justice (MS)
- Specialization in Homeland Security
- Specialization in Corrections
- Specialization in Cyber Crime
- Specialization in Public Administration

Information Systems and Technology (MS)
- Specialization in Architecture and Design
- Specialization in Network Management
- Specialization in Information Security Studies

Leadership (MS)
Nursing (MSN)
- Specialization in Adult Health Nurse Practitioner
- Specialization in Family Nurse Practitioner
- Specialization in Nurse Educator

Physician Assistant Studies (MS)
Professional Counseling (MA)
- Clinical Mental Health Counseling Track

Public Administration (MPA)
- Specialization in Non-Profit Management
- Specialization in Public Policy
- Specialization in Criminal Justice
- Specialization in Information Systems and Technology

RN to Master of Science in Nursing (MSN)

Bachelor's Degrees

Business Administration (BBA)
- Specialization in Accounting
- Specialization in Construction Management
- Specialization in Finance
- Specialization in Hospitality Management
- Specialization in Human Resources Management
- Specialization in Management and Leadership
- Specialization in Management Information Systems
- Specialization in Marketing
- Specialization in Real Estate
- Specialization in Supply Chain Management and Logistics

Criminal Justice (BS)
- Specialization in Corrections
- Specialization in Crime Scene Investigation
- Specialization in Cyber Crime
- Specialization in Juvenile Justice
- Specialization in Law Enforcement

Graphic Design (BS)
Health Science (BS)
Healthcare Management (BS)
Information Technology (BS)
- Specialization in Network Administration and Management
- Specialization in Web Development and Administration
- Specialization in Database Development and Administration
- Specialization in Information Systems Security

Legal Studies (BS)
Nursing (BSN)
Psychology (BA)
RN to BSN Completion Program (RN to BSN)

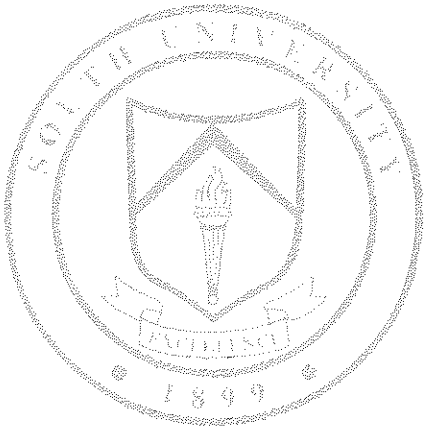
Associate's Degrees

Accounting (AS)
Allied Health Science (AS)
Business Administration (AS)
- Specialization in Hospitality Management

Criminal Justice (AS)
Graphic Design (AS)
Information Technology (AS)
Medical Assisting (AS)
Paralegal Studies (AS)
Physical Therapist Assisting* *(AS)

* The AMBA is offered in 12-month, accelerated format in blended learning environment

** Requires prerequisites to be considered for admission and requires secondary application and competitive placement to Technical Phase of the program. Please review Physical Therapist Assisting admission standards carefully prior to applying.



Alternative formats of this publication are available upon request. This catalog is also available online at www.southuniversity.edu. For more information contact the Dean of Student Affairs.

South University is an equal opportunity university open to any qualified individual without regard to race, gender, color, religion, sexual orientation, gender identity, age, national origin, disability, medical condition, marital status, veteran status, genetic marker or any other basis protected by law. Pursuant to all applicable state, local or federal anti-discrimination laws and regulations, South University does not discriminate against any of the protected categories of individuals in the administration of its policies, programs or activities. This non-discriminatory policy includes admission policies, scholarship and loan programs, employment practices, and all other university administered programs.

This catalog is an information and reference guide for students covering the policies, facilities, academic programs, course offerings, services, and faculty of South University. This catalog becomes effective at the opening of the fall quarter 2010, and students are subject to the rules and regulations of the current catalog regardless of their original quarter of enrollment.

While the provisions of this catalog will ordinarily be applied as stated, the University reserves the right to change any of the contents of this catalog, including but not limited to academic requirements for graduation, without actual notice to individual students. Every effort will be made to keep students advised of any such changes.

Information on changes will be available in the Office of the Registrar. It is especially important that students note that it is their responsibility to keep themselves apprised of current graduation requirements for their particular programs.

Additional specific information and policies related to the Physical Therapist Assistant, Nursing, Physician Assistant Studies, Anesthesiologist Assistant Studies and Doctor of Pharmacy programs not included in this catalog can be found in the handbooks for those programs.

All academic information in this catalog applies to the Columbia, Montgomery, Novi, Richmond, Savannah, Tampa, Virginia Beach, and West Palm Beach campuses unless stated otherwise. These policies and programs do not apply to South University's branch campuses, The Art Institute of Dallas and The Art Institute of Fort Worth.

Academic programs, course offerings, and scheduling are subject to change at the discretion of the institution.

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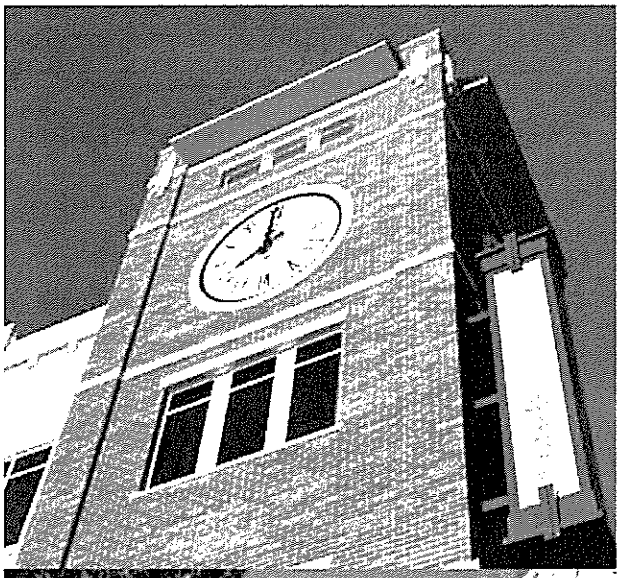

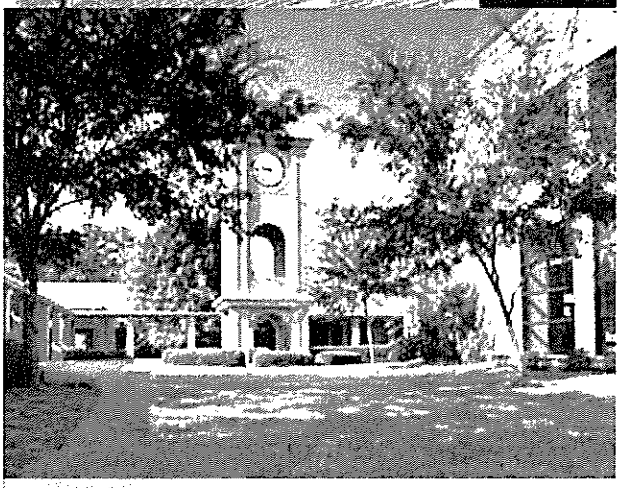

Benefits of Attending South University

Earn a Degree You'll Be Proud Of
As a student at South University, you can expect a quality education that is designed to prepare you for your career or advance your professional goals.

Classes that Meet Your Needs
South University offers courses and programs in both classrooms and online through our unique PLUS+ program. The result is more flexibility to meet your busy schedule.

Individual Attention
At South University, we measure our success by the individual student. All students at South University receive support from a qualified team of individuals and faculty to help guide them from enrollment through their education. You are not a number.

Degree Programs Geared Toward Your Goals
As a student at South University, you will be pursuing a program that is designed to prepare you for a career. In fact, both our general education and core curriculum will help you achieve your goals.

Knowledgeable Faculty
South University attracts accomplished faculty members that are qualified educators with experience in their respective field.

Three Step Admissions Process

Step 1: Decide your education and career goals
Our experienced admissions representatives can help you discover the specific program that meets your interests and needs.

Step 2: Apply
An assistant director of admissions will provide an overview of the admissions process and help you complete the application process.

Step 3: Financial Planning (for those who qualify)
A South University financial aid officer will work with you and discuss financial aid options and qualifications to develop a financial plan.

south university

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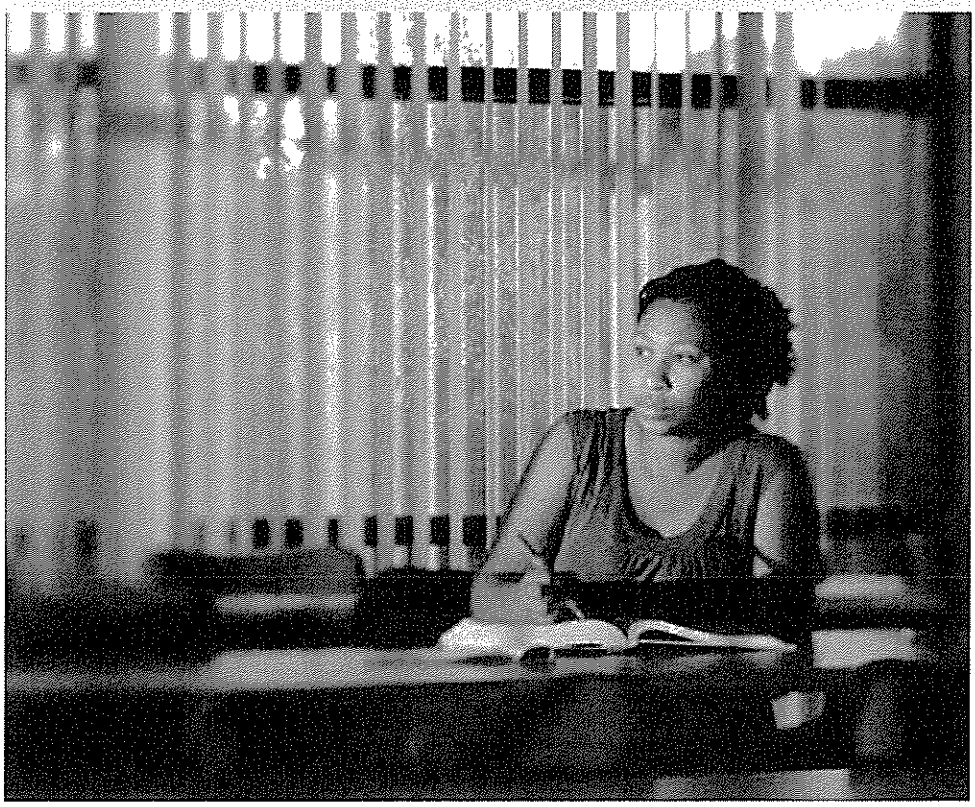
South University



South University traces its history and heritage to 1899 when Dr. John Draughon established Draughons Practical Business College in Savannah, Georgia. From 1899 through 1974, the institution grew and moved to four different addresses in historic Savannah. The school was originally located in the Masonic Lodge that stood on the northeast corner of Liberty Street and Whitaker Street. The college moved to the Georgia State Savings Building in 1914, then moved to the Lamas Building in 1921 and remained at that location until 1956. Between 1956 and 1974, the institution resided in the Atlantic Mutual Building before returning to its original neighborhood on the west side of downtown Savannah. In 1974, the college began the evolution that resulted in South University. A multi-campus college system was established that served Savannah, Georgia, and West Palm Beach, Florida. The pattern of expansion and improvement would continue for the next three decades. In 1986, the institution changed its name to South College to reflect the progression from a school addressing the needs of students in the 20th century to a college preparing for the 21st century. For the next decade, South College pursued a commitment to excellence in education and expanded its programs to serve the needs of students in both the Savannah and West Palm Beach communities.

In 1996, South College experienced the first stage of the alteration that would eventually transform the school into South University. The institution became a four-year college with the addition of a Bachelor of Business Administration degree. The next year brought more change as South College opened a third campus in Montgomery, Alabama. The addition of the new campus, founded in 1887 as the Massey-Draughon Business College, was a precursor to more expansion for South College. The addition of two new health professions programs, Physician Assistant and Physical Therapist Assisting, allowed the institution to reorganize into the School of Business and the School of Health Professions, offering both bachelor's and associate's degree programs in both schools.

The institution's reputation expanded in 2001 when the Commission on Colleges of the Southern Association of Schools (SACS) accredited the institution to confer master's degrees. Along with that accreditation came a Master of Science in Physician Assistant degree program, and with the post baccalaureate degree program came university status. In October 2001, South College officially became South University.

In January 2002, South University christened its fourth campus, located in Columbia, South Carolina, which was formerly Columbia Junior College. Later in 2002, South University announced plans to open a School of Pharmacy on the Savannah campus and offer a Doctor of Pharmacy degree program. In December 2002, South University was accredited to award doctoral degrees. In a span of seven years, the school had transformed itself from a two-year college granting associate's degrees and certificates into a four-year university with four campuses, multiple bachelor's and master's degree programs and the ability to offer doctoral degree programs. In 2003, South University became a part of Education Management Corporation (EDMC), one of the largest education providers in North America.

In 2004, South University's expansion continued into web based instruction with the introduction of online bachelor's degree programs in Business Administration and Information Technology. In 2005, South University added Bachelor of Science degree programs in Healthcare Management, Nursing, and Criminal Justice to the online program. South University continues to add to its roster of online degree programs.

In 2006, South University opened its fifth location with the introduction of the Tampa campus. In addition, the University launched four online master's degree programs, the first in the University's history. These include the Master of Business Administration, the Master of Business Administration in Healthcare Administration, a Master of Science in Criminal Justice and a Master of Science in Nursing degree programs. South University also announced the relocation of its Columbia campus to the city's growing east side.

In 2007 the University introduced the MBA and MBA in Healthcare Administration degree program at its Columbia, Montgomery, Savannah and West Palm Beach campuses, and launched the RN to BSN Degree Completion Program at Columbia, Tampa and West Palm Beach. South University – Online Programs celebrated its first graduating class of fully online students, and the University awarded the largest number of graduate degrees in its history. To continue to provide a high level of academic support to its students, the Savannah campus officially opened a new university library, more than tripling the size and resources available.

In 2008, the South University Board of Trustees approved the creation of College of Arts and Sciences, College of Business, College of Health Professions and the College of Nursing. The College of Nursing expanded the BS in Nursing degree program to Columbia, South Carolina.

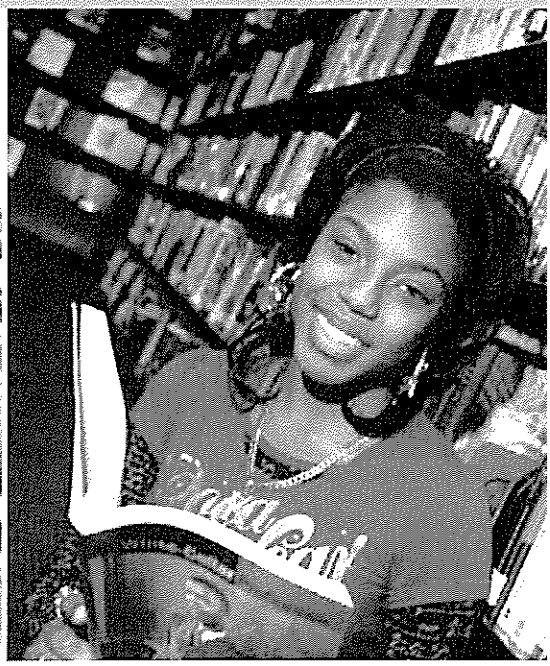
In 2009, the University approved the expansion of the Master of Science degree program in Physician Assistant Studies to its Tampa campus and announced the opening of a new School of Pharmacy satellite location in Columbia, South Carolina. South University also completed the construction and opening of the two newest campus locations in Richmond and Virginia Beach.

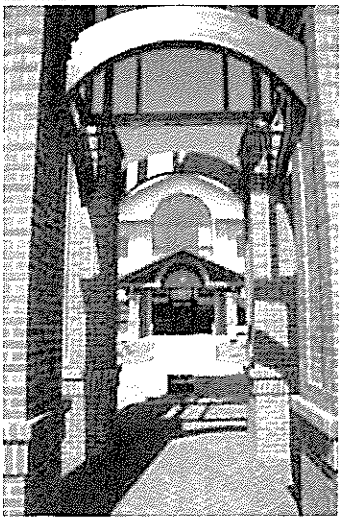
In 2010 the South University Board of Trustees approved the creation of College of Creative Art and Design and the merger of The Art Institute Dallas and The Art Institute Fort Worth into South University. The Art Institute of Dallas and The Art Institute of Fort Worth are campuses of South University. South University launched the Doctor of Business Administration degree program with an emphasis in Organizational Behavior and offered it as a blended program, with both online and in classroom experiences, and the University announced the opening of the South University Novi campus.

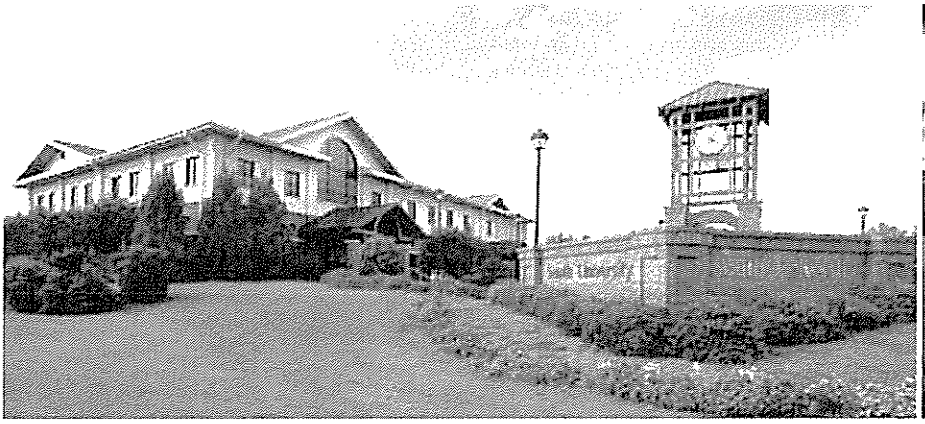
The Art Institute of Dallas, a campus of South University, began in 1964 as the Dallas Fashion Merchandising College. In 1978, it became the Fashion and Art Institute of Dallas, and expanded its programs in Fashion Merchandising and Interior Design, and added a Commercial Art program. In 1979, The Art Institute of Dallas was approved to grant an associate of applied arts degree in each of its programs. In October, 1984, The Art Institute of Dallas became a member of The Design Schools. Continuing with the same student body, faculty, and curriculum, the school then changed its name to The Art Institute of Dallas. In September, 1988, the school moved to the present facilities at 8080 Park Lane in North Dallas. The Art Institute of Dallas was granted initial membership at Level I granting associate's degrees with the Commission on Colleges, Southern Association of Colleges and Schools effective January 1, 1998. In June 2000 the Commission awarded membership at Level II granting bachelor's degrees.

The Art Institute of Fort Worth, a campus of South University, is located in the northeastern section of the state of Texas comprising Tarrant, Parker, and Denton counties. It matriculated its first students in April 2010.

The Campuses







South University's campuses are located in Columbia, South Carolina; Montgomery, Alabama; Novi, Michigan; Richmond, Virginia; Savannah, Georgia; Tampa, Florida; Virginia Beach, Virginia; and West Palm Beach, Florida. South University's branch campuses are located in Dallas, Texas and Fort Worth, Texas. As a part of South University's efforts to blend academic and practical knowledge, these settings are all designed with the purpose of creating an atmosphere that is conducive to instruction and provides an introduction to a professional environment.

Classes at South University are offered days, evenings and Saturdays. In addition, students can participate in online classes 24 hours a day, 7 days a week. Student schedules will vary according to their individual programs of study and by campus. On all South University campuses, student amenities such as a student lounge, with vending machines are provided. On each campus the university bookstore is open daily for the purchase of textbooks and supplies.

Students may pursue their education either through traditional classroom settings or a combination of traditional and online course work.

On each South University campus, students are encouraged to explore their intellectual boundaries while also beginning their preparations for entrance into a professional setting. South University emphasizes personal responsibility to its students, including the importance of a professional appearance, promptness, a positive attitude, mutual respect for peers, and appropriate communication methods in a group setting.

The administrative staff and faculty on each campus are also interested in hearing the student body's collective voice. Each year, a student services survey is circulated to the student body on each campus with questions about the services and amenities offered by South University. The answers and comments provided by the students are then compiled to prioritize student concerns and address issues the students deem to be important.

South University's campuses, under the direction of its campus presidents, also strive to create a comfortable atmosphere and foster familiar relationships between the students and the faculty and staff. In addition to a faculty that is committed to establishing a rapport with students in the classroom, there are staff members on each South University campus that are attuned to student needs outside of the classroom and dedicated to providing positive and engaging campus activities. Faculty make time to be available to assist students with academic questions, and work with students as academic advisors to help each South University student reach his/her goal of graduation.

South University Accreditation

South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, masters, and doctorate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

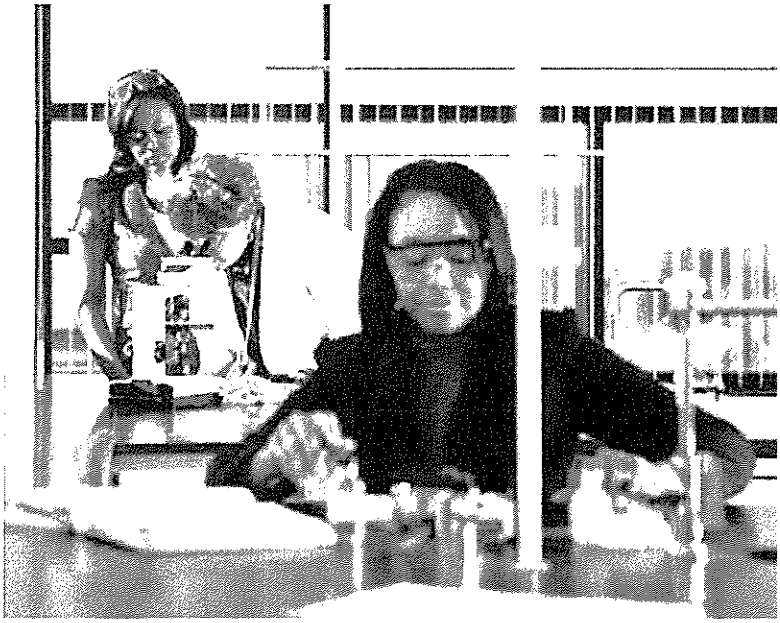
Additional information regarding programmatic accreditation, licensing and organizational memberships is available in the Academic Information section of this catalog.

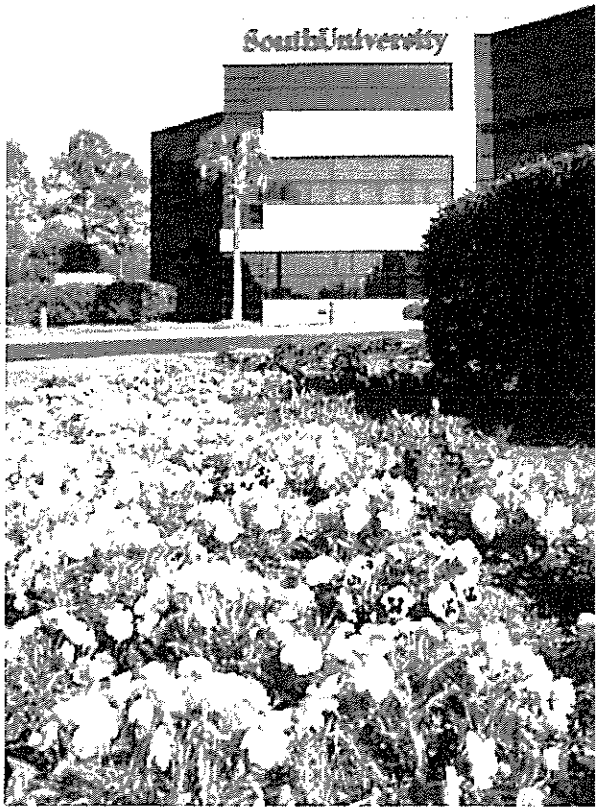
For information on accreditation, academic programs and policies for The Art Institute of Dallas and The Art Institute of Fort Worth visit their web sites at:

www.artinstitutes.edu/dallas/
www.artinstitutes.edu/dallas/admissions/

www.artinstitutes.edu/fort-worth/
www.artinstitutes.edu/fort-worth/admissions/

School of Pharmacy




SouthUniversity

South University – Columbia has a diverse student body enrolled for both day and evening class schedules. The wide range of academic offerings at South University–Columbia are designed to serve students with a variety of interests and provide for an engaging mix of backgrounds which enhance the classroom experience. Likewise, the faculty and staff of South University–Columbia bring with them a multitude of experience and perspectives which, when combined with their energy and dedication, make for a dynamic team serving the student community.

South University's Columbia campus relocated to the Carolina Research Park in northeast Columbia in fall 2006. The campus features spacious classrooms, multiple computer labs, fully equipped medical lab, and a student lounge. In 2010, South University – Columbia opened a new facility to house the School of Pharmacy's second location.

Like all of the South University campuses, South University – Columbia, is equipped with technology to support a progressive learning environment, a wireless network, multiple student computer labs featuring Mac and PC computers, and smart classrooms featuring remote A/V technology. The Columbia campus embodies South University's dedication to continually "set the standard for excellence," as evidenced by the resources and services with which it provides its students.

The library at South University – Columbia is designed to provide a pleasant environment where students may work, research, study and receive reference, technical, and interlibrary loan assistance from a capable library staff. The book collection provides access to reference, reserve, and circulating materials, program specific resources to support class assignments, tutorial aides, and current events and recreational reading. The periodical collection also supports the curricula authoritative major through journals in both print and electronic formats. The Academic Learning Center is also located in the library, giving students a quiet environment to study and receive assistance.

Doctoral Degrees

Pharmacy (Pharm.D)

Master's Degrees

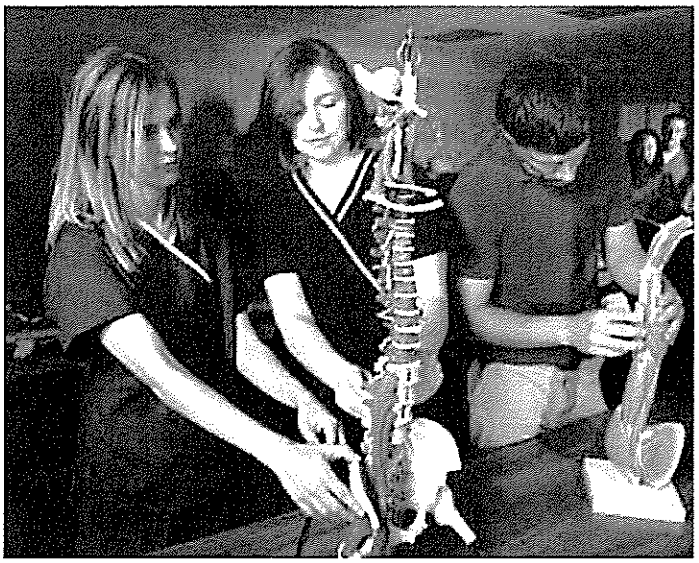
Business Administration (MBA)
Healthcare Administration (MBA)
Criminal Justice (MS)
Professional Counseling (MA)

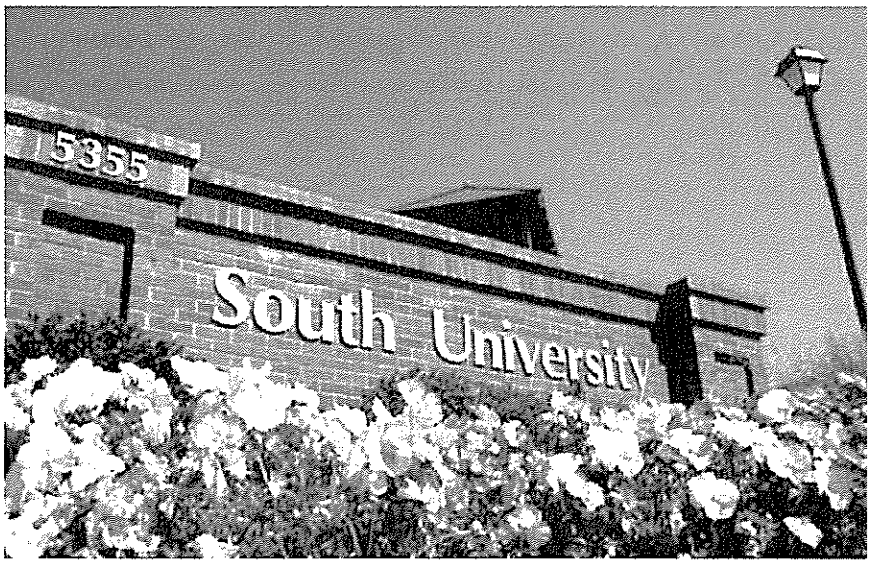
Bachelor's Degrees

Business Administration (BBA)
Criminal Justice (BS)
Graphic Design (BS)
Health Science (BS)
Healthcare Management (BS)
Information Technology (BS)
Legal Studies (BS)
Nursing (BSN)
Nursing RN to BSN Degree Completion (RN to BSN)
Psychology (BA)

Associate's Degrees

Business Administration (AS)
Graphic Design (AS)
Information Technology (AS)
Medical Assisting (AS)
Paralegal Studies (AS)

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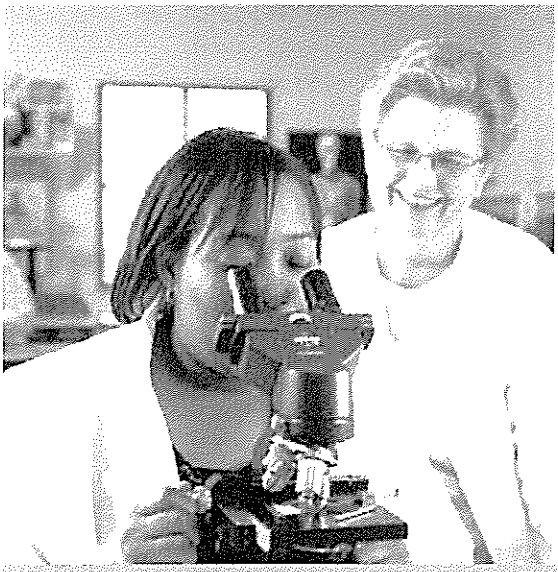
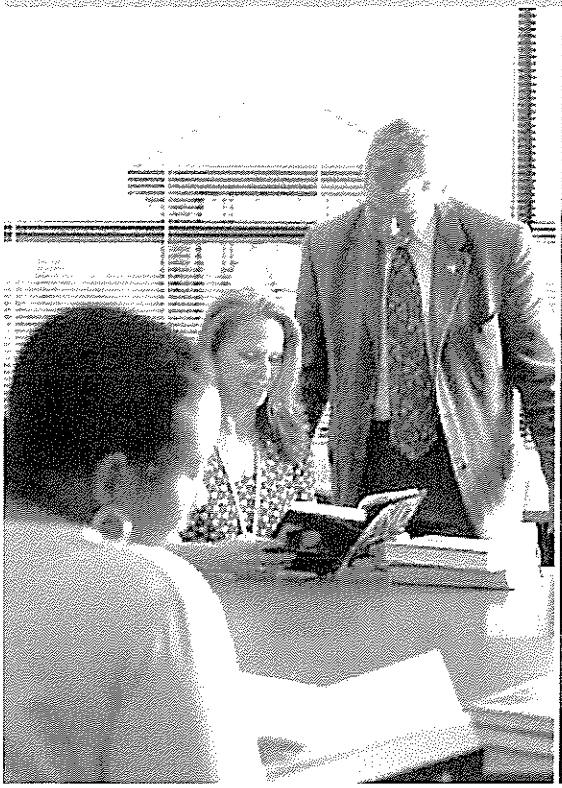
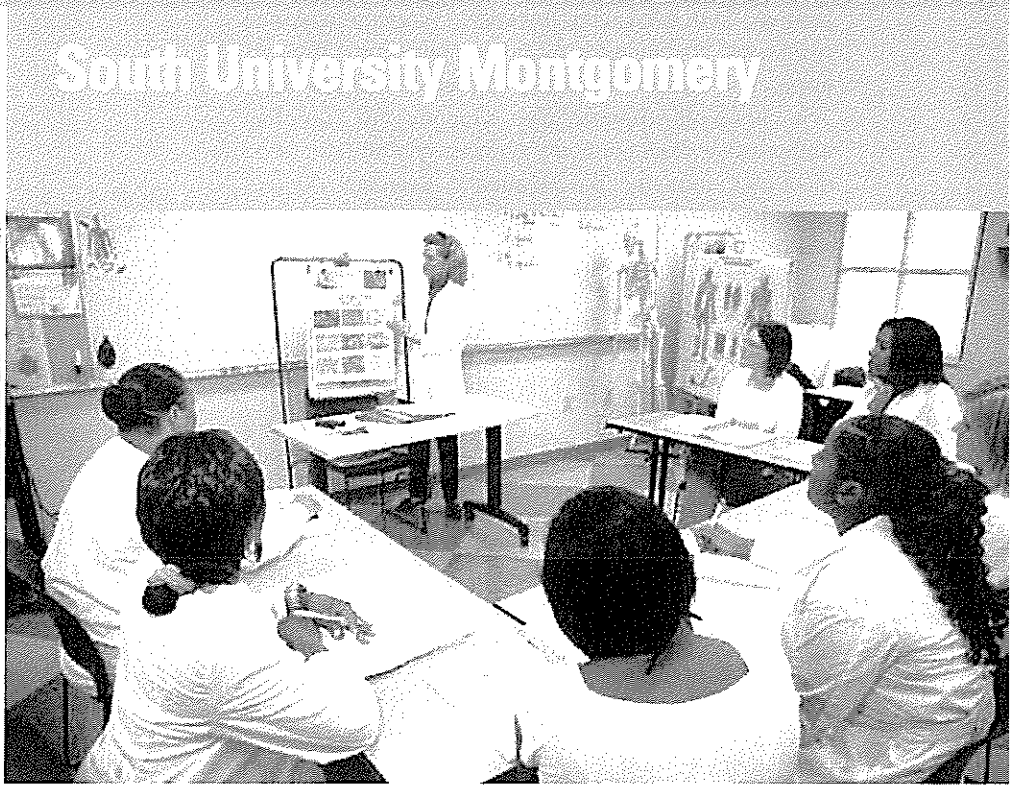
South University






South University Montgomery

[illegible] is located on the rapidly growing east side of Alabama's capital city. As the state capital, Montgomery is a hub of government, banking and law as well as one of the state's cultural and entertainment centers. Montgomery is situated in the middle of the southeastern states, less than a three-hour drive from Atlanta, Birmingham and the Gulf of Mexico.

South University – Montgomery, is located in a two buildings on a 3.75 acre campus. They include nursing, computer and health professions labs, comfortably outfitted classrooms, a student center and a bookstore as well as faculty and administrative offices. A new facility housing the health science classrooms and labs is scheduled to open in 2010.

The library at the Montgomery campus is readily accessible to all. Orientation sessions for faculty, staff, and students take place in the library, including training for the Internet and proprietary databases, evaluating materials and web sites, and bibliographic citation.

The library is equipped with wireless technology and provides comfortable seating and quiet study space. A trained staff of librarians is on hand to offer reference service and interlibrary loan service. The collection includes books and periodicals (print and online), CDs, videos, and numerous online proprietary databases. Like all of the South University libraries, materials are housed in circulating, reference, and reserve material collections, with selections to support all academic programs, current events, and recreational reading. In addition to the traditional library setting, there is a computer lab with workstations. Each workstation offers Internet access, online database services, business productivity software, tutorials and class support software.

South University – Montgomery, became a part of South University in 1997 but has been part of the postsecondary education community in Montgomery since 1887.

Master's Degrees

Business Administration (MBA)
Healthcare Administration (MBA)
Professional Counseling (MA)

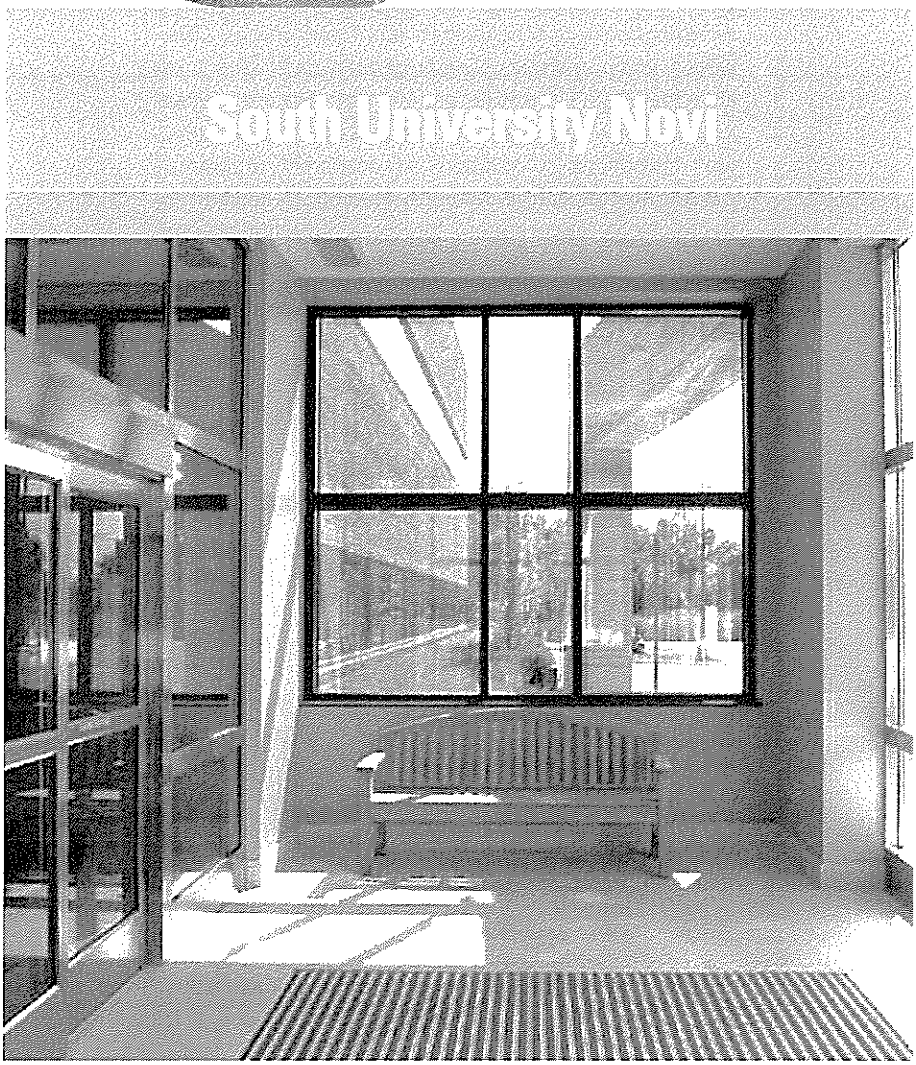
Bachelor's Degrees

Business Administration (BBA)
Criminal Justice (BS)
Health Science (BS)
Healthcare Management (BS)
Information Technology (BS)
Legal Studies (BS)
Nursing (BSN)
Nursing RN to BSN Degree Completion (RN to BSN)
Psychology (BA)

Associate's Degrees

Business Administration (AS)
Information Technology (AS)
Medical Assisting (AS)
Paralegal Studies (AS)
Physical Therapist Assisting (AS)

SouthUniversity
Novi


South University Novi

South University – Novi occupies more than 30,000 square feet of a new building located at 41555 Twelve Mile Road Novi, MI 48377. The campus facility will consist of classrooms, labs and a library.

South University – Novi is deeply committed to the very best library to support general education and all of the programs offered at the Novi campus. The library is designed to provide comfortable seating and quiet study space. The Novi campus's library collection includes print and online books, periodicals, journals, CDs, videos, newspapers and numerous databases. Reviews, catalogs, publisher/vendor recommendations, faculty/student recommendations, comparisons with holdings of other libraries, and identifying and acquiring resources are methods used in collection development to ensure collections support the Novi campus's programs at all levels.

Faculty offices, lecture classrooms, one computer lab, nursing lab, health science lab, and a physical therapy lab will be provided. The physical facilities are specifically designed to support the faculty, students, and the education programs offered by South University – Novi. The academic programs to be offered at the Novi campus, especially through the College of Health Professions, require specialized classroom and laboratory facilities.

The City of Novi is northwest of Detroit and near the Ann Arbor, Michigan area.

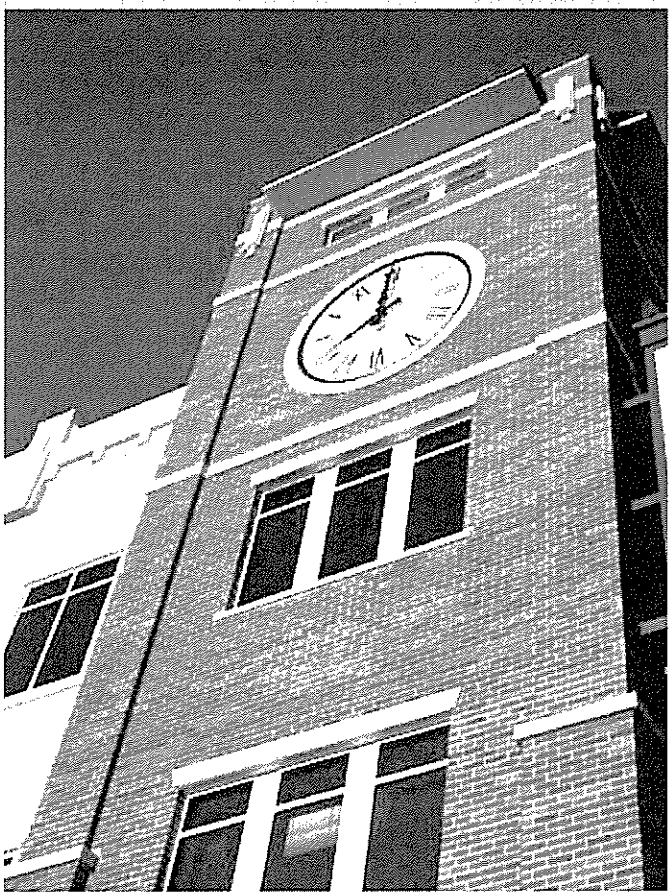
The Novi campus provides students with technology to enhance learning. The campus is equipped with wireless technology, video conferencing equipment, "smart" classroom technology, and student computer labs.

Master's Degrees

Business Administration (MBA)
Professional Counseling (MA)

Bachelor's Degrees

Business Administration (BBA)
Criminal Justice (BS)
Healthcare Management (BS)
Psychology (BA)



South University - Richmond is located in the West Broad Village on a 115 acre tract of land which is mixed use containing retail, office, apartments, and condominiums in the Short Pump Area Northwest of Richmond. The campus occupies almost 30,000 square feet on the 1st and 2nd floors of a building constructed specifically for South University – Richmond.

The campus has modern classrooms with industry-current technology, specialized laboratories for the Health Sciences, Nursing and Professional Counseling programs, a library, a student lounge, a computer lab and a bookstore, as well as faculty and administrative offices.

The library is equipped with wireless Internet technology throughout and is designed to provide comfortable seating and quiet study space. A trained staff of librarians is on hand to offer reference and interlibrary loan service. The collection includes books and periodicals, multimedia resources and numerous online databases. The collection is carefully selected to support the academic programs. The library also has 12 computers available for student use.

In addition to the library computers, the campus also has a modern computer lab with 30 workstations. Each workstation offers Internet access, online database services, an office suite, tutorials and class support-software.

At the Richmond campus, faculty and staff interact with students in a friendly and professional academic environment. They are committed to each student's academic success and work hard to help students accomplish their educational goals.

Master's Degrees

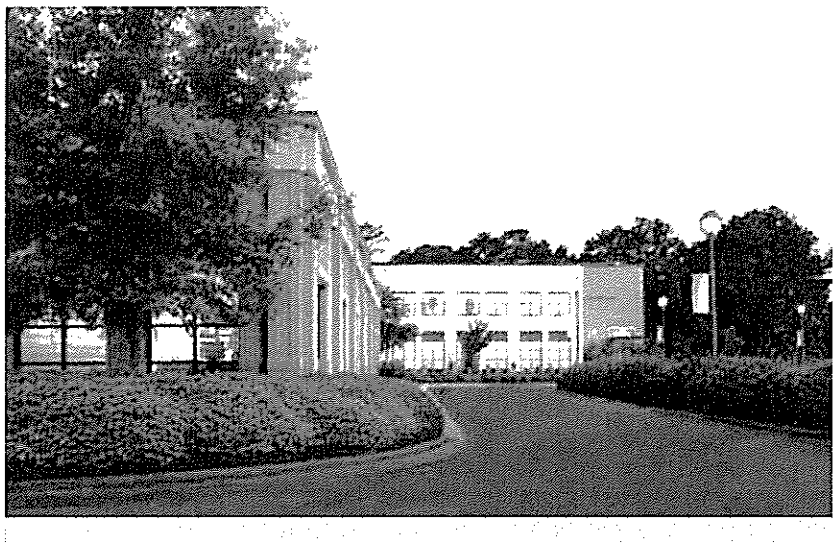
Business Administration (MBA)
Professional Counseling (MA)

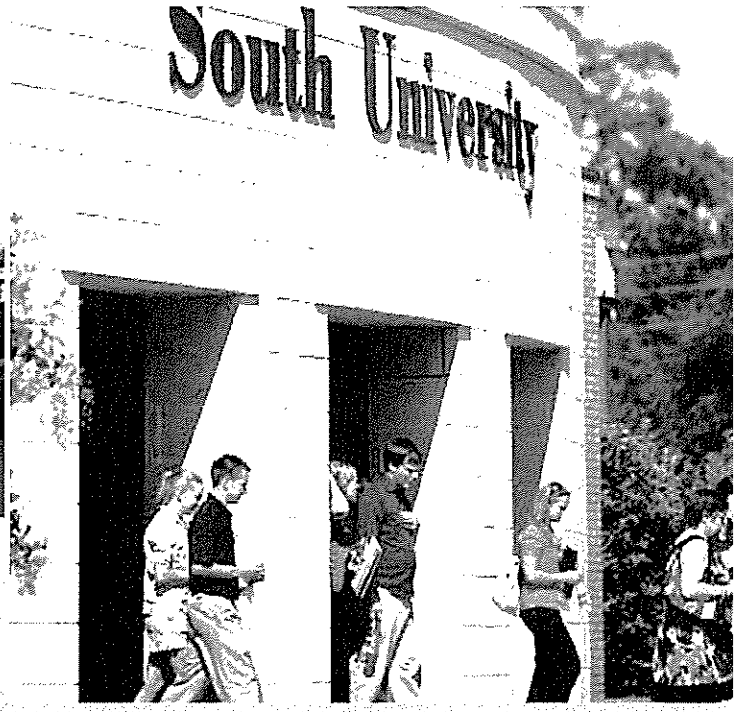
Bachelor's Degrees

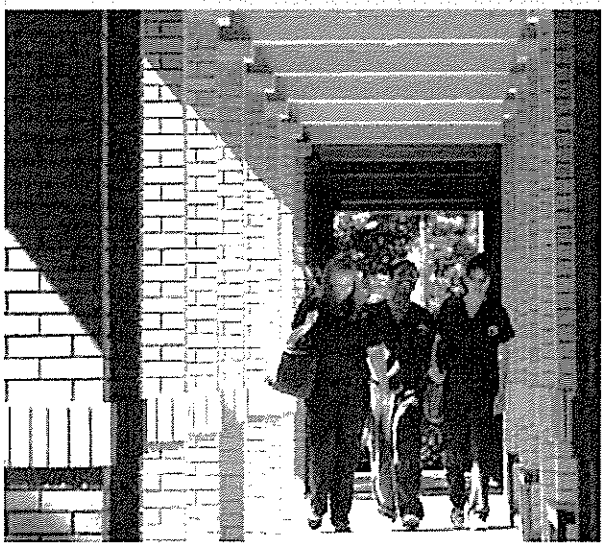
Business Administration (BBA)
Criminal Justice (BS)
Health Science (BS)
Healthcare Management (BS)
Legal Studies (BS)
Nursing (BSN)
Nursing RN to BSN Degree Completion (RN to BSN)
Psychology (BA)

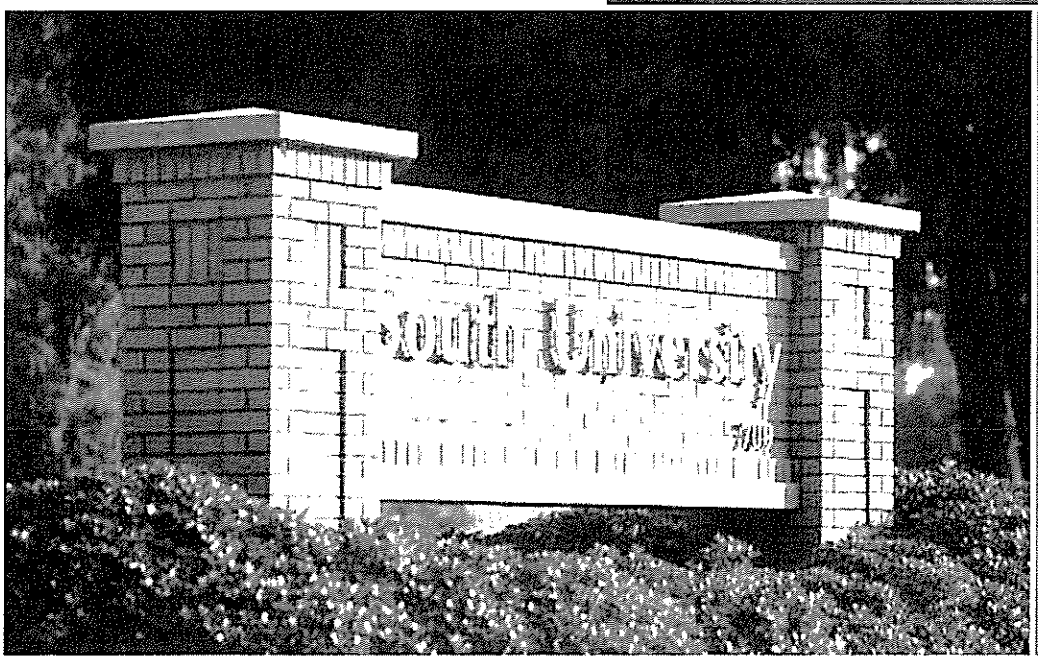
Associate's Degrees

Paralegal Studies (AS)




South University




South University

South University – Savannah is the largest campus and is located on the southside of Savannah and is convenient to the city's busy midtown area. The original College of Business building was constructed in 1979, but the campus began to experience tremendous expansion and alteration beginning in 2000. The College of Business building was renovated and the Health Professions Building was opened in 2000 to house classroom and lab facilities for the Physician Assistant, Physical Therapist Assisting and Medical Assisting programs in addition to the campus library, student lounge and administrative offices. The 25,000-square-foot structure, located adjacent to the College of Business building, was built with expansion in mind with computer and medical labs to meet the changing needs of South University – Savannah student body.

In 2002, South University announced the establishment of the South University School of Pharmacy on the Savannah campus, offering the University's first doctoral degree program and becoming the first university or college in Savannah to offer a health professions doctorate degree. The School of Pharmacy facility on the west lawn was completed in 2004.

That same year, South University's Savannah campus expanded its health professions programs by offering a master's degree program in anesthesia sciences with a fully equipped operating room and anesthesia laboratory.

University sponsored student housing is available at the Savannah campus. Interested students should contact the Dean of Student Affairs.

The Savannah campus's library is designed to provide comfortable seating and study space for students, wireless capabilities for laptop network connectivity, and reference and interlibrary loan services. The open-stack book collection provides access to reference and circulating materials, program-specific resources to support class assignments, tutorial aides, and current events and recreational reading.

The adjoining research center, furnished with computer work stations, offers students access to the Internet, on-line database services, an office suite, tutorials and class-support software.

The staff is prepared to assist students and faculty with their research needs. Students and faculty may request individual appointments with the librarians for research assistance and instruction or walk in for guidance on locating materials.

The campus library moved into its current facility in 2007. This new location doubled the size of the previous library, allowing for expansion of the book collection primarily in the fields of law, business, and medical care. Study space and wireless connectivity make the library a popular place with students. Faculty also appreciate the conference room and distance-learning classroom. The library houses a computer lab to facilitate access to its electronic book and periodical collections that include on campus and remote access to NetLibrary, LIRN and EBSCOhost databases, as well as subject specific electronic resources, such as WESTLAW, OVID, and Clinical Pharmacology.

Doctoral Degrees

Pharmacy (Pharm.D)

Master's Degrees

Anesthesiologist Assistant Studies (MS)
Business Administration (AMBA/MBA)
Healthcare Administration (MBA)
Physician Assistant Studies (MS)
Professional Counseling (MA)

Bachelor's Degrees

Business Administration (BBA)
Criminal Justice (BS)
Healthcare Management (BS)
Information Technology (BS)
Legal Studies (BS)
Psychology (BA)

Associate's Degrees

Accounting (AS)
Business Administration (AS)
Criminal Justice (AS)
Information Technology (AS)
Medical Assisting (AS)
Paralegal Studies (AS)
Physical Therapist Assisting (AS)

Doctoral Degrees
Doctor of Business Administration (DBA)

Master's Degrees
Business Administration (MBA)
Business Administration/
Healthcare Administration (MBA)
Criminal Justice (MS)
Information Systems and Technology (MS)
Leadership (MS)
Nursing (MSN)

Bachelor's Degrees
Business Administration (BBA)
Criminal Justice (BS)
Healthcare Management (BS)
Health Sciences (BS)
Information Technology (BS)
Legal Studies* (BS)
Nursing RN to BSN Degree Completion
(RN to BSN)

Associate's Degrees
Accounting (AS)
Allied Health Science (AS)
Business Administration (AS)
Information Technology (AS)
Paralegal Studies* (AS)

*Partially available online

South University Online Programs

Online Learning at South University

In 2004, South University's Savannah campus launched online bachelor's degree programs in Information Technology and Business Administration. Designed to deliver the same quality instruction and personalized attention students enjoy on ground, these online programs enable students who do not live near a South University campus—or those who might not be able to attend classes at a set time and place—to pursue an academic degree through South University.

In 2005 South University added to the list of online programs with bachelor's of science degree programs in Healthcare Management, Nursing, and Criminal Justice. More recently, the University added a Master of Business Administration, and MBA in Healthcare Administration and a Master of Science in Criminal Justice to its online offerings.

In 2010 South University added its first blended doctoral degree program, the Doctor of Business Administration. This program combines online and on campus experiences for students.

South University strives to provide an excellent educational environment for students to explore the academic foundations that can lead to the pursuit of professional aspirations. Online programs at South University are an extension of South University's commitment to providing educational opportunities for the intellectual, social and professional development of a diverse student population.

Programs offered online through South University utilize an interactive learning method in which the educational experience becomes the shared responsibility of students in the classroom, and faculty members serve as facilitators of learning. Online students participate in an enriched learning experience that includes classroom lectures, discussions, demonstrations, field trips and guest speaker contributions, while enjoying the convenience of flexible, 24-hour access to the online classroom and course materials.

Online course lectures appear in written form and consist of an introduction to activities as well as explanations of textbook reading assignments. Lectures are intended to be catalysts for ongoing class discussions, and the faculty members facilitate discussion by providing additional insight to course subjects by joining and leading topic dialogues. In-class discussion boards allow for several topics to be addressed at once; therefore, many different sides of a topic can be examined for greater understanding. The faculty member guides discussions to ensure that students proceed toward an ultimate understanding of the subject matter.

Online course delivery allows students who do not live near a South University campus to pursue an academic degree through South University and receive the same high level of instruction and personal attention afforded to students enrolled in a degree program on campus.

Tuition and Fees for South University Online Programs
Tuition for most online undergraduate degree programs is $1488 per 4 credit course ($372 per credit hour). Tuition does not include an initial onetime application fee of $50. Please refer to the Financial Information section of the South University catalog for details regarding South University financial information policies. Effective October 2010, tuition will change as follows: Master of Business Administration, Master of Business Administration in Healthcare Administration, Master of Science in Information Systems and Technology and Master of Science in Leadership degree programs is $518 per credit hour. Tuition for the Master of Science in Criminal Justice degree program is $491 per credit hour and the tuition for the Master of Science in Nursing degree program is $385 per credit hour. Tuition for the RN to Master of Science in Nursing degree program is $375 per credit hour. Tuition for the Online Doctor of Business Administration (DBA) degree program is $675 per credit hour. DBA Residency Fee (Online) $1,100. Tuition for the Nursing RN to BSN Completion program is $363 per credit hour.

About Online Courses
Online courses are offered during two sessions within the academic quarter calendar. Each session runs for 5.5 weeks. Due to the intensive and interactive format of online courses, active participation in courses is a key component of learning and provides a clear indicator of the level of understanding a student has achieved with a topic of study. Part of a student's overall grade for an online course is earned through meeting participation requirements which have been established for all South University online courses. In addition, students will be required to complete and submit the results from study exercises and formal assignments as further demonstration of competency with the skills and concepts covered in a course.

Each online course has the same exit competencies as its on ground equivalent. Online courses are designed to take advantage of technology, making the learning environment more efficient and maximizing relevance to prior learning and experiences.

Online courses, like on ground classes at South University, are offered in either an 11 week or 5.5 week format. Students should contact their academic advisor for information on the length of each course in their program of study.

Digital Bookshelf and eBooks
South University – Online Programs is in the process of enhancing the learning experience by converting traditional textbooks to electronic media. Thus eventually most courses will have a digital resource fee associated with them. This mandatory fee is a flat rate per course and allows students access to an Electronic Library and HTML versions of textbook(s), and in some cases, other electronic media, which is integrated into the course. Students are responsible for reading the Digital Bookshelf and eBook User's Manual publication which describes the media, access to the materials and your rights and responsibilities related to Digital Bookshelf.

Students retaking a course are charged only once for the digital resources fee associated with the same course because students have access to the digital resources materials for five years. Provided the digital resources for the retaken course still uses the same digital books, students do not purchase additional textbook(s) for these courses. On average the price of the digital resource fee is less than the retail price of the textbook(s) for each course, with the added benefits of no shipping charges and immediate access to the materials. When you register for a course, the course registration will display whether there is a digital resource fee or whether paper textbooks are required for each particular course.

eCollege and VitalSource System and Hardware Specifications
South University – Online Programs uses eCollege and Vital Source to deliver its digital resources. As with any software, the faster the processor, the more RAM, and the larger hard drive space you provide, the better the performance. Users wanting to move their material to their hard drive may need additional space. It is also important that users understand the process and benefits of maintaining their machines in top operating condition by keeping them current with the latest operating system updates, correctly configuring virus control, and other beneficial habits.

Preferred Requirements:
Preferred Software Specifications:
Mac OSX 10.5 or 10.6
- OR -
Windows 7 or Vista with Microsoft .Net 3.5 SP1

- Latest version of Safari Browser, MozillaFirefox, or Internet Explorer

Preferred Hardware Specifications:

- 2.0 GHz INTEL processor
- 1 GB of RAM
- Graphics card capable of 1024 x 768 resolution or larger
- Soundcard & speakers
- High speed internet access

Minimum Requirements:

Minimum Software Specifications:
Apple Mac OSX 10.4
- OR -
Microsoft Windows XP SP2 or higher with Microsoft .Net 3.5 SP1

- Safari browser 3.0.4 or higher, Mozilla Firefox 2.0 or higher, Internet Explorer 6 or higher

Minimum Hardware Specifications:

- 1.0 GHz processor
- 512 MB of RAM
- Graphics card capable of 1024x768 screen resolution
- Dial-up internet access is the minimum standard, however, a higher speed is recommended

Recommended Plug-ins or Downloads:
Course instructor may employee technology in the eCollege classroom that requires one of these recommended plug ins or downloads in order to function properly. If your instructor uses the ClassLive technology, Java will be required. If your instructor provides PDF files, Adobe Reader may be required to open and view those files. You can download these items at the time that they are deemed necessary.

- Java
- If Mac - MacOS Classic Java (MRJ 2.2.5) (http://developer.apple.com/java/index.html)
- If Window - Sun's Java 2 SDK (Java 1.5 or Java 1.6) (http://www.java.com)
- Adobe Reader (http://get.adobe.com/reader/)

Recommendation regarding "Netbooks"
Students often see "Netbooks" (small laptop computers primarily designed for web browsing and emailing) as an affordable option when looking to purchase a computer for classwork. However, it is strongly recommend that students do not purchase a Netbook.

Purchasing a low-price laptop or desktop computer that meets the system requirements outlined above is a much better solution for classwork. While newer Netbooks may meet resolution and screen size requirements for reading your eBooks, much like some older laptops, some older Netbooks may not be able to graphically handle these sites. This means that reading e texts and participating in the classroom could become difficult. It may be challenging to scroll through your readings and effectively and efficiently work through the material.

Online Quarters
Online quarters (also referred to as academic period and payment period) consist of any two consecutive 5.5 week sessions. A quarter is the same as an academic period and can also be considered the payment period. Refunds are calculated by the payment period (quarter). All tuition and aid is included in the calculation regardless which session classes are dropped in order to return Title IV aid as it was paid. For additional information on the withdrawal process and handling of Title IV funds see the section titled RETURN OF TITLE IV FUNDS of the catalog. If a student attends class and withdraws in the first session and does not attend the second session, a grade of W will be entered for all classes in the first session. The beginning of each online quarter coincides with the on ground academic calendar. Session dates are subject to change. Please refer to the South University–Online Programs web site for current calendar.

Taking an Online Program
Students considering enrollment in an online program are encouraged to complete a short self-administered survey available through the South University–Online Programs Web site [http://online.southuniversity.edu]. Prior to enrolling in an online program, students will speak with an associate director of admissions to discuss subject interests, learning activities and styles and the amount of time available to pursue an online education. The associate director of admissions will be able to recommend an appropriate program of study and course load.

In order to participate in online classes, students must have computer hardware and software equivalent to the specifications indicated by South University. Prior to registration each quarter, South University provides students with a list of courses to be offered online and the technology requirements for each course. A list of technology requirements is available through the South University–Online Programs Web site (http://online.southuniversity.edu) and the online course catalog. Because South University regularly evaluates hardware and software needs to ensure that students taking online courses are utilizing technology in parity with students taking the same courses onsite, students should check for technology updates on a quarterly basis.

Tuition Adjustments
A tuition adjustment results when a student officially changes enrollment status (full-time to part time, part time to less than part time, or part time to full-time) during the drop/add period. Adjustments may not be made for students dropping individual classes after the drop/add period.

Dropping and Adding a Course
Fully online students have one add/drop period in the first week of each session. Any student wishing to change the number of credits registered, regardless of the point in their quarter, must submit a request to their Academic Advisor. The student is responsible for consulting with Financial Aid to determine any implications of the course load adjustment.

Add/Drop Period
Fully online students may adjust their schedules without penalty by adding and/or dropping courses during the first week of classes in either session of their quarter. All requests for schedule changes must be sent to the student's Academic Advisor. Students should consult with Financial Aid to determine the implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Dropping Courses
Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, Week 4.5 or 31st day of 5.5 week term, or equivalent percentage, will result in a grade of W. Courses dropped after this point will result in the grade of a WF.

During the period known as add/drop, students may drop a class they have attended without being charged for the class provided withdrawing from that class does not constitute withdrawing from school in which case the withdraw policy will apply.

Official Withdrawals
Students who wish to withdraw must contact their Academic Advisors or the Registrar. The status change is made at that time with the Last Date of Attendance as the last date of posting within the online classroom. Continuing students, who officially notify the registrar of their intent to complete their current course(s) but withdraw prior to the first day of classes for the next session, will be processed as an End of Session Withdrawal using the last day of the session as their Last Date of Attendance. Students who attend classes and withdraw in the first session of their quarter and do not attend the second session will receive a WX for their second session classes.

Unofficial Withdrawals
Students who are registered but do not attend any class by the end of the confirmation period will be processed as an End of Session Withdrawal using the last date of the previous term as their Last Date of Attendance.

Online Student Participation
At the beginning of Week 4 of a 5½ week session (Week 8 for an 11 week session) online students identified as not participating in all their course(s) during the past seven (7) days will be notified of their lack of class participation. Students will have 72 hours to respond with an intent to continue or to participate in their course(s) that indicates they will complete their current course and remain active in school. Students who are non-responsive following the 72 hour period will be dropped from all classes and grades of W will be issued. Students will be withdrawn from school with the Last Date of Attendance as the last date of posting within the online classroom.

Students who are identified as attending in at least one of their courses at the beginning of Week 4 of a 5½ week session (Week 8 for an 11 week session) will not be dropped from their class(es). Students will receive grades earned in all classes.

Grade Impact of a Drop During Second Session
Students who attend class and withdraw in the first session and do not attend the second session will receive a WX for those classes in the second session.

Academic and Software Orientation
All new online students are required to complete an online orientation course prior to starting classes. This orientation covers the expectations, policies, and procedures associated with online learning at South University and provides students with an opportunity to practice working within the online classroom environment. It is absolutely necessary that students are prepared to begin working within the online classroom environment on the first day of class, as they will not have the time to orient themselves once classes are underway. During class, students have access to a 24 hour toll free support line should they have problems functioning within the online classroom.

Some courses will also require students to have working knowledge of software used in the class. Students are encouraged to take advantage of learning opportunities offered through software user manuals, software manufacturer user forums and South University–Online Programs student forums as they prepare for using software applications in class.

Registration for Online Courses
Online students are preregistered for classes by their Academic Advisor. Students will receive their preregistration schedule via notification on the Campus Common and will be required to electronically accept the schedule in order to confirm their registration. Should a student have a question about the schedule or wish to be contacted by his or her online academic advisor, the student will have the option to do so. South University cannot guarantee course availability for students who register after the preregistration period.

Registration is confirmed for the new student once the online orientation has been completed. Registration is confirmed for the continuing student once a schedule has been received and confirmed through correspondence with the student's academic advisor.

Student Services
Students taking online courses have access to South University business partners for the purchasing of textbooks, hardware and software. Information about these vendors is provided in the online orientation course. Links to these vendors are located within the online campus and in the online programs course catalog at: www.southuniversity.edu/catalog.

Career Services
South University–Online Programs maintain a Career Services Department to assist students with locating and securing full-time, entry-level, field-related employment upon graduation.

Although employment in full-time positions is not guaranteed by South University, it is vitally important to both the student and the University that each student obtain appropriate employment. Therefore, as students approach the final quarter of their programs, specific and personalized attention is provided in the preparation of professional resumes and cover letters as well as in job search strategies and interviewing skills.

For more information about the Career Services at South University–Online Programs, please contact 888-444-3404.

Student Support
The Student Support team is available to assist online students. As the primary point of contact, the Student Support team is able to answer most student questions. The team can be reached at 888-444-3404 or studentsupport@southuniversity.edu.

Campus Common
The Campus Common is the "community beyond the classroom." The Campus Common can be accessed from the Student Portal or the online classroom and is a resource for students providing information on many subjects including South University online news, tutoring and online discussions.

The Campus Common is also a resource for students providing access information about their account including academics and financial aid. The Student Portal is the gateway to the online classroom and also allows student to view documents such as course catalogs and directories.

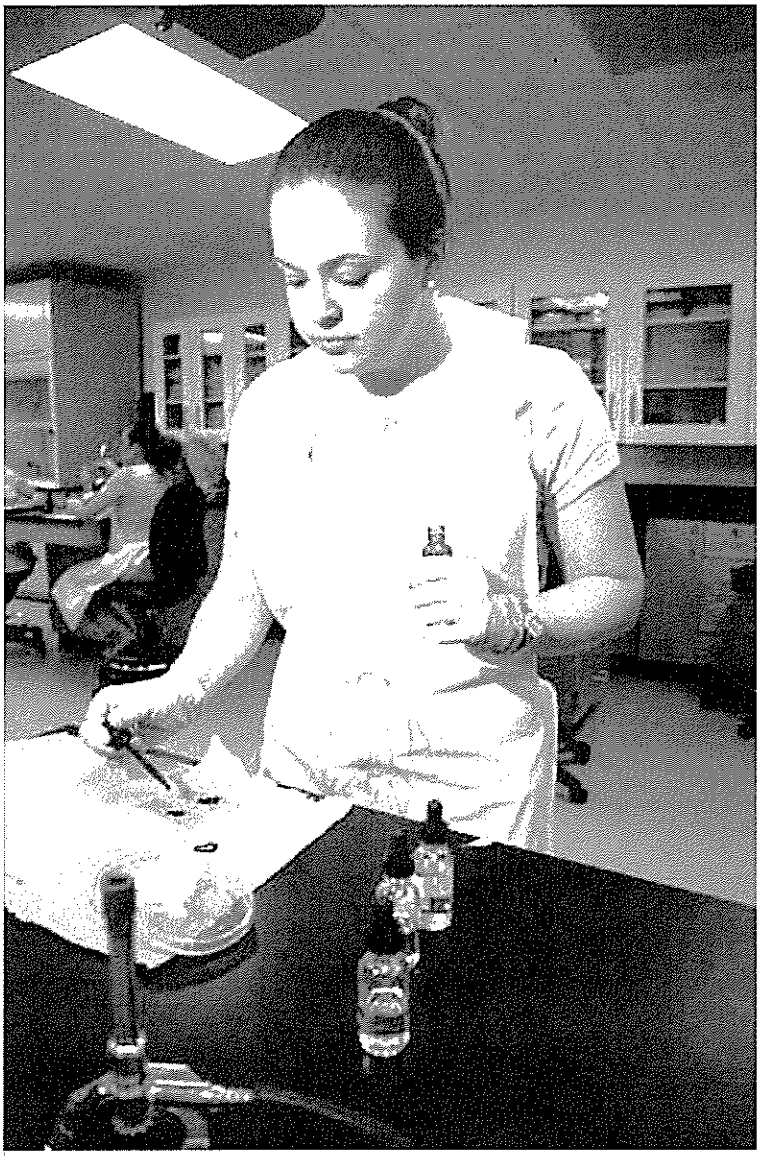
Student Financial Aid
South University has a Department of Financial Aid where online students and their families can develop a financial plan to help ensure students' completion of their programs. Specialists from this department will help students complete the federal and state applications for grants and loans applicable to the students' circumstances. Once a student's eligibility for financial aid has been determined, a financial aid specialist will help the student develop a plan for meeting educational expenses. Students may contact the Financial Aid Department by phoning 888-444-3404 or through an email link provided within the South University–Online Programs Web site [http://online.southuniversity.edu].

Refunds/Withdrawals
Refunds are calculated by the payment period (quarter). All tuition and aid is included in the calculation regardless in which session you drop classes because the Title IV aid must be returned as it was paid out. For additional information on the withdrawal process and handling of Title IV funds please see the section titled RETURN OF TITLE IV FUNDS of the catalog.

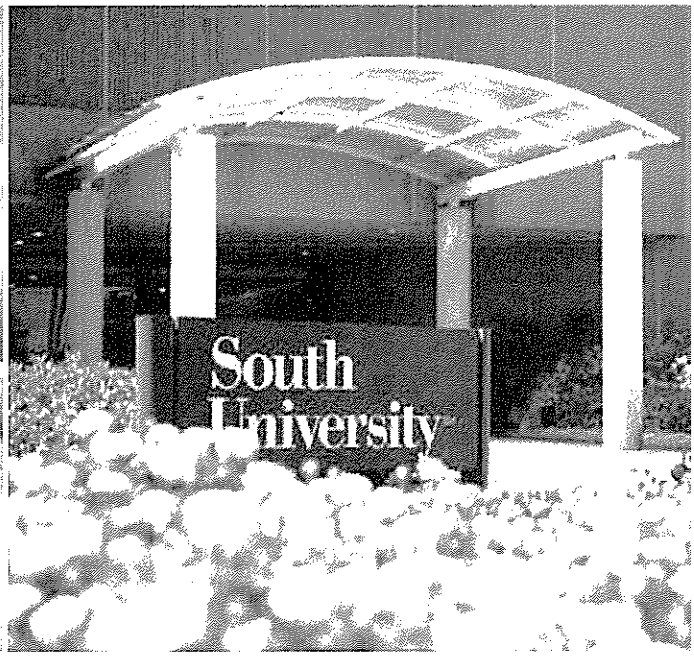
Emergency Leave Policy
Students experiencing a personal emergency during a class session may request an "Incomplete" grade in their current class(es). A personal emergency is defined as a documented natural disaster, documented student illness or death in family, or military leave with specific return date, and are effectively determined by the Program Directors. Once a student's situation has been determined to meet the criteria for an "Incomplete" grade and has been granted an "Incomplete" grade, they must follow the policy regarding completion of the course as outlined in the catalog. If the emergency situation does not permit you to meet the incomplete requirements, please contact your academic advisor for additional options.

Equipment
Prior to registration, students should obtain a technical specification list for hardware and software that supports the online courses. This list is always available from the download documents section of the online programs course catalog. Students may purchase necessary equipment through the hardware and software partners associated with South University, or through another vendor of choice.

Internships
Students enrolled in a program requiring an internship or practicum must contact their academic advisor three quarters prior to the start of the course. Students are responsible for finding their own internship or practicum but the internship or practicum must be preapproved by South University and their advisor will help them through the approval process. We strongly suggest that students seek guidelines for the internship or practicum from their academic advisor to ensure it will meet the requirements. Students must have written approval and complete all necessary paperwork prior to starting the course.



University


South
University

The South University – Tampa opened in June 2006 and is the institution's second campus in the state of Florida. Centrally located in one of Florida's fastest growing communities, the campus is equipped with computer labs and medical laboratories for use by students pursuing degrees in Health Science and Nursing.

The Tampa campus affords students the opportunity to learn in an industry-standard facility based in a central location near Raymond James Stadium. Located on North Himes Avenue, South University's Tampa campus affords our students the opportunity to enjoy all the culture and excitement a large city has to offer. Major league sporting events, major concerts, theater, world-renowned restaurants, and a cosmopolitan social scene are all within easy reach. South University – Tampa is made up of a diverse and vibrant student body that thrives on the nurturing atmosphere fostered by faculty and staff.

The library maintains a highly focused collection of resource materials, including current books, journals, and related materials. Additionally, South University – Tampa, students have access to WebVoyager, an online catalog of holdings, the Internet, various bibliographic databases, and subject specific software programs. Interlibrary loans are available through the Tampa Bay Library Consortium (TBLC), and OCLC, an organization serving 43,559 libraries in 86 countries and territories around the world.

Master's Degrees

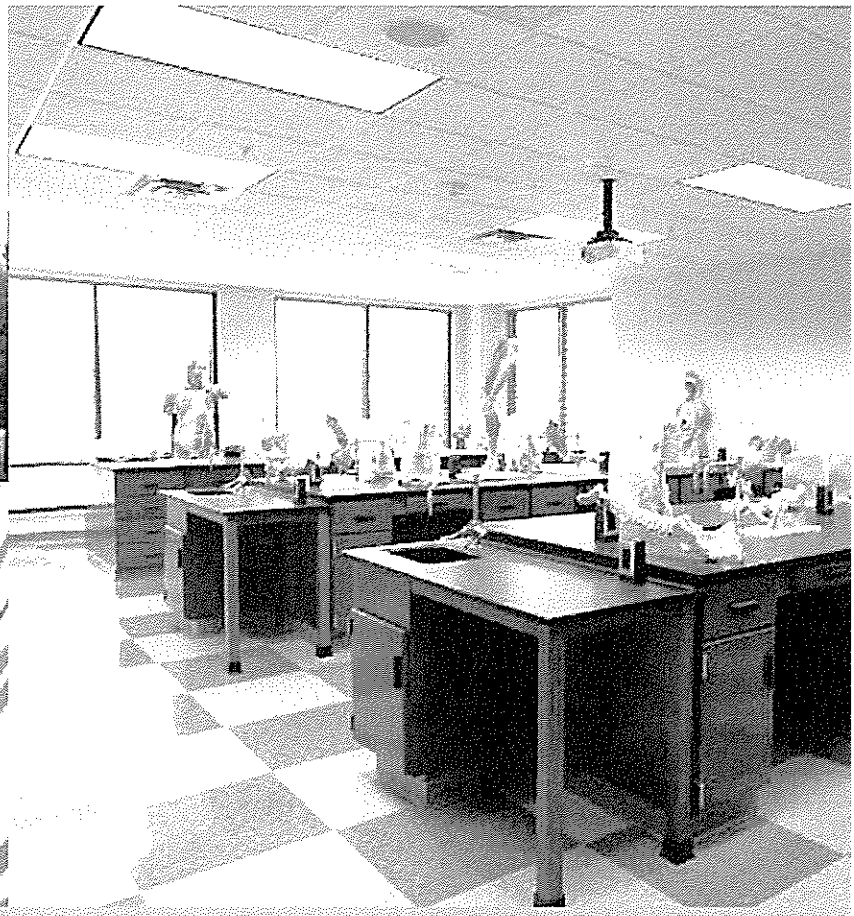
Adult Health Nurse Practitioner (MSN)
Business Administration (MBA)
Family Nurse Practitioner (MSN)
Healthcare Administration (MBA)
Physician Assistant Studies (MS)

Bachelor's Degrees

Business Administration (BBA)
Healthcare Management (BS)
Health Science (BS)
Nursing (BSN)
Nursing RN to BSN Degree Completion (RN to BSN)
Psychology (BA)

Associate's Degrees

Allied Health Science (AS)
Physical Therapist Assisting (AS)



South University Virginia Beach

The South University – Virginia Beach is nestled in a quiet corner of a large office park with easy access to and from Interstate 264. Located at 301 Bendix Road, Virginia Beach, Virginia, the campus occupies 32,600 square feet of space that comprise the first and second floors of a five story building. The first floor of the campus has administrative offices including admissions, the registrar, financial aid, bookstore, and the office of the President.

The first floor also houses a comfortable library where students congregate for research, study, tutoring, or online work. The library was designed with floor to ceiling windows that open and illuminate the library's welcoming atmosphere. Ample study space encourages independent and collaborative student work. There is also an online library featuring a library catalog where students can search for material at any of South University's campuses. Students also have online access to over 40 databases featuring hundreds of journals and other materials. The print collection has reference and circulating materials selected to support the programs offered at the school. The library's computer lab is available to students for homework and research, or it can be closed off from the main library and used for instruction.

Overall, the Virginia Beach campus features 13 classrooms including Nursing, Physical Therapist Assistants, Anatomy and Physiology, Distance Learning, Counseling, and Computer labs. Each classroom has a full wall of windows bringing refreshing natural light to the classroom setting. Both classrooms and laboratory space offer advanced "smart" technology designed to provide students and faculty with professional-grade instructional equipment to facilitate learning while demonstrating South University's commitment to excellence.

Serving a diverse student body with both day and evening classes, South University – Virginia Beach employs a team of faculty and staff engaged in student's academic success. Faculty from a variety of disciplines may be found in the Academic Success Center during designated hours, offering tutoring in a relaxed atmosphere. Embracing South University's commitment to critical thinking, the Virginia Beach campus provides the opportunity for an education that creates life-long learners.

Master's Degrees

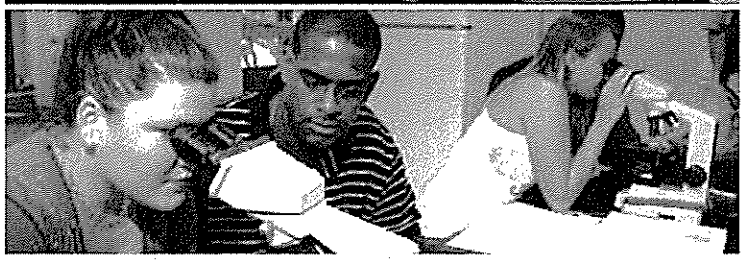
Professional Counseling (MA)
Business Administration (MBA)

Bachelor's Degrees

Business Administration (BBA)
Criminal Justice (BS)
Healthcare Management (BS)
Legal Studies (BS)
Nursing RN to BSN Degree Completion (RN to BSN)
Psychology (BA)

Associate's Degrees

Paralegal Studies (AS)



The South University – West Palm Beach is centrally located near the heart of Palm Beach County, close to the South Florida beaches and accessible to Interstate 95 and the Palm Beach International Airport. In 2010, the West Palm Beach campus moved into a brand new facility specifically built to support the campuses growing population. The 32,000-square-foot, three-building campus is in the hub of cultural, economic, and government activity in West Palm Beach.

The campus boasts a diverse, vibrant, and multicultural student body that thrives on the nurturing atmosphere fostered by the faculty and staff. In small class settings, a supportive learning environment has developed and been encouraged by faculty who are geared toward the academic success of the students.

The campus library provides individual and group study areas, a computer lab, and a diversified collection of online, audiovisual, and printed materials. Professional librarians are available during all hours of operation to provide assistance in locating information and materials at South University libraries and at other libraries.

The collections include books, magazines, audiovisual and digital sources that support class assignments, tutorial needs, current events and recreational reading. The computer lab offers Internet access, online databases with indexing and full text access to thousands of journals, tutorial programs, an office suite of software programs, and tutorial and other class support software. The library is open during all hours of class and on Fridays and Saturdays.

In keeping with South University's educational mission, South University – West Palm Beach is focused on producing graduates who a reprepared for the challenges of entry into professional life. The West Palm Beach campus has engendered a relationship with the surrounding community, reaching out to its neighbors to participate in community activities and host special events.

Master's Degrees

Professional Counseling (MA)
Business Administration (AMBA/MBA)
Healthcare Administration (MBA)

Bachelor's Degrees

Business Administration (BBA)
Criminal Justice (BS)
Health Science (BS)
Healthcare Management (BS)
Legal Studies (BS)
Nursing (BS)
Nursing RN to BSN Degree Completion (RN to BSN)
Psychology (BA)

Associate's Degrees

Paralegal Studies (AS)
Physical Therapist Assisting (AS)

Overview of General Education Courses

General education courses at South University are designed to support the mission of preparing students for success in their careers. South University faculty and staff recognize that citizens of the future will need to be flexible and broadly knowledgeable if they are to adapt to the demands of a life shaped by changing technologies, growing diversity across peoples and value systems, and rapid social and cultural change. The general education requirements are designed to expose students to knowledge from a variety of areas, each framed through the lens of its own history and methodology. This broad-based experience in multiple fields will in turn help students develop their critical thinking skills while also better preparing them to enter their chosen program and related career fields.

Our general education curriculum is designed to challenge the individual to develop a deep and meaningful set of personal values and high ethical standards within a commitment to lifelong learning. The enhancement of analytical and critical thinking skills and an emphasis on creativity will be stressed, including the building of skills in oral and written communication. Using technology in coursework and the related skills of assessing the merits of various sources of information in an increasingly online world will be an important part of the general education experience. Students will have the opportunity to delve into the worlds of math and science, the humanities and the arts, and the social and behavioral sciences. Students can become comfortable in each of these areas and abilities while also gaining a challenging exposure to a range of human knowledge that will prepare them for work in their program of study, their professions and their lives.

The goal of the General Education curriculum at South University is to help students learn to:

- Communicate clearly, effectively, and sensitively in both written and spoken modes.
- Demonstrate basic skills and abilities in mathematical reasoning and the basic sciences.
- Summarize the ways in which technology shapes policies and practices, including our access to basic information and the growth of knowledge in all fields.
- Illustrate the capacity to think critically, analytically, and logically across multiple fields of inquiry.
- Distinguish and give examples of the nature and consequences of cultural, social, and intellectual diversity, including an increased recognition of the arts and literature.
- Recognize a deepened understanding of their personal values and ethical standards.
- Justify a commitment to lifelong learning.

Areas of Study

The general education requirements for South University are comprised of six specific areas. Each area represents a set of requirements designed to build basic skills and insights and to assure that each student experiences coursework in each of the areas of knowledge that together comprise the General Education curriculum. It is our belief that these components are directly associated with the qualities defining an educated professional and necessary for entry-level employment in a fast-paced, changing world. The components are designed to reflect the needs and expectations expressed by many employers of college graduates.

The frameworks shown below reflect minimum requirements to be met by all South University students at either the Associate's or Bachelors degree levels. Programs may identify specific courses needed in that field as a part of the general education program while others may leave choices open to the interests and abilities of the student. The specific areas and course requirements will include the following, but students must check their program for any specific requirements needed to satisfy general education requirements.

General Education Curriculum Areas and Approved Courses

A. Professional Development (Program descriptions provide specific information for General Education and core curriculum requirements)

1. ITS1000 Computer and Internet Literacy (4)
2. UVC1000 Strategies for Success (4)

B. Basic Communications (Program descriptions provide specific information for General Education and core curriculum requirements)

1. ENG1001 Composition I (4)
2. ENG1002 Composition II (4)
3. ENG2001 Composition III (4)
4. SPC1026 Public Speaking (4)

C. Mathematics and Statistics ((Program descriptions provide specific information for General Education and core curriculum requirements) (Placement test required)

1. MAT1001 Intermediate Algebra (4)
2. MAT1005 College Algebra (4)
3. MAT1500 College Mathematics (Revised) (4) *(formerly MAT1002)*
4. MAT2058 Statistics (Revised) (4)

D. Natural Sciences (Program descriptions provide specific information for General Education and core curriculum requirements)

1. BIO1011/1012 Anatomy and Physiology I and Lab (4, 2)
2. BIO1013/1014 Anatomy and Physiology II and Lab (4, 2)
3. BIO1020 Biology I (4)
4. BIO1021 Biology II (4)
5. CHM1010 General Chemistry (4)

E. Arts and Humanities (Program descriptions provide specific information for General Education and core curriculum requirements)

1. ENG2002 World Literature I (4)
2. ENG2003 World Literature II (4)
3. HIS1101 U.S. History I (Colonial to 1865) (4)
4. HIS1102 U.S. History II (1865 to present) (4)
5. HUM1001 History of Art through the Middle Ages (4)
6. HUM1002 History of Art from the Middle Ages to Modern Times (4)
7. HUM2101 World Civilization I (4)
8. HUM2102 World Civilization II (4)
9. PHI2301 Introduction to Philosophy (4)

F. Social and Behavioral Sciences (Program descriptions provide specific information for General Education and core curriculum requirements)

1. ECO2071 Principles of Microeconomics (4)
2. ECO2072 Principles of Macroeconomics (4)
3. POL2076 American Government (4)
4. PSY1001 General Psychology (4)
5. SOC1001 Introduction to Sociology (4)
6. SOC2010 Social Problems (4)

Criminal Justice
Behavioral Sciences
Graphic Design
Legal/Paralegal Studies

Criminal Justice

Master of Science in Criminal Justice

The South University Master of Science in Criminal Justice degree program is designed to serve the growing number of individuals in the criminal justice system who desire a post baccalaureate education, as well as those in more traditional public and private employment who may wish to acquire further education in criminal justice.

The program is designed to serve a variety of student interests. It has been designed with a limited prerequisite requirement to enable students with bachelor's degrees in related fields such as criminology, psychology, business or public administration, anthropology, political science, sociology or related social sciences to enroll along with students with undergraduate degrees in criminal justice.

The Master of Science degree program in Criminal Justice is designed to prepare students for management, administrative, research, and teaching positions. It is primarily designed to foster a learning community of criminal justice professionals who will use their knowledge within law enforcement, correctional, political, and legal arenas. Program graduates will also be prepared for admission to doctoral degree programs in criminal justice, criminology and other related fields as well as for advancement within existing law enforcement, correctional, local and state government, and legal institutions.

The program provides a general administration tract as well as three specializations in Homeland Security, Corrections and Cyber Crime that is designed to meet student needs for more in-depth knowledge, skills, and applications in areas of great national and international interest. The Master of Science in Criminal Justice degree program is offered only online.

Master of Science in Criminal Justice		**48 Credit Hours**
Foundation (For all specializations)		
MCJ5001	Foundations in Criminal Justice	4
MCJ5003	Ethics and Moral Behavior in the Criminal Justice System	4
MCJ6003	Criminological Theory	4
Core		
MCJ6001	Criminal Justice Administration	4
MCJ6002	Juvenile Justice Administration	4
MCJ5002	Advanced Techniques of Basic and Applied Research in Criminal Justice	4
MCJ6004	Criminal Justice Planning and Innovation	4
MCJ6401	Critical/Controversial Issues Law Enforcement	4
MCJ6403	Special Topics in Criminal Justice Organizational Management	4
MCJ6996	Applied Research Project I	1
MCJ6997	Applied Research Project II	1
MCJ6998	Applied Research Project III	1
MCJ6999	Applied Research Project IV	1
Electives (Choose two electives)		
MCJ6402	Critical/Controversial Issues Corrections	4
MCJ6404	Political Terrorism	
MCJ6405	Organizational Leadership	4
MCJ6410	Legal Issues in Criminal Justice	4
LEA5100	Leadership and Innovation	4

Specialization in Homeland Security

Core		*28 Credit Hours*
MCJ6601	Resource and Agency Coordination	4
MCJ6505	Management of Critical Incidents	4
MCJ5002	Advanced Techniques of Basic and Applied Research in Criminal Justice	4
MCJ6404	Political Terrorism	
MCJ6004	Criminal Justice Planning and Innovation	4
MCJ6620	Special Topics in Homeland Security	4
MCJ6996	Applied Research Project I	1
MCJ6997	Applied Research Project II	1
MCJ6998	Applied Research Project III	1
MCJ6999	Applied Research Project IV	
Electives (Choose two electives)		
MCJ6401	Critical/Controversial Issues Law Enforcement	4
MCJ6402	Critical/Controversial Issues Corrections	4
MCJ6403	Special Topics in Criminal Justice Organizational Management	4
MCJ6405	Organizational Leadership	4
MCJ6410	Legal Issues in Criminal Justice	4
LEA5100	Leadership and Innovation	4

Specialization in Corrections

Core		*28 Credit Hours*
MCJ6701	Theory and Practice of Community Corrections and Re-entry Programs	4
MCJ6705	Theory and Practice of Institutional Corrections	4
MCJ5002	Advanced Techniques of Basic and Applied Research in Criminal Justice	4
MCJ6710	Penology	4
MCJ6402	Critical/Controversial Issues Corrections	4
MCJ6725	Capital Punishment	4
MCJ6996	Applied Research Project I	1
MCJ6997	Applied Research Project II	1
MCJ6998	Applied Research Project III	1
MCJ6999	Applied Research Project IV	1
Electives (Choose two electives)		
MCJ6001	Criminal Justice Administration	4
MCJ6004	Criminal Justice Planning and Innovation	4
MCJ6403	Special Topics in Criminal Justice Organizational Management	4
MCJ6405	Organizational Leadership	4
MCJ6410	Legal Issues in Criminal Justice	4
LEA5100	Leadership, Organization Theory and Change	4

Specialization in Cyber Crime

Core		*28 Credit Hours*
ITS5070	Computer Security in Criminal Justice	4
ITS6261	Network Security	4
MCJ5002	Advanced Techniques of Basic and Applied Research in Criminal Justice	4
ITS6102	Computer Security and Forensics	4
MCJ6810	Advanced Digital Forensics	4
MCJ6820	International Cyber Crime and Information Systems Security	4
MCJ6996	Applied Research Project I	1
MCJ6997	Applied Research Project II	1
MCJ6998	Applied Research Project III	1
MCJ6999	Applied Research Project IV	1
Electives (Choose two electives)		
MCJ6001	Criminal Justice Administration	4
MCJ6004	Criminal Justice Planning and Innovation	4
MCJ6401	Critical/Controversial Issues Law Enforcement	4
MCJ6402	Critical/Controversial Issues Corrections	4
MCJ6403	Special Topics in Criminal Justice Organizational Management	4
MCJ6404	Political Terrorism	4
MCJ6405	Organizational Leadership	4
MCJ6410	Legal Issues in Criminal Justice	4
LEA5100	Leadership and Innovation	4

Specialization in Public Administration

Core		*28 Credit Hours*
MCJ6001	Criminal Justice Administration	4
MPA5001	Foundations of Public Administration	4
MCJ5002	Advanced Techniques of Basic and Applied Research in Criminal Justice	4
MPA5005	Public and Non-profit Organizational Behavior	4
MPA5010	Public and Non-profit Budgeting and Accounting	4
MPA6501	State and Local Government and Intergovernmental Relations	4
MCJ6996	Applied Research Project Part I	1
MCJ6997	Applied Research Project Part II	1
MCJ6998	Applied Research Project Part III	1
MCJ6999	Applied Research Project Part IV	1
Electives (Choose Two Electives)		
MCJ6004	Criminal Justice Planning and Innovation	4
MCJ6403	Special Topics in Criminal Justice Organizational Management	4
MPA6105	Grant Writing and Contract Administration	4
MPA6505	Legislative and Judicial Process	4
MPA6515	Public Policy Analysis	4
MPA6520	Legal Environment of Public Administration	4
MBA6501	Strategic Human Resources Management	4

Bachelor of Science in Criminal Justice

The South University Criminal Justice program offers a course of study leading to a Bachelor of Science degree in Criminal Justice. This course of study is designed to give students broad perspectives on the causes of crime and critical insights to the functions of the components of the criminal justice system. Courses in the program deal with crime, violence, and other forms of deviance and the responses to these problems by police, courts, and corrections; contemporary criminal justice issues; and ethical concerns and research. Students in the criminal justice program receive excellent preparation for further study in graduate or professional schools as well as for entry-level careers in the criminal justice system.

Bachelor of Science in Criminal Justice		**180 Credit Hours**
Area I General Education		64 Credit Hours
Professional Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics		
MAT2058	Statistics	4
Choose two (2) additional courses from the list below:		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2101	Calculus I	4
MAT2102	Caluculus II	4
Natural Sciences *Choose two*		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities Choose two		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences		
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4
Choose one (1) additional course from the list below:		
ECO2071	Principles of Microeconomics	4
ECO2072	Principles of Macroeconomics	4
POL2076	American Government	4
SOC2010	Social Problems	4
Area II Foundation Requirements		24 Credit Hours
PSY2007	Statistics for Behavioral Sciences	4
(must be taken concurrently with PSY2008 Statistics Lab)		
PSY2008	Statistics Lab	2
PSY2060	Research Methods	4
(must be taken concurrently with PSY2061 Research Methods Lab)		
PSY2061	Research Methods Lab	2
Choose three (3) additional electives from the list below in consultation with advisor:		
CRJ2003	Juvenile Justice System	4
CRJ2065	Introduction to Police Organizations	4
CRJ3007	Law Enforcement Structure/Behavior	4
CRJ3014	Criminal Justice and the Media	4
CRJ3015	White Collar Crime	4
CRJ3024	Serial Killers/Mass Murderers	4
CRJ3025	Comparative Criminal Justice Systems	4
EDM2010	Fundamentals of Emergency and Disaster Management	4
Other courses may be used with the specific approval of the academic advisor		
Area III Major Requirements		92 Credit Hours
Core		52 Credit Hours
CRJ1101	Introduction to Criminal Justice and Law Enforcement	4
CRJ1102	Introduction to Criminal Courts and Corrections	4
CRJ2002	Criminal Law	4
CRJ2004	Ethics in Criminal Justice	4
CRJ2006	Criminal Procedures	4
CRJ3004	Race, Class and Gender in Criminal Justice	4
CRJ3005	Criminal Justice Management and Administration	4
CRJ3009	Theories of Crime/Justice	4
CRJ3011	Criminology	4
CRJ3012	Introduction to Juvenile Delinquency	4
CRJ4001	Victimology	4
CRJ4003	Critical Issues in Criminal Justice	4
CRJ4007	Alcohol, Drugs and Criminal Justice Policy	4
Major Specialization Areas *Choose one*		
General (non-specialized)		
Choose nine (9) advisor-approved Criminal Justice courses or approved electives as shown below:		
Corrections		
CRJ3021	Probation and Parole	4
CRJ4004	Family Violence	4
CRJ4008	Administration of Correctional Facilities	4
CRJ4009	Illegal Immigration and the Criminal Justice System	4
Choose five (5) additional advisor-approved Criminal Justice electives.		*20*
Crime Scene Investigation		
CRJ3008	Criminalistics I	4
CRJ4012	Criminal Investigation	4
CRJ4013	Criminalistics II	4
CRJ4014	Crime Scene Investigation	4
CRJ4015	Bloodstain Pattern Analysis	4
Choose four (4) additional advisor-approved Criminal Justice electives		16
Cyber Crime		
CRJ4021	Cyber Crime	4
CRJ4022	Digital Forensics	4
ITS1101	Foundations of Information Technology	4
ITS2103	Networking Fundamentals	4
ITS3104	IT Security: Access and Protection	4
ITS4231	Case Studies in Computer Security	4
Choose three (3) additional advisor-approved Criminal Justice electives		12
Juvenile Justice		
CRJ3021	Probation and Parole	4
CRJ3022	Juvenile Procedures	4
CRJ4002	Restorative Justice	4
CRJ4004	Family Violence	4
Choose five (5) additional advisor-approved Criminal Justice electives		20
Law Enforcement		
CRJ3007	Law Enforcement Structure And Process	4
CRJ4006	Community Policing	4
CRJ4009	Illegal Immigration and the Criminal Justice System	4
CRJ4010	Law Enforcement Supervision and Management	4
CRJ4011	Terrorism and Homeland Security	4
CRJ4012	Criminal Investigation	4
Choose three (3) additional advisor-approved Criminal Justice electives		12
Electives for Criminal Justice Specializations		
CRJ2003	Juvenile Justice System	4
CRJ2065	Introduction to Police Organizations	4
CRJ3007	Law Enforcement Structure And Process	4
CRJ3008	Criminalistics I	4
CRJ3010	Deviant Behavior	4
CRJ3014	Criminal Justice and the Media	4
CRJ3015	White Collar Crime	4
CRJ3020	Civil Liability	4
CRJ3021	Probation and Parole	4
CRJ3022	Juvenile Procedures	4
CRJ3023	Organized Crime	4
CRJ3024	Serial Killers/Mass Murderers	4
CRJ3025	Comparative Criminal Justice Systems	4
CRJ4002	Restorative Justice	4
CRJ4004	Family Violence	4
CRJ4006	Community Policing	4
CRJ4008	Administration of Correctional Facilities	4
CRJ4009	Illegal Immigration and the Criminal Justice System	4
CRJ4010	Law Enforcement Supervision and Management	4
CRJ4011	Terrorism and Homeland Security	4
CRJ4012	Criminal Investigation	4
CRJ4013	Criminalistics II	4
CRJ4014	Crime Scene Investigation	4
CRJ4015	Bloodstain Pattern Analysis	4
CRJ4021	Cyber Crime	4
CRJ4022	Digital Forensics	4
CRJ4995	Internship in the Criminal Justice System I	4
CRJ4996	Internship in the Criminal Justice System II	4
CRJ4997	Internship in the Criminal Justice System III	4
EDM2010	Fundamentals of Emergency and Disaster Management	4
MGT3045	Human Resource Management	4
Capstone		
CRJ4999	Senior Seminar	4

Associate of Science in Criminal Justice

The Associate of Science in Criminal Justice degree program is designed to provide students with a broad based education and a foundation of knowledge into crime and society's response to it. Courses in the program include an introduction to the organization and functions of law enforcement, the courts and corrections, as well as the basic systems and processes of emergency and disaster management. Successful completion of the Associate of Science in Criminal Justice degree program prepares students for entry into the Bachelor of Science in Criminal Justice degree program.

Associate of Science in Criminal Justice		**92 Credit Hours**
Area I General Education Requirements		40 Credit Hours
Professional Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics *Choose one*		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT2000	Pre-Calculus	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
Natural Sciences *Choose one*		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities *Choose one.*		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences		
PSY1001	General Psychology (4)	4
Area II Foundation Requirements		20 Credit Hours
MAT1500	College Mathematics	4
MAT2058	Statistics	4
SOC1001	Introduction to Sociology	4
Choose one additional lecture course from the list below		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Choose one additional course from the list of four below		
ECO2071	Principles of Microeconomics	4
ECO2072	Principles of Macroeconomics	4
POL2076	American Government	4
SOC2010	Social Problems	4
Note: These courses cannot count for both Area I and Area II credits		
Area III Major Requirements		32 Credit Hours
CRJ1101	Introduction to Criminal Justice and Law Enforcement	4
CRJ1102	Introduction to Criminal Courts and Corrections	4
CRJ2002	Criminal Law	4
CRJ2003	Juvenile Justice System	4
CRJ2004	Ethics in Criminal Justice	4
CRJ2006	Criminal Procedures	4
CRJ2065	Introduction to Police Organizations	4
EDM2010	Fundamentals of Emergency and Disaster Management	4

Acceptance into a South University Criminal Justice program or its completion does not imply or guarantee that a student will be able to obtain employment in law enforcement, corrections, probation/parole or related fields. The student should contact the national, state or local agency/institution in which the student intends to gain employment for specific requirements and the application process.

Master of Arts in Professional Counseling

The South University Master of Arts degree program in Professional Counseling is intended to meet the local and regional need for qualified professional counselors. The emphasis of the program is on community, agency, and clinical mental health counseling. The program is designed to enable program graduates to achieve all initial eligibility criteria to become certified as a National Certified Counselor (NCC) by the National Board for Certified Counselors (NBCC) and licensed in their state*. The length of the Professional Counseling program varies in accord with the licensing requirements of the states in which the program is offered. As a result, the program may not meet the licensing requirements of all states. The student should contact the licensing board in the state in which they anticipate seeking licensure to determine the appropriate program. By way of illustration, the tracks offered at the Columbia campus are 77 and 91 credit hours. Both tracks meet current state requirements for Counseling programs in South Carolina. The program is 90 hours at the Montgomery campus, which meets the current state requirements for Counseling programs in Alabama. The Program is 91 hours at the Novi, Richmond, and Virginia Beach campuses, which meets the current requirements for Counseling programs in Michigan and Virginia. The tracks offered at the Savannah campus are 72 and 91 hours. Both tracks meet current state requirements for Counseling programs in Georgia. The state of Florida offers licensure only for Counselors in Mental Health and Marriage and Family Counseling. Therefore, the tracks offered at the West Palm Beach campus are 92 and 103 credit hours in length. Both tracks meet current state requirements for Counseling programs in Florida.

The delivery structure of the program provides the opportunity for students who wish to balance the rigors of work and home while pursuing their master's degree. Classes will meet each Saturday and weeknights as needed. Students will have the opportunity to complete two to three classes each quarter. Classes will be taken one at a time and each class will be 10 weeks in length.

Students who enroll in the program will be taught via two primary modes of instruction. The majority of the program will involve didactic and experiential classroom instruction. The second mode of instruction will focus on supervised field experiences. Students will be placed in actual community counseling settings and will practice counseling under the auspices of an onsite supervisor. Students in field placements will also receive weekly individual and group supervision from qualified faculty supervisors.

The objectives of the South University Professional Counseling program are to recruit qualified students from all areas and provide fair and equitable admissions criteria; make available a variety of instructional models and resources to provide the student with the most effective learning arrangements and to provide appropriate learning opportunities for counseling students that will prepare them to perform their expected competencies in an ethical, legal, safe, and effective manner upon graduation; prepare counseling students to communicate effectively; instill the importance and value of continued education and involvement in appropriate professional and community affairs after graduation; and encourage the counseling students to recognize their own strengths and limitations.

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.

Master of Arts in Professional Counseling		
Clinical Mental Health Counseling Track Course Listing		
Course Listing (Curriculum for Columbia, Richmond, Savannah, and Virginia Beach campuses only)		91 Credit Hours
CNS6002	Counseling Theory	4.5
CNS6018	Psychopathology (DSM/ICD)	4.5
CNS6019	Diagnostics for Psychopathology (DMSIVTR)	4.5
CNS6027	Human Growth and Development	4.5
CNS6104	Counseling Skills	4
CNS6105	Advanced Counseling Skills and Treatment	4
CNS6307	Professional and Ethical Issues	4.5
CNS6425	Clinical Mental Health Counseling	4
CNS6507	Group Counseling	4.5
CNS6513	Social and Cultural Foundations	4.5
CNS6523	Research and Evaluation	4.5
CNS6526	Individual Assessment	4.5
CNS6528	Assessment II	4

CNS6602	Lifestyle and Career Development	4 5
CNS6700	Couples and Family Therapy	4
CNS6750	Management, Consultation and Advocacy	4
CNS6850	Psychopharmacology	4
CNS6901	Diagnosis and Treatment of Addictive Disorders	4
CNS7005	Practicum	2
CNS7500	Internship I	4 or
CNS7301	Internship I	6
CNS7600	Internship II	8 or
CNS7401	Internship II	6 or
CNS7625	Internship IA	4 and
CNS7650	Internship IIB	4
CNS8000	Comprehensive Examination	0

Clinical Mental Health Counseling Track Course Listing
Course Listing (Curriculum for Montgomery Campus only) 90 Credit Hours

CNS6000	Counseling Theory	4
CNS6020	Psychopathology (DSM/ICD)	4
CNS6021	Diagnostics of Psychopathology (DSM/ICD)	4
CNS6025	Human Growth and Development	4
CNS6104	Counseling Skills	4
CNS6105	Advanced Counseling Skills and Treatment	4
CNS6308	Professional and Ethical Issues	4
CNS6425	Clinical Mental Health Counseling	4
CNS6505	Group Counseling	4
CNS6511	Social and Cultural Foundations	4
CNS6521	Research and Evaluation	4
CNS6525	Individual Assessment	4
CNS6528	Assessment II	4
CNS6600	Lifestyle and Career Development	4
CNS6700	Couples and Family Therapy	4
CNS6750	Management, Consultation, and Advocacy	4
CNS6800	Human Sexuality	4
CNS6850	Psychopharmacology	4
CNS6901	Diagnosis and Treatment of Addictive Disorders	4
CNS7005	Practicum	2
CNS7500	Internship I	4 or
CNS7301	Internship I	6
CNS7600	Internship II	8 or
CNS7401	Internship II	6 or
CNS7625	Internship IIA	4 and
CNS7650	Internship IIB	4
CNS8000	Comprehensive Examination	0

Clinical Mental Health Counseling Track Course Listing
Course Listing (Curriculum for West Palm Beach campus only) 103 Credit Hours

CNS6002	Counseling Theory	4 5
CNS6018	Psychopathology (DSM/ICD)	4 5
CNS6019	Diagnostics for Psychopathology (DMSIVTR)	4 5
CNS6027	Human Growth and Development	4 5
CNS6104	Counseling Skills	4
CNS6105	Advanced Counseling Skills and Treatment	4
CNS6307	Professional and Ethical Issues	4 5
CNS6425	Clinical Mental Health Counseling	4
CNS6507	Group Counseling	4 5
CNS6513	Social and Cultural Foundations	4 5
CNS6523	Research and Evaluation	4 5
CNS6526	Individual Assessment	4 5
CNS6528	Assessment II	4
CNS6602	Lifestyle and Career Development	4 5
CNS6700	Couples and Family Therapy	4
CNS6750	Management, Consultation and Advocacy	4
CNS6800	Human Sexuality	4
CNS6850	Psychopharmacology	4
CNS6901	Diagnosis and Treatment of Addictive Disorders	4
CNS7005	Practicum	2
CNS7500	Internship I	4 or
CNS7301	Internship I	6
CNS7600	Internship II	8 or
CNS7401	Internship II	6 or
CNS7625	Internship IA	4 and
CNS7650	Internship IIB	4
CNS 7700	Internship III	8 or
CNS 7725	Internship IIIA	4 and
CNS 7750	Internship IIIB	4
CNS8000	Comprehensive Examination	0

Clinical Mental Health Counseling Track Course Listing
Course Listing (Curriculum for Naples campus only) 91 Credit Hours

CNS6002	Counseling Theory	4 5
CNS6018	Psychopathology (DSM/ICD)	4 5
CNS6019	Diagnostics for Psychopathology (DMSIVTR)	4 5
CNS6027	Human Growth and Development	4 5
CNS6104	Counseling Skills	4
CNS6105	Advanced Counseling Skills and Treatment	4
CNS6307	Professional and Ethical Issues	4 5
CNS6426	Clinical Mental Health Counseling and Philosophy	4
CNS6507	Group Counseling	4 5
CNS6513	Social and Cultural Foundations	4 5
CNS6523	Research and Evaluation	4 5
CNS6526	Individual Assessment	4 5
CNS6528	Assessment II	4
CNS6602	Lifestyle and Career Development	4 5
CNS6700	Couples and Family Therapy	4
CNS6751	Consultation, Management, and Advocacy	4
CNS6850	Psychopharmacology	4
CNS6901	Diagnosis and Treatment of Addictive Disorders	4
CNS7005	Practicum	2
CNS7500	Internship I	4 or
CNS7301	Internship I	6
CNS7600	Internship II	8 or
CNS7401	Internship II	6 or
CNS7625	Internship IA	4 and
CNS7650	Internship IIB	4
CNS8000	Comprehensive Examination	0

*All course work must be taken, with the exception of CNS6600 (or 6602) Lifestyle and Career Development and CNS6521 (or 6523) Research and Evaluation prior to the inception of practicum(s) and internships

Bachelor of Arts in Psychology

The Bachelor of Arts in Psychology degree program is designed to provide students with a broad background in general education, and to provide initial training and quality instruction for students seeking entry-level careers in psychology or a graduate degree in the behavioral sciences.

The program includes the general education core of required courses and requires completion of a core of required psychology courses covering a general foundation stressing the scientific study of human behavior. Additionally, students complete upper-level advanced courses in many disciplines in the field of psychology.

Bachelor of Arts in Psychology		**180 -184 Credit Hours**
Area I General Education Requirements		44-46 Credit Hours
Professional Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics		
MAT2058	Statistics	4
Choose two (2) additional courses from the following		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
Natural Sciences *Choose two*		
BIO1011	Anatomy and Physiology I	4
(Must be taken concurrently with BIO1012)		
BIO1012	Anatomy and Physiology I Lab	2
BIO1013	Anatomy and Physiology II	4
(Must be taken concurrently with BIO1014)		
BIO1014	Anatomy and Physiology II	2
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4

*Note If a BA Psychology student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 satisfy the Natural Sciences requirement Students enrolling in either course must, however, also take the related co-requisite lab courses BIO1012 and BIO1014 respectively Students electing this option for their Natural Sciences requirement will complete up to 184 credit hours of work for their degree, depending on their exact choice

Arts and Humanities		
PHI2301	Introduction to Philosophy	4
Choose one (1) additional course from the following		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4

Social and Behavioral Sciences		
POL2076	American Government	4
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4

Area II Foundation Requirements *Choose three*		12 Credit Hours
ACC1001	Accounting I	4
AHS1001	Medical Terminology	4
BUS1101	Introduction to Business	4
BUS1038	Business Law	4
CRJ1101	Introduction to the Criminal Justice System and Law Enforcement	4
CRJ1102	Introduction to the Criminal Courts and Corrections	4
CRJ2004	Ethics in Criminal Justice	4
CRJ2006	Criminal Procedures	4
CRJ3004	Race, Class, and Gender in Criminal Justice	4
CRJ3007	Law Enforcement Structure and Process	4
CRJ3012	Introduction to Juvenile Delinquency	4
CRJ3014	Criminal Justice and the Media	4
CRJ3015	White Collar Crime	4
ECO2071	Microeconomics	4
ECO2072	Macroeconomics	4
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HCM2001	Issues in Public Health	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
ITS1101	Foundations of Information Technology	4
MGT2037	Principles of Management	4
MGT3002	Organizational Behavior	4
MKT2009	Principles of Marketing	4
PHI2302	Critical Reasoning	4
PHI3001	Symbolic Logic	4
SOC2010	Social Problems	4

Note: These courses cannot count for both Area I and Area II credits.

Area III Major Program Requirements		104 Credit Hours
Core		
PSY2007	Statistics for Behavioral Sciences	4
(must be taken concurrently with PSY2008 Statistics for Behavioral Sciences Lab)		
PSY2008	Statistics for Behavioral Sciences Lab	2
PSY2010	Abnormal Psychology	4
PSY2022	Human Growth and Development	4
PSY2050	History and Systems	4
PSY2060	Research Methods	4
(must be taken concurrently with PSY2061 Research Methods Lab)		
PSY2061	Research Methods Lab	2
PSY3001	Cognitive	4
(must be taken concurrently with PSY3002 Cognitive Lab)		
PSY3002	Cognitive Lab	2
PSY3010	Social Psychology	4
(must be taken concurrently with PSY3011 Social Psychology Lab)		
PSY3011	Social Psychology Lab	2
PSY3300	Personality	4
PSY4001	Addictions	4
PSY4030	Multicultural Psychology	4
PSY4040	Human Sexuality	4
PSY4200	Psychology and the Media	4
PSY4300	Anxiety Disorders	4
PSY4320	Psychology and Gender	4
PSY4400	Child and Adolescent Disorders	4
PSY4420	Health Psychology	4
Psychology Electives		
3000 Level Electives *Choose four*		
PSY3400	Sensation and Perception	4
PSY3500	Motivation	4
PSY3520	Child/Adolescent Development	4
PSY3530	Adult Development	4
PSY3540	Elderly Development	4
4000 Level Electives *Choose four*		
PSY4470	Psychology and Law	4
PSY4480	Psychology of Religion	4
PSY4490	Biological Psychology	4
PSY4540	Introduction to Professional Counseling	4
PSY4550	Introduction to Psychological Testing and Assessment	4
PSY4800	Senior Seminar I	4

Graphic Design

Bachelor of Science in Graphic Design

The Bachelor of Science in Graphic Design degree program is designed to provide students with a broad background in general education, advanced theoretical graphic design concepts, and practical applications. This rigorous program is designed for the student who is ready to pursue an entry-level career in the graphic design field as a production manager, art director, creative director, or studio manager. Both traditional and computer based techniques are incorporated into the curriculum. The course work will emphasize development of technical skills, reasoning, analytical and problem solving abilities.

Bachelor of Science in Graphic Design		**180 Credit Hours**
Area I General Education Requirements		52 Credit Hours
Personal Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	
SPC1026	Public Speaking	4
Mathematics and Statistics *Choose three*		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2056	Statistics	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
Natural Sciences *Choose two*		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities *Choose two*		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences *Choose three*		
ECO2071	Principles of Microeconomics	4
ECO2072	Principles of Macroeconomics	4
POL2076	American Government	4
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4
SOC2010	Social Problems	4

Area II Foundation Requirements		54 Credit Hours
GRA1000	Drawing and Perspective	4
GRA1001	Color Fundamentals	4
GRA1004	Design Fundamentals	4
GRA1005	Graphic Design Studio	4
GRA1011	Typography I	4
GRA1160	Digital Imaging	4
GRA1170	Observational Drawing	4
GRA1195	Digital Layout	4
GRA2010	3D Design Fundamentals	4
GRA2110	Digital Illustration	4
GRA2290	Concept Design	4
GRA2292	Print Production	4
GRA2800	Web Design I	4
GRA2900	Portfolio I	4

Area III Major Requirements		62 Credit Hours
Core		
GRA3000	Graphic Symbolism	4
GRA3010	History of Graphic Design	4
GRA3011	Typography II	4
GRA3060	Multimedia I	4
GRA3090	Digital Photography for Designers	4
GRA3101	Package Design	4
GRA3670	Corporate Identity and Branding	4
GRA3810	Collateral Design	4
GRA3820	Advertising Design	4
GRA3850	Web Design II	4
GRA4000	Multimedia II	4
GRA4100	Professional Development	4

GRA4440	Art Direction	4
Capstone		
GRA4670	Digital Portfolio	4
GRA4801	Graphic Design Capstone	4
GRA4910	Portfolio II	2

Note: These courses must be taken in the last three quarters of the program

Associate of Science in Graphic Design

(Offered only at the Columbia campus)

The Associate of Science in Graphic Design degree program is designed to provide educational preparation for the student to serve in entry-level positions in the ever changing and diverse field of advertising, publishing, and communications through technical and aesthetic skills. These skills can be developed through hands-on experience with illustration, graphic design, computer graphics, desktop publishing, designing with type, production, and photography.

The Associate of Science in Graphic Design degree program prepares students for entry-level positions such as assistant designer, graphic designer, production artist, and/or layout artist. The program is structured so that a student can continue directly into the Bachelor of Science in Graphic Design degree program.

Associate of Science in Graphic Design		**94 Credit Hours**
Area I General Education Requirements		*40 Credit Hours*
Professional Development		
ITS1000	Computers and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics Choose one		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2058	Statistics	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
Natural Sciences Choose one		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities Choose one		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences Choose one		4
ECO2071	Principles of Microeconomics	4
ECO2072	Principles of Macroeconomics	4
POL2076	American Government	4
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4
SOC2010	Social Problems	4
Area II Major Program Requirements		*54 Credit Hours*
Core		
GRA1000	Drawing and Perspective	4
GRA1001	Color Fundamentals	4
GRA1004	Design Fundamentals	4
GRA1005	Graphic Design Studio	4
GRA1011	Typography I	4
GRA1160	Digital Imaging	4
GRA1170	Observational Drawing	4
GRA1195	Digital Layout	4
GRA2010	3D Design Fundamentals	4
GRA2110	Digital Illustration	4
GRA2290	Concept Design	4
GRA2292	Print Production	4
GRA2800	Web Design I	4
Capstone		
GRA2900	Portfolio	2

Bachelor of Science in Legal Studies

The Bachelor of Science in Legal Studies degree program is designed to provide students with a broad academic background in general education, fundamental theoretical legal concepts, and practical applications. This program is designed for the student who has an interest in an entry-level career in the legal field. The graduate will be prepared for challenging assignments, including investigating cases, researching the law, and preparing documents for litigation or business transactions, while working under the supervision of a licensed attorney.

The course work is designed to emphasize development of keen analytical and critical thinking skills, while fostering sensitivity to cultural and political diversity. Graduates pursue entry-level positions as paralegals in law firms, banks, insurance companies, governmental agencies and corporations. A paralegal is a person who performs specifically delegated substantive legal work, for which a lawyer is responsible. Paralegals and legal assistants may not give legal advice, set fees, or represent clients in court. All students in our legal studies programs receive instruction in legal ethics and how to avoid the unauthorized practice of law.

Bachelor of Science in Legal Studies		**180 Credit Hours**
Area I General Education Requirements		*64 Credit Hours*
Professional Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success 4	
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics Choose three		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
MAT2058	Statistics	4
Natural Sciences Choose two		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities Choose two		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences Choose three		
ECO2071	Microeconomics	4
ECO2072	Macroeconomics	4
POL2076	American Government	4
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4
SOC2010	Social Problems	4
Area II Foundation Requirements		
BUS1038	Business Law I	4
BUS2023	Business Communications	4
BUS2038	Business Law II	4
Choose one of the following or an additional advisor approved Business elective		
ACC1001	Accounting I	4
BUS1101	Introduction to Business	4
Mgt2037	Principles of Management	4
MKT2010	Principles of Marketing	4
Area III Major Requirements		*100 Credit Hours*
Core		
LGS1001	Introduction to Paralegalism**	4
LGS1004	Torts and Remedies	4
LGS1005	Legal Research and Writing I**	4

LGS1006	Legal Research and Writing II**	4
LGS2001	Civil Litigation**	4
LGS2002	Domestic Law	4
LGS2003	Estate Planning and Probate	4
LGS2004	Criminal Law	4
LGS2005	Real Estate Law	4
LGS2007	Computers in the Legal Office	4
LGS2099	Paralegal Externship	4
LGS4005	Advanced Legal Research and Writing	4
LGS4008	Litigation Support Management	4
LGS4010	Evidence	4
LGS4030	Employment Law	4
LGS4075	Legal Topics Seminar	4

*** Only the Savannah campus is approved to offer legal studies courses in the partially online format. All students in the partially online legal studies programs at Savannah must complete the courses marked with asterisks (**) above in a traditional classroom format (not online). Students in the partially online legal studies program from the Savannah campus should contact their academic advisor for information on completing these requirements.*

Electives

Choose two (2) additional courses from the following:

LGS2008	Worker's Compensation	4
LGS2010	Bankruptcy Law	4
LGS2030	Administrative Law	4

Choose seven (7) additional courses from the following:

LGS3009	International Law	4
LGS3025	Insurance Law	4
LGS3040	Constitutional Law	4
LGS3050	Immigration Law	4
LGS4020	Advanced Real Estate	4
LGS4045	Advanced Technology for Paralegals	4
LGS4050	Environmental Law	4
LGS4051	Cyberlaw	4
LGS4055	Intellectual Property	4
LGS4060	Legal Externship II	4

Associate of Science in Paralegal Studies

The paralegal studies program is designed to provide educational preparation for individuals to serve as paralegals or legal assistants. The program consists of specialized course work and a supervised externship in selected legal settings such as law firms, real estate and title companies, banks and state or federal governmental agencies. Practical training prepares graduates working under the supervision of a licensed attorney to perform many tasks in a legal office, including but not limited to, interviewing clients and witnesses, preparing legal documents and otherwise assisting attorneys with the preparation of their cases.

Associate of Science in Paralegal Studies — 92 Credit Hours

Area I General Education Requirements — 40 Credit Hours

Professional Development

ITS1000	Computers and the Internet	4
UVC1000	Strategies for Success	4

Basic Communications

ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4

Mathematics and Statistics *Choose one*

MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2058	Statistics	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4

Natural Sciences *Choose one*

BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4

Arts and Humanities *Choose one*

ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4

Social and Behavioral Sciences *Choose one*

ECO2071	Microeconomics	4
ECO2072	Macroeconomics	4
POL2076	American Government	4
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4
SOC2010	Social Problems	4

Area II Foundation Requirements — 8 Credit Hours

BUS1038	Business Law I	4
BUS2038	Business Law II	4

Area III Major Requirements — 44 Credit Hours

Core

LGS1001	Introduction to Paralegalism*	4
LGS1004	Torts and Remedies	4
LGS1005	Legal Research and Writing I*	4
LGS1006	Legal Research and Writing II*	4
LGS2001	Civil Litigation*	4
LGS2007	Computers in the Legal Office	4

Electives *Choose four*

LGS2002	Family Law	4
LGS2003	Estate Planning and Probate	4
LGS2004	Criminal Law	4
LGS2005	Real Estate Law	4
LGS2008	Worker's Compensation	4
LGS2010	Bankruptcy Law	4
LGS2030	Administrative Law	4

Capstone

LGS2099	Paralegal Externship	4

Designated as "Capstone" Course for AS Degree

* The four courses marked with an asterisk (*) must be taken in a traditional classroom format (not online). Students working partially online should contact their academic advisor for information on completing these requirements.

* Only the Savannah campus is approved to offer Legal Studies courses in the partially online format. All partially online Legal Studies students must complete the courses marked with asterisks (*) above in a traditional classroom format (not online). Students in Savannah's partially online legal studies programs should contact their academic advisor for information on completing these requirements.

Business Administration and Accounting
Healthcare Administration and Management
Information Systems and Technology
Leadership
Public Administration

The South University College of Business offers a Doctor of Business Administration. This is a blended program which uses online classes and campus residencies to maximize the student experience. It also offers six master's degree programs through campus locations and online, including the Master of Business Administration (MBA), the Accelerated Master of Business Administration, the Master of Business Administration in Healthcare Administration, Master of Science in Information Systems and Technology, Master of Science in Leadership and Master of Public Administration degree programs.

The College of Business includes programs leading to either a Bachelor of Business Administration (BBA) degree, Bachelor of Science in Healthcare Management, Bachelor of Science in Information Technology, Associate of Science degree in Accounting, Business Administration or Information Technology. Each program is built on a strong foundation of general studies in mathematics, science, language arts, and the social sciences.

Business Administration, Accounting and Doctor of Business Administration

Doctor of Business Administration

The Doctor of Business Administration (DBA) degree program at South University is designed to prepare students to teach business courses in higher education or to practice their profession in business or consulting. The program is organized around three core areas: field specialization, research methods/statistics, and quality teaching instruction.

The purpose of the DBA degree is to prepare graduates to:

- Obtain faculty positions in academic institutions.
- Advance in positions of senior management responsibility.
- Enable successful management consulting engagements.

The primary objective of the DBA degree program is to prepare students for faculty positions in academic institutions. Another potential value of the degree program is to train students for advancement and for enhanced performance in their positions as senior executives and consultants. The DBA degree program is designed to help candidates develop skills in applied research by improving their methodological and analytical proficiency. These skills help students advance in their academic careers or in their careers as senior managers or consultants.

To achieve its mission, the DBA degre program strives for excellence in the following broad areas:

Teaching

- Provide students with the knowledge, skills, abilities, attitudes, and values necessary to pursue their career goals.
- Develop an understanding of and approach to critical inquiry.
- Facilitate the transformation of students from dependent to independent learners.
- Foster a desire and need for life-long learning.

Scholarship

- Engage students in all forms of scholarship including the scholarship of teaching.
- Expose students to the research process.
- Encourage students' scholarly inquiry into their field of study in order to increase the knowledge base within that field of study.

Academic and Professional Service

- Involve students in their field of study.
- Develop an enhanced sense of volunteerism and leadership and recognize its positive impact on the academic and professional community.
- Integrate the students' participation in the program into the students' professional lives.

This program allows the student to specialize in one of the functional areas within a college/school of business while becoming familiar with the methods of conducting scholarly research and quality methods of teaching in higher education through a highly integrated curriculum. Students have the opportunity to study the current research in the field, analyze and practice the research methods appropriate to the topics within the field/discipline, and develop appropriate methodologies to teach the topics to future students within the methods used in the field. Additionally, students have the requirement of teaching an online course at South University under the mentorship of a South University faculty member. If the student has taught online for South University or another institution, the student is still expected to meet all the course/learning requirements expected of DBA degree program students.

Program Distinctives

The South University DBA program is designed to be unique from other doctoral degree programs through the combination of the following items:

- A doctoral degree program that focuses on teaching, scholarship and service and as such mirrors the performance criteria for faculty within higher education.
- Requires an online teaching experience as an instructor within South University.
- A traditional preliminary exam and dissertation experience similar to Ph.D. degree programs.
- Integration of management research paradigms as an organizing structure within each content course.

Program Goals

The South University DBA degree program seeks to achieve the following goals:

- Educate future Doctors of Business Administration to possess advanced skills in teaching, scholarship, and providing service to the professional community they serve whether that is through education or industry.
- Develop within each student the knowledge and skills necessary to be an effective educator in an area of Business Administration.
- Produce researchers who test and advance business theory and practice to make contributions to the larger business community.
- Promote a desire and provide an avenue for South University students and faculty to provide service to the academic and professional community, as well as to the public at large.
- Encourage creative decision making, analytical thinking, and critical analysis.
- Provide a valuable and compelling learning environment that contributes to lifelong learning.
- Create a curriculum that actively integrates theory and research methods in all content classes.

Program Learning Objectives

Upon completion of the DBA degree program, students should be able to:

- Apply critical thinking skills to analyze contemporary theory with their discipline.
- Integrate contemporary theory into cogent paradigms.
- Make important contributions to the business administration knowledge base.
- Comprehend and apply the concepts, principles, and methods of researching business topics for peer reviewed journals, business practices, and consulting assignments.
- Demonstrate a thorough understanding and practice of teaching management courses in higher education.
- Develop research designs using scientific investigation and systematic inquiry in an area of management.
- Provide valuable service to their academic and professional community.
- Demonstrate excellent oral and written communication related to their field.

Doctor of Business Administration	72 Credit Hours
Foundation	16 Credit Hours
BUS7000 Introduction to the Professional Doctorate	4
Specialization in Organizational Behavior	24 Credit Hours
MGT7100 Seminar in Organizational Behavior	4
MGT7105 Seminar in Group and Team Behavior	4
MGT7110 Seminar in Organizational Theory	4
MGT7115 Seminar in Leadership	4
MGT7200 Seminar in Organizational Development and Change	4
MGT7205 Seminar in Ethics and Social Responsibility	4
Research Methods/Statistics	16 Credit Hours
BUS7100 Research Methods I	4
BUS7105 Research Methods II	4
BUS7200 Statistics for Research Methods I	4
BUS7205 Statistics for Research Methods II	4
Teaching in Higher Education	12 Credit Hours
INS7115 College Teaching	4
INS7200 Instructional Design	4
INS7205 Measurement and Assessment in Education	4
Dissertation	16+ Credit Hours
BUS8100 Doctoral Dissertation Research Development	4
BUS8105 Doctoral Dissertation Proposal (may be repeated once)	4
BUS8110 Independent Research for the Doctoral Dissertation (will be repeated two or more times)	4

Master of Business Administration

The South University Master of Business Administration (MBA) degree program is designed to provide students with a process based curriculum versus the standard functional based curriculum. The foundation is designed to provide a firm grounding in economics, decision-making, behavioral sciences, and strategic environment. The core presents a functional approach to the long and short run decisions that must be made to deliver goods and services to constituents. Students may choose one of eight specializations or mix courses for a general MBA degree.

South University recommends that each graduate business student have a laptop computer. Laptop computers are needed for the multi -media classroom, business research and electronic communication.

Master of Business Administration	48 Credit Hours
Foundation	16 Credit Hours
MBA5001 Organization Behavior and Communication	4
MBA5004 Managerial Economics	4
MBA5005 Law and Ethics for Managers	4
MBA5008 Quantitative Analysis and Decision Making	4
Core	12 Credit Hours
MBA6010 Managerial Finance	4
MBA6011 Strategic Marketing	4
MBA6012 Operations and Supply Chain Management	4

Specializations

Students may choose one specialization or may mix the following courses for a general MBA degree without specialization. In any case a minimum of four courses must be taken from the following.

Four courses in a discipline constitute a specialization. The prerequisites are the core courses.

Accounting Specialization (available online only)	16 Credit Hours
MBA6301 External Auditing and Assurance*	4
MBA6302 Advanced Financial Accounting*	4
MBA6303 Advanced Financial Reporting*	4
MBA6304 Advanced Taxation*	4
MBA6305 Advanced Accounting Information Systems	4
MBA6306 Forensic and Fraud Auditing	4
MBA6307 Corporate Controllership	4
MBA6308 Accounting Services Consulting	4

*Courses within the Accounting Specialization that help prepare students for the content covered by the CPA examination.

Entrepreneurship and Small Business Specialization (available online only)	16 Credit Hours
MBA6710 Entrepreneurial Organizations and Small Businesses	4
MBA6720 New Venture Creation	4
MBA6102 Entrepreneurial Finance, Venture Capital, and IPOs	4
MBA6730 Legal Environment of Entrepreneurship and Small Business	4
MBA6740 Growing Entrepreneurial Organizations and Small Businesses	4
MBA6210 Marketing in Entrepreneurial Organizations and Small Businesses	4

Finance Specialization	16 Credit Hours
MBA6101 Global Financial Management	4
MBA6102 Entrepreneurial Finance, Venture Capital, and IPOs	4
MBA6103 Financial Instruments and Markets	4
MBA6104 Mergers, Acquisitions, and Corporate Restructuring	4
MBA6105 Investment and Portfolio Management	4

Hospitality Management Specialization (available online only)	16 Credit Hours
MBA5710 Contemporary Issues in Global Hospitality Management	4
MBA6120 Hospitality Finance and Revenue Management*	4
MBA6220 Franchising and Chain Management within the Hospitality Industry	4
MBA6225 Consumer Behavior and Marketing within the Hospitality Industry	4
MBA6230 Hospitality Systems and Policy Formulation*	4

*(Required course for the specialization)

Human Resources Management (Students must take MBA6501 and three other Human Resources Management courses in the specialization from the list below) (available online only)	16 Credit Hours
MBA6501 Strategic Human Resources Management	4
MBA6502 Legal Environment of Employment Relationships	4
MBA6503 Organizational Staffing and Development	4
MBA6504 Organizational Compensation and Benefits	4
MBA6505 Organizational Development and Change Management	4

International Business Specialization (available online only)	16 Credit Hours
MBA6101 Global Financial Management	4
MBA6204 Global Marketing	4
MBA6401 Global Importing and Exporting	4
MBA6405 Global Human Resources	4
MBA6410 Ports Management and Shipping Administration	4

Marketing Specialization	16 Credit Hours
MBA6201 Consumer Behavior	4
MBA6202 Market Research	4
MBA6203 Advertising and Promotion	4
MBA6204 Global Marketing	4
MBA6205 E-Commerce	4

Sustainability Specialization 16 Credits (available online only)	
MBA6810 Sustainability for Businesses	4
MBA6815 Product Stewardship and Sustainability	4
MBA6820 Climate Change Strategies for Business Sustainability	4
MBA6825 Sustainability Strategies in Developing Economies	4
MBA6830 Innovation and Sustainability	4

Capstone (Required)	
MBA6999 Strategic Development and Implementation	4

MBA/MIS Management Specialization

Master's Program	48 Credit Hours
Foundation	12 Credit Hours
MBA5001 Organization Behavior and Communication	4
MBA5002 Microeconomics and Decision Making	4
MBA5003 Strategic Environment	4
Core	16 Credit Hours
MBA6001 Business Analysis	4
MBA6002 Firm and Market Development	4
MBA6003 Managing Firm Operations	4
MBA6004 Managing the Supply Chain	4
Capstone	
MBA6999 Strategic Development and Implementation	4

Specialization

Students may choose one specialization or may mix the following courses for a general MBA without specialization. In any case a minimum of four courses must be taken from the following. Four courses in a discipline constitute a specialization. The prerequisites are the core courses.

Area of Emphasis in Management Information Systems	
IST5010 Information Technology Infrastructure	4
IST5020 Information Systems Fundamentals	4
IST6000 Principles of Systems Development	4

Select one of the following courses		
IST6010	Project Management	4
IST6101	Web Technologies	4
IST6102	Computer Security and Forensics	4

Accelerated Master of Business Administration

The Accelerated Master of Business Administration degree program is designed for the professional in a variety of industries and areas seeking to develop a greater understanding of the concepts, organizational structures and strategies driving today's business environment. This is a high-level, intensive program presented from a management perspective and designed to be completed in less than one year of 24, Saturday only classes over the course of the program. Weekend classes are supplemented with Internet-mediated coursework. Each of the 12 courses includes a guest speaker or business leader specifically chosen to illustrate specific areas of the curriculum or to demonstrate practical aspects of AMBA subject matter.

Accelerated Master of Business Administration		**48 Credit Hours**
ACC5005	Financial Accounting and Reporting	4
LEA5125	Leadership Ethics, Culture & Politics	4
MBA5001	Organization Behavior & Communication	4
MBA5005	Law and Ethics for Managers	4
MBA5008	Quantitative Analysis and Decision Making	4
MBA5009	Managerial Environment	4
MBA6010	Managerial Finance	4
MBA6011	Strategic Marketing	4
MBA6012	Operations and Supply Chain Management	4
MBA6501	Strategic HR Management	4
MBA6505	Organization Development and Change Management	4
MBA6999	Strategic Development and Implementation	4

Bachelor of Business Administration

The Bachelor of Business Administration degree program focuses on preparing students with the knowledge and skills they will need to pursue entry-level business careers. With courses such as Organizational Change Management, Strategic Management and Advanced Organizational Development, students can discover how to adapt business strategies to accommodate changing marketplace conditions. Courses that include Managerial Communications, Dynamic Decision Making and Leadership are designed to provide students with opportunities to understand and apply effective leadership skills. Through case studies and intensive projects, students will have the opportunity to gain the ability to assess organizational needs and implement effective improvement scenarios.

BBA students can also tailor their degree studies by selecting from nine areas of specialization: Accounting, Construction Management, Finance, Hospitality Management, Human Resources Management, Management and Leadership, Marketing, Real Estate or Supply Chain Management and Logistics. The BBA degree program culminates in a capstone project, a two-course sequence that focuses on the students' area of emphasis and allows the student to apply the concepts and skills he or she has learned in real and simulated business situations. Graduates from the BBA degree program will be prepared to pursue entry-level careers in a variety of fields, including accounting, construction management, financial services, economics, personnel resources and sales and marketing.

Areas of Specialization

Accounting

This specialization provides courses in accounting that help prepare students for entry-level careers in corporate and/or public accounting. Additional graduate level coursework, such as that contained in South University's MBA degree program with an Accounting Specialization, may be required to qualify to take the CPA Examination and/or to be licensed in the four states where South University has campuses offering the business curriculum.* Students should familiarize themselves with the requirements of the State Board of Accountancy in the particular state in which they wish to take the exam.*

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.

Construction Management

This specialization is designed to develop fundamental construction knowledge and skills that combine with the knowledge and skills gained from the core BBA degree program courses to provide graduates with the essential knowledge and skills needed for the management of construction projects and businesses. Graduates with this specialization should have integrated a solid foundation in business fundamentals with essential skills in construction management to make them suitably prepared for entry-level management positions in construction and construction-related industries.

Finance

This specialization provides courses in financial operations, services and techniques, including financial statement analysis, international finance, enterprise risk management, investments and portfolio management.

Hospitality Management

The specialization in Hospitality Management is designed to prepare students for first and second tier management employment within the hospitality industry. The focus of the program is to develop a specific understanding of the industry, while developing critical skills and management perspectives key to the hospitality industry.

Human Resources Management

This specialization provides courses for students who desire entry-level careers in areas such as recruiting, staffing, compensation, benefits, and personnel development.

Management and Leadership

This specialization prepares students with the skills and knowledge they'll need to supervise employees, manage organizational costs, and oversee organizational development to improve overall business outcomes.

Marketing

This specialization presents a variety of courses that represent various marketing disciplines, including sales, advertising, public relations, market research and consumer behavior.

Real Estate

This specialization provides students with the requisite knowledge, terminology, and analytical skills utilized within the commercial investment and corporate real estate industry. Such as equity and debt financing, property and land development processes, and appraisal and valuation techniques.

Supply Chain Management and Logistics

This specialization provides courses for students with interests in the coordinated management of sourcing, procurement, conversion, and logistics activities for the production and delivery of goods and services.

Bachelor of Business Administration		**180 Credit Hours**
Area I General Education Requirements		64 Credit Hours
Professional Development		8 Credit Hours
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics		
MAT2058	Statistics	4
Choose two (2) additional courses from the following:		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
Natural Sciences *Choose two*		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities *Choose two*		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4

PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences		
ECO2071	Principles of Microeconomics	4
ECO2072	Principles of Macroeconomics	4
Choose one (1) additional course from the following		
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4
SOC2010	Social Problems	4

Area II Foundation Requirements		36 Credit Hours
ACC1001	Accounting I	4
ACC1002	Accounting II	4
ACC1003	Accounting III	4
BUS1038	Business Law	4
BUS1101	Introduction to Business	4
BUS2023	Business Communication	4
FIN2030	Introduction to Finance	4
MGT2037	Principles of Management	4
MKT2010	Principles of Marketing	4

Area III Major Requirements		60 Credit Hours
Core		
BUS3041	Managerial Communication	4
BUS3055	Business Law for Commercial Transactions*	4

*Students in the Construction Management specialization will take CON4025 Construction Law, Contracts, and Safety instead of BUS3055 Business Law for Commercial Transactions

BUS3058	Quantitative Business Analysis	4
BUS3101	Dynamic Decision Making	4
BUS4101	Quality Management	4
FIN3030	Corporate Finance	4
MIS3101	Application of Management Information Systems	4
MGT4027	Global Business Management	4
MGT3059	Operations Management	4
MGT4059	Advanced Operations Management	4
MGT3002	Organizational Behavior	4
MKT3010	Marketing Management	4

Specializations for Business Administration *Choose one*		16 Credit Hours
General (non-specified)		
Choose a combination of four (4) courses from any Business Administration specialization below		
Construction Management *Choose four*		
CON3010	Construction Materials, Methods, and Equipment	4
CON3020	Construction Design Communications	4
CON4010	Essentials of Construction Cost Estimation	4
CON4015	Construction Project Planning and Scheduling	4
CON4020	Construction Project Management	4
Finance *Choose four*		
ECO3007	Money and Banking	4
FIN3031	International Finance	4
FIN4035	Investments and Portfolio Management	4
FIN4060	Financial Statement Analysis	4
FIN4101	Enterprise Risk Management	4
Hospitality Management		
HSM3001	Principles of Hospitality Management	4
HSM3005	Hospitality Management Operations	4
HSM4400	Hospitality Strategic Management	4
Choose one (1) additional course from the following:		
HSM3100	Hospitality Law	4
HSM3200	Managing Employee Relations in the Hospitality Industry	4
HSM3300	Hospitality Facilities Planning	4
HSM3400	Managing Conventions and Meeting Planning	4
Human Resource Management *Choose four*		
HRM4010	Employment Law	4
HRM4020	Workforce Staffing, Recruitment and Placement	4
HRM4030	Workforce Compensation and Benefits	4
HRM4040	Workforce Training and Development	4
HRM4050	Employee and Labor Relations	4
MGT3045	Human Resource Management	4
Management and Leadership		
FIN4055	Financial Management for Small Business	4
MGT3102	Leadership	4
MGT4054	Small Business Management	4
Choose one (1) additional course from any other Business Administration specialization		4
Management Information Systems *Choose four*		
MIS3101	Applications of Management Information Systems	4
MIS3112	Management Information Systems Project Management	4
MIS4510	Introduction to Management Information Systems	4
MIS4520	Systems Analysis and Design	4
MIS4530	Information Systems Management	4
MIS4540	Case Studies in Management Information Systems	4
Marketing *Choose four*		
MKT4102	Consumer Behavior and Marketing Research	4
MKT4103	Marketing, Sales, and Channel Management	4
MKT4104	Retail Marketing	4
MKT4105	Services Marketing	4
MKT4106	Advertising and Promotion	4
MKT4110	Global Promotional Practice	4
MKT4113	Global Channel Management	4
Real Estate		
REA3001	Introduction to Real Estate	4
Choose three (3) additional courses from the following:		
REA4001	Real Estate Appraisal	4
REA4010	Real Estate Development	4
REA4020	Real Estate Debt Financing	4
REA4025	Real Estate Equity Financing	4
Supply Chain Management and Logistics *Choose four*		
MGT3035	Fundamentals of Project Management	4
MGT3050	Organizational Change Management	4
MGT4210	Logistics & Transportation Management within Supply Chains	4
MGT4220	Purchasing & Vendor Management	4
MGT4230	Supply Chain & Logistical Modeling & Simulation	4
MGT4240	Advanced Topics in Supply Chain Management	4
Electives		
Choose two (2) additional elective courses from any Business Administration specialization above.		
Capstone Sequence		
MGT4070	Strategic Management (Capstone Course 1)	4
BUS4096	Business Simulation (Capstone Course 2)	4

Bachelor of Business Administration, Accounting Specialization — 180 Credit Hours

Area I General Education Requirements		64 Credit Hours
Professional Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics		
MAT2058	Statistics	4
Choose two (2) additional courses from the following:		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
Natural Sciences *Choose two*		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities *Choose two*		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences		
ECO2071	Principles of Microeconomics	4
ECO2072	Principles of Macroeconomics	4
Choose one (1) additional course from the following:		
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4
SOC2010	Social Problems	4

Area II Foundation Requirements		36 Credit Hours
Major Foundation		
ACC1001	Accounting I	4
ACC1002	Accounting II	4
ACC1003	Accounting III	4
BUS1038	Business Law I	4
BUS1101	Introduction to Business	4
BUS2023	Business Communication	4

FIN2030 Introduction to Finance	4
MGT2037 Principles of Management	4
MKT2010 Principles of Marketing	4

Area II Major Requirements	60 Credit Hours
Core	
ACC3010 Accounting Information Systems	4
ACC3020 Intermediate Financial Accounting I	4
ACC3025 Intermediate Financial Accounting II	4
ACC3028 Intermediate Financial Accounting III	4
ACC3040 Cost Accounting	4
ACC3045 Intermediate Cost Management	4
BUS3041 Managerial Communication	4
BUS3055 Business Law for Commercial Transactions	4
FIN3030 Corporate Finance	4
MGT3002 Organizational Behavior	4
MGT4027 Global Business Management	4
MKT3010 Marketing Management	4

Specialization	16 Credit Hours
Accounting	
ACC4010 Federal Taxation I	4
ACC4020 Federal Taxation II	4
ACC4035 Governmental and Not-for-profit Accounting	4
ACC4050 Internal Auditing and Assurance	4
Electives Choose five	
BUS4101 Quality Management	4
CON3010 Construction Materials, Methods, and Equipment	4
CON3020 Construction Design Communications	4
CON4010 Essentials of Construction Cost Estimation	4
CON4015 Construction Project Planning and Scheduling	4
CON4020 Construction Project Management	4
ECO3007 Money and Banking	4
FIN3031 International Finance	4
FIN4035 Investments and Portfolio Management	4
FIN4055 Financial Management for Small Business	4
FIN4060 Financial Statement Analysis	4
FIN4101 Enterprise Risk Management	4
HSM3001 Principles of Hospitality Management	4
HSM3005 Hospitality Management Operations	4
HSM3100 Hospitality Law	4
HSM3200 Managing Employee Relations in the Hospitality Industry	4
HSM3300 Hospitality Facilities Planning	4
HSM3400 Managing Conventions and Meeting Planning	4
HRM4010 Employment Law	4
HRM4020 Workforce Staffing, Recruitment and Placement	4
HRM4030 Workforce Compensation and Benefits	4
HRM4040 Workforce Training and Development	4
HRM4050 Employee and Labor Relations	4
HSM4400 Hospitality Strategic Management	4
MGT3035 Fundamentals of Project Management	4
MGT3045 Human Resource Management	4
MGT3050 Organizational Change Management	4
MGT3102 Leadership	4
MGT4054 Small Business Management	4
MGT4210 Logistics & Transportation Management	4
MGT4220 Purchasing & Vendor Management	4
MGT4230 Supply Chain & Logistical Modeling & Simulation	4
MKT4102 Consumer Behavior and Marketing Research	4
MKT4103 Marketing Sales, and Channel Management	4
MKT4104 Retail Marketing	4
MKT4105 Services Marketing	4
MKT4106 Advertising and Promotion	4
REA3001 Introduction to Real Estate	4
REA4001 Real Estate Appraisal	4
REA4010 Real Estate Development	4
REA4020 Real Estate Debt Financing	4
REA4025 Real Estate Equity Financing	4
Capstone Sequence	
MGT4070 Strategic Management (Capstone Course 1)	4
BUS4098 Business Simulation (Capstone Course 2)	4

Associate of Science in Accounting

The Associate of Science in Accounting degree program is designed to provide students with the appropriate background, knowledge, and skills they need for entry into the field of accounting and bookkeeping. Graduates are prepared to seek entry-level employment in such diverse sectors as business, health, government, education, manufacturing, and social services. To acquire the broad based flexibility to enter these areas, students have the opportunity to learn the accounting cycle, accounting procedures for merchandising, and the basics of cost accounting. In addition, they can learn how to work with balance sheets, income statements, and statements of changes in financial position and how to prepare a statement of cash flow. The program provides a strong academic foundation to seek entry into the bachelor of business administration degree program upon graduation.

Associate of Science in Accounting		**92 Credit Hours**
Area I General Education Requirements		49 Credit Hours
Professional Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics Choose one		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT1500	College Mathematics	4
MAT2000	Pre-Calculus	4
MAT2058	Statistics	4
MAT2101	Calculus I	4
MAT2102	Calculus II	4
Natural Sciences Choose one		
BIO1020	Biology I	4
BIO1021	Biology II	4
CHM1010	General Chemistry	4
Arts and Humanities Choose one		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences		
ECO2071	Principles of Microeconomics	4

Area II Foundation Requirements		16 Credit Hours
ACC1001	Accounting I	4
BUS1101	Introduction to Business	4
BUS2023	Business Communications	4
ECO2072	Principles of Macroeconomics	4

Area III Major Requirements		36 Credit Hours
ACC1002	Accounting II	4
ACC1003	Accounting III	4
ACC2003	Business Taxation	4
ACC2010	Automated Accounting Systems and Processes I	4
ACC2015	Automated Accounting Systems and Processes II	4
BUS1036	Business Law I	4
FIN2030	Introduction to Finance	4
MGT2037	Principles of Management	4
MKT2010	Principles of Marketing	4

Associate of Science in Business Administration

The Associate of Science degree program in Business Administration is designed to offer the student broad exposure to the responsibilities and requirements of managing a business. The student will have an opportunity to gain an understanding of management concepts that are needed for an entry-level management career. Students are exposed to the principles of accounting, finance, management, economics, and consumer behavior. The goal of the program is to provide a practical working background that prepares the graduate to obtain an entry-level business position. The program provides a strong academic foundation to seek entry into the bachelor of business administration degree program upon graduation.

Associate of Science in Business Administration	**92 Credit Hours**
Area I General Education Requirements	40 Credit Hours
Professional Development	
ITS1000 Computer and Internet Literacy	4
UVC1000 Strategies for Success	4
Basic Communications	
ENG1001 Composition I	4
ENG1002 Composition II/Literature	4
ENG2001 Composition III	4
SPC1026 Public Speaking	4
Mathematics and Statistics *Choose one*	4
MAT1001 Intermediate Algebra	4
MAT1005 College Algebra	
MAT1500 College Mathematics	4
MAT2000 Pre-Calculus	4
MAT2058 Statistics	4
MAT2101 Calculus I	4
MAT2102 Calculus II	4
Natural Sciences *Choose one*	4
BIO1020 Biology I	4
BIO1021 Biology II	4
CHM1010 General Chemistry	4
Arts and Humanities *Choose one*	4
ENG2002 World Literature I	4
ENG2003 World Literature II	4
HIS1101 US History I	4
HIS1102 US History II	4
HUM1001 History of Art through the Middle Ages	4
HUM1002 History of Art from the Middle Ages to Modern Times	4
HUM2101 World Civilization I	4
HUM2102 World Civilization II	4
PHI2301 Introduction to Philosophy	4
Social and Behavioral Sciences	4
ECO2071 Principles of Microeconomics	4
Area II Foundation Requirements	16 Credit Hours
ACC1001 Accounting	4
BUS1101 Introduction to Business	4
BUS2023 Business Communications	4
ECO2072 Principles of Macroeconomics	4
Area III Major Requirements	36 Credit Hours
Core	20 Credit Hours
ACC1002 Accounting II	4
ACC1003 Accounting III	4
BUS1038 Business Law I	4
FIN2030 Introduction to Finance	4
MGT2037 Principles of Management	4
Specialization Areas *Choose one*	16 Credit Hours
General (non specialized)	
BUS2038 Business Law II	4
MKT2010 Principles of Marketing	4
PSY1001 General Psychology	4
SOC1001 Introduction to Sociology	4
Hospitality Management	
HSM1100 Introduction to the Hospitality Industry	4
HSM1200 Service Quality Management	4
HSM1500 Purchasing and Cost Control	4
Choose one (1) additional course from the following.	
HSM2100 Foodservice Operations Management	4
HSM2200 Lodging Operations Management	4

Associate of Science in Business Administration with Specialization in Hospitality Management

The Associate of Science in Business Administration degree program with a specialization in Hospitality Management is designed to prepare students for entry-level management employment within the hospitality industry. The focus of the program is to develop a specific understanding of the industry, while developing critical skills specifically oriented towards hospitality. Students will have the opportunity to learn about operations and management skills that can prepare them for entry level management positions in hotels, restaurants, timeshare operations, clubs, contract management, catering, extended living properties, beverage management, amusement management, gaming operations, and cruise-line management.

Associate of Science in Business Administration with Specialization in Hospitality Management		**92 Credit Hours**
Area I Core Curriculum		56 Credit Hours
Business Foundation		
ACC1001	Accounting I	4
BUS1101	Introduction to Business	4
ITS1000	Computer and Internet Literacy	4
BUS2023	Business Communications	4
ECO2072	Principles of Macroeconomics	4
Mathematics/Science		
MAT1002	College Mathematics	4
*BIO1020	Biology I	4
Humanities		
SPC1026	Public Speaking	4
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
Personal Development		
UVC1000	Strategies for Success	4
Social Sciences		
Approved Social Science elective (PSY1001 or SOC1001)		4
ECO2071	Principles of Microeconomics	4
Area II Major Curriculum		36 Credit Hours
ACC1002	Accounting II	4
ACC1003	Accounting III	4
BUS1038	Business Law I	4
FIN2030	Introduction to Finance	4
MGT2037	Principles of Management	4
HSM1100	Introduction to the Hospitality Industry	4
HSM1200	Service Quality Management	4
Elective I		
HSM1500	Purchasing and Cost Control	4
Elective II		
HSM2100	Foodservice Operations Management**	4
HSM2200	Lodging Operations Management**	4

*Students at the Columbia and Montgomery campuses may take an additional social science elective instead of BIO1020

**Students select one

Master of Business Administration, Healthcare Administration

The Master of Business Administration, Healthcare Administration degree program is designed to prepare students for a leadership role in the healthcare delivery system. The program is founded with the philosophy that healthcare leaders require strong business competencies and management skills to be successful. The curriculum is designed to prepare students with a sound foundation in business analysis and decision-making, followed by a specialization in healthcare administration.

The business foundation is achieved through a foundation and core that is common to all students in the MBA degree program regardless of their specialization. The foundation courses are designed to provide a firm grounding in economics, decision-making, behavioral sciences, and strategic environment. The MBA degree program core presents a functional approach to the long run and short run decisions that must be made to deliver goods and services. The Healthcare Administration specialization core is designed to provide specialized management and capstone courses specific to the healthcare field.

Master of Business Administration, Healthcare Administration	**48 Credit Hours**
Foundation	16 Credit Hours
MBA5001 Organization Behavior and Communication	4
MBA5004 Managerial Economics 4	4
MBA5005 Law and Ethics for Managers	4
MBA5008 Quantitative analysis and Decision making	4
Core	12 Credit Hours
MBA6010 Managerial Finance	4
MBA6011 Strategic Marketing	4
MBA6012 Operations and Supply Chain Management	4
Healthcare Administration	16 Credit Hours
MHC6301 Healthcare Structure, Organization and Governance	4
MHC6302 Public Health Organization and Management	4
MHC6303 Quality Performance and Management	4
MHC6304 Health Policy	4
MHC6305 Financial Management of Healthcare Organizations	4
Capstone (Required)	4 Credit Hours
MHC6999 Case Studies in Healthcare Administration	4

Bachelor of Science in Healthcare Management

The Bachelor of Science in Healthcare Management degree program is designed to provide a strong foundation in both general education and business, with a special concentration in healthcare management. The program begins with liberal arts courses in written and verbal communication, quantitative skills, critical thinking, history, philosophy, economics, math, science, and information management and technology.

Students then work to develop skills and knowledge in basic management theory and practice through courses in management, accounting, finance, organization behavior and human resource management. Health services management courses include public health issues, the structure and function of health organizations, leadership in healthcare organizations, health finance, health ethics and law, health economics and healthcare marketing and strategy. Students receive practical experience through an internship program with healthcare facilities that might include hospitals, nursing homes, ambulatory care facilities, physician practices, and pharmaceutical and medical equipment companies.

The Bachelor of Science in Healthcare Management degree program is founded with the premise that successful healthcare managers need to have superb business skills. Therefore, the curriculum is heavily weighted in business courses during the first two years and then special courses in healthcare management in the second two years. South University strives to present academic programs that emphasize the industry familiarity, personal traits and business acumen required for a successful entry into the field of healthcare management.

Bachelor of Science in Healthcare Management	**180-184 Credit Hours**
Area I General Education Requirements	64-68 Credit Hours
Professional Development	
ITS1000 Computer and Internet Literacy	4
UVC1000 Strategies for Success	4
Basic Communications	
ENG1001 Composition I	4
ENG1002 Composition II/Literature	4
ENG2001 Composition III	4
SPC1026 Public Speaking	4
Mathematics and Statistics	
MAT2058 Statistics	4
Choose two (2) additional courses from the following:	
MAT1001 Intermediate Algebra	4
MAT1005 College Algebra	4
MAT1500 College Mathematics	4
MAT2000 Pre-Calculus	4
MAT2101 Calculus I	4
MAT2102 Calculus II	
Natural Sciences *Choose two lecture courses*	
BIO1020 Biology I	4
BIO1021 Biology II	4
CHM1010 General Chemistry	4
*BIO1011 Anatomy and Physiology I (4) (must be taken concurrently with BIO1012 Anatomy and Physiology I Lab) (2)	
*BIO1013 Anatomy and Physiology II (4) (must be taken concurrently with BIO1014 Anatomy and Physiology II Lab) (2)	
*Note: If a BS Healthcare Management student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 satisfy the Natural Sciences requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses: BIO1012 and BIO1014 respectively. Students electing this option for their Natural Sciences requirement will complete up to 184 credit hours of work for their degree, depending on their exact choice.	
Arts and Humanities *Choose two*	
PHI2301 Introduction to Philosophy	4
Choose one (1) additional course from the following:	
ENG2002 World Literature I	4
ENG2003 World Literature II	4
HIS1101 US History I	4
HIS1102 US History II	4
HUM1001 History of Art through the Middle Ages	4
HUM1002 History of Art from the Middle Ages to Modern Times	4
HUM2101 World Civilization I	4
HUM2102 World Civilization II	4
Social and Behavioral Sciences	
ECO2071 Principles of Microeconomics	4
ECO2072 Principles of Macroeconomics	4
POL2076 American Government	4
Area II Foundation Requirements	40 Credit Hours
ACC1001 Accounting I	4
ACC1002 Accounting II	4
ACC1003 Accounting III	4
AHS1001 Medical Terminology	4
BUS1101 Introduction to Business	4
BUS2023 Business Communications	4
FIN2030 Introduction to Finance	4
MGT2037 Principles of Management	4
PSY1001 General Psychology	4
SOC1001 Introduction to Sociology	4
Area III Major Requirements	76 Credit Hours
Core	68 Credit Hours
BUS3002 Organization Behavior	4
BUS3041 Managerial Communication	4
HCM2001 Issues in Public Health	4
HCM2004 Introduction to Healthcare Management	4
HCM2005 Healthcare Delivery and Organization	4
HCM3002 Economics of Healthcare	4
HCM3004 Ethics and Law for Administrators	4
HCM3005 Healthcare Finance	4
HCM3006 Healthcare Marketing & Strategy	4
HCM3008 Health Information Management Systems	4
HCM4002 Risk Management in Healthcare Settings	4
HCM4004 Research Methods in Health Administration	4
HCM4007 Leadership in Healthcare Organizations	4
HCM4008 Leadership in Healthcare Organizations Internship	4
HSC3010 Long Term Care	4
HSC3020 Managed Care	4
MGT3045 Human Resource Management	4
Major Capstone	
HCM4012 Case Studies in Health Administration	4
HCM4025 Strategic Management in Healthcare Organizations	4

Information Systems and Technology

Master of Science in Information Systems and Technology

Graduates of the Master of Science in Information Systems and Technology degree program will be prepared for a career in (or advancement within) a range of positions that manage information and technology in the digital organization. This program is designed for both professionals in the field and continuing students with an undergraduate degree in a computer or management information systems field. For other academic or professional training, some existing knowledge of computer information systems is recommended. This program offers students knowledge of the business and technical side of bringing organizations into the current age of technology and specializes in designing, developing, deploying, and guiding information systems solutions. All students will take the foundational courses specializing in how information technology architecture can support business operations and how to deploy and manage information systems within that framework.

There are several concentrations within the degree program that allow for a flexible and unique learning trajectory based on the student's need and career path. These include the Information Architecture and Design specialization with emphasis in Interaction and Usability Studies; this path focuses on the designer, whether it is a user interface specialist or a software engineer, taking this track will get you familiar with the current standards of software development, user-centered design, and the business environment for software deployment. The specialization in Network Management and its corresponding emphasis allows students to get up to date with the current technology and practices for becoming or improving as a network administrator or network designer; this is a technical specialization which will require familiarity with basic network protocols and architecture. The Information Security specialization is intended for those interested in pursuing or advancing a career as a security administrator in technical operations; this path includes security-based design for applications and networks along with defensive policies and procedures for an organization-wide plan to increase data protection.

Throughout this program, students will have the opportunity to demonstrate mastery of skills in the areas of theoretical and applied computing as well as in managerial principles and practices to effectively solve a variety of real life problems in the digital organization. Students will also have the opportunity to develop the skills necessary to understand their roles in a technical team and the necessary components of effective planning and teamwork. One of the outcomes of this program is the ability to design, develop, analyze, and evaluate information infrastructure and systems solutions regardless of the specialization chosen. Before graduation, each student will be required to demonstrate attainment of discipline specific knowledge and applications of management and operations skills in an Information Systems and Technology organization through a Capstone course.

For students with a non-technical degree or background, IST 5070 Network and System Fundamentals can provide the foundational knowledge of how information systems work and communicate with each other. This course is not part of the credit requirements for this degree but may be helpful to students if they are unprepared for the technical knowledge expected in the IST 6000 level courses.

Master of Science in Information Systems and Technology		**48 credits**
Foundation		8 Credit Hours
IST5010	Information Technology Infrastructure	4
IST5020	Information System Fundamentals	4
Core		12 Credit Hours
IST6000	Principles of Systems Development	4
IST6010	Project Management	4
IST6020	Corporate Information Systems Management	4
Specialization in Information Architecture and Design with an Emphasis in Interaction and Usability Studies		24 Credit Hours
MBA5001	Organizational Behavior and Communication	4
IST6101	Web Technologies	4
IST6102	Computer Security and Forensics	4
IST6160	Information Design and Usability	4
IST6161	Human Computer Interaction	4
IST6163	Cognitive Software Design	4
Specialization in Network Management with an Emphasis in Network Technologies and Management		24 Credit Hours
MBA5001	Organizational Behavior and Communication	4
IST6101	Web Technologies	4
IST6102	Computer Security and Forensics	4
IST6260	Networking Architectures and Protocols	4
IST6261	Network Security	4
IST6262	Networks Operation Management	4
Specialization in Information Security Studies with an Emphasis in Computer Security		24 Credit Hours
MBA5001	Organizational Behavior and Communication	4
IST6102	Computer Security and Forensics	4
IST6302	Internet Algorithms Security	4
IST6261	Network Security	4
IST6360	System Software Security	4
IST6361	Application Software Security	4
Capstone		4 credits
IST6995	Information Systems Capstone	4

Bachelor of Science in Information Technology

The Bachelor of Science in Information Technology degree program focuses on preparing students with the knowledge and skills needed to understand the theoretical and applied uses of information technology in various business settings. This program is designed to provide a foundation for understanding the function and process of computer programming, database design, network design, information security, and software engineering. Case studies and hands-on projects can help students gain the communication skills, critical thinking and technical competencies required in the current technology oriented workplace. Students will have the opportunity to grow from a basic knowledge of information systems operations and how they support a business to the inner workings of how they are designed, how they are implemented, how they communicate with other systems, and how they are deployed and maintained. This degree program is recommended for any student interested in an entry level position in Network Administration, Software Engineering, Database Administration, the technical side of Web Development, or any related field in putting IT in action.

South University offers bachelor's degree program students in Information Technology the opportunity to tailor their degree studies to the career path they wish to take or further by selecting from four areas of specialization: Network Administration, Web Administration, Database Administration, and Security. These areas of emphasis also represent the variety of information technology fields that students will be prepared to pursue upon graduation from the program, and students can select courses from any of the disciplines to complete their elective requirements, making it possible to specialize their learning even further.

The Bachelor of Science in Information Technology degree program culminates in a capstone project, a two-course sequence that focuses on the student's overall course of study and allows the student the opportunity to apply the concepts and skills he or she has learned in real and simulated business situations. For students taking courses on-ground at one of the campus locations, ITS 4103 and ITS 4104 involve an ongoing project designed by the student and his or her faculty mentor to demonstrate the capabilities acquired throughout the degree. Completion of this project is necessary for graduation and gives the student an excellent example of work to aid in the hiring process. For purely online students, ITS 4103 remains a project course, but 4104 can be substituted by another elective course. ITS 4104 can also be substituted by a documented internship for which students have been authorized to receive credit; this will involve coordination between the student and the supervising faculty member.

Areas of Specialization

Network Administration and Management

Students can learn to design, install, configure, problem solve and troubleshoot enterprise networks, while achieving business goals by building and maintaining security solutions, LANs, and private and public networks.

Web Development and Administration

This specialization focuses coursework on a variety of Web tools and technologies (such as multimedia, graphics, scripting, authoring tools, imaging tools and animation tools) for use in ecommerce and networking applications.

Database Development and Administration

This specialization presents students with the opportunity to acquire the skills and experience needed to control data, design solutions for data storage (including backup and recovery operations) and transfer database information to physical devices such as wireless units.

Security

Students will have the opportunity to learn the fundamentals of how to secure operating systems and networks as well as defensive design for software applications. This is supported by a case studies course that allows students to decide how they would respond to real-world documented security scenarios.

Bachelor of Science in Information Technology	**180 hours**
Area I General Education Requirements	64 Credit Hours
Professional Development	8 Credit Hours
IITS1000 Computer and Internet Literacy	4
UVC1000 Strategies for Success	4
Basic Communications	
ENG1001 Composition I	4
ENG1002 Composition II/Literature	4
ENG2001 Composition III	4
SPC1026 Public Speaking	4
Mathematics and Statistics	
MAT2058 Statistics	4
Choose two (2) additional courses from the following.	
MAT1001 Intermediate Algebra	4
MAT1005 College Algebra	4
MAT1500 College Mathematics	4
MAT2000 Pre-Calculus	4
MAT2101 Calculus I	4
MAT2102 Calculus II	4
Natural Sciences *Choose two.*	
BIO1020 Biology I	4
BIO1021 Biology II	4
CHM1010 General Chemistry	4
Arts and Humanities *Choose two*	
ENG2002 World Literature I	4
ENG2003 World Literature II	4
HIS1101 US History I	4
HIS1102 US History II	4
HUM1001 History of Art through the Middle Ages	4
HUM1002 History of Art from the Middle Ages to Modern Times	4
HUM2101 World Civilization I	4
HUM2102 World Civilization II	4
PHI2301 Introduction to Philosophy	4
Social and Behavioral Sciences *Choose three*	
ECO2071 Principles of Microeconomics	4
ECO2072 Principles of Macroeconomics	4
POL2076 American Government	4
PSY1001 General Psychology	4
SOC1001 Introduction to Sociology	4
SOC2010 Social Problems	4
Area II Foundation Requirements *Choose seven*	28 Credit Hours
ACC1001 Accounting I	4
BUS1101 Introduction to Business	4
BUS2023 Business Communication	4
CRJ1101 Introduction to Criminal Justice and Law Enforcement	4
CRJ3008 Criminalistics I	4
ITS1101 Foundations of Information Technology	4
ITS1103 Ethics & Information Technology	4
ITS1105 Theory of Computation	4
MGT2037 Principles of Management	4
Area III Major Requirements	88 Credit Hours
Core	
ITS2103 Networking Fundamentals	4
ITS2104 Programming Logic	4
ITS2105 Programming I	4
ITS2108 Human Computer Interface	4
ITS2110 Database Design and Development	4
ITS2111 Multimedia Web Development	4
ITS3100 Software Engineering Fundamentals	4
ITS3101 Advanced Operating Systems and Architecture	4
ITS3102 SQL Development	4
ITS3103 Advanced Networking	4
ITS3104 IT Security Access and Protection	4
ITS3105 Programming II	4
ITS3110 Applied Systems Analysis	4
ITS4010 Applied Systems Analysis II	4
ITS4011 IT Project Management	4
Specialization *Choose one*	16 Credit Hours
General (non specialized)	
Choose a combination of four (4) courses from any Information	
Technology specialization below	16
Database Development and Administration *Choose four*	
ITS4109 Server Technology	4
ITS4113 Database Systems for Website Applications	4
ITS4114 Advanced Database Design and Development	4
ITS4115 Database Administration	4
ITS4116 Database Programming	4
Networking Administration and Management *Choose four*	
ITS4105 Network Administration I	4
ITS4106 Network Administration II	4
ITS4107 Designing and Maintaining Network Implementations	4
ITS4108 Network Programming	4
ITS4109 Server Technology	4
Information Systems Security *Choose four*	
CRJ4021 Cyber Crime	4
CRJ4022 Digital Forensics	4
ITS4211 Network Security	4
ITS4221 Application Software Security	4
ITS4231 Case Studies in Computer Security	4
Web Development and Administration *Choose four*	
ITS4109 Server Technology	4
ITS4110 Digital Audio and Imaging for Multimedia & Web	4
ITS4111 Web Authoring Tools	4
ITS4112 Web Programming	4
ITS4113 Database Systems for Website Applications	4
Capstone	12 Credit Hours
ITS4099 IT Research	4
ITS4103 IT Information Technology Capstone II	4
Choose one (1) additional course from the following†:	
ITS4104 Information Technology Capstone II*†	4
ITS4199 Information Technology Specialization Capstone†*	4

*Students with a qualified internship are eligible to take ITS4104 Information Technology Capstone II as a substitute for ITS4199 Information Technology Specialization Capstone

†These courses are taken only after the completion of all core and specialization courses, or concurrently with final elective courses

Associate of Science in Information Technology

The Associate of Science degree program in Information Technology is designed to prepare students with entry-level knowledge and skills needed to understand the theoretical and applied uses of information technology in various business applications. The technical skills covered in the ASIT curriculum beyond the foundational courses include basic web design, introductory database design, network architecture and protocols, and computer programming. This curriculum is designed to help students when they enter an entry-level position where computing technology is used and applied. An affinity for logic and algebraic math is recommended for students entering this program; no prior technical knowledge is assumed for the incoming student but an affinity for technology and its uses is necessary to succeed. Courses in the associate's degree program are transferable to the Bachelor of Science in Information Technology degree program.

Associate of Science in Information Technology	**92 Credit Hours**
Area I General Education Requirements	40 Credit Hours
Professional Development	
ITS1000 Computer and Internet Literacy	4
UVC1000 Strategies for Success	4
Basic Communications	
ENG1001 Composition I	4
ENG1002 Composition II/Literature	4
ENG2001 Composition III	4
SPC1026 Public Speaking	4
Mathematics and Statistics *Choose one*	
MAT1001 Intermediate Algebra	4
MAT1005 College Algebra	4
MAT1500 College Mathematics	4
MAT2000 Pre-Calculus	4
MAT2058 Statistics	4
MAT2101 Calculus I	4
MAT2102 Calculus II	4
Natural Sciences *Choose one*	
BIO1020 Biology I	4
BIO1021 Biology II	4

CHM1010 General Chemistry	4
Arts and Humanities Choose one	
ENG2002 World Literature I	4
ENG2003 World Literature II	4
HIS1101 US History I	4
HIS1102 US History II	4
HUM1001 History of Art through the Middle Ages	4
HUM1002 History of Art from the Middle Ages to Modern Times	4
HUM2101 World Civilization I	4
HUM2102 World Civilization II	4
PHI2301 Introduction to Philosophy	4
Social and Behavioral Sciences Choose one	
ECO2071 Principles of Microeconomics	4
ECO2072 Principles of Macroeconomics	4
POL2076 American Government	4
PSY1001 General Psychology	4
SOC1001 Introduction to Sociology	4
SOC2010 Social Problems	4

Area II Foundation Requirements	28 Credit Hours
ACC1001 Accounting I	4
BUS1101 Introduction to Business	4
BUS2023 Business Communications	4
ITS1101 Foundations of Information Technology	4
ITS1103 Ethics in Information Technology	4
ITS1105 Theory of Computation	4
MGT2037 Principles of Management	4

Area III Major Requirements	24 Credit Hours
ITS2103 Networking Fundamentals	4
ITS2104 Programming Logic	4
ITS2105 Programming I	4
ITS2108 Human Computer Interface	4
ITS2110 Database Design and Development	4
ITS2111 Multimedia and Web Development	4

Graduate Programs

Master of Science in Leadership

The Master of Science in Leadership focuses on providing students with the opportunity to develop skills in leadership, communication, problem solving and teamwork in a broad range of organizations. These skills are critical for successfully managing and leading organizations in today's dynamic organizational environment.

The 12 course (48 credits) program is designed for both experienced professionals who are seeking to advance in their careers, and for individuals with limited professional experience who are seeking to develop skills that will prepare them to successfully manage and lead followers, teams, departments and organizations.

Master of Science in Leadership		**48 credits**
Foundation		*12 credits*
MBA5001	Organizational Behavior and Communication	4
LEA5100	Leadership, Organizational Theory and Change	4
LEA5125	Leadership Ethics, Culture, and Politics	4
Core		*32 credits*
Organizational Leadership		
LEA5130	Team Building and Group Dynamics	4
MBA6501	Strategic Human Resources Management	4
MBA6505	Organizational Development and Change Management	4
LEA6175	International Leadership	4
LEA6185	International Negotiations	4
Personal Leadership		
LEA5140	Emotional Intelligence and Leadership	4
LEA6150	Coaching and Professional Development	4
LEA6180	Strategic Negotiations	4
Capstone		*4 credits*
LEA6999	Strategic Leadership and Implementation	4

Public Administration Degree

Master of Public Administration

The Master of Public Administration degree program at South University is designed to address the needs of students for applied coursework in areas of critical importance to local, state, and national governmental and non-profit organizations. The program is organized around core, specialization, elective, and capstone courses that cover a broad range of governmental and non-profit topics to help develop each student's knowledge, skills, and abilities. This degree program integrates knowledge from other areas to provide a combination of general and specialized information in a multi-disciplinary approach. Specializations such as Non-Profit Management, Public Policy, Criminal Justice, and Information Technology allow for in-depth exploration within focused administrative areas.

Students may pursue a degree in Public Administration at South University via three paths. The first path allows students to select a specialization from relevant areas such as Non-profit Administration, Public Policy, Criminal Justice, or Information Technology. The second path allows students to follow a general degree in Public Administration, which includes the five courses within the Core Curriculum, six specific courses from the Elective Courses, and the one Capstone Course. The third path allows students to create a custom course of study by mixing courses from the specialization and elective courses for their degree program.

Program Objectives

Upon completion of the Master of Public Administration Degree program, students should be able to:

- Demonstrate thorough understanding of the political, social, institutional, and organizational setting in which practitioners in public administrators function.
- Comprehend and apply the concepts, principles, and methods of research in public administration to enhancing administrative functions and decision-making.
- Demonstrate thorough understanding of non-profit and government accounting requirements and ability to develop a comprehensive operating budget with multiple funding streams and varied contract periods and terms.
- Develop research design using scientific investigation and systematic inquiry in an area of public administration or public policy development or implementation.
- Gain comprehensive understanding of all aspects of strategic human resource management.

In addition to the above objectives, students completing the Non-profit Administration specialization should be able to:

- Gain a thorough understanding of the status of non-profit organizations in the United States, their legal and governance framework, and their general role in the area of public services.
- Demonstrate an understanding of the roles of volunteers, their recruitment, training, and retention.
- Articulate the key challenges facing non-profit organizations in the areas of fundraising, marketing and public relations and the trends in private non-profit and private for-profit collaborations.
- Demonstrate an understanding of the grants process including locating potential funding sources (from foundations, corporations, and through government grants and contracts), evaluating Requests for Proposals (RFPs), developing all components of a grant application and of subsequent administrative, financial, and programmatic contract management.
- Demonstrate ability to conduct administrative, financial, and programmatic evaluations of non-profit organizations and government programs.

In addition to the above objectives, students completing the Public Policy specialization should be able to:

- Demonstrate ability to conduct administrative, financial, and programmatic evaluations of non-profit and government programs.
- Understand concepts of economics and its role in public policy making and demonstrate ability to use fundamentals in assessing policy options.
- Articulate the legislative and judicial processes involved in public policy making at the local, state, and federal levels.
- Demonstrate understanding of theories and ability to apply techniques of policy analysis to public policy making and to public sector and non-profit services and programs.

Master of Public Administration Degree Program		48 Credit Hours
Core Curriculum Courses		20 Credit Hours
MPA5001	Foundations of Public Administration	4
MPA5005	Public and Non-profit Organizational Behavior	4
MPA5010	Public and Non-profit Budgeting and Accounting	4
MBA6501	Strategic Human Resources Management	4
MPA6001	Research and Data Analysis in Public Administration	4
Specialization Courses		16 Credit Hours
Non-profit Management Specialization		
MPA6100	Non-profit Fundraising and Volunteer Development	4
MPA6105	Grant Writing and Contract Administration	4
MPA6110	Management for Non-Profit Organizations	4
MPA6115	Program Evaluation for Public and Non-Profit Organizations	4
Public Policy Specialization		
MPA6115	Program Evaluation for Public and Non-Profit Organizations	4
MPA6505	Legislative and Judicial Process	4
MPA6510	Economics of Public Policy	4
MPA6515	Public Policy Analysis	4
Criminal Justice Specialization		
MCJ6001	Criminal Justice Administration	4
MCJ6004	Criminal Justice Planning and Innovation	4
MCJ5003	Ethics and Moral Behavior in the Criminal Justice System	
MCJ6405	Organizational Leadership	
Information Systems and Technology Specialization		
IST5010	Information Technology Infrastructure	4
IST5020	Information Systems Fundamentals	4
IST6000	Principles of Systems Development	4
IST6020	Corporate Information Systems Management	4
Elective Courses		8 Credit Hours
Students take two courses from the following list or from courses listed in the above specializations Note that courses cannot be counted at the same time as both specialization and elective courses		
MPA6501	State and Local Government and Intergovernmental Relations	4
MPA6520	Legal Environment of Public Administration	4
ITS6102	Computer Security and Forensics	4
LEA5125	Leadership Ethics, Culture, and Politics	4
MCJ6404	Political Terrorism	4
Capstone Course		4
MPA6999	Strategic Challenges in Public Administration	4

For students interested in pursuing the general degree in Public Administration, the following 12 courses (48 credits) must be taken

MPA5001	Foundations of Public Administration	4
MPA5005	Public and Non-profit Organizational Behavior	4
MPA5010	Public and Non-profit Budgeting and Accounting	4
MPA6001	Research and Data Analysis in Public Administration	4
MBA6501	Strategic Human Resources Management	4
MPA6105	Grant Writing and Contract Administration	4
MPA6115	Program Evaluation for Public and Non-Profit Organizations	4
MPA6501	State and Local Government and Intergovernmental Relations	4
MPA6505	Legislative and Judicial Process	4
MPA6520	Legal Environment of Public Administration	4
LEA5125	Leadership Ethics, Culture, and Politics	4
MPA6999	Strategic Challenges in Public Administration	4

College of Health Professions

Anesthesiology Assistant
Physician Assistant Studies
Health Science
Medical Assisting
Physical Therapist Assisting

The College of Health Professions educates students at the master's, bachelor's, and associate's degree levels in preparation to enter the field of healthcare. These programs are designed to provide the academic administrative, technical, clinical, and ethical training required to become a healthcare professional.

Ever mindful of the need to seek the highest degree of professionalism, the faculty strives to blend the teaching of theory, clinical application, and high ethical standards.

Graduates of South University's health professions programs are prepared to seek entry-level employment in hospitals, private physician practices, community clinics and agencies, research organizations, pharmaceutical firms, and academic institutions.

All bachelor's and associate's level degree programs are built on a strong foundation of general studies that include mathematics, physical sciences, language arts, and the social sciences. The master's degree program is designed to help prepare students to deliver professional services. All programs are geared toward educating individuals for successful careers in healthcare business, commercial arts, counseling, education, and government.

Students wishing to enter a program in the College of Health Professions should be aware that a prior felony conviction may restrict an individual's ability to obtain professional licensure or certification. Acceptance into a South University program or its completion does not imply or guarantee that a student will be able to obtain such licensure or certification.

Master of Medical Science, Anesthesiologist Assistant

(Offered only at the Savannah campus)

South University, Savannah and the Mercer University School of Medicine based in Macon and Savannah, Georgia, have developed a relationship to bring together the unique resources of each institution to establish an Anesthesiologist Assistant program of the highest quality.

The program consists of 160 quarter hours of classroom, laboratory and clinical work taking place over the course of nine quarters or 28 months. The first year of the program is in the classroom and laboratory with escalating clinical responsibilities, while the second year of the program consists of multiple fulltime, month long clinical rotations in practice settings incorporating a full range of surgical procedures involving neonate through geriatric at all levels and depth of illness.

An Anesthesiologist Assistant works as a member of the anesthesia care team under the direction of a qualified Physician Anesthesiologist, administering anesthesia care to all ages, degrees of illness and for the entire spectrum of surgical procedures.

Mercer University currently provides instruction in anesthesia for medical students and surgical residents at the Macon campus and at Memorial Health University Medical Center in Savannah. Mercer's participation in South University's program extends beyond Anesthesiologist faculty members for the program into membership in program committees.

The Mercer University School of Medicine administration is represented in all governing committees to provide their medical education expertise to the program. South University, through its College of Health Professions, will provide basic science, instrumentation and monitoring and anesthesia equipment components of the program.

Anesthesiologist Assistant Undergraduate Prerequisite Courses

	Credit Hours
English	3 semester hours 4-5 quarter hours
General Biology* (Full Academic Year)	6 semester hours 9 quarter hours
General Chemistry (Full Academic Year)	6 semester hours 9 quarter hours
Organic Chemistry** (Sophomore 200 Level)	3 semester hours 4-5 quarter hours
Biochemistry	3 semester hours 4-5 quarter hours
General Physics (Full Academic Year) (Sophomore 200 Level)	6 semester hours 9 quarter hours
Calculus	3 semester hours 4-5 quarter hours
Statistics	3 semester hours 4-5 quarter hours

* Preferred but not required Cell and Molecular Biology 3 semester hours/45 quarter hours

** Full Year of Organic Chemistry 6 semester hours/9 quarter hours preferred but not required

Curriculum

The curriculum is dynamic and changes may be made to improve the integration of the curriculum. Changes will only be made prior to the matriculation of the next entering class. Should the curriculum depart from that published below on the recommendation of the curriculum committee prior to matriculation, a letter identifying the changes will be mailed to all students that have been accepted into the incoming class. At this point, students may elect to continue with the program accepting the changes in the curriculum or cancel their registration and receive a full refund of their deposit without any penalty.

Quarter I	Summer 13 weeks	17 quarter hours 20 hours clinical experience
ANS5001	Clinical Anesthesia I (pass/fail)	1
ANS5020	Medical Terminology (Self Study) (pass/fail)	1
ANS5040	Introduction to Cardiovascular Anatomy & Physiology	1
ANS5060	Introduction to Pulmonary Anatomy & Physiology	1
ANS5081	Principles of Airway Management I	2
ANS5100	Physics of Anesthesia	2
ANS5120	Intro to Anesthesia Delivery Systems & Equipment	2
ANS5140	Preanesthetic Evaluation	3
ANS5160	Introduction to Clinical Anesthesia	3
ANS5181	Anesthesia Laboratory I	1

Basic life support certification will be accomplished during Quarter I

Quarter II	Fall 14 weeks	20 quarter hours 144 hours clinical experience
ANS5002	Clinical Anesthesia II	4
ANS5082	Principles of Airway Management II	1
ANS5182	Anesthesia Laboratory II	1
ANS5201	Cardiovascular Physiology for Anesthesia Practice I	2
ANS5221	Principles of Instrumentation & Patient Monitoring I	2
ANS5345	Anesthesia Principles and Practice I	3

ANS5901	Anatomy	4
ANS5921	Physiology I	4

Quarter III	Winter 11 weeks	20 quarter hours
		120 hours clinical experience
ANS5003	Clinical Anesthesia III	3
ANS5183	Anesthesia Laboratory I	1
ANS5202	Cardiovascular Physiology for Anesthesia Practice II	3
ANS5222	Principles of Instrumentation & Patient Monitoring II	2
ANS5301	Pulmonary Physiology for Anesthesia Practice I	3
ANS5346	Anesthesia Principles and Practice II	3
ANS5922	Physiology II	2
PHA5001	Pharmacology I	4

Quarter IV	Spring 12 weeks	17 quarter hours
		150 hours clinical experience
ANS5004	Clinical Anesthesia IV	4
ANS5184	Anesthesia Laboratory IV	1
ANS5302	Pulmonary Physiology for Anesthesia Practice II	2
ANS5347	Anesthesia principles and Practices III	3
ANS5400	Renal Physiology for Anesthesia Practice	1
ANS5421	Pharmacology in Anesthesia Practice I	1
PHA5002	Pharmacology II	4

Quarter V	Summer 13 weeks	17 quarter hours
		200 hours clinical experience
ANS5005	Clinical Anesthesia V	6
ANS5348	Anesthesia Principles and Practice IV	3
ANS5422	Pharmacology in Anesthesia Practice II	2
ANS5500	Advanced Anesthesia Delivery Systems & Mechanical Ventilation	2
ANS5520	Advanced Airway Management	2
ANS5540	Advanced Concepts in Patient Monitoring	2

Advanced Cardiac Life Support and PALS certification will be obtained during this quarter.

A Comprehensive Examination covering the material from the first five 1uarters will be administered to determine the preparedness of each student to advance to senior clinical year Failure to successfully master the exam will result in remediation and necessary extension of the student's program by at least one 1uarter

Quarter VI	Fall 14 weeks	16 quarter hours
		648 hours clinical experience
ANS6001	Clinical Anesthesia I	16
ANS6021	Senior Seminar	1
ANS6041	Anesthesia Review I	1

Quarter VII	Winter 11 weeks	16 quarter hours
		540 hours clinical experience
ANS6002	Clinical Anesthesia II	14
ANS6022	Senior Seminar	1
ANS6042	Anesthesia Review II	1

Quarter VIII	Spring 12 weeks	16 quarter hours
		540 hours clinical experience
ANS6003	Clinical Anesthesia III	14
ANS6023	Senior Seminar	1
ANS6043	Anesthesia Review III	1

Quarter IX	Summer 13 weeks	18 quarter hours
		640 hours clinical experience
ANS6004	Clinical Anesthesia IV	16
ANS6024	Senior Seminar	1
ANS6044	Anesthesia Review IV	1

The curriculum is dynamic and changes may be made to update and improve the curriculum at any time. Should the curriculum depart from that published above, on the recommendation of the curriculum committee, the Council of Deans the Council of Deans and the Council of Presidents prior to matriculation, a letter identifying the changes will be mailed to all students that have been accepted into the incoming class At this point, students may elect to continue with their planned matriculation accepting the changes in the curriculum, or cancel their registration and receive a full refund of their deposit without a penalty

Examinations and senior clinical rotation in-house call

Generally, examinations for classroom and laboratory work will be administered outside of normal class periods Occasionally, exams, review sessions, and special certification classes (Basic Life Support, Advanced Cardiac Life Support, Pediatric Advanced Life Support) may involve weekends Clinical rotations may involve evenings, nights and weekends during the second year, depending upon the rotation and the clinical site. Clinical sites may require students to take in-house call When a student, in their second year, participates in daytime operating room assignments and is expected to remain in-house for call or extended clinical opportunities that exceed midnight, the student will have the next 24 hours free of clinical obligations By official request, special arrangements will be made for students who have religious obligations that may conflict with educational program activities

Physician Assistant

Master of Science in Physician Assistant Studies

Physician assistants perform many medical functions under the supervision of a licensed physician, including, but not limited to, evaluation, monitoring, diagnostics, therapeutics, counseling, and referral. The scope of the practice varies according to state laws, the medical setting, and the training of the physician assistant.

The objectives of the South University Physician Assistant Studies (PA) program are to recruit qualified students from all areas and provide fair and equitable admissions criteria; make available a variety of instructional models and resources to provide the PA student with the most effective learning arrangements and opportunities; provide appropriate cognitive psychomotor and affective learning opportunities for PA students to achieve the necessary competency and proficiency levels expected and required of the physician assistant; provide appropriate learning opportunities for PA students that will prepare them to perform their expected competencies in an ethical, legal, safe, and effective manner upon graduation; prepare PA students to communicate effectively; instill the importance and value of continued education and involvement in appropriate professional and community affairs after graduation; and encourage the PA students to recognize their own strengths and limitations and interpret for others the scope and function of a physician assistant.

The Master of Science degree in Physician Assistant Studies is supported by a communitywide network of hospitals, clinics, health agencies, and private medical practices that serve as clinical settings.

PA Certification

Graduation from an accredited physician assistant program permits students to sit for the Physician Assistant National Certifying Examination (PANCE), administered by the National Commission on Certification of Physician Assistants, Inc. (NCCPA)*. The PANCE has been designed to assess essential knowledge and skills of PA's in conducting a variety of health care functions normally encountered in practice.

The emphasis of this examination is on general function and those extended core functions specific to either primary care or surgery. General functions have been identified as those that physician assistants should be skilled in performing irrespective of specialty training or practice. Primary care and surgery extended core functions have been identified as those important to the appropriate extended core practice.

Successful completion of the PANCE allows PA's to become eligible for licensure. Examinees will be awarded a certificate that certifies that the examinee passed the NCCPA exam and satisfied all requirements for initial NCCPA certification. Examinees must then apply for licensure in the state in which they plan to practice. Currently 50 states have enacted some type of regulatory requirement for PA's. Eligibility for the Master of Science in Physician Assistant Studies degree at South University includes the following:

A comprehensive summative evaluation of each student is conducted prior to program completion to assure students meet defined program expectations for knowledge and technical skills. The student must successfully complete all competency and summative examinations.

*South University does not guarantee third-party certification/licensure Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University

Comprehensive Exams

Successful completion of the didactic phase of the curriculum requires satisfactory completion of a formative evaluation. The formative evaluation, consisting of both written and performance objectives, is administered at the end of the didactic training period. This evaluation is used to identify individual weaknesses and qualification for advancement to the clinical phase of the program.

Successful completion of the program requires satisfactory completion of a comprehensive summative evaluation. The summative evaluation consisting of both written and performance components is administered at the end of the clinical training period. The test includes three components that evaluate the cognitive, psychomotor, and affective do-

mains. This evaluation is used to identify individual weaknesses, competence in program objectives, and eligibility for graduation.

Graduation Requirements
The faculty's judgment of a student's suitability and fitness for graduation is based upon more than scholastic achievement, and includes the applicant's character, physical abilities, and interaction with patients, patients' families, and other healthcare professionals. Eligibility for the Master of Physician Assistant Studies degree at South University includes the following:

To receive the Master of Science degree a student must satisfy the following requirements:

- The student normally must complete the course requirements described in the catalog in effect when the student enrolled. Students who leave South University longer than 3 quarters will be required to meet catalog requirements in effect at the time of their return.
- The student must receive a minimum grade of "C" or better in all courses.
- The student must have a cumulative GPA of 2.5 or higher for all course work taken while in the South University Physician Assistant Studies Degree Program.
- The student must take the South University Physician Assistant Studies Degree Program summative evaluation prior to graduation. A summary evaluation of each student is conducted 68 weeks prior to program completion to assure students meet defined program expectations for knowledge and technical skills. The student must successfully complete all competency and summative examinations.
- Complete the final master's level professional research project.

It is the responsibility of each potential graduate to complete an application for graduation. The application should be submitted during preregistration for the last quarter in which the student will be enrolled at South University.

Satisfactory Progress Standards
Physician Assistant Studies Program
The suitability of a student to be promoted, to remain as a student in the South University Physician Assistant Studies Degree Program, and to graduate from the South University Physician Assistant Studies Degree Program is the responsibility of the faculty. The faculty has established the South University Physician Assistant Studies Degree Program Student Progress and Promotions Committee to review a student's academic performance and personal suitability for a career in medicine and make appropriate recommendations pertaining to promotion, dismissal, and graduation. The faculty has established the following guidelines and rules as the basis for promotion, dismissal and graduation.

The Progress and Promotions Committee
The Progress and Promotions Committee meets quarterly. The committee reviews classroom and clinical grades, conducts quarterly professionalism evaluations and reviews other information that is available to aid in evaluation of each student. The Committee makes one of the following recommendations to the Program Director: 1) Advance in good standing; 2) Advance on probation; 3) Suspension; 4) Dismissal. Any student not recommended to advance in good standing will be notified by the Program Director. The Program Director will notify the Dean of the College of Health Professions and the Vice President of Academic Affairs on all recommendations of the Progress and Promotions Committee other than advance in good standing. When the Committee recommends action other than advance in good standing, the Program Director will also notify the Dean and Vice President of Academic Affairs of details and justification for the recommendation. The student will receive official notification of the action on behalf of the University. In cases where probation or suspension is recommended by the Committee, the South University Physician Assistant Studies Degree Program Director will meet with the remediation coordinator and the student. The Evaluation and Remediation Coordinator will then confer with the student to define an exact remediation strategy. The Progress and Promotions Committee will continue to assess the student's progress under the plan provided by the remediation coordinator and South University Physician Assistant Studies Degree Program Director.

Academic Performance
To remain in good standing throughout the PA curriculum, a student must:

1. Achieve a "C" or better in all didactic and clinical courses required by the South University Physician Assistant Studies Degree Program.
2. Maintain an overall GPA of 2.5 or higher.
3. Meet minimum standards of academic, clinical, and professional performance as specified in the American Academy of Physician Assistants Guidelines for Ethical Conduct and South University and South University Physician Assistant Studies Degree Program Codes of Student Conduct.
4. Abide by all South University Physician Assistant Studies Degree Program policies and procedures.

Probation and Dismissal
Students who do not meet the minimum performance requirements for the Physician Assistant Studies Program will be placed on probation immediately and referred to the South University Physician Assistant Studies Degree Program Student Progress and Promotions Committee for evaluation. Any student receiving a deficient or failing final course grade (below C) or falling below the minimum GPA requirement will be automatically notified by the South University Physician Assistant Studies Degree Program Director. The Progress and Promotions Committee will then evaluate the student's performance. The charge of the committee is to review each student's progress and recommend to the South University Physician Assistant Studies Degree Program Director that the student:

- Advance in good standing to the next quarter.
- Advance to the next quarter with required remediation, with or without placing the student on academic probation. The Progress and Promotions Committee will recommend appropriate remediation in concurrence with the South University Physician Assistant Studies Degree Program Director.
- Suspension from South University Physician Assistant Studies Degree Program
- Dismissal from the South University Physician Assistant Studies Degree Program.

The Program Director will send formal notification to the student and appropriate academic offices of the committee's decision.

The following situations will cause a student to be referred to the Progress and Promotions Committee:

1. Student's cumulative GPA falls below 2.5.
   Typically a cumulative GPA falling below 2.5 is grounds for a student to be placed on probation. Probationary status in such instances must be removed by the end of the following quarter by the return of the overall GPA to a level equal to or greater than 2.5. Two consecutive quarters with an overall GPA below 2.5 will be grounds for academic dismissal from the South University Physician Assistant Studies Degree Program.
2. A student receives a course grade below a "C" in any didactic course. Typically course grades below "C" are grounds for dismissal.
3. A course grade below "C" in any clinical rotation.
4. Students who do not complete a clinical rotation or are asked to leave a clinical rotation due to poor performance.
5. Students who do not receive a satisfactory grade in any part of either the comprehensive formative or summative examination.
6. Failure to abide by all South University Physician Assistant Studies Degree Program policies and procedures, breeches in the South University or South University Physician Assistant Studies Degree Program Code of Conduct, or Honor Code violations.

Conduct
The South University Student Handbook defines a Code of Conduct that must be followed by all students. Failure to comply with general University policies may result in dismissal from the program and the University according to defined disciplinary procedures enforced by the Dean of Student Affairs. All disciplinary actions will be reported to the Progress and Promotions Committee and will be considered relative to the student's suitability for continued participation in the program and entry into the PA profession. Each student shall be attired appropriately whenever he/she is in a clinical (patient care) environment. Failure to adhere to appropriate guidelines for attire can result in dismissal from clinical activity with a resulting penalty applied for absence. In the belief that physicians and PA's are called to the highest standards of honor and professional conduct and understanding that this responsibility begins at the inception of one's medical education rather

than upon receipt of a degree, the students of the South University Physician Assistant Studies Degree Program must uphold the following standards that serve as an embodiment of the conduct and integrity to which they aspire. These standards are intended to promote an atmosphere of honesty, trust, and cooperation among the students, the faculty, their patients, and society. Students in the South University Physician Assistant Studies Degree Program are expected to demonstrate behavior that is considered appropriate for a career in medicine. Appropriate behavior includes, but is not in any way limited to honesty, trustworthiness, professional demeanor, respect for the rights of others, personal accountability, and concern for the welfare of patients – all of which are outlined below. Violations of these Standards of Professionalism may result in disciplinary proceedings.

For more information on policies and expectations on PA student conduct see the PA program Student Handbook.

Appeals Process

Students may appeal the decision of the Progress and Promotions Committee. The student, through the Committee Chairman, may petition to meet with the Progress and Promotions Committee to present further details or mitigating circumstances of which the Committee may not be aware. The Committee may reaffirm its initial decision, reverse its initial decision, or refer the matter to an impartial ad hoc investigative committee.

Any student wishing to appeal an academic decision of the Progress and Promotions Committee may do so in writing to the South University Physician Assistant Studies Degree Program Director. Written appeals must be made to the program director within seven (7) days of the start of the next quarter. Appeals submitted after this time will not be considered. The written appeal must state the mitigating circumstances that contributed to the student's failure to meet the SUPAP minimum standards. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student's control and are unavoidable.

The Program Director will review the student's appeal and will determine whether the circumstances and academic status warrant reconsideration of the decision of the Progress and Promotions Committee. The student may be asked to appear in person during the review process when deemed necessary by the Director. The Program Director will send formal notification to the student and appropriate academic offices of his decision.

The next level of appeal for the student is to the Dean for Academic Affairs. The Dean may uphold or overturn the decision of the Progress and Promotions Committee and Program Director. The Dean will send formal notification to the student and appropriate academic offices of his decision.

The final level of appeal is to the Dean of the College of Health Professions. The Dean will use the reports from the Progress and Promotions Committee, Program Director, and Dean for Academic Affairs and consultation with the Program Director and Dean for Academic Affairs, to reach a conclusion regarding the student's disposition. The Dean of the College of Health Professions will send formal notification to the student and appropriate academic offices.

A student who has been dismissed whose appeal is granted may be reinstated and, if otherwise eligible, receive financial aid; however, the student will be placed on probation at the start of the academic term. The granting of appeals for decisions other than dismissal may stipulate certain conditions as deemed necessary by the party granting the appeal for a student to continue in the South University Physician Assistant Studies Degree Program.

Grading

The following letter grades, their indication of performance, and assigned quality points are used in the program:

A	excellent	4
B	above average	3
C	average	2
D	below average	1
	(This is a marginal grade for which the student may be required to perform remedial work or repeat the course at the discretion of the Progress and Promotions Committee)	
F	Failing	0
	(no course credit or residence credit)	
WF	Withdrawal while failing	0
	(no course credit or residence credit)	
WX	Withdrawal, Registered, Never attended	0
	(no course credit or residence credit)	
P	Pass credit no quality points (restricted to certain courses)	0
I	Incomplete	

The notation "P" indicates a passing score in a course designated as Pass/Fail (P/F). A student receives credit hours for a P/F course, but there are no quality points assigned and a passing grade does not contribute to the student's grade point average. The notation "I" for incomplete will be submitted when assigned work has not been completed. If the work is not completed by the end of the second week of the subsequent academic quarter, a final grade of F will be assigned.

Master of Science in Physician Assistant Studies
Prerequisite Courses

Applicants to the South University PA master's degree program must have an earned bachelor's degree with an overall minimum cumulative GPA of 2.60 (on a 4.00 scale) and a recommended science GPA of 3.00 (on a 4.00 scale). The courses listed below are collegiate level prerequisites and must be completed prior to acceptance into the program. All prerequisites must have been taken at a regionally accredited college or university. No grade below a C will be accepted for any course.

Physician Assistant Undergraduate Prerequisite Courses*

	Semesters or Quarters
Human Anatomy	*1
Human Physiology	*1
General Biology	2
General Chemistry	2
Organic Chemistry	1

**Human anatomy and physiology maybe taken as stand alone courses or as part of a sequence In the event that the courses are taken as part of a sequence, only a completed sequence of A&P I and II will be accepted

Basic science courses should be those for science majors Only courses with an associated lab will be given credit for fulfilling prerequisite requirements.

Master of Science in Physician Assistant Studies degree
Didactic Curriculum **102 Credit Hours**

1st Quarter		
PAS5101	Medical Interviewing and Documentation	3
PAS5110	Physical Assessment I	3
PAS5210	Physical Assessment I Lab	1
PAS5125	Med Anatomy & Physiology I	4
PAS5225	Med Anatomy & Physiology I Lab	1
PAS5124	Essentials of Behavioral Medicine	3
PAS5170	Professional Seminar I	2
2nd Quarter		
PAS5111	Physical Assessment II	3
PAS5211	Physical Assessment II Lab	1
PAS5126	Med. Anatomy & Physiology II	4
PAS5226	Med Anatomy & Physiology II Lab	1
PAS5180	Clinical Medicine & Pharmacotherapeutics I	8
PAS5280	Clinical Medicine & Pharmacotherapeutics I Lab	1
PAS5175	Issues in Contemporary Medicine I	2
PAS5291	Applied Learning Experience I	1
3rd Quarter		
PAS5181	Clinical Medicine & Pharmacotherapeutics II	8
PAS5281	Clinical Medicine & Pharmacotherapeutics II Lab	1
PAS5146	Clinical Skills	2
PAS5135	Laboratory Diagnostics	3
PAS5166	Musculoskeletal Care	5
PAS5292	Applied Learning Experience II	2
4th Quarter		
PAS5182	Clinical Medicine & Pharmacotherapeutics III	8
PAS5282	Clinical Medicine & Pharmacotherapeutics III Lab	1
PAS5138	Fundamentals of Surgery	4
PAS5105	Epidemiology & Biostatistics	3
PAS5130	Diagnostic Methods	4
PAS5293	Applied Learning Exp III	1

5th Quarter

PAS5132	Essentials of Clinical Geriatrics	4
PAS5183	Clinical Med & Pharmacotherapeutics IV	8
PAS5283	Clinical Med & Pharmacotherapeutics IV Lab	1
PAS5190	Essentials of Emergency Medicine	4
PAS5294	Applied Learning Exp IV	1
PAS5150	Research Methodology	1
PAS5171	Professional Seminar II	3

Master of Science in Physician Assistant Studies degree

Clinical Curriculum		66 Credit Hours
PAS6200	Clinical Rotation I	8
PAS6205	Clinical Rotation II	8
PAS6210	Clinical Rotation III	8
PAS6215	Clinical Rotation IV	8
PAS6220	Clinical Rotation V	8
PAS6225	Clinical Rotation VI	8
PAS6230	Clinical Rotation VII	8
PAS6235	Clinical Rotation VIII	8
PAS6170	Adv Prof Dev Seminar 2	2

No physician assistant credits from another institution may transfer into the didactic or clinical year Master of Science in Physician Assistant Studies degree program students must complete the entire 27 month program (171 credit hours) at South University

Health Sciences

Bachelor of Science in Health Science

The overall objective of the Bachelor of Science in Health Science degree program is to provide a firm foundation for entry-level employment in a range of positions in the health care industry at facilities such as health practitioners' offices, hospitals, home healthcare services, outpatient care services, outpatient care services, nursing care facilities, health insurance companies, and state and government healthcare programs. It also prepares students for graduate study, and is designed to equip graduates with skills appropriate for lifelong learning

The Core Curriculum in the first two years is designed to provide students with a foundation in the humanities, math and science. During the second two years, the curriculum provides for a broad focus on business basics, the healthcare delivery system, and health sciences.

The specialization in Public Health provides the educational underpinning for entry-level careers in the Public Health profession. A variety of career paths exists for students completing the specialization in Public Health. While a portion of these students may obtain employment within for-profit entities, other individuals would likely seek entry-level employment within the public and not-for-profit sectors for which knowledge of and skills in Public Health are important

The specialization in Public Health allows for a compelling education path from the undergraduate program in Health Science to the master's level study of Public Health. The specialization is designed to provide coursework and expands the knowledge base in the areas of policy, planning and evaluation, management and administration, and healthcare law.

After successful completion of the Health Science program, students receive a Bachelor of Science in Health Science degree. Completion of the first two years of the BS in Health Science degree program may provide students with the required prerequisite courses to apply for professional programs such as the Bachelor of Science in Nursing degree program. However, admission to these programs is competitive at most institutions (including South University) and is not guaranteed. Students interested in transferring credit must consult with the institution that they wish to attend in order to determine if courses will transfer. This consultation should occur prior to taking the courses. Please be aware that some institutions will not accept online science and laboratory courses for transfer credit.

Program Objectives:

Upon completion of Bachelor of Science in Health Science degree program each student should be able to:

- Utilize the principles and theories of the natural, social, behavioral, and health sciences to serve as competent and considerate health care professionals.
- Demonstrate effective and culturally sensitive written, oral and interpersonal communication skills with individuals, groups and peers in a variety of healthcare settings.
- Identify and apply exemplary ethical and professional behaviors in various health care positions and organizations.
- Apply creative and critical thinking skills to identify, explore, and develop alternative solutions for a range of healthcare delivery system issues and challenges.
- Effectively search, analyze and report on health care related data through the application of information technology and health management information systems.
- Develop a quest for new knowledge throughout life for professional and personal achievement and satisfaction.
- Effectively apply organizational and management skills that incorporate knowledge of the political, financial, economic, and public health issues which impact the healthcare delivery system.

In addition to the above program objectives, upon completion of the specialization in Public Health, each student should be able to:

- Describe the interaction between resource management, organizational theory, marketing and public policy to safeguard and sustain the public health of individuals and populations.
- Apply principles of public health planning collaboratively with health service providers, policy makers, and healthcare consumers in the implementation and evaluation of health promotion programs.
- Identify and analyze current and emerging issues facing the health of diverse communities and populations.
- Describe and critically evaluate public health research questions to proactively develop and design innovative healthcare programs.
- Prepare students for continued studies in advanced Public Health degree programs.

Bachelor of Science in Health Science degree program Entrance Requirements

Admissions standards for the program with the new specialization in Public Health will remain the same as the existing entrance/admissions requirements for the Bachelor of Science in Health Science program. Please see the Admissions section of this catalog for a detailed discussion of the Admission standards.

Bachelor of Science in Health Science degree program Academic Progression Policy

To remain in good standing throughout the Bachelor of Science in Health Science degree program, a student must:

1. Achieve a "C" or better in all science courses and courses within the Program.
2. Achieve Undergraduate Satisfactory Academic Progress as specified in the South University Academic Catalog section entitled Satisfactory Progress Standards Undergraduate Satisfactory Academic Progress Policy and Procedures.
3. Abide by all South University's policies, procedures and Code of Conduct as specified in South University Student Handbook and the South University Academic Catalog.

Bachelor of Science in Health Science		**182 Credit Hours**
Area I General Education Requirements		68 Credit Hours
Professional Development		
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics		
MAT1001	Intermediate Algebra	4
MAT1005	College Algebra	4
MAT2058	Statistics	4
Natural Sciences		
BIO1011	Anatomy and Physiology I	4
	(Must be taken concurrently with BIO1012 Anatomy and Physiology I Lab)	
BIO1012	Anatomy and Physiology I Lab	2
BIO1013	Anatomy and Physiology II	4
	(Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)	
BIO1014	Anatomy and Physiology II Lab	2

Arts and Humanities *Choose two*		
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences		
ECO2071	Microeconomics	4
PSY1001	General Psychology	4
SOC1001	Introduction to Sociology	4

Area II Foundation Requirements	24 Credit Hours
AHS1001 Medical Terminology	4
CHM1010 General Chemistry	4
ITS1101 Foundations of Information Technology	4
MGT2037 Principles of Management	4
NTR2050 Nutrition	4
PSY2022 Human Growth and Development	4

Area III Major Requirements		90 Credit Hours
Core		56 Credit Hours
BIO1015	Pathophysiology	4
BIO2070	Microbiology	4
(Must be taken concurrently with BIO2071(2) Microbiology Lab (online) or BIO2073 Microbiology Lab (on campus))		
BIO3344	Principles of Genetics	4
HCM2001	Issues in Public Health	4
HCM2005	Healthcare Delivery and Organization	4
HSC2010	Medical Sociology	4
HSC3000	Ethics in Healthcare	4
HSC3002	Environmental Health	4
HSC3030	Federal and State Health Programs	4
HSC4010	Epidemiology and Disease Control	4
HSC4021	Health Promotion and Wellness	4
HSC4030	Women and Minority Health Issues	4
HSC4040	Emergency and Disaster Management	4
HSC4060	Working with Healthcare Professionals	4

Associate of Science in Allied Health Science

The associate's degree program in Allied Health Science is designed to expose students to a broad education in general studies combined with an emphasis on life science subjects such as anatomy and physiology, chemistry, nutrition, and pathophysiology. It offers students interested in health careers a knowledge base from which they may achieve their professional goals. Students within this program may consider entry into the Bachelor of Science in Nursing, Physical Therapist Assisting or Medical Assisting degree programs upon graduation.

Associate of Science in Allied Health Science		**90 Credit Hours**
Area I General Education Requirements		40 Credit Hours
Professional Development		8
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		16
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics		12
MAT1005	College Algebra	4
Natural Sciences		
CHM1010	General Chemistry	4
Arts and Humanities *Choose one*		4
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
Social and Behavioral Sciences *Choose one*		4
ECO2071	Principles of Microeconomics	4
ECO2072	Principles of Macroeconomics	4
POL2076	American Government	4
SOC1001	Introduction to Sociology	4
SOC2010	Social Problems	4

Area II Foundation Requirements	20 Credit Hours
AHS1001 Medical Terminology	4
MAT2058 Statistics	4
Choose one (1) additional Mathematics (MAT) course (4) other than MAT1005 College Algebra or MAT2058 Statistics	
PHI2301 Introduction to Philosophy	4
PSY1001 General Psychology	4

Area III Major Requirements		30 Credit Hours
BIO1011 Anatomy and Physiology I		
(Must be taken concurrently with BIO1012 Anatomy and Physiology I Lab)		
BIO1012 Anatomy and Physiology I Lab		2
BIO1013 Anatomy and Physiology II		4
(Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)		
BIO1014 Anatomy and Physiology II Lab		2
BIO1015 Pathophysiology		4
BIO2070 Microbiology		4
(Must be taken concurrently with BIO2071 Microbiology Lab (online) or BIO2073 Microbiology Lab (on campus))		
Choose one lab course from the following two		
BIO2071 Microbiology Lab (online) or		2
BIO2073 Microbiology Lab (on campus)		2
NTR2050 Nutrition		4
PSY2022 Human Growth and Development		4

Associate of Science in Medical Assisting

(Not offered at the West Palm Beach or Tampa campuses)

Medical assistants are multi-skilled allied health professionals who perform a wide range of roles in physicians' offices, clinics, and other health care settings. They are proficient in a multitude of clinical and administrative tasks and are widely viewed by doctors as vital members of the health care delivery team.

The Medical Assisting program is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the of the Medical Assisting Education Review Board (MAERB), Commission on Accreditation of Allied Health Education Programs, 1361 Park Street, Clearwater, FL 33756, 727-210-2350.). The medical assisting program is devoted to a competency-based education with emphasis on the students' mastery of clinical and administrative competencies. These competencies are validated through performance on tests, terminal performance objectives, and a clinical externship. Their training culminates in a required 200 hour, unpaid, supervised practicum at a local medical practice during their last quarter of study.

Associate of Science in Medical Assisting		**92 Credit Hours**
Areas I General Education Requirements		42 Credit Hours
Professional Development		8
ITS1000	Computer and Internet Literacy	4
UVC1000	Strategies for Success	4
Basic Communications		16
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
ENG2001	Composition III	4
SPC1026	Public Speaking	4
Mathematics and Statistics *Choose one*		4
MAT1500	College Mathematics	4
Natural Sciences		6
BIO1011	Anatomy and Physiology I	4
(Must be taken concurrently with BIO1012 Anatomy & Physiology Lab)		4
BIO1012	Anatomy and Physiology I Lab	2
Arts and Humanities *Choose one*		4
ENG2002	World Literature I	4
ENG2003	World Literature II	4
HIS1101	US History I	4
HIS1102	US History II	4
HUM1001	History of Art through the Middle Ages	4
HUM1002	History of Art from the Middle Ages to Modern Times	4
HUM2101	World Civilization I	4
HUM2102	World Civilization II	4
PHI2301	Introduction to Philosophy	4
Social and Behavioral Sciences		4
PSY1011	General Psychology	4

Area II Major Program Requirements		58 Credit Hours
Core		42 Credit Hours
AHS1001	Medical Terminology	4
AHS2005	Clinical Competencies I	4
AHS2006	Clinical Competencies II	4
AHS2007	Clinical Laboratory Competencies	4
AHS2087	Medical Office Procedures	4
AHS2090	Medical Insurance & Coding	4
AHS2092	Computers in the Medical Office	4
BIO1013	Anatomy and Physiology II	
(Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)		
BIO1014	Anatomy and Physiology II Lab	4
BIO1015	Pathophysiology	4
BUS2023	Business Communications	4
Capstone		8
AHS2095	Medical Assisting Certification Review	2
AHS2098	Medical Assisting Practicum	6

Physical Therapist Assisting

Associate of Science in Physical Therapist Assisting

In keeping with the stated purpose of South University, the Physical Therapist Assisting program (PTA) strives to product Physical Therapist Assistants who reflect the highest standards of professional practice and conduct. The PTA program offers a curriculum that is well rounded in all fundamental concepts and theories as they apply to physical therapy modalities and rehabilitation procedures.

Physical Therapist Assistants are health care providers who work under the supervision of physical therapists. Their duties include assisting the physical therapist in implementing treatment programs according to a plan of care, training patients in exercises and activities of daily living, conducting treatments using special equipment, administering modalities and other treatment procedures and reporting to the physical therapist on the patient's responses.

The Physical Therapist Assisting program is accredited by the Commission on Accreditation of Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782. The PTA program in Tampa has been granted initial accreditation status by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association.

State licensure is a requirement for professional practice in each state in which South University offers the PTA program. Specific information regarding application for licensure will be available to the student during the last term of study. Licensure or registration is not required in every state for the physical therapist assistant to practice. Complete information on practice acts and regulations can be obtained from individual state licensing boards.*

Program Changes Starting Winter quarter 2011

All applicants to South University PTA program will be tested using Accuplacer, SAT or ACT. Students who do not achieve the minimum score defined by South University will not be accepted into the PTA program.

Students who are already in the general education track of the PTA program will have three quarters (Winter, Spring and Summer) to complete the prerequisite coursework and move into the technical phase under the current rules. If prerequisite coursework is not completed by Fall semester these students will become part of the competitive placement process to gain admission into the technical phase.

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.

Associate of Science in Physical Therapist Assisting — 110 Credit Hours
(not offered at Columbia Campus)

Area I Core Curriculum		36 Credit Hours
Mathematics/Science		
BIO1011	Anatomy & Physiology I	4
BIO1012	Anatomy & Physiology I Lab	2
BIO1013	Anatomy & Physiology II	4
BIO1014	Anatomy & Physiology II Lab	2
Math Elective (MAT1001 or MAT1002)		4
Humanities		
ENG1001	Composition I	4
ENG1002	Composition II/Literature	4
SPC1026	Public Speaking	4
Social Sciences		
AHS1001	Medical Terminology	4
Approved Social Science Elective (PSY 1001 or SOC 1001)		4

* Students entering the program who are required to take either ENG0099 or MAT0099 will also be required to take Strategies for Success (UVC 1000) as part of their curriculum.

Associate of Science in Physical Therapist Assisting Professional Preparation Requirements

All prerequisite courses above must be completed prior to beginning the professional preparation phase of the program detailed below. No professional courses from another PTA curriculum will transfer into the professional education phase of the South University PTA curriculum without the review and approval of the PTA Program faculty. Additionally, prerequisite course cumulative GPA must be 2.50 or higher in order to proceed to the PTA professional preparation phase of the curriculum.

Additionally, a minimum grade of B in Medical Terminology, Anatomy and Physiology I and Anatomy and Physiology II, lecture and laboratory is required. Students may take courses multiple times in order to achieve the minimum required grade of B. Before officially beginning the professional preparation phase of the program, students must also complete a minimum of 25 hours of observation, volunteer, or employment in at least one physical therapy clinic, attested to by a physical therapist on a program provided form, and have a current American Heart Association Basic Life Support for Healthcare Providers CPR (two-year certification).

Area II Program Curriculum		74 Credit Hours
1st Quarter		
PTA1001	Introduction to Physical Therapist Assisting	4
PTA1003	Pathophysiology	4
PTA1005	Kinesiology with Laboratory	6
2nd Quarter		
PTA1006	Testing & Measurement with Laboratory	6
PTA2000	Habilitation Rehabilitation with Laboratory	6
3rd Quarter		
PTA1008	Modalities with Laboratory	6
PTA2021	Therapeutic Exercise & Orthopedic Applications	6
4th Quarter		
PTA2046	Advanced Habilitation Rehabilitation with Laboratory	6
PTA2047	Essentials of Clinical Care	2
PTA2050	Professional Seminar	4
5th Quarter		
PTA2048	Clinical Externship I	8
PTA2049	Current Rehabilitation Issues	4
6th Quarter		
PTA2099	Clinical Externship II	12

The Tampa campus follows an 8-quarter sequence of courses

Area I Core Curriculum 44 credits		
1st Quarter		
AHS1001	Medical Terminology	4
ENG1001	English Composition I	4
MAT1001 or MAT1002	Math Elective	4
UVC1000*	Strategies for Success	4
2nd Quarter		
BIO1011	Anatomy & Physiology I	4
BIO1012	Anatomy & Physiology I Lab	2
ENG1002	English Composition II	4
PSY1001 or SOC1001	Social Science Elective	4
3rd Quarter		
BIO1013	Anatomy & Physiology II	4
BIO1014	Anatomy & Physiology II Lab	2
PTA1001	Introduction to PTA	4
SPC1026	Public Speaking	4

Area II Program Curriculum		72 Credit Hours
4th Quarter		
PTA1003	Pathophysiology	4
PTA1005	Kinesiology with Lab	6
PTA1006	Testing & Measurement with Lab	6
5th Quarter		
PTA2000	Habilitation Rehabilitation with Lab	6
PTA2047	Essentials of Clinical Care	2
PTA1008	Modalities with Lab	6
6th Quarter		
PTA2021	Therapeutic Exercise & Ortho	6
PTA2046	Advance Habilitation Rehabilitation with Lab	6
PTA2050	Professional Seminar	4
7th Quarter		
PTA2048	Clinical Externship I	8
PTA2049	Current Rehabilitation Issues	4
8th Quarter		
PTA2099	Clinical Externship II	12

*Required if required to take ENG0099 or MAT0099

PTA Program Progession Standards

All course and clinical education requirements must be completed satisfactorily in order for the student to be eligible for graduation. All course and clinical requirements are published in the course syllabi. These are provided to each student before or during the first class contact for each course. PTA program faculty must comply with published syllabi and course goals and objectives as well as published requirements for satisfactory student progress through the program.

1. Students in good standing are required to have a cumulative grade point average (CGPA) of 2.5 calculated from the courses taken while in advanced standing (PTA designated courses). Failure to maintain a CGPA of 2.5 will result in the student being placed on academic probation. The student will be permitted to remain on academic probation for a maximum of two quarters, during which time the student must obtain a CGPA of 2.5. If the CGPA of 2.5 cannot be met within two quarters while on probation the student will be dismissed from the PTA program.
2. Students, while in advanced standing, must achieve a minimum grade of C in all courses. Students will be permitted to repeat a course in which they scored lower than a C the next quarter that the course is offered. When a student repeats a course the student must achieve a minimum grade of B. The repeat option will be offered only once.
3. A successful clinical practitioner is required to apply knowledge learned in the classroom to the care and treatment of patients. Courses that include a laboratory experience will have grades calculated separately for classroom and laboratory components. Grades for laboratory components of the course will be calculated using written and other appropriate methods of assessing clinical competence. Students are required to obtain a minimum grade of C in the laboratory/clinical component of the course as well as the classroom component in order to successfully complete the course. The single final course grade will be a weighted average of the classroom exams and laboratory scores. For students repeating a course the final score in each of the classroom and laboratory sections will have to be 80% or higher.
4. Requirements for satisfactory progression in the PTA program require a cumulative grade point average of 2.5. In order to help students avoid academic probation, any student that scores less than 85% on any written examination will receive written counseling by the course instructor. This remediation plan will be copied to the program director and may include additional required work such as: Correcting all incorrect answers on an exam citing the source of the correct answer (textbook and page number) in a format determined by the course instructor. Failure to comply with written counseling procedures will result in a grade of incomplete for the course. Refer to the University catalog for requirements for resolution of an incomplete grade.
5. Clinical courses must be completed meeting minimal competency standards as listed in the Evaluation of Student Performance. Failure to receive a passing grade (P) in a completed clinical education course will require the student to repeat the clinical course. Each student is only permitted one opportunity to repeat a clinical course. A second failed clinical course while the student is in advanced standing will result in the student being dropped from the program for academic reasons.
6. Students who are dismissed from a clinical affiliation prior to completing the rotation will be suspended from the program while a faculty committee, chaired by the program director, investigates the reasons for the dismissal. If the committee deems the dismissal a substantial indicator that the student will not succeed in the profession, the student will be dropped from the program. If the committee feels that despite dismissal from a particular clinical rotation the student has a high probability of entering the profession as a safe, proficient practitioner, the student will be required to repeat the clinical course. If the student is dismissed a second time in the same or another clinical course while in advanced standing the student will be dropped from the program.
7. Students who have been dismissed from the program may reapply for advanced standing only after a minimum of one year from the time that they were dismissed from the program. Readmission will be based on all applicable admissions criteria at the time of application for readmission. The student, if accepted, will start at the beginning of all advanced standing coursework, regardless of grades obtained in the courses prior to dismissal from the program.

College of Nursing

Master of Science in Nursing
Master of Science in Nursing Nurse Educator Specialization
Master of Science in Nursing Adult Health Nurse Practitioner Specialization
Master of Science in Nursing Family Nurse Practitioner Specialization
RN to Master of Science in Nursing
Nursing
Nursing RN to BSN Degree Completion

Nursing at South University originated on the West Palm Beach campus in the year 2000 by offering a Bachelor of Science in nursing degree program. In 2006, nursing expanded to offer programs at other campuses as well as online. In 2008, nursing at South University became a College of Nursing with plans to expand to additional campuses and offer new programs of study to meet the ever changing needs for nurses to be educated at both the undergraduate and graduate levels.

South University's nursing curricula built upon the concepts of caring, critical thinking, communication, professionalism and holism supports the integration of nursing theory with professional nursing practice. Nursing graduates from South University are prepared to enter practice or expand their practice with the knowledge, clinical, proficiency, technical skill, and confidence requisite to meet the ever-changing healthcare needs of the local and global community.

Authorization and Licensure

The Bachelor of Science in Nursing and the Master of Science in Nursing programs offered online and at the South University Columbia, Montgomery, Richmond, Tampa and West Palm Beach campus locations are accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle NW, Suite 530, Washington, DC 20036-1120; www.aacn.nche.edu; telephone: 202.887.6791.

Limited Access Program

Nursing is a limited access program. Qualified applicants are considered for selection after successful completion of all prerequisite courses and all admission requirements. (Please refer to Procedure for Admission to the Nursing Program). The nursing program supports the South University policy of nondiscrimination. Acceptance into a South University nursing program or its completion does not imply or guarantee that a student will be able to obtain licensure or certification. The student should contact the state licensing board of professional certification body in each state in which the student intends to practice for specific requirements and the application process.

Master of Science in Nursing

The Master of Science in Nursing degree program (MSN) is designed to develop and enhance the knowledge and skills of registered nurses. It is also designed for those nurses who want to pursue more advanced positions in today's challenging health care environment. The program blends nursing theory with advanced practice concepts that will prepare students to work within a health care organization or educational setting.

The program consists of 6 core courses and courses in an area of specialization in education. The program includes integrated practical experience, practicums in area of specialization, and a final project to assess learning outcomes.

MSN Program Objectives

Students graduating from the MSN degree program will have demonstrated their acquisition of competencies and proficiencies related to the following:

1. Theoretical Foundations: Synthesize theories and concepts from nursing and other disciplines for application in advanced nursing roles.
2. Evidence-Based Practice: Analyze current scientific research for application of findings to initiate change and to improve practice.
3. Health Promotion, Disease Prevention, and Human Diversity: Create comprehensive plans of action that address the health promotion and disease prevention needs of individual, family, and community populations.
4. Healthcare Policy, Organization and Finance: Formulate a plan for ongoing contributions to improvement of health care delivery and development of health policy in a cost-effective manner.
5. Ethics: Apply an ethical decision-making process in professional practice and in analysis of systems of health care.
6. Professional Role Development: Models a professional leadership role that fosters improvement of health care and advocates scholarly activities to advance self and profession.
7. Informatics and Technology: Employ informatics and technology in various aspects of the advanced nursing leadership role.
8. Advanced Nursing Role: Practice within ethical-legal guidelines, professional policies and regulations, and standards of practice associated with a specialty area of advanced nursing practice.

In addition to the MSN degree program goals and outcomes, students completing the Nurse Educator specialization will have demonstrated their acquisition of competencies and proficiencies related to:

1. Instructional Method Design: Create a variety of successful instructional methods to meet the needs of targeted learner populations.
2. Curriculum, Pedagogy, and Evaluation Strategies: Develop plans of study in nursing education based on appropriate curricular principles, pedagogical principles and strategies, and learning assessment strategies.
3. Clinical Expertise: Apply appropriate clinical expertise when conducting educational experiences.

In addition to the MSN degree program goals and outcomes, students completing the Nurse Practitioner specialization will have demonstrated their acquisition of competencies and proficiencies to:

1. Integrate specialty standards of advanced practice nursing to deliver culturally competent, quality health care services to individuals, families, populations and systems.
2. Exercise effective leadership, critical thinking and communication skills in the development and implementation of advanced nursing practice services in Primary Care.
3. Integrate professional nursing standards, values and accountability into role and self development as an advanced practice nurse.
4. Utilize information technology and an evidence-based research approach in the development of nursing knowledge and design of health care services for clients, populations and systems.

Ensure advanced levels of clinical judgment, systems thinking, and accountability in the implementation and evaluation of evidenced based care to diverse individuals and populations.

Master of Science in Nursing

MSN Core Courses		24 Credit Hours
NSG5000	Role of the Advanced Practice Nurse	4
NSG5002	Advanced Theoretical Perspectives for Nursing	4
NSG5003	Advanced Pathophysiology	4
NSG6001	Advanced Nursing Practice I	4
NSG6002	Advanced Nursing Practice II	4
NSG6101	Nursing Research Methods	4

Nurse Educator Specialization		24 Credit Hours
NSG6003	Teaching and Learning Strategies in Nursing	4
NSG6102	Evaluation of Education Outcomes in Nursing	4
NSG6103	Curriculum Design & Evaluation in Nursing Education	4
NSG6201	Practicum in Nursing Education I	4
NSG6202	Practicum in Nursing Education II	4
NSG6999	Graduate Project in Nursing	4

Adult Health Nurse Practitioner Specialization		32 Credit Hours
NSG6005	Pharmacology	4
NSG6020	Advanced Health and Physical Assessment	4

NSG6320	Practicum I Adult Health – Adults & Gerontology	4
NSG6330	Practicum II Adult Health – Women's Health	4
NSG6340	Practicum III Adult Health – Primary Care	4
NSG6999	Graduate Project in Nursing	4

RN to Master of Science in Nursing Program

NSG3006	Professional Nursing Practice	2
NSG3012	Assessment for RN's	4
NSG3016	Caring for a Multicultural Society	2
NSG3028	Caring for the Community	4
NSG3036	Introduction to Nursing Research	3
NSG4028	Teaching Learning or elective*	4
NSG4029	Leadership	4
NSG4064	Financial Management for Nurses	4
NSG4070	Legal and Ethical Issues in Nursing	2
NSG5000	Role of the Advanced Practice Nurse	4
NSG5002	Advanced Theoretical Perspectives	4
NSG5003	Advanced Pathophysiology	4
NSG6001	Advanced Nursing Practice I	4
NSG6002	Advanced Nursing Practice II	4
NSG6101	Nursing Research Methods	3
Area of Specialization (including NSG6999)		24-32 Credit Hours

Family Nurse Practitioner Specialization

The proposed 62-credit hour Family Nurse Practitioner Program specialization is designed for baccalaureate-prepared nurses or students in the RN to Master of Science in Nursing program who wish to pursue an advanced role in a family practitioner nursing specialty. This program requires the same entrance requirements as the currently approved MSN specializations in Nurse Educator and Adult Health Nurse Practitioner and the same outcome competencies, including the master's degree program core competencies. Students are required to complete a minimum of 720 hours in the three supervised clinical practicum courses that are designed to provide the opportunity for skill development and practice in the Family Nurse Practitioner role.

Family Nurse Practitioner

		62 credits
NSG5000	Role of the Advanced Practice Nurse	4
NSG5002	Advanced Theoretical Perspectives	4
NSG5003	Advanced Pathophysiology	4
NSG6001	Advanced Nursing Practice I	4
NSG6002	Advanced Nursing Practice II	4
NSG6101	Nursing Research Methods	4
NSG6005	Pharmacology	4
NSG6020	Advanced Heath and Physical Assessment	6
NSG6420	Practicum I Family Health – Adult & Geriatric	6
NSG6430	Practicum II Family Health– Women's Health	6
NSG6435	Practicum III Family Health - Pediatrics	6
NSG6440	Practicum IV Family Health - Primary Care	6
NSG6999	Graduate Project in Nursing	4

MSN Clinical Specializations Post Graduate Certificate

The proposed 36-credit hour Post-Graduate Certificate Program is designed for individuals who hold a master's degree in nursing that has prepared them for practice in another advanced role or in an advanced nursing specialty. Post graduate students must successfully complete graduate didactic and clinical requirements of the master's specialization and are expected to master the same outcome competencies as master's degree program students for the respective specialization, including the master's core competencies and the specialization competencies. Post graduate students are required to complete a minimum of 600 hours in a supervised clinical practicum that provides the opportunity to practice in the respective role.

Adult Health Nurse Practitioner

NSG5000	Role of the Advanced Practice Nurse	4
NSG5002	Advanced Theoretical Perspectives	4
NSG5003	Advanced Pathophysiology	4
NSG6001	Advanced Nursing Practice I	4
NSG6002	Advanced Nursing Practice II	4
NSG6101	Nursing Research Methods	4

OPTIONAL COURSES

NSG6005	Pharmacology	4
NSG6020	Advanced Health and Physical Health	6
NSG6320	Practicum I Adult Health – Adults & Gerontology	6
NSG6330	Practicum II Adult Health – Women's Health	6
NSG6340	Practicum III Adult Health – Primary Care	6
NSG6999	Graduate Project in Nursing	6

Family Nurse Practitioner Specialization

NSG5000	Role of the Advanced Practice Nurse	4
NSG5002	Advanced Theoretical Perspectives	4
NSG5003	Advanced Pathophysiology	4
NSG6001	Advanced Nursing Practice I	4
NSG6101	Nursing Research Methods	4

OPTIONAL COURSES

NSG6005	Pharmacology	4
NSG6020	Advanced Health and Physical Health	6
NSG6420	Practicum I: Family Health – Adult & Geriatric	6
NSG6430	Practicum II. Family Health– Women's Health	6
NSG6435	Practicum III Family Health– Pediatrics	6
NSG6440	Practicum IV Family Health - Primary Care	
NSG6999	Graduate Project in Nursing	4

MSN Academic Progression Policy

Undergraduates in the RN to Master of Science in Nursing degree program must maintain a GPA of 2.75 or higher. Before taking graduate nursing courses, the RN to Master of Science in Nursing degree program student must complete a three credit hour undergraduate course in descriptive and inferential statistics with a grade of B or better; complete of all baccalaureate level course requirements prior to enrolling for graduate courses; maintain a minimum GPA of 2.75 or better on a 4.0 scale for all undergraduate BSN level courses; and meet satisfactory academic progression standards for undergraduate nursing students. After enrolling in graduate courses, the RN to Master of Science in Nursing degree program student must maintain a minimum GPA of 2.75 or better on a 4.0 scale in NSG5000, NSG5002, and NSG5003 and meet satisfactory academic progression standards for graduate nursing students. If unsuccessful in maintaining the minimum GPA requirement, the student must exit to the regular Nursing RN to BSN degree completion program and may apply for graduate studies upon completion of a BSN degree. Upon graduation, student will receive both a BSN and MSN.

Graduate students must maintain a minimum GPA of 3.0 or better. Failure to do so for two consecutive quarters will result in an automatic dismissal from the program.

A student on provisional status who does not satisfactorily complete the requirements for removing provisional status will be dismissed from the nursing program.

A student may not graduate from the MSN degree program with less than a cumulative GPA of 3.0. Students must apply for graduation two quarters before the date of graduation.

If an MSN degree program student wishes to register after an absence of four consecutive quarters, a new application must be submitted.

All degree requirements must be completed within five (5) years.

Bachelor of Science in Nursing

The BSN degree program is designed to provide students with a solid educational foundation that prepares individuals for entry into the nursing profession. The nursing graduate will be able to incorporate the concepts of caring, communication, critical thinking, professionalism, and holism to provide care for individuals, families and communities. The comprehensive theoretical and clinical practice components allow South University graduates to make a smooth transition into professional nursing practice. Graduates of the South University Nursing program are encouraged to continue the educational process and are prepared for the challenges of graduate study.

The BSN degree program is designed for the nonregistered nurse student. Students may complete prerequisite courses in as few as six quarters and then make application to enter the nursing program, which is taught over seven quarters. The program allows highly motivated fulltime students to complete the program of study in nursing in a concentrated period of time. After successful completion of the nursing program, the graduate must pass the National Council Licensure Examination Registered Nurse (NCLEXRN) in order to obtain licensure and begin practice as a registered nurse.*

*South University does not guarantee third-party certification/licensure. Outside agencies control the requirements for taking and passing certification/licensing exams and are subject to change without notice to South University.

College Algebra required as a prerequisite along with two math or science electives required (instead of one).

Students graduating from the Bachelor of Science in Nursing Degree Program will have demonstrated their acquisition of competencies and proficiencies related to the following:

- **Liberal Education for Baccalaureate Generalist Nursing Practice:** Synthesize knowledge from nursing, the physical and social sciences, arts, and humanities in the practice of professional nursing practice.
- **Basic Organizational and Systems Leadership for Quality Care and Patient Safety**: Apply critical thinking skills in establishing priorities, delegating responsibility, formulating decisions, and maintaining accountability in the practice of professional nursing through the application of nursing standards.
- **Scholarship for Evidence Based Practice**: Integrate care and concern for humanity, with scholarly research and systematic inquiry to deliver evidenced based, comprehensive, and holistic nursing care which promotes health and quality of life.
- **Information Management and Application of Patient Care Technology**: Utilize informatics and technology to adapt to the challenges of nursing practice of today and the future.
- **Health Care Policy, Finance, and Regulatory Environments**: Demonstrate professionalism by advocating for legal, ethical, financial and political issues involving health care.
- **Inter-professional Communication and Collaboration for Improving Patient Health Outcomes**: Communicate effectively and collaboratively within nursing and other healthcare disciplines to empower patients experiencing health challenges through education and promotion of health and well-being.
- **Clinical Prevention and Population Health**: Utilize the nursing process to collaborate with consumers and other health professionals to initiate improvements in healthcare and promote health and well-being in persons, families and communities.
- **Professionalism and Professional Values**: Demonstrate a self awareness of and commitment to excellence in nursing practice through the pursuit of community, educational, and organizational opportunities to enhance personal and professional growth.
- **Baccalaureate Generalist Nursing Practice**: Provide holistic caring to diverse patient populations, across the lifespan in a variety of settings with technical proficiency that integrates foundational, discipline-specific and interdisciplinary knowledge essential for professional practice.

Prerequisite Courses

Students may complete the nursing program prerequisites by completion of the first two years of the BS in Health Science degree program at South University.

Bachelor of Science in Nursing Program

Undergraduate Prerequisites
(In quarter hours)

Humanities	24 Credit Hours
English Composition sequence	3 courses
Humanities Electives	2 courses
Public Speaking	1 course
Math and Science	42 Credit Hours
Math Elective	2 courses
Statistics	1 course
Anatomy and Physiology (with lab)	2 courses
Microbiology (with lab)	1 course
General Chemistry	1 course
Nutrition	1 course
Approved Elective	1 course
Social Sciences	12 Credit Hours
Human Growth and Development	1 course
General Psychology	1 course
Sociology	1 course
Other Electives	12 Credit Hours
Computer Elective	1 course
Open Electives	2 courses
Total Prerequisite Curriculum Credits	90 Credit Hours
Total Nursing Curriculum Credits	102
Total degree requirements	192

*College Algebra required as one of the two prerequisite Math electives for admission to the BSN program after July 1, 2011

Application Process and Deadline

The nursing program begins a new class twice each year. Application packets and deadlines are available on each campus. Fully completed application materials (including evidence of completion of all prerequisite courses) are due by the posted deadline, usually the first day of the quarter before admission (ex., first day of summer quarter for fall quarter program start). Incomplete or late applications will not be considered.

The Nursing Program

Applicants will be selected for admission into the Nursing Program using a composite of: cumulative grade point average (GPA), core courses GPA, and entrance examinations.

Suggested Nursing Curriculum Sequence

Note: Sequence of courses may vary by campus due to clinical scheduling requirements. Students may substitute the course sequence of NSG3069 Caring for Vulnerable Populations I and NSG4069 Caring for Vulnerable Populations II for the sequence of NSG3016* and NSG3028* upon recommendation of the nursing program director.

1st Quarter		
NSG3001	Introduction to the Profession of Nursing	4
NSG3009	Principles of Assessment	3
NSG3011	Principles of Assessment Lab	4
NSG3014	Critical Reading, Studying and Thinking in Nursing	2
NSG3016	Caring for a Multicultural Society*	2
2nd Quarter		
NSG3022	Pharmacotherapeutics I	3
NSG3023	Fundamentals of Nursing	3
NSG3024	Fundamentals of Nursing Skills Lab	4
NSG3027	Fundamentals of Nursing Practice	2
NSG3028	Caring for the Community*	4
3rd Quarter		
NSG3032	Pharmacotherapeutics II	3
NSG3033	Caring for Adults I	5
NSG3034	Caring for Adults I –Practice	5
NSG3036	Introduction to Nursing Research	3
4th Quarter		
NSG3042	Caring for Women and Neonates	4
NSG3043	Caring for Women and Neonates – Practice	5
NSG3044	Caring for Adults II	2
NSG3045	Caring for Adults II – Practice	3
5th Quarter		
NSG4050	Caring for Children	4
NSG4051	Caring for Children – Practice	5
NSG4052	Caring for Adults III	2
NSG4053	Caring for Adults III – Practice	3
6th Quarter		
NSG4060	Caring for Adults IV	2
NSG4061	Caring for Adults IV– Practice	3
NSG4062	Caring for Persons with Psychiatric/Mental Health Problems	4
NSG4063	Caring for Persons with Psychiatric/Mental Health Problems—Practice	5
7th Quarter		
NSG4070	Legal and Ethical Issues in Nursing	2
NSG4071	Transition into Professional Nursing	6
NSG4072	Transition into Professional Nursing Preceptorship	5
Total Nursing Curriculum Credits		102

*Upon the advisement of the nursing program director, the following course sequence NSG3069 and NSG4069 may be substituted for the course sequence NSG3016 and NSG3028. Both courses are required for the substitution and the curriculum sequence of courses may be altered for program completion.

BSN Academic Progession Policy

Once admitted to the South University initial licensure or to the nursing concentration in the RN to BSN degree completion program, successful completion of all courses within each quarter/session is required for progression to the next quarter/session. The student must earn a passing grade in all nursing courses. A letter grade is issued for didactic courses and a grade of C or higher is required. Pass/Fail grades are issued for lab and practice courses and a grade of P (Pass) is required.

Additionally, students must maintain a term GPA of 2.5 or greater in every quarter/session of the program. If part-time in the RN to BSN degree completion program, students must maintain a term GPA of 2.5 or greater in the last 3 courses or 12 credits attempted, whichever Is greater. Failure to meet these requirements may result in the student's dismissal from the College of Nursing.

Students who pass nursing didactic courses with a grade of C or better and who receive a passing grade in practice courses but do not achieve a term GPA of 2.5 or greater in a quarter/session are placed on academic probation for the next quarter. During the subsequent quarter and in every quarter following until graduation, the student must achieve a term GPA of 2.5 or greater. Failure to obtain a term GPA of 2.5 while on academic probation will result in dismissal from the nursing program. The student may petition for readmission into the program. The student may be required to repeat or complete specific courses or conditions for reentry into the program. Reentry will be contingent upon available space and satisfactory completion of all requirements. The student may be placed on academic probation only once in the nursing program and will remain on academic probation while continuously enrolled full-time until the cumulative GPA is raised to 2.5 or higher.

Note: To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.5 or higher for all nursing pre-requisite course work taken at the University and a cumulative grade point average of 2.5 or higher for all nursing course work.

For the BSN degree program for initial licensure, progression is also contingent upon completion of required assessment examinations. These examinations include:

1. Standardized achievement tests in course subjects as assigned.
2. Final pre-licensure examination:
   Students are required to obtain a minimum score on the pre-licensure examination. Students who fail to achieve the required minimum score must perform remediation activities and retest. Failure to achieve the required score within three attempts will delay program completion.
3. Math Competency Examinations:
   Junior level students (Quarters 1-3) must receive a score of 80% or higher on all math examinations. Senior level (Quarters 4-6) students must receive a score of 90% or higher on all math examinations. Quarter 7 students must receive a score of 100% on the math examination. A maximum of three opportunities are allowed to pass the math requirement each quarter. Failure to pass the math requirement will result in course failure and prevent progression in the nursing program.

A student on provisional status who does not satisfactorily complete the requirements for removing provisional status will be dismissed from the nursing program.

The RN to BSN Degree Completion

The RN to BSN Degree Completion program at South University is designed to enhance the professional knowledge and career scope for the licensed registered nurse. Concepts of nursing research and community health are key components of the curriculum. These educational experiences are designed to prepare professional nurses for practice today and well into the future. Graduates of the South University RN to BSN Degree Completion program meet the same outcome objectives whether in the on ground BSN program or the online RN to BSN Degree Completion program.

Potential students must be comfortable with technology, self motivated, able to solve problems independently, have good organizational skills, good writing skills, and are prepared to invest time to their studies in both the on ground and online nursing programs. Forty-five quarter hours of nursing credit will be accepted toward the BSN degree based upon graduation from an accredited school of nursing.

RN to BSN Degree Completion Program Objectives

Students graduating from the RN to BSN Completion program receive a Bachelor of Science in Nursing degree and will have demonstrated their acquisition of competencies and proficiencies related to the following:

- Liberal Education for Baccalaureate Generalist Nursing Practice: Synthesize knowledge from nursing, the physical and social sciences, arts, and humanities in the practice of professional nursing practice.
- Basic Organizational and Systems Leadership for Quality Care and Patient Safety: Apply critical thinking skills in establishing priorities, delegating responsibility, formulating decisions, and maintaining accountability in the practice of professional nursing through the application of nursing standards.
- Scholarship for Evidence Based Practice: Integrate care and concern for humanity, with scholarly research and systematic inquiry to deliver evidenced based, comprehensive, and holistic nursing care which promotes health and quality of life.
- Information Management and Application of Patient Care Technology: Utilize informatics and technology to adapt to the challenges of nursing practice of today and the future.
- Health Care Policy, Finance, and Regulatory Environments: Demonstrate professionalism by advocating for legal, ethical, financial and political issues involving health care.
- Interprofessional Communication and Collaboration for Improving Patient Health Outcomes: Communicate effectively and collaboratively within nursing and other healthcare disciplines to empower patients experiencing health challenges through education and promotion of health and well-being.
- Clinical Prevention and Population Health: Utilize the nursing process to collaborate with consumers and other health professionals to initiate improvements in healthcare and promote health and well-being in persons, families and communities.
- Professionalism and Professional Values: Demonstrate a self awareness of and commitment to excellence in nursing practice through the pursuit of community, educational, and organizational opportunities to enhance personal and professional growth.
- Baccalaureate Generalist Nursing Practice: Provide holistic caring to diverse patient populations, across the lifespan in a variety of settings with technical proficiency that integrates foundational, discipline-specific and interdisciplinary knowledge essential for professional practice.

RN to BSN Degree Completion Program		**180 Credit Hours**
General education/prerequisites		90 Credit Hours
Nursing	(45 transfer + 45 from South University)	90 Credit Hours
NSG3005	Transition into Professional Nursing for RN's	4
NSG3016	Caring for a Multicultural Society	2
NSG3012	Principles of Assessment for RNs	4
NSG3036	Introduction to Nursing Research	3
NSG3028	Caring for Community	4
NSG4070	Legal & Ethical Issues for the RN	2
NSG4028	Concepts of Teaching & Learning	4
NSG4029	Leadership in a Diverse Society	4
NSG4064	Financial Management for Nurses	4
NSG4055	Illness and Disease Management across the Life Span	4
NSG40XX	Nursing Elective*	4
NSG4075	Holistic Professional Nursing	6

*The Nursing Electives Are

NSG4045	Health Promotion Across the Life Span	4
NSG4065	Complementary & Alternative Methods in Nursing	4
NSG4066	Palliative Care	4
NSG4067	Gerontological Nursing	4

Clinical Requirements

The capstone course is predominately clinical with facilitator guidance. The criteria for clinical sites are written by the program coordinator. Students are provided with suggestions for the types of sites that have been successful in the past. Each student will choose her/his own sites to complete the learning assignment. These sites will require prior approval from the course facilitator. Each site will enter into an agreement with South University, which states that they know the student is at the site as a student for South University.

Nursing Track

Once admitted to the nursing concentration in the RN to BSN Degree Completion program, successful completion of all courses within each quarter is required for progression to the next quarter. Didactic courses receive letter course grades while lab and practice courses receive a grade of pass or fail. Nursing didactic courses must be passed with a minimum grade of C or better. The student must earn a passing grade in all lab or practice courses. Additionally, students must maintain a term GPA of 2.5 or greater in every quarter of the program. If part time in the RN to BSN Degree Completion program, students must maintain a term GPA of 2.5 or greater in the last 3 courses or 12 credits attempted, whichever is greater.

Students who pass nursing didactic courses with a grade of C or better and who receive a passing grade in practice courses but do not achieve a term GPA of 2.5 or greater in a quarter are placed on academic probation for the next quarter. During the subsequent quarter and in every quarter following until graduation, the student must achieve a term GPA of 2.5 or greater. Failure to obtain a term GPA of 2.5 while on academic probation will result in dismissal from the nursing program. The student may be required to repeat or complete specific courses or conditions for reentry into the program. Reentry will be contingent upon available space and satisfactory completion of all requirements. The student may be placed on academic probation only once in the nursing program.

Note: To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.0 or higher for all nursing pre-requisite course work taken at the University, a cumulative grade point average of 2.5 or higher for all didactic course work in the nursing program, and a passing grade in all lab or practice courses.

Program Objectives

The objectives of the RN to BSN Degree Completion program are to graduate knowledgeable practitioners of professional nursing who will:

- Provide nursing care in a multitude of settings with technical proficiency that integrates foundational, discipline specific and interdisciplinary knowledge essential for professional practice.
- Integrate caring and concern for humanity with scientific knowledge to promote health and quality of life.
- Utilize critical thinking skills to adapt to the challenges of nursing practice of today and the future.
- Apply critical thinking skills in establishing priorities, delegating responsibility, and formulating decisions.
- Utilize the nursing process to promote health and well being in persons, families and communities.
- Communicate effectively and collaboratively within nursing and other health care disciplines.
- Provide comprehensive holistic care to persons, families and communities in any healthcare setting.
- Collaborate with consumers and other health professionals to initiate improvements of health care and health promotion.
- Model professional behavior by accepting responsibility and accountability for individual nursing practice, and for commitment to personal and professional growth.
- Empower persons experiencing health challenges by providing education and promoting health and well-being.
- Demonstrate professionalism by advocating for legal, ethical, financial and political issues involving health care.

Graduate Competencies

Students who successfully complete the nursing program will be able to:

- Apply critical thinking to formulate professional practice decisions by utilizing theoretical and empirical knowledge from scientific, humanistic and nursing disciplines.
- Utilize the nursing process, as a problem solving approach, in assessing and analyzing health problems in diverse clinical settings.
- Provide professional wholistic nursing care based on knowledge derived from theory and research.
- Provide technically proficient, competent comprehensive care.
- Communicate effectively with all persons in need of care and persons who are part of the healthcare delivery system.
- Integrate discipline-specific and interdisciplinary knowledge to nursing practice in a complex highly technical, rapidly changing health care environment.
- Demonstrate professionalism and caring in nursing practice.
- Collaborate with clients, healthcare providers, and members of the public, to build community partnerships that achieve health care goals and promote individual, family and community wellness.
- Demonstrate responsibility and accountability for individual nursing practice, and participate in the supervision of selected personnel in the provision of nursing care.
- Seek opportunities for educational advancement, personal and professional growth, and lifelong learning.
- Engage in professional role behaviors, using leadership and management skills to improve nursing, improve healthcare delivery, and meet the changing needs of society.
- Practice nursing in an ethically and legally responsible manner.

Doctor of Pharmacy

School of Pharmacy & Doctor of Pharmacy Degree Program
South University's Doctor of Pharmacy program is accredited by the Accreditation Council for Pharmacy Education, 20 North Clark Street, Suite 2500, Chicago, IL 60602-5109, TEL (312) 664-3575, FAX (312) 664-4652, www.acpeaccredit.org. The South University's Doctor of Pharmacy program is one of three Schools of Pharmacy in the state of Georgia and one of a few ACPE-accredited Doctor of Pharmacy degree programs in the country to offer an accelerated curriculum.

The South University School of Pharmacy has two locations, one in Savannah, Georgia and one in Columbia, South Carolina. The Savannah campus is conveniently located near historic downtown, shopping, the beaches of Tybee Island and many other attractions. The Doctor of Pharmacy degree programs are designed to provide progressive, quality postgraduate education for the profession's future practitioners.

About the South University Doctor of Pharmacy Degree Program

Accelerated Program:
It is one of only a limited number nationwide and the only one in the Southeastern United States that provides four academic years of study within three calendar years.

Curriculum:
It is one with a carefully structured curriculum is desgined to prepare graduates for both high standards of contemporary pharmacy practice and the evolution of the profession.

Respected Faculty:
It is one with a mixture of seasoned and energetic young faculty with both teaching and practical experience in the field.

Teaching Method:
It is one that interrelates the basic sciences and practice in a setting of collaborative learning and teamwork.

Technology and Facilities:
It is one that offers personalized and technical instructional delivery In addition, the South University School of Pharmacy features industry-standard equipment and facilities.

The role of pharmacists in the medical field is changing and evolving to meet the demands of the profession and society. The Doctor of Pharmacy degree program's curriculum at South University is structured to produce graduates who can adapt to the profession's changes while also maintaining high standards of pharmacy practice. South University's progressive curriculum is designed to incorporate state of the art technology in addition to a traditional classroom setting.

After being accepted to the South University School of Pharmacy, students begin an accelerated, fulltime 12 quarter schedule designed to provide four academic years in three calendar years. This accelerated pace, available only in a handful of institutions in the country, is designed to allow students an earlier entry into the workforce than a conventional four-year program.

School of Pharmacy Mission Statement
The mission of South University School of Pharmacy is to prepare graduates for the practice of pharmeceutical care and life-long learning, and to promote faculty research, scholarship and service. Although the South University School of Pharmacy will prepare pharmacists for all areas of practice, special emphasis is placed on the community environment in which the majority of health care services will be provided in the future.

South University Campus and Affiliations with Health Care Facilities
South University School of Pharmacy in Savannah is a 40,000-square-foot, freestanding, facility designed specifically to house a modern pharmacy school. The building provides excellent instructional, laboratory, and office facilities for pharmacy students, faculty and administrators. This facility also provides two large modern lecture halls and an adequate number of small classrooms to facilitate small group instruction.

A General Purpose Laboratory is located in the building. This laboratory includes rooms for patient counseling practice and teaching physical assessment. All rooms have videotape/playback capabilities. In addition, a sterile products room and a model pharmacy are available. This practice laboratory accommodates up to 34 students per class, and is designed to emulate real practice settings as well as to provide maximum use in the academic program. There is also a 32 station Analytical Chemistry Laboratory that is used for chemistry, pharmaceutics, and professional laboratory courses. A Drug Information Center on the first floor provides an active learning center in the School of Pharmacy.

Practice sites have been recruited to support the experiential component of the curriculum. Early activity will be focused on the introductory practice experiences. Students will be precepted at sites in all three phases of practice experience: introductory, intermediate and advanced. Experiential sites will include, but not be limited to, chain and independent community pharmacies, teaching and community hospitals, long term care facilities, managed care facilities, pharmaceutical companies, home infusion therapy companies, regulatory agencies, family practice clinics and a veterinary hospital, among others.

On June 14, 2010 South University opened the doors to the second campus offering the Doctor of Pharmacy Program. The School occupies a new building in Columbia, South Carolina on the existing South University campus. The building is complete with a pharmacy practice lab and mock pharmacy affording students the opportunity to develop dispensing, compounding, and intravenous admixture skills. An onsite Drug Information Center provides information to consumers and healthcare professionals as well as serves as an advanced rotation site for students. The School of Pharmacy in Columbia matriculated 65 students into the Doctor of Pharmacy degree program in June.

With seven full-time and seven part-time faculty positions, we have, in conjunction with our Savannah faculty, a combination of professionals who enable us to utilize Tandberg distance education, and other modern technologies in combination with live instruction, and who provide the pharmacy education required for our students to develop the professional skills to serve patients.

South University has developed a program that is visionary in its approach to educating Pharmacy students, with a carefully structured curriculum designed to prepare graduates for both high standards of contemporary pharmacy practice and the evolution of the profession. At South University, we have integrated Medicinal Chemistry, Pharmacology, and Therapeutics into one combined continuing course sequence developed in full collaboration by science and practice faculty. The resulting efficiency allows a rigorous comprehensive didactic component in a curriculum that contains 12 months of full-time rotations using an accelerated, full-time 12-quarter schedule designed to deliver four academic years in three calendar years. This accelerated pace, available only in a handful of institutions in the country, allows students an earlier entry into the workforce.

The South University Doctor of Pharmacy degree program in Columbia, South Carolina is the third Doctor of Pharmacy degree program in South Carolina.

South University's Pharm.D. program is different from other programs since students are able to complete the curriculum in three years of study, instead of the more traditional four years. There are less than ten accelerated programs in the US, and South University's program is the only one like it in South Carolina.

Accreditation
South University's Doctor of Pharmacy program is accredited by the Accreditation Council for Pharmacy Education, 20 North Clark Street, Suite 2500, Chicago, IL 60602-5109, TEL (312) 664-3575, FAX (312) 664-4652, www.acpeaccredit.org.

Doctor of Pharmacy Degree Program
Curriculum and Courses — 217 Credit Hours

1st Quarter (Summer Quarter)

PHA3101	Biochemistry I	3
PHA3107	Pharmaceutical Calculations	2
PHA3113	Pathophysiology I	5
PHA3115	Pharmaceutical Analysis	2
PHA3119	Professional Practice & Informatics	2
PHA3135	Integrated Pharmacy Skills Lab I	2
PHA3150	Health Care Systems	2

2nd Quarter (Fall Quarter)

PHA3102	Biochemistry II	3
PHA3114	Pathophysiology II	4
PHA3116	Pharmaceutics I	4
PHA3136	Integrated Pharmacy Skills II	2
PHA3152	Communications	2 5
PHA3159	Introduction to Integrated Sequence (Medicinal Chemistry and Pharmacology)	2 5

3rd Quarter (Winter Quarter)

PHA3109	Microbiology/Immunology	5
PHA3110	Molecular Biology	3
PHA3117	Pharmaceutics II	2
PHA3124	Pharmacotherapy I	2
PHA3137	Integrated Pharmacy Skills III	2
PHA3162	Integrated Sequence I (Medicinal Chemistry/Pharmacology)	4
PHA3163	Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE)	0 5

4th Quarter (Spring Quarter)

PHA4211	Basic Pharmacokinetics/Biopharmaceutics	4
PHA4225	Pharmacotherapy II	3
PHA4238	Integrated Pharmacy Skills IV	1
PHA4264	Integrated Sequence II Infectious Disease	5
PHA4265	Integrated Sequence III Inflammation	3
PHA4254	Pharmacy Law and Ethics	2
PHA4266	Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE)	0 5

5th Quarter (Summer Quarter)

PHA4280	Community Prof Practice Experience*	8
PHA4281	Institutional Prof Practice Experience*	8
PHA4282	Community Outreach	1

6th Quarter (Fall Quarter)

PHA4227	Clinical Pharmacokinetics/Therapeutic Drug Monitoring	3
PHA4236	Leadership and Advocacy	1
PHA4369	Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE)	0 5
PHA5335	Clinical Epidemiology And Biostatistics	3
PHA5367	Integrated Sequence IV, Autonomic Agents	5
PHA5368	Integrated Sequence V, GI/Hepatic Therapeutics	3
	Electives	3

7th Quarter (Winter Quarter)

PHA5330	Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE)	0 5
PHA5333	Drug Information, Literature Evaluation, Research Design & Methods	3
PHA5353	Pharmacy Practice Management	3
PHA5369	Integrated Sequence VI Cardiology	7
PHA5370	Integrated Sequence VII Renal Therapeutics	3

8th Quarter (Spring Quarter)

PHA5331	Applied Pharmaceutical Care I Principles of Physical Assessment	4
PHA5348	Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE)	0 5
PHA5371	Integrated Sequence VIIICNS	6
PHA5372	Integrated Sequence IX Edocrine Therapeutics	4
	Electives	3

9th Quarter (Summer Quarter)

PHA5334	Complementary & Preventive Medicine	3
PHA5332	Applied Pharmaceutical Care II Managing Disease States	3
PHA5349	Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE)	0 5
PHA5354	Health Economics and Outcomes Assessment	3
PHA5373	Integrated Sequence X Critical Care & Nutrition	4
PHA5374	IS XI – Oncology	2
	Electives	3
PHA5359	Peer Mentoring for Community Outreach	1

10th, 11th, and 12th Quarters (Fall/Winter/Spring Quarters)
Advanced Professional Practice
Experience Rotations

PHA6482	Advanced Professional Practice Experience Community Practice*	8
PHA6483	Advanced Professional Practice Experience Primary/Ambulatory Care	8
PHA6484	Advanced Professional Practice Experience Internal Medicine/Acute Care	8
PHA6485	Advanced Professional Practice Experience Medicine Specialty	8
PHA6486	Advanced Professional Practice Experience (Drug Information or Medical Specialty)	8
OR		
PHA6487	Elective Rotation	8
PHA6488	Other Approved Rotation	8
PHA6489	Advanced Professional Practice Experience Elective II Rotation	8
PHA6490	Advanced Professional Practice Experience DI	1
PHA5338	Grand Rounds	1

*Includes an Advanced Community Experience based on Pharmaceutical Care

*PHA4282 Community Outreach and PHA5359 Peer Mentoring for Community Outreach (Applies to the classes of 2010-2011)

PHA3161, PHA3163, PHA4266, PHA4369, PHA5330, PHA5348, PHA5349
Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring (LPPE)
(The longitudinal experiential education program will begin in quarter 2 and end in quarter 9)

Student Right to Know Statement

Information on graduation/completion rates for first time full time students is available through the admissions office. These rates are calculated according to guidelines in the Student-Right-to-Know Act.

Accreditation and Affiliations

South University - Savannah meets the criteria for an exemption from the Georgia Nonpublic Postsecondary Education Commission's (NPEC) regulations as outlined in O.C.G.A. § 20-3-250.3(a)(15).

South University is accredited by the Commission on Colleges, Southern Association of Colleges and Schools to award doctoral, master's, bachelor's, and associate's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University

The Savannah campus is approved for training veterans and other individuals by the State of Georgia Department of Veterans Services, State Approving Agency, Atlanta, Georgia 30334.

South University - West Palm Beach is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number (888)224-6684.

The West Palm Beach campus is approved for training veterans and other eligible individuals by the State of Florida Department of Veterans' Affairs, Division of Veterans' Benefits and Assistance, Bureau of State Approving for Veterans' Training.

The South University, Montgomery campus is chartered as an educational institution in the state of Alabama, and is authorized under Act Number 2004-282, Regular Session, Alabama Legislature, 2004, to conduct programs within the state of Alabama.

The University is authorized by the State Approving Agency to train veterans under chapters 31, 34, and 35.

South University - Columbia is licensed by the South Carolina Commission on Higher Education (1333 Main Street, Suite 200, Columbia, SC 29201; 1.803.737.8860). Licensure indicates only the minimum standards have been met; it is not equal to or synonymous with accreditation by an accrediting agency recognized by the U.S. Department of Education.

The South University Columbia campus is chartered by the State of South Carolina and approved by the South Carolina Commission on Higher Education (Veterans Education Section) for the training of veterans and other eligible persons.

South University, Richmond is certified by The State Council for Higher Education in Virginia (James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219; 804-225-2600) to operate in Virginia.

South University - Tampa is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number (888)224-6684.

The South University Novi campus is licensed under the laws of the Michigan Department of Energy, Labor and Economic Growth

The Tampa campus is approved for training veterans and other eligible individuals by the State of Florida Department of Veterans' Affairs, Division of Veterans' Benefits and Assistance, Bureau of State Approving for Veterans' Training.

South University, Virginia Beach is certified by The State Council for Higher Education in Virginia (James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219; 804-225-2600) to operate in Virginia.

The Art Institute of Dallas is a campus of South University. South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Dallas holds a Certificate of Authorization acknowledging exemption from Texas Higher Education Coordinating Board regulations.

The Art Institute of Dallas is licensed by the Arkansas State Board of Private Career Education.

The Art Institute of Dallas is licensed by the Oklahoma Board of Private Vocational Schools (3700 North Classen Boulevard, Suite 250, Oklahoma City, OK 73118, 1.405.528.3370).

The Art Institute of Fort Worth is a campus of South University. South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Fort Worth holds a Certificate of Authorization acknowledging exemption from Texas Higher Education Coordinating Board regulations.

Programmatic Accreditation

Anesthesiologist Assistant

The Anesthesiologist Assistant program at South University – Savannah is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Accreditation Review Committee for the Anesthesiologist Assistant (ARC-AA). Commission on Accreditation of Allied Health Education Programs 1361 Park Street Clearwater, FL 33756 727-210-2350.

Legal/Paralegal Studies

The Bachelor of Science in Legal Studies and the Associate of Science in Paralegal Studies programs in Columbia, SC; Montgomery, AL; Savannah, GA and West Palm Beach, FL are approved by the American Bar Association, 321 North Clark Street, Chicago, IL 60610-4714; 1-312-988-5617.

Medical Assisting

The Medical Assisting programs in Savannah, GA; Montgomery, AL; and Columbia, SC are is accredited by the Commission on Accreditation of Allied Health Education Programs (www.caahep.org) upon the recommendation of the Medical Assisting Education Review Board (MAERB), Commission on Accreditation of Allied Health Education Programs, 1361 Park Street, Clearwater, FL 33756, 727-210-2350.

Nursing

The Bachelor of Science in Nursing and the Master of Science in Nursing programs offered online and at the South University Columbia, Montgomery, Richmond, Tampa and West Palm Beach campus locations are accredited by the Commission on Collegiate Nursing Education (CCNE), One Dupont Circle NW, Suite 530, Washington, DC 20036-1120; www.aacn.nche.edu; telephone: 202.887.6791.

The Bachelor of Science in Nursing program at South University – Columbia is authorized to operate by the South Carolina Board of Nursing. The Bachelor of Science in Nursing program at South University Montgomery is authorized to operate by the Alabama Board of Nursing.

The Bachelor of Science in Nursing programs at South University – Tampa and South University – West Palm Beach are approved by the Florida Board of Nursing. The Bachelor of Science in Nursing program at South University – Richmond is approved by the Virginia Board of Nursing. The Bachelor of Science in Nursing degree program at South University – Columbia is authorized to operate by the South Carolina State Board of Nursing.

Pharmacy

South University's Doctor of Pharmacy program is accredited by the Accreditation Council for Pharmacy Education, 20 North Clark Street, Suite 2500, Chicago, IL 60602-5109, TEL (312) 664-3575, FAX (312) 664-4652, URL www.acpe-accredit.org.

Physical Therapist Assisting

The Physical Therapist Assisting program at South University – Savannah is an expansion program approved by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782.

The Physical Therapist Assisting program at South University – Montgomery is an expansion program approved by the Commission on Accreditation in Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782.

The Physical Therapist Assisting program at South University – Tampa has been granted initial accreditation status by the Commission on Accreditation of Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782.

For policies and information related to South University's branch campuses, The Art Institute of Dallas and The Art Institute of Fort Worth, please visit their websites at: http://www.artinstitutes.edu/dallas/ & http://www.artinstitutes.edu/fort-worth/

The Physical Therapist Assisting program at South University – West Palm Beach has been granted initial accreditation status by the Commission on Accreditation of Physical Therapy Education of the American Physical Therapy Association, 1111 North Fairfax Street, Alexandria, VA 22314; 1-703-684-2782.

Physician Assistant

The Master of Science in Physician Assistant Studies program on the Savannah campus is accredited by the Accreditation Review Commission on Education for Physician Assistant Programs (ARC-PA, 1000 North Oak Avenue, Marshfield, WI 54449-5788; 1.715.389.3785. ARC-PA, 12000 Findley Road, Ste. 240, Johns Creek, GA 30097, phone: 770.476.1224, fax: 770.476.1738, www.arc-pa.org. This accreditation status qualifies graduating students to take the national certifying examination administered by the National Commission on Certification of Physician Assistants (NCCPA). The Physician Assistant program is a member of the Association of Physician Assistants Programs, the national organization representing Physician Assistant education programs.

The Physician Assistant Studies program offered at South University - Tampa is provisionally accredited by the Accreditation Review Commission on Education for the Physician Assistant, Inc., 1200 Findley Road, Suite 240, Johns Creek, GA 30097, phone: 770.476.1224, www.arc-pa.org.

General Admissions Application Procedure

South University operates on a quarter system, with terms beginning in October, January, April, and June. Also, the University provides classes using compressed class calendars to meet the needs of the students.

To accommodate the experiential requirements of the program, the School of Pharmacy's quarters begin in June, September, January and March/April.

The academic calendar for the Anesthesiologist Assistant program is 9 quarters in length, beginning in June of each year, with subsequent terms beginning in September, January and March. New students may only matriculate in June of each year.

South University – Online Program's classes operate in a compressed format of 5.5 weeks designed to meet the needs of today's busy adults.

Applications for general admission to the Columbia campus should be sent to:
Director of Admissions
South University
9 Science Court
Columbia, South Carolina 29203

Applications for general admission to the Montgomery campus should be sent to:
Director of Admissions
South University
5355 Vaughn Road
Montgomery, Alabama 36116

Applications for general admission to the Novi campus should be sent to:
Director of Admissions
South University
41555 Twelve Mile Road
Novi, Michigan 48377

Applications for general admission to the Richmond campus should be sent to:
Director of Admissions
South University
2151 Old Brick Road
Glen Allen, VA 23060

Applications for general admission to the Savannah campus should be sent to:
Director of Admissions
South University
709 Mall Boulevard
Savannah, Georgia 31406-4805

Applications for general admission for the Online Programs should be completed and transmitted online at.
http://online.southuniversity.edu

Applications for general admission to the Tampa campus should be sent to:
Director of Admissions
South University
4401 North Himes Avenue
Tampa, FL 33614

Applications for general admission to the Virginia Beach campus should be sent to:
Director of Admissions
South University
301 Bendix Road, Suite 100
Virginia Beach, VA 23452

Applications for general admission to the West Palm Beach campus should be sent to:
Director of Admissions
South University
9801 Belvedere Road
Royal Palm Beach, FL 33411

An application fee must accompany the application. This fee is not refundable except as provided under the section Financial Information of this catalog.

The following steps must be completed before a final decision for admission may be reached and the student is allowed to register:

1. Submit the application form with appropriate fee.
2. Submit acceptable transcripts (including verifiable faxed transcripts) from all high schools and colleges attended within twelve weeks of the class start date.
3. Complete all tests administered by the University or submit SAT, or ACT scores to the registrar's office.

All documents submitted to the University become its property and will not be returned. After receipt of the application form, the University will schedule a date for the administration of tests and notify the applicant. Upon completion of the above steps, each applicant will receive written notification of the action taken by the admissions office.

Applications for admission to either the Anesthesia Sciences, Physician Assistant Studies, Pharmacy or Nursing programs are directed to those specific programs. Procedures and additional admission requirements related specifically to these programs can be found in this section of the catalog, in the individual handbooks for these programs, and online at www.southuniversity.edu.

Additional admissions requirements related specifically to the anesthesiologist assistant, nursing, pharmacy and physician assistant programs can be found in other sections of this catalog and in the handbooks for these programs.

General Admission Requirements

To be admitted, the prospective student must be a high school graduate or the equivalent (e.g., GED) and submit a minimum combined SAT I score of 900, a combined ACT score of 19, or a satisfactory score on the University administered admissions examination (see the Admissions Office) or meet the criteria established for acceptance as a transfer student. South University accepts the International Baccalaureate Program diploma as meeting the requirement for high school graduation.

Fully online students who fail to provide proof of high school graduation within 12 weeks of their start date will be removed from class enrollment; they will receive no grades, and are responsible for all charges.

Acceptable Accredited Collegiate Institution

South University requires that prior coursework taken by transfer students or transfer credit requested for review be taken at an acceptable accredited collegiate institution. An acceptable accredited collegiate institution possesses either regional or national accreditation granted by an agency recognized by the U.S. Department of Education. Individual programs within South University may define additional criteria as to the meaning of acceptable accreditation to meet the requirements of specific programmatic accreditation.

Academic Support Admission

Applicants not meeting the testing standards for general admission can be accepted under academic support admission by submitting a minimum combined SAT I score of 660, a combined ACT score of 14, or a satisfactory score on the University administered admissions examination.

Students submitting the University administered admission test such as the Accuplacer exam must have minimum section scores as well. The Office of Admissions can inform students of those requirements.

Note: Students accepted under academic support admission are limited to 12 credit hours of study during their first quarter.

Students enrolled in programs that include UVC1000, Strategies for Success are required to take the course within their first two quarters of study at the University. Students must be enrolled in the appropriate developmental courses during their first two quarters of attendance. Developmental course requirements must be completed within four quarters of study at the University.

To facilitate the admissions process, unofficial documentation, such as copies of transcripts or grade reports, may be used to determine admission status. Transfer status cannot be designated, however, without some verifying documentation. Admissions test scores on university administered entrance exams will not be accepted from other universities. Prospective students must take the University administered admission exam, like the Accuplacer, at South University.

A transfer student's overall record should not be less than the minimum academic standard required of South University students. Credit earned at an accredited technical college may not transfer unless the credit earned is equivalent to courses offered in degree programs, including the associate degree.

Transfer students will be exempted from developmental courses on the basis of grades earned in credit bearing English or math courses transferred to South University, if applicable, or SAT or ACT, or scores on the University administered entrance exam only if the exam was taken at South University.

An applicant seeking transfer admission who cannot meet the above criteria may submit SAT, ACT, or University administered admissions examination scores to achieve general admission.

Students who are citizens of countries other than the United States should refer to the section entitled Admission of International Students.

Academic Placement Tests

Placement tests in Algebra and English are administered to determine if a student needs additional preparation in either of these areas. If a need is indicated, the student must enroll in the required course(s) in the first quarter in which scheduling the required course(s) is practical. All students who do not meet the criteria below must take placement tests during the admissions process unless they are transfer students. Note that in all cases transfer credit is not awarded for developmental courses.

Students being admitted on the basis of SAT and ACT will be exempt from taking the related placement test if they meet the following criteria:

Exempt from MAT0099, Principles of Algebra, or ENG0099, Principles of Composition, is based on the following:

MAT0099	ACT Math	>	14
	SAT Math	>	400
ENG0099	ACT Verbal	>	14
	SAT Verbal	>	430

Transfer students must take the appropriate placement test(s) if they are not exempt from either MAT0099 and/or ENG0099. Transfer students may be exempted from developmental courses in one of the following ways:

- On the basis of grades earned (at a C or better) in credit-bearing, non-developmental courses taken at an acceptable accredited institution that are equivalent to (or at a higher level than) the non-developmental courses offered at South University and are considered for transfer to South University.
- If applicable, students may also be exempted from developmental courses on the basis of SAT or ACT scores as noted above.
- Students may also take the University administered admissions examination at South University campuses to seek such exemptions.

Only original documents (such as transcripts, SAT or ACT scores, etc.) will be considered in final decisions.

Personal Enrichment Enrollment

Enrollment in selected subjects for personal enrichment is available under certain circumstances. Students attempting to enroll under these circumstances are classified as special subject students and are not eligible for Title IV financial aid. This status allows a student to enroll in one class per quarter for no more than three quarters without following the standard admission procedures or meeting standard admission requirements. Individuals participating in a specifically contracted workshop, seminar, or course that is not part of the pursuit of a degree are not required to meet any admissions requirements. Status as a special subject student is not available to veterans receiving G.I. benefits. Students enrolled in classes through South University – Online Programs can take two classes per quarter for a maximum of three quarters and at the end of that period must be fully admitted to continue to enroll in South University classes.

Home-schooled Students

Home-schooled students are individuals who have completed a secondary school education in a home school setting that is treated as a home school or a private school under state law. The student has either:

- Obtained a secondary school completion credential as provided by state law, or
- Completed a secondary school education in a home school setting under state law.

Students must provide evidence that home schooling was conducted in accordance with state laws. A certificate of attendance or completion is not sufficient.

Admission of Transient Students

Transient status means that students are admitted only for a specified period of time, normally one quarter. Applicants for transient status must file a regular application form and submit a statement from their dean or registrar that they are in good standing and have permission to take specific courses at South University for transfer to their own institutions when satisfactorily completed. Since transient students are not admitted as regular students, transcripts of university work completed elsewhere are not usually required of such applicants. Transient students who wish to remain enrolled longer than one quarter must meet all requirements for general admission or transfer students.

Admission of Transfer Students

To be eligible for admission, transfer students must complete the application procedures and satisfy the following criteria:

1. Submit a completed application for admission.
2. Transfer credit from an accredited collegiate institution.
3. Have earned 30 or more quarter credit hours, or the equivalent (e.g. 20 semester hours), with a cumulative GPA of 2.00.
4. Submit official transcripts from all colleges and universities attended.

For transfer of credit practices refer to the applicable section under the Academic Information portion of this catalog.

Joint Enrollment for High School Students

Through this program for outstanding high school seniors, students may pursue collegiate course work while completing their high school requirements. Students accepted into this program will be allowed to enroll part-time or full-time at the University, provided they meet course prerequisites and receive permission from their high school principal or counselor. Students may forfeit the privilege of the program if they receive a grade below a C in their collegiate course work or if their high school average falls below a B. To be considered for this program, a student must satisfy all of the following criteria:

1. Provide a written recommendation from the principal or counselor.
2. Have the written consent of a parent or guardian.
3. Complete the eleventh grade prior to application.
4. Attain a satisfactory score on the ACT or SAT, or on the University entrance exam.
5. Achieve a minimum grade point average of 3.0 in high school work completed.

Further information about this program can be obtained through the admissions office or registrar's office.

Readmission of Former Students

Students who previously attended South University but who have not been enrolled for one year or longer may be readmitted without retesting for admission, but must apply for readmission and pay a readmission fee of $50. If they were enrolled at other colleges during their absence, transcripts of course work taken must be sent to South University. Applications for readmission should be submitted at least one month before the beginning of the quarter

the student plans to return. A candidate for readmission must either demonstrate that they already meet the entrance test requirement for admission in effect at the time of readmission or retest to achieve that minimum entrance score. However, a student seeking readmission whose prior record indicates entrance scores below the current standard but who has attempted 36 or more credits, has a minimum cumulative GPA of 2.50, and has a completion rate of 65 percent of the hours attempted, will be readmitted on the basis of the previous enrollment and will not be required to submit new entrance test scores. Former online students should submit an application for readmission at https://www.southuniversityonline.com/gettingstarted/readmissions.asp

The University reserves the right to deny admission to any applicant for re-entry who has an unacceptable academic or conduct record. Students with outstanding financial obligations to the University must make arrangements with the business office before they will be allowed to matriculate.

International Admissions Policy

All international (nonimmigrant) applicants to South University must meet the same admissions standards as all other students (Please refer to Admissions Requirements for all students in this Catalog).

All applicants to South University whose first language is not English must demonstrate competence in the English language. Demonstration that English is an applicant's "first" language can be satisfied if the applicant submits a diploma from secondary school (or above) in a system in which English is the official language of instruction. If English is not the applicant's "first" language, the applicant will need to meet the minimum English Language Proficiency standard through submission of an official minimum score on the written Test of English as a Foreign Language (TOEFL) or its TOEFL Internet (iBT) equivalent. A minimum score of 480 on the written TOEFL or 55 on the TOEFL Internet (iBT) is required for diploma programs. A minimum of 500 on the written TOEFL or 61 on the TOEFL Internet (iBT) is required for all associate and bachelor's level degree programs. A minimum of 550 on the written TOEFL or 79 on the TOEFL Internet (iBT) is required for master's level degree programs.

Alternative to TOEFEL

	Associate's/ Bachelor's	Graduate Programs
ACT English	19	21
SAT Verbal (Reading)	500	540

The above stated English language proficiency requirements are effective November 1, 2004.

Admissions Requirements for Nonimmigrant Students

An international student seeking to enroll at South University in valid student non-immigrant status must submit each of the following items:

- A complete and signed Application for Admission Form;
- Official scores on the SAT or the ACT or the institutionally administered examination;
- Original or official copies of all educational transcripts (high school and, if applicable, university-level academic records) and diplomas. These educational transcripts and diplomas must be prepared in English or include a complete and official English translation.
- Official credential evaluation of non-American educational credentials, if applicable; please note that official credential evaluations must be prepared and submitted by a member organization of the National Association of Credential Evaluation Services (NACES); see www.naces.org
- Proof of English language proficiency (See English Language Policy).
- A completed and signed Sponsor's Statement of Financial Support (this statement is not required if the student is self sponsored);
- Official financial statements. Financial statements must verify sufficient funds to cover the cost of the educational program as well as all living expenses;
- A U.S. $50.00 application fee and a U.S. $100 refundable tuition deposit.
- A photocopy of the student's passport to provide proof of birth date and citizenship (students outside the United States who have not yet acquired a passport will need to submit a copy of their birth certificate);
- For all nonimmigrant applicants residing in the United States at the time of application: a photocopy of the visa page contained within the student's passport as well as a photocopy of the student's I/94 arrival departure record (both sides);
- For all nonimmigrant applicants residing in the United States at the time of application in either F, M, or J non-immigrant classification: written confirmation of non-immigrant status at previous school attended before transferring to South University;
- Proof of Health Insurance. Students who do not possess health insurance upon applying to South University must be prepared to purchase health insurance through an approved provider upon commencement of studies.

If an applicant, seeking to enroll in valid student nonimmigrant status, is transferring from a college or university in the United States, the International Student Transfer Clearance Form is also required.

South University is authorized under federal law to admit non-immigrant alien students.

College Board Advanced Placement (AP) Examinations

South University supports the College Board's Advanced Placement Program, which allows high school students the opportunity to pursue college level courses in their own schools and to be taught the material by their own teachers. After completion of the AP courses, students take the appropriate AP test to determine their level of achievement. For college credit to be awarded, a student must have official score reports from the College Board sent directly to the Office of Registrar at South University.

Since there is major overlap in course content between the two English AP exams, the awarding of AP credit in English will be treated separately from that of other disciplines as follows:

1. If a student receives a score of "3" or "4" on either English AP exam, credit will be awarded for English 101 or its equivalent (four quarter-hour credits);
2. If a student receives a score of "3" or "4" on both English AP exams, or a "3" on one and a "4" on the other, credit will be awarded for English 101 and 102 or their equivalents (eight credits);
3. If a student receives a score of "5" on either or on both English AP exams, credit will be awarded for English 101 and 102 or their equivalent (eight credits).

For additional information concerning the awarding of AP credit, contact the Registrar at the appropriate campus.

Credit by Examination

South University offers students an opportunity to obtain credit in areas of competency through University-administered proficiency examinations. South University does not award credit for life experience.

If CLEP or Dantes examinations do not exist for the course, the vice president for academic affairs, in consultation with the Dean of the school overseeing the course, is the final authority on whether or not a course may be exempted through the examination process. Department chairs select the examinations to be used. To be eligible to earn credit the student must:

1. Submit a written request to the campus dean of academic affairs.
2. Verify that he or she has not previously taken the course at South University.
3. Verify that he or she is not currently enrolled in the course at South University.
4. Pay a $300 examination fee (this does not apply to examinations to exempt the keyboarding or word processing course).

Students can attempt to earn credit by examination for a course only once and must score an 85 or better to receive credit. Students scoring below an 85 must take the course challenged as required in the curriculum. (Students attempting to exempt keyboarding courses must score a B or better on all sections of the examination to earn credit.) Credits earned by examination are considered in the same way as transfer credits and are not used in the computation of the student's grade point average. Students may not earn more than 60% of their total credits and 50% of their major credits through credit by examination, transfer credit, or a combination thereof.

CLEP and DANTES certification exams can be submitted for evaluation for course credit. The guidelines for awarding credit are available from the registrar. In general, no score less than 50 on the CLEP test will be accepted.

College credit may also be awarded for education training completed through business and industry, the armed services or

government organizations. South University is guided by the principles and recommendations of the American Council on Education (ACE) guidebooks when assessing requests for credit earned in this manner. Students must have ACE transcripts sent directly from the Center for Adult Learning and Educational Credentials to the Office of Registration and Records at South University.

University Credit for Military Experience and Training

Students who wish to have their military experience and training evaluated for University credit should submit copies of appropriate forms to the registrar's office. Veterans should submit DD Form 214, and active duty military personnel should submit DD Form 295. Active duty Army personnel and soldiers discharged since October 1, 1986, should also provide the registrar with copies of their Army/ American Council on Education Registry Transcripts.

The University accepts as transfer credit completion of formal military courses as recommended by the American Council on Education (ACE) when verified through official transcripts (Army/ACE registry Transcript System, Community College of the Air Force, Sailor/ Marine/ACE Registry Transcript, Registry of Credit Recommendations, or National Registry for Training Programs). Additionally, credit may also be awarded through review of a student's certified Department of Defense (DD) Form 214 (Armed forces of the United States Report of Transfer or Discharge) in conjunction with the ACE Handbook, Evaluation of Educational Experiences in the Armed Forces.

Credit will be applied to a degree program upon the approval of the Chair of the Department from which the degree is to be awarded.

Transferability of Credits to Other Colleges

South University is accredited by the Commission on Colleges, Southern Association of Colleges and Schools to award doctoral, master's, bachelor's, and associate's degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Dallas is a campus of South University. South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Dallas holds a Certificate of Authorization acknowledging exemption from Texas Higher Education Coordinating Board regulations.

The Art Institute of Dallas is licensed by the Arkansas State Board of Private Career Education.

The Art Institute of Dallas is licensed by the Oklahoma Board of Private Vocational Schools (3700 North Classen Boulevard, Suite 250, Oklahoma City, OK 73118, 1.405.528.3370).

The Art Institute of Fort Worth is a campus of South University. South University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate degrees and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of South University.

The Art Institute of Fort Worth holds a Certificate of Authorization acknowledging exemption from Texas Higher Education Coordinating Board regulations.

South University - Savannah meets the criteria for an exemption from the Georgia Nonpublic Postsecondary Education Commission's (NPEC) regulations as outlined in O.C.G.A. § 20-3-250.3(a)(15).

South University - Tampa is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number (888)224-6684.

South University - West Palm Beach is licensed by the Commission for Independent Education, Florida Department of Education. Additional information regarding this institution may be obtained by contacting the Commission at 325 W. Gaines St., Suite 1414, Tallahassee, FL 32399-0400, toll free number (888)224-6684.

South University – Montgomery is chartered as an educational institution in the state of Alabama, and is authorized under Act Number 2004-282, Regular Session, Alabama Legislature, 2004, to conduct programs within the state of Alabama.

South University – Richmond is certified by The State Council for Higher Education in Virginia (James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219; 804-225-2600) to operate in Virginia.

South University – Virginia Beach is certified by The State Council for Higher Education in Virginia (James Monroe Building, 101 North Fourteenth Street, Richmond, VA 23219; 804-225-2600) to operate in Virginia.

South University — Novi is licensed under the laws of the Michigan Department of Energy, Labor and Economic Growth.

South University – Columbia is licensed by the South Carolina Commission on Higher Education (1333 Main Street, Suite 200, Columbia, SC 29201; 1.803.737.8860). Licensure indicates only the minimum standards have been met; it is not equal to or synonymous with accreditation by an accrediting agency recognized by the U.S. Department of Education.

However the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U.S. higher education system, transfer-ability of credit is determined by the receiving institution taking into account such factors as course content, grades, accreditation and licensing. For this reason South University does not imply, promise, or guarantee that credits earned at South University will be accepted by another college or university.

Students planning to transfer to other colleges or universities are responsible for consulting with the registrar at those institutions as early as possible concerning the acceptance of credits earned at South University.

Specialized Program Admission

Enrollment in the Anesthesiologist Assistant, Nursing, Pharmacy and Physician Assistant Studies programs is limited; therefore, to be considered for selection, applicants must meet the minimum criteria as detailed in the individual application packets for these programs.

Students wishing to enter a program in the College of Health Professions, the College of Nursing or the School of Pharmacy should be aware that a prior felony conviction may restrict an individual's ability to obtain professional licensure or certification. Acceptance into a South University program or its completion does not imply or guarantee that a student will be able to obtain such licensure or certification.

Sensory

The Medical Assisting Student must be able to read charts, graphs, instrument scales and medication orders, prepare and maintain medical records, and use their senses of hearing and touch to recognize emergencies and to assess the patient's physical condition.

Communication

The Medical Assisting student must be able to read and write effectively in order to transmit information to all members of the healthcare team. The student must also be able to assess nonverbal communication and respond appropriately. Additional requirements include the ability to interview and record patient histories, provide patient care instructions, use correct telephone technique, collect, prioritize and convey information.

College of Arts and Sciences

Procedure for Admission Master of Science in Criminal Justice Degree Program

(Online Degree Program)

In addition to the general requirements of the University, specific requirements for admission to classified graduate status are:

- A bachelor's degree from an accredited college or university.
- Completion of application for admission and submission of application fee ($50),
- A 2.7 overall grade point average or higher on completed requirements for the baccalaureate degree, or, GRE minimum test scores, 450 verbal, 450 quantitative, and 3.5-4.0 analytical, or Millers Analogies Test (MAT): achieve a minimum overall scaled score of 402.

Transfer of Credit

The majority of credits toward any graduate or post-graduate degree program must be earned at South University. Credit for transfer work will be given if the courses were taken at an accredited collegiate institution, the course is equivalent to courses offered at South University, and the course carries a grade of "B" or better. All transfer credit will be reviewed

and approved by the Dean, College of Arts & Sciences, and the Department Chair of the respective academic department. Students may transfer up to three courses.

Progression Policy
The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the Master of Science in Criminal Justice graduate degree program:

- The student must complete his/her program within a maximum time-frame of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.
- The student must complete each course within his/her program with a final grade of "C" or better. Failure to achieve a final grade of "C" or better requires the student to immediately repeat the course in question.
- The student enrolled in any graduate course in the College of Arts & Sciences must pass the course with a final grade of "C" or better after two attempts or the student will be academically dismissed.
- The last grade earned will count in the student's GPA calculation.
- All grades earned will appear on the student's transcript.

Procedure for Admission Professional Counseling Program

Admissions criteria for the Professional Counseling program are consistent with those required in other master's degree level programs at South University. As the admissions process also takes into consideration the characteristics deemed essential to becoming a professional counselor, material is also required which will enable a determination to be made of the applicant's personal integrity, maturity, interpersonal skills, and ability to communicate effectively. The criteria used in determining admission to the graduate program include:

1. Completion of a bachelor's degree from an accredited institution.
2. A grade point average of at least 2.7 (on an Admissions scale of 4.0) for the last 60 hours of coursework (including relevant graduate work)
3. Applicants for whom English is a Second Language (ESL) must submit a minimum paper based TOEFL score of 600 or the Internet-based score of 100 to be considered for the program.
4. Interview with the professional counseling department chair/ program director or designated faculty member.
5. Approval of the campus program admissions committee.
6. Completion of an application for admission and submission of a $50 application fee.
7. Submission of a personal/ professional statement addressing the applicant's interest in counseling, professional goals, along with a self appraisal of academic and professional qualifications.
8. Submission (within 12 weeks of class start dates) of official transcripts from all post-secondary institutions attended.
9. Current résumé (or career summary).

All required admissions documentation and criteria will be reviewed and evaluated. Applicants will be notified regarding acceptance. Applicants should review the published general graduate requirements listed in the South University catalog. Students who are citizens of countries other than the United States should also refer to the section in the South University catalog entitled International Admissions Policy.

College of Business

Procedures for Admission to Doctor of Business Administration

The criteria used in determining admission to the doctoral degree program include:

1. Completion of a master's degree or an MBA degree from an acceptable accredited institution. A cumulative grade point average of at least 3.0 (on a scale of 4.0) on graduate coursework. Additional coursework may be required prior to beginning the doctoral program. Refer to section on Required Knowledge Base for further information.
2. Submission of GMAT scores that are no more than five years old. Minimum score of 400 required.
3. Applicants for whom English is a Second Language (ESL) must submit a minimum paper-based TOEFL score of 600 or the electronic-based score of 250 to be considered for the program.
4. Completion of an application for admission and submission of a $50 application fee.
5. Submission of official transcripts from all post-secondary institutions attended.
6. Personal interview with the Program Director (may be conducted over the phone).
7. Submission of the following:
   a. Statement of academic and professional goals. This statement should detail how the applicant will benefit from earning a DBA and how the degree will be integrated into future career goals.
   b. Career résumé or curricula vitaé.
   c. Three current academic/professional letters of recommendation submitted directly to South University. These letters should discuss the applicant's ability to successfully matriculate the program and how the applicant will contribute to the overall quality of the program. Additionally, the recommendation should include an assessment of the student's ability to be successful as a professional in teaching, service and research.

Once all required admissions documents and information are submitted, the candidate's application will be reviewed and evaluated. Applications will be reviewed on a weekly basis and applicants will be notified immediately.

Transfer of Credit
Given the unique nature of the courses within the South University DBA degree program, transfer credit is not accepted.

Required Knowledge Base
Applicants to the DBA degree program must demonstrate a master's level ability to integrate knowledge across the functional areas within a college of business with an overall minimum master's-level cumulative GPA of 3.0 on a 4.0 scale. The courses listed below (four quarter hours each) are master's level prerequisites and must be completed prior to acceptance into the program. All prerequisites must have been taken at an acceptable accredited college or university. No grade below a B will be accepted for any course. Students not having prerequisites will be admitted into the program provisionally and will be fully accepted into the program upon successful completion of the necessary courses listed below.

Knowledge Area	South University Equivalent Course
Organizational Behavior	MBA5001
Managerial Economics	MBA5004
Finance	MBA6010
Marketing	MBA6011
Accounting	MBA5000
Statistics	MAT5005

Satisfactory Academic Progress
The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the DBA degree program:

- The student must complete his/her program within the maximum timeframe of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.

Graduation Requirements
To receive the Doctor of Business Administration degree, a student must satisfy the following requirements:

- Successfully complete the course requirements described in the catalog in effect when the student enrolled in the program. A student who leaves South University longer than three quarters will be required to meet catalog requirements in effect at the time of his/her return.
- Possess a cumulative grade point average of 3.0 or higher.
- Successfully complete the requirements of the required DBA Residencies.
- Successfully complete the requirements (with a Pass or High Pass) of the DBA Preliminary Examination.
- Successfully complete the requirements of the DBA Doctoral Dissertation.

Procedure for Admission Master of Business Administration (MBA), Accelerated Master of Business Administration, Master of Business Administration/Healthcare Administration (MBA/HCA) and Master of Science in Leadership Degree Programs

Admissions criteria for the MBA, MBA/HCA and Master of Science in Leadership degree programs are:

- Completion of application for admission and submission of application fee ($50),
- Completion of an undergraduate degree from an accredited institution with a GPA of 2.7 or better on a 4.0 scale, or, completion of an undergraduate degree from an accredited institution with a minimum combined GMAT score at or above the 50 percentile.

Transfer of Credit
The majority of credits toward any graduates or post-graduate degree program must be earned at South University. Credit for transfer work will be given if the courses were taken at an accredited collegiate institution, the course is equivalent to courses offered at South University, and the course carries a grade of "B" or better. All transfer credit will be reviewed and approved by the Dean, College of Business, and the Department Chair of the respective academic department. For the MBA and MBA/HCA, only the foundation courses may be transferred (MBA5001, MBA5004, and MBA5005). Maximum number of classes to transfer is three courses or 12 quarter hours.

Credits earned at any South University campus will be accepted at all campuses. These credits will not be considered transfer credit, they will be included as credits earned at South University. If a campus should close a program in any state, students in good standing will be accepted at any South University campus having the same or a similar authorized degree program. The credits earned in the students' original degree program will be applied to the degree program at the new location.

Foundation Courses Required
Students must have successfully completed a Bachelor's degree from an accredited institution. The following foundation undergraduate courses must have been satisfactorily completed from an accredited institution or be satisfactorily completed (grade of C or better) within the first two quarters after acceptance into the MBA degree program. If the courses are taken at South University, the undergraduate tuition rate will apply to these courses.

- Accounting: two courses (or completion of MBA5000 at South University)
- Macroeconomics: one course
- Statistics: one course

Major Field Test
The curriculum contains a Major Field Test as part of the grading within MBA6999, Strategic Development and Implementation, the Capstone Course. The test is designed to assess overall proficiency in eight group reliable areas including accounting, economics, management, quantitative business analysis and information systems, finance, marketing, legal and social environment, and international issues. Students will be tested to demonstrate that they have achieved the goals for learning established by South University and the specific academic department.

Progression Policy
The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the College of Business graduate programs:

- The student must complete his/her program within a maximum time-frame of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.
- The student must complete each course within his/her program with a final grade of "C" or better. Failure to achieve a final grade of "C" or better requires the student to immediately repeat the course in question.
- The student enrolled in any graduate course in the College of Business must pass the course with a final grade of "C" or better after two attempts or the student will be academically dismissed.
- The last grade earned will count in the student's GPA calculation.
- All grades earned will appear on the student's transcript.

Procedure for Admission Master of Science in Information Systems and Technology Degree Program

- Completion of application for admission and submission of application fee ($50)
- Completion of an undergraduate degree with a GPA of 2.7 or better on a 4.0 scale from an accredited institution, or, completion of an undergraduate degree and GRE scores in the 50th percentile for all three sections or GRE Graduate Subject Test in Computer Science in the 50th percentile or Millers Analogies Test (MAT) minimum raw score of 44.

Procedure for Admission Master of Public Administration Degree Program

Admissions criteria for the Master of Public Administration degree program are consistent with those required in other master's degree-level programs within the College of Business at South University. As the admissions process also takes into consideration the characteristics deemed essential to becoming a professional within the governmental and non-profit sector, material is also required which will enable a determination to be made of the applicant's personal integrity, maturity, interpersonal skills, and ability to communicate effectively.

The criteria used in determining admission to the graduate program include:

1. Completion of a bachelor's degree from an accredited institution.
2. A cumulative grade point average of at least 2.70 (on a scale of 4.0) for the last 60 hours of coursework (including relevant graduate work).

Exceptions to the Minimum GPA
Applications with grade point averages lower than the stated program minimum may be considered for admission with significant evidence of academic and professional potential demonstrated by the career and/or personal accomplishments indicated in the personal statement of academic and professional goals, the career resume, academic or professional letters of to matriculation recommendation, and GRE Scores. Although GRE scores are optional, submission of scores may improve an applicant's application. Exceptions must be recommended by the department chair or program director. Students admitted on an exception basis will be admitted as regular students on a probationary status for the first quarter of enrollment. In order to remain enrolled after the first quarter, the student must achieve a GPA of at least 3.0.

1. Applicants for whom English is a Second Language (ESL) must submit a minimum paper-based TOEFL score of 600 or the Internet-based score of 100 to be considered for the program.
2. Completion of an application for admission and submission of a $50 application fee.
3 Submission (within 12 weeks of class start dates) of official transcripts from all post-secondary institutions attended.

Once all required admissions documents and information are submitted, the criteria will be reviewed and evaluated. Applicants will be notified regarding acceptance within two to three weeks of review and evaluation.

Applicants should review the published general graduate requirements listed in the South University catalog. Students who are citizens of countries other than the United States should also refer to the section in the South University catalog entitled International Admissions Policy.

Transfer of Credit
Students may transfer a total of 12 credit hours into the Master of Public Administration degree program. The specific courses for which transfer credit is available are MPA5001 Foundations of Public Administration, MPA5005 Public and Non-profit Organizational Behavior, and MBA6501 Strategic Human Resources Management. The evaluation of transfer of credit follows South University's applicable policies and procedures that pertain to accredited institutions.

College of Health Professions
Procedure for Admission Anesthesiologist Assistant Degree Program

Familiarity with Practice of Anesthesia
Applicants to the program must be familiar with the practice of anesthesia, including related activities in the operating room. Individuals who are not familiar with the practice of anesthesia and have had no exposure to an operating room environment must spend at least 8 hours with an anesthetist or an anesthesiologist in an operating room observing the conduct of anesthetics. In addition, the applicant is required to summarize an article of their choice from current anesthesia literature.

Technical Standards
To undertake and successfully complete the Anesthesiologist Assistant program, as well as to function successfully as an Anesthetist Assistant after graduation, requires that an individual meet certain fundamental physical, cognitive, and behavioral standards. The requisite technical skills include, but are not limited to the following:

- Effectively communicating verbally with patients and their family members and with other healthcare professionals,
- Interacting with patients, including obtaining a history and performing a physical examination,
- Effectively communicating in writing, and by record keeping, those data and information essential to the practice of anesthesia and the care of patients.
- Reading and comprehending written parts of the medical record and other patient care documents in order to safely and effectively participate in the practice of anesthesia.
- Having sufficient knowledge, motor skills and coordination to perform diagnostic and therapeutic tasks, including invasive procedures, on patients in a timely manner so as to insure the safety and well-being of the patients. These tasks include but are not limited to peripheral and central venous catheterization, arterial puncture and cannulation, breathing bag-and-mask ventilation, laryngeal mask airway insertion and management, endotracheal intubation.
- Having sufficient strength, motor skills and coordination to lift, move, and position patients as required for administration of anesthesia and performance of cardiopulmonary resuscitation.
- Having sufficient speed and coordination to quickly and safely react to emergent conditions throughout the hospital in order to assure patient safety.
- Recognizing and differentiating colors of signals displayed on monitors; being able to work in both light and dark conditions as exist in patient care areas (e.g., operating room, radiology suite, endoscopy suite); being able to recognize details of objects both near and far.
- Hearing, processing, and interpreting multiple conversations, monitor signals, alarms, and patient sounds simultaneously in fast-paced patient care settings (e.g., operating room, intensive care unit, emergency room).
- Having no impairment that would preclude continuous performance of all of the above activities or any and all of the other activities that are an integral part of an anesthesiologist assistant's participation in the anesthesia care team.

General Admission Requirements
Students wishing to enter the Anesthesiologist Assistant program in the College of Health Professions should be aware that a prior felony conviction may restrict an individual's ability to obtain professional licensure or certification. Acceptance into a South University program or its completion does not imply or guarantee that a student will be able to obtain such licensure or certification.

General admission requirements include:

- Baccalaureate degree, including above average performance in courses required in a premed curriculum.
- Official transcripts of all undergraduate and graduate course work.
- Undergraduate courses (no substitutions are permitted and survey courses or courses for non-science majors are not acceptable):

English
3 semester hrs./4-5 quarter hrs
General Biology*
6 semester hrs./9 quarter hrs (Full Academic Year)
General Chemistry
6 semester hrs./9 quarter hrs (Full Academic Year)
Organic Chemistry**
3 semester hrs./4-5 quarter hrs
(Sophomore 200 Level)
Biochemistry
3 semester hrs./4-5 quarter hrs
General Physics
6 semester hrs./9 quarter hrs (Full Academic Year)
(Sophomore 200 Level)
Calculus
3 semester hrs./4-5 quarter hrs
Statistics
3 semester hrs./4-5 quarter hrs

* Preferred but not required Cellular and Molecular Biology 3 semester hrs./4-5 quarter hrs

** Preferred but not required Full Year of Organic Chemistry 6 semester hrs./9 quarter hrs

- Graduate Record Examination [GRE] scores from either the written examination or the computer-based examination taken within five years prior to application. The program must receive official score reports directly from the Educational Testing Service. The Code for South University is 5157. Medical College Admission Test (MCAT) scores may not be substituted for GRE scores. The MCAT scores may be submitted in support of the application if the applicant desires.
- Three letters of recommendation from persons familiar with the applicant's prior academic performance and academic potential, character, work habits, and suitability for graduate study leading into a career in clinical practice.
- Submission of the completed application form and all of it components.
- Familiarity with the practice of anesthesia, including the environment in which day-to-day work occurs.
- In the applicant's own words, he/she must write a summary of an article of her/his choice that appears in a current anesthesia journal on the required form (available at South University, Savannah).
- Interview at the request of the Admissions Committee, on-site at South University – Savannah.

Health Requirements
A recent medical history and physical examination must be on file with the South University Department of Anesthesia Sciences prior to registration for the first quarter.

For health and safety of students, patients, and others with whom the student may come in contact, the South University Department of Anesthesia Sciences has established the following immunization, laboratory measurement, and surveillance requirements:

Tetanus, diphtheria (Td)
Initial Immunization Requirement
Within past 10 years
Follow-up and Alternatives
Vaccination
Surveillance and Exposure Requirements
n/a

Measles, Mumps, Rubella (MMR)
Initial Immunization Requirement
Vaccine booster (if born after 1957)
Follow-up and Alternatives
Vaccination series
Surveillance and Exposure Requirements
n/a

Polio
Initial Immunization Requirement
Documentation of vaccination with appropriate boosters
Follow-up and Alternatives
Vaccination series
Surveillance and Exposure Requirements
n/a

Hepatitis B
Initial Immunization Requirement
Documentation of previous immunization or 3-dose vaccination
Follow-up and Alternatives
Serology (Declination forms will be available to students for whom the immunizations are contraindicated.)
Surveillance and Exposure Requirements
Follow protocol for hepatitis B exposure

Varicella
Initial Immunization Requirement
History of chicken pox or serology
Follow up and Alternatives
2-dose vaccination for negative serology
Surveillance and Exposure Requirements
n/a

Tuberculosis (TB)§
Initial Immunization Requirement
Documentation of negative PPD within past 3 months or PPD skin test at matriculation
Follow up and Alternatives
Positive PPD requires CXR every 6 months
Surveillance and Exposure Requirements
PPD every 12 months while PPD-negative, CXR every year if PPD-positive, follow protocol for MDR TB exposure
§ Previous BCG administration does not exempt PPD testing

Insurance Requirements
Students in the South University College of Health Professions are required to have continuous health insurance coverage in force for the duration of their enrollment. Students must purchase through the University at a nominal cost a plan that covers treatment and monitoring for needle stick injuries regardless of the clinical site where they may be rotating. For the personal safety of each student, it is imperative that every student have an adequate health plan or the resources to pay for necessary medical care in the event of a needle stick or exposure to pathogenic organisms and the University has arranged for all students in the health professions programs to have coverage at minimal expense.

Payment for all medical and psychiatric services – elective and emergent – are the responsibility of the student no matter what the source of an illness or injury may be. The student is responsible for payment of medical services including all laboratory and other diagnostic and therapeutic services rendered as part of a protocol into which a student is entered in the event of exposure to known or suspected pathogenic organisms. Each clinical site has a specific established protocol for exposure that the student must follow.

Applicants with Disabilities
In accordance with policies of South University, the program does not discriminate against any individual because of disability. Applicants must meet the requirements for technical standards as printed above. Students with disabilities should consult with the Dean of Student Affairs, who coordinates disability services.

Application Process
The application process is open between July 2010 and February 2011 for admission to the class entering for summer quarter of the following year. If an application meets minimum requirements, the prospective student will be assigned to an interview group based upon when the application was complete. The earlier the application is completed, the earlier interview group that will be assigned. Applicants must meet the following deadlines in order to have their application considered for admission:

Applications must be received in the program office no later than January 2011. Applications must be complete in all parts by February 2011.

Clerical and informational deficiencies in application will be documented in a communication sent within 10 days of receipt of application. The applicant is solely responsible for completion of his/her application. The program is not responsible for deficiencies due to US mail or failure of third parties to complete an applicant's request for transcripts, scores, letters of reference, et cetera. Eligible applicants will receive a request for an interview from the program. All interviews are scheduled at South University – Savannah between January and March. The program provides information about transportation, lodging, and on-campus parking at the time the interview is scheduled. It is important that the program office have an applicant's current daytime phone number and e-mail so that he/she can be contacted in a timely manner about any last minute interview changes.

Please note that for all components of the application, failure to provide complete and accurate information or to knowingly provide false information will result in (a) during the application process immediate withdrawal of the application and denial of admission to an applicant and (b) following admission immediate dismissal of the student from the program.

Completion of Application
Prior to matriculation, each person accepted into the program must provide an official transcript showing completion of all required course work AND must submit official verification of receipt of undergraduate degree. Complete transcripts and an official record of undergraduate degree must be on file with the program before registration will be permitted for the first quarter.

Reapplication to the Program
The program will hold completed applications for one additional application cycle (the following year) in the event that the applicant is denied admission to the program on the first attempt. A request in writing for reactivation of application must be received by the Program Office in order for the application to be reactivated the following year. The applicant must also send a reapplication fee of $50.00. The applicant must furnish two additional references and a short narrative statement describing how the application has been strengthened along with a brief statement concerning activities and employment since the last application. Official transcripts of any course work that was undertaken to strengthen the application must be received at the program office. If the GRE was retaken those scores must be forwarded directly to South University (use GRE code 5157).

All application materials must be sent to:
Anesthesiologist Assistant Program
South University
College of Health Professions
709 Mall Boulevard
Savannah, GA 31406

NOTE: All applicants should be aware that admission to the Anesthesiologist Assistant program is highly selective and competitive due to the limited number of spaces available in the program. Qualification criteria specified herein are minimum criteria, and no applicants are guaranteed admission to the program, even though they may meet such minimum criteria. South University reserves the right to select for admission those applicants it deems best qualified for admission while complying with all applicable laws. South University also reserves the right to determine program size and/or to cancel the program.

Procedure for Admission Master of Science Physician Assistant Studies Degree Program

Entrance to the Physician Assistant Studies (PA) program is gained through a formal application review and on campus interview. Application to the program is made through the Central Application Service for Physician Assistants (CASPA). Additional information on the application process can be obtained through the PA program web site or by calling (912) 201-8025. Because entrance into the program is highly competitive, only applications meeting the admission requirements listed below will be considered for admission.

The application process requires submission of scores from the Graduate Record Examination (GRE). All applications must be complete by September 1st of the calendar year prior to matriculation. (September 1st, 2009 for the class beginning in January 2010.)

Admission Criteria
The following criteria are established for students interested in applying to the South University Master of Science in Physician Assistant Studies degree program.

- Applicants must have an earned bachelor's degree with an overall minimum cumulative GPA 2.6 (on a 4.0 scale) and a recommended science prerequisite GPA of 3.0 (on a 4.0 scale).
- Applicants must submit scores from the GRE General exam directly to the South University Physician Assistant Studies Program, 709 Mall Blvd., Savannah, Georgia, 31406. The GRE code for South University is 5157.
- Preference will be given to those with GRE scores at the 50th percentile or above.
- Prerequisite courses must be completed at a regionally accredited U.S. college or university prior to matriculation.
- Students for whom English is a second language must submit a Test of English as a Foreign Language (TOEFL) with a minimum paper based score of 600, or an Internet-based score of 100.
- No transfer credit is accepted for the Master of Science in Physician Assistant Studies program. All students must complete each course in the curriculum. The South University PA program accepts credit for Advanced Placement courses. AP courses taken and successfully completed will be counted as one course credit toward completion of the respective prerequisite subject. Grades earned in AP courses are not used in calculation of the applicants overall or prerequisite GPA.
- The South University PA program does not accept College Level Examination Program (CLEP) credit for any prerequisite requirements. South University strongly encourages applicants to participate in patient centered clinical experience prior to application and matriculation. While it is advantageous that entering students have some direct patient contact, it is the policy of the program not to prescribe a minimum number of patient contact hours or fields in which the experience must be gained.

Technical Standards
In order to ensure that patients receive the best medical care possible, the faculty of the South University Physician Assistant program has identified certain skills and professional behaviors that are essential for successful progression of physician assistant students in the program. A student must possess skills and behaviors at

a level of capability to perform a variety of duties required of a physician assistant as a health care professional. Students with disabilities who can perform these skills and successfully execute professional behavior either unassisted, with dependable use of assistive devices, or by employing other reasonable accommodations are eligible to apply for enrollment in the program. Minimum performance standards include critical thinking, communication skills, observation skills, motor skills, and interpersonal abilities.

Interested parties may contact the Physician Assistant Studies Program office for additional information about South University performance standards. These skills and behaviors include, but are not limited to; those outlined in the document Essentials and Guidelines for an Accredited Education Program for the Physician Assistant (2001) as established by the Accreditation Review Commission of Physician Assistant Programs (ARCPA).

A. Critical Thinking: All students must possess the intellectual, ethical, physical and emotional capabilities required to undertake the full curriculum and to achieve the levels of competence required by the faculty. The ability to solve problems, a skill that is critical to the practice of medicine, requires the intellectual abilities of measurement, calculation, reasoning, analysis and synthesis. Candidates for the program must be able to perform demonstrations and experiments in the basic sciences.
B. Communication Skills: A candidate should also be able to speak, to hear, and to observe patients in order to elicit information, describe changes in mood, activity and posture, and to perceive nonverbal communications. The candidate must be able to communicate effectively and efficiently in oral and written forms.
C. Observation Skills: Candidates must be able to observe a patient accurately, both at a distance and close at hand. This ability requires the functional use of vision and somatic sensation.
D. Motor Skills: Candidates should have sufficient motor function to elicit information from patients by palpation, auscultation, percussion and other diagnostic techniques. A candidate should be able to execute movements reasonably required to move from area to area, maneuver in small places, calibrate and use large and small equipment, position and move patients, and provide patients with general care and emergency treatment.
E. Interpersonal Abilities: A candidate for the Physician Assistant Program must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgment, the prompt completion of all responsibilities required for the diagnosis and care of patients and the development of mature, sensitive and effective relationships with patients, families and colleagues.

An applicant to the South University Physician Assistant Studies Program who may require special accommodation(s) on the basis of a disability will be requested to provide pertinent information for review by the Physician Assistant Studies Admissions Committee and the Dean of Student Affairs. A candidate for admissions must request such information when applying for the program. The admission decision with respect to accommodation will be made by the committee on an individual candidate basis after thorough consideration is given to all relevant factors.

Physician Assistant/Deferred Enrollment
South University reserves the right to grant a one year enrollment deferral to the PA program to an accepted student under the following conditions:

1. The student has accepted a class position within the allotted time period and submitted the required deposit.
2. The student submits a written request to the department chairman that specifies the reason for the request and confirms his or her intent to enroll in the program at the next class start. Acceptance or denial of a request for deferral is at the discretion of the department chair in consultation with the dean of academic affairs. A student requesting deferral may be placed on the alternate rather than the accepted list for the next class start. The department chair will notify the student of his or her admission status within 14 days of the request for deferral.

In order to enroll for class at the completion of the deferral period, the student must:

1. Submit a written intent to enroll to the department chairman at least 60 days prior to the anticipated class start date.
2. Interview with the department chairman at least 30 days prior to the anticipated class start date.

Admission Requirements Medical Assisting Program

Technical standards describe the physical abilities and behavioral characteristics required of students for full participation, and successful completion of the Medical Assisting program, as well as to function as a fully qualified medical assistant after graduation. Prospective Medical Assisting students should carefully look over these standards and determine if they have any limitations that may interfere with their ability to satisfy any of these requirements. The requisite standards include, but are not limited to:

Sensory
The Medical Assisting student must be able to read charts, graphs, instrument scales and medication orders, prepare and maintain medical records, and use their senses of hearing and touch to recognize emergencies and to assess the patient's physical condition.

Communication
The Medical Assisting student must be able to read and write effectively in order to transmit information to all members of the healthcare team. The student must also be able to assess nonverbal communication and respond appropriately. Additional requirements include the ability to interview and record patient histories, provide patient care instructions, use correct telephone technique, collect, prioritize and convey information.

Fine Motor Skills
The Medical Assisting student must manifest all the fine motor skills necessary to safely and accurately use medical instruments and perform diagnostic and clinical procedures (e.g. obtaining the patient's blood pressure, heart rate and temperature, drawing blood and administering non-intravenous injections). The student must be able to perform basic secretarial skills, including using a keyboard and the operation of common office equipment.

Gross Motor Skills
The Medical Assisting student must be able to support patients when ambulating, assist patients in and out of a wheelchair, and on and off an examination table. Students must be able to reach equipment and supplies, and respond appropriately to emergency situations in a timely manner.

Psychological Stability
The Medical Assisting student must demonstrate the ability to handle difficult interpersonal situations in a calm and tactful manner. The student must also be able to maintain a composed, competent, and confident demeanor during emergency situations.

Admission Requirements Physical Therapist Assisting Program

Students intending to enter the Physical Therapist Assisting (PTA) program will be admitted to South University as candidates for the Physical Therapist Assisting program. Only after completing prerequisite coursework and achieving the requirements outlined below will students be admitted into advanced standing in the PTA program. Students may transfer prerequisite courses into the program before entering advanced standing if approved by the program director and the registrar.

Admission Requirements:

1. A minimum cumulative GPA of 2.5 in all mandatory prerequisite courses.
2. Minimum grade of B in Medical Terminology, Anatomy and Physiology I and Anatomy and Physiology II, lecture and laboratory. Students may retake courses in order to achieve the minimum required grade of B.
3. Minimum of 25 hours of observation, volunteer, or employment in at least one physical therapy clinic, attested to by a physical therapist on program provided form.
4. Current American Heart Association Basic Life Support for Healthcare Providers CPR (two-year certification).

Essential Functions and Technical Standards for Physical Therapist Assisting Students
The following standards reflect expectations of a student in the Physical Therapy Assisting (PTA) Program for the performance of common physical therapy functions. In adopting these standards the PTA Program is mindful of the patient's right to safe function in a broad variety of clinical situations while administer-

ing physical therapy interventions. These standards do not encompass all that may be required for employment of the PTA Program graduate. In order to verify the students' ability to perform these essential functions, students are required to demonstrate the following technical standards throughout the curriculum.

The faculty is the sole judge of a student's ability to meet these standards through successful completion of the requirements of the program and individual courses.

Essential Functions

1. Critical Thinking/Problem Solving Skills. Ability to collect, interpret and integrate information and use that information to make appropriate decisions.
2. Interpersonal Skills. Ability to collaboratively work with all PTA students and with program faculty and patients in the classroom, lab, and clinical setting.
3. Coping Skills. Ability to respond appropriately to stressful environments or during impending deadlines.
4. Communication Skills. Ability to communicate effectively in English using verbal, nonverbal and written formats with faculty, other students, patients, families, and health care workers.
5. Mobility/Motor Skills. Sufficient motor ability to execute the movement and skills required for safe and effective physical therapy treatment in various clinical settings.
6. Sensory Abilities. Sufficient visual, auditory, and tactile ability to monitor and assess health needs.
7. Behavioral Skills. Ability to demonstrate professional behaviors and a strong work ethic.

The Physical Therapist Assisting Program fully supports the provision of reasonable accommodations to students with special needs. Program requirements will not be altered. Instead, it is the policy of South University to provide reasonable accommodations to students with special needs who request them so that they can meet the program requirements. It is the students' responsibility to contact the Dean of Student Affairs with documentation to support their need for accommodations. Students are encouraged to contact the department chair or coordinator as early as possible to discuss their particular situation.

Both Section 504 of the Rehabilitation Act, 29 U.S.C.A. Section 794, and the Americans with Disabilities Act prohibit discrimination against "otherwise qualified" persons with a disability. If an applicant can perform those essential functions, he or she is "otherwise qualified" under the law and must be treated the same as a person without a disability. A person who cannot perform the essential functions is not "otherwise qualified" and may be denied access to the program without discrimination.

College of Nursing

Procedure for Admission Master of Science in Nursing (MSN) Degree Program

At the time of application for the MSN degree program, the student must have submitted a complete application for admission and the application fee. In addition, the student must have:

- A baccalaureate degree in nursing (or be a pending graduate) from an accredited collegiate institution and a GPA of 3.0 or better on a 4.0 scale for the last 60 semester hours (or 90 QH) undertaken.
- Completion of a three semester credit hour undergraduate course in descriptive and inferential statistics with a grade of C or better.
- Completion of an undergraduate nursing research course or equivalent with a grade of C or better.
- Official transcripts from every college or university attended (submission within 12 weeks after initial start date).
- Holds and maintains a valid unencumbered license as a registered nurse in the US state or territory in which the student completes all assignments for the program. (Note that military, federal and foreign educated nurses must meet this state requirement for nursing licensure.)
- Three current letters of recommendation, one academic (if graduated within 5 years), one or two clinical and one other.
- Admissions essay relevant to the program objectives.
- Resume describing relevant work, professional, and volunteer experiences.
- Meet the Core Performance Standards and essential function related to the profession of nursing as described in this catalog.

Provisional admission to the MSN degree program can be granted for any of the following:

- A GPA of 2.5 to 2.99 on a 4.0 scale for the last 60 semester hours (or 90 Quater Hours) undertaken
- Completion of the statistics or nursing research requirement.

Final admission requires completion of two graduate courses with a GPA of 3.0 on a 4.0 scale in those two courses and, if applicable, completion of the undergraduate statistics or undergraduate nursing research course with a grade of C or better. Failure to meet requirements of provisional admission results in dismissal from the graduate program.

Admission Criteria for MSN Post Graduate Certificate

Consistent with the requirement for admission to the MSN program, the requirements for admission to the Post-graduate certificate program are as follows:

- Completion of application for admission and submission of the application fee ($50.00).
- An official transcript documenting the award of a master's degree in nursing from an accredited nursing program with a GPA of 3.0 or better on a 4.0 scale.
- Official transcripts from every college or university attended.
- Holds a valid and unencumbered license as a registered nurse in the state in which the student completes all assignments for the program.
- Completion of a graduate nursing course in nursing research or evidence-based practice in nursing.
- Three letters of recommendation, one academic, one clinical and one other.
- Resume describing relevant work, professional, and volunteer experiences.

International Applicants

- Students enrolled in the RN to BSN Degree Completion, RN to Master of Science in Nursing and MSN degree programs must have a valid unencumbered license as a registered nurse in the US state or territory in which the student completes all assignments for the program.

Core Performance Standards

Students must demonstrate essential functions related to the profession of nursing, including the ability to perform specific cognitive functions and psychomotor skills in order to work in the profession of nursing. Nursing students must possess the ability to perform all functions that are necessary components of the nursing program.

- Students must be able to reason, analyze, integrate, synthesize, and evaluate in the context of their nursing activities within each course in the program.
- Students must be able to communicate effectively orally and in writing, with faculty, other students, staff, and others relevant to their course of study.
- Expression of ideas and feelings must be clear and appropriate.
- Students must be able to maintain mature, sensitive, and effective relationships with patients, students, faculty, staff, and other professionals.
- Students must possess good emotional health consistent with the use of intellectual abilities and be able to employ sound judgment.
- Students must demonstrate a willingness and ability to give and receive criticism and positive feedback.
- Students must possess the ability to reason morally and practice nursing in an ethical manner.
- Students must not have any impairment that would preclude continuous performance of all of the above activities, or any and all other activities that are integral to the success of a nursing student.

Any student with a documented disability who wishes to discuss reasonable accommodations is encouraged to meet with the Dean of Student Affairs.

The Dean of Student Affairs will determine what reasonable accommodations may be provided for students with disabilities and will complete an accommodation letter that will be given to the Nursing Program Director.

The following Core Performance Standards are necessary for all nursing education programs for program admission and progression as described by the Southern Regional Educational Board Council on Collegiate Education for Nursing.

- Critical Thinking: Students must demon-

strate judgment in the clinical setting. Students must also be able to develop and utilize nursing care plans.
- Interpersonal skills: Students must demonstrate the ability to effectively interact with clients and colleagues and maintain a professional demeanor in stressful and non-stressful situations.
- Communication skills: Students must demonstrate effective communication skills while interacting in the classroom, lab, or clinical settings.
- Motor skills: Students must demonstrate the physical ability to assess clients, perform technical skills involving gross and fine muscular movements and motor strength.
- Sensory Integrity: Students must be able to rely on their senses of sight, hearing, smell and touch to effectively assess and care for clients.

Admission Requirements for RN to Master of Science in Nursing Degree Program
At the time of application for the RN to Master of Science in Nursing degree program, the student must have submitted a complete application for admission and the application fee. In addition, the student must have :
- An associate's degree in nursing from an accredited collegiate institution, or a diploma in nursing from an accredited institution, with a minimum cumulative GPA of 3.0 or better on a 4.0 scale in all completed nursing coursework.
- Official transcripts from every college or university attended (submission within 12 weeks after initial start date).
- Holds and maintains a valid unencumbered license as a registered nurse in the US state or territory in which the student completes all assignments for the program. (Note that military, federal and foreign educated nurses must meet this state requirement for nursing licensure.)
- Three current letters of recommendation, one academic (if graduated within 5 years), one or two clinical and one other.
- Admissions essay relevant to the program objectives.
- Resume describing relevant work, professional, and volunteer experiences.
- Meet the Core Performance Standards and essential function related to the profession of nursing as described in this catalog

Provisional admission status is not available for the RN to Master of Science in Nursing degree program. Students not meeting admission requirements for the RN to Master of Science in Nursing program may be considered for the RN to BSN program and apply to the MSN degree program if the student meets the admission requirements for the MSN degree program.

Admission Requirements for Bachelor of Science in Nursing (BSN) Degree Program
At the time of application for the BSN degree program, the student must have must have submitted a complete application for admission and the application fee. In addition, the student must have:
- Completed 90 quarter hours (QH) of science and general education courses as required for admission to BSN degree program with a grade of C or better. Science courses are not accepted for transfer if they are older than 7 years at the time of application to South University.
- Cumulative GPA of 2.5 or better on a 4.0 scale in the nursing pre-requisite courses
- GPA of 2.5 or better in the following science courses or course sequences: Anatomy & Physiology; Microbiology; Chemistry
- Entrance test results
- Completion of the forms required for Application for Admission to the BSN degree program
- Transcripts of all collegiate work including courses taken at South University
- Meet the Core Performance Standards and essential function related to the profession of nursing as described in this catalog

Provisional admission may be granted if the student is completing pre-requisites in the term before matriculation into the nursing program. On the day of matriculation to the nursing major all general education courses required for admission to the BSN program must be completed with a GPA of 2.5 or higher. Failure to meet requirements of provisional admission results in dismissal from the nursing program.

Acceptance in to the Nursing Program
Upon acceptance into the Nursing Program, the student must submit:

1. Acceptance fee (nonrefundable one time fee) to business office for student enrolling in the BSN degree program. This fee will be applied to the student's first quarter tuition payment. Students enrolling in the RN to BSN degree program are not required to pay the registration/acceptance fee.
2. Completed current physical examination record with required immunizations, titers, lab results, and tuberculosis assessment.
3. Comprehensive background check
4. Urine Drug Screen
5. Evidence of health insurance or signed waiver.

Comprehensive Background Check
Students selected for the nursing program are required to obtain a criminal background investigation. While an arrest record will not keep a student from enrolling in the nursing program, it may affect his/her ability to complete the educational experience, graduate; obtain a RN license, and/or employment.

Admission Requirements for RN to BSN Degree Completion Program
At the time of application for the RN to BSN Degree Completion Program, the student must have submitted a complete application for admission and the application fee. In addition, the student must have :
- An associate's degree in nursing from an accredited collegiate institution, or a diploma in nursing from an accredited institution, with a cumulative GPA of 2.5 or better on a 4.0 scale in all completed nursing coursework.
- Official transcripts from every college or university attended (submission within 12 weeks after initial start date).
- The applicant holds and maintains a valid unencumbered license as a registered nurse in the US state or territory in which the student completes all assignments for the program. (Note that military, federal and foreign educated nurses must meet this state requirement for nursing licensure.)
- Meet the Core Performance Standards and essential function related to the profession of nursing as described in this catalog

All general education prerequisites must be completed before the student takes any professional nursing courses beyond the 3000 level.

Provisional admission may be granted for an overall GPA of 2.0 to 2.49 on a 4.0 scale. Final admission requires completion of the first four courses with a GPA of at least 3.0 on a 4.0 scale in those four courses. Failure to meet requirements of provisional admission results in dismissal from the nursing program.

Transfer of Credit Guidelines

BSN, RN to BSN Degree Completion and RN to Master of Science in Nursing Degree Program Guidelines
1. General education courses may be accepted in the generic BSN, RN to BSN Degree Completion, and RN to Master of Science in Nursing Degree programs if the courses meet the requirements in the Undergraduate Transfer policy in the South University Catalog.
   a. All arts and sciences coursework requested for transfer will be evaluated by the local registrar for equivalency with South University requirements.
   b. Course content must be equivalent and sufficient hours for award of transfer credit.
   c. Any questions raised on appropriateness of equivalence will be directed to the appropriate college dean, program chair or program director for consultation.
2. Science courses are not accepted for transfer if they are older than seven years.
3. No nursing courses may be accepted for transfer credit in the generic BSN, RN to BSN degree completion, or RN to Master of Science in Nursing degree programs.
4. No graduate courses may be accepted for transfer credit in the RN to Master of Science in Nursing Degree program.
5. The final determination on the transferability of any particular course is made by the Dean of the College of Nursing.
6. The majority of the credits toward the degree must be obtained at South University.

MSN Guidelines
1. Graduate credit earned at another institution is evaluated at the written request of the student by the program director

for an assessment of currency, equivalence and acceptability for transfer.

2. Such request should include a course description and syllabus and must be received before the student matriculates into the program.
3. The courses must have been completed at an accredited college or university with a grade of B or better.
4. The courses must have been completed within the five year period prior to date of application.
5. The courses must be comparable in content to the South University course, including lab or clinical requirements.
6. Up to 4 courses (with a maximum of 16 quarter hours or 12 semester hours,) may be accepted toward the nursing graduate curriculum.

   a. A combination of core and specialization courses may be transferred up to the limits in #2 above, except that only 2 specialization courses may be transferred so that greater than 50% of the specialization course work is completed at South University.

   b. Transfer credits are limited to the following courses in the graduate curriculum

   1. Core: NSG5000 Role of the Advanced Practice Nurse; NSG5002 Advanced Theoretical Perspectives; NSG5003 Advanced Pathophysiology; NSG6101 Nursing Research Methods
   2. Specializations (limited to a maximum of 2 courses): NSG6005 Pharmacology; NSG6020 Advanced Health and Physical Health – must include 60 hours of clinical experience; NSG6003 Teaching and Learning Strategies; NSG6102 Evaluation of Educational Outcomes in Nursing; NSG6103 Curriculum Design and Evaluation in Nursing Education
7. NSG6001, NSG6002, NSG6999 and practicum courses are not eligible for transfer credit.
8. The final determination on the transferability of any particular course is made by the Dean of the College of Nursing. The majority of the credits toward the degree must be obtained at South University.

School of Pharmacy

Procedure for Admission Doctor of Pharmacy Degree Program

PharmCas

South University School of Pharmacy will only accept applications submitted through PharmCas at: www.pharmcas.org.

Admission Cycle

Students are accepted into the Doctor of Pharmacy degree program once each year for the fall quarter.

General Admission

For optimum consideration during an admissions cycle, prospective students are encouraged to submit a completed application to PharmCas as early as possible. In addition, a supplemental application and fee of $50.00 must be submitted directly to the School of Pharmacy to complete the application process. The supplemental application is available at http://www.southuniversity.edu/campus/Pharmacy/applicationProcess.asp. Applicants should take the PCAT no later than January of the year of admission. Admission to the program is competitive and will be granted on a rolling basis for applications postmarked no later than February 1 of each year.

Admission Criteria

Consideration for admission will be based on the applicant's potential for academic and professional achievement and an assessment of written and verbal communication skills, critical thinking skills, integrity, dedication, motivation, character and maturity. To be considered for admission to the Doctor of Pharmacy degree program a prospective student must:

1. Complete or be in the process of completing a minimum of two years of pre-pharmacy course requirements (65-67 semester hours) at a regionally accredited U.S. college or university. The student must earn a grade of C (2.0) or better in each prerequisite course. All pre-pharmacy coursework presented in the table below must be completed prior to matriculation to Doctor of Pharmacy degree program in mid July of the program entrance year.

Pre-pharmacy Requirements*

English Composition
3 sem. hrs [1] (1 sem. or 5-qtr. hrs)
English Literature
3 sem. hrs [1] (1 sem. or 5-qtr. hrs)
History
3 sem. hrs. (1 sem. or 5 qtr. hrs)
Psychology
3 sem. hrs. (1 sem. or 5 qtr. hrs)
Economics (Macro, micro or general)
3 sem. hrs. (1 sem. or 5 qtr. hrs)
Public Speaking
3 sem. hrs. (1 sem. or 5 qtr. hrs)
Electives
9 sem. hrs [3]
General Biology I
4 sem. hrs [2] (1 sem. or 6 qtr. hrs)
General Biology II
4 sem. hrs [2] (1 sem. or 6 qtr. hrs)
General Chemistry I
4 sem. hrs [2] (1 sem. or 6 qtr. hrs)
General Chemistry II
4 sem. hrs [2] (1 sem. or 6 qtr. hrs)
Organic Chemistry I
4 sem. hrs [2] (1 sem. or 6 qtr. hrs)
Organic Chemistry II
4 sem. hrs [2] (1 sem. or 6 qtr. hrs)
Human Anatomy/Physiology I
4 sem. hrs. (1 sem. or 6 qtr. hrs.)
Human Anatomy/ Physiology II
4 sem. hrs. (1 sem. or 6 qtr. hrs.)
Physics I
3 sem. hrs. (1 sem. or 5 qtr. hrs)
Calculus I
3 sem. hrs [2] (1 sem. or 5 qtr. hrs)

1 English American or World Literature is required to fulfill the Literature requirement
2 One English Composition course is required. A second English Composition will not be accepted in lieu of a Literature course but may count as an elective
3 A minimum of three semester hours should be in the humanities and the remainder should be in the social sciences, arts, or humanities.
4 These courses will include a laboratory. Students with science courses taken prior to 2002-2003 will be required to retake one modern Biology course and one modern Chemistry course to meet the prerequisite requirements
5 For these courses a laboratory is not required and appropriate three credit hour courses in Human Anatomy & Physiology that do not have a lab component will be accepted

*(It is recommended that the student take two science courses and at least five courses (a minimum of 17 semester hours of credit) each semester to ensure appropriate preparation for the academic challenge of the School of Pharmacy.)

2. Earn a minimum cumulative grade point average of 2.80 on a 4.0 scale. (A science GPA of 3.0 or better is recommended.) The average cumulative GPA for the class entering in 2008 was 3.42 and the average science GPA was 3.35.
3. Submit a completed PharmCas application through www.pharmcas.org and a completed South University School of Pharmacy supplemental application and $50 fee directly to the School of Pharmacy no later than February 1.
4. Submit scores from the Pharmacy College Admissions Test (PCAT) directly to PharmCas, recipient code 104. (A minimum composite score of 60 is recommended.)
5. Submit three recommendations directly to PharmCas.
6. Submit directly to PharmCas a one page personal statement that outlines characteristics possessed by the applicant that will contribute to his/her success as a Doctor of Pharmacy.
7. Demonstrate the oral and written communication skills required to interact with patients and professional colleagues, and is expected of a professional doctoral level student.
8. Complete the South University School of Pharmacy's on campus personal interview with members of the Faculty and the Admissions Committee (by invitation only).
9. Provide directly to PharmCas all transcripts. Transcripts for all college coursework must be submitted since academic performance for all college coursework undertaken by the student will be evaluated.
10. International students: U.S. permanent residents are considered but Non-U.S. citizens are not accepted. All prerequisite course-

work must be completed in the U.S. at an accredited institution. Permanent residents must provide a copy of their permanent resident card.

11. Applications mailed directly to South University will not be accepted. Admissions decisions for students admitted to the Doctor of Pharmacy degree program shall be based on a broad range of considerations, including academic and nonacademic factors. Academic factors will include the performance of applicants in their previous educational experiences. Non-academic factors include information presented through letters of recommendation, and information provided by applicants through personal interviews with the admissions staff and faculty. Such factors as motivation, commitment to service, knowledge of the pharmacy profession, communication skills, and perceived potential are considered in the admissions decision-making process.

Technical Standards for Doctor of Pharmacy degree program Admission

The educational mission of the South University School of Pharmacy is to educate and graduate competent practitioners to provide pharmaceutical care in a variety of institutional, community and other settings. Students admitted to the Doctor of Pharmacy degree program must also meet the technical standards for admissions. These technical standards outline the essential functions that candidates for the Doctor of Pharmacy degree must be able to perform. These essential functions reside in the following categories: Observation, Communication, Motor, Intellectual, and Behavior/Social. However, it is recognized that degrees of ability vary among individuals. The South University School of Pharmacy is committed to supporting its students by any reasonable means to complete the course of study leading to the Doctor of Pharmacy degree.

- Observation: A candidate must be able to observe demonstrations and experiments in the basic sciences, including, but not limited to, physiological and pharmacological demonstrations in animals, evaluation of microbiological cultures, and microscopic studies of microorganisms and tissues in normal and pathological states. A candidate must be able to observe a patient accurately at a distance and close at hand. In detail, observation necessitates the functional use of the sense of vision and other sensory modalities.
- Communication: A candidate must be able to communicate effectively and sensitively with patients. The focus of this communication is to elicit information, describe changes in mood, activity and posture, and perceive nonverbal communication. Communication includes speech, reading, writing, and computer literacy. A candidate must be able to communicate effectively and efficiently in oral and written forms with all members of the health care team in a timely manner.
- Sensory/Motor: A candidate must have sufficient motor function to elicit information from patients by physically touching patients, e.g. assessing range of motion of a joint, taking blood pressure readings, taking a pulse reading. A candidate must be able to execute motor movements to provide general care and emergency treatments to patients, e.g. first aid treatments, cardiopulmonary resuscitation (CPR). A candidate must be able to execute motor movements required in the compounding of medications inclusive of using techniques for preparing sterile solutions, e.g., parenteral or ophthalmic solutions. Such actions require coordination of both gross and fine muscular movements, equilibrium, and functional use of the senses of touch and vision.
- Intellectual (Conceptual, Integrative, and Quantitative Abilities): A candidate must have the ability to measure, calculate, reason, and analyze. A candidate must be able to synthesize and apply complex information in a timely manner. A candidate must be fully alert and attentive at all times in clinical settings.
- Behavioral/Social Attributes: A candidate must possess the emotional health required for full utilization of his or her intellectual abilities, the exercise of good judgment, and the prompt completion of all responsibilities attendant to the interaction with patients. A candidate must possess the ability to develop mature, sensitive, and effective relationships with patients. A candidate must be able to tolerate physically taxing workloads and to function effectively under stress. A candidate must be able to adapt to changing environments, to display flexibility and learn to function in the face of uncertainties inherent in the clinical problems of many patients. A candidate must possess compassion, integrity, interpersonal skills, and motivation to excel in pharmacy practice

Requirements for Matriculation Applicants who have been accepted into the Doctor of Pharmacy Program must fulfill the following before they can officially enter the program:

- Remit the $1,000 acceptance deposit by the date designated in the acceptance agreement. The entire acceptance deposit is credited to the first quarter's tuition.
- Submit a college transcript after each term completed following acceptance.
- Return the South University Transcript Request appropriately completed with your high school information. South University will then obtain a copy of your high school transcript for your file as required by federal financial aid regulations.
- Submit proof of immunization or for immunity to Measles/Mumps/Rubella (MMR), Varicella (Chickenpox), Tetanus/Diphtheria, and Hepatitis B. In addition, students must complete the annual Tuberculin Test (PPD). An Immunization Clearance Form provided as part of the acceptance package must be completed and returned along with other immunization documentation.
- Present a Basic Adult Life Support certificate on the first day of school.
- Submit proof of medical insurance coverage.
- Complete additional coursework if required by the Admissions Committee and submit additional documents as requested by the Office of Admissions.

Failure to comply with these requirements may result in forfeiture of your acceptance.

Laptop Computer Requirement

Laptop computers are required for use in the multimedia classroom. All students are required to have a laptop computer with Internet access and CD Rom which meets university specifications. Purchase of a new laptop is not recommended until just prior to matriculation into the program so that performance vs. cost can be optimized. Students may buy any laptop that meets the minimum computer specifications which are set by the School in the spring of each year.

Tuition Financial Information

Changes in tuition and fees become effective fall term and apply to all students unless otherwise specified. Tuition and fees are subject to change at the end of any term. Unless otherwise stated, the cost of books, lab coats, and other miscellaneous expenses are not included in tuition or fees.

Tuition for the degree programs, excluding Anesthesiologist Assistant, Nursing, Pharmacy, Professional Counseling, Master of Business Administration (Including HCA degree) and Physician Assistant Studies degree programs is as follows: 10-18 credit hours, $5,095 per quarter, 5-9 credit hours, $4,015 per quarter, 1-4 credit hours, $2,095 per quarter. Fulltime students taking more than 18 credit hours per quarter will be charged an additional $390 per credit our beyond the 18 hours. Full terms and online terms can be combined to arrive at a fulltime enrollment. Mid Terms (six week on ground) are separate and not included with full terms.

Tuition for the Master of Science in Physician Assistant Studies degree program is $6,995 per quarter. Tuition does not include a $300 acceptance fee, which is applied to tuition for the first quarter upon enrollmentt. This is for a fulltime course load and does not include expenses for such required items as uniforms (approximately $40), textbooks (approximately $2,050), professional instruments (approximately $900), and professional liability insurance (approximately $75 each year). PA students are not eligible for part-time enrollment. Students pay a $75 lab fee per quarter in the didactic phase. Students are required to purchase a laptop computer (approximately $1500) and a Personal Digital Assistant (PDA) (approximately $300). Students are also required to purchase Typhon Group Health Solutions Physician Assistant Student Tracking software for tracking clinical patient encounters and procedures ($90; $75 year 1, $15 year 2).

Tuition for the Bachelor of Science in Nursing Degree Program (professional level) is $7,495 per quarter for 10-18 credit hours. Students at this level must be enrolled full time. For students returning from academic suspension who must enroll part-time before returning to fulltime status, tuition rates are as follows: 5-9 credit hours, $5,995 per quarter and 1-4 credit hours is $3,095.00 per quarter. There is a $500 acceptance fee.

Tuition for the Business, Legal Studies, Information Technology, Criminal Justice, Health Sciences, Healthcare Management, Medical Assisting, Physical Therapist Assisting and RN to BSN Degree Completion degree programs is as follows: $5,095 per quarter for 10-18 credit hours, $4,015 per quarter for 5-9 credit hours, $2,095 per quarter for 1-4 credit hours, $390 per credit hour for more than 18 hours*.

Tuition for the Doctor of Pharmacy Degree Program is $9,695 per quarter and does not include textbooks ($650 average per quarter). Tuition in the program, effective June 2010, will be $9,695. Students taking 16 hour or more are considered full time students and tuition will be based on the "per quarter" cost. Students taking less than 16 hours will be charged $840 per credit hour. (The maximum total tuition is $9,695 effective June 2010)

Pharmacy

Students taking 16 hours or more are considered full time students and tuition will be based on the "per quarter" cost. Students taking less than 16 hours will be charged on a per quarter hour cost ($840 per credit hour).

Students who are remediating courses will be charged $840 per credit hour. (The maximum total tuition is $8,795 or $9,195 effective June 2009)

Tuition and fees for the Anesthesiologist Assistant Degree Program apply to all students unless otherwise specified. Tuition and fees are subject to change at the end of any term. Tuition for the Anesthesiologist Assistant Program is $7,945 per quarter effective June 2010. Upon successful completion of the Program, the student will receive a Master of Medical Science degree. The tuition cost is for a fulltime course load and does not include expenses for such required items as lab coats (approximately $30), textbooks (approximately $2,000), stethoscope and chest pieces (approximately $100), laboratory fees ($300), and professional liability insurance (approximately $100 each year). Anesthesiologist Assistant students are not eligible for part-time enrollment. In-state and out-of-state tuition are the same.

Tuition for the Master of Arts in Professional Counseling program, Master of Business Administration and Master of Business Administration in Healthcare Management degree programs is as follows: 10-18 credit hours, $6,445 per quarter, 5-9 credit hours, $4,745 per quarter, 1-4 credit hours, $2,775 per quarter. Fulltime status is defined as 8 credit hours; halftime status is defined as 4 credit hours.

For tuition information for South University's online programs, please see the Online Programs section of the catalog.

Tuition for the Master of Science in Nursing Degree Program is as follows: 10-18 credit hours, $5,950 per quarter, 5-9 credit hours, $3,485 per quarter and 1-4 credit hours, $1,895 per quarter.

Tuition for the **Accelerated Master of Business Administration** Degree Program is as follows: $9,845 per quarter

Fees

Acceptance Fee

There is a nonrefundable $300 acceptance fee for those applicants accepted into Anesthesiologist Assistant and Physician Assistant. There is a nonrefundable $500 acceptance fee for those applicants accepted into the BSN degree program. The acceptance fee does not apply to the RN to BSN degree completion program. The non-refundable acceptance deposit for applicants accepted through the General Admissions Procedure into the pharmacy program is $1000. The acceptance deposits will be applied to the student's first quarter tuition payment.. If an applicant accepted into the Pharmacy or Anesthesiologist Assistant programs encounters circumstances that prevent their matriculation, any amount paid by the applicant that is above the nonrefundable application fee and acceptance deposit will be refunded.

Anesthesiologist Assistant Lab Fees

There is a $100 lab fee charged for each quarter of laboratory course work (total of $300).

Application Fee

Individuals seeking admission to any South University program are charged a fee at the time of initial application:

The application fee for all programs is $50

The application fee for the professional level BSN degree program is $50. The supplemental application fee for the Master of Science Physician Assistant degree program is $50. The supplemental application fee for the Doctor of Pharmacy degree program is $50.

The receipt of the application fee does not constitute acceptance of the student. This fee is refundable if a refund is requested within three days of making application. A student paying this fee but not enrolling within one calendar year will be reassessed the fee upon reapplication.

Auditing Fee

Audited courses are subject to the same tuition and fees as courses taken for credit. Refer to the Tuition section. Requirements for auditing are published in the Academic Information section of this catalog.

Credit by Examination Fee

A fee of $400 will be collected for each examination given a student who desires to earn credit as outlined in the Credit by Examination section of this catalog. No fee is charged for keyboarding and word processing examinations.

Graduation Fee

A graduation fee of $125 will be collected from each candidate for graduation and is due and payable the quarter in which the candidate is to graduate. If the candidate is to receive a second degree at the same graduation ceremony, an additional fee of $50 will be charged. The fee will be $95 for a second degree awarded at a subsequent graduation ceremony.

Membership Fees

Students enrolling in the Physician Assistant Studies program will incur a one-time fee for membership in the American Academy of Physician Assistants (AAPA). The fee of $75 is subject to change. Students in the physical therapist assistant program may incur an Association of Physical Therapist Assistants (APTA) membership fee of $60, also subject to change. Students enrolling in the Anesthesiologist Assistant Program are eligible to join the American Society of Anesthesiologists (ASA) as a student member for $25 per year, which includes the monthly journal Anesthesiology, newsletters, and free admission to the annual meeting. Students are also eligible to join the AA professional organization the American Academy of Anesthesiologist Assistants (AAAA) for a fee of $60, which is good for the entire time in the program.

Nonsufficient Funds Fee

For all checks returned due to nonsufficient funds, a fee of $25 will be charged to the student's account.

Nurse Entrance Examination Fee
Applicants for the Nursing Programs are required to take an entrance examination. The fee for this test is $50 and must be paid upon registration for the test. The fee is nonrefundable once the examination is taken. The fee is refundable if requested in writing for applicants who withdraw their intention of taking the examination and applying to the Nursing Programs.

Physician Assistant Studies Lab Fee
There is a $75 clinical lab fee charged for each quarter of didactic course work ($375 total).

Readmission Fee
Any student who has not been in attendance at South University for one year or longer will be assessed a $50 readmission fee.

Student I.D. Replacement Fee
Photographs for student IDs are taken during orientation and student IDs are issued to new students during their first week of classes. There is no charge for the initial student ID. Students who lose their IDs may obtain a replacement through the office of the dean of student affairs for a charge of $10 per occurrence

Transcript Fee
Each student is entitled to have one official transcript forwarded to another institution. The charge for additional copies is $5 each. Requests for transcripts should be submitted to the administrative office at the applicable campus.

Academic transcripts will not be issued to any student who has an outstanding balance with the University or is in default on any federal, state, or institutional loans.

Doctor of Pharmacy Degree Program Application Fee
Individuals seeking admissions to the Doctor of Pharmacy degree program must apply through PharmCas, the organization that processes centralized applications to schools of pharmacy in the U.S. Information on the PharmCas application fee and process can be found at www.pharmcas.org. Each applicant must also complete a School of Pharmacy supplemental application and submit that application and the $50 supplemental application fee directly to the School of Pharmacy. The receipt of the $50 supplemental application fee does not constitute acceptance of the student. Unless a refund is requested within 72 hours of receipt of the application by the University, this fee is nonrefundable. No fee waivers will be granted. Any student who pays this fee but does not enroll within one calendar year will be reassessed the fee upon reapplication.

School of Pharmacy Acceptance Fee
There is a nonrefundable $1,000 acceptance deposit for applicants accepted into the Doctor of Pharmacy degree program.

Acceptance deposits are nonrefundable. However, acceptance deposits will be applied to the student's first quarter tuition payment. If an applicant accepted into the School of Pharmacy encounters circumstances that prevent their matriculation, any amount paid by the applicant that is above the nonrefundable application fee and acceptance deposit will be refunded.

Estimated Student Expenses for the South University Doctor of Pharmacy

Tuition*	
Doctor of Pharmacy Program Tuition	$8,795/quarter
Fees/Other Expenses	
Supplemental Application fee	$50 (nonrefundable)
General Acceptance Deposit	$1,000
Textbooks (estimated cost)	$325/quarter

* Tuition fees are subject to change
† All acceptance deposits are credited to tuition, but are not refundable if student fails to matriculate

Payment of Tuition and Fees
All charges are due and payable on or before the registration date for each quarter. Circumstances which prevent a student from adhering to these dates should be discussed with the business office. Students attending school under a grant or loan should confer with the director of financial aid concerning the payment of fees; students attending school under the G.I. Bill can discuss payment of school fees with the director of financial aid.

Failure to make proper payments, unless otherwise cleared with the business office, will result in dismissal from the University. Grades will not be issued, degrees granted, or academic transcripts furnished until all financial obligations have been satisfied and all university property returned.

Refund of Tuition
Tuition charges are based on the total number of credit hours for which a student is enrolled on the first day of classes (as listed in the University calendar), regardless of program. Refunds or tuition adjustments will be awarded according to the following guidelines*:

1. If circumstances prevent matriculation before a student begins attending the University, all tuition charges will be refunded. The application fee will be refunded only if a refund is requested within three days of application.
2. A tuition adjustment results when a student officially changes enrollment status (fulltime to part time, part time to less than part time or part time to full time) during the drop/add period. No adjustment will be made for students dropping individual classes after the drop/add period.
3. Savannah campus: Refunds for students withdrawing from all classes will be based on the following guidelines: [a] students completing no more than five (5) percent of instructional time will receive a ninety-five (95) percent of tuition refund; [b] students completing more than five (5) but no more than ten (10) percent of instructional time will receive a ninety (90) percent of tuition refund; [c] students completing more than ten (10) percent but no more than twenty-five (25) percent of instructional time will receive a seventy-five (75) percent of tuition refund; [d] students completing more than twenty-five (25) percent but no more than fifty (50) percent of instructional time will receive a fifty (50) percent of tuition refund; [e] students completing more than fifty (50) percent of instructional time will receive no refund of tuition.

The refund policy for students in South University's online programs is identical to the refund policies stated above for the Savannah campus. Fully online students only have one add/drop period in the first session of their quarter. Students who are starting their second session may change classes if there is no net change in the number of credits. Any student wishing to change the number of credits registered, regardless of the point in their quarter, must submit a request to their Academic Advisor. The student is responsible for consulting with Financial Aid to determine any implications of the course load adjustment

4. West Palm Beach, Tampa, Montgomery, and Columbia** campuses: Students who withdraw from all attended classes during the first week of the quarter are entitled to a refund of 75 percent of the tuition paid for the quarter. A refund of 50 percent will be made if withdrawal occurs during the second week after the scheduled date classes are to begin. Students who withdraw during the third week will be refunded 25 percent. Students who withdraw after three weeks have elapsed from the scheduled beginning of classes will be entitled to no refund of any part of the tuition paid that quarter.

** Columbia campus only: For students attending the University for the first time and who withdraw from the institution, a prorate refund calculation shall be applied up to 60 percent point in time of that initial term. Prorate refund is a refund for a student of not less than that portion of tuition, fees and other charges assessed the student equal to the portion of the period of enrollment for which the student has been charged that remains on the last day of attendance by the student, rounded downward to the nearest ten percent of that period, less any unpaid charges owed for the period of enrollment for which the student has been charged, and less an administrative fee not to exceed the lesser of five percent or one hundred dollars.

Should a student withdraw from the institution, any amount of refund must first be returned to the Title IV, HEA program funds, including the Federal Pell Grant program, and then to other sources of aid up to the full amount received from the program.

Return of Title IV Funds
In compliance with Federal regulations, the school will determine how much Federal student financial assistance the student has earned or not earned when a student withdraws from school.

The school will calculate the percentage and amount of awarded Federal student financial assistance that the student has earned if the student withdraws up through the 60 percent point of the term. If the student has completed more than 60 percent of the term, the student earns 100 percent of the Federal student financial assistance.

The amount earned will be based on the percentage of the term that was completed in days

up to and including the last date of attendance. To calculate the amount earned, the school will determine the percentage by dividing the number of calendar days completed in the term up to and including the Last date of attendance by the total number of calendar days in the term.

If the student received more than the amount of Federal student financial assistance earned, the difference will be returned to the Federal student financial assistance programs from which funds were received in the following order: Unsubsidized Stafford Loan, Unsubsidized Direct Loan, Subsidized Stafford Loan, Subsidized Direct Loan, Perkins Loan, PLUS Loan, Pell Grant, ACG, SMART, SEOG. Funds will be returned to the aid source within 45 days of the date that the school determines that the student has withdrawn.

If more Federal student financial assistance has been earned than has been received, the student may be eligible for a post-withdrawal disbursement. The school will notify the student of any post-withdrawal disbursement for which the student may be eligible and what steps need to be taken for the Federal financial assistance funds to be received.

If Federal student financial assistance funds need to be returned, the institution must return a portion or all of the unearned funds equal to the lesser of:

- The institutional charges multiplied by the percentage of the unearned Federal student financial assistance funds
- The entire amount of unearned funds

If there are remaining unearned Federal financial aid funds to be returned, the student must return any loan funds that remain to be returned in accordance with the terms and conditions of the promissory note. If the remaining amount of funds to be returned include grant funds, the student must return any amount of the overpayment that is more than half of the grant funds received. The school will notify the student as to the amount owed and how and where it should be returned.

Official Withdrawal Procedure

To withdraw officially from the institution, students must contact the office of the registrar to provide notification of their intention to withdraw in writing. The effective date of the withdrawal cannot be earlier than date of the written contact with the registrar's office.

Fully online students must contact their Academic Advisor to officially withdraw from school.

Financial Aid

Financial aid is the economic assistance available to help students meet the difference between what they can afford to pay and what it actually costs them to go to school. This economic assistance may be in the form of scholarships, grants, work-study programs, or loans. A financial aid package is a combination of different forms of financial aid that together make up a student financial aid award. A financial aid package may include grants, loans, or a combination of these two.

A student's ability to contribute to the cost of his or her education is determined by the use of a needs analysis, which is a consistent, systematic way of measuring the ability of a family to pay for educational costs and its eligibility to receive funds from federal programs. It determines the ability, not the willingness, of a student or family to finance the student's education. Everyone who applies is treated fairly and equally under this system. In determining how much a student and his or her family can contribute, a number of factors are considered. From these factors, a needs analysis determines how much a student and his or her family can contribute and how much money will be needed to finance the student's education.

Application Process for Financial Aid

To apply for any form of financial aid at South University, a student must:

1. Apply for admission to the University.
2. Complete a Free Application for Federal Student Aid (FAFSA). This form is for both in and out-of-state students.

Student Aid Programs

South University participates in several student aid programs. A brief description of each follows.

Grants

Georgia Tuition Equalization Grant
(Savannah campus only)
The Georgia Tuition Equalization Grant (TEG) entitles qualified Georgia residents who are full-time students to a tuition grant without respect to age, income, or academic standing. Applications are available from the financial aid office.

Georgia LEAP Grant Program
(Savannah Campus only)
The Georgia LEAP Grant program provides additional funds to students with exceptional need. Apply through the financial aid office to determine eligibility. GLPG is a grant and requires no repayment.

Access to Better Learning and Education
(West Palm Beach campus only)
This Florida grant program is available to students who are Florida residents and who are enrolled fulltime in bachelor's degree programs.

Florida State Assistance Grant (FSAG)
(West Palm Beach campus only)
This program is available to full-time students meeting Florida residency requirements and working toward their first degree.

Federal Pell Grant Program
The Pell Grant is a federal aid program providing funds to students enrolled at approved universities, colleges, community and junior colleges, vocational technical schools, and other approved postsecondary educational institutions. Pell Grants are applicable to undergraduate study only and are intended to be the foundation of a student's financial aid package dependent upon need and eligibility.

Federal Supplemental Educational Opportunity Grant Program (FSEOG)
The FSEOG program provides additional funds to students with exceptional financial need.

Federal Academic Competitiveness Grant
This is available to Pell Grant recipients who are US citizens and who have completed a rigorous program of high school study as defined by the U.S. Department of Education in 2005 or later.

Loans

Federal Perkins Loan Program
This program provides loans for students whose family income and total assets place a limitation on resources for educational purposes.

Federal Stafford Loan Program
(Subsidized and Unsubsidized)
Through this program, the student may borrow funds to use toward the expenses of a post secondary education. Money for a Stafford Loan is usually available through a local bank, savings and loan, life insurance company, or credit union. Applications should be made through South University's Office of Financial Aid.

Federal Parent Loan for Undergraduate Students (PLUS) Loan Program
Parents of dependent students may borrow on behalf of the student under the PLUS program. Money for these loans is available through the same sources as those for the Stafford Loan.

Scholarships

Georgia HOPE Scholarship
(Savannah campus only)
This scholarship is available to qualified Georgia residents who graduated from high school in 1996 or later with a minimum 3.00 grade point average. Additional information about eligibility is available from the financial aid or registrar's office.

Florida Bright Futures Scholarship Program
(West Palm Beach campus only)
This scholarship program is available to students who have applied prior to their graduation from high school or GED and are currently enrolled at the University and meet the scholarship criteria.

South Carolina HOPE Scholarship
(Columbia campus only)
This scholarship is available to qualified South Carolina residents who graduated from high school in 2002 or later with a minimum of a 3.00 grade point average. Additional information about eligibility is available from the financial aid office.

South Carolina LIFE Scholarship*
(Columbia campus only)
This scholarship is available to qualified South Carolina residents who meet the eligibility criteria. Information about eligibility requirements is available from the financial aid office.

Veteran Benefits
South University maintains program participation with the Regional Veteran's Affairs office. Veterans must complete VA paper work and submit a copy of their DD Form 214 for certification. Eligibility is based on program of study and course work. Please see the South University VA representative for more information.

Federal Work-Study Program
The Federal Work-Study program involves student employment on campus and at off campus nonprofit agencies. The amount of work assigned will depend upon the student's financial need and the amount of funds available.

Arbitration

You, the student, and South University agree that any dispute or claim between the student and South University (or any company affiliated with South University, or any of its officers, directors, trustees, employees or agents) arising out of or relating to a student's enrollment or attendance at South University whether such dispute arises before, during, or after the student's attendance and whether the dispute is based on contract, tort, statute, or otherwise, shall be, at the student's or South University's election, submitted to and resolved by individual binding arbitration pursuant to the terms described herein.

If a student decides to initiate arbitration, the student may select either, JAMS or the National Arbitration Forum ("NAF") to serve as the arbitration administrator pursuant to its rules of procedure. If South University intends to initiate arbitration, it will notify the student in writing by regular mail at the student's latest address on file with South University, and the student will have 20 days from the date of the letter to select one of these organizations as the administrator. If the student fails to select an administrator within that 20day period, South University will select one.

South University agrees that it will not elect to arbitrate any undividable claim of less than $5,000 that a student brings in small claims court (or in a similar court of limited jurisdiction subject to expedited procedures). If that claim is transferred or appealed to a different court, however, or if a student's claim exceeds $5,000, South University reserves the right to elect arbitration and, if it does so, each student agrees that the matter will be resolved by binding arbitration pursuant to the terms of this Section.

IF EITHER A STUDENT OR SOUTH UNIVERSITY CHOOSES ARBITRATION, NEITHER PARTY WILL HAVE THE RIGHT TO A JURY TRIAL, TO ENGAGE IN DISCOVERY, EXCEPT AS PROVIDED IN THE APPLICABLE ARBITRATION RULES, OR OTHERWISE TO LITIGATE THE DISPUTE OR CLAIM IN ANY COURT (OTHER THAN IN SMALL CLAIMS OR SIMILAR COURT, AS SET FORTH IN THE PRECEDING PARAGRAPH, OR IN AN ACTION TO ENFORCE THE ARBITRATOR'S AWARD). FURTHER, A STUDENT WILL NOT HAVE THE RIGHT TO PARTICIPATE AS A REPRESENTATIVE OR MEMBER OF ANY CLASS OF CLAIMANTS PERTAINING TO ANY CLAIM SUBJECT TO ARBITRATION. THE ARBITRATOR'S DECISION WILL BE FINAL AND BINDING. OTHER RIGHTS THAT A STUDENT OR SOUTH UNIVERSITY WOULD HAVE IN COURT ALSO MAY NOT BE AVAILABLE IN ARBITRATION.

The arbitrator shall have no authority to arbitrate claims on a class action basis, and claims brought by or against a student may not be joined or consolidated with claims brought by or against any other person. Any arbitration hearing shall take place in the federal judicial district in which the student resides. Upon a student's written request, South University will pay the filing fees charged by the arbitration administrator, up to a maximum of $3,500 per claim. Each party will bear the expense of its own attorneys, experts and witnesses, regardless of which party prevails, unless applicable law gives a right to recover any of those fees from the other party. If the arbitrator determines that any claim or defense is frivolous or wrongfully intended to oppress the other party, the arbitrator may award sanctions in the form of fees and expenses reasonably incurred by the other party (including arbitration administration fees, arbitrators' fees, and attorney, expert and witness fees), to the extent such fees and expenses could be imposed under Rule 11 of the Federal Rules of Civil Procedure.

The Federal Arbitration Act (FAA), 9 U.S.C. §§ 1, et seq., shall govern this arbitration provision. This arbitration provision shall survive the termination of a student's relationship with South University. If a student has a question about the arbitration administrators mentioned above, the student can contact them as follows: JAMS, 45 Broadway, 28th Floor, New York, NY, 10006, www.jamsadr.com, 8003525267; National Arbitration Forum, P.O. Box 50191, Minneapolis, MN, 55405, www.arbforum.com, 8004742371.

Student Affairs

The Office of Student Affairs assumes the responsibility of offering programs and services that will augment academic programs by stimulating the personal and professional development of students at South University.

The objectives of the student affairs program are an extension of the philosophy and objectives of the University. They serve to inform, educate, and encourage students in their endeavors.

In order to achieve its goals, the office of student affairs pursues these objectives in particular:

- To provide a fair and sound entrance testing program.
- To provide an orientation that will inform students of university policies, programs, and activities.
- To provide support and assistance to students in making realistic decisions about academic and nonacademic concerns.
- To provide career services and resources.
- To provide academic accommodations to students with disabilities in the classroom.
- To provide programs and activities that will encourage student involvement and participation in campus life.

The student development program is designed to enhance student life by offering programs and services that add to the classroom experience and encourage personal and professional development.

Specifically, the Student Affairs staff is responsible for the following: bookstore, testing, orientation, counseling services, disability support services, organizations and activities, graduation, career services, and student conduct.

These student services are described in more detail below. Also included in this section are services offered by the University that do not fall under the supervision of the office of student affairs but are considered to be in the category of student services.

Bookstore

A University bookstore is maintained at each campus for the convenience of the student. All necessary books and some supplies may be obtained at the bookstore. The price of books and supplies is not included in the tuition.

New, unmarked books may be returned by midterm of the quarter of purchase. Credit will be issued, but cash refunds will not be given. The receipt of purchase should accompany returned books.

Consult the bookstore at the individual campus for hours of operation.

Career Services

While the primary focus of the Career Services office is to assist students upon graduation, any enrolled student may seek employment information through this office. Although South University does not guarantee employment, it is vitally important to both the graduate and the University that each student obtains appropriate employment. Therefore, as students approach the final year of their programs, specific and personalized assistance is provided in the preparation of professional resumes and cover letters, as well as in job search strategies and interviewing skills. Career services are provided to South University graduates at no additional charge.

Please see the director of career services or dean of student affairs for assistance or information.

Advising Services

Short-term counseling services are available to assist students in resolving academic, career, and personal problems. University personnel can help students plan their educational programs, as well as adjust to the demands of university level studies. Personal advising is provided for any student who seeks aid in solving and understanding individual problems. Advising services are available at all campuses during the day and in the evening by appointment through the dean of student affairs. Students identified as needing additional counseling resources will be referred to external agencies.

Fully online students should contact their Academic Advisor to obtain advising services information.

Code of Conduct

Each student who enters South University commits, by the act of enrolling, to full acceptance of the University Code of Conduct. For ease of reference, the Student Handbook contains the Code of Conduct, disciplinary procedures, and the appeals process.

Professors are not expected to jeopardize the progress of a class by permitting the continued presence of any student whose behavior in any way could adversely affect the class. Inappropriate behavior includes disruptive behavior, or other actions that are not considered proper conduct for a University student. The Code of Conduct also applies to inappropriate actions on campus outside of the actual classroom or while participating in University sponsored activities off campus. The Code of Conduct also applies to online activities that occur on South University websites.

Alleged violations of the conduct code will be referred to the dean of student affairs. See the Disciplinary Procedures section of the Student Handbook for specific details. Violations of the code of conduct may result in disciplinary probation, suspension or dismissal. A full copy of the code of conduct is available in the South University Student Handbook.

Disability Support Services

South University provides accommodations to qualified students with disabilities. The Student Affairs office assists qualified students with disabilities in acquiring reasonable and appropriate accommodations and in supporting their success at South University.

South University is committed to providing qualified students with a disability an equal opportunity to access the benefits, rights, and privileges of college services, programs and activities in compliance with The American with Disabilities Act and Section 504 of the Rehabilitation Act of 1973.

Students who believe they are in need of accommodations should contact the Student Affairs office. If you have a concern or complaint in this regard, please contact the Dean of Student Affairs. Complaints will be handled in accordance with the school's Student Grievance Procedure for Internal Complaints of Discrimination and Harassment. Online students should contact the assistant director for online student affairs.

Grievance Procedures

South University does not discriminate or harass on the basis of race, color, sex, religion, age, national or ethnic origin, sexual orientation, disability, genetic marker, or any other characteristic protected by state, local or federal law, in our programs and activities.

South University has adopted a grievance procedure for the prompt and equitable resolution of complaints alleging harassment, discrimination, or concerns regarding a requested service, or accommodation on the basis of a disability. A student may express or file a complaint or grievance that alleges discrimination and, after an investigation, receive a fair resolution without fear of reprisal. Complaints should be filed with the Dean of Student Affairs for nonacademic matters or with the Dean of Academic Affairs for academic matters. Fully online students should contact their academic advisor for information on filing a grievance.

The appeal process ends with the campus president on each campus. A full copy of the South University Grievance Procedure for Internal Complaints of Discrimination and Harassment is available in the Student Handbook.

Matters involving general student complaints will be addressed according to the Student Complaint Procedure, also found in the Student Handbook.

For Arizona Residents–If the complaint cannot be resolved after exhausting the institution's grievance procedure, the student may file a complaint with the Arizona State Board for Private Postsecondary Education. The student must contact the State Board for further details. The State Board address is 1400 W. Washington Street, Room 260, Phoenix, AZ 85007, phone # 6025425709, website address: htpp://azppse.state.az.us

For Virginia Residents–If the student complaint cannot be resolved after exhausting the school's grievance procedure, the student may file a complaint with the State Council of Higher Education for Virginia. The Student should submit written complaints to: State Council of Higher Education for Virginia, Private and Out-of-State Postsecondary Education, 101 N. 14th Street, 9th Floor, James Monroe Building, Richmond, VA 23219.

Health Services

South University does not provide health services. Referrals will be made upon request.

Housing

School sponsored housing is available at the Savannah, Georgia campus only. Interested students should contact the director of student housing and activities or the dean of student affairs. Applications are available in the office of admissions and the office of student affairs.

There are currently no residence hall facilities available at the other South University campuses. Independent housing brochures are available through the offices of the dean of student affairs or the director of admissions.

Library Services

South University provides a library for its students at each of its campuses. The libraries are easily accessible and house general and reference books, pamphlets, periodicals, multimedia software, online services, and other non-print media to assist students in their studies. Through intercollegiate borrowing agreements, South University libraries are able to expand their patrons' access to resources outside of their own facilities. In addition, Internet access affords students the opportunity to locate and/or retrieve information from libraries, colleges, database services, and various other institutions throughout the world.

A library manual of policies and procedures is available upon request at the circulation desk. This manual informs students how to use the library at their campus, how the books are arranged, the policy for overdue books, and how to check out materials. Library resources are reserved for use by South University students, faculty and administrative staff.

A library orientation is given each quarter to all students enrolled in UVC1000/Strategies for Success classes. Students are informed of the types of books, periodicals, and multimedia available, how to use the online catalog in locating information, and how to use library resources to the greatest advantage.

The individual campuses post specific library hours.

Organizations

Each student organization must be registered with the office of student affairs, be approved by the dean, and have an approved faculty advisor. The dean of student affairs will assist in obtaining an advisor if necessary. Students who are interested in forming a recognized student organization should see the dean of student affairs for information on how to start a new student organization.

Hazing

Hazing involving South University students or student groups is strictly prohibited. Hazing is defined as any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for the purpose of initiation or admission into or affiliation with any club or organization operating under the sanction of an institution of higher education.

For purposes of this definition, any activity as described in this definition that the initiation or admission into or affiliation with a club or organization is directly or indirectly conditioned shall be presumed to be "forced" activity, the willingness of an individual to participate in such activity notwithstanding. This policy is applicable to all students and members of a student club or organization at South University. Every student and member of a student club or organization is responsible for complying with this policy.

Individuals and/or student clubs that force, require, and/or endorse violations will be held directly responsible through The University's student conduct process and if appropriate, through local authorities, which may pursue criminal action. Students who wish to make a complaint under this policy should contact the Dean of Student Affairs. The negligence or consent of a student or any assumption of risk by the student is not a defense to an action brought pursuant to this policy. Student club activities or programs must not interfere with the rights and activities of others and should always reflect the best interests of the members of the organization it represents and the University community as a whole. In all cases of alleged violations of this policy, faculty and staff advisors and the national/ international headquarters, if applicable, of any organization will be notified.

Orientation

The University provides an orientation program each term. The program acquaints new students with academic life and university services. All new students are required to attend. The Student Handbook and information regarding alcohol and drug abuse and the campus security report is available electronically. Information sheets that contain the exact URL

(electronic address on the web) are distributed to all students at orientation. Students may request a paper copy of these documents from the Dean of Student Affairs.

All new fully online students are required to complete an online orientation course prior to starting classes. This orientation covers the expectations, policies, and procedures associated with online learning at South University and provides students with an opportunity to practice working within the online classroom environment. It is absolutely necessary that students are prepared to begin working within the online classroom environment on the first day of class, as they will not have the time to orient themselves once classes are underway.

University Publications

South University distributes a number of publications during the academic year. All University publications should be approved through the communications or chancellor's office.

The South University Catalog is an information book and reference guide dealing with almost all aspects of the University. It is published once a year and includes a listing and description of all courses offered by the University.

During orientation, a Student Handbook is distributed to each new student. The handbook contains the Code of Conduct, as well as helpful information about a variety of topics. Copies are available in the office of the dean of student affairs.

A President's list and a Dean's List are published at the end of each quarter. These lists may contain names and home addresses for all eligible students.

At graduation each year, the Commencement program contains the name, diploma to be awarded, and program of study for each graduate.

Please see the section of the catalog entitled Student Examination of Official Records for a full listing of information designated as directory information which may be released without the student's consent.

Veteran Services

Acertifying V.A. official is available at each campus to assist students with benefit information. The financial aid office can direct students to the appropriate University personnel.

All Veterans are required to have all official transcript evaluations completed for all institutions attended by the end of the third quarter to continue receiving VA Education Benefits without interruption.

South University is a member of Service members Opportunity Colleges, a consortium of over 1300 institutions pledged to reasonable cooperation with service members and veterans who are trying to earn degrees even while pursuing demanding, transient careers. As a SOC member, the University is committed to easing the transfer of relevant course credits, providing flexible academic residency requirements, and crediting learning from appropriate military training and work experiences. SOC is sponsored by 15 national higher education associations with the military services, the National Guard Bureau, and the Office of the Secretary of Defense serving as cooperating agencies.

ROTC

Reserve Officer Training Corps (ROTC) studies in Aerospace Science (US Air Force) and Military Science (US Army, Navy Marine Corps) are available to South University Tampa students. Students are responsible for registering for the appropriate courses and maintaining compliance with ROTC regulations.

Student Responsibility

Students are responsible for properly completing their academic programs, being familiar with all requirements of the University catalog under which they intend to graduate, maintaining the required grade point average, and meeting all program and course requirements. They are encouraged to seek counsel from faculty advisors or other staff members, but the final responsibility for fulfilling academic requirements remains that of the student.

Students have a right in an academic environment to reserve judgment about matters of opinion and to express their views in a responsible manner. Orderly procedures are provided to allow students the opportunity to question academic evaluations.

Declaration of Major

A major is an area of focused study in a degree program approved by the board of trustees. A major curriculum leading to a baccalaureate degree requires a minimum of 180 credit hours in specific courses or approved elective courses. A major curriculum leading to an associate's degree requires a minimum of 90 credit hours in specific courses or approved elective courses.

Students are requested to declare their academic majors prior to initial university enrollment. The appropriate form for this procedure is distributed during the admissions process and must be completed and returned to the registrar no later than registration. Students should then follow the requirements of their program of study found in the University catalog. The registrar must be informed of any anticipated changes in a student's academic plans. A student changing a major must complete the Change of Major form (available through the registrar's office) at the beginning of the term. The decision to change majors should be made as early as possible to avoid taking unnecessary courses and lengthening the time required to complete a program.

Students using veteran benefits must consult with the campus veteran's affairs officer for advisement before changing their majors.

Change of Program

Students will be allowed one change of program. Changing from a day program to an evening program of the same program of study is not considered a change of program. Changing from an associate's level to a bachelor's level in the same program is not considered a change of program. A student may change his or her program at any point of his or her enrollment. Courses that apply to the second program will be recorded as earned credit and will affect the student's CGPA (Cumulative Grade Point Average). For ICR (Incremental Completion Rate) purposes, earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credits are one and one-half times the number of credits remaining to complete for graduation. Students who change programs and students who change session times within the same program must sign a new program enrollment form, which must be filed in the student's academic file.

Fully online students must contact their Academic Advisor to change their program.

South University Academic Affairs Policy

Requirements for a Second Undergraduate Degree Policy

Students may earn a second baccalaureate degree by fulfilling all of the degree requirements for both degrees including all general education and program requirements. Meeting the requirements for the second baccalaureate degree includes earning a minimum of 64 quarter hours beyond those required for the first degree, with a minimum of 244 quarter hours total earned for both baccalaureate degrees. Students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the first baccalaureate degree until those requirements for the first degree are complete. Once the first baccalaureate degree is complete, students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the second baccalaureate degree until those requirements for the second degree are complete.

Students must declare their intent to seek a second baccalaureate degree in writing to the registrar and the program director so that they may be properly advised as to the requirements for both baccalaureate degree programs. Once the requirements for each baccalaureate degree are successfully completed, the student's transcript will show the degree's completion and a diploma will be issued for the degree. Note that South University does not allow double baccalaureate majors.

Students may earn a second associate's degree by fulfilling all of the degree requirements for both degrees including all general education and program requirements. Meeting the requirements for the second associate's degree includes earning a minimum of 24 quarter hours beyond those required for the first degree, with a minimum of 116 quarter hours total earned for both associate's degrees. Students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the first associate's degree until those requirements for the first degree are complete. Once the first associate's degree is complete, students are subject to the satisfactory academic progress, graduation requirements, and all other academic policies and procedures of the second associate degree until those requirements for the second degree are complete.

Students must declare their intent to seek a second associate's degree in writing to the registrar and the program director so that they may

be properly advised as to the requirements for both associate's degree programs. Once the requirements for each associate's degree are successfully completed, the student's transcript will show the degree's completion and a diploma will be issued for the degree. Note that South University does not allow double associate's degree majors.

Students may earn a second specialization or concentration within a degree program by completing the courses required for both specializations or concentrations. However, completion of the courses required for a second specialization or concentration within a degree program does not satisfy the requirements for a second degree.

Credit for Transfer Work

Acceptance of Transfer Credit

Credit for undergraduate transfer work will be considered if the potential course meets all of the following conditions:

- The course was taken at an acceptable accredited collegiate institution.
- The course carries a grade of "C" or better.
- A grade of "C-" from colleges that award plus and minus grades is not transferable.
- The course is directly equivalent to a course required by the South University program in which the student is enrolled.

The award of transfer credit may also be considered in the following cases:

- In an area requirement that a South University program does not specify a particular course, a student may submit for transfer of credit consideration a course not offered by South University but directly related in its content to the area requirement.
- In all cases, the course submitted must also be taken at an acceptable accredited collegiate institution and carry a grade of "C" or better in order to consider for transfer of credit.
- For a specific course requirement in a South University program, a student may submit for transfer of credit consideration a course directly related to the course requirement but at a higher content and course level than the specific course requirement.

All coursework will be evaluated for its current relevance and may not transfer if the material in the coursework is deemed to be significantly noncurrent in the subject area. Individual Colleges/Schools and/or programs within South University may place limits on the age of courses eligible for transfer of credit.

In the case of courses evaluated for General Education transfer credit, the submitted courses must meet the criteria established by the Commission on Colleges of the Southern Association of Colleges and Schools for General Education credit (as stated in the current Principles of Accreditation dated 2.10.10). The course must also be specifically classified as General Education (i.e., a survey or introductory course) at the transferring institution to be considered for General Education transfer of credit.

Transfer credit will not be given by South University for developmental courses such as basic Mathematics or basic English. Transfer of credit will not be given for English as a Second Language (ESL) coursework. If both a separate laboratory course and the related lecture/didactic course are evaluated for transfer of credit, credit will only be considered for the separate laboratory course if the related lecture/didactic course also received a grade of "C" or better. Students should consult with the Registrar about questions related to acceptance of transfer credit. Credits earned at an accredited technical college may not transfer unless the credit earned is equivalent to courses offered in degree programs including the associate's degree programs.

Acceptance of credits earned at other institutions and/or through examination is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course requirements (i.e., those requirements beyond General Education) can be earned through transfer and /or examination credit.

South University reserves the right to reject any or all credits from other institutions, regardless of their accreditation status, when it determines through investigation or otherwise that the quality of instruction at such institutions is for any reason deficient or unsatisfactory. The judgment of the University on this question shall be final. The University reserves the right to disallow transfer credit for courses if the student's subsequent grades in required courses in the same subject fall below average.

Credits Earned at a South University Campus

Credits earned at any South University campus will be accepted at all campuses. These credits will not be considered transfer credit; they will be included as credits earned at South University. If a campus should close a program in any state, students in good standing will be accepted at any South University campus having the same or a similar authorized degree program. The credits earned in the students' original degree program will be applied to the degree program at the new location.

Timing of Transfer Credit Consideration and Acceptance

South University will accept transcripts for transfer credit evaluation at most points during a student's program of study, provided that limits placed on the total number of credits for the program and components of the program will not be exceeded. During a student's first quarter enrolled at South University, all official transcripts must be received and evaluated for those courses related to establishing basis of admission. No courses will be evaluated for transfer of credit during a student's final quarter prior to graduation.

Students are encouraged to submit all transcripts for transfer of credit evaluation as soon as possible upon admission to their program of study to enable accurate scheduling of coursework. Students are also strongly encouraged to discuss with their advisors or registrars the potential transferability of outside coursework being considered.

Definition of a Credit Hour

South University operates on a quarter system with each quarter having approximately 10 to 12 weeks. Course credit is awarded on the basis of the number of hours spent in lecture and/or lab situations. One quarter credit hour is equivalent to at least 10 hours of lecture, 20 hours of lab work, 30 hours of externship or clinical practicum, or a combination of these 3 equivalencies.

Credit Hour Conversions

Semester credit hours are converted to quarter credit hours by multiplying the number of semester credits by 3 and then dividing the result by 2. For example, a 3 semester credit hour course equals a 4.5 quarter credit hour course (3 semester hours multiplied by 3, with the result divided by 2) while a 2 semester credit hour course equals a 3 quarter credit hour course (2 semester hours multiplied by 3, with the result divided by 2). Credits will be rounded up or down as appropriate (i.e., 2.0 to 2.49 will be rounded down to 2 credit hours, 2.50 to 2.99 will be rounded up to 3 credit hours).

Acceptance of Graduate Transfer Credit-

Transfer credit may be allowed in some graduate or post baccalaureate degree programs at the discretion of the College Dean or Department Chair. However, the majority of credits toward any graduate or post baccalaureate degree program must be earned at South University.

Prerequisite Coursework Policy

The determination of the suitability of particular required prerequisite coursework will be made by the program director in consultation with the Chair of the Department in which the program is based. Coursework will be deemed acceptable it meets the following criteria:

1. Content and comparability relative to standard college/university coursework in the specific discipline of the required courses as determined by the program Director or designee.
2. Science courses must have been completed within 7 years prior to the date of matriculation.
3. Course work must be from an acceptable accredited collegiate institution that possesses either regional or national accreditation granted by an agency recognized by the U.S. Department of Education.
   a. Course work from Non-U.S. institutions will be considered if the coursework is evaluated by an accredited agency that can provide a statement of equivalency between foreign coursework and standard college/university coursework, including grades (e.g. Educational Credential Evaluators, Inc.), and that is acceptable to South University.
4. Course work must be successfully completed for credit, with an appropriate grade greater than or equal to a C.

Course Load

To complete program requirements in a timely manner, most students choose to attend classes fulltime and enroll in 4 quarters per year.

Course load designations are as follows:

Half-Time: 6-8 quarter hrs.
Three-Quarter Time: 9-11 quarter hrs.
Full-Time: 12-16 quarter hrs.

Students wishing to enroll in more than 20 quarter hours must have the permission of their academic advisor and the dean of academic affairs. Overloads will only be approved for students who exhibit outstanding academic performance.

Fully online students may only take a maximum of two classes each 5.5 week session. South University also offers a mid-quarter term each quarter which begins 5.5 weeks after the start of the full quarter and ending 5.5 weeks later.

Dropping and Adding a Course

Drop/Add

Students may adjust their schedules without penalty by dropping and/or adding courses during the first week of classes. Specific dates are reflected on the academic calendar or can be obtained through the Registrar's office. Students are encouraged to consult the professor and/or department chair before dropping any course. All schedule revisions must be made through the registrar's office, where an official Drop/Add Form must be completed. Students should consult with financial aid to ascertain implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Students taking online courses may adjust their schedules without penalty by adding and/or dropping courses during the first week of classes of the session of their quarter. All requests for schedule changes must be sent to the student's Academic Advisor. Students should consult with Financial Aid to determine the implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Dropping Courses

Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, or equivalent percentage, will result in a grade of "W".

Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, Week 4.5 or 31st day of 5.5 week terms, (Online terms and mid-quarter terms on ground), or equivalent percentage will also result in a grade of "W". Courses dropped after this point will result in the grade of a "WF".

Official Withdrawals from the Institution

To withdraw officially from the institution, students must contact the office of the registrar to provide notification of their intention to withdraw. New students who withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record. Students officially withdrawing prior to the end of the ninth week of the quarter will receive a grade of W. Students officially withdrawing after the ninth week of the quarter will receive a grade of WF.

Fully online students who wish to officially withdraw from school must contact their academic advisor. If a student withdraws before the Week 4.5 or 31st day of 5.5 week term or equivalent percentage of their first session, they will receive a W grade (if after the 31st day, a WF grade is assigned). The classes scheduled for their second session will receive a WX grade. Failure to attend all of your scheduled classes during the first week of the session will result in a withdrawal from school. When a student does not confirm in one of their scheduled classes a Net Change in Credits is processed to decrease their coarse load.

Veterans should be aware that the Veterans Administration will not pay for a course that a student drops after the first week of class unless extreme circumstances justify course withdrawal. Veterans should consult the campus veteran officer before withdrawing from any class after the first week of the quarter.

Auditing Courses

A student wishing to audit a course without receiving credit must obtain permission from the campus academic affairs officer and complete and sign a class audit form before registering for the course. (Policy for some courses forbids auditing.) A student may not change from audit to credit status or from credit to audit status after the registration process has been completed. A grade designation of AU will be recorded on student transcripts for audited courses. The regular schedule of fees applies to auditors. Unauthorized auditing is prohibited. Online courses cannot be audited.

Grade Level Classification

Students are classified according to the number of credit hours earned toward completion of the program. Students with fewer than 36 credits are considered freshmen; with as many as 37 but fewer than 72, a sophomore; with as many as 72 but fewer than 108, a junior; and with 109 or more, a senior, as illustrated in the following table:

Freshman: 0-36 hrs.
Sophomore: 37-72 hrs.
Junior: 72-108 hrs.
Senior: 109+ hrs.

Attendance Policy

South University does not have an institutional attendance policy. However, because absences result in lower achievement, students are encouraged to attend each class session. Faculty members may establish attendance policies for their classes at their own discretion. Students are responsible for knowing and complying with course requirements, including attendance policies, as published by professors. Therefore, they should consult with their professors at the beginning of each term about the policy in effect. A leave of absence option is not available.

Students, whether present or absent from class, are responsible for knowing all that is announced, discussed, or lectured upon in class or lab, as well as for mastering all assigned reading. In addition, students are responsible for submitting on time all assignments and tests. Makeup work may be permitted at the professor's discretion.

Virginia campus students will be withdrawn after missing seven (7) consecutive instructional days.

Grading System

Grade A
Quality Points 4.0
Range 90-100
Interpretation Excellent

Grade B
Quality Points 3.0
Range 80-89
Interpretation Above Average

Grade C
Quality Points 2.0
Range 70-79
Interpretation Average

Grade D
Quality Points 1.0
Range 60-69
Interpretation Minimum Passing

Grade F
Quality Points 0.0
Range 0-59
Interpretation Failure

Grade WF
Quality Points 0.0
Range 0
Interpretation Withdraw/Failure

Calculation of Grade Point Average

The cumulative grade point average is determined by dividing the total number of quality points, calculated by multiplying the numeric equivalents of course grades (e.g., A=4.0) by the number of credit hours assigned to each course (e.g., 4 credit hours x 4.0), by the total number of credit hours attempted. Transfer credits, course exemptions, and non-punitive grades will not be used in determining grade point average.

The following symbols are used on grade reports, but are not used in the determination of a student's grade point average:

EX Course Exempted
PR Course Credit Earned Through Credit by Examination
TR Course Credit Earned Through Transfer
P Pass
AU Audit
W Withdrawal, no grade penalty
WX Withdrawal, never attended
(no course credit or residence credit)

I* Incomplete

* Incompletes are given at the discretion of the faculty member to any student who does not complete the course requirements. To receive an incomplete the student must complete at least one-half of the course requirements; then, it is the student's responsibility to complete the remainder of the required course work. Incomplete grades must be cleared by the end of the second week of the subsequent quarter (unless special approval is received from the vice president or dean of academic affairs) or the incomplete will be changed to the grade earned. The final grade for the course will be designated on the transcript by the appropriate letter grade.

Repeating Courses
Students may repeat course work to meet academic requirements. Only three failed attempts will be allowed for any course at South University. The last grade received replaces any previous course grades in the calculation of the cumulative grade point average for graduation unless the last grade is one of the following: W, WX, or AU. When one of these is the last grade, the previous grade continues to be used in the GPA calculation. However, the cumulative grade point average for the calculation of honors at graduation will include all grades earned at South University. Students who are veterans can only receive veteran benefits when repeating courses for which failing grades were earned.

Grade Reporting and Challenges
Grade reports are made available to students at the end of each term. Fully online students may request a grade report from the Student Support center at studentsupport@southuniversity.edu.

Any student wishing to challenge a final course grade must first discuss the grade with the instructor of the course in question within fourteen days of the end of final week for on ground courses and within fourteen days of the end of the online session in writing. Challenges after that time will not be permitted, and the grade recorded on the official grade sheets will prevail.

If the appeal is not resolved to the student's satisfaction by the instructor it must be appealed to the department chair /program director (whomever is located on the student's campus) and then the Dean of Academic Affairs on that campus. If still not resolved to the student's satisfaction the student must appeal to the Dean of the College offering the course.

University Examinations/ Culture of Assessment

South University seeks to provide an optimal learning experience for each of its students. To provide evidence of learning achievement in the classroom, students are required to participate in university level assessment activities (i.e. MAPP, Portfolios) on an ongoing basis throughout their academic studies. Current university level assessment activities are focused on general education learning outcomes (skills in the areas of mathematics, communications, critical thinking, etc.) in the undergraduate programs, in addition to the learning assessment, which takes place in each academic program. The final formal examinations of general education skills occur prior to graduation, usually after students enter their final two quarters of their program. Students' scores will not be factored into their GPA or entered on their transcript. Completion of these exams is an official University requirement for graduation.

Honors

Only work taken at South University will be considered in computing honors.

President's List
Published quarterly, the president's list honors those students who demonstrate outstanding academic achievement. To be eligible for the President's List, a student must complete a minimum of twelve credit hours and earn a grade point average of 4.00. Graduate students, except for those in the pharmacy program, are not included.

Dean's List
Published quarterly, the Dean's List honors those students who demonstrate outstanding academic achievement. To be eligible for the dean's list, a student must complete a minimum of eight quarter hours and earn a grade point average of 3.5 or above

Honors at Graduation
All work taken at South University will count in the calculation of the cumulative grade point average for honors at graduation. The calculation will include original and repeated course grades.

Undergraduate Honors
Cum Laude
Undergraduate degree program students graduating with a cumulative grade point average of 3.50 through 3.69 will be graduated cum laude.

Magna cum Laude
Undergraduate degree program students graduating with a grade point average of 3.70 through 3.89 will be graduated magna cum laude.

Summa cum Laude
Undergraduate degree program students graduating with a grade point average of 3.90 through 4.00 will be graduated summa cum laude.

Graduate Honors
Honors
Graduate degree program students graduating with a grade point average of 3.75 through 3.89 will be graduated with Honors.

High Honors
Graduate degree students graduating with a grade point average of 3.90 through 4.00 will graduate with High Honors

Satisfactory Progress Standards Undergraduate Satisfactory Academic Progress Policy and Procedures

Introductory Summary
Applicable to every student enrolled in undergraduate degree programs, the Satisfactory Academic Progress Policy ensures that students make satisfactory progress towards a successful completion of their academic programs. The criteria and standards contained in this policy are set to recognize exemplary academic achievements or to detect problems for which actions of early intervention and/or remediation can be taken. The Satisfactory Academic Progress Policy complies with requirements of accrediting commission(s) along with federal regulatory guidelines.

A student must demonstrate academic progress by successfully completing courses attempted. Completing courses with "C" or better grades indicates academic progress. Receiving "D" or lower grades and/or withdrawing from classes may put students at risk. Poor academic performance may lead to academic probation and/or dismissal. It is very important that students attend all registered courses and complete them successfully. Should a compelling reason arise that requires a student to cease attendance, it is the student's responsibility to immediately contact the school or campus.

The following criteria are used to determine whether or not a student is making academic progress, a student must be able to:

- Maintain a minimum acceptable cumulative grade point average;
- Achieve the minimum incremental completion rate; and
- Complete the program within a maximum allowable time frame.

Administrative actions will be taken when a student fails to meet the minimum standards of any of the above criteria. If the resulting action results in dismissal, a student may appeal the dismissal. If the appeal is denied, the student will be dismissed.

The Satisfactory Academic Progress Policy contains the following sections:

- Criteria for Honor Designations
- Minimum Standards for Academic Progress
- Consequences for Failing to Meet the Minimum Standards
- Procedure for Appealing Academic Dismissal
- Procedure for Reentry after Academic Dismissal
- Explanations of Related Issues

The school has the right to modify the satisfactory academic progress policy at any time.

I. Criteria for Honor Designation
To promote academic excellence and to recognize exemplary academic achievement, the following system is recommended for honor designations on a term basis and upon graduation.
a). Term Honor Designation
Any student who enrolls for and completes 8 credits or more is eligible for the following designations: Honors, Dean's List, and President's List.
b). Honor Designation at Graduation
Any student who achieves a Cumulative Grade Point Average of 3.50 or better is designated an Honor Graduate.

II. Minimum Standards for Academic Progress
To maintain academic progress, each student must meet the required minimum standards of the following three criteria:

a. Maintain a minimum acceptable cumulative grade point average;
b. Achieve the minimum incremental com-

pletion rate; and
c. Complete the program within a maximum allowable time frame.

a.) Cumulative Grade Point Average (CGPA)
To continue enrollment in an academic program, students enrolled in degree programs on the quarter system must:

- Achieve a minimum CGPA of 1.00 at the end of the third academic term.
- Achieve a minimum CGPA of 1.50 at the end of the fifth academic term.
- Achieve a minimum CGPA of 2.00 at the end of the seventh academic term and every other term thereafter (9th, 11th, 13th, and so forth).

In order to be eligible for graduation, a student must achieve a CGPA of 2.00 at the time of graduation. All grades except Withdrawn (W), Pass (P), Proficiency (PR), transfer (TR), Test Out (TO), and remedial courses are calculated into the CGPA.

b.) Incremental Completion Rate (ICR)
To continue enrollment in a degree program on the quarter system, a student must also:

- Successfully complete at least 60% of the cumulative attempted course credits at the end of the third term.
- Successfully complete at least 63% of the cumulative attempted course credits at the end of the fifth term and 66.67% of the cumulative attempted course credits at the end of the seventh term and every other term thereafter (9th, 11th, 13th, and so forth).

Students who fail to meet minimum academic standards may face academic probation and dismissal.

Academic Probation:

1. Students enrolled in a degree program will be placed on academic probation if their CGPA is below 1.00 at the end of third quarter, and below 1.50 at the end of fifth quarter. A student placed on probation at the end of third quarter may remain on probation at the end of fifth quarter provided his or her CGPA is at least 1.50. However, the student must achieve a CGPA of 2.00 at the end of seventh quarter or the student will be dismissed.
2. Students enrolled in a degree program will be placed on academic probation if their ICR is below 66.67% at the end of seventh quarter.

In both circumstances, the student must meet the ICR threshold at the point of his or her next evaluation or be dismissed.

A student on academic probation status is deemed to be making satisfactory academic progress, and remains eligible for financial aid.

Academic Dismissal
A student enrolled in a degree program will be academically dismissed for any of the following conditions:

1. CGPA below 2.0 at the end of the seventh quarter of the program and every other quarter thereafter.
2. ICR below 66.67% at the end of the ninth quarter and every other quarter thereafter.
3. Failing to complete all program requirements within the maximum allowable timeframe.

Student enrolled in remedial courses must be able to pass a remedial course after three attempts or that student will be academically dismissed.

Please note that a student may be terminated for academic reasons without previous academic action.

III. Procedure for Appealing Academic Dismissal
Any student wishing to appeal an academic dismissal may do so in writing to the Dean of Academic Affairs. Fully online students must send appeals to their Academic Advisor. Appeals will be forwarded to the Appeals Committee.

The written appeal must state the mitigating circumstances that contributed to the dismissal. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student's control and are unavoidable.

The Dean of Academic Affairs or an appeals committee will review the student's appeal and will determine whether the circumstances and academic status warrant consideration for reinstatement. The student may be asked to appear in person during the review process when deemed necessary by the Dean or the Committee. The Appeal process ends with the Campus President on each campus.

A student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid; however, the student will be placed on probation at the start of the academic term.

IV. Procedure for Reentry After Academic Dismissal
A student denied an appeal must sit out one year before being eligible for reentry. A student terminated for violating satisfactory academic progress must appeal in writing to the Dean of Academic Affairs for reentry before the start of the term in which he/she wishes to return. Also, any student who ceased attendance and whose grades in the last term of attendance caused him or her to not meet the minimum standards of the academic progress must go through the same appeal process. The appeal procedure described in the preceding section applies. The student must demonstrate resolution to any mitigating circumstances.

If the appeal is granted, the reentering student will be placed on probation at the start of the term of return. The student must meet the standards of academic progress by the end of his or her third term. The student may be asked to retake courses previously failed in order to raise both the CPGA and ICR. A student is allowed one and only one reentry appeal after being academically terminated.

V. Explanations of Related Issues

a). Calculation of CGPA
A student's cumulative grade point average is calculated by a.) Multiplying credits for each course by grade points associated with the grade earned; b.) Totaling the grade points earned for all the courses, and c.) Dividing total grade points earned by the total number of quality credits.

b). Transitional Studies Courses
South University requires academic placement tests. Depending on test scores, students may be required to take remedial courses. Students must successfully complete such courses in order to progress in the program. Remedial course credits do not count towards the total number of credits for graduation nor do they count in the CGPA; however, they do count in determining the maximum time frame and the incremental completion rate.

c). Repeated Courses and Grades
Grades achieved in repeated classes will replace withdrawn or failing grades. Withdrawn and failing grades are included in the maximum allowable time frame and incremental completion rate. The grade 'I' indicates Incomplete and is calculated as if it is a 'F' for CGPA and ICR purposes until it is changed to another grade. Students may also retake a class in which they received a passing grade in order to improve their CGPA.

d). Remediation of Academic Deficiencies
It is strongly recommended that any student with withdrawn or failing grades register for the same course(s) in the subsequent term to improve academic performance.

e). Transfer Credits
Credits from transfer courses are not calculated in the maximum allowable credits or incremental completion rate requirements; however, transfer credits do reduce the total number of credits that must be attempted within the program. Therefore, the maximum attempted credits for a student with transfer credit is one and one-half times the number of credits remaining to complete the program.

Grades for credits transferred from any postsecondary institution will be recorded as "TR" and will not affect the student's CGPA. Grades from courses taken in a program within the same school group, if applicable to a transfer program, will be recorded as earned credit and will affect the student's CGPA.

In cases in which a student has graduated from one program then subsequently begins work in a different program, grades earned in the first program will be recorded as transfer credit ("TR") and will not be applied to the student's new program CGPA calculation.

Transfers
A student must be in good satisfactory academic standing on order to be allowed the opportunity of transferring from one program to another or from one school or campus to another. A student who has been terminated and wishes to transfer to another South University campus must appeal his/her dismissal at the originating school and receive reinstatement prior to the transfer.

Graduate Student Satisfactory Academic Progress Policy and Procedures

Requirements for Satisfactory Academic Progress
The following is a description of the required minimum satisfactory academic progress requirements that must be met:

- Students must complete their program within a maximum timeframe of 150 percent of the normal published length of the program.
- Students must maintain a cumulative grade point average of 3.0 or above

Academic Probation
All students, regardless of the program in which they are enrolled, will be placed on academic probation if:

- The cumulative GPA is below the stated requirement of the program in which the student is enrolled.
- The student has failed to earn 66.67 percent of credits attempted on a cumulative basis.

Students on probation continue to be eligible to receive financial aid.

Criteria for Removal from Academic Probation
Students will be removed from academic probation when they have met the requirements for satisfactory academic progress.

Schedule for Removal from Academic Probation
After being placed on academic probation, students in term-based programs will have a maximum of two terms to meet the requirements for satisfactory academic progress.

College of Arts and Sciences, Master of Arts in Professional Counseling Degree Program Satisfactory Progress Standards

Progression Policy
During the didactic year, all students are required to maintain a cumulative GPA of 3.0 (on a scale of 4.00). A two part, comprehensive final examination designed by the National Board of Certified Counselors and the South University Professional Counseling program is administered toward the end of the program.

Progress and Promotions Policy

Personal, Clinical, and Professional Conduct Standards
The South University Student Handbook defines a Code of conduct that must be followed by all students. Failure to comply with general University policies may result in dismissal from the program and University according to defined disciplinary procedures enforced by the Dean of Student Affairs. All disciplinary actions will be reported to the Progress and Promotions Committee (PPC) and will be considered relative to the student's suitability for continued participation in the Professional Counseling program and entry into the Professional Counseling profession.

Academic, Clinical and Professional Progression
The following is a description of the minimum satisfactory progress requirements that must be met by any student enrolled in the Professional Counseling Program (including specialty tracks):

1. Students must complete their program/track within a maximum timeframe of 150 percent of the normal published length of the program. Exceptions will be reviewed on a case-by-case basis by the Program Director.
2. Students must maintain a cumulative grade point average of 3.0 or above (on a scale of 4.00).
3. Students must also take and pass the Comprehensive Examination, which is administered toward the end of the program.
4. Students must meet ethical and professional standards as identified by the Professional Counseling Program, the American Counseling Association (ACA) and South University.
5. Students must not engage in conduct deemed illegal, under federal, state, or local laws or in violation of the rules and regulations of South University or in violation of the rules and regulations of the facility in which the conduct took place.

Probation
A student will be placed on probation in the following situations:

1. Failure to meet the minimum academic standards of the program (i.e., a cumulative GPA below 3.0)
2. Receipt of a letter grade lower than a "C" in any course
3. Inadequate clinical performance
4. Breach of ethical, moral, or professional conduct
5. The student has failed to earn 67-percent of the credits attempted on a cumulative basis.

Remediation
Remediation is deemed as an action plan and an opportunity for the student(s) to address issues of concern identified by the PPC while on probation in the academic, clinical, or professional areas. During this period, students are expected to actively engage in the remediation plan and should understand that remediation may delay the timetable for graduation from the Professional Counseling program.

Removal from Probation and Reinstatement to Good Academic and Programmatic Standing
A student on academic, clinical, or professional probation is expected to adhere to and complete the terms identified by the remediation plan provided by the PPC in full. A student will be removed from academic probation and returned to Good Academic Standing upon meeting the requirements for satisfactory progress in the program and recommendation by the PPC.

Academic, Clinical, and Professional Suspension and Reentry
Students who fail to meet the identified conditions of probation during the 1st or 2nd quarter will be suspended for a period of at least 6 months (i.e., the equivalent of 2 quarters). In order to return from academic, clinical and/or professional suspension, a student must meet the identified conditions of the suspension remediation plan. If a student has not been enrolled in the Professional Counseling program at South University for a year or longer, he/she must reapply to the program by undergoing the admissions process in its entirety.

Academic, Clinical, and Professional Appeal Process
Students have the right to appeal the decision of the PPC. The procedure for appeals is as follows:

1. A student who would like to appeal academic, clinical, or professional suspension must do so in writing to the Chair of the PPC.
2. Written appeals must be received by the Chair of the PPC committee within 5 business days following the notification of the PPC's decision.
3. The Chair of the PPC will notify the PPC of the written appeal and schedule a meeting of the PPC.
4. The student will be notified of the PPC's decision no later than 15 days following the receipt of the written appeal.

In the event the appeal is not resolved at the committee level, the student may present an appeal (in writing) to the Dean of Academic Affairs. In the event the appeal is not resolved at the Dean of Academic Affairs level, the student may present an appeal (in writing) to the Vice President for Academic Affairs.

Dismissal
A student may be dismissed from the Master of Arts in Professional Counseling degree program for failing to achieve satisfactory academic, clinical or professional requirements, failure to meet the conditions of an identified remediation plan, failure to meet the conditions of probation during the term of reenrollment following suspension or upon recommendation by the PPC. Moreover, a student who experiences a second academic suspension will be permanently dismissed from the program.

Grounds for Immediate Dismissal
A student may be dismissed from the Master of Arts in Professional Counseling degree program without being placed on probation if he/she meets any of the following criteria in one academic quarter:

1. Letter grade lower than a "C" in two or more courses
2. Violation of ethical or professional conduct
3. Misrepresentation of academic, professional, or personal credentials presented for consideration as part of the application process for the program

Graduation

In order to graduate from the Master of Arts in Professional Counseling program, a student must:

1. Evidence a cumulative GPA of 3.0 or greater for all academic work required for the degree.
2. Successfully pass the Comprehensive Examination process.
3. Successfully remediate or repeat all courses in which a grade lower than a "C" was earned.
4. Successfully meet all conditions of a remediation plan(s) as provided by the PPC during periods of probation or suspension.

*Please refer to the Graduate Student Handbook for the Professional Counseling program for additional information regarding the Progress Promotions Policy.

School of Pharmacy Satisfactory Progress Standards

Grading and Credit Hours

The School of Pharmacy employs the following grading scale:

90 and above	**4.00**
89	3.90
88	**3.80**
87	3.70
86	**3.60**
85	3.50
84	**3.40**
83	3.30
82	**3.20**
81	3.10
80	**3.00**
79	2.90
78	**2.80**
77	2.70
76	**2.60**
75	2.50
74	**2.40**
73	2.30
72	**2.20**
71	2.10
70	**2.00**
69	1.80
68	**1.60**
67	1.40
66	**1.20**
65	1.00
64 and below	**0.00**

For the pharmacy program, courses are rated at one credit hour for 10 hours of lecture, 20 hours of recitation/small group discussion, or 30 hours of laboratory and/or practice session. A total of 2.0 credit hours will be assigned for each Introductory Practice Experience/Rotation and 1.6 credit hours will be assigned for each week of Advanced Practice Experiences/Rotations. A cumulative grade point average will be calculated and posted on the student's transcript at the end of each academic quarter. Class ranking information is available upon request from the Office of the Associate Dean of Academic Affairs and Assessment of the School of Pharmacy and is based on actual grade percentages earned in each course.

Grade Appeals

A student has the right to file a formal appeal if there is a disagreement, based on an appropriate concern, with the final grade which has been awarded in a course. The procedure for bringing an academic appeal is as follows:

1. A formal appeal must be initiated within 10 business days following the published date that grades are due at the end of an academic term. The entire appeal process should be completed within 20 calendar days following the initiation of the process.
2. The student must initiate the process by presenting the appeal in writing to the faculty member in charge of the course. It is the responsibility of the faculty member to notify, in writing, the appropriate department chairperson and the Dean of the School of Pharmacy that a grade appeal has been filed. After reviewing the student's appeal, the faculty member will render a decision in writing no later than 10 calendar days after receiving the appeal.
3. If the faculty member does not resolve the appeal, the student may present it in writing to the appropriate department chairperson. After reviewing the student's appeal, the department chairperson will render a decision in writing no later than 10 calendar days after receiving the appeal.
4. If the department chairperson does not resolve the appeal, the student may present it in writing to the Dean of the School of Pharmacy. After reviewing the student's appeal, the Dean will render a decision in writing no later than 10 calendar days after receiving the appeal.

Due to the challenging nature of the year-round, accelerated curriculum, the School of Pharmacy has adopted a progressions policy intended to accommodate the lack of extended breaks inherent in semester based traditional academic year programs. The goal of this policy is to balance the commitment of the school's faculty to student instruction and retention with the responsibility of the faculty to protect and preserve the public health.

The Scholastic and Professional Standing Committee (SPSC) is charged with administering the progressions policy thereby monitoring students' academic and professional progress through the curriculum. The committee regularly reviews (no less frequent than at the end of each quarter) the performance of each student, based on scholastic and professional standards.

The SPSC will recommend an action appropriate to the particular student standing and record, (i.e., progression to the next quarter, graduation, probation, probation with remedial action, removal from probation, academic leave, placement in an extended track, suspension, dismissal or other action.) Recommendations for graduation are made to the dean and to the faculty, since graduation requires approval by the faculty.

All other recommendations are made to the Dean of the School of Pharmacy. Students must be promoted by action of the SPSC and vote of the faculty. Promotion is not automatic, but must be earned on appropriate performance and satisfaction of prior course work. The SPSC may also recommend other actions, including but not limited to adjustment of academic load, repetition of coursework and participation in counseling sessions. Although the SPSC considers the overall record of the student in making decisions, the SPSC will rely heavily on the following general guidelines in making its recommendations:

1. Meeting either of the following conditions will result in a student being placed on academic probation (see Probation below) for the next three academic quarters:
   - Receiving a course grade of 0.00 (F)
   - Posting a quarterly grade point average (GPA) < 2.00 for a single quarter

2. Meeting any of the following conditions will result in a student having a mandatory meeting with the Scholastic and Professional Standards Committee (SPSC) to discuss their academic performance and progress within the Pharmacy program:
   - Failing to meet the conditions of academic probation
   - Receiving a 2nd course grade of 0.00 (F)
   - Posting a quarterly grade point average (GPA) < 2.00 for more than one quarter
   - Receiving more than three course grades < 2.00 (D or F)
   - Receiving an individual rotation (Introductory or Advanced Practice Experience) grade < 2.00

Students meeting any of the criteria above will be subject to action by the Scholastic and Professional Standards Committee (SPSC). Possible actions include academic counseling, placement in special elective courses or programs of study to address academic deficiencies, placement on academic probation, placement in an extended academic track*, suspension, dismissal from the School of Pharmacy or combinations thereof.

*Academic track where the student must repeat all coursework with final course grades < 2.00. The repeat coursework must be completed in the year immediately following and may be utilized by a student only once.

Probation: Academic probation is a special status for students with academic deficiencies. While on probation, students must post quarterly grade point averages ≥ 2.00 with no course grades of 0.00 (F). Students who meet these requirements for the probationary period will be removed from academic probation at the beginning of the next academic quarter. Students who do not meet the requirements of their probationary status will be subject to action by the SPSC. Possible actions include academic counseling, placement in special elective courses or programs of study to address academic deficiencies, placement in an extended academic track, suspension, or dismissal from the School of Pharmacy.

Students on probation will not be permitted to seek or hold offices in any student organization or participate in extracurricular activities which involve a significant time commitment.

No student who is on academic suspension, on an extended academic track, or who has been dismissed from the Pharmacy program may hold office in any student organization affiliated with the School of Pharmacy.

Remediation: Remediation should be regarded as a privilege, which must be earned by a student through active participation in the educational program as demonstrated by regular class attendance, individual initiative, and utilization of available academic resources. Students should recognize that the need to remediate coursework may delay the timetable for their graduation from the Pharmacy program.

Decisions by the SPSC regarding remediation will be made on an individual basis after considering all pertinent information. The SPSC will base its decision on the student's academic record and further consideration after consultation with the student, the Preceptor or Course Coordinator(s), Pharmacy School Administration, and the student's Faculty Advisor, where appropriate.

In reviewing the student's academic deficiencies, the following guidelines will be used:

- The SPSC will consider all individual failing grades as requiring remediation.
- Educational objectives and evaluation techniques for remedial courses should be the same as the educational objectives and evaluation techniques for courses in the regular curriculum. The specific content and format of remedial courses are at the discretion of the course instructor(s) and/or course coordinator(s).
- Where deemed appropriate, the SPSC, after consultation with the Course Coordinator(s), Faculty Advisor, or appropriate Department Chair, may recommend any of the following options for the student:

Didactic Courses:

1. Students with a final grade of 0.00 (F) in a course will be required to remediate (or repeat) the course. The specific content and format of the repeated course are at the discretion of the course coordinator(s).
2. Any course receiving a grade of 0.00 (F) must be repeated during the specified time periods allotted for remediation. Courses delivered in Quarter 1 must be remediated prior to the start of Quarter 5, all courses presented in Quarters 2 – 4 will be remediated during the Introductory Practice Experiences/Rotations (Quarter 5), and all courses delivered in Quarters 6-9 must be remediated during Quarter 10 prior to Advanced Practice Experiences/Rotations. It is the responsibility of both the faculty and the student(s) involved in remediation to ensure that all remediations are carried out in a timely manner, as outlined above. A remediation fee of $1,500 per remediated course will be charged. This fee will be assessed for all course remediations.
3. Students who fail to successfully complete course remediation will be required to meet with the SPSC to discuss their academic progression within the Pharmacy program. In such cases, the Scholastic and Professional Standards Committee may recommend any of the following actions:

- Repetition of the academic year
- Entrance into an extended academic track
- Suspension from the Pharmacy Program
- Dismissal from the Pharmacy Program

Experiential Rotations:

1. In the case of a failure in a rotation (score < 2.00), the Department Chair of Pharmacy Practice may assign the site and the preceptor of the subsequent rotation. More information on makeup rotations can be found in the Introductory and Advanced Practice Experiential Handbooks.

- Students failing rotations will be required to meet with the Scholastic and Professional Standards Committee to discuss their academic progress. The SPSC may recommend any of the following actions (alone or in combination):

1. Repetition of the academic year
2. Entrance into an extended academic track
3. Dismissal from the Pharmacy Program
4. Academic/Professional Counseling

The grade earned from the remediation of either a didactic course or experiential rotation will be recorded on the student's transcript along with the original grade. The remediation grade will be recorded on the transcript with an asterisk. For those students required to remediate at an off campus location, a footnote will specify where the remediation took place.

Academic Progressions Appeals Process: A student has the right to file an appeal if there is a disagreement with the final disposition of proceedings rendered by the SPSC. The procedure for such appeals is as follows:

1. A formal appeal must be initiated within 10 business days following the student's receipt of the written notification of the SPSC's recommendation and faculty action. The entire appeal process should be completed within approximately 30 calendar days following initiation of the process.
2. The student must initiate the process by presenting the appeal in writing to the Chair of the SPSC. It is the responsibility of the Chair of the SPSC, to notify, in writing, the appropriate department chairperson and the Dean of the School of Pharmacy that an appeal has been filed.
3. The SPSC Chair shall present the student appeal in writing to the Dean of the School of Pharmacy. After reviewing the student's appeal, the Dean will render a decision in writing no later than 10 calendar days after receiving the appeal.

Suspension: A student may be placed on academic suspension, a status in which a student is still affiliated with the School of Pharmacy but not actively enrolled in Pharmacy classes, for failure to achieve satisfactory scholastic and professional performance, as outlined in the academic criteria described above.

Dismissal: A student may be dismissed from the Doctor of Pharmacy program for failure to achieve satisfactory scholastic and professional performance, as outlined in the academic criteria described above.

Graduation: All course scores of 0.00 (F) must be successfully remediated and a cumulative grade point of ≥ 2.00 must be achieved.

Off Campus Curricular Requirements

Practice sites have been recruited to support the experiential component of the School of Pharmacy curriculum. Early activity will be focused on the introductory practice experiences. Students will be precepted at sites in all three phases of practice experience: introductory, intermediate and advanced.

Experiential sites will include, but not be limited to, chain and independent community pharmacies, teaching and community hospitals, long term care facilities, managed care facilities, pharmaceutical companies, home infusion therapy companies, regulatory agencies, family practice clinics and a veterinary hospital, among others.

Satisfactory Progress Standards Anesthesiologist Assistant Program

Continuation Requirements

The faculty's judgment of a student's suitability and fitness for continuation in the program is based upon classroom performance, clinical performance and standards of conduct appropriate for a health professional. Standards of conduct include: trustworthiness; responsibility to duty; appropriate interaction with patients, patients' families, other healthcare professionals; and professional demeanor.

The Progress and Promotions Committee

The Progress and Promotions Committee meets immediately after all grades are submitted at the end of each quarter. The committee reviews each student's classroom, laboratory and clinical grades, comments on attitude and conduct, and any other information that is available to aid in evaluation of each student. The Committee makes a recommendation to the Program Directors as to whether the student should advance to the next academic quarter in good standing; advance on probation; enter intensive clinical; enter a decelerated program; or be dismissed from the program. The Program Directors will then notify the student in person, and in writing, of any recommendation by the Committee other than advance in good standing. The Program Directors will copy the Vice President of Academic Affairs on all correspondence with students regarding recommendations of the Progress and Promotions Committee. When the Committee recommends dismissal, the Program Directors will compose a letter to the Vice President of Academic Affairs providing details and justification for the dismissal. The Vice President of Academic Affairs will send official notification of the action to the student on behalf of the University.

Academic Performance
Each student's academic performance is reviewed by the Progress and Promotions Committee at the end of each quarter or more often if academic problems arise. Continuation as a student in good standing is dependent upon a student's maintaining a quarter grade point average of 2.0 or higher and receiving no letter grade of F and no more than one letter grade of D in any course in any quarter.

Comprehensive Examination
(at the completion of the 5th quarter)
The curriculum contains a comprehensive examination at the end of the fifth quarter. Students who do not successfully complete the examination will be prohibited from advancing to the sixth academic quarter. The senior year consists of fulltime clinical work, for which students must be adequately prepared in all aspects of their education and training. This includes a strong knowledge base, along with adequate clinical skills, satisfactory attitude and appropriate patient and operating room decorum.

Probation
Probation for the successive quarter will be assigned to any student who meets one of the following criteria in any academic quarter:
1. Academic quarter GPA < 2.0; OR
2. Letter grade of F in any course; OR
3. Letter grades of D in any two or more courses
4. Inadequate clinical performance as judged by daily evaluations
5. Breach of ethical, moral or professional conduct

The student who is placed on probation must meet the criteria for continuation by the end of the next quarter, or that student is subject to dismissal. That is, the student on probation must attain quarter and cumulative GPAs of 2.0 or higher at the end of the quarter during which he/she is on probation.

If a student is placed on probation at the end of the eighth (8th) academic quarter, then his/her degree program will be extended for one quarter and he/she must meet continuation requirements at the end of the extra quarter in order to become a degree candidate. Failure to achieve a cumulative GPA of 2.0 or higher by the end of the extra quarter is grounds for dismissal.

Grounds for Immediate Dismissal
A student may be dismissed immediately from the program without being placed on probation if he/she meets any one of the following criteria in one academic quarter:

1. Letter grade of F in two or more courses; OR
2. Letter grade of D in four or more courses; OR
3. Violation of ethical conduct.

Decelerated Program
A student who receives a letter grade of F in any course must retake that course and achieve a letter grade of C or higher in order to continue in the program. Since didactic courses are taught on an annual basis, receiving a letter grade of F in any course will extend that student's degree program by a minimum of one quarter. If, upon retaking the course, the student does not receive a grade of C or higher, then that student may be dismissed from the program.

Conduct
The South University Student Handbook defines a Code of Conduct that must be followed by all students. Failure to comply with general University policies may result in dismissal from the program and the University according to defined disciplinary procedures enforced by the Dean of Student Affairs. All disciplinary actions will be reported to the Progress and Promotions Committee and will be considered relative to the student's suitability for continued participation in the program and entry into the AA profession. Each student shall be attired appropriately whenever he/she is in a clinical (patient care) environment. Failure to adhere to appropriate guidelines for attire can result in dismissal from clinical activity with a resulting penalty applied for absence.

In the practice of anesthesia, the safety and well being of patients is every practitioner's first and foremost concern. The confidential acquisition and maintenance of patient data are also of paramount importance. To these ends, students must always interact appropriately with patients and patients' families and maintain the confidentiality of medical records and all patient data. Interacting appropriately with patients and conducting oneself professionally are requisite to continuation in the program. Conduct can be reviewed and the privilege of working with patients can be withdrawn at any time. Inappropriate behavior and/or failure to maintain patient data in an appropriate, confidential manner according to the Health Insurance Portability and Accountability Act (HIPAA) guidelines are grounds for immediate review and for possible dismissal from the program.

A student's conduct can be reviewed at any time, including receipt of an unsatisfactory evaluation based on conduct or referral of a conduct issue to a Program Director. The program Director shall take appropriate action based on the type and severity of the student's misconduct, including referral of the matter to the Progress and Promotions Committee. The Program Director will inform the student of the Program's receipt of unsatisfactory evaluation or referral of conduct issue. The Program Director, in consultation with the Vice President of Academic Affairs, will suspend the clinical activity of any student whose conduct is deemed illegal under federal, state, or local laws or in violation of the rules and regulations of South University or in violation of the rules and regulations of the facility in which the conduct took place.

The Progress and Promotions Committee, after review of the conduct issue, shall recommend the action to be taken. Recommendation can be continuation, continuation with warning, continuation on probation, or dismissal. Severe transgressions from ethical and moral conduct, such as cheating, stealing, providing false documentation intended to deceive faculty or administration, may result in immediate dismissal from the program. When appropriate, the Program Directors will forward a complete record of events related to the conduct issue along with the recommendation from the Progress and Promotion Committee to the Vice President of Academic Affairs for review. If the documented event(s) involves a serious offense, the student may be dismissed from South University College of Health Professions regardless of academic standing. For a lesser offense, the student may receive a letter of warning or be placed on probation. Repeat misconduct issues may result in dismissal from South University College of Health Professions.

Dismissal
Students may be dismissed from the program for failing to emerge from academic probation status, failing to improve sufficiently following remediation in classroom, laboratory or clinical activities, following repeated misconduct issues and counseling, or upon the recommendation of the Dean of Student Affairs for violation of the University Code of Conduct. When the Progress and Promotions Committee recommends that a student be dismissed from the program, the Program Directors will meet with the student and inform them of the Committee's decision. The Program Directors will then forward a letter to the Academic Dean, who will send formal notification to the student and appropriate academic offices.

Appeals Process
Students may appeal the decision of the Progress and Promotions Committee. The student, through the Program Directors, may petition to meet with the Progress and Promotions Committee to present further details or extenuating circumstances of which the Committee may not be aware. The Committee may reaffirm its initial decision, reverse its initial decision, or refer the matter to an impartial ad hoc investigative committee appointed by the Vice President of Academic Affairs. The Vice President of Academic Affairs will use the report from the ad hoc committee and consultation with the Program Directors, to reach a conclusion regarding the student's disposition. The Vice President of Academic Affairs will send formal notification to the student and appropriate academic offices. The student may further appeal to the Chancellor, who will be the final arbitrator in the process.

Grading
The following letter grades, their indication of performance, and assigned quality points are used in the program:

A	excellent	4
B	above average	3
C	average	2
D	below average	1

This is a marginal grade for which the student may be required to perform remedial work or repeat the course at the discretion of the Progress and Promotions Committee.

F	failing (no course credit or residence credit)	0

WF	withdrawal while failing (no course credit or residence credit)	0
WX	withdrawal, (registered, never attended) (no course credit or residence credit)	0
P	Pass credit, no quality points (restricted to certain courses)	
I	incomplete	

The notation "P" indicates a passing score in a course designated as Pass/Fail (P/F). A student receives credit hours for a P/F course, but there are no quality points assigned and a passing grade does not contribute to the student's grade point average. The notation "I" for incomplete will be submitted when assigned work has not been completed. If the work is not completed by the end of the second week of the subsequent academic quarter, a final grade of "F" will be assigned.

Satisfactory Progress Standards for the College of Business Graduate Programs

Requirements for Satisfactory Academic Progress

The following is a description of the required minimum satisfactory academic progress requirements that must be met by all students in the College of Business graduate programs:

- The student must complete his/her program within a maximum timeframe of 150 percent of the normal published length of the program.
- The student must maintain a cumulative grade point average of 3.0 or above.
- The student must complete each course within his/her program with a final grade of "C" or better. Failure to achieve a final grade of "C" or better requires the student to immediately repeat the course in question.
- The student enrolled in any graduate course in the College of Business must pass the course with a final grade of "C" or better after two attempts or the student will be academically dismissed.
- The last grade earned will count in the student's GPA calculation.
- All grades earned will appear on the student's transcript.

Academic Probation

All students, regardless of the College of Business graduate program in which they are enrolled, will be placed on academic probation if:

- The cumulative grade point average is below 3.0. The student on academic probation continues to be eligible to receive financial aid.
- No student can be put on academic probation more than one time.
- The student has failed to earn 67 percent of credits attempted on a cumulative basis.

Criteria and Schedule for Removal from Academic Probation

A student will be removed from academic probation when s/he meets the requirements for satisfactory academic progress. After being placed on academic probation, a student will have a maximum of two quarters to meet the requirements for satisfactory academic progress. If at the end of two quarters a student has not met the requirements for satisfactory academic progress, s/he will be dismissed from the program.

Academic Standing and Eligibility

The undergraduate Satisfactory Progress Standards explained in that section of this catalog went into effect January 1, 2006. These standards supersede all previous guidelines. Because these revised standards evaluate both the qualitative and quantitative achievement of the student, there are no separate academic eligibility criteria. Questions regarding satisfactory progress should be directed to the campus academic dean.

Transient Students

Students wishing to take classes at another institution while enrolled with South University should contact their Registrar's office prior to enrolling in another institution. Students must be in good academic standing with South University. The Registrar's office can provide guidance on what courses may transfer into South University from the other institution. Without prior approval no guarantees are made that courses taken at other universities will be accepted for credit at South University.

Associate's and Bachelor's Degrees Program Graduation Requirements

To receive an associate's or bachelor's degree or certificate, a student must satisfy these four requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, academic programs are subject to change at the discretion of the institution. Students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return. Students may request department chair/coordinator approval for a course substitution or waiver. The registrar or dean of academic affairs must approve deviation from any program requirements.
2. The student must receive a C or better in all courses in the student's major.
3. The student must have a cumulative grade point average of 2.0 or higher for all course work taken at the University. Students in the bachelor's degree PA program must have a cumulative grade point average of 2.50. To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.0 or higher for all nursing prerequisite course work taken at the University, a cumulative grade point average of 2.5 or higher for all didatic course work in the nursing program, and a passing grade in all lab or practice courses.
4. The student must abide by all University rules and regulations and settle any financial obligations to the University prior to graduation. Students in the baccalaureate degree nursing program must be able to meet the physical and mental demands per the statutory requirements of the State of Florida.

Master of Science in Physician Assistant Studies Degree Program Graduation Requirements

To receive a Master of Science in Physician Assistant Studies degree a student must satisfy the following requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return.
2. The student must receive a minimum grade of C or better in all courses.
3. The student must have a cumulative grade point average of 2.5 or higher for all course work taken while in the South University Physician Assistant Studies Program.
4. The student must successfully complete a summative evaluation prior to program completion to assure that students meet defined program expectations for knowledge, professional, and technical skills.
5. The student must successfully complete all competency and summative examinations.
6. The student must successfully complete the Master's professional research paper and oral defense as outlined in Research 5003.

School of Pharmacy Graduation Requirements

Students who have satisfactorily completed all academic requirements and who have been recommended by the Scholastic Standing Committee and by the School of Pharmacy faculty (as indicated by the successful completion of the School of Pharmacy curriculum) may be awarded the Doctor of Pharmacy degree, provided that they are of good moral character and have met the following standards. They must:

1. Have successfully remediated all course scores of 0.00 (F).
2. Have completed the Doctor of Pharmacy curriculum with no less than a 2.00 cumulative grade point average.
3. Have satisfactorily completed four academic years of residence in a school of pharmacy that is either fully ACPE accredited or has ACPE pre-candidate or candidate status, the final two academic years of which must be completed at South University School of Pharmacy.
4. Have completed all legal and financial requirements of the School of Pharmacy.
5. Have exhibited the ethical, professional, behavioral, and personal characteristics necessary for the practice of pharmacy.
6. Have completed a Clearance Check Form from the office of the registrar.
7. Have completed an exit interview with the office of financial aid if the student is a recipient of any form of financial aid.
8. Attend the Commencement at which the degree is awarded. Only in unusual circumstances, and with approval of the dean, will a degree be awarded in absentia. A student who completes the curriculum is required to meet graduation requirements listed in the catalog of entry and/or any subsequent or additional program requirements. In the event

of an extension beyond the three calendar years, the student must meet the requirements for the class with whom the individual graduates, and any other requirements specified by the Scholastic Standing Committee and the dean. Students must complete all requirements for graduation within five calendar years of the date of matriculation.

Anesthesiologist Assistant Program Graduation Requirements

The faculty's judgment of a student's suitability and fitness for graduation is based upon more than scholastic achievement, and includes the applicant's character, physical abilities, and interaction with patients, patients' families, and other healthcare professionals. Eligibility for the Master of Medical Science degree in Anesthesiologist Assistant Studies at South University includes the following:

1. Residence of nine academic quarters.
2. Satisfactory completion of all classroom, laboratory and clinical work.
3. Continued demonstration of ethical and moral behavior and appropriate clinical decorum.
4. Adherence to all federal, state, and local laws, especially those pertaining to substance abuse. Adherence to the rules and regulations of South University and of all institutions in which students have clinical rotations, especially those rules and regulations pertaining to patient care and confidentiality of medical records.

Application for Graduation

It is the responsibility of each potential graduate to complete an application for graduation. The application should be submitted during the registration period two quarters prior to the anticipated graduation date. Fully online students should request and submit the graduation application to their Academic Advisor.

Academic Honesty

Academic dishonesty will not be tolerated. Plagiarism and cheating will result in one of several sanctions, depending on the seriousness of the offense. Infractions of the academic honesty policy may result in receiving a failing grade for the assignment, receiving a failing grade for the course or even expulsion from school. These policies apply to both undergraduate and graduate students.

For a full description of the Academic Honesty Policy and the possible sanctions, please refer to the Student Handbook and Faculty Handbook. Student Handbooks are available in the office of the Dean of Student Affairs and the Dean of Academic Affairs and online.

Graduate student are governed by an Honor Code, the details of which are found in the Student Handbook and Faculty Handbook.

Student Examination of Official Records Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act of 1974, as amended ("FERPA") sets out requirements designed to afford students certain rights with respect to their education records. In addition, it puts limits on what information South University may disclose to third parties without receiving prior written consent from the student.

I. Procedure to Inspect Education Records

Students have the right under FERPA to inStudents have the right under FERPA to inspect and review their education records. A student who wishes to inspect and review his/her records should submit a written request to the registrar. The request should identify as precisely as possible the records the student wishes to inspect. If the requested records are subject to inspection and review by the student, arrangements for access will be made within a reasonable period of time but in no case more than 45 days after the request was made, and the student will be notified of the time and place where the records may be inspected. The school may require the presence of a school official during the inspection and review of a student's records.

Certain limitations exist on a student's right to inspect and review their own education records. Those limitations include, for example, the following: (i) financial information submitted by parents; (ii) confidential letters and recommendations placed in their files prior to January 1, 1975; (iii) confidential letters and recommendations placed in their files after January 1, 1975 to which the student has waived his or her right to inspect and review and that are related to the student's admission, application for employment or job placement, or receipt of honors. In addition, the term "education record" does not include certain types of records such as, by way of example, records of instructional, supervisory, administrative, and certain educational personnel that are in the sole possession of the maker thereof, and are not accessible or revealed to any other individual except a substitute.

When a record contains personally identifiable information about more than one student, the student may inspect and review only the information that relates to him/her personally.

II. Disclosure of Educational Records

South University generally will not permit disclosure of personally identifiable information from the records of a student without prior written consent of the student. Personally identifiable information is disclosed (some items are mandatory, some discretionary) from the records of a student without that student's prior written consent to the following individuals or institutions or in the following circumstances:

1. To South University officials who have been determined by the school to have legitimate educational interests in the records. A school official is:

a. a person employed by the school in an administrative, supervisory, academic or research, or support staff position; or
b. a person employed by or under contract to the school to perform specific tasks, such as an auditor, consultant, or attorney, a person on the Board of Trustees, or a student serving on an official committee or assisting another school official. Any school official who needs information about a student in the course of performing instructional, supervisory, advisory, or administrative duties for South University has a legitimate educational interest.

2. To certain officials of the United States Department of Education, the Comptroller General of the United States, the Attorney General of the United States, and state and local educational authorities in connection with state or federally supported educational programs.
3. In connection with the student's request for, or receipt of, financial aid necessary to determine the eligibility, amounts or conditions of financial aid, or to enforce the terms and conditions of the aid.
4. To organizations conducting certain studies for or on behalf of the school.
5. To accrediting commissions or state licensing or regulatory bodies to carry out their functions.
6. To parents of a dependent student, as defined in Section 152 of the Internal Revenue Code.
7. To comply with a judicial order or lawfully issued subpoena.
8. To appropriate parties in health or safety emergencies.
9. To officials of another corporate or Art Institutes school, upon request, in which a student seeks or intends to enroll.
10. To an alleged victim of a crime of violence or a non forcible sexual offense, the final results of the disciplinary proceedings conducted by the school against the alleged perpetrator of that crime or offense with respect to that crime or offense.
11. To persons in addition to the victim of a crime of violence or non-forcible sexual offense, the final results of the disciplinary proceedings described in paragraph 10 above but only if the school has determined that a student is the perpetrator of a crime of violence or non-forcible sexual offense, and with respect to the allegation made against him or her, the student has committed a violation of the institution's rules or policies. (The school, in such instances, may only disclose the name of the perpetrator not the name of any other student, including a victim or witness without the prior written consent of the other student(s)).
12. To a parent regarding the student's violation of any federal, state, or local law or of any rules or policy of the school governing the use or possession of alcohol or a controlled substance if the school determines that the student has committed a disciplinary violation with respect to that use or possession, and the student is under 21 at the time of the disclosure to the parent.
13. Directory information (see Section IV below).
14. Student Recruiting Information as requested by the U.S. Military. Student recruiting information includes ONLY: name, address, telephone listing, age or date of birth, class level, academic major, place of birth, degrees received and most recent educational institution attended. It does not include and

South University will not provide: social security numbers, race, ethnicity, nationality, GPA, grades, low performing student lists, religious affiliation, students with loans in default, veteran's status, students no longer enrolled. Students who opt out of the directory also opt out of student recruiting information.

III. Record of Requests for Disclosure
Except with respect to those requests made by the student themselves, those disclosures made with the written consent of the student, or to requests by or disclosures to South University officials with legitimate educational interests and disclosures of directory information (or other exceptions described in the applicable regulations), South University will maintain a record indicating the parties who have requested or obtained personally identifiable information from a student's education records and the legitimate interests those parties had in requesting or obtaining the information. This record may be inspected by the student.

IV. Directory Information
South University designates the following information as directory information. (Directory information is personally identifiable information which may be disclosed without the student's consent):

1. Student's name
2. Address: Local, email and website
3. Telephone number (local)
4. Date and place of birth
5. Program of study
6. Participation in officially recognized activities
7. Dates of attendance
8. Degrees and certificates awarded
9. Most recent previously attended school
10. Photograph of the student, if available
11. Enrollment status (i.e., enrolled, continuing, future enrolled student, reentry, leave of absence, etc.)
12. Student honors and awards received.
13. The height and weight of athletic team members.

Notice of these categories and of the right of an individual in attendance at South University to request that his/her directory information be kept confidential will be given to the student annually. Students may request nondisclosure of student directory information by obtaining and completing a "Request to Not Release Directory Information" form. Forms are available in the Office of the Registrar and should be returned to the Office of the Registrar. Failure to request nondisclosure of directory information will result in routine disclosure of one or more of the above designated categories of personally identifiable directory information.

V. Correction of Educational Records
Students have the right under FERPA to ask to have records corrected which they believe are inaccurate, misleading, or in violation of their privacy rights. The following are the procedures for the correction of records:

1. A student must ask the Registrar to amend a record. As part of the request, the student should identify the part of the record they want to have changed and specify why they believe it to be inaccurate, misleading, or in violation of his/her privacy rights.
2. South University may either amend the record or decide not to amend the record. If it decides not to amend the record, it will notify the student of its decision and advise the student of the right to a hearing to challenge the information believed to be inaccurate, misleading, or in violation of the student's privacy rights.
3. Upon request, South University will arrange for a hearing and notify the student reasonably in advance of the date, place, and time of the hearing. The hearing will be conducted by an individual who does not have a direct interest in the outcome of the hearing. That individual may be an official of South University. The student shall be afforded a forum for the opportunity to present evidence relevant to the issues raised in the original request to amend the student's education records. The student may be assisted by other people, including an attorney.
4. South University will prepare a written decision based solely on the evidence presented at the hearing. The decision will include a summary of the evidence, and the reasons for the decision.
5. If, as a result of the hearing, South University decides that the information is inaccurate, misleading, or otherwise in violation of the privacy rights of the student, it will (a) amend the record accordingly; and (b) inform the student of the amendment in writing.
6. If, as a result of the hearing, South University decides that the information in the education record is not inaccurate, misleading, or otherwise in violation of the privacy rights of the student, it shall inform the student of the right to place a statement in the record commenting on the contested information in the record or stating why he or she disagrees with the decision of the school.
7. If a statement is placed in the education records of a student under paragraph 6 above, South University will:

a. maintain the statement with the contested part of the record for as long as the record is maintained; and
b. disclose the statement whenever it discloses the portion of the record to which the statement relates.

VI. Student Right to File Complaint
A student has the right to file a complaint with the United States Department of Education concerning alleged failures by South University to comply with the requirements of FERPA. The name and address of the governmental office that administers FERPA is:

Family Policy Compliance Office
United States Department of Education
400 Maryland Avenue, S.W.
Washington, DC 202024605

VII. Retention of Student Records
Transcripts and other student records are retained in paper and/or electronic form on each campus. In the event that a campus has changed locations or ceased operations in a geographical area, students should contact the South University central office, 912-201-8134 at the Savannah campus for access to their records.

Notice of South University Policies to Comply with the Higher Education Opportunity Act of 2008

The unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing, may subject students and individuals to civil and criminal liabilities. Almost all of the music, movies, television shows, software, games and images found on the Internet are protected by federal copyright law. The owner of the copyright in these works has the right to control their distribution, modification, reproduction, public display and public performance. It is generally illegal therefore to use file sharing networks to download and share copyrighted works without the copyright owner's permission unless "fair use" or another exemption under copyright law applies.

Fair use under the federal Copyright Act allows the use without permission of copyrighted material for the purpose of criticism, comment, news reporting or teaching under certain limited circumstances. There is no blanket exception from liability for students or employees of educational institutions, however, and whether the use of copyrighted material without permission falls within "fair use" or one of the other exceptions in the Act depends on a very detailed, case-by-case analysis of various factors. Students should be aware that sharing music, videos, software and other copyrighted materials is very likely not to be considered a 'fair use" and therefore may be a violation of the law.

A violation of the institution's policy for use of its information technology system can result in termination of network access for the student and/or other disciplinary action including removal of the student from the institution. Moreover, there are severe civil and criminal penalties for copyright infringement under federal law. A copyright owner is entitled to recover actual damages and profits resulting from an infringement, but also may recover statutory damages ranging from $750 to $30,000 per work for a non-willful infringement and up to $150,000 for a willful infringement, even if there is no proof of actual damages, in addition to court costs and reasonable attorneys' fees. The government also can file criminal charges that can result in fines and imprisonment.

South University's policies in regard to copyright infringement via the Internet prohibit the illegal downloading or unauthorized distribution of copyrighted materials using the institution's information technology system. South University's policies prohibit use of the university computer network to engage in illegal copying or distribution of copyrighted works such as by unauthorized peer-to-peer file sharing (i.e., the sharing of copyrighted works, typically in digital or electronic files, without permission.

South University courses are numbered according to the general level of instruction. Although there are exceptional cases, most courses numbered at the 1000 2000 levels are designed for freshmen and sophomore students; courses numbered at the 3000 4000 levels are intended for junior and senior students. Noncredit developmental courses are designated by a 0099 course number. Courses are assigned letters by the department/major area in which they are taught and are listed in alphabetical order.

Academic offerings are subject to change at the discretion of the institution. Prerequisites can be waived with the permission of the department chairman or coordinator and the instructor. Certain courses may be taken through independent study with the prior approval of the vice president or academic dean, registrar, and instructor.

South University reserves the right to cancel any scheduled class if 10 or fewer students are registered.

Not all courses are offered at all campuses. Some courses are offered only through the online programs. Please contact the particular campus for current course availability.

Accounting

ACC1001 Accounting I
Prerequisites: None
As an introduction to accounting, ACC1001 introduces the student to the basic structures, principles, and practices involved in understanding and completing the accounting cycle. Each individual step of the accounting cycle, from analyzing source documents to the final preparation of financial statements, is covered with an emphasis on accounting for a sole proprietorship service business. 4 quarter hours

ACC1002 Accounting II
Prerequisites: ACC1001 with grade of C or better
This course is a continuation of Accounting I and introduces the student to a more detailed analysis of the components and preparation of the Balance Sheet, Income Statement, Statement of Retained Earnings, and Statement of Cash Flows for a corporate entity. 4 quarter hours

ACC1003 Accounting III
Prerequisites: ACC1002 with grade of C or better
This course is a continuation of Accounting I and II. The student learns to apply the knowledge gained in Accounting I and II to specialized areas of accounting such as financial statement analysis, cost accounting, and managerial accounting. 4 quarter hours

ACC2000 Cost Accounting
Prerequisites: ACC1002, MAT0099 or exemption thereof
This course is designed to explain the concept of cost accounting, to develop a vocabulary of cost accounting terminology, and to explain and demonstrate routine principles and procedures of cost accounting. It includes application of cost accounting to manufacturing enterprises and problems concerning materials, labor, and manufacturing overhead expenses. 4 quarter hours

ACC2003 Business Taxation
Prerequisites: ACC1001
This course introduces the student to many of the common tax issues that normally confront small businesses. Some of the issues addressed include income, employment, sales, and property taxes considerations. 4 quarter hours

ACC2010 Automated Accounting Systems and Processes I
Prerequisites: ACC1002 and ITS1000
This course explores how to implement and use automated accounting systems. Topics may include setting up a chart of accounts, journalizing business transactions for sales and expenses, creating receivables and payables schedules, and producing financial statements for small and medium-sized businesses. 4 quarter hours

ACC2015 Automated Accounting Systems and Processes II
Prerequisites: ACC2010.
This course continues the exploration of how to implement and use automated accounting systems. Topics may include transferring information from different software packages into the accounting system, payroll, inventories, cash budgeting, and financial ratios. 4 quarter hours

ACC3010 Accounting Information Systems
Prerequisites: ACC1003.
This course provides students with an integrated view of business processes/cycles, information processes, and accounting procedures. Topics may include how business and information processes impact business strategy, with internal controls embedded to mitigate different types of risk. Emphasis is placed on linkages between financial and managerial accounting techniques and business processes. 4 quarter hours

ACC3020 Intermediate Financial Accounting I
Prerequisites: ACC1002.
This course explores Generally Accepted Accounting Principles (GAAP) associated with preparing and reporting a corporation's balance sheet, income statement, and statement of cash flows. Topics may include the regulatory environment surrounding financial accounting, measurement and reporting of balance sheet assets, and fundamental revenue and expense recognition principles. 4 quarter hours

ACC3025 Intermediate Financial Accounting II
Prerequisites: ACC3020.
This course continues the exploration of Generally Accepted Accounting Principles (GAAP) associated with preparing and reporting a corporation's balance sheet, income statement, and statement of cash flows. Topics may include the measurement and reporting of balance sheet liabilities and equity, more advanced revenue and expense recognition situations, and accounting corrections and changes. 4 quarter hours

ACC3028 Intermediate Financial Accounting III
Prerequisites: ACC3025.
This course continues the exploration of Generally Accepted Accounting Principles (GAAP) associated with complex financial transactions that are fundamental to modern corporations. Topics may include asset and/or utility acquisition through leases, accounting for employee pensions and postretirement benefits, accounting for federal income taxes, and financial instruments. Students may also prepare more sophisticated financial statements to report the effect of complex financial transactions. 4 quarter hours

ACC3040 Cost Accounting
Prerequisites: ACC3010 I.
This course explores cost accumulation and budgeting systems applicable to manufacturing, service, and informational organizations. Students relate cost accounting information to management planning and decision-making activities. Topics may include job order, process, and activity-based costing systems.
4 quarter hours

ACC3045 Intermediate Cost Management
Prerequisites: ACC3040, and BUS4101.
This course continues the exploration of cost management techniques and approaches used in manufacturing, service, and information organizations. Topics may include performance measurement and reporting systems, total quality management (TQM), cost allocations, decision support for managerial decision making, theory of constraints, and economic valued added. 4 quarter hours

ACC4010 Federal Taxation I
Prerequisites: ACC3025.
This course explores the U.S. Internal Revenue Code applicable to individual income taxes. Topics may include taxable income, deductions, exemptions, property transactions, filings, and individual tax planning. 4 quarter hours

ACC4020 Federal Taxation II
Prerequisites: ACC4010.
This course explores the U.S. Internal Revenue Code applicable to corporate income taxes. Topics may include taxable income, expenses, equity transactions, filings, and corporate tax planning. 4 quarter hours

ACC4035 Governmental and Not-for-profit Accounting
Prerequisites: ACC3025.
This course explores accounting principles applicable to governmental (state and local), health care, educational, and other not-for-profit organizations. Topics may include the regulatory environment (which includes standard setting bodies such as the Governmental Accounting Standards Board (GASB)), fund accounting, reporting requirements, financial management, and budgets. 4 quarter hours

ACC4050 Internal Auditing and Assurance
Prerequisites: ACC3025 and MAT2058.
This course emphasizes fundamental assurance theories, concepts, and techniques as-

sociated with internal auditing. Topics may include the regulatory environment applicable to internal auditing, risk assessment, internal controls, evidential matter, audit reporting, and fraud. 4 quarter hours

ACC4050 Internal Auditing and Assurance
Prerequisites: ACC3025 and MAT2058
This course emphasizes fundamental assurance theories, concepts, and techniques associated with internal auditing. Topics may include the regulatory environment applicable to internal auditing, risk assessment, internal controls, evidential matter, audit reporting, and fraud. 4 quarter hours

ACC5005 Financial Accounting and Reporting
This course explores financial accounting (as defined by Generally Accepted Accounting Principles or GAAP) and reporting in a variety of decision and industry contexts. Topics may include preparing and reporting a corporation's balance sheet, income statement, and statement of cash flows. Topics may include the regulatory environment surrounding financial accounting, measurement and reporting of balance sheet assets, fundamental revenue and expense recognition principles, and analysis of a firm's financial statements. 4 quarter hours

Allied Health Science

AHS1001 Medical Terminology
Prerequisite: ENG0099.
This course presents a study of basic medical terminology. Prefixes, suffixes, combining forms, plural forms, abbreviations, and symbols are included in the content. Emphasis is placed on spelling, definition, usage, and pronunciation. This course is designed for health profession students who require study in the fundamentals of medical terminology as part of their professional curriculum. 4 quarter hours

AHS2005 Clinical Competencies I
Prerequisite: BIO1015 or concurrent
Clinical Competencies I is designed to furnish the medical assisting student with the theory, rationale and technical application of the medical assisting profession. Theoretical and practical applications are presented, demonstrated and practiced by the student to prepare for professional practice. Areas studied include obtaining a health history, proper documentation, and assisting the physician with vital signs, ECG and routine and specialty examinations. Medical asepsis and correct hand washing techniques are emphasized. Students are required to obtain Standard First Aid Certification and Healthcare Provider CPR Certification to meet the objectives of this course. 4 quarter hours

AHS2006 Clinical Competencies II
Prerequisite: BIO1015 or concurrent
Clinical Competencies II is designed to furnish the medical assisting student with the theory, rationale and technical application of the medical assisting profession. Theoretical and practical applications are presented, demonstrated and practiced by the student to prepare for professional practice in the areas of microbiology, specimen collection, sterile techniques and pharmacology. Course content includes specimens collection for microbiological testing, sterilization techniques, use of the autoclave; surgical asepsis, sterile gloving and dressing changes. Pharmacological principles include oral and parenteral administration. 4 quarter hours

AHS2007 Clinical Laboratory Competencies
Prerequisite: BIO1015 or concurrent
Clinical Laboratory Competencies is designed to furnish the medical assisting student with the theory, rationale and technical applications of the medical assisting profession. Theoretical and practical applications are presented, demonstrated and practiced by the student in the areas of hematology and clinical chemistry. Hematological screening and diagnostic procedures include aseptic blood collection (both venous and capillary), and other CLIA waived tests. Also included is the chemical and microscopic preparation of urine specimens. Practical procedures include venipuncture techniques, the use of a microscope, the operation of the centrifuge and instrumentation for CLIA waived tests. 4 quarter hours

AHS2087 Medical Office Procedures
Prerequisites: AHS1001, BIO1015, ITS1000 or BUS1021 or BUS2021
This course is designed to furnish the Medical Assisting student with basic knowledge of administrative medical office management. Techniques, methods, and procedures covered include patient reception, record management, billing, scheduling, and human resource management. Medical law, ethics, and bioethics in the ambulatory health care setting are also the focus of this course. 4 quarter hours

AHS2090 Medical Insurance and Coding
Prerequisites: AHS1001, BIO1015
Medical Insurance and Coding is an introduction to medical insurance and diagnostic and procedural coding. The course is designed to provide an overview of the various types of medical insurance, diagnosis related groups, alternative delivery systems, resourced based relative value scales, and diagnostic and procedural coding. 4 quarter hours

AHS2092 Computers in the Medical Office
Prerequisites: AHS 1001, BIO1015, ITS1000
This course provides allied health students with the opportunity to use computers in basic accounting, the application of medical administrative software and the application of simulated electronic health records (EHR) software. Students become familiar with basic accounting concepts and terms, including assets, liabilities, and equity. They learn how to use universal accounting tools such as the general journal, general ledger, and trial balance to develop acceptable accounting practices. Through the use of current medical administrative software, students will learn to input patient information, schedule appointments, record payment transactions, submit electronic claims, and print financial and practice management reports. Students will become familiar with the need for EHRs and the basic purpose and content of an EHR system. They will learn the role of federal regulations for privacy and security of an electronic health record system. Through the use of simulated EHR software, Practice Partner, they will gain hands-on experience inputting information into an electronic patient record. 4 quarter hours

AHS2095 Medical Assisting Certification Review
Prerequisites: Completion of all AHS course work with a "C" or better.
Co-requisites: AHS2098
The course consists of a comprehensive review which will prepare students for the American Association of Medicinal Assistants (AAMA) national certification examination for certified medical assistant (CMA). Topics will include medical terminology, anatomy and physiology, pathophysiology, pharmacology, and clinical laboratory and administrative procedures. Medicolegal guidelines, communications techniques, and test taking strategies will also be discussed. 2 credit hours

AHS2098 Medical Assisting Practicum
Prerequisites: Completion of all AHS course work with a "C" or better
The student will be placed in a physician's office, clinic, group practice, or other appropriate healthcare setting where he or she will perform clinical and administrative duties appropriate to the Medical Assisting field. Twenty hours of supervised, unpaid training will be performed each week for a period of ten weeks. Consideration will be given to the student's needs and special interests when assignments and schedules are determined. A written report is submitted upon final completion of the course. This report will be a critique of the program and the training received at the assigned site. Students will also be required to complete a questioner form critiquing the medical assisting program. 6 quarter hours

AHS2099 Medical Assisting Externship
Prerequisites: Must have completed all required major curriculum courses with a grade of C or better; have a cumulative 2.0 GPA; have a physical exam within 30 days prior to the beginning of the class (verifying that the student is free of any communicable diseases); and have proof of current first aid and CPR certification from the American Red Cross or American Heart Association.

During this 200 hour, unpaid externship, students have the opportunity to validate their competencies to the employing medical community through supervised externship experience in both administrative and clinical skills. This course should be taken the last quarter a student is enrolled.

Students must submit a completed application to the medical assisting department chair/program director at least five weeks before the externship is scheduled to begin. It is the student's responsibility to schedule an interview with the department chair/program director when submitting the application. The comprehensive interview, during which responsibilities and roles of an extern are clearly delineated, is an important component of the

preregistration process. A student is allowed only two opportunities to complete this course satisfactorily. 8 quarter hours

Anesthesiology

ANS5001, 5002, 5003, 5004, 5005
Clinical Anesthesia
Summer, fall, winter, spring, summer quarter. Foundations of the clinical practice of anesthesia gained through one-on-one supervised instruction in the operating rooms and ancillary anesthetizing locations. Credit varies each quarter, escalating throughout the year as expectations and responsibilities increase with increasing knowledge base. ANS5001 1 quarter hour; ANS5002 4 quarter hours; ANS5003 3 quarter hours; ANS5004 4 quarter hours; ANS5005 6 quarter hours

ANS5020 Medical Terminology
Summer Quarter. This is a pass/fail (satisfactory/unsatisfactory) self paced, self-study course in which the students will complete a programmed learning text and take a final exam at the completion of the text. Includes: word formulation, association to body systems, standard abbreviations, and various surgical procedures. 1 quarter hour

ANS5040 Introduction to Cardiovascular Anatomy and Physiology
Summer Quarter. Introductory and supplementary coverage of the basic science courses in anatomy and physiology with emphasis on anatomy and physiology of the heart and great vessels as they pertain to the practice of anesthesia. 1 quarter hour

ANS5060 Introduction to Pulmonary Anatomy and Physiology
Summer Quarter. Introductory and supplementary coverage of the basic science courses in anatomy and physiology. Basic pulmonary physiology includes: ventilation, lung volumes, gas exchange, mechanics of breathing, and pulmonary function testing. 1 quarter hour

ANS5081, 5082 Principles of Airway Management
Summer, fall. This course will provide an opportunity to learn basic airway management techniques including bag/mask ventilation, simple oral and nasal intubation techniques, oral and nasal airways, application of laryngeal mask airway and the Comitube, lightwands, placement of double lumen tubes, and complications of endotracheal intubation. Basic airway management equipment will be introduced and applied to airway management using teaching aids. ANS 5081 2 quarter hours; ANS 5082 1 quarter hour

ANS5100 Physics of Anesthesia
Summer Quarter. Basic physical principles and processes applied to the clinical practice of anesthesia. Includes dimensional analysis; work, energy, and power; gas laws; fluid mechanics; heat transfer; vaporization; solubility; diffusion and osmosis; fires and explosions; laser and x-ray radiation; as well as principles of electrical circuit theory used to model anesthesia equipment, physiologic systems and time constants. 2 quarter hours

ANS5120 Introduction to Anesthesia Delivery Systems and Equipment
Summer Quarter. Introduction to the anesthesia delivery system including gas distribution systems, anesthesia machines, breathing circuits, anesthesia ventilators, scavenging waste gases and monitoring pollution, risk management, along with critical incidents in anesthesia, and resuscitation equipment. 2 quarter hours

ANS5140 Preanesthetic Evaluation
Summer Quarter. Techniques for examining patients in the process of the preoperative patient. Evaluation, gathering data by patient interviews and chart reviews, including basic ECG interpretation. Includes recording of relevant laboratory data as well as the summarization of preoperative consultations and special studies. 3 quarter hours

ANS5160 Introduction to Clinical Anesthesia
Summer Quarter. Includes history of anesthesia, hazards, precautions and personal protection, universal precautions and infection control, approaching the patient, the preoperative period, vascular access, obtaining arterial blood samples, types of anesthesia, the anesthesia care team, application of ASA basic monitoring requirements, preparing the operating room for the first case of the day, introduction to patient positioning, introduction to induction, maintenance and emergence from anesthesia, identifying and managing anesthetic emergencies. 3 quarter hours

ANS5181, 5182, 5183, 5184
Anesthesia Laboratory
Summer, fall, winter, spring Quarters. This four quarter sequence starts with the students applying standard intraoperative monitors to each other and performing various experiments to explore the proper and improper applications, and to identify rudimentary pitfalls of routing monitoring techniques. The laboratory progresses to detailed study of the anesthesia delivery system and various types breathing circuits. Experiments are designed to explore dead space, compliance losses, humidification, time constants, fresh gas flow effects, valve malfunction and potential complications of CO_2 removal. Many patient modalities are explored, such as capnography and pulse oximetry, permitting investigation of those effects that routinely provide poor quality information and degradation of the monitoring system response, such as invasive blood pressure monitoring systems. Theory of dilutional methods of cardiac output monitoring, along with hemodynamic model experiments to explore relationships between Mean circulatory filling pressure and Central Venous pressure and the Frank Starling law of the heart. Physical principles such as resistance affects on infusion of various types of fluids are explored along with catastrophic failure analysis, and the concepts of various forms of mechanical ventilation. ANS5181 1 quarter hour; ANS5182 1 quarter hour; ANS5183 1 quarter hour; ANS5184 1 quarter hour

ANS5201, 5202 Cardiovascular Physiology for Anesthesia Practice
Fall, winter quarters. Review of hemodynamics, cardiopulmonary transport and exchange, Starling forces, vascular smooth muscle, control of blood vessels, venous return, control of cardiac output, coordinated cardiovascular and pulmonary responses, and maternal and fetal circulations. Also includes crystalloids and colloids IV fluid therapy, administration of blood products and the management of colloid oncotic pressures. ANS5201 2 quarter hours; ANS5202 3 quarter hours

ANS5221, 5222 Principles of Instrumentation and Patient Monitoring
Fall, winter quarters. Covers the fundamental principles of measurement, the principles, application and interpretation of various monitoring modalities including: ECG, invasive and noninvasive blood pressure, oximetry, cardiac output, respiratory gas analysis as well as monitoring respiration. Also includes intraoperative neurophysiology monitoring, temperature, renal function, coagulation/hemostasis, and neuromuscular junction. ANS5221 2 quarter hours; ANS5222 2 quarter hours

ANS5301, 5302 Pulmonary Physiology for Anesthesia Practice
Winter, spring quarters. Functional anatomy of the respiratory tract, respiratory resistance, control of breathing, mechanisms and work of breathing, pulmonary circulation and nonrespiratory functions, pulmonary ventilation/perfusion, diffusion of respiratory gases, oxygen and carbon dioxide transport, respiratory function in pregnancy, neonates and children, respiration during natural sleep, hypoxia and anemia, hyperoxia and oxygen toxicity, effects of smoking, acute lung injury, lung transplantation, and artificial ventilation. ANS5301 3 quarter hours; ANS5302 2 quarter hours

ANS5345, ANS5346, ANS5347, ANS5348 Anesthesia Principles and Practice
Fall, Winter, Spring and Summer Quarters. Principles involved in the formulation of anesthetic plans based upon data obtained during the preoperative evaluation. Includes the formulation of different anesthetic plans and techniques as related to specific surgical procedures and pathophysiology.
ANS5345, ANS5346, ANS5347 and ANS5348 3 quarter hours

ANS5400 Renal Physiology for Anesthesia Practice
Spring Quarter. Basic renal processes, excretion of organic molecules, control of sodium and water excretion, regulation of extracellular volume and osmolarity, renal hemodynamics, and regulation of potassium and acid–base balance. 1 quarter hour

ANS5421, 5422 Pharmacology in Anesthesia Practice I, II
Spring and Summer Quarters. Emphasizes drugs specifically related to the practice of anesthesia: inhaled anesthetics, opioids, barbiturates, benzodiazepines, anticholinesterase and anticholinergics, neuromuscular blockers,

adrenergic agonists and antagonists, nonsteroidal anti-inflammatory drugs, anti-dysrhythmics, calcium channel blockers, diuretics, anticoagulants, antihistamines and antimicrobials. The first semester is an adjunct to the standard pharmacology course PAS5028. ANS5421 2 quarter hours; ANS5422 2 quarter hours

ANS5500 Advanced Anesthesia Delivery Systems and Mechanical Ventilation
Summer Quarter. Examination of newest generation of anesthesia delivery systems and comparisons among manufacturers, investigation of catastrophic failure modes, troubleshooting and resolving problems during anesthesia delivery, and investigation of advanced concepts of mechanical ventilation. 2 quarter hours

ANS5520 Advanced Airway Management
Summer Quarter. Covers recognition of the difficult airway, techniques to manage the difficult pediatric and adult airway, the ASA Difficult Airway Algorithm, physiologic response to intubation, fiber optic techniques, retrograde techniques, and the surgical airway. 2 quarter hours

ANS5540 Advanced Concepts in Patient Monitoring
Summer Quarter. Covers advanced concepts of arterial pressure monitoring, ICP monitoring, transesophageal echocardiography, electric and radiation safety, and the hazards and complications of monitoring patients during anesthesia. 2 quarter hours

ANS5901 Anatomy
Fall Quarter. Gross anatomy and histology of human body systems. Anatomical terms, structures, and relationships emphasizing functional significance in problem solving situations. Laboratory provides demonstrations using models and other learning modalities. 4 quarter hours

ANS5921, 5922. Physiology
Fall and Winter Quarters. Systems approach to normal function of the human body, including relevant information on anatomy. Weekly problem solving sessions, regular laboratory exercises and clinical application to systemic disorders. ANS5921 4 quarter hours; ANS5922 2 quarter hours

ANS5995 Individual Tutorial
Permits first year students to study a particular problem or area of emphasis in anesthesiology, with more breadth or greater depth than covered in the normal curriculum, under the direction of a faculty member. Variable credit

ANS5996 Individual Directed Study
Each semester. Permits first year students to study a particular problem or area of emphasis in anesthesiology that is not covered in the program curriculum, under the direction of a faculty member. Variable credit

ANS5998 Remedial Studies
Each semester. Permits first year students to enroll for review, under the direction of a faculty member, an area of emphasis in anesthesiology for which the student is having difficulty. Variable credit

ANS6001, 6002, 6003, 6004
Clinical Anesthesia
Fall, Winter, Spring, Summer Quarters. This course encompasses the student's clinical experience in required rotations through all anesthesia subspecialty areas in the senior year. Clinical practice of anesthesia gained through one-on-one supervised instruction and ancillary anesthetizing locations. ANS6001 16 quarter hours; ANS6002 14 quarter hours; ANS6003 14 quarter hours; ANS6004 16 quarter hours

ANS6021, 6022, 6023, 6024 Senior Seminar
Fall, Winter, Spring, Summer Quarters. Includes student case presentations, student presentations of selected readings reviewing hazards and complications in anesthesiology, and student presentations from current anesthesiology literature. ANS6021 1 quarter hour; ANS6022 1 quarter hour; ANS6023 1 quarter hour; ANS6024 1 quarter hour

ANS6041, 6042, 6043, 6044
Anesthesia Review
Fall, Winter, Spring, Summer Quarters. Students are required to read specific chapters in a nationally recognized authoritative textbook during senior clinical rotations on anesthesia and be tested on the contents of those chapters monthly. ANS6041 1 quarter hour; ANS6042 1 quarter hour; ANS6043 1 quarter hour; ANS6044 1 quarter hour

ANS6995 Individual Clinical Practicum
Each semester. Permits students to enroll for review and participation in, a subspecialty area of clinical anesthesia. Variable credit

ANS6996 Individual Directed Study
Each semester. Permits senior students to study a particular problem or area of emphasis in anesthesiology that is not covered in the program curriculum, under the direction of a faculty member. Variable credit

Biology

BIO1011 Anatomy and Physiology I
Prerequisites: MAT0099 and ENG0099 or exemption thereof, AHS1001
Co-requisite: BIO1012
This course is an introduction to the structures and functions of the human body, including the characteristics of life, homeostasis, organizational levels, basic metabolism, the cell, tissues, organs, organ systems, the organism, integumentary system, skeletal system, muscular system, nervous system, and special senses. 4 quarter hours

BIO1012 Anatomy and Physiology I Lab
Prerequisite: AHS1001
Co-requisite: BIO1011
In this course students perform laboratory exercises, demonstrations, experiments, and tests that correlate with the lecture material of BIO1011. BIO1012 must be taken concurrently with BIO1011. 2 quarter hours

BIO1013 Anatomy and Physiology II
Prerequisites: AHS1001, BIO1011, and BIO1012 with grades of C or better
Co-requisite: BIO1014
Anatomy and Physiology II is a continuation of BIO1011. It includes the endocrine system, digestive system, respiratory system, blood, cardiovascular system, lymphatic and immune systems, urinary system, fluids and electrolytes, reproductive systems, pregnancy, and growth and development.4 quarter hours

BIO1014 Anatomy and Physiology II Lab
Prerequisites: BIO1011 and BIO1012 with grades of C or better.
In this course students perform laboratory exercises, demonstrations, dissections, and tests that correlate with the lecture material of BIO1013. BIO1014 must be taken concurrently with BIO1013. 2 quarter hours

BIO1015 Pathophysiology
Prerequisites: BIO1013 and BIO1014 with grades of C or better.
Pathophysiology is an introductory study of disease processes in humans. Disease signs, symptoms, complications, as well as physical, clinical and laboratory findings are reviewed by body system. Treatment, medication, prognosis and precautions for health care providers are also presented. 4 quarter hours

BIO1020 Biology I
Prerequisites: MAT0099
Co or prerequisite: ENG1001
This is the first of a two-course sequence in biology. This course introduces biology, scientific methods, biological chemistry, and energy for life. This course also exposes students to the organization of humans and plants, basic genetics, and evolutionary concepts. In addition, the student will complete writing assignments that serve to introduce scientific literature. 4 quarter hours

BIO1021 Biology II
Prerequisite: BIO1020 with a grade of C or better
Co or pre requisite: ENG1001
Biology II is the second course in a twocourse sequence in biology. This course continues the study of human biology with the role of endocrine and nervous systems in homeostatic regulation. Other topics covered are human reproduction, development, evolution, and advanced genetics. Ecological concepts are also discussed. The student will complete writing assignments that serve to increase knowledge of the scientific literature. 4 quarter hours

BIO2070 Microbiology
Prerequisites: CHM1010, BIO1013 and BIO1014 with grades of C or better
Co-requisite: BIO2071
Microbiology introduces the student to microorganisms, with particular emphasis placed on their role in health, wellness and disease. Economic, social, and cultural issues related to utilization control and research of the monera, protista and viruses are also considered. 4 quarter hours

BIO2071 Microbiology Lab
Prerequisites: CHM1010, BIO1013 and BIO1014 with grades of C or better
Co-requisite: BIO2070
In this course, students perform laboratory exercises, demonstrations, experiments and tests that correlate with the lecture material of BIO2070. This course must be taken concurrently with BIO2070. 2 quarter hours

BIO2073 Microbiology Laboratory
Prerequisites: BIO1013, BIO1014, CHM1010 with a grade of "C" or better
Co-requisites: BIO2070
Microbiology introduces the student to microorganisms with particular emphasis on their role in health, wellness and disease. In this course students perform laboratory exercises, experiments and tests that correlate with the lecture material of BIO2070. Emphasis is placed on aseptic technique, proper handling of lab specimens, universal precautions and proper waste disposal. BIO2071 must be taken concurrently with BIO2070. 2 credit hours, 4 lab hours per week

BIO3344 Principles of Genetics
Prerequisites: BIO1013 and BIO1014 with grades of C or better.
This class provides an introduction to classic Mendelian genetics, current applications of genetic techniques, and exploration of the human genome project and its implications, along with the genetic components of immunology and cancer. 4 quarter hours

Business

BUS1038 Business Law I
Prerequisites: None
Business Law I is a survey of the development of American law and procedure covering information, operation, completion of contracts, torts, constitutional law, criminal law, environmental law and more. This course also includes a study of some Uniform Commercial Code concepts. Both the text and case study methods may be utilized. 4 quarter hours

BUS1101 Introduction to Business
Prerequisites: None
An introduction to business functions and their opportunities. Students will also be given an orientation to resources available to them through a variety of sources, including the University. 4 quarter hours

BUS2021 Spreadsheet and Database Applications
Prerequisites: None
This course provides students the opportunity to obtain basic knowledge and skills in using spreadsheet and database software. A broad range of software applications, concepts, and problems will be covered. 4 quarter hours

BUS2023 Business Communications
Prerequisite: ENG1001
This course is designed to prepare students to organize and compose effective business correspondence and technical writing. The basic principles of writing and approaches for writing various types of communications are stressed. 4 quarter hours

BUS2038 Business Law II
Prerequisites: BUS1038
This course covers the law of basic business associations, including franchises, agencies, partnerships, and corporations. This course will include a discussion of real property and personal property concepts. It will also examine the law of negotiable instruments and secured transactions using the Uniform Commercial Code. 4 quarter hours

BUS3041 Managerial Communication
Prerequisites: BUS2023, MGT2037
This course will help students to develop leadership through improved communication. Focus will be on those types of communication encountered in management functions: creating documents, presentations, leadership, managing meetings, building teams, internal and external organizational communication and professional career preparation. 4 quarter hours

BUS3055 Business Law for Commercial Transactions
Prerequisites: BUS1038.
This course explores laws and regulations applicable to modern corporate environments. Topics may include agency relationships, creation and operation of contracts, debtor/creditor relationships, regulatory environment as governed by the Federal securities acts, and transactions under the Uniform Commercial Code (UCC). 4 quarter hours

BUS3059 Quantitative Business Analysis
This course is designed to provide students with a sound conceptual understanding of the role that quantitative analysis plays in the decision making process. It emphasizes the application of a variety of techniques to the solution of business and economic problems to help students become effective users and evaluators of quantitative and qualitative information in making decisions. 4 quarter hours

BUS3101 Dynamic Decision Making
Prerequisites: MAT1002, MGT3002
This course provides students with opportunities for analysis, synthesis, prescription, and application of critical thinking and decision making within the organization. Emphasis is placed on preparing managers for decision making in dynamic and rapidly changing environments. This course surveys the basic concept of quantitative approaches to decision making. It is designed to provide students with a sound conceptual understanding of the role that quantitative analysis plays in the decision making process. It emphasizes the application of a variety of quantitative techniques to the solution of business and economic problems. The purpose of the course is to help students become users of statistics to effectively evaluate statistical information in making decisions. 4 quarter hours

BUS4098 Business Simulation
(Capstone Course)
Prerequisites: Sr. Standing, Completed all core courses with a grade of "C" or better
In this course, students act as managers of a firm operating in a simulated industry. They are responsible for developing a strategic plan, creating execution plans, monitoring results and modifying execution plans to achieve success in competition with others in the simulated industry. Additionally, students will review business concepts for all areas of the business curriculum and demonstrate proficiency in key competencies required of effective business managers and leaders through the Educational Testing Service (ETS) Major Field Test in Business. 4 quarter hours

BUS4099 Business Externship
Prerequisite: Senior Standing
This course consists of 120 hours of observation and experience on a job in the student's area of concentration. The externship site will be mutually determined by the University, the student, and the host organization. Students must apply to the Bachelor of Business Administration department chairman or program director at the beginning of the quarter prior to the externship and are responsible for arranging their personal schedules to meet the course requirements. The application shall include a proposal for the externship that outlines the educational and experiential objectives of the externship, a suggested host organization, a tentative schedule of extern hours, and a bibliography of readings pertinent to the proposed educational objectives. Course objectives will be established with the department chairman and host supervisor prior to the beginning of the externship. The student will be required to keep a diary of activities and observations, complete an externship report, have the host supervisor complete a performance appraisal, and satisfactorily pass a written and/or oral final examination that will cover the course objectives. This course is available at the Savannah campus only. 4 quarter hours

BUS4101 Quality Management
Prerequisites: ITS1101, MAT2058
This course will introduce students to the philosophy and techniques of total quality management applied to business, governmental, and not-for-profit organizations. Students will explore the fundamentals of quality management with emphasis on the best practices of high performing organizations as measured by assessment tools such as the Malcolm Baldridge Award. Students will learn the proper application and use of techniques such as Statistical Process control, Six Sigma, and process management.4 quarter hours

BUS7000 Introduction to the Professional Doctorate
Prerequisites: Master's Prerequisite Courses
This course focuses on student familiarity with the doctoral structure and program resources at South University. The class discusses how the program is appropriate to those seeking to further their careers in higher education and business pursuits. The course sets the stage for students to understand the responsibilities of those who hold a terminal degree to provide teaching, scholarship, and service to the academic and professional communities they

serve. Topics include the online library, how to analyze and critique the work of others, an overview of preliminary exams, the dissertation process, and opportunities to serve in academic/professional communities as students and professionals. Additional topics to be covered may include research in business, ethics in business research, thinking like a researcher, and an overview of the research process and style. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7100 Research Methods I
Prerequisites: BUS7000
Corequisites: MGT7100
Doctoral-level course focusing on the ethics and process of business research. Topics include the research process, clarifying the research question using secondary data, developing the research design, qualitative research, observational studies, surveys, and experiments. Students will test their understanding of these concepts through discussion of how each of these concepts is used in the articles covered in the content area courses. Additionally, students will explore how they can use their research to provide meaningful service to their academic/professional community. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7105 Research Methods II
Prerequisites: BUS7100
Corequisites: MGT7200
As a continuation of the first Research Methods course, this course is a doctoral-level study in research methods focusing on measurement, scales, questionnaires and instruments, sampling, preparation of the data, descriptive statistics, hypothesis testing, measures of association and multivariate analysis. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7200 Statistics for Research Methods I
Prerequisites: BUS7100 and MAT5005 or equivalent course
Corequisites: MGT7105
This course focuses on building statistical models for professional research, including distribution assumptions, tests of hypotheses, confidence intervals, collinearity, outliers, transformations, general F test, analysis of variance, and multiple comparisons. Additional topics include generalized linear regression, best model selection, and the linear model approach to analysis of variance and analysis of covariance. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS7205 Statistics for Research Methods II
Prerequisites: BUS7105 and BUS7200
Corequisites: MGT7200
This course focuses on building multivariate models for professional research, and studies topics such as MANOVA, MANCOVA, factor analysis, and disciminant analysis. Additional topics include data mining and predictive modeling for large datasets, with a focus on logistic regression, survival analysis, and classification trees. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS8100 Doctoral Dissertation Research Development
Prerequisites: BUS7205
Corequisites: Final core curriculum course in the student's program
The purpose of this course is for students to develop a viable doctoral dissertation research topic that will lead to the creation of the dissertation proposal. Students explore alternative topics and research questions of interest, focusing on those that can be developed into a dissertation that makes an original contribution to the academic literature. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS8105 Doctoral Dissertation Proposal
Prerequisites: BUS8100
The purpose of this course is for students to refine the work completed in BUS8100 and to develop the methodologies and procedures that will be used in their dissertation. Students refine their draft proposals using student, faculty, and dissertation committee feedback. The course includes an on-ground residency component in which students present their dissertation proposals for student and faculty feedback. This course may be repeated once. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

BUS8110 Independent Research for the Doctoral Dissertation
Prerequisites: BUS8105, accepted dissertation proposal, and successful completion of the preliminary examination requirements
The purpose of this course is to provide continuous enrollment for students completing the requirements of their doctoral dissertation. This is a Progressing/Fail Progressing course. The course may be repeated. 4 quarter hours

Chemistry

CHM1010 General Chemistry
Prerequisites: MAT0099 and math elective
CHM1010 is a survey course of general chemistry, organic chemistry and biochemistry. Fundamental concepts and principles will be presented including atomic theory, bonding, nomenclature, solutions, acids and bases, and an introduction to organic chemistry and biochemistry. Emphasis will be placed on the application of these topics in various health fields. This overview provides the healthcare worker the ability to appreciate physiological and therapeutic processes at the molecular level. The course will also explore the role of chemistry in society today by applying a problem solving approach to understanding chemistry. 4 quarter hours

Construction Management

CON3010 Construction Materials, Methods, and Equipment
Prerequisites: None
This course provides students with an analysis of the equipment, materials, methods, processes, and sequences used in vertical (building) and horizontal (heavy) construction. Topics may include materials integration, methods of construction, and constructional detailing related to both vertical construction and horizontal construction. 4 Credit hours

CON3020 Construction Design Communications
Prerequisites: CON3010
This course introduces students to the design process, tools, methods, and techniques used for graphic communication and interpretation of a variety of construction project drawings and documents. Drawings and documents may include architectural, civil engineering, mechanical, electrical, and other related examples. 4 Credit hours

CON4010 Essentials of Construction Cost Estimation
Prerequisites: CON3010, CON3020
This course provides an overview of approximate and precise methods for estimating the costs of construction projects. Topics may include preliminary estimating, material quantity surveying techniques, pricing and bidding of construction works, use of cost/price databases, and computer applications. 4 Credit hours

CON4015 Construction Project Planning and Scheduling
Prerequisites: CON3010, CON4010
This course explores construction project planning and scheduling, including the application of these concepts. Topics may include linear and network techniques, project control communications, and computer applications for scheduling, resource allocation, and time/cost analysis. 4 Credit hours

CON4020 Construction Project Management
Prerequisites: CON3010
This course explores construction project management, with an extensive discussion and application of project design organization, estimating, pricing, bidding, contracting and subcontracting, and resource utilization. Topics may include quality control and safety, project controls, construction bonds and insurance, and the documentation and management of project information. 4 Credit hours

CON4025 Construction Law, Contracts, and Safety
Prerequisites: CON4020
This course introduces the contract and tort issues in U.S. law and their application in the construction industry, including construction contracting, construction contracts, project delivery systems, roles and responsibilities of construction project parties, risk management, labor and employment issues, subcontract management, legal research, reasoning, and dispute resolution methods. The course also serves as an orientation to occupational safety and health for construction workers as covered by OSHA 29 CFR 1926 and required by the Department of Labor's 10-hour OSHA construction safety and health certification. Topics may include an introduction to OSHA, general health and safety provisions, electrical,

fall protection, personal protective and lifesaving equipment, materials handling, storage, use and disposal, hand and power tools, and scaffolds. 4 Credit hours

Counseling

CNS6000 Counseling Theory
The basic theory, principles, and techniques of counseling and its application to professional counseling settings are explained. Also considered are the various theories of counseling and issues (e.g., counselor self-evaluation (moral), ethical, and legal) in the practice of professional counseling. 4 quarter hours

CNS 6001 Counseling Theory Seminar
Prerequisite: CNS 6000
The basic theory, principles, and techniques of counseling and its application to professional counseling settings are explained. Also considered are the various theories of counseling and issues (e.g., counselor self-evaluation (moral), ethical, and legal) in the practice of professional counseling. This course is a continued examination of CNS 6000 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6002 Counseling Theory
The basic theory, principles, and techniques of counseling and its application to professional counseling settings are explained. Also considered are the various theories of counseling and issues (e.g., counselor self-evaluation (moral), ethical, and legal) in the practice of professional counseling. 4.5 quarter hours

CNS6004 Diagnostics of Psychopathology (DSMIVTR)
Prerequisite: CNS6009 or Program Director Permission
This course provides advanced training in the assessment and diagnosis of more serious mental illnesses as depicted in the standard diagnostic nomenclature of the DSMIVTR or any subsequent revisions/editions. The focus is on description, etiology, and understanding of major diagnostic categories in order to utilize the Axis I through Axis V diagnostic dimensions. Upon completion of this course, the student will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4 quarter hours

CNS6009 Psychopathology
An introduction to the study of abnormal behaviors in children, adolescents, and adults is provided. Etiology, definition, prevalence rate, and morbidity of disorders in the DSMIVTR are reviewed. Introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner is reviewed. In part, adjustment disorders and V codes will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions. The course also reviews various methods of treatment related to the disorders covered. 4 quarter hours

CNS6010 Psychopathology
An introduction to the study of abnormal behaviors in children, adolescents, and adults is provided. Etiology, definition, prevalence rate, and morbidity of disorders in the DSMIVTR are reviewed. Introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner is reviewed. In part, adjustment disorders and V codes will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions. The course also reviews various methods of treatment related to the disorders covered. 4.5 quarter hours

CNS 6011 Diagnostics for Psychopathology Seminar (DSM)
Prerequisite: CNS 6004
This course provides advanced training in the assessment and diagnosis of more serious mental illnesses as depicted in the standard diagnostic nomenclature of the DSM-IV-TR or any subsequent revisions/editions. The focus is on description, etiology, and understanding of major diagnostic categories in order to utilize the Axis I through Axis V diagnostic dimensions. Upon completion of this course, the student will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is a continued examination of CNS 6004 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6012 Diagnostics for Psychopathology (DSMIVTR)
Prerequisite: CNS6010 or Program Director Permission
This course provides advanced training in the assessment and diagnosis of more serious mental illnesses as depicted in the standard diagnostic nomenclature of the DSMIVTR or any subsequent revisions/editions. The focus is on description, etiology, and understanding of major diagnostic categories in order to utilize the Axis I through Axis V diagnostic dimensions. Upon completion of this course, the student will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4.5 quarter hours

CNS 6017 Psychopathology Seminar (DSM)
Prerequisite: CNS 6009
An introduction to the study of abnormal behaviors in children, adolescents, and adults is provided. Etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. Introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner is reviewed. In part, adjustment disorders and V codes will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions. The course also reviews various methods of treatment related to the disorders covered. This course is a continued examination of CNS 6009 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS 6018 Psychopathology (DSM/ICD)
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the "real world" of mental health professionals by examining treatment and assessment considerations. 4.5 quarter hours

CNS 6019 Diagnostics of Psychopathology (DSM-IV/ICD)
Prerequisite: CNS 6018
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4.5 quarter hours

CNS 6020 Psychopathology (DSM/ICD)
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the "real world" of mental health professionals by examining treatment and assessment considerations. 4 quarter hours

CNS 6021 Diagnostics of Psychopathology (DSM-IV/ICD)
Prerequisite: CNS 6020
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic

categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. 4 quarter hours

CNS6025 Human Growth and Development
This course includes studies that provide a broad understanding of the nature and needs of individuals at all levels of development: normal and abnormal behavior; personality theory; lifespan theory; and learning theory within cultural contexts. Appropriate strategies for facilitating development over the lifespan are also integrated into the course. 4 quarter hours

CNS6026 Human Growth and Development Seminar
This course includes studies that provide a broad understanding of the nature and needs of individuals at all levels of development: normal and abnormal behavior; personality theory; life-span theory; and learning theory within cultural contexts. Appropriate strategies for facilitating development over the life-span are also integrated into the course. This course is a continued examination of CNS6025 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS 6030 Psychopathology Seminar
Prerequisite: CNS 6010
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the "real world" of mental health professionals by examining treatment and assessment considerations. This course is a continued examination of CNS 6010 and is designed to examine the new ICD classification system related to CNS 6018. 1 quarter hour

CNS 6031 Diagnostics for Psychopathology Seminar
Prerequisite: CNS 6012
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is a continued examination of CNS 6012 and is designed to examine the new ICD classification system related to CNS 6019. 1 quarter hour

CNS 6032 Professional and Ethical Issues Seminar
Prerequisite: CNS 6301
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. This course is a continued examination of CNS 6301 and is designed to examine the new Clinical Mental Health Counseling Ethical Standards content related to CNS 6307. 1 quarter hour

CNS 6033 Psychopathology Seminar (DSM/ICD)
Prerequisite: CNS 6009
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the "real world" of mental health professionals by examining treatment and assessment considerations. This course is designed to examine the new ICD classification system content related to CNS 6018 and for students seeking licensure in the state of South Carolina 1.5 quarter hours

CNS6034 Diagnostics for Psychopathology Seminar (DSM/ICD)
Prerequisite: CNS 6004
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is designed to examine the new ICD classification system content related to CNS 6019 and for students seeking licensure in the state of South Carolina. 1.5 quarter hours

CNS6035 Professional and Ethical Issues Seminar
Prerequisite: CNS6300
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. This course is designed to examine the new Clinical Mental Health Counseling Ethical Standards content related to CNS 6307 and for students seeking licensure in the state of South Carolina. 1.5 quarter hours

CNS6038 Psychopathology Seminar
Prerequisite: CNS6009
This course involves an introduction to the study of abnormal behaviors in children, adolescents, and adults. The etiology, definition, prevalence rate, and morbidity of disorders in the DSM-IV-TR are reviewed. The course will focus on an introduction to the science and art of clinical assessment as the foundation of practice in mental health settings and the use of assessment techniques in a professional and ethical manner. In part, adjustment disorders, V codes, and the ICD system will be studied. Students will primarily concentrate on serious mental disorders in the context of normal lifecycle transitions and review various methods of treatment related to the disorders covered. The course will make a concerted effort to apply the above to the "real world" of mental health professionals by examining treatment and assessment considerations. This course is a continued examination of CNS6009 and is designed to examine the new ICD classification system related to CNS 6020. 1 quarter hour

CNS6039 Diagnostics for Psychopathology Seminar
Prerequisite: CNS6004
This course provides advanced training in the assessment and diagnosis of serious psychopathology as depicted in the standard nomenclature of the DSM-IV-TR and subsequent revisions/editions. Students will focus on the descriptions, etiology, and major diagnostic categories in order to effectively utilize Axis I through Axis V diagnostic dimensions. In addition, students will learn how to utilize the International Classification of Diseases (ICD) and Clinical Modification System according to the latest version. Upon completing the course, students will have an understanding of the techniques practitioners use in the diagnosis of psychopathology. This course is a continued examination of CNS 6009 and is designed to examine the new ICD classification system related to CNS 6021. 1 quarter hour

CNS6040 Professional and Ethical Issues Seminar
Prerequisite: CNS6300
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. This course is a continued examination of CNS 6300 and is designed to examine the new Clinical Mental Health Counseling Ethical Standards content related to CNS 6308. 1 quarter hour

CNS6104 Counseling Skills
A fundamental study of the helping relationship is provided. The course provides a broad understanding of philosophical bases of helping processes: counseling theories and their application: basic and advanced helping skills; consultation theories and their application: client and helper self-understanding and self-development; and facilitation of client change. 4 quarter hours

CNS6105 Advanced Counseling Skills and Treatment Approaches
Prerequisite: CNS6004 (or 6012), 6220, 6511 (or 6513) or Program Director Permission
An advanced study of the helping relationship is provided. Evaluation and treatment methods associated with mental health issues such as sexual abuse, eating disorders, divorce, domestic violence, and depression will be discussed. The course will also focus on community intervention (e.g., inpatient, outpatient, partial, aftercare), the application of treatment modalities (initiation, maintenance, termination), and crisis intervention 4 quarter hours

CNS6220 Personality Theories and Individual Counseling
Prerequisite: CNS6000 (or 6002), 6104, 6300 (or 6301) or Program Director Permission
The major goal of this course is to develop the students' broad based understanding of working with the individual in a therapeutic setting. Students will examine theories and explanations of the development of normal and abnormal personalities. There is some focus on the treatment of personalities and basic coverage of personality theories in the psychodynamic, humanistic, behavioral, and learning models. This course challenges the professional counselor to understand what is effective and professional in the counseling milieu. 4 quarter hours

CNS6300 Professional and Ethical Issues
A careful review of issues exposes students to a broad understanding of professional roles and functions, professional goals and objectives, and professional organizations and associations. The course also examines ethical and legal standards, risk management, professional credentialing, and standards for professional counselors and/or marriage and family therapists. Additional topics include a historical overview, public policy processes, and advocacy. 4 quarter hours

CNS6301 Professional and Ethical Issues
A careful review of issues exposes students to a broad understanding of professional roles and functions, professional goals and objectives, and professional organizations and associations. The course also examines ethical and legal standards, risk management, professional credentialing, and standards for professional counselors and/or marriage and family therapists. Additional topics include a historical overview, public policy processes, and advocacy. 4.5 quarter hours

CNS6302 Professional and Ethical Issues Seminar
Prerequisite: CNS6300
A careful review of issues exposes students to a broad understanding of professional roles and functions, professional goals and objectives, and professional organizations and associations. The course also examines ethical and legal standards, risk management, professional credentialing, and standards for professional counselors and/or marriage and family therapists. Additional topics include a historical overview, public policy processes, and advocacy. This course is a continued examination of CNS 6300 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6305 Professional & Ethical Issues II
Prerequisite: CNS6300 (or 6301)
An in depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to the specialty of mental health counselors. The course also introduces an advanced examination of ethical and legal standards (ACA and AMHCA Code of Ethics) according to the foundations of Mental Health Counseling. 4 quarter hours

CNS6307 Professional and Ethical Issues
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. 4.5 quarter hours

CNS6308 Professional and Ethical Issues
This course will provide an in-depth review of the multifaceted aspects (historical, philosophical, societal, cultural, economic, political), professional identity (e.g., roles, functions), and practice issues (e.g., managed care, reimbursement, expert witness status) specific to Clinical Mental Health Counselors. The course also examines ethical and legal standards (ACA and AMHCA Code of Ethics), risk management, and professional credentialing according to the Foundations of Clinical Mental Health Counseling. 4 quarter hours

CNS6420 Community Mental Health
Prerequisite: CNS6004 (or 6012), 6220, 6511 (or 6513) or Program Director Permission
An examination is conducted of the community mental health system. This course offers ideas for areas of improvement and informs students about the use of the system. The areas for discussion are: regional hospitals, community mental health centers, hospice, social security, and the Department of Family and Children's services. 4 quarter hours

CNS6425 Clinical Mental Health Counseling
This course will provide an introduction to the field of clinical mental health counseling according to clinical and professional issues. Specifically, students will examine treatment delivery systems and gain an understanding of the dynamic interplay of professionals within these systems. The course will also focus on program analysis via theory and empirical methods. 4 quarter hours

CNS6426 Clinical Mental Health Counseling and Philosophy
This course will provide an introduction to the field of Clinical Mental Health Counseling according to clinical and professional issues. Specifically, students will examine treatment delivery systems and gain an understanding of the dynamic interplay of professionals within these systems. In addition, students will intensively study comprehensive and effective methods for impacting change within clients and be provided an opportunity to examine their own system of beliefs regarding client care. The course will also focus on program analysis via theory and empirical methods. 4 quarter hours

CNS6440 Counseling Diverse Populations
The major goal of this course is to present a broad scope of practice for clients over the life span. Issues pertaining to treatment of a variety of populations such as children, adolescents, adults, and the elderly will be addressed. The course will provide students with a basic understanding of the laws and rules for treating certain age specific populations. 4 quarter hours

CNS6505 Group Counseling
Prerequisite: CNS6004, 6220, 6511 or Program Director Permission
A broad understanding of group development, dynamics, and counseling theories is explored. Group leadership styles are discussed in addition to basic and advanced group counseling methods and skills. Different approaches to conducting group counseling are reviewed in addition to the appropriate counselor self-evaluation (e.g., moral), ethical, and legal considerations in the field of professional counseling. 4 quarter hours

CNS6506 Group Counseling Seminar
Prerequisite: CNS 6505
A broad understanding of group development, dynamics, and counseling theories is explored.

Group leadership styles are discussed in addition to basic and advanced group counseling methods and skills. Different approaches to conducting group counseling are reviewed in addition to the appropriate counselor self-evaluation (e.g., moral), ethical, and legal considerations in the field of professional counseling. This course is a continued examination of CNS 6505 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6507 Group Counseling
Prerequisite: CNS6012, 6220, 6513 or Program Director Permission
A broad understanding of group development, dynamics, and counseling theories is explored. Group leadership styles are discussed in addition to basic and advanced group counseling methods and skills. Different approaches to conducting group counseling are reviewed in addition to the appropriate counselor self-evaluation (e.g., moral), ethical, and legal considerations in the field of professional counseling. 4.5 quarter hours

CNS6511 Social and Cultural Foundations
This course includes studies of multicultural and pluralistic trends including characteristics and concerns of diverse groups; attitudes and behavior based on factors such as age, race, religious preference, physical disability, social class, sexual orientation, ethnicity and culture, family patterns, and gender. This course is meant to sensitize students to the impact of culture on the counselor's understanding of individuals from diverse backgrounds, counselor self-evaluation (e.g., moral), ethical, and legal considerations in the context of professional counseling. 4 quarter hours

CNS6512 Social & Cultural Foundations Seminar
Prerequisite: CNS 6511
This course includes studies of multicultural and pluralistic trends including charactenstics and concerns of diverse groups; attitudes and behavior based on factors such as age, race, religious preference, physical disability, social class, sexual orientation, ethnicity and culture, family patterns, and gender. This course is meant to sensitize students to the impact of culture on the counselor's understanding of individuals from diverse backgrounds, counselor self-evaluation (e.g., moral), ethical, and legal considerations in the context of professional counseling. This course is a continued examination of CNS 6511 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6513 Social and Cultural Foundations
This course includes studies of multicultural and pluralistic trends including characteristics and concerns of diverse groups; attitudes and behavior based on factors such as age, race, religious preference, physical disability, social class, sexual orientation, ethnicity and culture, family patterns, and gender. This course is meant to sensitize students to the impact of culture on the counselor's understanding of individuals from diverse backgrounds, counselor self-evaluation (e.g., moral), ethical, and legal considerations in the context of professional counseling. 4.5 quarter hours

CNS6521 Research and Evaluation
Prerequisite: CNS6025, 6525, or Program Director Permission
Studies that provide a basic understanding of types of research are presented: basic statistics; research report development; and research implementation. Other areas studied include program evaluation; needs assessment; publication of research information; parametric and non-parametric statistics; quantitative and qualitative research designs; the use of computers for data management and analysis; including ethical and legal considerations pertinent to the professional counselor. 4 quarter hours

CNS 6522 Research and Evaluation Seminar
Prerequisite: CNS 6521
Studies that provide a basic understanding of types of research are presented: basic statistics; research report development; and research implementation. Other areas studied include program evaluation; needs assessment; publication of research information; parametric and non parametric statistics; quantitative and qualitative research designs; the use of computers for data management and analysis; including ethical and legal considerations pertinent to the professional counselor. This course is a continued examination of CNS 6521 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6523 Research and Evaluation
Prerequisite: CNS6027, 6526, or Program Director Permission
Studies that provide a basic understanding of types of research are presented: basic statistics; research report development; and research implementation. Other areas studied include program evaluation; needs assessment; publication of research information; parametric and non-parametric statistics; quantitative and qualitative research designs, the use of computers for data management and analysis; including ethical and legal considerations pertinent to the professional counselor. 4.5 quarter hours

CNS6525 Individual Assessment
Prerequisite: CNS6004, 6220, 6511 or Program Director Permission
A broad understanding of group and individual educational and psychometric theories, ethical, and legal approaches to appraisal is the goal of this course; also examined are data and information gathering methods; validity and reliability; psychometric statistics; factors influencing appraisals; and use of appraisal results in helping processes. Also, the specific ability to select, administer and interpret tests and inventories to assess abilities, interests, and identify career options is considered. 4 quarter hours

CNS6526 Individual Assessment
Prerequisite. CNS6012, 6220, 6513, or Program Director Permission
A broad understanding of group and individual educational and psychometric theories, ethical, and legal approaches to appraisal is the goal of this course; also examined are data and information gathering methods; validity and reliability; psychometric statistics; factors influencing appraisals; and use of appraisal results in helping processes. Also, the specific ability to select, administer and interpret tests and inventories to assess abilities, interests, and identify career options is considered. 4.5 quarter hours

CNS 6527 Individual Assessment Seminar
Prerequisite: CNS 6525
A broad understanding of group and individual educational and psychometric theories, ethical, and legal approaches to appraisal is the goal of this course; also examined are data and information gathering methods; validity and reliability; psychometric statistics; factors influencing appraisals; and use of appraisal results in helping processes. Also, the specific ability to select, administer and interpret tests and inventories to assess abilities, interests, and identify career options is considered. This course is a continued examination of CNS 6525 and for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6528 Assessment II
Prerequisite: CNS6525 (or 6526
An understanding of biopsychosocial factors involved with the presentation of mental illness. In particular, students will learn the skills necessary for conducting intake interviews, mental status examinations, and treatment planning for mental illnesses for the purpose of assessing, diagnosing, planning treatment intervention, and managing caseloads. 4 quarter hours

CNS6600 Lifestyle and Career Development
Prerequisite: CNS6025, 6525, or Program Director Permission
This course includes studies that provide an understanding of career development theories and decision-making models; occupational and educational information sources and systems; assessment instruments and techniques relevant to career planning and decision-making; career, lifestyle, and leisure counseling, guidance and education; and career development program planning, resources, and effectiveness evaluation. Students also focus on counseling techniques involving special populations, the role of technology, counselor self-evaluation (e.g., moral), ethical, and legal considerations. 4 quarter hours

CNS 6601 Lifestyle & Career Development Seminar
Prerequisite: CNS 6600
This course includes studies that provide an understanding of career development theories and decision-making models; occupational and educational information sources and systems; assessment instruments and techniques relevant to career planning and decision-making; career, lifestyle, and leisure counseling, guidance and education; and career development program planning, resources, and effectiveness evaluation. Students also focus on counseling techniques involving special populations, the role of technology, counselor self-evaluation (e.g., moral), ethical, and legal considerations. This course is a continued examination of CNS 6600 and

for students seeking licensure in the state of South Carolina. .5 quarter hours

CNS6602 Lifestyle and Career Development
Prerequisite: CNS6027, 6526, or Program Director Permission
This course includes studies that provide an understanding of career development theories and decision-making models; occupational and educational information sources and systems; assessment instruments and techniques relevant to career planning and decision-making; career, lifestyle, and leisure counseling, guidance and education; and career development program planning, resources, and effectiveness evaluation. Students also focus on counseling techniques involving special populations, the role of technology, counselor self-evaluation (e.g., moral), ethical, and legal considerations. 4.5 quarter hours

CNS6700 Couples and Family Therapy
Prerequisite: CNS6004 (or 6012), 6220, 6511 (or 6513), or Program Director Permission
A broad theoretical and practical foundation for counseling couples and families is emphasized. It provides a survey of current approaches in family and marital counseling with an emphasis on various systemic models of family functioning and therapeutic intervention. 4 quarter hours

CNS6750 Management, Consultation & Advocacy
Prerequisite: CNS6420 or Program Director Permission
A study of mental health services and program management involving administration, finance, and budgeting in the private and public sectors, in addition to both individual and group private practice models. Students will be exposed to the foundations and practices of clinical supervision in the context of professional development. The course will also provide knowledge concerning community consultation and strategies for engaging in advocacy for the profession, including public policy and governmental relations. 4 quarter hours

CNS 6751 Consultation, Management, and Advocacy
Prerequisites: CNS 6300 (or 6301, 6307, 6308)
The course will provide theoretical and application knowledge concerning psychoeducational consultation regarding individuals, groups and organizations. Students will focus on community consultation and strategies for engaging in advocacy for the profession, including public policy and governmental relations. The course will also examine mental health services and program management involving administration, finance, and budgeting in the private and public sectors, in addition to both individual and group private practice models. Students will be exposed to the foundations and practices of clinical supervision in the context of professional development. 4 quarter hours

CNS6800 Human Sexuality
Prerequisite: CNS6000 (or 6002), 6009 (or 6010), or Program Director Permission
This course is designed for the counseling professional whose work will bring them in contact with client issues associated with human sexuality. Students will: develop their knowledge base in human sexuality, increase understanding of the varied sexuality issues that may be brought up in a counseling session, learn appropriate assessment and intervention skills when working with clients experiencing problems with their sexuality, and increase awareness of their own beliefs and perceptions related to sexuality issues. The goal of this course is to assist students in becoming more effective in identifying, assessing and intervening with human sexuality in the counseling field. 4 quarter hours

CNS6850 Psychopharmacology
Prerequisite: CNS6004 (or 6012) or Program Director Permission
The course is designed to expose students to the taxonomy, side effects, and contraindications of commonly prescribed psychopharmacological medications. It is intended that students will gain an understanding of the contributions of medication regarding mental illness and an awareness of the collaborative relationship with medical personnel in the field of mental health counseling. 4 quarter hours

CNS6900 Substance Abuse Counseling
Prerequisite: CNS6000 (or 6002), 6009 (or 6010), or Program Director Permission
This course addresses the fundamental programs associated with Substance Abuse that address a variety of populations. The 12 Step Programs for both Alcohol and Substances will be reviewed in length. Individuals will learn the evaluation tools for substance abuse, trends in substance use and abuse, and effective treatment strategies with their populations. 4 quarter hours

CNS6901 Diagnosis and Treatment of Addictive Disorders
Prerequisite: CNS6019 or CNS6021
This course will introduce students to the history, philosophy, and trends in addictions counseling. Students will examine prevalence rates, etiology, course, duration, and the diagnostic features of disorders within a biopsychosocial context and through use of the DSM. Additionally, multiple treatment modalities will be explored with regard to inpatient, outpatient, residential, and self-help strategies. 4 quarter hours

CNS6909 Diagnosis and Treatment of Addictive Disorders Seminar
Prerequisite: CNS6900
This course will introduce students to the history, philosophy, and trends in addictions counseling. Students will examine prevalence rates, etiology, course, duration, and the diagnostic features of disorders within a biopsychosocial context and through use of the DSM. Additionally, multiple treatment modalities will be explored with regard to inpatient, outpatient, residential, and self-help strategies. This course is a continued examination of CNS 6900 and the identified course content for CNS 6901. 1 quarter hour

CNS7000 Practicum (100 hours minimum)
Prerequisite: All 6000 level courses (except CNS6600 (or 6602) Lifestyle and Career Development & CNS6521 (or 6523) Research and Evaluation)
In this initial, supervised field placement experience, the student is required to spend a minimum of 10 hours per week at the field-placement site and to have a minimum of 40 direct contact (counseling) hours with clients, receive 10 hours of individual supervision, and receive 15 hours of group supervision during the academic term. During the practicum, the student will apply knowledge and skills learned throughout the curriculum in work with actual clients. 4 quarter hours

CNS7003 Practicum (150 hours)
Prerequisite: All 6000 level courses (except CNS6600 (or 6602) Lifestyle and Career Development & CNS6521 (or 6523) Research and Evaluation)
In this initial, supervised field placement experience, the student is required to spend a minimum of 15 hours per week at the field-placement site and to have a minimum of 60 direct contact (counseling) hours with clients, receive 10 hours of individual supervision, and receive 15 hours of group supervision during the academic term. During the practicum, the student will apply knowledge and skills learned throughout the curriculum in work with actual clients. This course is taken by students pursuing the advanced training required to assess and treat serious problems as categorized in standard diagnostic nomenclature in the state of South Carolina. 4 quarter hours

CNS 7005 Practicum (150 hours)
Prerequisite: (All 6000 level courses (except CNS 6600, 6602 Lifestyle and Career Development & CNS 6521, 6523 Research and Evaluation)
In this initial, supervised field placement experience, the student is required to spend a minimum of 15 hours per week at the field placement site and to have a minimum of 60 direct contact (counseling) hours with clients, receive 10 hours of individual supervision, and receive 15 hours of group supervision during the academic term. During the practicum, the student will apply knowledge and skills learned throughout the curriculum in work with actual clients. This course is taken by students pursuing the Clinical Mental Health Counseling track and students pursuing the advanced training required to assess and treat serious problems as categorized in the standard diagnostic nomenclature in the state of South Carolina. 2 quarter hours

CNS7300 Internship I (200 hours)
Prerequisite: CNS7000 or CNS7003
During this first internship experience, the student will perform most activities that a regularly employed staff member in the setting would perform and is required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct contact hours with clients (9 hours per week), receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. 4 quarter hours

CNS7301 Internship I (300 hours)
Prerequisite: CNS7000 or CNS7003
During this first internship experience, the student is expected to perform most activities that a regularly employed staff member in the setting would perform and is required to spend a minimum of 30 hours per week at the field placement site and to have a minimum of 135 direct contact hours with clients (14 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by students pursuing the completion of the internship requirement on a part-time basis. 6 quarter hours

CNS7400 Internship II (400 hours)
Prerequisite: CNS7300
During the internship experience, the student is expected to perform all activities a regularly employed staff member would perform and is required to spend a minimum of 40 hours per week at the field placement site and to have a minimum of 180 direct contact (counseling) hours with clients (18 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by students pursuing the completion of the internship on a fulltime basis. 8 quarter hours

CNS7401 Internship II (300 hours)
Prerequisite: CNS7301
During the internship experience, the student is expected to perform most activities that a regularly employed staff member would perform and is required to spend a minimum of 30 hours per week at the field placement site and to have a minimum of 135 direct contact (counseling) hours with clients (14 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by students pursuing the completion of the internship on a part-time basis. 6 quarter hours

CNS7425 Internship IIA (200 hours)
Prerequisite: CNS7300
During the internship experience, the student is expected to perform most activities a regularly employed staff member would perform and is required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct contact (counseling) hours with clients (9 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by GT students pursuing the completion of the internship on a part-time basis and is the first of two required courses needed to meet the equivalent field experience of the CNS7400 course. 4 quarter hours

CNS7450 Internship IIB (200 Hours)
Prerequisite: CNS7425
During the internship experience, the student is expected to perform most activities a regularly employed staff member would perform and is required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct contact (counseling) hours with clients (9 hours per week) and receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by GT students pursuing the completion of the internship on a parttime basis and is the second of two required courses needed to meet the equivalent field experience of the CNS7400 course. 4 quarter hours

CNS7500 Internship I (200 hours)
Prerequisite: CNS7000 or 7003
During this internship experience, the student is expected to perform a portion of the activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 120 direct service hours (minimum of 12 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students. 4 quarter hours

CNS7600 Internship II (400 hours)
Prerequisite: CNS7500
During this internship experience, the student is expected to perform all activities a regularly employed staff member would perform. Students are required to spend a minimum of 40 hours per week at the field placement site and to have a minimum of 180 direct service hours (minimum of 18 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the internship on a full-time basis. 8 quarter hours

CNS7625 Internship IIA (200 hours)
Prerequisite: CNS7500
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the second internship on a part-time basis and is the first of two required courses needed to meet the equivalent field experience of the CNS 7600 course. 4 quarter hours

CNS7650 Internship IIB (200 hours)
Prerequisite: CNS7625
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the second internship on a part-time basis and is the second of two required courses needed to meet the equivalent field experience of the CNS 7600 course. 4 quarter hours

CNS7700 Internship III (400 hours)
Prerequisite: CNS7600 or CNS7650
During this internship experience, the student is expected to continue performing all activities a regularly employed staff member would perform. Students are required to spend a minimum of 40 hours per week at the field placement site and to have a minimum of 180 direct service hours (minimum of 18 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the internship on a full-time basis as required for Florida State Licensing Standards. 8 quarter hours

CNS7725 Internship IIIA (200 hours)
Prerequisite: CNS7650 or CNS7600
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the completion of the third internship on a part-time basis as required for Florida State Licensing Standards. This course is the first of two required courses needed to meet the equivalent field experience of the CNS 7700 course. 4 quarter hours

CNS7750 Internship IIIB (200 hours)
Prerequisite: CNS7725
During this internship experience, the student is expected to perform activities a regularly employed staff member would perform. Students are required to spend a minimum of 20 hours per week at the field placement site and to have a minimum of 90 direct service hours (minimum of 9 hours/week) with clients, receive a minimum of 25 hours of supervision during the academic term of which 10 hours must be individual supervision and 15 hours group supervision. This course is taken by Clinical Mental Health Counseling and Mental Health Counseling students pursuing the com-

pletion of the third internship on a part-time basis as required for Florida State Licensing Standards. This course is the second of two required courses needed to meet the equivalent field experience of the CNS 7700 course. 4 quarter hours

CNS 8000 Comprehensive Examination
Prerequisite: Program Director Permission
This experience is designed to serve as an intensive and formal examination of the knowledge and skills obtained/achieved by a student, to date, in the professional counseling program. The bodies of knowledge include (yet are not limited to) Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, Professional Orientation and Ethics, Fundamentals of Counseling, Assessment and Career Counseling, Group Counseling, Programmatic and Clinical Intervention, and Professional Practice Issues. The examination is comprised of two major parts including: 1) a multiple choice exam, and 2) Clinical Case Conceptualizations, which are administered on two consecutive days. Students must pass all portions of the exam in order to advance in the program. Those desiring to take the examination must have student status (as defined by South University) in order to enroll and sit for the exam. 0 quarter hours

CNS8001 Comprehensive Examination Review
Prerequisite: All 6000 level courses and Program Director permission
This experience is designed to serve as an intensive and formal reexamination of the knowledge and skills obtained/achieved by a student, to date, in the professional counseling program. The bodies of knowledge include Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, Professional Orientation & Ethics, Fundamentals of Counseling, Assessment and Career Counseling, Group Counseling, Programmatic and Clinical Intervention, and Professional Practice Issues.The examination is comprised of two major parts including: 1) a multiple–choice exam and, 2) Clinical Case Conceptualizations, which are administered on two consecutive days. Students must pass the failed portion(s) from the first attempt in order to advance in the program. This course is taken by students who did not successfully complete the requirements of the comprehensive examination, CNS8000, on their first attempt and is taken on a pass/fail basis. Those desiring to take the comprehensive examination must have student status (as defined by South University) in order to enroll and sit for the exam. 1 quarter hour

CNS8002 Comprehensive Examination Review
Prerequisite: CNS8001 and Program Director permission
This experience is designed to serve as an intensive and formal reexamination of the knowledge and skills obtained/achieved by a student, to date, in the professional counseling program. The bodies of knowledge include Human Growth and Development, Social and Cultural Foundations, Helping Relationships, Group Work, Career and Lifestyle Development, Appraisal, Research and Program Evaluation, Professional Orientation & Ethics, Fundamentals of Counseling, Assessment and Career Counseling, Group Counseling, Programmatic and Clinical Intervention, and Professional Practice Issues.The examination is comprised of two major parts including: 1) a multiple –choice exam and, 2) Clinical Case Conceptualizations, which are administered on two consecutive days. Students must pass the failed portion(s) from the second attempt in order to advance in the program. This course is taken by students who did not successfully complete the requirements of CNS8001 and is taken on a pass/fail basis. Those desiring to take the comprehensive examination must have student status (as defined by South University) in order to enroll and sit for the exam. 1 quarter hour

Criminal Justice

CRJ1101 Introduction to Criminal Justice and Law Enforcement
This course introduces the criminal justice system and contemporary policing in the United States. 4 quarter hours

CRJ1102 Introduction to the Criminal Courts and Corrections
This course provides a comprehensive look at the criminal court system in the United States and the American correctional system. The course looks at the roles of prosecutors, judges, defense attorneys and the dynamics of their interactions as well as an overview on all aspects of corrections, including probation and parole. 4 quarter hours

CRJ2002 Criminal Law (Maybe taken as LGS2004)
Prerequisite: CRJ1101 and CRJ1102
This course introduces students to the fundamental nature of law, giving them an overview of general legal principles and helping them develop an understanding of the historical development of criminal law and its contemporary form and function in today's American society. 4 quarter hours

CRJ2003 Juvenile Justice System
Prerequisites: None
This course takes a comprehensive look at the history, current state and future of the juvenile justice system in America. The course will focus on juvenile justice system programs, processes, and prevention programs and will connect theory to practice. 4 quarter hours

CRJ2004 Ethics in Criminal Justice
This course examines ethical issues faced by actors in the criminal justice system. The focus will be placed on the philosophical and practical approaches to solve ethical dilemmas within the complicated criminal justice system. 4 quarter hours

CRJ2006 Criminal Procedures
This course will cover the legal aspects of police investigatory practices, criminal procedure law, and constitutional cases as they pertain to the criminal justice system. Focus will be on U.S. Supreme court cases and lower court cases setting out the requirements for arrest, search and seizure, confessions, and pretrial identifications. Students will develop a comprehensive understanding of the legal rights, duties, and liabilities of criminal justice professionals. 4 quarter hours

CRJ2065 Introduction to Police Organizations
Prerequisites: CRJ1101 and CRJ1102
This course covers current research and theory in policing and provides comprehensive presentation of police operations, patrol techniques, cultural diversity, and changes in police administration policy. 4 quarter hours

CRJ3004 Race, Class and Gender in Criminal Justice
This course focuses on theoretical foundations and current research on theories of racial, ethnic, class and gender discrimination within America's criminal justice system. Emphasis will be placed on the most recent research on patterns of criminal behavior and victimization, police practices, court processing and sentencing, the death penalty, and correctional programs as they relate to minority groups. 4 quarter hours

CRJ3005 Criminal Justice Management and Administration
Prerequisite: CRJ1101 and CRJ1102
This course covers modern management theory and the application of management techniques appropriate to each area of the criminal justice system. 4 quarter hour

CRJ3007 Law Enforcement Structure and Process
Prerequisite: CRJ1101
This course provides an introduction to the philosophical, cultural, and historical background of police. The course deals with concepts such as the role of the police in contemporary society, the quasi-military organization of the police, and community issues. 4 quarter hours

CRJ3008 Criminalistics I
Prerequisite: CRJ1101
This course is an introduction to the field of forensic science. Students will learn the scientific techniques used by crime laboratories to process crime scenes, collect evidence, and examine physical evidence. The course will focus on how evidence from a crime scene can aid a criminal investigation. 4 quarter hours

CRJ 3009 Theories of Crime and Justice
Prerequisite: CRJ3011
An overview of a variety of criminological theories. Attention will be directed toward the study of the major theoretical schools of thought which have influenced the American system of crime and justice. The basic goal of this course is to help the student develop an understanding of and appreciation for the insights gained by examining crime and crimi-

nals through different theoretical frameworks. 4 quarter hours

CRJ3010 Deviant Behaviors
Prerequisite: CRJ3011
This course focuses on the concepts and theories of deviance and how they can be applied in the criminal justice field. 4 quarter hour

CRJ3011 Criminology
Prerequisites: CRJ1101 and CRJ1102
This course focuses on the causes of crime and theories of criminal behavior including biological, psychological and sociological theories. Students will also explore recent developments in criminological theory and current issues in criminology. 4 quarter hours

CRJ3012 Introduction to Juvenile Delinquency
This course integrates sociological theories of delinquency with discussions of what is actually occurring in the social environments, and examines types of delinquent behavior and responses to control, treat and prevent juvenile delinquency. 4 quarter hours

CRJ3014 Criminal Justice and the Media
Criminal Justice and the Media explores the relationship between the mass media, crime and the criminal justice system in the United States. Students will examine the role media plays in the social construction of crime and justice, and the impact of the media on attitudes and perceptions of crime and criminality. Particular attention will be paid to the relationship of the media and crime prevention, and the impact of the media on the operations of the agencies in the criminal justice system from law enforcement to corrections. 4 quarter hours

CRJ3015 White Collar Crime
This course examines the various types of "white-collar" and economic crimes in America. These include corporate crimes such as consumer fraud and stock fraud, environmental crimes, corruption, medical crime, and computer-based crime. Students will learn about pyramid schemes, e-mail and web-based crimes, boiler-room operations, and criminal organizations posing as religions or charities. 4 quarter hours

CRJ3020 Civil Liability
Prerequisite: CRJ2002 or LGS2004
This course is designed as a comprehensive analysis of some of the most important developments in the area of police accountability and focuses on federal lawsuits against the police, consent decrees, citizen oversight of the police, and the civil liability faced by law enforcement. 4 quarter hours

CRJ3021 Probation and Parole
Prerequisite: CRJ1101 and CRJ1102
This course examines the theory and history of probation and parole and their operation in the criminal justice system
4 quarter hours

CRJ3022 Juvenile Procedures
Prerequisite: CRJ3012
This course places an emphasis on the juvenile system, process, and law and provides a detailed look at the various phases and nuances of juvenile law. 4 quarter hours

CRJ3023 Organized Crime
Prerequisite: CRJ1101 and CRJ1102
Historical review and activities of national and international organized crime groups. Emphasis is placed on the nature and concept of organized crime, both traditional and nontraditional, as well as the rise of the modern street gang. Cultural and social implications of the presence of organized crime and emerging strategies used in the fight against organized crime are examined in depth. 4 quarter hours

CRJ3024 Serial Killers and Mass Murderers
Prerequisite: CRJ1101 and CRJ1102
Exploration into serial killers and mass murderers, and the impact each has on society and individual victims. Examines issues of causation and the social environmental linkage of recent and notorious cases including the mindset of offenders. 4 quarter hours

CRJ3025 Comparative Criminal Justice Systems
Prerequisite: CRJ3011
This course examines systems of law, police, courts, and corrections in different countries to show the various ways policing, adjudication and corrections systems can be organized and operated. 4 quarter hours

CRJ4001 Victimology
Prerequisite: CRJ3011
The course is a comprehensive look at the theories of victimology and the interaction of crime victims with others in the criminal justice system. 4 quarter hours

CRJ4002 Restorative Justice
Prerequisite: CRJ3007
This course defines restorative justice and its values, explores its foundational underpinnings, and details ways to build restorative justice into policy and practice. The course will expose students to how restorative justice fits into our criminal justice system and how it can be applied effectively. 4 quarter hours

CRJ4003 Critical Issues in Criminal Justice
Prerequisite: CRJ2004 or LGS2004
This course focuses on current controversial issues confronting the Criminal Justice System. 4 quarter hours

CRJ4004 Family Violence
Prerequisite: CRJ1101 and CRJ1102
This course explores the causes, consequences, and prevalence of domestic violence and the law enforcement response. 4 quarter hours

CRJ4006 Community Policing
Prerequisite: CRJ3007
This course focuses on the dual themes of problem solving and community/police collaboration and partnerships. A historical perspective is presented that details the community policing philosophy and the course provides practical strategies to implement community policing. 4 quarter hours

CRJ4007 Alcohol, Drugs and Criminal Justice Policy
Prerequisite: CRJ1101 and CRJ1102
This course examines the pharmacological effects and medical uses of drugs and alcohol and the role they play in the U.S. criminal justice system. Topics covered include the history of alcohol and drug prohibition in the U.S.; the types of illegal drugs currently available in the United States; patterns, trends, and scope of illicit drug use; consideration of the relationship between drugs and crime; and manifestations and consequences of the criminal justice system response. 4 quarter hours

CRJ4008 Administration and Correctional Facilities
Prerequisite: CRJ1102
This course covers the management and organization of correctional facilities. The course focuses on how organizational culture is related to effective correctional leadership. It highlights the importance of changing trends in corrections, specifically institutional corrections. 4 quarter hours

CRJ4009 Illegal Immigration and the Criminal Justice System
Prerequisite: CRJ1101 and CRJ1102
An overview of the political and legal aspects of illegal immigration in a nation of immigrants. Emphasis on the operational and bureaucratic impediments of the enforcement of immigrant laws. 4 quarter hour

CRJ4010 Law Enforcement Supervision and Management
Prerequisite: CRJ3007
This course focuses on law enforcement managers and supervisors, their jobs, and the complicated interrelationships between members of the law enforcement team and the communities they share. Topics covered include: leadership, organizational behavior, and new developments in the field. 4 quarter hours

CRJ4011 Terrorism and Homeland Security
Prerequisite: CRJ1101 and CRJ1102
This course focuses on the theories of domestic and international terrorism and the criminal justice response to homeland security. 4 quarter hours

CRJ4012 Criminal Investigation
Prerequisite: CRJ3007
This course is designed to combine the practical and theoretical aspects of criminal investigations and to develop an analytical and practical understanding of the investigative. 4 quarter hours

CRJ4013 Criminalistics II
Prerequisite: CRJ3008
This course will be an in-depth look at specific areas of forensic science. The course will focus on the collection, preservation, and examination of physical evidence, drug analysis, toxicology, biological evidence, firearms, documents, fingerprints, and digital evidence. 4 quarter hours

CRJ4014 Crime Scene Investigation
Prerequisite: CRJ3007
This course covers crime scene investigation and reconstruction. The focus is on effective methodologies and efficient investigation of crime scenes including documentation protocols, fundamental collection and preservation techniques, and laboratory analytical strategies. 4 quarter hours

CRJ4015 Bloodstain Pattern Analysis
Prerequisite: CRJ3008
This course explains the underlying scientific principles involved in bloodstain pattern analysis, which helps in the reconstruction of violent crime scenes. Topics include: the general properties of blood, droplet directionality, documenting bloodstains, and dealing with the risk of blood borne pathogens. 4 quarter hours

CRJ4021 Cyber Crime
Prerequisites: ITS1101, CRJ1101, CRJ1102
This course is designed to introduce the student to the investigation of computer crime and the forensic examination of digital evidence. This course involves intensive study of the history and terminology of computer crime, the types of crimes committed in cyberspace, a behavioral profile of computer offenders, legal issues in cyberspace, the proper collection and preservation of digital evidence and an overview of computer forensics. 4 quarter hours

CRJ4022 Digital Forensics
Prerequisites: ITS1101, CRJ3008
This course is designed to provide the student with the fundamental concepts of digital forensics including the sub-disciplines of computer, audio, and video forensics. Topics include digital imaging, legal restrictions related to personal privacy and electronic communication, examination of FAT and NT based file systems, password cracking, encryption, forensic tools, methodologies, and the proper documentation of forensic examinations. 4 quarter hours

CRJ4995, 4996, 4997 Internship in the Criminal Justice System I, II, III
Prerequisites: All required CRJ courses
This course is designed to provide students practical working experience in some aspect of the Criminal Justice System and apply what they learn to real life situations. Students will serve as an unpaid intern in a preapproved criminal justice agency for a specified number of hours per week over the course of the school term. 4 quarter hours each

Note: Approval of the department chair and agreement of the respective program director are required to participate in the internship practicum. Students who decide not to participate in one of the internship options will be required to take an appropriate number of four (4) credit hour upper division criminal justice electives.

CRJ4999 Senior Seminar (Capstone)
Prerequisites: All core required CRJ courses
The senior capstone course is designed to ensure that graduates of the criminal justice program are equipped with the skills necessary to pursue further study in their discipline or obtain responsible positions within criminal justice agencies or related professional organization. 4 quarter hours

Economics

ECO2071 Principles of Microeconomics
Prerequisites: None
The study of macroeconomics includes the basic aspects of economic analysis of the business world. Students will develop an understanding of the monetary system, recession, inflation, and the main cycles of business activity. 4 quarter hours

ECO2072 Principles of Macroeconomics
Prerequisites: None
The study of macroeconomics includes the basic aspects of economic analysis of the business world. Students will develop an understanding of the monetary system, recession, inflation, and the main cycles of business activity. 4 quarter hours

ECO3007 Money and Banking
Prerequisite: ECO2072
This course is the study of the banking system in the American economy: monetary and fiscal policies and the impact of money and fund flows upon business decisions and economic activity. 4 quarter hours

EDM2010 Fundamental of Emergency and Disaster Management
Prerequisites: None
This course provides students with fundamental knowledge of emergency and disaster management. Students examine the historical contact for emergency and disaster management, then explore topics such as risk assessment, preparedness, mitigation, recovery, and communications. Topics also include emergency disaster management in the international domain as well as approaches to terror threats. 4 quarter hours

English

ENG0099 Principles of Composition
This course helps students refine their writing skills by focusing on the elements of style and grammar. Students compose paragraphs and essays in preparation for more advanced composition classes. A minimum grade of C is required to pass this course. Note: This course is offered for institutional credit only. 4 quarter hours

ENG1001 Composition I
Prerequisites:ENG0099 or exemption thereof.
In this course students develop their writing skills through the reading and construction of expository essays. A minimum grade of C is required to pass this course. 4 quarter hours

ENG1002 Composition II/Literature
Prerequisite: ENG1001
In this course students write analytical and critical essays about plays, short stories, and poetry. Emphasis is placed on literal and figurative interpretations, structural analysis, and variations in thematic approach. A minimum grade of C is required to pass this course. 4 quarter hours

ENG2001 Composition III
Prerequisite: ENG1001
Focusing on the construction of effective written argument, this course refines composition techniques, develops abstract thought processes, and promotes critical thinking. A library paper is included. A minimum grade of C is required to pass this course. 4 quarter hours

ENG2002 World Literature
Prerequisite: ENG1002
Organized thematically, this course explores global viewpoints expressed in novels, plays, short fiction, and poetry. A library paper and a number of shorter critical essays are included. 4 quarter hours

ENG3030 American Literature V: Modernism and Experimentation between World War I and II
Prerequisite: ENG1001, ENG1002, ENG2001
This course examines selected American authors, major trends, and some marginalized aspects of American prose and poetry from the Modernist Period, 1914-1945. The course is structured thematically, with an exploration of the complex historical, cultural, and critical contexts of the period spanning the three decades between World Wars I and II. Close readings of the texts will provide students with a greater understanding of this important literary era and the disillusioned worldview of "The Lost Generation." 4 quarter hours

ENG3130 English Literature V: The Twentieth Century
Prerequisite: ENG1001, ENG1001, ENG2001
This course exposes the student to a wide range of important issues in managerial and personal finance, including such topics as the role of finance in organizations, principles of financial analysis, forecasting and working capital management, and the basics of analysis and evaluation of investments such as stocks, mutual funds and bonds.

ENG 3220 Latin American Literature III: The 'Boom and Beyond"
Prerequisites: ENG1001, ENG1002, ENG2001
This course examines works by selected authors from the "Boom" in Latin American fiction in the 1960s and 1970s and later works by authors influenced by the ideas and elements of the "Boom", including magical realism. Works will be examined in the context of Latin American society and political turmoil following the Cuban Revolution and a move from realism and national identities toward a collective consciousness and identity, recognizing the shared experiences of the region including language, religion, colonialism, exploitation, and underdevelopment. 4 quarter hours

Finance

FIN2030 Introduction to Finance
Prerequisite: ACC1001, BUS1101
This course exposes the student to a wide range of important issues in managerial and personal finance, including such topics as the role of finance in organizations, principles of financial analysis, forecasting and working

capital management, and the basics of analysis and evaluation of investments such as stocks, mutual funds and bonds.

FIN3030 Corporate Finance
Prerequisite: FIN2030
This course focuses on the financial management of non-financial organizations with emphasis on corporations. Topics covered include valuation and rates of return, cost of capital, capital budget decision, long-term financing options, mergers and acquisitions and international finance. 4 quarter hours

FIN3031 International Finance
Prerequisites: FIN3030, ECO2072
This course focuses on the study of financial institutions in the global economic environment. Among the areas covered are foreign exchange markets, international trade, global regulatory environments, interest rate volatility, and technological advances.
4 quarter hours

FIN4035 Investments and Portfolio Management
Prerequisite: FIN3030
An overview of theories and practices of investments including: financial markets, risk and return, securities, and asset allocation. Student will utilize analytical techniques and tools for investment planning and selection in a selected financial environment. Students will apply these financial models and investment strategies to analyze and manage portfolio investments for various types of organizations. 4 quarter hours

FIN4055 Financial Management for Small Business
Prerequisite: FIN2030
This course addresses the practices and issues of small business financial management, including the study of financial records, control, and statements. Issues of personal financial management will be covered. 4 quarter hours

FIN4060 Financial Statement Analysis
Prerequisite: FIN3030
This course covers the decision-making principles of accounting and finance in an integrated manner. Material includes the recognition and understanding of the estimates and assumptions underlying financial statements. 4 quarter hours

FIN4101 Enterprise Risk Management
Prerequisite: FIN2030, MGT2037
ERM is a systematic process for organizing and managing the multitude of possible errors (human, equipment, and external) that threaten the smooth functioning of an organization. This course provides an overview of basic ERM concepts. Students will also be given an opportunity to apply the ERM concepts covered in this course to simulations and case studies. Topics may include: assessing risk to improve decision-making, developing holistic measures to manage organizational risk, and assessing risk levels to optimize planning. 4 quarter hour

Graphic Design

GRA1000 Drawing and Perspective
Prerequisites: none
Through observation and application of one, two, and multiple point perspective techniques, the student will render three-dimensional forms; the class will study the fundamentals of drawing — light and shadow, line, form, and values — and use various media, including pencil, charcoal, brush and ink and marker. 4 quarter hours

GRA1001 Color Fundamentals
Prerequisites: none
This fundamental course will provide an introduction to the principles of color, and an exploration of color theory as it relates to design. Students will learn about the nature of color and its interaction through demonstrations and applications. The psychological and cultural aspects of color will be explored as well as their role in the design process. 4 quarter hours

GRA1004 Design Fundamentals
Prerequisites: none
This course explores the realm of visual communication with a concerned focus on the elements that form the basics of two-dimensional design. It will focus on developing these concepts as a means of expressing ideas, as well as the terminology used in describing them. 4 quarter hours

GRA1005 Graphic Design Studio
Prerequisite: ITS1000
An introduction to standard graphic design studio procedures, the course is designed to give students a baseline overview of the tools used by designers worldwide; the class studies the Macintosh OS and hardware, graphic design applications for illustration, page layout and photo editing, operating scanners and digital peripheral equipment, as well as troubleshooting software and hardware problems. 4 quarter hours

GRA1011 Typography I
Prerequisites: ITS1000, GRA1005
This course is an introduction to the history and foundation of letterforms. The placement of display and text type in a formatted space, and the relationship between the appearance and readability of letterforms, are also studied. Students will be introduced to contemporary typesetting technology and the role of type as an important visual element in graphic design. 4 quarter hours

GRA1160 Digital Imaging
Prerequisites: ITS1000, GRA1005
This course explores the realm of digital image manipulation Students learn to manipulate photographic and other images to create concise advertising and graphics; the class will discuss publication standards for print and web graphics. The focus includes scanning, photo restoration, working in layers, and application of special effects. 4 quarter hours

GRA1170 Observational Drawing
Prerequisite: GRA1000
This course continues the exploration of drawing skills and the use of different media to render volume, light and shade, and perspective. The course will promote the understanding of the creative process and developing concepts into concrete images, as well as sharpening eye hand coordination. 4 quarter hours

GRA1195 Digital Layout
Prerequisites: ITS1000, GRA1005
This course will explore various means of indicating, placing and manipulating visual elements in page design, systematically developing strong and creative layout solutions by means of a cumulative, conceptual design process. The ability to effectively integrate photographs, illustrations, and display and text type will be developed using page composition software. 4 quarter hours

GRA2010 3D Design Fundamentals
Prerequisite: GRA1004
A studio course exploring three-dimensional form and space. This course introduces students to the materials, techniques, and ideas that comprise the three-dimensional world of natural and "manmade" objects. Point, line, plane, mass, volume, density and form are discussed. Students learn to create and discuss 3D situations using basic hand tools and readily available materials. 4 quarter hours

GRA2110 Digital Illustration
Prerequisites: GRA1005, GRA1160
This course helps students communicate and design with the computer as a professional tool. Using different software applications, the student will demonstrate an understanding of electronic illustration. The course will explore design applications that are considered to be industry standard. 4 quarter hours

GRA2290 Concept Design
Prerequisite: GRA1160
This course identifies and explains the components of the creative process. Problem identification and research methods will be explored. Design solutions appropriate to problem solving will be emphasized. The course will include generating exercises and a concentration on design purpose and function. 4 quarter hours

GRA2292 Print Production
Prerequisites: GRA1011, GRA1195
This course discusses traditional film and electronic prepress systems and the printing industry and its association with designers, art directors and print brokers. Image reproduction, color specification, file preparation procedures, and binding and finishing techniques will be explored. Discussion of various printing processes and paper selections are covered in this class. Students will produce print work for production. 4 quarter hours

GRA2800 Web Design I
Prerequisites: GRA1160, GRA1195, GRA1011
This course introduces some of the techniques, tools, and technologies associated with web development. By identifying, interpreting, and implementing the roles and responsibilities of web industry team members students will define, design, and develop an HTML-based website using standard authoring tools. 4 quarter hours

Description of Courses

GRA2900 Portfolio I
Prerequisites: GRA2290, GRA2292
This course focuses on the completion of the associate's level portfolio. The final portfolio should focus on the graphic artist's individual strengths. This work should reflect the artist's uniqueness and ability to meet demanding industry standards; students will participate in a gallery display of their work on campus. 2 quarter hours

GRA3000 Graphic Symbolism
Prerequisites: GRA1010, GRA1011
This course examines the importance of graphic symbols in design. Logos and other symbolic images will be examined in historic and contemporary contexts. Graphic elements including typography, simplified imagery, and abstract shapes will then be utilized to create individual symbolic designs and compositions. 4 quarter hours

GRA3010 History of Graphic Design
Prerequisite: ENG1002
This course will examine the influences of social trends, historical events, technological developments, and the fine arts on contemporary graphic design, illustration, typographic design, architectural design, photography and fashionable trends in general. Through lectures, supplied visual examples, independent research and design assessments, the student will gain insight into a variety of major design influences. The student will learn how to research and utilize a wide variety of design styles. 4 quarter hours

GRA3011 Typography II
Prerequisite: GRA1011, GRA1195
Emphasis is placed on the hierarchy and expressive potential of typography. How the form of the written word(s) affects the meaning is studied experimentally. The emphasis is on design elements from the perspective of history, psychology, and artistic interpretation executed with digital tools. 4 quarter hours

GRA3060 Multimedia I
Prerequisite: GRA2800
Interactive computer programs combine animation with facilities for integrating text, sound, images, and full motion video into interactive products such as games, edutainment, computer based training, and the Internet. This course will allow the student to develop interfaces and 2D animation for interactive projects. Students will fine-tune their conceptual skills, and they will design an animated prototype using interactive multimedia software. 4 quarter hours

GRA3090 Digital Photography for Designers
Prerequisite: GRA1160
This course introduces students to the fundamental terminology, concepts, and techniques of digital photography. It focuses on the principles of using color, composition, lighting, and other techniques for overall thematic and visual effects of photographic images; effects and editing software will be used to enhance and montage digital images. 4 quarter hours

GRA3101 Package Design
Prerequisites: GRA2010, GRA2110, GRA3011
Students will receive a broad overview that covers essential package design basics, including materials and production methods, structures and surfaces, product positioning and environmental concerns. 4 quarter hours

GRA3120 Digital Prepress
Prerequisite: GRA2292
Students complete multiple page documents that include scanned and edited images, object defined graphics and text through the integration of a variety of file types. Digital page makeup in modern print production is studied. 4 quarter hours

GRA3670 Corporate ID & Branding
Prerequisites: GRA1160, GRA2110, GRA3000
Students will conduct an in depth study of the creation of a corporate identity. Problem solving, information gathering, system development and application standards are discussed. Students will focus on color, logotypes, symbols, and branding. 4 quarter hours

GRA3810 Collateral Design
Prerequisites:GRA1195, GRA2290, GRA2292
The role of graphic design in collateral materials will be introduced and explored with a focus on brochures, billboards, posters, point of sale materials, direct mail pieces, sales promotion materials, etc. The process of developing integrated collateral materials from concept through production will be emphasized. 4 quarter hours

GRA3820 Advertising Design
Prerequisites:GRA1195, GRA2290, GRA3011
The course focuses on print advertising and its role as part of integrated campaigns; image, brand, history, and the role of the art director are a few of the many subjects studied, a comprehensive overview of advertising's impact on modern society. Students will research, concept and develop several print ad campaigns for targeted audiences, and will consider the role the Web plays in interactive and viral campaigns. 4 quarter hours

GRA3850 Web Design II
Prerequisites: GRA2800, GRA3060
Students will continue to design and develop HTML based website using standard authoring tools, as well as interactive features, forms, audio, video and animation. Ecommerce sites with dynamic databases will be studied. Students will also consider current and future trends in Web media and research topics regarding Web design and technology. 4 quarter hours

GRA3900 Design Marketing
Prerequisites: GRA2900, GRA3810
This course explores theories, methods, and strategies for effectively selling a product. Provides concepts of product, price, promotion, distribution and benefit as they relate to advertising and graphic design. Lectures include a review of the target audiences, budgets, strategy and the company vision. Examines various management styles, techniques and trends in the industry. 4 quarter hours

GRA4000 Multimedia II
Prerequisite: GRA3850
Further refinement of interactive computer based programs that combine animation with facilities for integrating text, sound, images, and full motion video. Using interactive multimedia software, students will think "outside the box" by creating new concepts for their programming presented on the Web or in a standalone environment. 4 quarter hours

GRA4100 Professional Development for Designers
Prerequisite: Must be taken in last three quarters
This course prepares students for the business environment and the transition into an applied arts profession. It emphasizes the concepts of professionalism and an overall understanding of self-promotion in the field. Professional development tools are presented, including resume and cover letter writing, networking and interviewing skills. This course includes the multiple facets of media business law, including intellectual property, copyright and additional legal and ethical business issues, as it impacts design professionals. Freelance business operating practices such as negotiation of contracts, pricing and estimation of services, ethical guidelines, and pertinent tax laws will be addressed. 4 quarter hours

GRA4440 Art Direction
Prerequisites: GRA3820, GRA3810, GRA3011
This course will examine the role of the art director in producing multifaceted design projects. Working in teams, students will coordinate their creative efforts, from concept to finished output. By encouraging a team approach, the course will further enhance students' leadership, communications and negotiation skills. 4 quarter hours

GRA4620 Mass Media Law
Prerequisite: GRA4100
This course covers the multiple facets of media business law. Topics include: an overview of the legal system, contracts, personal property, intellectual property, copyright and additional legal and ethical business issues as it impacts media and design professionals. 4 quarter hours

GRA4670 Digital Portfolio
Prerequisite: Must be taken in last three quarters of the program
This course will guide students through the process of compiling their work into a final interactive portfolio. This course will also stress the importance of professional development and help the student obtain the necessary completion of the initial job search requirements. 4 quarter hours

GRA4801 Graphic Design Capstone
Prerequisite: Must be taken in last three quarters of the program
Students in this course present a comprehensive understanding of their academic experience. Students will develop an independent project. Proficiency will be demonstrated in both studio and general education courses through a written, oral, and visual presentation. Developing a long-term assignment, providing

a research and presentation document, and extending the skills learned in previous studio classes are emphasized. 4 quarter hours

GRA4910 Portfolio II
Prerequisite: Must be taken in last three quarters of the program
This course focuses on the completion of the bachelor level portfolio. The final portfolio should focus on the graphic artist's individual strengths. This work should reflect the artist's uniqueness and ability to meet demanding industry standards; students will participate in a gallery display of their work on campus. 2 quarter hours

Health Science

HSC2010 Medical Sociology
Prerequisites: BIO1015
This course introduces students to the field of medical sociology which addresses the social causes and consequences of health and illness.4 quarter hours.

HSC3000 Ethics in Healthcare
Prerequisite: HCM2005
This course introduces the student to ethical issues and thinking with a special focus on ethical considerations in the practice of the health professions. 4 quarter hours

HSC 3002 Environmental Health
Pre-requisites: BIO1015, CHM1010
This course explores the relationship and impact of the environment to health and illness in human populations. An exploration of man-made and natural environmental hazards will be discussed. Environmental health and risk assessment will be discussed as well as interventions. Environmental policy and practices will be viewed from the public health perspective and include the study of energy, waste, environmental justice and regulation. 4 quarter hour

HSC 3004 Complementary and Alternative Health
Pre-requisites: BIO1015, NTR2050
This course reviews and compares traditional medicine to complementary or alternative health measures. Examination of current trends will focus on the business practices and practitioners involved in these alternative healing therapies. Various types of Alternative and Complementary medicine will be evaluated based on scientific research, including Systematized Practices, such as traditional Chinese and Ayurvedic medicine; Botanical Healing, such as herbs, nutritional supplements and homeopathy; Manual Healing Methods, including chiropractic, massage, and pressure point therapies; and Mind-Body Techniques, such as yoga, meditation, hypnotherapy, and biofeedback. 4 quarter hour

HSC3010 Long-Term Care
Prerequisites: HCM2005
This course reviews the major issues and trends impacting the long-term care industry and discusses the business and clinical environment of various types of long-term care organizations including accreditation standards, reimbursement and patient care issues. 4 quarter hour

HSC3015 Behavioral Health
Prerequisites: HSC2010
This course reviews the major issues and trends impacting the behavioral health industry and discusses the business and clinical environment of various types of behavioral health organizations including accreditation standards, reimbursement and patient care issues. 4 quarter hours

HSC3020 Managed Care
Prerequisites: HCM2005
This course reviews the major issues and trends impacting the managed care industry and provides an overview of different types of managed care organizations, considering both provider and payor-sponsored systems. The business and financial relationship between managed care organizations and providers is explored. 4 quarter hour

HSC3030 Federal and State Healthcare Programs
Prerequisites: HCM2005
This course reviews the organization and delivery of federal and state healthcare programs and the impact these programs have on the financing, regulation and quality of the overall healthcare delivery system. Special focus is provided on the mechanisms and impact of federal and state reimbursement of healthcare services. 4 quarter hours

HSC3070 Medical Informatics
Prerequisites: ITS1101, BIO1015, HSC2010, HCM2005
Details the history of medical information and biomedical communication. Studies information resources and services related to the transfer of information in the health sciences and integral computer applications to health sciences libraries including the organizational structure of medical knowledge. Familiarizes students with the concept of information management and the application of information technology to health care. Analyzes current issues in the health care field and the relationship to health sciences libraries and information centers. 4 quarter hours

HSC4010 Epidemiology and Disease Control
Prerequisites: BIO1015, HSC2010
This course introduces the history and development of epidemiology in healthcare with a focus on disease identification and control. A special section is devoted to the detection and response to bioterrorism and pandemics. 4 quarter hours

HSC4021 Health Promotion and Wellness
Prerequisites: HSC2010
This course reviews the major issues and trends impacting the field of health prevention and wellness, including the business and professional considerations in various delivery settings. 4 quarter hours

HSC4030 Women and Minority Health Issues
Prerequisites: HSC2010
This course explores the health problems and issues unique to women and minorities, including access to healthcare resources and the delivery of quality healthcare services. 4 quarter hours

HSC4040 Emergency and Disaster Management
Prerequisites: HSC2010 , HSC3030
This course explores the organization and delivery of emergency and disaster management services, from local first responders, to hospital emergency rooms to state and federal emergency and disaster relief. 4 quarter hours

HSC4060 Working with Healthcare Professionals
Prerequisites: HSC2010, HSC4021
This course explores the unique working environment, professional culture and job requirements of physicians, nurses, and physician extenders and offers tools for effectively working with and managing these professionals. 4 quarter hours

Healthcare Management

HCM2001 Issues in Public Health
Prerequisites: AHS1001, ENG1001, BIO1020
This course explores the societal context of health, illness and health care system in American Society. We examine determinants and measurement of health and disease and develop an understanding of epidemiology and public health. 4 quarter hours

HCM2004 - Introduction to Healthcare Management
Prerequisites: AHS1001, ENG1002 or ENG2001, BUS1101
This course provides an introduction of traditional management concepts needed in managing healthcare organizations. Students learn about general challenges and complexities of managing in the healthcare setting, focusing on the unique characteristics of health care delivery in the U.S. 4 quarter hours

HCM2005 - Healthcare Delivery and Organization
Prerequisites: AHS1001, ENG1002, or ENG2001, ECO2071 or ECO2072
This course is an introduction to the healthcare delivery system. It provides an overview of the various forces and elements that shape the way healthcare is delivered and received in the United States. It covers the structure and function of the health organizations, professions, and delivery systems across the continuum of care. 4 quarter hours

HCM3002 Economics of Healthcare
Prerequisites: ECO2071, ECO2072, HCM2001, HCM2005, HCM2004 (HCM2004 waived for BSHS students)
This course examines the application of both micro and macro economic principles to the healthcare industry. 4 quarter hours

HCM3004 Ethics and Law
Prerequisites: HCM2001, HCM2004, HCM2005
This course examines health law and ethics from an administrative perspective. Students learn to integrate ethical and legal aspects into administrative decision-making. 4 quarter hours

HCM3005 Healthcare Finance
Prerequisites: ACC1001, ACC1002, HCM2001, HCM2004, HCM2005
This course covers the unique structure and process of financial management in healthcare organizations. Students learn to examine and understand statements of profit and loss, balance sheets and cash flow statements in order to make administrative decisions regarding operations and resource allocation. The unique healthcare reimbursement system is given special attention. 4 quarter hours

HCM3006 Healthcare Marketing and Strategy
Prerequisites: HCM2001, HCM2004, HCM2005
This course will examine the role and function of marketing and strategy development in healthcare organizations. Marketing concepts including market research, segmentation, branding and advertising are reviewed. Strategy development includes the role of vision and mission, internal and external assessment, developing strategic initiatives, tactical planning and strategic execution. 4 quarter hours

HCM3008 Health Information and Management
Prerequisites: HCM2001, HCM2004, HCM2005
This course examines the design, operation, application and future of health information management systems. 4 quarter hours

HCM4002 Risk Management in Health Settings
Prerequisites: HCM 3004
In this course, we examine various risk factors and methods of managing risk in healthcare organizations. 4 quarter hours

HCM4004 Research Methods in Health Administration
Prerequisites: MAT2058, HCM3004
In this course, we examine various research methods that are used to gather data, evaluate needs and develop strategies and programs. Students learn to be discriminating users of healthcare research studies in managerial decision-making. 4 quarter hours

HCM4007 Leadership in Healthcare Organizations
Prerequisites: HCM3005, HCM3006, HCM3008, MGT3002, BUS3041
This course is designed to prepare students with leadership fundamentals in healthcare organizations. This includes content in interpersonal skills, leadership, ongoing professional development, and strategic management. This course is normally taught in conjunction with HCM4008 Leadership in Healthcare Organizations–Internship. 4 quarter hours

HCM4008 Leadership in Healthcare Organization. – Internship
Prerequisites: HCM4007 (or Co-requisite)
This course is a faculty supervised and evaluated field experience in health services management. This is an applied field course with a major research paper as an end product. 4 quarter hours

HCM4012 Case Studies in Health Administration
Prerequisites: HCM3005, HCM3006, HCM3008, MGT3002, BUS3041
This is one of two capstone courses which provide students with the opportunity to integrate the skills and knowledge learned in the liberal arts foundation with their learned conceptual and technical competencies, through case studies. 4 quarter hours

HCM4025 Strategic Management in Healthcare Organizations
Prerequisites: HCM3005, HCM3006, HCM3008, MGT3002, BUS3041
This is the second capstone course. Students have the opportunity to integrate the knowledge and skills learned through the courses in leadership, marketing and strategy, managerial communication and research methods, through case studies on strategic management. 4 quarter hours

History

HIS1101 U.S. History I: (Colonial to 1865)
Co or Pre requisite: ENG1001
This course covers main themes of American history from the country's beginnings until the beginning of the reconstruction period following the Civil War. The concepts, chief actors, and major events of this period of time will be studied, and the student will analyze the historic concepts of cultural expansion and development found in the history of America. The process of national growth required by foreign and domestic influences will also be examined. 4 quarter hours

HIS1102 U.S. History II: (1865 to Present)
Co or Pre requisite: ENG1001
This course covers main themes of American history from reconstruction to the present day. The concepts, chief actors, and major events of this period of time will be studied, and the student will analyze the historic concepts of cultural expansion and development found in the history of America. The process of national growth required by foreign and domestic influences will also be examined. 4 quarter hours

HIS2101 Latin American History I
Prerequisites: None
This course provides both a chronological and thematical examination of Latin American history from Pre-Columbian civilizations through the wars for independence from Spain and Brazil. Topics of study include major indigenous civilizations (Maya, Aztec, and Inca), the Spanish character and motivations for exploration, discovery and exploration of the Americas, conquest of the Aztecs and Incas, colonial life-institutions, government, economy and the motivations for the wars of independence.

HIS2102 Latin American History II
Prerequisites: None
This course presents both a chronological and thematical examination of Latin American History after independence from Spain and Portugal to modern day Latin America. Topics may include the Mexican and Cuban Revolutions, ongoing wars in Central America, military governments and military dictatorships, the move toward democracy, economic development, NAFTA, the role of Latin American countries in the world today, and relations between Latin America and the United States.

Hospitality Management

HSM1100 Introduction to the Hospitality Industry
Prerequisites: None
This introductory course provides students with an overview of the hospitality industry which includes various operational segments, career opportunities, historical perspectives on tourism and hospitality, and a comprehensive look at each department within the foodservice and lodging industry. 4 quarter hours

HSM1200 Service Quality Management
This course focuses on service delivery and methods for implementation and improvement within the service delivery process. Special emphasis will be placed on management and supervision techniques in service quality along with steps in critically evaluating and implementing a quality service plan within hospitality based establishment. 4 quarter hours

HSM1500 Purchasing and Cost Control
Prerequisites: HSM1100
This course is designed to introduce students to the principals of effective product identification and the cost controls necessary to support a hospitality operation, namely within the foodservice segment. Topics may include the process of procurement of goods, understanding various forms of product distribution, product identification, costing procedures, inventory management, value analysis, and proper record keeping. 4 quarter hours

HSM2100 Foodservice Operations Management
Prerequisites: HSM1100
This course focuses on the management of a variety of foodservice concepts which will include the understanding and the management of foodservice segments based on level of service, menu, theme, and price points. Topics may include how to manage each type of operating segment and how to maximize profitability based on specific management techniques within each foodservice segment. 4 quarter hours

HSM2200 Lodging Operations Management
Prerequisites: HSM1100
This course will explore the different service levels contained within the lodging industry as a whole. Students will first learn about lodging service levels based upon price points and amenities offerings in determining the lodging concept. Topics may include lodging operations and how to manage them within the multiple departments, including front desk, housekeeping, marketing and sales, food and beverage, and engineering. 4 quarter hours

HSM3001 Principles of Hospitality Management
Prerequisites: None. Not available for credit to students who completed HSM1100 and HSM1200
This course focuses on the essentials of management practices and applications in the hospitality industry. Topics may include competing within the hospitality environment, supervisory skills, marketing to the hospitality customer, utilizing technology within the industry, and crisis management within hospitality. 4 quarter hours

HSM3005 Hospitality Management Operation
Prerequisites: HSM3001. Not available for credit to students who completed HSM1500, HSM2100, and HSM2200
This course provides the tools and techniques to manage hospitality based operations across multiple industry segments. The student will understand the similarities and differences in managing across various hospitality-based operations, with an emphasis on the basic management functions within various hospitality-based operations. Topics may include strategies and tactics for managing various multiple units within the hospitality industry. 4 quarter hours

HSM3100 Hospitality Law
Prerequisites: HSM1100 and BUS1038
This course examines legal precedents and cases related to specific situations encountered by managers in the hospitality industry. Topics may include government licensing and record keeping requirements, taxation regulations, franchising and management contracts, tort law and liability, and public health and safety requirements as it pertains to the physical plant itself. 4 quarter hours

HSM3200 Managing Employee Relations in the Hospitality Industry
Prerequisites: HSM1100
This course focuses on human resource practices as it relates to employees within the hospitality industry. Special emphasis will be placed on employment law compliance and employee conflict resolution. Other topics may include recruitment, training, and retention of employees along with compensation and motivation techniques. 4 quarter hours

HSM3300 Hospitality Facilities Planning
Prerequisites: HSM1100,
HSM2100, HSM2200, MGT3058
This course provides advanced study of facilities management. Subjects include facility layout and design, maintenance, and the following systems: water and waste water, electrical, lighting, HVAC, and telecommunications. Managing the building, parking areas and exterior facilities will also be covered. Additional topics may include managing equipment for foodservice, housekeeping, laundry operations, recreation, recycling, energy management, and incorporating safety and security concerns. 4 quarter hours

HSM3400 Managing Conventions and Meeting Planning
Prerequisites: HSM1100
This course covers the meeting and convention planners' points of view to help students identify various market segments and their marketing requirements. Topics may include the organization and planning of a convention, understanding the various forms of meetings, and integrating technology and service into the meeting and/or convention functions. Students will also learn about emerging trends and current events within the meetings and conventions sector. 4 quarter hours

HSM4400 Hospitality Strategic Management
Prerequisites: Completion of all required and elective Hospitality Management courses
This is a senior-level capstone course designed to give students insight into policy formulation and strategic-decision making within the hospitality industry. Students will comprehend the appropriate forms of analyzing internal and external forces that a typical organization facing when operating within their respected environment. Students will also learn how to achieve and sustain competitive methods in operating a business unit within the hospitality industry. 4 quarter hours

Human Resources Management

HRM4010 Employment Law
Prerequisites: BUS3055 and MGT3045
This course explores laws and regulations applicable to modern employment environments. Topics may include public policy applicable to employment, employee-employer relationships, compensation and wages, privacy, medical leave, discharge and termination, and occupational and safety regulations. 4 quarter hours

HRM4020 Workforce Staffing, Recruitment, and Placement
Prerequisites: MGT3045
This course explores how an organization plans for and executes on its human resource needs in order to achieve its strategic and operational goals. Topics may include HR planning and analysis, recruitment methodologies, evaluation and selection of candidates, and exit planning. 4 quarter hours

HRM4030 Workforce Compensation and Benefits
Prerequisites: MGT3045
This course explores strategic and operational aspects of executive and employee compensation. Students learn about direct and indirect forms of compensation and benefits, as well as mandatory and non-mandatory benefits. The accountability link between compensation and performance will also be examined. Topics may include individual and group administration of compensation and benefits, initial selection and ongoing evaluation of compensation and benefit plans, performance and incentive plans, and linkage of compensation to strategic goals. 4 quarter hours

HRM4040 Workforce Training and Development
Prerequisites: MGT3045
This course explores strategic and operational aspects of executive and employee training and development. Students learn how training and development span the entire workforce lifecycle from initial orientation to post-retirement learning opportunities. Topics may include the linkage between training and performance, adult learning theories, development of training content, administration of training and development activities, and evaluation of training and development activities. 4 quarter hours

HRM4050 Employee and Labor Relations
Prerequisites: MGT3045
This course explores employee management relationships in a variety of organizational situations. Topics may include unit determination and election procedures, union representation, labor contracts, performance management, employee retention and awards, workplace behavior and grievance systems, code of ethics, and collective bargaining and arbitration. 4 quarter hours

Humanities

HUM1001 History of Art through the Middle Ages
Co or Pre requisite: ENG1001
This course surveys the history of art beginning with the Prehistoric/Tribal period and continuing through the Middle Ages. The concepts, artists, motifs, works, and styles of the periods will be studied. The course introduces students to elements of art and design, and fosters an appreciation for the world of art. 4 quarter hours

HUM1002 History of Art from the Middle Ages to Modern Times
Co- or Prerequisite: ENG1001
This course surveys the history of art from the Middle Ages to the present. The concepts, artists, motifs, works, and styles of the periods will be studied. The course introduces students to elements of art and design, and fosters an appreciation for the world of art. 4 quarter hours

HUM2101 World Civilization I (Prehistory – 1500 C.E.)
Co or Pre requisite: ENG1002 or ENG2001
This course covers the major themes and events in world history from prehistoric times to 1500. The course will focus on history from a variety of perspectives: social, cultural interactions, environmental, political, economic, and the people and events that shaped our world's history. Various themes that appear across time will be explored from the perspective that all cultures and all events are influenced by the interactions with other peoples, geography, and the environment; and in turn these events influence and shape future events. 4 quarter hours

HUM2102 World Civilization II (1500 – Present)
Co or Pre requisite: ENG1002 or ENG2001
This course covers the major themes and events in world history from 1500 to the present. The course will focus on history from a variety of perspectives: social, cultural interactions, environmental, political, economic, and the people and events that shaped our world's history. Various themes that appear across time

will be explored from the perspective that all cultures and all events are influenced by the interactions with other peoples, geography, and the environment; and in turn these events influence and shape future events. 4 quarter hours

Information Technology

ITS1000 Computer and Internet Literacy
Prerequisites: None
This course is for students to obtain basic knowledge and skills needed in using office application software and Internet features. A broad range of software used in an office, such as, word processing, spreadsheet, database, slide presentation, email, and Internet research will be introduced. It is not intended for IT majors. 4 quarter hours

ITS1101 Foundations of Information Technology
Prerequisites: None
This course introduces students to Information Technology in a non-programming context to provide students with a solid foundation in computer organization, computer systems, operating systems, safety issues and technologies. 4 quarter hours

ITS1103 Ethics and Information Technology
Prerequisites: None
This course examines ethical dilemmas specific to the IT industry through a systematic approach of the basic principles of ethics and the relationship of these principles to a technological and global society. Ethical decision-making and practical applications of ethics in a contemporary society is also explored. 4 quarter hours

ITS1104 Human Computer Interface
Prerequisite: ITS1101
This course introduces Interaction Design, a broad scope of issues, topics and paradigms, which has traditionally been the scope of Human Computer Interaction (HCI) and Interaction Design (ID). Students will formulate a design project, using interactive designs appropriate for the client and/or target audience. 4 quarter hours

ITS1105 Theory of Computation
Prerequisites: ITS1101, ENG1002
This course introduces students to the foundations of computational theory. Tops include truth tables, Boolean logic, state-based computing, logic, computability, algorithms and computational complexity. This course delivers the foundation for further study of computer architecture and software engineering.

ITS2103 Networking Fundamentals
Prerequisite: ITS1101
This course introduces students to the study of basic networking terminology, concepts, components (hardware) and basic network design. Investigation of functions required to operate computer communications networks will also be addressed. 4 quarter hours

ITS2104 Programming Logic
Prerequisites: ITS1105
This course introduces the beginning programmer to structured program logic without focusing on any particular language. Much emphasis is placed on developing sound programming techniques including flowcharting and naming conventions. 4 quarter hours

ITS2105 Programming I
Prerequisite: ITS2104
This course builds on the foundation developed in Programming Logic. Students are introduced to the elements of structured programming related components such as overall program design, constraints, variables, functions, procedures logic and code control, error trapping, error handling, interactive coding techniques etc. 4 quarter hours

ITS2106 Programming II
Prerequisite: ITS2105
This course provides a more in-depth use of tools introduced in Programming I and introduces object-oriented programming (OOP), GUI classes, libraries, overloading, and inheritance. Introduction to OOP techniques: elementary data structures including lists, stacks, and queues. Dynamic storage allocation concepts, interactive debugging techniques, and use of recursion are also addressed. 4 quarter hours

ITS2108 Human Computer Interface
Prerequisites: ITS1101, ITS1105, ITS2104
This course introduces Interaction Design and Usability Design, a broad scope of issues, topics and paradigms, which has traditionally been the scope of Human-Computer Interaction (HCI) and Usability Design. Students will formulate a design project, using interactive designs appropriate for the client and/or target audience. 4 quarter hours

ITS2110 Database Design and Development
Prerequisites: ITS1104, ITS2104
This course introduces students to database basic concepts, conceptual data models with case studies, common data manipulation languages, logical data models, database design, facilities for database security/integrity, and applications. 4 quarter hours

ITS2111 Multimedia and Web Development
Prerequisite: ITS1101
This course will provide a basic understanding of the methods and techniques of developing a simple to moderately complex website. Using the current standard web page language, students will be instructed on creating and maintaining a website. After the foundation language has been established, the aid of an Internet editor will be introduced. A second web-based language will be included to further enhance the websites. 4 quarter hours

ITS3100 Software Engineering Fundamentals
Prerequisite: ITS2105
This course introduces the principles of software development, addressing both procedural and object-oriented development. Topics include: requirements, analysis, design, coding, testing, verification, and maintenance. Students will design and implement a project. 4 quarter hours

ITS3101 Advanced Operating Systems and Architecture
Prerequisite: ITS1101
This course serves as a survey of the structure and functions of operating systems, process communication techniques, high-level concurrent programming, virtual memory systems, elementary queuing theory, security, and distributed systems using case studies. 4 quarter hours

ITS3102 SQL Development
Prerequisites: ITS2110, ITS3100
This course continues the concepts introduced in ITS2110 and introduces students to advanced database design concepts and further mastery of the SQL language, including advanced querying, SQL database creation, and SQL database updates. Throughout this course, the student will gain practical experience in database creation, updating, management, and optimization in the SQL language. 4 quarter hours

ITS3103 Advanced Networking
Prerequisites: ITS2103, ITS3100
This course continues the concepts introduced in ITS2103 and introduces students to the study of advanced network planning, protocols, and strategies for effective connectivity and deployment. Students will study the current generation of wireless technology, mobile networking technology, satellite networking, and connectivity protocols for widespread and global networks. 4 quarter hours

ITS3104 IT Security: Access and Protection
Prerequisite: ITS2103, ITS2105
This course addresses computer security issues in five key areas: (1) threats, vulnerabilities and controls, (2) encryption, (3) code, (4) management and (5) law, privacy and ethics. 4 quarter hours

ITS3105 Programming II
Prerequisites: ITS2105, ITS3100
This course provides a more in-depth use of tools introduced in Programming I and introduces object-oriented programming (OOP), GUI classes, libraries, over-loading, and inheritance. Introduction to OOP techniques: elementary data structures including lists, stacks, and queues. Dynamic storage allocation concepts, interactive debugging techniques, and use of recursion are also addressed. 4 quarter hours

ITS3107 Technology Industry Assessment: Tools and Products
Prerequisites: ITS2103, ITS2110
This course will provide you with varied opportunities to research, evaluate, and recommend IT products, tools and services used by various industries. 4 quarter hours

ITS3110 Applied Systems Analysis I
Prerequisites: ITS3100
This course introduces students to System Development Life Cycle (SDLC) containing system analysis, design, development and implementation. The course will explain about conventional and current approach for SDLC and explain the role of Computer Aided Systems Engineering (CASE) tools, software, communications and data base technology in practicing various steps of SDLC. This is the first of two courses ad-

dressing the issues of requirements analysis, competing designs, current trends, and incorporating existing tools. 4 quarter hours

ITS3112 Information Technology Project Management
Prerequisites: MGT2037, FIN2005
This course focuses on the information technology project management process and development of the project team as key to the successful achievement of IT projects. The process examines the main elements required in every proposal/ plan: time frame and budget. Key areas of IT project teams serve to support the fundamental approach that every project team is tailored to achieve project results efficiently and effectively. 4 quarter hour

ITS4010 Applied Systems Analysis II
Prerequisites: ITS3110
This is the second course covering the in-depth process of the System Development Life Cycle (SDLC). This course focuses on development strategies, validation and verification testing, deployment, maintenance, and revision. Additional topics include quality management, fault tolerance, requirements feedback, and system assessment. 4 quarter hours

ITS4011 Project Management
Prerequisites: ITS4010
This course focuses on the information technology project management process and development of the project team as key to the successful achievement of IT projects. The process examines the main elements required in every proposal/plan: time frame and budget. Key areas of IT project teams serve to support the fundamental approach that every project team is tailored to achieve project results efficiently and effectively. This course includes topics in managing multiple projects and team scheduling to address the development of multiple systems. 4 quarter hours

ITS4099 IT Research
Prerequisites: ITS4011
This course focuses on teaching the research methods for conducting an academic investigation into information technology concepts. This course is intended to be taken concurrently with the elective track to prepare students to successfully research topics for the capstone project. Students will learn to evaluate source credibility, locate academic material on a topic, summarize contributions, and successfully review subject literature. 4 quarter hours

ITS4100 Quality Management
Prerequisites: MAT2058, recommend ITS3112
This course introduces students to CASE Tools, Project Management, Project Planning and Control, Software Quality, Total Quality Management (TQM), Quality Assurance (QA), Legal Requirements, ISO9000, Department of Defense 5000.51G, TQM guidelines and the six-sigma improvement methodology. Students team to analyze QM concepts and techniques in a TQM case study. 4 quarter hourss

ITS4101 Fault Tolerance
Prerequisites: ITS2103, ITS3104
This course focuses on the study and application of the principles of fault tolerant systems (failsafe) and networks. Topics include: hardware, software and redundancy techniques, performance and reliability evaluation techniques, system diagnosis, disaster recovery planning, backup strategies for data and hardware, virus monitoring and associated security and administration issues. 4 quarter hours

ITS4102 Emerging Technologies
Prerequisite: ITS4101
In this course you will address technology research, product development, implementation and trends in the information technology industry. Products relating to networking, database, or web site administration will be the primary focus. 4 quarter hours

ITS4103 Information Technology Capstone I
Prerequisite: Senior standing and completion of all core and elective courses.
This course centers on the evaluation and augmentation of selected projects completed by the student during prior courses. The purpose is for each student to refine project work associated with his/her area of emphasis. The finished project(s) will highlight the skills and industry interest of the student and form the basis of an individualized ePortfolio. 4 quarter hours

ITS4104 Information Technology Capstone II
Prerequisite: ITS4103
This course is a virtual internship. Each student will develop a deliverable for an organization of their choice. The project deliverable will exhibit the student's skills in evaluating system requirements, project management, personal interaction with a client, and other skills associated with their particular emphasis area which is the focus of the deliverable. 4 quarter hours

ITS4105 Network Administration I
Prerequisite: ITS2103
This course provides an overview of implementing LAN network management tools through the study of TCP/IP, hardware routers and client/server architecture related to configuring network services, e.g. DHCP scope and policies. Routing, ICMP, troubleshooting, non-broadcast IP networks and subnet/supernet and connectivity will also be addressed. 4 quarter hours

ITS4106 Network Administration II
Prerequisite: ITS2103
This course provides an in depth study and comparison of the two primary networking paradigms, Internet/broadcast and switched, using two technologies, IPv6 and ATM, as representative examples. The course is implementation oriented, focusing on issues such as routing, broadcast, multicast, mobility, network configuration, and quality of service. Students will be introduced to network related areas of project management, vendor management, network inventory management, security management, etc., that are related to the day-to-day job of network administration. 4 quarter hours

ITS4107 Designing and Maintaining Network Implementations
Prerequisite: ITS4106
This course provides an in-depth knowledge of data communications and networking requirements including networking and telecommunications technologies, hardware, and software. Emphasis is on the analysis and design of networking applications in organizations. 4 quarter hours

ITS4108 Network Programming
Prerequisite: ITS4106
This course is designed to prepare students to write programs that operate across network connections. The basic principles of programming general client/server applications in Perl and interacting with a variety of common servers will be addressed. 4 quarter hours

ITS4109 Server Technology
Prerequisites: ITS2103, ITS3101
This course integrates different aspects of server-based technologies and the practical requirements and implementations of secure communication. Topics will include password authentication in the Apache web server; using password authentication in PHP scripting for both Internet and Intranet applications; administering user accounts through database operation; and, using email to validate/confirm user account information. 4 quarter hours

ITS4110 Digital Audio and Imaging for Multimedia & Web
Prerequisite: ITS2111
This course examines the use of audio, video and other digital media as corporate, educational and personal communication. You will configure and apply a number of compression techniques and file formats to different media, and evaluate the effective use of digital media. You will also publish your course project to the Web. 4 quarter hours

ITS4111 Web Authoring Tools
Prerequisite: ITS2111
Students learn and practice the principles of multimedia authoring using software similar to Flash as a development tool and XML based web multimedia approaches such as SMIL and SVG. Students develop presentations targeted to the various media players/browsers, integrating video clips, rolling text documents with hyperlink, background music, animation sequences, and slideshows of still and moving images with narration. 4 quarter hours

ITS4112 Web Programming
Prerequisite: ITS2104
This course will use introduce industry standard programming languages including SQO and Java to develop or manage web applications. Error and exception handling techniques, stored procedures and functions, concurrency issues, etc will be addressed. 4 quarter hours

ITS4113 Database Systems for Website Applications
Prerequisites: ITS2110, recommended ITS2111
This course examines how databases are used to support Websites and organizations using case studies. Students will develop dynamic

websites with Web applications that link databases to websites, pull web data and content in and out of databases and integrate a variety of coding and scripting technologies to enhance the functionality and flexibility of websites. Emphasis is placed on web performance tuning, and the application and maintenance of databases to web development. 4 quarter hours

ITS4114 Advanced Database Design and Development
Prerequisite: ITS2110
This course represents the practical and demanding challenges of creating web applications for ecommerce, with an emphasis on the SQL queries necessary to build complex relations. In creating the "shopping cart" project for this course, the students will design a normalized database. This course will review PHP code structures as well as provide basic instruction in Object-Oriented techniques. Also, this course will show students how to document and evaluate their work, within codified goals and test protocols. 4 quarter hours

ITS4115 Database Administration
Prerequisite: ITS4114
This course provides students with an in-depth coverage of tasks an administrator performs which include, but are not limited to creating and managing database users, implementing a security system, designing a backup strategy, performing recovery, tuning databases to optimize performance and troubleshooting. 4 quarter hours

ITS4116 Database Programming
Prerequisite: ITS2105
In this course, students will be introduced to the Data Access Object (DAO) hierarchy which provides the background for the development of sophisticated relational database applications using the control based methods and object programming methods for data. Remote Data Objects (RDO), Active Data Objects (ADO), structured query language (SQL) and how to combine SQL with Visual Basic controls will also be covered. 4 quarter hours

ITS4194 IT Internship
Prerequisites: ITS4103
This course is intended for students taking a qualified internship in the IT field. Students must have permission from their Program Director or Chair to take this course. This course focuses the contributions to the student's learning from the tasks performed in the actual internship. Part of this course is documentation of contributions, weekly activity tracking, successful networking, and experience marketing. 4 quarter hours

ITS4199 IT Specialization Capstone
Prerequisites: ITS4103
This course is a continuation of the IT Capstone project in which students will complete an independent project based on the chosen specialization of their elective track. This is a culmination of the prior academic work and requires the completion of all prior major curriculum courses before this course can be taken. The outcome of this course is a hiring portfolio and a successful project demonstrating mastery of the specialization topics. 4 quarter hours

ITS4231 Case Studies in Computer Security
Prerequisite: ITS3104
IT Security: Access and Protection
This course presents the tools and tactics of forensic analysis in the context of electronic data tracking and recovery. Students will participate in an in depth study of the practical aspects of computer security, including the study of vulnerabilities and tools used in their discovery. This course focuses on case studies as the primary means of exploring attacks and investigations. 4 quarter hours

ITS 4211 Network Security
Prerequisites: ITS 3104
The course covers the network security principles and applications, including authentication applications. IP security, Web security, network management security, wireless security and system security. 4 quarter hours

ITS 4221 Application Software Security
Prerequisites: IST 3104
The course is a study of security concepts in developing software applications. This course discusses design principles for secure software development, and some of the security issues in current programming and scripting languages, database systems and Web servers. 4 quarter hours

ITS 5070 Network and Systems Fundamentals
Prerequisites: None
This course serves as a graduate level introduction to network and communication systems for non-major students. The goal of this course is to familiarize students in overlapping majors with the fundamental terminology, applications, and principles of basic computing, network structure, and communication systems. Topics may include representing information, how signals are transmitted, communication connections, networking basics, LANs, wireless networks, network security, and network management. 4 quarter hours

Management Information Systems

IST5010 Information Technology Infrastructure
Prerequisites: None.
Concepts, systems development and effective use of up-to-date tools and application software, focusing on IT infrastructure, systematic approach to management, processes involved in managing IT infrastructures, best practices to IT service support and service delivery, the place of IT infrastructure and IT service in an organization, IT management frameworks, and concepts of the work processes used to manage an IT infrastructure. 4 quarter hours

IST5020 Information Systems Fundamentals
Prerequisites: None
Real-world projects dealing with issues related to development, management and maintenance of medium-size and large-scaled information systems with emphasis on business information systems for a distributed environment. The identification of vulnerabilities and risks inherent in the operation of information systems are also explored. 4 quarter hours

IST6000 Principles of System Development
Prerequisites: IST5010 and IST5020
System development and design and software engineering methodologies, with emphasis on object-oriented analysis, design and implementation of information systems, distributed information systems, information systems life cycle models, and platforms with discussions of requirements definition and management, modeling quality assurance and development environments. 4 quarter hours

IST6010 Project Management
Prerequisites: IST6000
Tools and techniques for the successful management of IT projects, project selection and approval, planning, estimation techniques, scheduling methods, budgeting, IT project organizations, and project control and assessment. Students explore each of the nine domains of project management including project planning, scheduling, risk management, cost management, and effective project control, as well as the associated pre-project and post-project activities that need to be performed for a project. 4 quarter hours

IST6020 Corporate Information Systems Management
Prerequisites: Foundation Courses
This course is an overview and case studies of contemporary information systems management in a digital enterprise. It focuses on the relevant issues of effective management of information services activities and highlights the areas of greatest potential application of the technology. The course emphasizes the skills and knowledge to identify and communicate business system needs, select the right information systems and integrate these systems into organizations to improve business performance. 4 quarter hours

IST6101 Web Technologies
Prerequisites: IST5010 and IST5020
Design and implementation of distributed information systems involving the technologies developed for the World Wide Web. Client/server architectures, graphical user interfaces, concurrent and distributed programming, distributed information systems server architectures, database connectivity and standard enterprise development packages. 4 quarter hours

IST6102 Computer Security and Forensics
Prerequisites: IST5010 and IST5020
Computer and network forensics, computer security incident response process, computer criminal evidence collection, analysis and handling, email investigation, malicious code investigation, network traffic analysis and router investigation, hacker tools analysis, and computer/network forensic report writing. The course identifies and examines information security threats, information security methods, and current implementation approaches. 4 quarter hours

IST6160 Information Design and Usability
Prerequisites: Specialization courses
Design elements, methods and software metrics for usability assessment and improve-

ment of interface design and architecture. This course emphasizes the critical need for site design for efficient user navigation to needed materials from the information services of large organizations. 4 quarter hours

IST6161 Human Computer Interaction
Prerequisites: Program specialization courses
This course is a study of effective and productive interfaces. Topics may include design and evaluation of interactive computer systems, input and output devices, screen layouts, machine design, health issues and ergonomics, and organizational impacts. 4 quarter hours

IST6163 Cognitive Software Design
Prerequisites: Foundation, Core, and Specialization courses
This course serves to focus on the application of cognitive principles to improve system design and usability. Topics in this course will include system unification, locus of attention, successful navigation design, user interface issues, successful user interface design, and theory of operation. 4 quarter hours

IST6260 Network Architectures and Protocols
Prerequisites: Specialization courses
Computer networking concepts and technologies: fundamentals of network technology and protocols, internet protocols, multicasting, subnet and supernet addressing, routing algorithms, client-server, socket interface, bootstrap and auto configuration, file transfer, email, and internet security. Real world projects dealing with the development, installation, and management of application systems or a variety of networks environment with emphasis on distributed applications for LAN, WAN, Internet and intranet are addressed. 4 quarter hours

IST6261 Network Security
Prerequisites. Specialization courses
Planning and designing a network infrastructure for an enterprise, including domain architecture design. Issues relating to choosing appropriate networking technologies and management tools for an enterprise, planning and strategizing servers for a given network infrastructure, and designing a business continuity plan are addressed, with an emphasis on planning and delivering network services to support business objectives of the organization including monitoring, reporting, troubleshooting, and automating response capabilities. 4 quarter hours

IST6262 Network Operations Management
Planning and designing a network infrastructure for an enterprise, including domain architecture design. Issues relating to choosing appropriate networking technologies and management tools for an enterprise, planning and strategizing servers for a given network infrastructure, and designing a business continuity plan are addressed, with an emphasis on planning and delivering network services to support business objectives of the organization, including monitoring, reporting, troubleshooting, and automating response capabilities.

IST6302 Internet Algorithms Security
Prerequisites: Specialization courses
Algorithms used for the Internet protocols with emphasis on their security. Topics may include networking routing. Web search engine algorithms, data compression algorithms, caching, error correcting codes, and secret sharing protocols. 4 quarter hours

IST6360 System Software Security
Prerequisites: Program specialization courses
This course is an in-depth discussion of security concepts in operating systems. It examines the security issues in current operating systems and discusses the existing tools and technologies for setting up a secure system. 4 quarter hours

IST6361 Application Software Security
Prerequisites: Specialization courses
Prerequisites: Specialization courses
This course addresses security concepts in developing software applications. It discusses design principles for secure software development and auditing protocols for discovering vulnerabilities of existing application software, including the security issues in current programming and scripting languages, database systems and web servers. 4 quarter hours

IST6995 Information Systems Capstone
Prerequisites: Specialization courses
The course provides students an opportunity to demonstrate professional competencies and capabilities covered in the IST curriculum by conducting a study in an advanced IT or IS related topic or undertake the analysis, design and implementation of a real world application. 4 quarter hours

Instruction

INS7115 College Teaching
Prerequisites: Enrollment in doctoral program
This course provides students with the essential concepts and skills for successful college teaching. Beginning with an exploration of today's higher education environment and a problem-solving skill framework for college teaching and learning, students then work toward practical solutions to learning, proactive planning, self-awareness, and self-assessment. The course guides students to formulate a teaching style that capitalizes on their individual personality and talents. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

INS7200 Instructional Design
Prerequisites: INS7115
This course provides students with an in-depth exploration of the instructional design process in higher education. From analysis through evaluation and implementation, the course includes practice in all phases. The course focuses on design issues including course planning, selection of instructional strategies, assessment of instruction, and course evaluation and revision. Student practice the design of effective instruction based on principles from instructional design theory.

This course contains an on-ground residency that occurs near or during Week 8 of the course. During the course, students will design an undergraduate course based upon one of the content courses they have completed. The group will present the course for critique in a professional format. As result of the critiques, the group will make appropriate revisions to the course. The revised course design will be turned in as a final project. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

INS7205 Measurement and Assessment in Education
Prerequisites: INS7200
This course provides an examination of measurement as it applies to higher education student performance, as well as a review of current practices and trends in assessment in the schools. Topics may include quantitative and qualitative measures such as standardized testing, criterion-referenced tests, teacher-made tests, rubrics, and portfolios. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

Interdisciplinary Studies

IDS4999 Capstone in Interdisciplinary Studies
Prerequisite: Completion of all coursework in the program
This course examines and explores core topics from an integrated, interdisciplinary approach to help students achieve a deeper, richer understanding of contemporary society. Utilizing a team-based instructional approach, students discuss and apply the knowledge, skills, and abilities from their diverse backgrounds to explore approaches to solving many of the challenges facing society. 4 quarter hours

Leadership

LEA5100 Leadership, Organization Theory and Change
Prerequisites: None
Leading organization wide structural and cultural change is a significant challenge facing today's organizations. This course will explore the nature of these changes, the basis for their adoption, and both the management and leadership of organizational change in the 21st century, including issues of managing growth, resistance to change, intervention phases, crisis management, inter and intra-group conflict/power. 4 quarter hours

LEA5125 Leadership, Ethics, Culture , and Politics
Prerequisites: None
This course compares and contrasts the disciplines of leadership and management with an emphasis on fostering organization culture and personal ethics. Topics may include historical and contemporary leadership and management theories, current leadership management across a wide variety of organizational contexts. 4 quarter hours

LEA5130 Team Building and Group Dynamics
Prerequisites: Completion of the MSL foundation courses
This course focuses on the theories and appli-

cations of team building and group dynamics, with an emphasis on leadership opportunities in small and large groups. 4 quarter hours

LEA5140 Emotional Intelligence and Leadership
Prerequisites: Completion of the MSL foundation courses
This course explores a variety of leadership approaches, with a special emphasis on leading with emotional intelligence. Topics include the roles and functions of messages and messaging activities, empathy and self-awareness, and emotional intelligence used in the practice and outcomes of leadership. 4 quarter hours

LEA6150 Coaching and Professional Development
Prerequisites: Completion of the MSL foundation courses
This course explores the theories and applications of coaching and professional development by a leader with individuals on his/her staff. Topics may include coaching strategies employed across a variety of situational contexts and rganizational and professional development employed by leaders. 4 quarter hours

LEA6175 International Leadership
Prerequisites: Completion of the MSL foundation courses
This course examines international issues and challenges the leaders face. Topics may include historical and contemporary perspectives of international leadership and the influence of international cultures and politics on the practice and outcomes of leadership. 4 quarter hours

LEA6180 Strategic Negotiations
Prerequisites: Completion of the MSL foundation courses
This course explores the theories and applications of single and multiparty negotiations in a wide variety of organizational contexts. Topics may include the exploration of negotiation as an art and science, consideration of negotiating behaviors and characteristics, and strategies to achieve negotiation success for the stakeholders involved. 4 quarter hours

LEA6185 International Negotiations
Prerequisites: LEA6180
This course continues to develop applications of single and multiparty negotiations in international organizational contexts. Topics may include advanced role playing among different stakeholders, and the impact of culture and political differences, and coalition building strategies for the negotiations. 4 quarter hours

LEA6999 Strategic Leadership and Implementation
Prerequisites: Completion of all other courses
This course explores the methods of providing leadership in a firm, or a significant division thereof in an internationally competitive environment. Students will develop an understanding of the way in which general managers integrate leadership and strategy in today's market economy. 4 quarter hours

Legal Studies

LGS1001 Introduction to Paralegalism
This course examines the American legal system with emphasis on the methods and institutions of the law. The rights and responsibilities of paralegals, both professional and ethical, are described. Duties and opportunities for paralegals are discussed. Law office management procedures are introduced to the student. 4 quarter hours

LGS1004 Torts and Remedies
Prerequisite: LGS1001
This course familiarizes the student with the substantive law of torts. Concentration will be in three main areas—intentional torts, strict liability torts, and negligence law. The course will also examine various equitable remedies. 4 quarter hours

LGS1005 Legal Research and Writing I
Prerequisite: LGS1001
Co-requisite or prerequisite: ENG1001
This course is designed to familiarize the student with primary and secondary sources of law, judicial reports, statutes, citators, digests, annotated law reports, and legal treatises and periodicals. It enables the student to undertake, under the supervision of a lawyer, legal research and preparation of memoranda and briefs. 4 quarter hours

LGS1006 Legal Research and Writing II
Prerequisite: LGS1005
LGS1006 continues the study of legal research and writing, giving special emphasis to computer research in online legal research databases. Students will be required to present conclusions from their research in well-reasoned memoranda and briefs. 4 quarter hours

LGS2001 Civil Litigation
Prerequisite: LGS1001
This course examines civil procedures and the court system, including the role of judges, attorneys, and juries. Venue, jurisdiction, and ethical considerations are studied. The course enables students, under the supervision and control of an attorney, to assist in pretrial practice including drafting complaints, answers, and pretrial motions; preparing pretrial witnesses, conducting preliminary investigations; and assisting the attorney in the preparation of the case for trial. 4 quarter hours

LGS2002 Domestic Law
Prerequisite: LGS1001
Examination of the subjects and preparation of documents for adoption, legal separation, divorce, marriage, annulments, and child visitation and custody will be made in this course. The student will be prepared to assist in the interviewing of clients and the drafting of petitions and agreements. 4 quarter hours

LGS2003 Estate Planning and Probate
Prerequisite: LGS1001
In this course, students examine the transferring of assets, trusts, wills, gifts, administration of decedents' estates, federal and state taxes, and administrator's responsibilities. Students will receive hands-on experience drafting legal documents and using related computer software. 4 quarter hours

LGS2004 Criminal Law
Prerequisite: LGS1001
This course familiarizes the student with substantive criminal law and criminal procedures. It enables the student, under the supervision of a lawyer, to prepare pretrial pleadings, interview witnesses, and conduct trial and post trial proceedings. 4 quarter hours

LGS2005 Real Estate Law
Prerequisite: LGS1001
This course develops the student's understanding of ownership, deeds, mortgages, easements, landlord/tenant relations, liens, and eviction procedures. An examination is made of the mechanics of transferring interest in real property. 4 quarter hours

LGS2007 Computers in the Legal Office
Prerequisites: LGS1001, UVC1021
This course introduces paralegal students to several of the uses of computer software in the law office, including the following: drafting legal documents; legal timekeeping and billing; docket control; and litigation support. Other specialized legal software is introduced as appropriate. 4 quarter hours

LGS2099 Paralegal Externship
Prerequisites:All required paralegal courses or co-completion thereof.
In this course, students are given the opportunity to validate their skills through a 120-hour supervised, unpaid externship experience. Students are assigned to private legal offices, government legal departments, or corporate legal departments where they perform the various responsibilities of the paralegal. Students must contact the paralegal department chairman the quarter before enrolling in this course regarding approval of site selection and schedule. There will be a mandatory outcome assessment exam given in this course. 4 quarter hours

LGS3008 Worker's Compensation Law
Prerequisite: LGS1006
This course provides a detailed study of worker's compensation law covering the procedures used to initiate and process worker's compensation claims. Students will have the opportunity to draft relevant forms, as well as study employer responsibility, risk management, and litigation. 4 quarter hours

LGS3009 International Law
Prerequisite: LGS1006
This course acquaints the student with the principles, laws, and organizations that impact on the management of an international business transaction. Topics include basic principles governing relations between nations, such as human rights, treaties, sovereign immunity, and dispute resolution. At the end of this course, students should be able to analyze the risks involved in international trade and create an import/export business. 4 quarter hours

LGS3010 Bankruptcy Law
Prerequisite: LGS1006
This course provides an overview of the federal bankruptcy law and the rights of creditors and debtors. Emphasis is placed on bankruptcy procedures in Chapter 7, 11, 12, and 13 of the U.S. Bankruptcy Code. Upon completion of the course, students under the supervision of an attorney should be able to prepare and file bankruptcy forms, collection letters, UCC search, and post judgment collection such as garnishment. 4 quarter hours

LGS3025 Insurance Law
Prerequisite: LGS1006
Principles of risk and insurance are studied in this course. Students receive an introduction to basic types of insurance, including automobile, homeowners, commercial, and medical. Students have the opportunity to learn practices and techniques of insurance defense attorneys and work on case files involving insurance claims. 4 quarter hours

LGS3030 Administrative Law
Prerequisite: LGS1006
This course presents basic concepts of administrative law and procedure in federal and state agencies. Topics include representing clients before administrative bodies, agency operation, adjudication, constitutional questions, statutory issues, and appeals.
4 quarter hours

LGS3040 Constitutional Law
Prerequisite: LGS1006
This course is designed to give the student a basic understanding of constitutional law. The course will provide an overview of the Constitution itself, coupled with the beliefs and purpose of its framers. The ongoing controversies over jurisprudence of original intent versus the evolutionary interpretation of the Constitution will also be examined. Topics covered will include separation of powers in the national government, regulation of commerce, taxing and spending powers, war and national defense, conduct of foreign relations, state and local powers, limitation on the exercise of government powers, and the Bill of Rights. 4 quarter hours

LGS3050 Immigration Law
Prerequisite: LGS1006
This is a practical course on immigration law and procedures and includes the history and administration of U.S. immigration law. Topics include citizenship, admission to the United States, refugees, and political asylum. Students will gain experience in completing numerous immigration forms, including applications for naturalization and applications for employment authorization. 4 quarter hours

LGS4005 Advanced Legal Research and Writing
Prerequisite: LGS1006
This course is a comprehensive examination of legal resources and references. It allows the student to apply analytical and logical skills when drafting legal documents such as memoranda of law and an appellate court brief. 4 quarter hours

LGS4008 Litigation Support Management
Prerequisite: LGS1006, LGS2001
LGS4008 is an intensive drafting course where students have the opportunity to concentrate on preparing complex pleadings and motions related to the pretrial, trial, and appeal processes. The focus is on developing practical skills in the legal analysis necessary to identify and pursue an appropriate cause of action in a civil case. 4 quarter hours

LGS4010 Evidence
Prerequisite: LGS1006, LGS2001
This course is designed to provide a thorough study of the rules of evidence. Emphasis will be placed on application of the rules in preparing and presenting evidence for trial. The role evidence plays in the legal system and the paralegal's responsibility in finding, collecting, handling, labeling, and preparing evidence for litigation will be examined. Since evidence is one of the most critical parts of civil and criminal legal actions, this course will present the essential skills necessary for students using evidence law, and allow for students to apply and practice what they learn. 4 quarter hours

LGS4020 Advanced Real Estate Law
Prerequisite: LGS1006, LGS2005
This course is an advanced study of real property law relating to title examination, foreclosures, and preparation of commercial closing documents. Emphasis will be placed on practical work, including examination of titles by obtaining information from the public records and drafting title insurance forms. 4 quarter hours

LGS4030 Employment Law
Prerequisite: LGS1006
Employment Law is designed to provide students with an overview of the legal relationship between employer and employee. Areas covered include federal and state laws governing discrimination, wrongful termination, and privacy. Students will get practical experience in drafting an employment policy manual that addresses sexual harassment, Americans with Disabilities Act, and other employment issues. Other topics studied include pre-employment concerns, employee benefits, and other ethical issues in employment law. 4 quarter hours

LGS4050 Environmental Law
Prerequisite: LGS1006
LGS4050 provides a thorough overview of the government systems that form environmental policy. This course covers the federal statutes on environmental law, including, but not limited to, the Clean Air Act, Clean Water Act, and Toxic Substances Control Act, as well as administrative procedures used to enforce the various laws. International environmental law will be explored, also. 4 quarter hours

LGS4055 Intellectual Property
Prerequisite: LGS1006
This course explores the areas of patent, trademark, and copyright and how they are bound up with antitrust law and government regulations. Topics include competition among businesses and protection of intellectual property in the global market place. Students will apply substantive legal concepts to protection of intellectual property including poetry, lyrics, advertising, inventions, and product names. 4 quarter hours

LGS4060 Legal Externship II
Prerequisites: All legal courses or concurrent
Legal Externship II is a 120-hour supervised practical experience in a law firm, corporate legal department, or government entity. It provides students with an opportunity to make the transition from classroom knowledge and theory to practical applications. This course is strongly recommended for students who have never worked in a legal setting. 4 quarter hours

LGS4075 Legal Topics Seminar
Prerequisites: All legal courses or concurrent
This capstone course will be conducted in a seminar format where students can apply their broad knowledge of the paralegal profession through specific projects integrating work related competencies with academic information. Students will review the various skills learned in the legal studies curriculum and take a comprehensive outcome assessment exam. The major objective of this course is successful completion of the capstone project. 4 quarter hours

Math

MAT0099 Principles of Algebra
Principles of Algebra is designed to develop basic concepts in algebra needed in more advanced coursework. The approach emphasizes the relationship between arithmetic and algebra, using graphs and applications to motivate students and to provide real world examples. The course begins with signed numbers, proceeds to solving linear equations, introduces the Rectangular Coordinate System and graphs, and concludes with the arithmetic of polynomials. A minimum grade of C is required to pass this course. 4 quarter hours

MAT1001 Intermediate Algebra
Prerequisite: MAT0099 or exemption thereof.
Co or Prerequisite: ENG1001
Intermediate Algebra is a continuation of MAT0099 exploring the arithmetic of polynomials, factoring, systems of linear equations, solving quadratic equations, and applying algebra techniques to problem solving and applications. 4 quarter hours

MAT1002 College Mathematics
Prerequisite: MAT0099 or exemption thereof.
Co or Prerequisite: ENG1001
College Math is a survey course emphasizing inductive and deductive reasoning, concepts from set theory, applications of Venn diagrams, elements of formal logic, common formulas and relationships from geometry, and an introduction to probability and statistics. 4 quarter hours

MAT1500 College Mathematics
Prerequisites: MAT0099
College Mathematics covers the fundamentals of several areas of mathematics, including set theory, logic, geometry, graph theory, probability, and statistics. 4 credit hours

MAT2058 Statistics
Prerequisite: MAT1001 or MAT1002
Statistics introduces the student to the terminology and techniques of Statistics including levels of measurement, measures of central tendency and variance, random variables, linear correlation and regression, normal probability distributions, sampling distributions, the Central Limit Theorem, and hypothesis testing. 4 quarter hours

MAT5001 Introductory Statistics for Graduate Studies
Prerequisites: MAT1001 or equivalent undergraduate course
This course emphasizes practical knowledge and skills of data analysis and predictive modeling for decision making. It begins with examining data and relationships graphically and numerically, proceeds to data collection and stat quality, introduces probability theory and statistical inference, and concludes with proportion inference and two-table inference. Students will utilize statistical software to perform analyses. This course is not available for programmatic credit for students who took MAT2058 or an equivalent undergraduate course.

Master of Business Administration

MBA5000 Financial and Management Cost Analysis
An integrated approach to the study of financial and management cost analysis that describes the appropriate usage of reported information to support external and internal stakeholders' decision-making activities. This is an option only for MBA students who have not completed the required courses in financial and managerial accounting (foundation courses). 4 quarter hours

MBA5001 Organization Behavior and Communication
This course addresses the issues of motivation, leadership, and communications. Included are negotiation, conflict resolution, and teambuilding. 4 quarter hours

MBA 5002 Microeconomics and Decision Making
Requires completion of a macroeconomics course
Topics include the theory of the firm, wage and labor theory, and market structures. Decision tools include time value of money, expected value, and decision trees. 4 quarter hours

MBA5003 Strategic Environment
This course provides students with the foundational perspectives needed to understand the managerial challenges in today's competitive market economy. Students will develop analytical tools and techniques for evaluating a firm's external environment and its internal capabilities. These perspectives will give the student fundamental insights into the nature of competitive markets and the basis of firm level competitive advantage. This course includes an emphasis on the examination of frameworks that students use to assess the relevant economic, ethical, and legal implications and requirements of today's business environment with particular emphasis on the legal responsibilities of firms and managers. 4 quarter hours

MBA5005 Law and Ethics for Managers
This course provides a framework for managers to understand and assess the ethical and legal responsibilities of managers and the implications of their decisions. The course introduces an ethical framework for managers and explores the constitutional foundation for laws and regulations that affect business, the current legal environment, employment and civil rights law, major regulations, corporate governance, securities and financial transactions and international law.

MBA5008 Quantitative Analysis and Decision Making
Prerequisites: Completion of the Foundation courses
This course presents students with quantitative tools for effective business analysis and decision-making. In addition to a review of basic inferential statistics, the course includes tools such as chi-squared tests, nonparametric statistics, correlation and regression analysis, time-series analysis and forecasting, and decision analysis.

MBA 5009 Managerial Environment
This course develops important quantitative skills needed for graduate business course work and for success in the practice of management. Critical thinking and analytical skills will be developed. Business cases will be used to develop oral and written communication skills, presentation skills, analytical skills and team building skills.

MBA5710 Contemporary Issues in Global Hospitality Management
Prerequisites: Completion of the Core courses
This course provides an in-depth understanding of international business practices as it relates to the hospitality industry. Globalization represents an important business practice within the hospitality and tourism industry and is a sustainable economic function for the majority of countries around the world. Critical analyses of the current global business practices will be undertaken during this course. Each student will be expected to study a selected region targeted for global development and report on the challenges and opportunities associated with global expansion as it relates to a selected organization within the hospitality and tourism industry. Special readings from current literature, case studies, and research work will form an integral part of this course. 4 quarter hours

MBA6001 Business Analysis
Prerequisites: Fundamental Courses
This course is designed to apply theory and tools to assess domestic and global markets, establish sources of capital, assess risks, and analyze processes. This analysis and assessment will provide the organization with the foundation to begin addressing market needs. 4 quarter hours

MBA6002 Firm and Market Development
Prerequisites: Fundamental Courses
Firm and Market Development address the issues of developing and designing products and services. Also addressed are the means by which resources are acquired to facilitate the design of products/services and the required facilities and support systems. 4 quarter hours

MBA6003 Managing Firm Operations
Prerequisites: Fundamental Courses
Managing Firm Operations examines the activities required to manage the ongoing organizational activities required to satisfy constituent needs. Integration of the management of cash, securities, and debt to support the inventory and scheduling is addressed. This in turn, supports the delivery of products and services to the user through market channels. The course also addresses the support systems required for these activities. 4 quarter hours

MBA6004 Managing the Supply Chain
Prerequisites: Fundamental Courses
This course develops the concepts of linking the customer/provider relationships. Such topics as strategic alliances, contract negotiation, network configuration, enterprise resource planning, and performance measurement are addressed. 4 quarter hours

MBA6010 Managerial Finance
Prerequisites: Completion of MBA prerequisite courses, (Evening MBA)
MBA 5009 (AMBA)
In this course students learn to apply analytical tools to making strategic financial decisions that add value to the shareholder. Students will learn to use financial statement analysis tools, value long-term securities, relate risk and return, perform financial forecasting, evaluate assets and portfolios, determine the firm's cost of capital and design an optimal financial structure. 4 quarter hours

MBA6011 Strategic Marketing
Prerequisites: Completion of MBA prerequisite courses, (Evening MBA)
MBA 5009 (AMBA)
This course provides a framework for examining key strategic marketing issues faced by modern organizations and helps students to develop an understanding of the marketing environment, customer and their buying behavior, the marketing research process, new product development, marketing channels, and marketing communication and advertising. 4 quarter hours

MBA6012 Operations and Supply Chain Management
Prerequisites: Completion of MBA prerequisite courses, (Evening MBA)
MBA 5009 (AMBA)
This course introduces students to the management activities involved in operating organizations within a global supply chain context. Students will learn how business functions (such as marketing, operations, and finance) interact to support decisions for successful execution of the organization's strategic plan. 4 quarter hours

MBA6101 Global Financial Management
Prerequisites: Core courses
This course introduces the students to the issues facing financial managers of multinational firms. Major topics include an overview of

global capital markets, exchange rate determination, foreign exchange risk and hedging, international tax and legal considerations, and cross border valuation. 4 quarter hours

MBA6102 Entrepreneurial Finance, Venture Capital, and Initial Public Offerings
Prerequisites: Core courses
This course focuses on the major issues confronting the financial manager in an emerging/developing firm. These issues range from raising capital through private sources to structuring an initial public offering. Topics include valuation, short term capital management, risk management, private equity financing, how and when to go public and financial strategies for selling/dissolution. 4 quarter hours

MBA6103 Financial Instruments and Markets
Prerequisites: Core Courses
This course introduces students to the workings of the major types of securities markets including debt, equity, and derivatives markets. The emphasis is on the workings of and risks associated with each. 4 quarter hours

MBA6104 Mergers, Acquisitions, and Corporate Restructuring
Prerequisites: Core Courses
This course examines the motives and accomplishment of mergers, acquisitions, leveraged buyouts, and other forms of restructuring. Topics include legal and regulatory issues, negotiation and terms restructuring, valuation, and due diligence. 4 quarter hours

MBA6105 Investment and Portfolio Management
Prerequisites: Core Courses
This course introduces the major issues associated with developing and managing a portfolio of debt, equity, and derivative securities. Topics include portfolio and efficient markets theory, financial markets, and investment selection and management. 4 quarter hours

MBA6120 Hospitality Finance and Revenue Management
Prerequisites: Completion of the Core courses
This course provides students with an applied understanding of the fundamental investment and financing decisions within the hospitality industry, including the theories and tools related to each of these activities. Special emphasis will be placed on the practice and application of revenue management as it relates to the hospitality industry. 4 quarter hours

MBA6201 Consumer Behavior
Prerequisites: Core Courses
This course examines the psychological, social, and managerial interactions that motivate buyers to purchase goods and services. 4 quarter hours

MBA6202 Market Research
Prerequisites: Core Courses
This course details the research process, sources and collection of data, and the analysis and presentation of the research results. 4 quarter hours

MBA6203 Advertising and Promotion
Prerequisites: Core Courses
This course examines the major marketing media alternatives and the means to integrate efforts to develop and maintain long-term profitable customer relationships. 4 quarter hours

MBA6204 Global Marketing
Prerequisites: Core Courses
This course examines the means by which products are developed to address the needs of differing local markets and to determine markets for existing products. An emphasis is placed on the legal, regulatory, political, and cultural issues that must be considered. 4 quarter hours

MBA6205 E-Commerce
Prerequisites: Core Courses
This course presents the ecommerce enterprise business strategy model. Also developed are the customer interfaces, communications, and branding required of this approach to marketing. 4 quarter hours

MBA6210 Marketing in Entrepreneurial Organizations and Small Businesses
Prerequisites: MBA6710
This course focuses on fundamental marketing concepts and applications in entrepreneurial organizations and small businesses, with emphasis on the marketing needs of both new and existing entities. Topics may include market research and assessment, creation of products and/or services, distribution relationships, advertising, segmentation, and pricing. 4 quarter hours

MBA6220 Franchising and Chain Management within the Hospitality Industry
Prerequisites: Completion of the Core courses
This course focuses on the study of multi-unit and franchise operations within the hospitality and tourism industries. The major focus will be on the understanding of the research concepts, functioning, and critical reviews of the franchising operations. Topics may include franchising pros and cons, understanding the franchise package, franchisee-franchisor relationship, trends in franchising, international franchising, franchising contracts, training in franchising, marketing of franchises, and legal aspects of franchising. 4 quarter hours

MBA6225 Consumer Behavior and Marketing within the Hospitality Industry
Prerequisites: Completion of the Core courses
This course focuses on the purchasing and selection behavior of the hospitality consumer. Special emphasis will be placed on the principles of Customer Relationship Management (CRM) as it relates to strengthening the pre and post purchase decision of the consumer as it pertains to the hospitality brand. This course will also concentrate on how to market to current and future consumers utilizing contemporary marketing strategies. 4 quarter hours

MBA6230 Hospitality Systems and Policy Formulation
Prerequisites: Completion of Core courses and all required and elective Hospitality Management courses
This course focuses on the decision making and policy formulation related to internal and external factors in the hospitality and tourism industries, including the evaluation of strategic competitive methods. Discussions will include an analysis of journal readings, case studies, and discussions of established theories within the discipline. 4 quarter hours

MBA6301 External Auditing and Assurance
Prerequisites: Completion of the MBA Core Courses and ACC4050 (or equivalent graduate coursework).
This course explores assurance concepts associated with external auditing. Topics may include the regulatory environment applicable to external auditing, Generally Accepted Auditing Standards (GAAS), audit tools and techniques, audit reporting, professional conduct and ethics, statistical sampling, and information systems auditing. 4 quarter hours

MBA6302 Advanced Financial Accounting
Prerequisites: Completion of the MBA Core Courses and ACC3028 and ACC4035 (or equivalent graduate coursework).
This course explores Generally Accepted Accounting Principles (GAAP) associated with a corporation's merger, acquisition, and foreign transactions and operations. Topics may include partnership transactions, International Financial Reporting Standards (IFRS), and advanced tools and techniques for governmental and not-for-profit entities. 4 quarter hours

MBA6303 Advanced Financial Reporting
Prerequisites: Completion of the MBA Core Courses and ACC3028 (or equivalent graduate coursework) and MBA6302.
This course explores reporting as specified by the Securities and Exchange Commission (SEC) under a variety of business and corporate circumstances. Topics may include the regulatory environment applicable to corporate entities (which includes reporting requirements under Sarbanes Oxley), accounting restatements, forecasts, and projections. 4 quarter hours

MBA6304 Advanced Taxation
Prerequisites: Completion of the MBA Core Courses and ACC4020 (or equivalent graduate coursework).
This course explores the U.S. Internal Revenue Code applicable to estates, trusts, gifts, partnerships, and other corporate entities. Topics may include advanced tax planning, tax research, and tax implications of management decisions. 4 quarter hours

MBA6305 Advanced Accounting Information Systems
Prerequisites: Completion of the MBA Core Courses and ACC3010 (or equivalent graduate coursework).
This course continues the exploration of accounting information systems by examining the impact industry models and paradigms have on accounting information systems. Industries may include healthcare, financial services, information technology and software, manufacturing, and hospitality services. 4 quarter hours

MBA6306 Forensic and Fraud Auditing
Prerequisites: Completion of the MBA Core Courses and ACC3010, ACC4050, and MBA6301 (or equivalent graduate coursework).
This course explores the historical and current fraud environment faced by business organizations. Topics may include investigation, loss calculation, asset valuation, fraud risks, and control policies and procedures controls. 4 quarter hours

MBA6307 Corporate Controllership
Prerequisites: Completion of the MBA Core Courses and MBA6303, MBA6302 (or equivalent graduate coursework).
This course explores the knowledge, skills, abilities, and professional experience needed to become a successful corporate controller of a U.S. business organization. Topics may include strategic alignment of operating and financial systems, systems implementation, corporate reporting, budgetary control, and risk analysis. 4 quarter hours

MBA6308 Accounting Services Consulting
Prerequisites: Completion of the MBA Core Courses.
This course explores the potential consulting models, policies, and procedures associated with other professional accounting services. Topics may include client marketing, engagement management, consulting categories, scope of services, risk mitigation, and customer service. 4 quarter hours

MBA6401 Global Importing and Exporting
Prerequisites: Core courses
This course explores how an organization conducts its importing and exporting operations to achieve its strategic goals. Topics may include integrating import/export processes into strategic organizational initiatives, management of third-party service providers and intermediaries across divergent industries, national/international/trading block regulations, tariffs and fee systems, trade zones, information flows, and financing arrangements (including letters of credit). 4 quarter hours

MBA6405 Global Human Resources
Prerequisites: Core courses
This course explores how human resources management within a national or international organization is affected by the global business environment. Topics may include recruitment, staffing, training, compensation, supervision, employment law, and performance within an international context. 4 quarter hours

MBA6410 Ports Management and Shipping Administration
This course explores tactical and strategic issues involved in the successful operation of transportation ports and shipping in the international supply chain. Topics may include examination of unique features among port facilities (across all transportation method), physical facilities and operations, staffing, risk assessment, and relevant local, national, and international laws and regulations. 4 quarter hours

MBA6501 Strategic Human Resources Management
Prerequisites: Completion of the MSL foundation Courses
This course explores human resources from a strategic perspective to help an organization achieve its goals. Topics may include investments in human resources, workforce demographic trends, theories of human resource management, workforce training and development, workforce utilization and assessment, and performance management systems. 4 quarter hours

MBA6502 Legal Environment of Employment Relationships
Prerequisites: Completion of the MBA Core Courses and MBA6501
This course explores the legal environment of modern employment relationships. Topics may include the theory and practices surrounding public policy applicable to employment, labor law, compensation and wages, privacy, medical leave, termination, occupational and safety regulations. 4 quarter hours

MBA6503 Organizational Staffing and Development
Prerequisites: Completion of the MBA Core Courses and MBA6501
This course explores the theory and practices involved in acquiring and developing an organization's workforce. Topics may include HR planning and analysis, execution and evaluation of recruitment methodologies, adult learning theories, development of training content, and execution and evaluation of development activities. 4 quarter hours

MBA6504 Organizational Compensation and Benefits
Prerequisites: Completion of the MBA Core Courses and MBA6501
This course explores the theory and practices of compensation and benefits. Topics may include individual and group compensation and benefits, selection and evaluation of compensation and benefit plans, performance and incentive plans, and linkage of compensation to strategic goals. 4 quarter hours

MBA6505 Organizational Development and Change Management
Prerequisites: Completion of the MSL foundation Courses
This course explores the theoretical grounding and practical approaches necessary to effectively diagnose organizational problems, develop intervention approaches, and implement organizational solutions. Topics may include entering and contracting, organizational diagnostic models, organizational surveys, change impediments, managing the change process, organizational/interpersonal/group interventions, and evaluation approaches. 4 quarter hours

MBA6710 Entrepreneurial Organizations and Small Businesses
Prerequisites: Core courses
This course focuses on the unique characteristics, needs, and implications of entrepreneurial organizations and small businesses in the U.S. and global economies. Topics may include the life cycle of entrepreneurial organizations and small businesses, entrepreneurial leadership and the role of the entrepreneur, functional needs of these enterprises, and evaluation of recent new ventures. 4 quarter hours

MBA6720 New Venture Creation
Prerequisites: MBA6710
This course focuses on creating and presenting a successful, comprehensive business and implementation plan for a new venture, with a special emphasis on evaluating business opportunities. Topics include developing and writing a coherent and effective business plan, persuasively describing the venture's innovative products and/or services, examining the necessary production/creation process, creating a financing model and budget for the new venture, managing the risks to new venture creation, and establishing a strong project plan for implementing the new venture. 4 quarter hours

MBA6730 Legal Environment of Entrepreneurship and Small Business
Prerequisites: MBA6710
This course focuses on the legal issues commonly faced by entrepreneurial organizations and small businesses and how to reduce the risks created by such issues. Topics may include the choice of business form, employment law (including confidentiality and restrictive covenants in employment agreements), federal taxation and securities law, legal aspects of financing, letters of intent, and intellectual property law. 4 quarter hours

MBA6740 Growing Entrepreneurial Organizations and Small Businesses
Prerequisites: MBA6710
This course focuses on the tools and techniques to foster continued growth and innovation in entrepreneurial organizations and small businesses. Topics may include product and service innovation, process improvement, succession planning, short- and long-term resource needs, and customer service. 4 quarter hours

MBA6810 Introduction to Sustainability for Businesses
Prerequisites: Core courses
This course is an introduction into business sustainability. Sustainability is defined in terms of business objectives to create win-win propositions for companies, society, and the environment. Topics may include an overview of the triple bottom-line, eco-efficiency and environmental strategies, corporate social responsibility, Base of the Pyramid economies, product stewardship, supply chain management, stakeholder engagement, disruptive innovation, climate change, and management systems. 4 quarter credits

MBA6815 Product Stewardship and Sustainability
Prerequisites: MBA6810
This course covers elements related to the growing issues associated with product stewardship as demonstrated through current events. These elements impact salability, product and stakeholder risk, competitive advantage, and sustainability. Topics may include risk assess-

ment and management, product safety and regulatory/non-regulatory considerations, opportunities for growth and competitive advantage through product stewardship, and product stewardship management systems. 4 quarter credits

MBA6820 Climate Change Strategies for Business Sustainability
Prerequisites: MBA6810
This course surveys the public debate and range of potential climate-related impacts and explores several scenarios which examine health, economic, and security issues as well those which address mitigating actions. Students explore the regulatory landscape and political history of greenhouse gas emissions. Recent developments and the status of the cap-and-trade programs, both regulatory and voluntary, will be part of the discussion on the costs of implementation. Topics may include a review of carbon credits and mitigating factors, potential resource constraints which parallel climate change implications, and influencing factors on current and future business strategies. 4 quarter credits

MBA6825 Sustainability Strategies in Developing Economies
Prerequisites: MBA6810
This course explores how businesses can contribute to economic prosperity, environmental quality, and social equality (often referred to as the Triple Bottom Line) through sustainability initiatives and strategies. Topics may include assessment of developing and newly developed economies, social responsibility, joint ventures, independent monitoring groups, and success metrics. 4 quarter credits

MBA6830 Innovation and Sustainability
MBA6830 Innovation and Sustainability
Prerequisites: MBA6810
This course explores a wide variety of methods to develop and commercialize innovations that enable businesses to promote greater sustainability in relation to society and the environment. Topics may include innovations in products and services, production methods, business processes, and exploration of how environmental, political, economic, and end consumer demand factors affect innovation. 4 quarter credits

MBA6999 Strategic Development and Implementation
Prerequisites: Core Courses and Specialization
This course explores the methods of directing a firm, or a significant division thereof in an internationally competitive environment. Students will develop an understanding of the way in which general mangers formulate and implement business level strategy and corporate level strategy in today's market economy. These techniques will incorporate tools and perspectives for international and cooperative strategy. In this course students will also develop skills and perspectives in corporate leadership, corporate parenting, and corporate entrepreneurship. 4 quarter hours

Master of Criminal Justice

MCJ5001 Foundations in Criminal Justice
Prerequisites: None
This course provides a comprehensive overview of the process and relationships between the components of the criminal justice system. Topics will include an evaluation of theoretical and applied criminal justice models, interactions between practitioners, defendants, victims, witnesses, the media and the public. Discussions also include a critical examination of the myths and misconceptions that surround the criminal justice system and the controversial issues and trends it produces. 4 quarter hours

MCJ5002 Advanced Techniques of Basic and Applied Research in Criminal Justice
Prerequisite: CRJ2060 or CRJ2061
This course focuses on the application of advanced scientific methods used as a means for inquiry, description, and analysis of crime and the behavior of the criminal justice system. 4 quarter hours

MCJ5003 Ethics and Moral Behavior in the Criminal Justice System
Prerequisites: None
This advanced course in ethics and moral behavior discusses, examines, considers, and critiques the various facets of justice, crime, and ethics within the criminal justice system. A major emphasis will be placed on the theoretical foundations of ethics as they apply to the fields of criminal justice practice. Students will examine the diverse values and ethical dilemmas that arise in law enforcement, the courts and corrections. In addition, we will explore the same concerns in the formulation of crime control policies at the federal, state, and local levels. 4 quarter hours

MCJ6001 Criminal Justice Administration
Prerequisites: None
A critical examination of theories, concepts, and principles concerned with organizational behavior and functions of personnel administration with special attention paid to criminal justice applications. More specifically, how these concepts may be practically applied to administrative and managerial practices in criminal justice organizations. 4 quarter hours

MCJ6002 Juvenile Justice Administration
Prerequisite: CRJ 3012 or equivalent
This class will provide an assessment of the current policies and practices of agencies that process youthful offenders. Students will examine, discuss and critique the underlying philosophy, procedures, and administration of the juvenile justice system. Major concerns will center on the effectiveness of the contemporary juvenile court, including an assessment of the policies and practices of agencies involved in processing youthful offenders through the juvenile court system. Student discussions will relate these issues to current and developing public policy. 4 quarter hours

MCJ6003 Criminological Theory
Prerequisites: None
This course provides a comprehensive analysis of major classical and current criminological perspectives including social, behavioral and biochemical theories of crime. Particular attention is given to sociological constructions of criminality. 4 quarter hours

MCJ6004 Criminal Justice Planning and Innovation
Prerequisites: None
This course discusses the application of planning theory and techniques to the criminal justice system as well as to agency specific problems. The class emphasizes problem identification, goal setting, forecasting, and the selection of alternative courses of action. Students become familiar with computerized data analysis and case study simulation in order to illustrate suitable planning techniques as well as pitfalls that can be avoided by implementing such techniques. 4 quarter hours

MCJ6401 Critical/Controversial Issues: Law Enforcement
Prerequisites: None
This course focuses upon contemporary critical and controversial issues confronting law enforcement organizations. Discussions may include such topics as police functions; discovery of crime; gender, sexual orientation and/or race ethnicity issues; the changing role of the police; police training and abuse of authority; local, State and Federal interagency relations; domestic terrorism; police/media relations; police/community relations; civil liability; hazards of policing; and, progressive changes in law enforcement. 4 quarter hours

MCJ6402 Critical/Controversial Issues: Corrections
Prerequisites: None
This course presents an incisive discussion of diverse issues in corrections today by examining contemporary challenges facing corrections, such as the realities of prison life, the courts and corrections, the rehabilitation debate, and corrections in the community. Discussions will also include a critical overview of problems and issues confronting contemporary correctional institutions such as AIDS in prison, prison gangs, aging populations, physical and mental disabilities, women in prison, privatization, professionalism among correctional officers, and the use of technology and community rehabilitative options. 4 quarter hours

MCJ6403 Special Topics in Criminal Justice Organizational Management
Prerequisites: MCJ 6001 & MCJ 5002
This course presents an in-depth analysis of the latest professional literature in criminal justice organizational management. The course emphasizes interrelationships among law enforcement, law/courts, corrections and juvenile justice components of the criminal justice system. Discussions will challenge current and prospective practitioners to come face-to-face with critical issues confronting today's criminal justice agency administrators and staffs. 4 quarter hours

MCJ6404 Political Terrorism
Prerequisites: None
This course presents an overview of the characteristics and causes of terrorism emerging in the 21st century. Students are exposed to the emergence of modern terrorism from several different areas of the world as well as an analysis from a criminal justice perspective of terror movements affecting the United States.

Relevant issues include domestic terrorism undertaken for political purposes in liberal states, state sponsored international and domestic terrorism, and the dilemmas of counterterrorism in a democracy. 4 quarter hours

MCJ6405 Organizational Leadership
Prerequisites: None
This course provides a survey overview of the major theories and research on leadership and managerial effectiveness in formal organizations with practical suggestions for improving leadership skills. Students will focus on the practical and theoretical applications of charismatic and transformational leadership, creating and communicating vision and values, inspiring others to act, risk management, empowerment, building trust and teamwork, mentoring, managing change, and converting crisis into opportunity. 4 quarter hours

MCJ6410 Legal Issues in Criminal Justice
Prerequisites: None
Using case law, this course examines a variety of legal issues critical to a thorough understanding of the various aspects of the criminal justice system. Case briefs in this course provide accurate and concise coverage of topics of vital importance to criminal justice managers and personnel including: law enforcement, prison law, probation, parole, the death penalty, juvenile justice, and sentencing mandates. 4 quarter hours

MCJ6505 Management of Critical Incidents
Prerequisites: None
The course provides students the opportunity to recognize, classify, and manage a wide variety of emergency situations initiated through electronic, biological, nuclear, political, or other means. Topics may include emergency response planning, incident readiness documentation and testing, and communications strategies. 4 quarter hours

MCJ6601 Resource and Agency Coordination
Prerequisites: None
This course exposes students to large-scale coordination challenges involved in responding to critical incidents when dealing with the wide variety of resources and agencies involved. Topics may include identification, prioritization, and assessment of resources (including financial, human, information, and physical) and agencies (including local, state, national, and international). 4 quarter hours

MCJ6620 Special Topics in Homeland Security
Prerequisites: MCJ6601, MCJ5002
This course exposes students to contemporary topics in homeland security and explores pressing national and international issues within the profession. 4 quarter hours

MCJ6701 Theory and Practice of Community Corrections and Re-Entry Programs
Prerequisites: None
This course will examine the theory, structure, functions, and effectiveness of community corrections programs. The course will focus particular attention on de-institutionalization of offenders, community-based treatment centers, community service agencies, work-release programs, re-entry and current trends in community corrections. 4 quarter hours

MCJ6705 Theory and Practice of Institutional Corrections
Prerequisites: None
This course will examine the theory, structure, and effectiveness of institutional corrections including prisons and penitentiaries, the history and development of punishment and corrections in this country, and operation of institutions. Topics may also include prisoners, prison life, and prisonization (imprisonment). 4 quarter hours

MCJ6710 Penology
Prerequisites: None
This course examines correctional practice and reform in the United States and the correctional component of the criminal justice system as a means of social control. A variety of political, social, and legal contexts will be explored. 4 quarter hours

MCJ6725 Capital Punishment
Prerequisites: None
This course presents an in-depth analysis of capital punishment in the U.S. The course emphasizes capital punishment theories, policies, and effectiveness. Discussions will challenge current and prospective practitioners to come face to face with critical issues in the current corrections environment.4 quarter hours

MCJ6810 Advanced Digital Forensics
Prerequisites: IST5070
This course presents an in-depth analysis of digital forensics techniques and their applications to cyber crime and information security. Topics may include data collection and manipulation, data analysis and reporting, forensic tools and methodologies, applicable laws governing digital forensics, and documentation of forensic examinations. 4 quarter hours

MCJ6820 International Cyber Crime and Information Systems Security
Prerequisites: IST5070
This course examines the international implications of cyber crime, risk assessment, and information security for a wide variety of organizations. Topics may include international security standards and practices, risk assessment in international organizations, and evolving technologies used to perpetrate international cyber crimes. 4 quarter hours

MCJ6996 Applied Research Project: Part I
Prerequisites: MCJ5002
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to produce a comprehensive analytical report of the students' research, suitable for submission to an academic journal. Part I (MCJ6996) will introduce the student developing a thesis statement and writing the introduction section of the paper. 1 quarter hour

MCJ6997 Applied Research Project: Part II
Prerequisites: MCJ6996
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to produce a comprehensive analytical report of the students' research, suitable for submission to an academic journal. Part II (MCJ6997) will introduce the student to researching and writing the literature review section of the paper. 1 quarter hour

MCJ6998 Applied Research Project: Part III
Prerequisites: MCJ6997
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to produce a comprehensive analytical report of the students' research, suitable for submission to an academic journal. Part III (MCJ6998) will introduce the student to writing the methods and results section of the papers. 1 quarter hour

MCJ6999 Applied Research Project: Part IV
Prerequisites: MCJ6998
The applied research project will consider a problem in a criminal justice agency familiar to the student. The student will be expected to develop a relationship with a criminal justice agency in the jurisdictional area where the student lives. The project will culminate in a comprehensive analysis of a significant case problem, incident, or policy dilemma identified by the agency. By the end of MCJ5002, students developed a proposal identifying the problem, the data to be collected and analyzed, a list of viable alternatives and a set of evaluation criteria used in selecting the best course of action to resolve a problem. The objective of the four (4) course sequence (MCJ6996, MCJ6997, MCJ6998, and MCJ6999) is to pro-

duce a comprehensive analytical report of the students' research, suitable for submission to an academic journal. Part IV (MCJ6999) will introduce the student to writing the Discussion and Conclusions section of their paper, an abstract, as well as some of the "book end" requirements (e.g., Table of Contents, Reference List, etc.). Students will be required to turn in their final product by the end of this class. 1 quarter hour

Management

MGT2037 Principles of Management
Prerequisites: BUS1101 (College of Business students only)
The latest major approaches and techniques of management are studied, including planning, systems management, new organizational concepts, computer influence, controlling, and quantitative measurement. 4 quarter hours

MGT3002 Organizational Behavior
Prerequisite: MGT2037
This course advances the concepts learned in the Principles of Management. In addition, behavioral concepts are applied to motivation, leadership, work groups, and communication. 4 quarter hours

MGT3035 Fundamentals of Project Management
Prerequisites: ACC1003 and MGT2037
This course will provide the student with an understanding of the main principles of project management. It will provide real-world examples of how and when to apply these principles, including financial, accounting, and budgeting considerations. An overview and usage of project planning software package will also be provided. 4 quarter hours

MGT3045 Human Resources Management
This course represents a realistic study of the principles and practices of personnel management, major factors in personnel problems and labor relations, and the organization of personnel work. Attention is also given to the task of procuring, developing, maintaining, and using an effective team. 4 quarter hours

MGT3050 Organizational Change Management
Prerequisites: CRJ4010 or BUS3002
The methods and processes of planned change are examined. This course will emphasize design and implementation of continuous improvement systems and issues related to constant change. Change models are examined and students are given opportunities to apply these models to case studies and scenarios. Students are given the skills and tools to facilitate organizational change processes in organizations. 4 quarter hours

MGT3059 Operations Management
Prerequisite: MGT2037 and BUS3059
This course focuses on the production and operations component of business. Topics include operations strategy, forecasting of demand, managing capacity, design of goods and services, process and location planning, scheduling of jobs and projects, and job design. 4 quarter hours

MGT3102 Leadership in Action
Prerequisites: MGT3002
This course examines the art and science of leadership in complex organizations. The roles of leaders and managers at different levels of the organizational structure are analyzed. Students are given opportunities to apply personal characteristics of effective leaders and to examine the five primary forces that drive contemporary businesses. Through experiential activities, students discover the implications of collaborative management and effective leadership on the organization's performance. 4 quarter hours

MGT4027 Global Business Management
Prerequisites: ECO2072, ECO2071
Students study characteristics of international management and the basis for business among countries. Different perspectives on organizational behavior, human resource management, management styles and the practical aspects of international management are discussed. Business in the international environment is interpreted from a strategic management and marketing perspective that yields practical guidance concerning the management of firms and social responsibility. 4 quarter hours

MGT4054 Small Business Management
Prerequisites: MGT2037, MKT3010, FIN2030
In this course, students study the special problems of initiating and managing a small business. The course integrates the functions of finance, marketing and management and stresses the special discipline and characteristics required of the small business entrepreneur. 4 quarter hours

MGT4059 Advanced Operations Management
This course provides an analysis of supply chain and operations management for products and services and the dynamic interaction of companies along an integrated supply chain. Topics include supply chain strategy, outsourcing, inventory management, aggregate planning, MRP and ERP, scheduling, advanced production planning and maintenance and reliability. 4 quarter hours

MGT4070 Strategic Management
(Capstone Course)
Prerequisites: Sr. Standing, All Core courses successfully completed with a grade of "C" or better.
This capstone course is intended to integrate subject matter from more specialized business courses and related areas of study to help students develop conceptual skills needed in management. Major topics include the development of organizational strategy, decision making within a strategic framework, the planning process, formulation of objectives and policies, and the management of change. Use of the case method will draw significantly on students' prior management study and experience. 4 quarter hours

MGT4210 Logistics and Transportation Management within Supply Chains
Prerequisites: MGT3059
This course introduces planning models and practical tools for inventory and materials management, distribution and logistics management, and supply chain coordination. Topics may include requisitioning processes, managing inventories across the supply chain, risk pooling, purchasing and outsourcing strategies, warehousing, logistics networks, transportation systems, and distribution strategies. 4 quarter hours

MGT4220 Purchasing and Vendor Management
Prerequisites: MGT3059
This course explores advanced topics in purchasing and vendor management. Special emphasis is placed on relationship and alliance management techniques with local, national, and international vendors. Topics may include planning for materials and services sourcing, delivery, warehousing, production control, traffic and movement, and materials handling. 4 quarter hours

MGT4230 Supply Chain and Logistical Modeling and Simulation
Prerequisites: MGT4210, ITS1000
This course introduces decision modeling approaches for supply chain management. Topics may include optimization, simulation, and decision analysis, with a focus on general purpose and specialized software tools. 4 quarter hours

MGT7100 Seminar in Organizational Behavior
Prerequisites: BUS7000
Corequisites: BUS7100
Doctoral level course focusing on topics related to individual behavior including individual personality, decision making, motivation, satisfaction, positive and negative reactions at work, conflict, and impression management. Students will be exposed to literature reviews of weekly topics and will discuss how to develop appropriate literature reviews for peer reviewed journals. The class will also begin to examine the basic design of research articles and analyze the research paradigms employed at the individual level of analysis. This course will incorporate research concepts being covered in the first research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7105 Seminar in Group and Team Behavior
Prerequisites: MGT7100
Corequisites: BUS7200
Doctoral-level course focusing on topics related to groups and teams. Topics covered include team dynamics, team alignment, coaching teams, team management, motivation through team management, integrating teams into business strategy and evaluating teams. The study of multi-level analysis will be an important part of this course. This course will incorporate statistical concepts being covered in the first statistics for research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7110 Seminar in Organizational Theory
Prerequisites: MGT7105
Doctoral level course focusing on theoretical and pragmatic topics related to organizational theory.

Topics include organizational design, strategy, environment, structure, process, people, coordination, context, partnerships, and diagnosis. Students will be exposed to literature reviews of weekly topics and will discuss how to develop appropriate literature reviews for peer reviewed journals. Research paradigms at the organizational level of analysis will be explored. Students will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will incorporate research concepts being covered in the first research methods course and first statistics for research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7115 Seminar in Leadership
Prerequisites: BUS7000
Corequisites: BUS7105
Doctoral-level course focused on effective organizational leadership. Topics include leader attributes and behaviors, leader/follower interaction, approaches to leadership, theories of leadership, leading change, strategic leadership, and global leadership. The focus will start with the leader as individuals, followed by leading others and leading organizations. Students will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will incorporate research concepts being covered in the second research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7200 Seminar in Organizational Development and Change
Prerequisites: BUS7000
Corequisites: BUS7205
Doctoral-level course focusing on topics related to organizational development and change within organizations. Topics covered include the history of organizational development, strategies for change, transforming organizations, organizational learning, implementation issues, and challenges and opportunities for organizational development. Students will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will incorporate research concepts being covered in the second statistics for research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

MGT7205 Seminar in Ethics and Social Responsibility
Prerequisites: BUS7000, BUS7105, and BUS7205
Doctoral level course focusing on topics related to business ethics including corporate social responsibility, stakeholder relationships, ethical leadership, trust and trustworthiness, morality and justice, international business ethics, and teaching business ethics. Students will be exposed to literature reviews of weekly topics and will discuss how to develop appropriate literature reviews for peer reviewed journals. The class will also begin to examine the basic design of research articles and analyze research paradigms employed at the individual and organizational levels of analysis. Students will develop a research proposal up to the point of data collection and will discuss how they would collect and analyze the data. This course will incorporate research concepts being covered in the second statistics for research methods course. Students will also develop resources to be used in teaching the course topics. A minimum grade of B or better is required of DBA students to pass this course. 4 quarter hours

Master of Business Administration, Healthcare Administration

MHC6301 Healthcare Structure, Organization, and Governance
Prerequisites: Core Courses
This course examines the way healthcare organizations are structured, organized, and governed to achieve optimum performance. Explores the various subsystems of healthcare delivery and the way in which these interrelate in the marketplace. 4 quarter hours

MHC6302 Public Health Organization and Management
Prerequisites: Core Courses
This course examines the assessment and understanding of the health status of populations, determinants of health and illness, and health risks and behaviors in diverse populations. It also reviews federal and state emergency management procedures and services with lessons learned from recent national and foreign disasters. 4 quarter hours

MHC6303 Performance and Management
Prerequisites: Core Courses
This course examines the quality assessment of both business practices and healthcare delivery focusing on outcome measurements, process/outcome relationships, and methods for process improvement. Quality management tools and techniques are reviewed with a focus on patient safety, clinical quality, care outcomes, and cost benefit analysis in patient care. 4 quarter hours

MHC6304 Health Policy
Prerequisites: Core Courses
This course examines the formulation, implementation, and evaluation of government health policy both at the state and federal levels, and the manner in which public, private, and social forces influence the politics of healthcare, shape the system, and impact healthcare providers. 4 quarter hours

MHC6305 Financial Management
Prerequisites: Core Courses
This course examines budgeting, reimbursement, financial planning, capital planning, financial statement analysis, and financial decision-making in healthcare organizations. 4 quarter hours

MHC6999 Case Studies in Healthcare Administration
Prerequisites: Core Courses
Through the application of cases in health care administration, students are provided an opportunity to draw upon and apply material covered throughout the program of study and to demonstrate skills in continuous learning through information access, synthesis and use in critical thinking. 4 quarter hours

Master of Information Systems

MIS3101 Applications of Management Information Systems
Prerequisite: ITS1101
The course provides an introduction to applications of business modeling such as entity relationship diagrams and dataflow diagrams. This course emphasizes application of management information system tools to support modeling. 4 quarter hours

Marketing

MKT2010 Principles of Marketing
Prerequisites: BUS1101
This is an introductory course in the primary activities and practices of domestic and global marketing. It provides an overview of the marketing environment, consumer behavior, market segmentation and target marketing, branding, the distribution of goods and services, the pricing system, promotional and communication activities, and new product development. 4 quarter hours

MKT3010 Marketing Management
Prerequisites: MKT2010 and MAT2058
This course studies the marketing process and the business environment in which it operates. The emphasis is on the role of the marketing manager and the basis for strategic and tactical marketing decisions required for achieving the firm's strategic business goals. 4 quarter hours

MKT4102 Consumer Behavior and Marketing Research
Prerequisite: MKT3010
Examines the psychological and sociological factors that influence consumption and decision-making. Studies the practical implications of consumer attitudes and behavior for such marketing activities as merchandising, market research, distribution, product development, pricing, branding, and ecommerce. Students are also exposed to applications of traditional and electronic media procedures and theories involved in solving marketing problems related to customer and competitive intelligence and marketing information systems. 4 quarter hours

MKT4103 Marketing, Sales, and Channel Management
Prerequisite: MKT3010
Develops an understanding of the marketing, sales and channel management functions in organizations. An awareness of the interrelated nature of these functions is developed. Students are given an opportunity to examine the nature of this interdependency through simulations, case studies, and experiments. Through these activities, students will explore the strategic and operational aspects of marketing, sales, and channel functions. Students will also explore methods of maintaining relationships between

firms and their channel partners including, strategic channel design, channel evaluation, and managing marketing, sales and channels for competitive advantage. 4 quarter hours

MKT4104 Retail Marketing
Prerequisite: MKT3010
Designed to present and integrate basic principles in decision areas such as location, layout, organization, personnel, merchandise control, pricing, sales promotion, traditional and ecommerce marketing strategies and channel development considerations. Focuses on strategic management and marketing perspective of retail merchandising. 4 credit hours

MKT4105 Services Marketing
Prerequisite: MKT3010
The applications of marketing principles are applied to the service sector. This course focuses on customer demand for assessment of services, the employee/ customer interface, service operation management, services marketing mix, and development of marketing plans for service organizations. Students will also develop service quality measures, analyze cross function issues between marketing and operations. 4 quarter hours

MKT4106 Advertising and Promotion
Prerequisite: MKT3010
This course helps students understand how to plan, develop and execute integrated marketing communications programs using the tools of advertising, direct marketing, sales promotion, public relations, internet advertising, and personal selling. 4 quarter hour

MKT4110 Global Promotional Practices
Prerequisites: MKT3009, MGT4027
This course explores marketing promotion to highlight successful practices and sensitivities in the global business environment. Topics may include international and localized advertising, public relations and publicity, and personal sales techniques. Students may take this course to become more familiar with aspects of International Marketing. 4 quarter hours

MKT4113 Global Channel Management
Prerequisites: MGT4027, MKT4103
This course explores how globalization affects marketing channels and channel management across a wide variety of organizations and industries. Topics may include international production and logistical coordination, information flows via the Internet and/or private networks, transportation and distribution across international boundaries and/or within trading blocks, and national/international/trading block regulations. Students may take this course to become more familiar with aspects of International Marketing. 4 quarter hours

Nursing

NSG3001 Introduction to the Profession of Nursing
This course introduces professional nursing as a discipline based profession, centered in the art of caring and integrating principles of holism in its foundation of service. Topics discussed include evolution and philosophy of nursing, theoretical foundations of practice, legal and ethical issues, healthcare delivery systems, finance and health care policy. Students are introduced to critical thinking, the nursing process and documentation. Students learn the unique contribution of nursing to society. The health illness continuum, health promotion, basic human needs, therapeutic communication and nurse client interactions are explored, including the interdisciplinary team approach. 4 quarter hours

NSG3005 Transition into Professional Nursing for RN's
This course introduces the student to baccalaureate nursing practice, centered in the art of caring and integrating of holism in its foundation of professional service. Students utilize critical thinking and communication skills as they explore issues related to the evolution and philosophy of nursing, theoretical foundations of practice, legal and ethical issues, health care delivery systems, finance and health care policy. 4 quarter hours

NSG3006 Professional Nursing Practice
Prerequisites: Admission into the nursing program.
This course provides an introduction to the theories, concepts, and knowledge necessary in professional nursing practice. Emphases are on professional role development; the value of life-long learning; and the trends, issue, values, and standards for advanced nursing practice. The student explores the application of five integral components of the nursing profession; Caring, Communication, Critical Thinking, Professionalism and Holism in the professional practice role. 2 quarter hours

NSG3009 Principles of Assessment
This course introduces the beginning level nursing student to a systems approach to physical assessment. Each physiological system will be studied with inclusion of normal or expected findings as well as abnormal or pathological findings. A lifespan approach and an end of course integration toward a comprehensive holistic assessment of person will be included. Therapeutic communication skills and cultural diversity issues are integrated. 3 quarter hours

NSG3011 Principles of Assessment Lab
This laboratory course is designed to provide the student with practical application of NSG3009. Students will be expected to integrate all components of assessment to perform comprehensive holistic assessments. Students practice interviewing skills, obtain health histories, and perform physical assessments. Satisfactory performance of all assessment skills is necessary for successful completion of the course. 4 quarter hours

NSG3012 Principles of Assessment for the Registered Nurse
This course builds on the physical assessment skills of the registered nurse. The course takes a systems approach to physical assessment and includes both normal and abnormal findings. 4 quarter hours

NSG3014 Critical Reading, Studying and Thinking in Nursing
Designed to equip nursing students with the active learning skills needed to excel in the nursing education program, emphasis will be on critical reading, self management and complex knowledge acquisition as well as development and application of critical thinking to actual material students will be studying. Concrete strategies for preparing for and taking tests will be included. 2 quarter hours

NSG3016 Caring for a Multicultural Society
This course focuses on ways to assist the nurse to provide holistic care in a multicultural society. Theories related to culture and caring, holism and spiritually are used as a foundation for understanding our multicultural world. Specific cultural practices, beliefs and issues affecting the health of persons and communities are studied. 2 quarter hours

NSG3022 Pharmacotherapeutics I
This course addresses the basic principles of pharmacology and studies drugs using a pharmacotherapeutics approach. The course focuses on the major pharmacological classifications and utilizes a prototype approach. Current pharmacological principles, therapeutic effect, drug interactions, and side effects are emphasized. Drugs that affect neurological, cardiovascular, fluid and electrolyte, and hematological balance are included. 3 quarter hours

NSG3023 Fundamentals of Nursing
This course focuses on holistic caring for basic human needs. Strategies to promote health and well-being are identified for inclusion into the care of the person. Also included is the care of persons with special needs including clients with immobility problems, skin integrity and wound problems, sensory alterations, the surgical client, elders and those requiring extended care. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 3 quarter hours

NSG3024 Fundamentals of Nursing Skills Lab
This laboratory course is designed to provide the student with practical application of NSG3023. Students are expected to prepare for each class session by reading or completing all assigned materials in advance. This class concentrates on psychomotor performance. Students will practice skills until proficient. Practice sessions may involve class partners and laboratory manikins and a variety of supplies and equipment. Students must satisfactorily perform all assigned skills to successfully complete the course. 4 quarter hours

NSG3027 Fundamentals of Nursing Practice
This first clinical course is designed to provide the student with practical application of NSG3023 and NSG3024 and to assist the beginning level student to become grounded in caring for elders and person requiring long-term care. This course is conducted in extended care facilities where student focus on the skills of communi-

cation, assessment, and assisting residents with personal hygiene, feeding and mobility. Skills requiring sterile technique such as wound care and catheterization are integrated after these skills have been successfully completed in NSG3023. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable student to integrate theory and practice. 2 quarter hours

NSG3028 Caring for the Community
Prerequisites: NSG3009 Principles of Assessment, NSG3011 Principles of Assessment Lab, or NSG3012 Principles of Assessment for the Registered Nurse, NSG3014 Critical Reading, Studying and Thinking in Nursing
This course focuses on the role of the nurse in the community and public health. The community and public health focus includes caring for people in the home, school, workplace, health department, as well as various agencies. Content focuses on the environment, epidemiological issues, and vulnerable populations across the lifespan, communicable disease, and health promotion. Perspectives on health care and community oriented nursing, influences on healthcare delivery, and conceptual and scientific approach applied to community oriented nursing are also emphasized. The principles of professional nursing care to culturally diverse individuals, families, and groups are integrated throughout the health-illness continuum. 4 quarter hours

NSG3032 Pharmacotherapeutics II
A continuation of NSG3022, this course addresses the basic principles of pharmacology and uses a pharmacotherapeutic focus to study drugs. The course will focus on the major pharmacological classifications and will utilize a prototype approach. Current pharmacological principles, therapeutic effect, drug interactions, and side effects are emphasized. Content includes drugs that are used in the treatment of endocrine, reproductive, respiratory, gastrointestinal, bone and joint, cancer, immunologic, inflammatory and infectious disorders. 3 quarter hours

NSG3033 Caring for Adults I
This course serves as the foundational course in caring for adults with health alterations. This unit of study will concentrate on adults experiencing cardiovascular, respiratory, gastrointestinal, endocrine and related oncological disorders. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment are integrated throughout the course to promote assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG3034 Caring for Adults I – Practice
This clinical practice course is designed to provide the student with application of theoretical content from NSG3033. Students, utilizing therapeutic communication, provide nursing care for adults experiencing health problems. The clinical focus will be related to adults experiencing cardiovascular, pulmonary, gastrointestinal, endocrine, cancer and immunological disorders. Emphasis is placed on the various nursing roles used to implement care and meet the needs of ill adults and their families. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG3036 Introduction to Nursing Research
Students are introduced to concepts, issues and processes in nursing research and its application to practice. Emphasis is placed on the review, analysis, evaluation, and application of current nursing research. Selected research studies are critiqued. 3 quarter hours

NSG3042 Caring for Women and Neonates
This course provides the student with a foundation for caring for women and neonates. Emphasis is on caring for women before, during and after childbirth. Caring for the neonate is also addressed. Traditional and nontraditional treatments and management of women's health issues are explored. Students will critically examine contemporary issues and concerns in gynecological and reproductive health care. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 4 quarter hours

NSG3043 Caring for Women and Neonates – Practice
This course is designed to provide the student with clinical application of NSG3042. Clinical experiences are provided in acute care settings including maternity services and newborn nursery and neonatal intensive care settings. Selected community experiences will also be included. Students utilize critical thinking skills in application of the nursing process in the care of neonates and women. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG3044 Caring for Adults II
This course concentrates on caring for adults with sensory and neurological disorders. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment are integrated throughout the course to promote critical thinking and assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 2 quarter hours

NSG3045 Caring for Adults II – Practice
This clinical practice course is designed to provide the student with application of theoretical content from NSG3044. Utilizing supervised acute, rehabilitative and community based clinical experiences provides nursing care practice for adults and geriatric adults experiencing health problems primarily in the areas of neurology and sensory disorders. Emphasis is placed on the utilizing the nursing process to provide holistic care for a culturally diverse population. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. Students develop increased nursing skills, including problem solving and decision making, as they work toward becoming independent. 3 quarter hours

NSG3069 Caring for Diverse & Vulnerable Populations I
This course focuses on caring for aggregates, particularly vulnerable populations. Concepts related to community and public health nursing are addressed. Among these are environment, epidemiological issues, and communicable disease. The nursing process is applied to groups and students are introduced to community-based care settings through observational experiences. Offered on the Columbia Campus only. 4 quarter hours

NSG4028 Concepts of Teaching and Learning
This course gives the registered nurse the opportunity to enhance his/her patient teaching skills and develop skills for staff education. Principles of learning, teaching strategies, communication and preparation of continuing education programs will be included. Considerations for teaching and learning with a diverse population will be explored. 4 quarter hours

NSG4029 Leadership in a Diverse Society
This course prepares the registered nurse, not only for a professional leadership role, but will enhance his/her ability to work with professionals of other cultures. This course emphasizes professional leadership while assisting to develop specialized nursing management skills. 4 quarter hours

NSG4045 Health Promotion Across the Life Span
This course prepares the student to practice holistic health promotion across the life span. Content includes assessment and planning care for individuals, families and aggregates. Special emphasis will be given to diverse and vulnerable populations. 4 quarter hours

NSG4050 Caring for Children
This course provides an understanding of the health care needs of children from birth to adolescence. Caring for the child and the family are addressed using the framework of holism. Health promotion, acute and chronic health concerns and injury prevention are addressed with integration of child growth and development issues. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 4 quarter hours

NSG4051 Caring for Children – Practice
This course is designed to provide the student with the clinical application of NSG4050. Supervised clinical experience takes place with children of various ages both in acute care and community settings. Students will learn to care for children within the framework of holism and

caring. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG4052 Caring for Adults III
This course will concentrate on caring for adults with male reproductive, renal and urological, hematological and musculoskeletal disorders. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment will be integrated throughout the course to promote assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical thinking are incorporated throughout this course to enable students to integrate theory and practice. 2 quarter hours

NSG4053 Caring for Adults III – Practice
This course is designed to provide the student with clinical application of theoretical content from NSG4052. This practicum offers students opportunities to provide supervised care for a culturally diverse adult population in acute care and home health settings with health care problems related to movement and coordination, urinary function and male reproductive disorders. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 3 quarter hours

NSG4055 Illness and Disease Management Across the Life Span
This course focuses on the experience of illness and chronicity. The student will apply concepts of health maintenance and restoration to individuals, families and aggregates. Strategies to increase the quality of life and minimize complications will be addressed. 4 quarter hours

NSG4060 Caring for Adults IV
This course concentrates on caring for critically ill adults. Content includes caring for patients with multiple trauma, shock, dysrhythmias, respiratory failure, Multiple Organ Failure, emergency and critical care. The challenge of holistic caring in high technologic environments is addressed. Concepts of pathophysiology, pharmacotherapeutics, and holistic assessment are integrated throughout the course to promote assimilation of learning. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 2 quarter hours

NSG4061 Caring for Adults IV – Practice
This course is designed to provide the student with clinical application of theoretical content from NSG4060. This clinical practice offers students opportunities to provide supervised care for a culturally diverse adult population in critical/emergency acute care and home health hospice settings with health care problems related to multiple system failures. Experiences include providing supervised nursing care within the critical care units, emergency room, PACU, and home Hospice visits. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 3 quarter hours

NSG4062 Caring for Persons with Psychiatric/Mental Health Problems
This course provides the essential theoretical content for the performance of the professional mental health/psychiatric nurse. The conceptual framework of mental health/mental disorders is integrated in caring for culturally diverse individuals, families, and groups throughout the health illness continuum. Students will be introduced to psychiatric disorders, treatment modalities, and contemporary issues that affect persons with mental health/psychiatric problems. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. Emphasis will be placed on therapeutic communication. 4 quarter hours

NSG4063 Caring for Persons with Psychiatric/Mental Health Problems – Practice
Designed to provide the student with application of NSG4062, this clinical practice takes place in both inpatient psychiatric facilities and outpatient community settings utilizing the nursing process as well as critical thinking in caring for individuals experiencing specific psychiatric disorders. Group dynamics, treatment modalities, and strategies for prevention of mental illness are practiced. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 5 quarter hours

NSG4064 Financial Management for Nurses
This course explores nursing finance and budgeting issues. The course includes an overview of the health care system, ethics, leadership and budgeting strategies. The use of information technology is examined. 4 quarter hours

NSG4065 Complementary and Alternative Methods in Nursing
This course explores complementary and alternative methods of healing. Principles of psychophysiology of healing are discussed. Alternative therapies such as energy healing, imagery and music therapy are examined. 4 quarter hours

NSG4066 Palliative Care
In this course the student explores concepts and issues in end of life care. Students learn strategies to give optimum end of life care to the individual and the family. Symptom management, legal/ethical consideration, grief and death are covered. 4 quarter hours

NSG4067 Gerontological Nursing
This course focuses on the care of the older adult. Pathophysiology of normal aging and common ailments will be discussed. The course examines the older adult in the community, long-term care and acute care. 4 quarter hours

NSG4069 Caring for Diverse & Vulnerable Populations II
This clinical course focuses on caring for aggregates, particularly vulnerable populations and applying the concepts related to community and public health nursing, such as environment, epidemiological issues, and communicable disease. The nursing process is applied to groups and communities under the supervision of their clinical instructor with an approved clinical preceptor. A seminar provides discussion of relevant topics linked to actual practice situations. Offered on the Columbia Campus only. 2 quarter hours

NSG4070 Legal and Ethical Issues in Nursing
This course analyzes professional ethical and legal issues with the ensuing nursing dilemmas integrating the factors of professional laws/standards, personal ethical stance, social, spiritual, transcultural, economic, institutional and political climate. Legal and ethical practice issues will be reviewed. Emphasis is given to the resolution of ethical dilemmas through ethical reasoning and ethical and legal obligations in professional patient relationships. 2 quarter hours

NSG4071 Transition into Professional Nursing
This course is designed to assist the student in making the transition into professional practice. Students select, research, analyze and evaluate current issues affecting the nursing profession. The course explores selected topics involving socioeconomics of the healthcare environment, organizational structure and culture, healthcare delivery systems and the impact of political issues on the profession of nursing. Professional roles & responsibilities in leadership, management, consumer advocacy and a commitment to lifelong learning and professional growth are reinforced. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 6 quarter hours

NSG4072 Transition into Professional Nursing Preceptorship
This course is designed to provide the student, under the direction of the clinical faculty, with a concentrated select clinical nursing practice experience in a preceptorship arrangement with a designated Registered Nurse Preceptor. Students receive 150 hours (a minimum of 11 12 hour shifts or 16 8-hour shifts) in the clinical setting. Students gradually assume increased levels of clinical responsibilities in the transition toward entry into practice. Components of Professionalism (competency, legal, ethical, political and economic issues) and Critical Thinking are incorporated throughout this course to enable students to integrate theory and practice. 6 quarter hours

NSG4075 Holistic Professional Nursing
This course allows the student to develop and initiate a plan of care for aggregates in the community. The plan will include concepts discussed throughout the curriculum. The student

will practice roles of provider of care, designer/ manager/ coordinator of care and member of a profession. 6 quarter hours

NSG5000 Role of the Advanced Practice Nurse: Transformational Leadership in Advanced Practice
This course examines the role of the advanced practice nurse in the clinical, primary care, education, administration, health policy, and research arenas. The historical role of the nurse, change theory and leadership models are emphasized. Self-reflection, self-mastery, professional integrity, empowerment, and ethical decision-making will be discussed to help the student transition from clinical nurse to the role of advance practice nurse. A minimum grade of B is required to pass this course. 4 quarter hours

NSG5002 Advanced Theoretical Perspectives for Nursing
This course explores theories related to nursing, health care and learning. Students will have the opportunity to analyze and critique various theories. Students will demonstrate how theory is applied to research. A minimum grade of B is required to pass this course. 4 quarter hours

NSG5003 Advanced Pathophysiology
This course will examine common pathological conditions of the human. Pharmacologic, medical, and nursing interventions will be included. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6001 Advanced Nursing Practice I
Prerequisites: NSG5001, NSG5002, NSG5003
In this course, the learner will synthesize content from physiology, pharmacology and nursing treatment modalities in order to develop expertise in nursing and collaborative practice. This course will focus on common health problems across the life span. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6002 Advanced Nursing Practice II
Prerequisites: NSG5001, NSG5002, NSG5003
In this course, the learner will synthesize content from pathophysiology, pharmacology, genetics and genomics, and nursing treatment modalities in order to develop advanced practice skills in health promotion and disease prevention using national guidelines. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6003 Teaching and Learning Strategies in Nursing
Prerequisites: NSG5001, NSG5002, NSG5003
This course provides content to assess and motivate learners. Classroom, clinical, simulation and other technology methods will be addressed. The emphasis is on developing the creativity of the nurse educator. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6005 Pharmacology
Prerequisites or Corequisites: NSG6001, NSG6002
In this course the student reviews and comprehends the principles of pharmacokinetics, pharmacodynamics, and pharmacotherapeutics of drugs commonly used in the management of acute and chronic illnesses of the adult. Emphasis is on the therapeutic decision-making in drug selection and monitoring therapeutic responses for culturally diverse patients. Patient education, legal, ethical and economic issues are reviewed. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6020 Advanced Health and Physical Assessment
Prerequisites: NSG6005
This course is designed to apply holistic health concepts by performing culturally sensitivity comprehensive history taking, physical and psychological assessment of client's signs and symptoms, pathophysiologic changes, and psychosocial variations of the client including the individual, family, and community. The purpose of this comprehensive assessment is for the student to develop a thorough understanding of the client's health status in order to determine appropriate and effective health care strategies that include health promotion and illness prevention across the life span. Taking into consideration client's diverse needs, a major focus is on symptom/health problem assessment, client teaching using a culturally appropriate approach and the selection and interpretation of screening and diagnostic tests in order to formulate and effectively communicate differential diagnoses. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6101 Nursing Research Methods
This course prepares the student to critique research studies, identify researchable problems within the clinical setting, and design research projects to generate and apply new knowledge. Both quantitative and qualitative research designs will be addressed. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6102 Evaluation of Educational Outcomes in Nursing
Prerequisites: NSG5000, NSG5002, NSG5003
This course covers content relevant to testing and evaluating learners in classrooms, skills labs, and clinical practice settings. Content includes test construction and design; performance based assessment, assessment of critical thinking and standardized testing. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6103 Curriculum Design & Evaluation in Nursing Education
Prerequisites: NSG5001, NSG5002, NSG5003
This course prepares the learner to design, examine, revise, and evaluate nursing curriculum. Connecting nursing curricula content to philosophy, objectives, and outcomes will be analyzed. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6201 Practicum in Nursing Education I
Prerequisites: All nursing courses, except Practicum in Nursing Education 2, and Research Project.
In this course, the learner enacts the role of the nurse educator. The focus of this course is health across the life span. Content will include both didactic and clinical teaching experiences. This course involves obtaining a local mentor and practicing the role of the nurse educator. The learner will synthesize caring and holism into teaching experiences. The majority of course time will be spent in an educational setting mutually agreed upon by the instructor and the student. Online time will be used to analyze and evaluate this experience. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6202 Practicum in Nursing Education II
Prerequisites: All nursing courses, except Research Project.
This course gives the learner the opportunity to choose an area of nursing education. The learner will obtain a local mentor and enact the role of the chosen nurse educator. The learner will synthesize the conceptual framework pillars of caring, communication, critical thinking, professionalism, and holism into clinical teaching experience. This course will run concurrent with NSG6999. A minimum grade of B is required to pass this course. 4 quarter hours

NSG6310 Advanced Health and Physical Assessment: Adult Health
Prerequisites: NSG6002
This course is designed to apply holistic health concepts by performing culturally sensitivity comprehensive history taking, physical and psychological assessment of client's signs and symptoms pathophysiologic changes, and psychosocial variations of the client including the individual family and community. The purpose of this comprehensive assessment Is for the student to develop a thorough understanding of the client's health status in order to determine appropriate and effective health care strategies that include health promotion and illness prevention across the life span. Taking into consideration client's diverse needs, a major focus is on symptom /health problem assessment, client teaching using a culturally appropriate approach and the selection and interpretation of screening and diagnostic tests in order to formulate and effectively communicate differential diagnoses. 6 quarter hours

NSG6320 Practicum I: Adult Health – Adults & Gerontology
Prerequisites: NSG6005, NSG6310
In this course the student analyzes and provides in depth care of alterations in adult health in acute care, correctional institutions, hospice and/or women's health settings. Students may acquire experience in two areas with faculty approval. Patient management will focus on evidence based practice and the nursing process of acutely ill adults. This is an advanced nursing practice experience for continuing beginning level adult ARNP students. Mentoring, coaching and precepting are provided by approved currently licensed physicians or ARNPs. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6330 Practicum II: Adult Health – Women's Health
Prerequisites: NSG6320
In this course the student analyzes and provides in depth care of alterations in adult health

in acute care, correctional institutions, hospice and/or women's health settings. Students may acquire experience in two areas with faculty approval. Patient management will focus on evidence based practice and the nursing process of acutely ill adults. This is an advanced nursing practice experience for continuing beginning level adult ARNP students. Mentoring, coaching and precepting are provided by approved and currently licensed physicians or ARNPs. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6340 Practicum III: Adult Health – Primary Care
Prerequisites: NSG6330
This course culminates the student's role as the Adult Health Advanced Practice Nurse through didactic and clinical experiences. The student continues to work with his/her approved local mentor and refines his/her practice of the Adult Health Advanced Practice Nurse role. Emphasis is placed on specialized clinical experiences to build the student's knowledge base. Clinical experiences may include practice with specialty practices. The student's level of function becomes more independent in practice. Classroom time is used to analyze and evaluate these experiences. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6420 Practicum I: Family Health – Adult & Geriatric
Prerequisites: NSG6020
In this course the student enacts the role of the FNP Advanced Practice Nurse through didactic and clinical experiences. The student obtains and collaborates with an approved local preceptor and performs the role of a Family Nurse Practitioner in a clinical setting. The student creates a caring and holistic environment in their clinical experiences. During a weekly seminar, the students and faculty analyze and evaluate these experiences. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6430 Practicum II: Family Health– Women's Health
Prerequisites: NSG6420
This course continues the student's role as the FNP Advanced Practice Nurse through didactic and clinical experiences. Students continue to work with their mentor to advance their FNP Advanced Practice Nurse role with more complex health disorders and disease states. The student may begin to use additional approved practice sites to augment their clinical experience. Using a seminar approach, students and faculty will analyze and evaluate these experiences based upon human diversity and social issues. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6435 Practicum III: Family Health – Pediatrics
Prerequisites: NSG6005, NSG6020, NSG6420, NSG6430
The focus of this course is on advanced nursing and healthcare management of children and adolescents in Primary care. Course content includes developmental, physiological, pathological, and psychosocial changes relative to health maintenance, acute and chronic illnesses, and developmental transitions within the family context. 6 quarter hours

NSG6440 Practicum III: Family Health - Primary Care
Prerequisites: NSG6430
This course culminates the student's role as the FNP Advanced Practice nurse through didactic and clinical experiences. Students continue to work their approved local mentor and refine their practice of the FNP Advanced Practice Nurse professional role. Emphasis is placed on diverse clinical experiences that build upon the student's knowledge base. Clinical experiences may include practice with specialty practices in addition to the focus on primary care. The student's level of function becomes more independent in practice. Using a seminar approach, students and faculty will analyze and evaluate these experiences based upon human diversity and social issues. A minimum grade of B is required to pass this course. 6 quarter hours

NSG6999 Graduate Project in Nursing
The capstone project is a synthesis and application of advanced nursing knowledge, scholarship, and research in the area of specialization. The student's inquiry is focused in the area of the specialty concentration. The student develops a scholarly project that will either demonstrate an application of evidence to practice for a substantive change, or generate a proposal for new nursing knowledge. Emphasis is placed on application of evidence-based research methodology, scholarly writing, and critical thinking. These scholarly projects are presented in both written and oral form. A minimum grade of B is required to pass this course. 4 quarter hours

Nutrition Science

NTR2050 Nutrition
Prerequisites: CHM1010, BIO1013 and BIO1014 with grades of C or better
This course surveys the principles necessary to promote optimum nutrition throughout the life cycle. Consideration is given to informed evaluation of areas of controversy, as well as influences of socioeconomic factors and culture on nutritional practices. 4 quarter hours

Physician Assistant

PAS5101 Medical Interviewing and Documentation
This course is designed to introduce students to the art of medical communication. This encompasses the skills of medical interviewing and other forms of communication with patients, their families, and their caregivers. Students will learn the components of a complete medical history. In addition, they will learn interviewing skills that will allow them to efficiently elicit a patient history in an accurate and empathetic manner. Students will be exposed to some of the most common theoretical models that explain and guide medical communication. Students will also learn how to properly document medical interviews and other patient encounters. 2 quarter hours

PAS5105 Epidemiology and Biostatistics
This course provides a broad overview to familiarize Physician Assistant students with the basic concepts of public health and preventative medicine. Epidemiological concepts include the distribution, prevalence, causation, mode of transmission, dissemination, control, and preventative countermeasures of infectious and non-communicable diseases; and environmental occupational, behavioral, and chronic disabling conditions. Students are introduced to approaches to evaluate the validity of research data and the content of articles that appear in the medical literature. 3 quarter hours

PAS5110 Physical Assessment I
This introductory course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients' mental and physical status. Assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral and written form. This course explores the comprehensive physical examination of the relevant regions and systems of the skin, head, neck, neurologic system, thorax and lungs. Demonstrations and practical laboratory application reinforce the PA's ability to perform a comprehensive physical examination. 3 quarter hours

PAS5111 Physical Assessment II
This course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients' mental and physical status. Assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral & written form. This course explores the comprehensive physical examination of the relevant regions and systems of the chest, heart, musculoskeletal system, abdominal exam and genitourinary systems. Demonstrations and practical laboratory application reinforce the PA's ability to perform a comprehensive physical examination. 3 quarter hours

PAS5124 Essentials of Behavioral Medicine
This course will examine a most significant power of a health care provider to act as a behavioral change agent and a catalyst for patients to modify a variety of self-injurious lifestyles or habits. A health care provider, such as a PA, has the capacity to assist patients to make such changes not through technologic expertise, but in his/her ability to educate patients in daily healthy living. Through the use of lecture on the principles of behavioral science, and patient case studies, this course also explores how a PA may appropriately assess human sexuality and normal and abnormal human behavior including common psychiatric disorders. 3 quarter hours

PAS5125 Medical Anatomy and Physiology I
Medical Anatomy and Physiology I is the first course of a two quarter sequence in which the student will build upon information learned in the basic anatomy and physiology prerequisite courses. General review of all anatomic and physiologic concepts and systems will be undertaken. Class sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on cellular and subcellular mechanisms of normal function. Introductory information will be provided as to clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. A clinical application lab will correspond to the lecture course. 4 quarter hours

PAS5126 Medical Anatomy and Physiology II
Medical Anatomy and Physiology II is the final course of a two quarter sequence in which the student will build upon information learned in the basic anatomy and physiology prerequisite courses. General review of all anatomic and physiologic concepts and systems will be undertaken. Class sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on cellular and subcellular mechanisms of normal function. Introductory information will be provided as to clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. A clinical application lab will correspond to the lecture course. 4 quarter hours

PAS5130 Diagnostic Methods
The purpose of this course is to provide a comprehensive overview of three basic diagnostic methods and treatments (ECG, radiology & ACLS). The course provides a comprehensive overview of electrocardiography with a focus on recognition of abnormalities, emphasizing the electrical system of the heart, enabling the student to identify normal/abnormal wave shape of 12 lead EKGs using a systematic approach to ECG analysis. The course also explores the characteristics of the hex axial system, wave shape distortion, and patterns of aberrant conduction. The second component of this course aims to prepare the student to provide the best care possible for the most dramatic and emotional moment of a person's life. The course presents a systematic approach to treat a desperately ill patient experiencing a cardiopulmonary emergency or sudden death. The curriculum provides instruction in evaluation and management of life threatening situations. The third component of the course focuses on radiologic imaging designed to assist Physician Assistant students to understand, appropriately select, and correctly interpret the many imaging modalities and techniques currently available for examination of patients. 4 quarter hours

PAS5132 Essentials of Clinical Geriatrics
This course demonstrates new changes in clinical geriatric medicine and the ways in which care for the elderly is being organized. Instruction provides the Physician Assistant student, as a future health care practitioner, an excellent understanding of the expanding area of geriatrics and prepares the Physician Assistant student to appropriately evaluate, diagnose, monitor, treat, counsel, and refer elderly patients. Students are given formal instruction on process of death and dying. The interpretation and evaluation of medical literature is also emphasized. 4 quarter hours

PAS5135 Laboratory Diagnostics
The analytical procedures discussed in this course reflect the most recent or commonly performed techniques in the clinical laboratory. Clinical chemistry principles, ordering and interpretation of diagnostics tests, procedures, and correlations are discussed to provide information for appropriate clinical intervention. 3 quarter hours

PAS5138 Fundamentals of Surgery
This course is designed to provide the Physician Assistant with an early introduction to and participation in the many new surgical techniques that are available, understandable, and safe. Suturing, anesthesia, major and minor surgery specific to various body regions are discussed. New innovations in chemotherapy, laser therapy, and laparoscopic techniques are evaluated. Pre and postoperative evaluation and care of the patient are integrated into this course. Surgical procedures, techniques, and instruments will be explored. 4 quarter hours

PAS5146 Clinical Skills
The purpose of this course is to provide students fundamental concepts and skills required to perform multiple clinical procedures. Students will receive knowledge of key indications, contraindications, risks, and benefits of basic procedural skills often performed in various practice settings. The laboratory environment will provide students an opportunity to perform and practice these skills and procedures. Course offerings will include workshops and seminars in addition to defined lecture times. Skills will include injections, suturing techniques, intravenous therapy, joint injection and aspiration and others. 2 quarter hours

PAS5150 Research Methodology
The purpose of this course is to provide an introduction to research and manuscript writing for the graduate student in physician assistant studies. The course includes a study of perspectives, tools, nomenclature, and processes of research methodology. Statistical methods and procedures associated with various research paradigms will be central to the course. 1 quarter hour

PAS5166 Musculoskeletal Care
Prerequisites: PAS5125, 5225, 5125, 5226
Co-requisites: None
This course covers the general approach to the patient with a musculoskeletal complaint. The course will include a review of anatomy & physiology of the musculoskeletal system. The primary focus will be on the physical examination, clinical manifestations, diagnosis, initial management and follow-up of musculoskeletal diseases. Other topics covered include general orthopedics as well as pediatric orthopedics. 5 quarter hours

PAS5170 Professional Seminar I
This course presents an introduction/overview of the Physician Assistant (PA) profession. Emphasis is placed upon the inception, history, and evolution of the PA profession throughout the fields of medicine and surgery; PA relationships with the supervising physician, the patient; responsibilities including the concepts of privilege, confidentiality and informed consent. This course will also explore a broad spectrum of patient types which the physician assistant will be providing care for in practice. Age, culture, language, lifestyle, and religion all have considerable impact on how patients access and respond to health care services. In addition, the physician assistant student's own background and beliefs will form the basis of their attitudes and behaviors. 3 quarter hours

PAS5171 Professional Seminar II
This is the second seminar in a series of two which addresses a variety of topics in physician assistant professional development. The course will cover Complementary and Alternative Forms of Healthcare and Medicine; to include mainstream adjuncts such as Physical Therapy, Nutrition, and Speech Therapy as well as Herbal and Cultural traditions. The learner will be able to identify and discuss a variety of therapeutic interventions based on patient information and preferences. The student will also explore Media and Medicine Topics to include the following: Health Literacy, Reliability of Information, Advertising and Health Care, Printed Material and Health Information, Video/Television/Movies and Health Care, Patient Education, licensing, hospital credentials/liability, malpractice insurance and building individual portfolios. 3 quarter hours

PAS5175 Issues in Contemporary Medicine I
This course summarizes the overall philosophy and skills inherent to the Physician Assistant's ability to practice medicine. Through an eclectic and a diverse content, the Physician Assistant student will achieve an overall perspective of the goals of medicine. A variety of subjects in medical ethics and special topics will be discussed that will allow students to integrate multiple facets of the didactic phase into all aspects of clinical practice. 2 quarter hours

PAS5180 Clinical Medicine & Pharmacotherapeutics I
This course is the first in a three course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. Lectures will be done in system-based sequences. This course will include an overview of the scientific principles of clinical pharmacology. Medical Genetics will be introduced as well. The sequences will discuss pathophysiologic mechanisms of disease, clinical presentation of disease, and approach to diagnosis of disease. In most system sequences, therapeutic specific lectures will be included to cover an in-depth discussion of the pharmacology and use of various agents used in the management of disease An understanding of the actions, reactions, and toxicology of the various

pharmacologic agents will be emphasized. Topics to be covered include hematology, dermatology, ophthalmology, otolaryngology, pulmonology, and cardiology. 8 quarter hours

PAS5181 Clinical Medicine & Pharmacotherapeutics II
This course is the second in a four course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. Lectures will be done in system-based sequences. The sequences will discuss pathophysiologic mechanisms of disease, clinical presentation of disease, approach to diagnosis and management of diseases. In most system sequences, therapeutic specific lectures will be included to cover an in-depth discussion of the pharmacology and use of various agents used in the management of disease. An understanding of the actions, reactions, and toxicology of the various pharmacologic agents will be emphasized. Topics to be covered include diabetes, endocrine, gastroenterology, nephrology, acid base disorders, and urology. 8 quarter hours

PAS5182 Clinical Medicine & Pharmacotherapeutics III
This course is the third in a four course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. Lectures will be done in system-based sequences. The sequences will discuss pathophysiologic mechanisms of disease, clinical presentation of disease, approach to diagnosis and management of diseases. In most system sequences, therapeutic specific lectures will be included to cover an in-depth discussion of the pharmacology and use of various agents used in the management of disease. An understanding of the actions, reactions, and toxicology of the various pharmacologic agents will be emphasized. Topics to be covered include neurology, oncology, infectious disease, rheumatology, and introduction to medical genetics. 8 quarter hours

PAS5183 Clinical Medicine & Pharmacotherapeutics IV
This course is the last in a four course sequence. The course is designed to teach students clinical medicine in an integrated and multidisciplinary approach. The course will be primarily lecture based. The course will be divided into two primary subject areas being Obstetrics/Gynecology and Pediatrics. The lecture presentations will be similar to those in previous courses. The OB/GYN sequence will address normal gynecology, disorders of the female reproductive system, normal pregnancy and disorders seen in pregnancy and partition. The Pediatrics portion of this course will present a system-based approach to common disorders seen in pediatric patients. Lectures focused on disease states will address pathophysiologic mechanisms of disease, clinical presentation of disease, approach to diagnosis and management of disease. In some of the lecture sequences, therapeutic specific lectures will be included to cover an in-depth discussion of the pharmacology and use of various agents used in the management of disease. An understanding of the actions, reactions, and toxicology of the various pharmacologic agents will be emphasized. 8 quarter hours

PAS5190 Essentials of Emergency Medicine
This course explores various types of medical and surgical conditions that present to a modern day emergency department and prepares the Physician Assistant student to evaluate, treat, and monitor such conditions. The increased use by patients of emergency departments for ambulatory and primary care is discussed, and students are provided mechanisms to evaluate resources that are needed and available to provide appropriate ambulatory, emergency, and tertiary care services in a hospital setting. A generalist approach to providing emergency care along with injury prevention is explored.4 quarter hours

PAS5199 Independent Study I
Each Semester. Permits students to enroll for review under the direction of a faculty member and area of emphasis in medicine in which the student is having difficulty. 8 credit hours

PAS5210 Physical Assessment I Lab
This introductory course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients' mental and physical status. Assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral and written form. This course explores the skin, head and neck, neurological and musculoskeletal and comprehensive physical examination of the relevant regions and systems. Demonstrations and practical laboratory application reinforce the PA's ability to perform a comprehensive physical examination.The laboratory allows the student an opportunity to practice the skills needed to perform a complete physical of the body regions covered in the lecture. 1 quarter hour

PAS5211 Physical Assessment II Lab
This course on physical assessment focuses on patient communication skills, techniques of interviewing and performance of complete physical examination, development of critical thinking and decision-making skills needed to assess adult patients' mental and physical status. It continues and builds upon assessment of common and important symptoms is also covered. This course also includes presentation of patient data in both oral and written form. This course explores the cardiac, pulmonary, gastrointestinal, urological and vascular systems to teach comprehensive physical examination of the relevant regions and systems. Demonstrations and practical laboratory application reinforce the PA's ability to perform a comprehensive physical examination.The laboratory allows the student an opportunity to practice the skills needed to perform a complete physical of the body regions covered in the lecture. 1 quarter hour

PAS5225 Medical Anatomy and Physiology I Lab
Medical Anatomy and Physiology I Lab is the first course of a two quarter sequence in which the student will build upon information gained in the Medical Anatomy and Physiology lecture. General review of all anatomic and physiologic concepts will be undertaken. Lab sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on the specific body systems and aspects of normal function. Introductory information will be provided for clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. This clinical lab application will correspond to the lecture course. 1 quarter hour

PAS5226 Medical Anatomy and Physiology II Lab
Medical Anatomy and Physiology II Lab is the second course of a two quarter sequence in which the student will build upon information gained in the Medical Anatomy and Physiology II lecture. General review of all anatomic and physiologic concepts will be undertaken. Lab sessions will focus on an in-depth look at human anatomy and physiology with an emphasis on the specific body systems and aspects of normal function. Introductory information will be provided for clinical application of anatomic and physiologic variations from normal and the means by which these variations can contribute to disease. This clinical lab application will correspond to the lecture course. 1 quarter hour

PAS5280 Clinical Medicine & Pharmacotherapeutics I Lab
Small groups are specifically useful for developing higher order cognitive skills such as evaluation, problem solving, interpretation of complex concepts, and application of principles and basic information to practical problems. The small group is coordinated with the Clinical Medicine & Pharmacotherapeutics I lecture course in order to coordinate the skills learned in the classroom as well as to incorporate OSCE cases related to the classroom discussion. 1 quarter hour

PAS5281 Clinical Medicine & Pharmacotherapeutics II Lab
As a supplement to the lecture sequences, students will meet weekly for case based laboratories. These will be small group labs facilitated by faculty group facilitators. The facilitator will have students work through case studies that correspond to current lecture sequences. The students will be given introductory information and must elicit the necessary information from the facilitator to lead to the formulation of an appropriate differential diagnosis, diagnosis, and management plan. This lab will require that students incorporate patient history, physical assessment, scientific concepts, and diagnostic studies to ultimately come to a logical differential diagnosis and final diagnosis. Students will then be required to utilize their knowledge of clinical therapeutics and diseases to develop a rational plan of management. Medical decision making and logic will be a key focus in lab sessions. 1 quartet hour

PAS5282 Clinical Medicine & Pharmacotherapeutics III Lab
As a supplement to the lecture sequences, students will meet weekly for case based laboratories. These will be small group labs facilitated by faculty group facilitators. The facilitator will have students work through case studies that correspond to current lecture sequences. The students will be given introductory information and must elicit the necessary information from the facilitator to lead to the formulation of an appropriate differential diagnosis, diagnosis, and management plan. This lab will require that students incorporate patient history, physical assessment, scientific concepts, and diagnostic studies to ultimately come to a logical differential diagnosis and final diagnosis. Students will then be required to utilize their knowledge of clinical therapeutics and diseases to develop a rational plan of management. Medical decision making and logic will be a key focus in lab sessions. 1 quarter hour

PAS5283 Clinical Medicine & Pharmacotherapeutics IV Lab
As a supplement to the lecture sequences, students will meet weekly for case based laboratories. These will be small group labs facilitated by faculty group facilitators. The facilitator will have students work through case studies that correspond to current lecture sequences. The students will be given introductory information and must elicit the necessary information from the facilitator to lead to the formulation of an appropriate differential diagnosis, diagnosis, and management plan. This lab will require that students incorporate patient history, physical assessment, scientific concepts, and diagnostic studies to ultimately come to a logical differential diagnosis and final diagnosis. Students will then be required to utilize their knowledge of clinical therapeutics and diseases to develop a rational plan of management. Medical decision making and logic will be a key focus in lab sessions.1 quarter hour

PAS5291 Applied Learning Experience I
The purpose of this course is to provide students an opportunity to observe and participate in clinical experiences in a variety of community clinical sites, develop appropriate interpersonal skills in a medical setting and develop an understanding of the PA's role as a member of a healthcare team. Clinical specialty sites are assigned to coincide with didactic courses conducted each quarter. Clinical specialty sites include the following: physical screening clinics, orthopedics, cardiology, family practice, ENT practice, surgery, internal medicine grand rounds, gastroenterology, endocrinology, dermatology, plastic surgery, nursing homes, underserved medical clinics, ophthalmology clinics, and other various appropriate sites. Students will be put into practice initial physical examination skills and techniques as well as early documentation skills. In all ALE course rotations, students will keep a journal of one or more patient care experience and specifics of their particular specialty clinical experience. 1 quarter hour

PAS5292 Applied Learning Experience II
The purpose of this course is to provide students continuing exposure and participation in clinical experiences in a variety of community clinical sites. Clinical specialty sites are assigned to coincide with didactic courses conducted each quarter. In addition, students will be able to practice initial clinical skills they are developing in the Clinical Skills course, to include injections and intravenous access and therapy. It will also include a typical Applied Learning Experience in any of a number of disciplines in medicine or surgery.There will be lecture with emphasis placed on recognizing common diseases that can be addressed with primary and secondary prevention efforts.A review of special topics in health will also be included. The clinical experience during this course will require a student to complete a journal of one or more patient care experiences and specifics of their particular specialty clinical experience. 1 quarter hour

PAS5293 Applied Learning Experience III
The purpose of this course is to provide students an opportunity to observe and participate in clinical procedures in a variety of community clinical sites, develop appropriate interpersonal skills in a medical setting and develop an understanding of the PA's role as a member of a healthcare team. Clinical specialty sites are assigned to coincide with didactic courses conducted each quarter. Clinical specialty sites include the following: physical screening clinics, orthopedics, cardiology, family practice, ENT practice, surgery, internal medicine grand rounds, gastroenterology clinics, dermatology, plastic surgery, nursing homes, underserved medical clinics, ophthalmology clinics, and other various appropriate sites. Students will once again have an opportunity to utilize their increasing knowledge of various clinical skills including OR scrub techniques and suturing. The students will again complete a journal of one of more patient care experiences and specifics of their particular specialty clinical experience. 1 quarter hour

PAS5294 Applied Learning Experience IV
The purpose of this course is to provide students an opportunity to observe and participate in clinical experiences and procedures in a variety of settings as in their preceding ALE courses.The locations include multiple clinical office and hospital settings, as well as long-term care facilities. Students should continue to develop additional clinical knowledge and skills, cultivate interpersonal skills, and acquire further understanding of the PA's role as a member of a healthcare team. These sites are assigned to coincide with didactic courses conducted during this quarter. The students will increasingly develop their patient interview and physical examination skills. The students will gain a complete a journal of one or more patient care experiences and specifics of their particular specialty clinical experience. 1 quarter hour

PAS5299 Independent Study II
Each Semester. Permits students to enroll for review under the direction of a faculty member and area of emphasis in medicine in which the student is having difficulty. 8 credit hours

Clinical Rotation I – VIII (PAS6200 – PAS6235)

PAS6200 Clinical Rotation I
PAS6220 Clinical Rotation V
PAS6205 Clinical Rotation II
PAS6225 Clinical Rotation VI
PAS6210 Clinical Rotation III
PAS6230 Clinical Rotation VII
PAS6215 Clinical Rotation IV
PAS6235 Clinical Rotation VIII

Clinical rotations one through eight are designed to provide the student with hands-on clinical experience that will reinforce knowledge gained in the didactic year while allowing the student to refine procedural, diagnostic and data integration skills. The clinical rotation also allows the student to begin assimilating into the professional role of the Physician Assistant while developing a working relationship with other members of the health care team. The clinical curriculum is designed to give the student the opportunity to achieve clinical competence while under the supervision of a clinical preceptor in various health care settings. Each student is required to complete eight rotations, seven of which place emphasis on a different discipline of medicine. One rotation serves as an elective, and allows the student to explore an area of personal interest. Students will gain clinical exposure in the following disciplines:

Family Medicine
This rotation provides clinical experience with manifestations of common diseases and chronic illness. The emphasis is on providing care to patients throughout the life span, from infancy through adolescence and adulthood. The focus will include health care promotion and disease prevention as well as the initial and ongoing treatment of primary care disorders.

Internal Medicine
This rotation focuses on the area of medicine that treats diseases of the internal organs by other than surgical means. The emphasis is on adult illnesses and lifetime continuity of care through health promotion, disease prevention, and evidenced based medical therapy.

General Surgery
This rotation focuses on the area of medicine that deals with the manual and operative procedures for the correction of deformities, injuries and disease. The surgery rotation must include a component of inpatient surgical management, pre-operative, intra-operative, and post-operative care.

Pediatrics
This rotation will expose students to pediatric problems and diseases, including common illnesses of childhood, congenital and acquired disease processes, normal and pathological developmental achievements and psychosocial issues. This rotation may include both inpatient and outpatient settings.

Women's Health
This rotation will expose the student to issues in women's health through the life span. Areas of exposure include prenatal care, reproductive endocrinology, gynecology and gy-

necologic oncology, family planning and other aspects of women's health. The basic operations of obstetrics and gynecology are explored to allow a fundamental understanding of the technical procedures involved. Some rotations may include delivery participation, however this is not required.

Behavioral Medicine
In this rotation, students will be exposed to the evaluation, diagnosis, and treatment of acute and chronic psychiatric disorders. This rotation may be conducted in an inpatient or outpatient setting.

Emergency Medicine
This rotation will expose the student to the diagnosis and treatment of patients presenting to the emergency department with acute health issues. In this often critical care environment, students will be faced with problem solving and the need to rapidly assess patients with a variety of presentations. Students will be exposed to the practice of utilizing emergency departments both for ambulatory care and primary care, with an emphasis on the primary care aspect of emergency department utilization.

Clinical Elective
This rotation will provide the student an opportunity to pursue additional study in an area of particular interest to the student. This rotation may be conducted in such areas as dermatology, neurology, radiology, orthopedics, rural medicine, and wound care. Other elective rotations may be developed by the clinical coordinator and/or upon student request with program director approval. The student is responsible for developing rotation objectives to be approved by the clinical coordinator.

Pharmacy

PHA3101, PHA3102 Biochemistry I, II
These two courses are a series of lectures and independent problem solving that introduces the student to current concepts and related chemistry in human biochemistry, including regulatory biochemistry and molecular biology. Discussions will focus on the major metabolic pathways and their regulation by hormonal, allosteric, and genetic mechanisms in relation to nutrition and to a variety of diseases, including heart disease, cancer, diabetes and enzyme defects. 3 quarter hours, Summer and Fall Quarters

PHA3107 Pharmaceutical Calculations
This course introduces the student to the mathematical processes and computations needed for basic dosage preparations and compounding essential to the practice of pharmacy. A series of lectures and problem solving exercises will include quantitative calculations of active and excipient concentrations encountered in professional practice. Other relevant topics include calculations of solution isotonicity and osmolarity. The pharmaceutical formulas and calculation problems will establish mathematical competency and orient students to relevant clinical applications. 2 quarter hours, Summer Quarter

PHA3109 Microbiology/Immunology
This course is an introduction to the basic concepts of molecular and medical microbiology with special emphasis on pathogenic microorganisms. Lectures focus on the importance of basic science information needed to understand the mechanisms of infectious diseases, with an emphasis on how that knowledge applies to their diagnosis, rational management and treatment. Immunology focuses on nonspecific host defense mechanisms, with a detailed description of specific immunity and the products that impart artificial, active and passive immunity. This portion of the course emphasizes the importance of basic science information in understanding the mechanisms of the various immunological disorders, as well as the immunology of cancer, AIDS, hypersensitivity and autoimmune disorders, while applying that knowledge to the diagnosis and treatment of related human diseases. Other discussions will focus on the concepts of biotechnology, together with the currently available products of genetic engineering that relate to immunology. 5 quarter hours, –Winter Quarter

PHA3110 Molecular Biology
This course covers how the blueprints for cells and organisms are contained in molecular structures of like DNA and RNA. Lectures and discussions focus on how minor structural changes in DNA (mutations) have major biochemical effects with subsequent pathological and health consequences. Students learn how modern biomolecular tools allow us to read the information (sequence) contained in minute samples of DNA and identify forensic samples with a high degree of certainty. Further emphasis focuses on the role of those tools in providing the means to diagnosis disease, predict susceptibility to disease, and predict responses of a specific patient to a proposed drug treatment (pharmacogenomics). This course also covers how the insertion of specifically modified genetic information into a cell subsequently causes that cell or organism to produce a specific gene product and how the use of these techniques can produce large quantities of human insulin, human growth hormone, and other products to combat and treat diseases. Finally, students receive a vision of how knowledge of the information contained in the human genome, in combination with molecular biology tools, can provide revolutionary new opportunities for the discovery of more powerful and more selective (less toxic) drugs. 3 quarter hours, Winter Quarter

PHA3113, PHA 3114 Pathophysiology I, II
This course focuses on mechanisms of disease and tissue injury to organs and organ systems during selected pathophysiologic states with the goal of providing students with a rationale for drug therapy. During the first course emphasis is placed on the role of the immune system in disease as well as on the specific alterations that occur to normal physiology of the hematologic, cardiovascular, and respiratory systems during the disease process. In the second course emphasis is placed on the specific alterations that occur to normal physiology of the renal, gastrointestinal, hepatobiliary, central nervous, and musculoskeletal systems during the disease process. 5 quarter hours, Summer Quarter and 4 quarter hours Fall Quarter

PHA3115 Pharmaceutical Analysis
This course is a study of the official and nonofficial quantitative chemical and physical methods used in analysis of pharmaceutical products. Emphasis is placed on understanding the precepts of analytical stoichiometry, functional group influence, and basic concepts of dosage form analysis which includes the importance of procedural validations in quantitative drug assays. The course focuses on the most important aspects of techniques used in the quality control of pharmaceuticals, pharmaceutical preparations, and their analysis in biological fluids and tissues. Lectures emphasize the analytical techniques used in pharmaceutical analysis which involve spectroscopy, chromatography and organic functional group influences on the analytical processes. The course is designed for the student to develop an understanding of the techniques used and the need for accurate dosage forms and their analyses in preparations and biological media. 2 quarter hours, Summer Quarter

PHA3116, PHA 3117 Pharmaceutics I, II
This two-part sequence is the study and application of the physical chemical principles and quantitative skills necessary for the design, formulation, and effective use of dosage forms to assure product performance and achieve the desired therapeutic outcomes. These courses emphasize the rationale for design, intended performance characteristics, and the proper use of dosage forms to optimize clinical outcomes.4 quarter hours, Fall Quarter; 2 quarter hours, Winter Quarter

PHA3119 Professional Practice and Informatics
Topics include an introduction to pharmaceutical care, prescription abbreviations, medical terminology, communication skills, and informatics. Techniques used in the proper interpretation and delivery of prescription/medication orders will be covered as well as an introduction to the medical record. The top one hundred drugs will be presented with an emphasis on the top 60. Techniques of patient counseling will be presented. Written assignments will supplement class material and will assess the students' understanding of topics.2 quarter hours Summer Quarter

PHA3124, PHA4225 Pharmacotherapy I and II, OTC and Herbal Products
This course is designed to provide a didactic framework for the therapeutic management of a number of common, self-limiting diseases that can be treated with over-the-counter agents and/or common herbal products. The goal of the course is to provide students with the information they need to develop rational recommendations for patients and clients in the various pharmacy settings that they rotate through during their fifth quarter intermediate rotations. 2 quarter hours, Winter Quarter, 3 quarter hours, Spring Quarter

PHA3131 Professional Practice I and Informatics
Topics include an introduction to pharmaceutical care, health and illness behaviors, medical terminology, communication skills, team building and team leadership. Techniques used in the proper interpretation and delivery of prescription/ medication orders will be covered as well as an introduction to the medical record. The top one hundred drugs are presented during the first quarter, with an emphasis on the first 60. Communication skills will be enhanced through various formal and informal classes, activities and assignments. Techniques of patient counseling are presented by utilizing a nationally recognized formal patient-counseling program. The coursework is presented in a lab/classroom/on-site format. 3 quarter hours, Fall Quarter

PHA3135 Integrated Pharmacy Skills Laboratory I
The primary goal of the IPS lab is to provide students with the opportunity to apply concepts and knowledge gained in the classroom in a "hands-on" and practice related setting. The IPS Lab will consist of a series of courses over 4 quarters in which the material continually builds upon itself. The first quarter serves as a building block in which the students learn basic skills related to practice and are given the opportunity to apply them and focuses primarily on prescription and medication order processing, calculations, aseptic technique and basic compounding techniques. 2 quarter hours, Summer Quarter

PHA3136 Integrated Pharmacy Skills Laboratory II
In the second quarter of the IPS Lab, students become more independent and are expected to apply problem solving skills and critical thinking, but new concepts are still introduced and practiced. These include labs related to prescription dispensing and patient consultation for specific disease states. Challenges related to insurance and 3rd party claims are also addressed.Students are also given an opportunity to apply physical pharmacy concepts introduced in the Pharmaceutics I course.
2 quarter hours, Fall Quarter

PHA3137 Integrated Pharmacy Skills Laboratory III
The focus of the 3rd quarter of the integrated pharmacy skill laboratory is on prescription compounding, sterile products and basic analytical techniques. Students are given the opportunity to dispense, prepare and label compounded prescriptions and provide proper documentation and expiration details for several dosage forms. Aseptic technique is used to produce several sterile products which require various calculations to prepare. Additionally the students employ basic analytical techniques to analyze several of their compounded products and sterile products to assess the quality of the product. 2 quarter hours, Winter Quarter

PHA3150 Health Care Systems
Health and pharmaceutical delivery in the United States is examined. This course aims to broaden students' understanding of the complex system in which they will provide pharmaceutical care in collaboration with other healthcare professionals. Application to various pharmaceutical sectors (e.g. retail, health systems, and manufacturing) is included. Issues of public policy, economic behavior, and patient outcomes are addressed. Students gain an understanding of the factors driving the transformation of health care delivery and the implications for future pharmacy practice. 2 quarter hours, Summer Quarter

PHA3152 Communications
This course provides pharmacy students with the knowledge and empathy needed to communicate and intervene effectively in a variety of psychosocial situations with different populations. Patient education and communication, cultural and social awareness and sensitivity issues are presented. PHA4251 builds on the drug information concepts covered in PHA3119Introduction to Professional Practice & Informatics, to develop students' written and oral presentation skills. Emphasis is placed on pharmacy's role in dealing effectively with patients and other health care professionals. 2.5 quarter hours, Fall Quarter

PHA3159 Introduction to Integrated Sequence
This course is an introduction into the general principals of medicinal chemistry and pharmacology with an emphasis on the molecular interactions of drugs with biological systems and provides the fundamentals of rational drug therapy. The material covered in this course serves as a foundation for the more advanced medicinal chemistry, pharmacology, and therapeutics concepts to be covered in the Integrated Sequence classes in subsequent quarters. An overview of the drug discovery process with selected examples, a review of drugs derived from natural products, and an introduction to pharmaceutical agents based on peptides, proteins, and nucleic acids are presented. The theories and principles of drug receptor interactions and drug design are presented from a structure activity perspective. The physiochemical properties conferred by functional groups and stereochemical properties on drug molecules are related to the absorption, distribution, and metabolism of medicinal agents. 2.5 quarter hours, Fall Quarter

PHA3161 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring I
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA3162 Integrated Sequence I
This course builds on the general principles of medicinal chemistry and pharmacology introduced in the Introduction to Integrated Sequence course (PHA3159). The physiochemical properties conferred by functional groups in drug molecules are related to the absorption, distribution, metabolism, elimination, and toxicity of clinically used medicinal agents. Potential drug-drug and drug-food interactions based on absorption, distribution, metabolism, elimination, and toxicity are discussed, with an emphasis on the twenty-five most important clinically important drug-drug interactions, as defined by the Partnership to Prevent Drug-Drug Interactions. 4 quarter hours, Winter Quarter

PHA3163 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring II
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA4211 Basic Pharmacokinetics and Biopharmaceutics
This course covers the theoretical and practical topics of biopharmaceutics and pharmacokinetics as a necessary foundation for competency in the future clinical pharmacokinetics course. The course provides the student with an understanding of conceptual and mathematical treatment of ADME (Absorption, Distribution, Metabolism and Excretion) in a small group problem based format. 4 quarter hours, Spring Quarter

PHA4227 Clinical Pharmacokinetics/ Therapeutic Drug Monitoring
The course is designed to acquaint the Doctor of Pharmacy students with the clinical application of basic pharmacokinetic principles to the safe and effective management of individual patients and to introduce the student to research techniques in the pharmaceutical sciences. Basic pharmacokinetic and pharmacodynamic principles having direct clinical implications are reviewed in detail. Emphasis is on design of drug dosage regimens, therapeutic drug monitoring and adjustment of drug therapy. The application of these principles are illustrated and reinforced through discussion of pertinent drugs and case examples emphasizing basic pharmacology and therapeutics and introducing students to signs and symptoms of major diseases. 3 quarter hours, Fall Quarter

PHA4236 Leadership and Advocacy
This course focuses on two primary outcomes:
1) Provide guidance in, and an environment for reflecting on students' didactic and experiential education activity in quarters 15, particularly the Introductory Professional Practice Experience. This design allows students to identify the gains that they have made, and to plan for further development as they progress through the Doctor of Pharmacy curriculum.
2) Support student leadership development by enriching leadership and facilitation knowledge, skills, and attitudes needed as Service Learning mentors during Quarters 6-9, and as they enter into professional practice within the healthcare system. 1 quarter hour, Spring Quarter

PHA4238 Integrated Pharmacy Skills Laboratory IV
In the fourth quarter of the laboratory sequence, the students independently apply the skills they have developed and practiced in the previous three courses during a series of comprehensive labs covering a wide variety of topics. The students are expected to address issues concerning law and ethics, insurance companies, pharmacokinetics, product quality control, clinical judgment, patient interactions and others. In an effort to simulate a real world experience, these labs are presented in a random order so the students have very little time to prepare in advance. 1 quarter hour, Spring Quarter

PHA4254 Pharmacy Law & Ethics
The basic principles of federal, state, and local statutes as well as court decisions which will impact the practice of pharmacy and drug distribution are reviewed. Civil liability in pharmacy practice and elements of business and contract law as well as discussions of professional ethics will be presented. 2 quarter hours, Spring Quarter

PHA4264, 4265, 5367, 5368, 5369, 5370, 5371, 5372, 5373, 5374 Integrated Sequence II–XI
These courses integrate pharmacology, medicinal chemistry, pathophysiology, and therapeutics. This team taught course sequence is designed to provide students with an opportunity to learn, observe, and apply concepts of these content areas in an integrated manner. The contents of this course includes drugs and therapies necessary to treat disorders of the central and peripheral nervous systems, integumental, gastrointestinal, hematological, musculoskeletal, renal, pulmonary, cardiovascular and endocrine systems. Also included are drugs and therapies for cancer and infectious diseases. Pharmacotherapeutic considerations of alternative therapies, women's health issues and special populations including pediatrics and geriatrics will be discussed. The students apply foundational materials from Biochemistry, Physiology, Microbiology, Pharmaceutics, and Introduction to Integrated Sequence. This material is presented in a lecture demonstration, and small discussion group/case studies format. 8 quarter hours, Spring Quarter; 8 quarter hours, Fall quarter; 10 quarter hours, Winter Quarter, 10 quarter hours, Spring Quarter; 6 quarter hours, Summer Quarter

PHA4266 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring III
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA4280 Community Externship
Designed to give the student practical experience in hospital, long term, care or other appropriate setting with an emphasis on order interpretation, institutional policy and procedure, experience with therapeutic problems and outcomes, patient monitoring, medication, packaging, parenteral preparation using aseptic technique and communications with pharmacist, healthcare providers and patients. 8 quarter hours, Summer Quarter

PHA4281 Institutional Externship
Designed to give the student practical experience in a hospital, long term care or other appropriate setting with an emphasis on order interpretation, institutional policy and procedure, experience with therapeutic problems and outcomes, patient monitoring, medication packaging, parenteral preparation using aseptic technique and communications with pharmacists, health care providers and patients. 8 quarter hours, Fall Quarter

PHA4282 Community Outreach
Community Outreach is an extension of the longitudinal experiential program required by ACPE. The course seeks to strengthen the experiential component with increased emphasis on community involvement and mentoring provided by peers in the upper classes. 1 quarter hour, Summer Quarter

PHA4369 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring IV
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA5330 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring V
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA5331, 5332 Applied Pharmaceutical Care I, II
This course sequence focuses on the application of pharmaceutical care principles, pharmaceutical knowledge, and professional techniques to solve pharmacy related problems. The primary emphasis includes physical assessment, verbal and written communication, the use of reference sources, patient profile review, laboratory data interpretation, pharmaceutical calculations, intravenous admixture preparation and experience in detecting medication errors and omissions. This course sequence allows the integration of previously presented course materials into pharmacy practice situations in laboratory and workshop sessions. Students learn to collect patient specific data, identify and assess drug related problems, develop drug monitoring plans, and document pertinent information. Further, students learn to educate patients and health care professionals regarding the appropriate use of drugs. The second course in this sequence is the capstone course for the entire curriculum up to this point. Students must use their knowledge of biochemistry, medicinal chemistry, pharmacology, and therapeutics to design, implement, monitor, evaluate, and adjust pharmaceutical care plans that are patient specific and evidence based. Students will also be required to pass a Capstone exam and a Wet Board Practicum. Students working in groups will be responsible for developing a complex patient case on their own. 4 quarter hours, Spring Quarter, 3 quarter hours, Summer Quarter

PHA5333 Drug Information, Literature Evaluation, Research Design and Methods
Application of research design concepts and statistical techniques to design, collect and critically analyze data and interpret, preclinical, clinical and economic studies of pharmaceuticals or treatment plans. 3 quarter hours, Winter Quarter

PHA5334 Complementary and Preventive Medicine
This course is offered in the third year to introduce students to non-pharmaceutical methods of treatment and prevention that they might encounter in practice. Knowledge of herbal and natural remedy content is essential to the most appropriate evaluation of patient's pharmacotherapy and to the provision of optimal pharmaceutical care. 3 quarter hours, Summer Quarter

PHA5335 Clinical Epidemiology and Biostatistics
This course will teach the student how to apply the scientific method to analyzing and making clinical decisions that improve patient care. The clinical epidemiology portion of the course will deal specifically with clinical questions pertaining to abnormality, diagnosis, frequency, risk, prognosis, treatment, and cause. The bridge between clinical epidemiology and biostatistics will deal with the issue of chance. The biostatistics portion of the course will cover the various types of clinical data and the common statistical tests used to evaluate those data. 3 quarter hours, Fall Quarter

PHA5338 Grand Rounds
In this course students will learn to critically evaluate literature and develop and make a formal presentation. 1 quarter hour, Fall, Winter or Spring Quarter

PHA5348 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring VI
The LPPE experience is a component of the longitudinal experiential education program beginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA5349 Longitudinal Pharmacy Practice Experience through Service Learning, Community Outreach, and Peer Mentoring VII
The LPPE experience is a component of the longitudinal experiential education program be-

ginning in quarter 2 and ending in quarter 9. It is comprised of continuous services learning activities that provide opportunities for the student to interact with community members, apply knowledge in practice, and develop empathetic attitudes and skills in a real world environment.

PHA5353 Pharmacy Practice Management
The principles of management, including personnel and financial management will be covered as they apply to management of pharmacy operations in a variety of settings (e.g. community, health system, managed care). 3 quarter hours, Winter Quarter

PHA5354 Health Economics and Outcomes Assessments
Students will follow a patient or patients over an extended period of time in a medical or home setting. Pharmacotherapeutic knowledge and skills will be applied in communications, health assessment, monitoring of pharmacotherapy, and evaluation of both humanistic and clinical outcomes. Issues of health care, cost, access and quality as revealed through each patient's interaction with health and pharmaceutical care systems will be addressed. Introduction to commonly used economic evaluation methods (e.g. cost minimization, cost utility, cost benefit, and cost effectiveness) as applied to pharmaceutical products and services. Quality of life and outcomes research will also be explored. Emphasis is on understanding evaluation methods, research design, and interpreting the relevant literature for practice applications. 3 quarter hours, Summer Quarter

PHA5359 Peer Mentoring for Community Outreach
This course is an extension of the longitudinal experiential program required by ACPE. The course seeks to strengthen the experiential component with increased emphasis on community involvement and mentoring provided by peers in the upper classes. The course is designed to allow upper classmen to design and perform meaningful service experiences for and with younger peers to expose students to the concept of service and mentoring as a responsibility of the profession. 1 quarter hour, Summer Quarter

PHA6482, 6483, 6484, 6485, 6486, 6487, 6488, 6489, 6490 Advanced Professional Practice Experience
The senior year is organized as an experiential learning program in various patient care settings. Beginning with the Class of 2009, students in the Advanced Pharmacy Practice Experiences (APPEs) must complete a total of 35 weeks of APPEs, comprised of five, 5 week required rotations, and one, 5 week elective rotation, and one 5 week directed elective rotation. These seven rotations provide 56 quarter hours of fulltime study and practice divided into five-week blocks of eight quarter hours each. Upon completion of the advanced practice rotations and the externships completed earlier, students receive over 1700 hours of clinical experience within the framework of the Doctor of Pharmacy curriculum. Required rotations that provide the foundation of the advanced practice experience include: Drug Information or another approved rotation, Internal Medicine Rotation, Ambulatory Care Rotation, Hospital Pharmacy Practice, and Community Pharmacy Practice. In addition, students select an elective rotation that may be an additional clerkship or a non-patient care experience with industry, a professional organization, chain/independent store management, etc., to complete the experience. Seven rotations of 8 quarter hours each, Fall, Winter and Spring Quarters

PHA6490 Advanced Pharmacy Practice Experience Applied Drug Information and Scholarly Endeavors
This Advanced Pharmacy Practice Experience builds on skills introduced in Professional Practice I and Informatics (PHA3131), communications (PHA3152), and Drug Information, Literature Evaluation, Research Design & Methods (PHA5333) didactic course work. Students are engaged in drug information and scholarly activities such as responding to drug information inquiries, participating in journal clubs, team based patient case evaluations and presentations, and patient interviews and discussions. These activities occur over one week, at approximately the midpoint of Advance Pharmacy Practice Experiences, so that lessons learned might be applied in subsequent rotations. 1 quarter hour, Fall, Winter and Spring Quarters

Public Health

PHE3025 Research Methods in Public Health
Prerequisites: HSC4010, MAT2058
This course provides students with an understanding of epidemiology and the philosophy and methods for health-related research. The course explores a wide range of topics, such as, research paradigms, research ethics, quantitative and qualitative research methods, descriptive and inferential statistics, hypothesis testing and writing research proposals. 4 quarter hours

PHE3040 Healthcare Law
Prerequisites: HSC3000
This course presents an overview of the legal issues facing the health care industry. The course provides students with a basic working knowledge of health law with a comprehensive review of a wide variety of health care legal issues. 4 quarter hours

PHE3050 Public Health Policy
Prerequisites: HSC3030
This course presents an overview of the public policy facing the health care industry. The course provides students with a basic working knowledge of health policy with a comprehensive review of a wide variety of policy making, policy analysis, economic, and insurance issues. 4 quarter hours

PHE4055 Public Health Planning and Evaluation
Prerequisites: PHE3050
This course explores the basic concepts and theories relating to health program planning and program evaluation. Topics may include community health assessment, program theory, and program implementation and evaluation. 4 quarter hours

PHE4070 Management and Administration of Public Health Systems
Prerequisites: PHE3050
The course provides students with an understanding of the issues involved with the organization, management, and administration of U.S. public health services. 4 quarter hours

PHE4095 Special Topics in Public Health
Prerequisites: PHE3050
This course is designed to provide students with an in-depth analysis of emerging and important issues and topics in the field of public health. 4 quarter hours

Philosophy

PHI2301 Introduction to Philosophy
Co- or Prerequisite: ENG1002 or ENG2001
This course introduces students to philosophical thinking. Students will confront fundamental questions of self and identity, of freedom and determinism, of belief and truth, and of ethics and morality. Critical thinking activities will challenge students to incorporate philosophy into their daily lives by applying the questions of philosophy to themselves and their world. 4 quarter hours

Politics

POL2076 American Government
Co- or Prerequisite: ENG1002 or ENG2001
This course introduces students to general principles and problems of modern government. It shows the forms of government, the place of government in the social process, and theories of the state. The American system is analyzed. Studying political science provides accurate understanding of how and why political systems work as they do. 4 quarter hours

Psychology

PSY1001 General Psychology
In this course a study is made of human behavior with special reference to perception, learning, memory, thinking, emotional life, and individual differences in intelligence, aptitude, and personality. Emphasis is placed on the scientific nature of psychological investigations. Research methods are analyzed, and results are related to daily life and everyday problems. 4 quarter hours

PSY2007 Statistics for Behavioral Sciences
Prerequisites: PSY1001 with a C or better; MAT1001 and MAT1002 with a C or better
An investigation of the methodological principles regarding behavioral science research, descriptive and inferential techniques, and the process of using these techniques for psychological experimentation and data analysis. 4 quarter hours

PSY2008 Statistics for Behavioral Sciences Lab
Prerequisite or Co-requisite: PSY2007 with a C or better
An understanding of the statistical principles associated with the study of behavioral science research through application and computerized data analysis (i.e., SPSS). 2 quarter hours

PSY2010 Abnormal Psychology
Prerequisite: PSY1001 with a C or better
A survey of psychological disorders, contrasting theoretical views and representative research investigating these disorders. A concentration on classification, etiology, diagnosis, and treatment of mental disorders. 4 credit hours

PSY2022 Human Growth and Development
Prerequisite: PSY1001 with a C or better
In Human Growth and Development, students will learn the normal developmental stages of the human life cycle. The stages of human development will be examined within the context of the biological, psychological, sociological, intellectual and emotional processes. Relevant cross-cultural comparisons are used to illustrate the unity and diversity of human life. 4 quarter hours

PSY2050 History and Systems
Prerequisite: PSY1001 with a C or better
A survey of the major and modern theories in psychology through an examination of historical controversies. An understanding of the roots of psychology in natural and social sciences. A consideration of the diversity of psychological study and the future of psychology.4 quarter hours

PSY2060 Research Methods
Prerequisite or Co-requisite: PSY2007 with a C or better
Research design and methodology. An analysis of the approaches to developing, understanding, and interpreting psychological phenomena. Topics include experimental vs. non-experimental research such as survey, observation, case study, and archival data. An understanding of reliability, validity, and experimental control issues. 4 quarter hours

PSY2061 Research Methods Lab
Prerequisite or Co-requisite: PSY2060, PSY2008 with a C or better
An understanding of the methodological principles associated with behavioral science research through an application of the theoretical, conceptual, and practical principles. 2 quarter hours

PSY3001 Cognitive
Prerequisite: PSY1001 with a C or better
Historical and current perspectives regarding the examination of human attention, language, vision, memory, and other forms of information processing (e.g., decision-making). 4 quarter hours

PSY3002 Cognitive Lab
Prerequisite or Co-requisite: PSY3001 with a C or better; Prerequisite: PSY2061 with a C or better.
The design, operation, analysis, and write-up of experiments which focus on human cognition (e.g., attention, memory and information processing). 2 quarter hours

PSY3010 Social Psychology
Prerequisite: PSY1001 with a C or better
The study of intrapersonal and interpersonal processes such as conformity, social perception, attribution theory, altruism, aggression, prejudice, persuasion, group dynamics, self-concept and self-esteem. 4 quarter hours

PSY3011 Social Lab
An understanding of the methodological principles associated with research in social psychology. The application of psychosocial processes such as learning, attitudes, and social behaviors. 2 quarter hours

PSY3300 Personality
Prerequisite: PSY1001 with a C or better
The major theoretical perspectives of personality development, structure, dynamic assessment, and psychological adjustment. Additional topics include consideration of biological and environmental indices of personality. 4 quarter hours

PSY3400 Sensation and Perception
Prerequisite: PSY1001 with a C or better
An understanding of the manner in which humans perceive and respond to internal and external stimuli. Areas of study include vision, audition, the lower senses, receptor mechanisms, psychophysical methods and perceptual phenomena. 4 quarter hours

PSY3500 Motivation
Prerequisite: PSY1001 with a C or better
The examination of human motives and the impact of emotion on the decision making process. Consideration of primary and secondary motivators regarding theoretical and practical application for reward, punishment, and avoidance scenarios. 4 quarter hours

PSY3520 Child/Adolescent Development
Prerequisite: PSY2022 with a C or better
An understanding of the major developmental theories associated with childhood (age 3) through adolescence (age 21). The primary areas of exploration include cognitive, interpersonal, intrapersonal, physical, and emotional systems in addition to contextual approaches involved in understanding these systems. 4 quarter hours

PSY3530 Adult Development
Prerequisite: PSY2022 with a C or better
An understanding of the major developmental theories associated with adulthood (ages 18 through 65). The primary areas of exploration include cognitive, interpersonal, intrapersonal, physical, and emotional systems in addition to the contextual approaches (i.e., typical life tasks) involved in understanding these systems. 4 quarter hours

PSY3540 Elderly Development
Prerequisite: PSY2022 with a C or better
An understanding of the major developmental theories associated with late adulthood (age 65 and older). The primary areas of exploration include death and dying, cognitive, interpersonal, intrapersonal, physical, emotional systems in addition to the contextual approaches (e.g., family dynamics, leisure, retirement, bereavement) involved in understanding these systems. 4 quarter hours

PSY4001 Addictions
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
A theoretical, conceptual, and practical overview of internal and external determinants of addictive behaviors across the lifespan. Assessment and treatment approaches will be discussed along with issues influencing recidivism. 4 quarter hours

PSY4030 Multicultural Psychology
Prerequisite: PSY2010, 2022, 3010, & 3300 with a C or better
The examination of psychological conditions according to varied populations including gender, ethnicity, religion, geography, culture, age, sexual orientation, physical disability, education, and social class.This course is meant to expose students to the impact of these contexts on the intra and interpersonal psychosocial framework for individuals across development. 4 quarter hours

PSY4040 Human Sexuality
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
A biopsychosocial understanding of the determinants of human sexual behavior. Developmental views of normal and abnormal sexual behavior, treatment, and cultural influences will also be highlighted. 4 quarter hours

PSY4200 Psychology and the Media
Prerequisite: PSY2010, PSY2022, PSY3001, PSY3010, & PSY3300 with a C or better
A historical and contemporary examination of the psychological influences of media. Consideration of the local, regional, national and international influences of varied information sources including television, the Internet, print media, electronic communication devices, and radio within a developmental context. 4 quarter hours

PSY4300 Anxiety Disorders
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
Examination of the major, minor, and associated categories of anxiety disorders. The course will focus on etiology, prevalence rates, course, duration, assessment, diagnostic, and treatment issues. Attention will be drawn to the observed developmental differences in anxiety disorders, the relative contributions of research in the field, and the dynamic interaction between biological, psychological, and social factors in the field. 4 quarter hours

PSY4320 Psychology and Gender
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
A historical and contemporary examination of the psychological issues of gender from a social, emotional, personality, physiologic, geographic, and cultural perspective. Specific topics will include career development, marriage, family, sex role development and expectations, role conflict achievement, and sexuality. 4 quarter hours

PSY4400 Child and Adolescent Disorders
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
An introduction to the field of abnormal child psychology and the associated major theories. Students will be exposed to the pathogenic process (i.e., developmental sequence) of psychological disorders from early childhood to late adolescence. A major goal of the course it to promote critical thinking on major issues such as the genetic, biological, and environmental influences on behavior, emotions, and personality in conjunction with associated assessment, diagnostic, and treatment procedures. 4 quarter hours

PSY4420 Health Psychology
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better
An investigation of the major theories, strategies, and methods of understanding the psychological contributions to human health and disease. The psychological approaches to treating and preventing disease and unintentional injuries with a focus on health and safety promotion. 4 quarter hours

PSY4470 Psychology and Law
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
An understanding of the legal system within the context of psychological methodology and research. Historical and contemporary dilemmas within the law in addition to between the legal system and psychology will be explored. 4 quarter hours

PSY4480 Psychology of Religion
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
An examination of the contemporary issues in psychology regarding religious beliefs, values, experience, and practice. Additional topics include psychosocial comparisons of major religions, religious development, and the connection between religion and health promotion. 4 quarter hours

PSY4490 Biological Psychology
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
A study of the biological mechanisms of behavior in psychology. Topics include the development of the brain, brain behavior relationships, hormones and sexual behavior, the biology of learning, memory, and mental disorders. Emphasis will be placed on human findings and applications. 4 quarter hours

PSY4540 Introduction to Professional Counseling
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
A survey and focus on the theoretical, conceptual, and practical application of counseling regarding assessment, treatment, diagnostic, and ethical issues in Professional Counseling. Students will gain an understanding of contemporary assessment and interview techniques for mental health disorders and the array of specialties in the counseling profession. 4 quarter hours

PSY4550 Introduction to Psychological Testing and Assessment
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better & Senior Standing
A survey and understanding of the application of psychological testing and measurement techniques including self-report, interview, observation, and collateral information. The importance of test construction, utilization, and the psychometric background of tests will be considered for intellectual, emotional, behavioral, and personality applications. The course will also involve the ethical and pragmatic considerations involved with testing and measurement according to developmental level. 4 quarter hours

PSY4800 Senior Seminar I
Prerequisite: PSY2010, PSY2022, PSY3010, & PSY3300 with a C or better, Senior Standing, and a minimum GPA of 2.5 or higher
The intensive examination of current and/or historical issues in the field of psychology in seminar format. 4 quarter hours

Physical Therapist Assisting

PTA1001 Introduction to Physical Therapist Assisting
Prerequisites: All general education courses, AHS1001 and BIO1011 through BIO1014 with a minimum grade of B
Co-requisites: PTA1003, PTA1005
This course introduces the student to vital signs, general/universal precautions, ethical conduct, standards of practice, and the role and responsibilities of a physical therapist assistant, the history of physical therapy and the American Physical Therapy Association (APTA), documentation, and problem oriented medical records. Students may take this course in the last quarter of general education courses 4 quarter hours

PTA1003 Pathophysiology
Prerequisites: All general education courses, AHS1001 and BIO1011 through BIO1014 with a minimum grade of B
Co-requisites: PTA 1001, 1005
Pathophysiology is an introductory study of disease processes in humans. Disease signs, symptoms, complications, as well as physical, clinical, and laboratory findings are reviewed by body system. Emphasis is placed on those conditions which will be seen by physical therapists or which, if present, will have an impact on the physical therapy care of patients. Treatment, medication, prognosis, precautions, and ramifications for physical therapy are also presented. 4 quarter hours

PTA1005 Kinesiology
Prerequisites: All general education courses, AHS1001 and BIO1011 through BIO1014 with a minimum grade of B
Co-requisites: PTA1001, PTA1003
Kinesiology covers the scope of the biomechanically appropriate movement of the body parts with regard to muscle action, neuromuscular innervation, neuromuscular function, and dysfunction related to abnormal postures and motion. 6 quarter hours

PTA1006 Testing and Measurement for the Physical Therapist Assistant
Prerequisites: PTA1001,
Co-requisite: PTA1003, PTA1005
This course prepares the student to assess accurately and objectively the parameters of strength, motion, muscle length, mass, dimensions, response to exercise, and functional abilities evaluated by the physical therapist in order to determine progress toward therapist established goals of treatment. The understanding of the use of these measures to document progress and to guide the treatment program will be developed. 6 quarter hours

PTA1008 Modalities
Prerequisites: PTA1006, -
Co-requisites: PTA2021, PTA2000
This course addresses the techniques and effects of physical agents such as thermal, ultrasound, biofeedback, diathermy, compression, traction, hydrotherapy, and electrical stimulation as treatment and/or facilitator. 6 quarter hours

PTA2000 Habilitation/Rehabilitation
Prerequisites: PTA1001, PTA1003, PTA1005
Co-requisite: PTA1006
This course introduces the student to aspects of human growth and development as they apply to basic physical therapy procedures utilized to guide the patient to maximum independence in ADL's. The student will learn basic principles of biomechanics and the application of these to safe transfers. The student will learn to assess needs and instruct in ADL techniques, as well as to fit and instruct patients in the safe use of ambulatory aids and orthotic devices. Instruction in wound care, in lower extremity amputations and prosthetics, in architectural barriers, and in pulmonary care is provided. Assessment techniques pertinent to the above topics are taught and practiced. 6 quarter hours

PTA2021 Therapeutic Exercise and Orthopedic Applications
Prerequisites: PTA1006, PTA2000
Co-requisite:
PTA2021 studies the use of exercise techniques to impact the musculoskeletal system to increase strength, normalize range of motion, improve balance and coordination in the performance of movement, correct postural dysfunction, and promote wellness. Students will also study measurement techniques appropriate to exercise programs. 6 quarter hours

PTA2046 Advanced Habilitation/Rehabilitation
Prerequisites: PTA1008,
Co-requisites: PTA2047, PTA2021
This course introduces the student to the theory and practice of advanced rehabilitation techniques for the complex and multiply diagnosed individual. Emphasis is on the patient with neurological dysfunction, as well as those with special rehabilitation needs due to mental and cognitive disorders. 6 quarter hours

PTA2047 Essentials of Clinical Care
Prerequisites: PTA1008,
Co-requisites: PTA2046, PTA2021Under the direct supervision of a physical therapist or physi-

cal therapist assistant, the student will have the opportunity to integrate didactic and laboratory learning by demonstrating selected clinical competencies. Specifically those competencies related to basic organization, professional interaction, and practice of clinical skills learned in the preceding three academic terms. This is a minimum of 52, maximum of 60 hours unpaid clinical externship. 2 quarter hours

PTA2048 Clinical Externship I
Prerequisites: PTA2046, PTA2047, PTA2050
Co-requisite: PTA2049
This is a minimum of 220, maximum of 240 hours of unpaid clinical externship through which students perform and validate their professional competencies under the direct supervision of a licensed physical therapist or physical therapist assistant. 8 quarter hours

PTA2049 Current Rehabilitation Issues
Prerequisites: PTA2046, PTA2047, PTA2050
Co-requisite: PTA2048
This is a lecture discussion course consisting of presentations designed to acquaint the student with the latest practice techniques and venues used in the care of patients requiring physical therapy intervention. Presentations will be made by local clinicians as well as by students, based on an independent study conducted during the first 7 weeks of the term in fulltime clinical rotation PTA2048. 4 quarter hours

PTA2050 Professional Seminar
Co-requisites PTA1008, PTA2000
Professional Seminar allows the students to self teach and to learn skills associated with utilization of learning, community, and other resources in the gathering of new knowledge. The ability to communicate effectively in writing and orally, to professional and community groups, is stressed. 4 quarter hours

PTA2099 Clinical Externship II
Prerequisites: PTA 2048, PTA 2049
This continuation of PTA 2048 is an additional minimum of 360, maximum of 400 hours of unpaid clinical externship, through which students perform and validate their professional competencies under the direct supervision of a licensed physical therapist. 12 quarter hours

Public Administration

MPA5001 Foundations of Public Administration
Prerequisites: None
This course provides students with an overview of public administration and examines the political, social, institutional, and organizational setting in which practitioners in public administrators function. 4 quarter hours

MPA5005 Public and Non-profit Organizational Behavior
Prerequisites: MPA5001
This course addresses the issues of motivation, leadership, and communication within public and non-profit organizations. Included are negotiation, conflict resolution, and team-building. Special attention will be paid to the unique character of public and non-profit organizations operating with a mission of public service and within the context of the political leadership and public constituencies. 4 quarter hours

MPA5010 Public and Non-profit Budgeting and Accounting
Prerequisites: MPA5001
This course examines the management of public funds and the preparation and administration of their related budgets. Basic accounting and financial management functions most relevant to public administration are examined, including the roles of treasury, comptroller, and auditing. Topics may include revenue projections, expenditure controls, fiscal management, the relevance of public policy in establishing budgetary priorities, and the utilization of information and accounting systems. Course will also include accounting and auditing requirements particular to non-profit organizations. 4 quarter hours

MPA6001 Research and Data Analysis in Public Administration
Prerequisites: MPA5001
This course explores the concepts, principles, and methods of research in public administration, with application to administrative functions and decision making. Topics may include literature reviews, research design, definition and measurement of variables, analysis and interpretation of data, and communication of research results. Emphasis is placed on the role and importance of scientific investigations and systematic inquiries in the development and planning of public policy related to public administration and its functions. 4 quarter hours

MPA6100 Non-profit Fundraising and Volunteer Development
Prerequisites: MPA5001
This course explores the goals, processes, and activities associated with fundraising and resource development including the resources provided by volunteers in the non-profit sector. Topics may include annual and capital campaign development, special events, planned giving, communication strategies, stakeholder relationships, automation techniques, and volunteer procedures (including recruitment, training, and recognition). Course will also address legal reporting requirements pertaining to contributions. 4 quarter hours

MPH6105 Grant Writing and Contract Administration
Prerequisites: MPA5001
This course examines the strategies and execution of grant and proposal writing as well as contract administration in the non-profit and governmental sectors. Topics may include research into funding sources, use of prospectus documents, preparation competitive proposals for grants and contracts, and peer review. Students will engage in all aspects of grant and proposal writing, including how to efficiently and effectively describe research and program design, outcomes, objectives and methodology, data management, evaluation, and budget development applied to the preparation of an actual proposal. Students will also examine the contract administrative responsibilities resulting from successful grants and contracts, including monitoring and reporting program and fiscal data. 4 quarter hours

MPA6110 Management of Non-profit Organizations
Prerequisites: MPA5001
This course explores the history, growth, and evolution of the non-profit organizations and examines the critical management and leadership challenges facing the professional manager in the non-profit sector. Topics may include the role of the executive team, board of directors, full-time staff, and volunteers in identifying and realizing the mission of a non-profit organization. In addition, students will study the legal framework and requirements for non-profit organizations including those pertaining to lobbying and electoral politics. 4 quarter hours

MPA6115 Program Evaluation of Public and Non-profit Organizations
Prerequisites: MPA5001
This course examines the goals, methods, and techniques of program evaluation in governmental and non-profit organizations. Special emphasis is placed on how program evaluation relates to legislative and executive budgeting, program planning, and program implementation. 4 quarter hours

MPA6501 State and Local Government and Intergovernmental Relations
Prerequisite: MPA5001
This course analyzes the structure, principles, and operation of state and local government in the United States. It examines the governmental interrelationships contained in the American Federal system. Topics may include the analysis of the executive, legislative, and judicial functions of state and local governments, with special attention paid to the similarities and differences among the levels and branches of government as well as the complementary and conflictual relationships between the state and federal government levels. 4 quarter hours

MPA6505 Legislative and Judicial Process
Prerequisites: MPA5001
This course examines the process of enacting laws and performing other legislative/administrative/judicial functions in the U.S. Congress and state legislatures. Special attention is paid to the relationship between public administrators and the legislative and judicial processes. 4 quarter hours

MPA6510 Economics of Public Policy
Prerequisites: MPA5001
The course introduces students to the basic concepts in economics including the role it plays in developing public policy. Topics may include market failures, supply and demand, public service fees, cost-benefit analysis, and unemployment, opportunity costs, Pareto efficiency, and social welfare. 4 quarter hours

MPA6515 Public Policy Analysis
Prerequisites: MPA5001
The course provides an overview of the concepts and processes of policy research, including the relationship between policy analysis and programmatic planning. Topics may include the role of policy analysis in improving government

decision making and assessing the effectiveness of public programs. 4 quarter hours

MPA6520 Legal Environment of Public Administration
Prerequisite: MPA5001
This course focuses on the relationship between public administration and the law. Topics may include the role of public administrators in formulating law and policy through the rule-making process and administrative law, how case law is relevant to public organizations, managers, and the administration of governmental programs, and the liability of government in selected settings. 4 quarter hours

MPA6999 Strategic Challenges in Public Administration
Prerequisites: Completion of all other courses in the program
This course integrates knowledge, skills, and abilities from a wide variety of content areas to better meet the challenges faced by public administrators. Topics may include developing organizational strategy, executing decision making, shaping the planning process, and managing of organizational change. Use of the case method will draw significantly on students' prior public administration study and experience. 4 quarter hours

Real Estate

REA3001 Introduction to Real Estate
Prerequisites: FINA 3030
This course provides students with an overview of the real estate industry. Students explore a variety of property-related professions while acquiring the requisite knowledge, terminology, and analytical skills utilized within the industry. 4 quarter hours

REA4001 Real Estate Appraisal Introduction to Real Estate
Prerequisites: REA3001
This course explores the three primary approaches to real estate valuation. Topics may include residential and commercial construction cost estimation, sales comparison analysis, and income capitalization. 4 quarter hours

REA4010 Real Estate Development
Prerequisites: REA3001
This course examines the components of the real estate development process. Topics may include market analysis and site selection using GIS (Geographic Information Systems), project management, regulatory issues, construction management, and marketing. 4 quarter hours

REA4020 Real Estate Debt Financing
Prerequisites: REA3001
This course examines the components of debt financing tools used in the real estate industry. Topics may include a wide variety of mortgage mechanics, debt securitization, mezzanine financing, construction financing, and permanent financing. 4 quarter hours

REA4025 Real Estate Equity Financing
Prerequisites: REA3001
This course examines the components of equity financing and analysis used in the real estate industry. Topics may include facilities management, discounted cash flow analysis, financial leverage, real estate investment trusts, pension funds, and income tax issues. 4 quarter hours

Sociology

SOC1001 Introduction to Sociology
This course serves as an introduction to the study of human social development, its organizations, and its institutions. It teaches the student to look at our society and others from a sociological perspective. Specific areas covered are group dynamics, social deviance, gender equality, racial and ethnic relations, the family, religion, and education. 4 quarter hours

Public Speaking

SPC1026 Public Speaking
This course is designed to prepare the student to develop and improve the ability to communicate. Self-expression, preparation of effective speeches, and development of speaking and listening skills will be emphasized. 4 quarter hours

Professional Development

UVC1000 Strategies for Success
Designed to help entering students develop a more effective approach to college success, this course emphasizes positive self-evaluation, goal setting and motivation; practical skills of successful students; effective use of the library and the many sources of information available; and the concepts and tools of critical thinking, and their applications. 4 quarter hours

UVC1010 Keyboarding I
This course concentrates on complete knowledge of the keyboard. Emphasis is on the development of touch typing and proper typing techniques. 4 quarter hours

UVC1021 Introduction to Word Processing
Co or Pre requisite: ENG1001
Introduction to Word Processing familiarizes students with the concepts of word processing software. Students are trained to use the basic functions of word processing software in the production of various types of documents. 4 quarter hours

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Columbia Campus

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Aimeé Carter, Director of Career Services
Vanessa DeBauche, Assistant Director of Admissions
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Elizabeth Dolinger, Assistant Librarian; B.A., M.A., M.L.I.S., University of South Carolina
Robyn M. Elerby, Library Circulation
Walter Haversat, Director of Financial Aid
Myrna Hodges, Assistant Director of Admissions
James A. Holmes, Financial Aid Officer
Shakeara Hudson, Assistant Director of Admissions
Annie M. Jacobs, Custodian
Tosha M. Jordan, Assistant Director of Admissions
Brad Kauffman, Dean of Student Affairs
Sheila Lewis-Jeter, Assistant Director of Admissions
James McDonnough, Assistant Director of Admissions
Dennis L. McElhoe, Ph.D., Dean of Academic Affairs; A.S. Indiana University; B.S. Indiana Wesleyan University, M.S.; Ph.D., Purdue University.
Joseph McGee, Business Office Manager
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Clinton I. Motteler, IT Desktop Analyst
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J. Todd Powell, Bookstore Manager
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Executive Assistant to the President
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Mary A. Gilliland, Associate Registrar
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Donna Long, Library Assistant
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Patricia McCormick, Dean of Student Affairs
Yvonne Miller, Director of Financial Aid
Angela Newton, Registrar
Anna Pearson, Director of Admissions
Candi Porter, Dean of Student Affairs
Amber Sloan, Assistant Director of Admissions
Laurie Smith, Assistant Registrar
Yvette Smith, Bookstore Manager
Terri Thomas, Financial Aid Officer
Anna Brown, Librarian
Virginia Martin, Lab Assistant – PTA
Deborah Oliver, Receptionist
Joe Taylor, Jr., Custodian
Tyrone White, Custodian

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Evelyn Campbell, Head Librarian
Trisha Cleary, Administrative Assistant
Catherine Golden, Financial Aid Director
Katrina Hester, Admissions Receptionist
Ashley Johnson, Assistant Director of Admissions
Amanda McAulay, Admissions Receptionist
Eileen Meagher, Library Assistant
Sarah Minock, Assistant Director of Admissions
Wendy Morgan, Assistant Director of Admissions
Leigh Pritchett, Registrar
Troy Ralston, President
Andrew Sagadraca, Business Office Manager
Kristen Sellers, Assistant Director of Admissions
Anne Warren, Executive Assistant
Barbara Wilson, Assistant Director of Admissions

Savannah Campus

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Catherine Barton, Financial Aid Officer
Richard Ballin, IT Desktop Analyst
Jessica Baumgardner, Bookstore Manager
Lily Benson-Jaja, M.A.L.S., Ed.S., Librarian; M.A.L.S., Ed.S., Spalding University; B.A., University of Benin.
Charlesetta Blake, Administrative Assistant
Robert Bohman, Ed.D., Dean of Academic Affairs; Ed.D., Nova Southeastern University; M.S.T., Georgia Southern University; B.S.E.D., Georgia Southern University.
Eleanor Bowden, M.S.L.S., Librarian; M.S.L.S., Drexel Institute of Technology; B.S., South Carolina State University.
Deborah Brinkman, Assistant Director of Admissions
Kenya Brown, Lab Assistant, School of Pharmacy
Tressa Brush, Director of Financial Aid
Carolyn Crudup, Financial Aid Officer
Dana Davis, Registrar
Jennifer Eardley, Library Assistant
Jennifer Ebner, Assistant Director of Admissions
Gabriella Fischer, M. Ed., Assistant Dean of Student Affairs, School of Pharmacy
Sharon Fischer, AA Education Program Coordinator
Michael Garcia, Custodian
Stacey L. Gibson, Financial Aid Officer
Ayanna Gordon, Financial Aid Office
Misty Gordon, VA and State Grants Coordinator
Tonya R. Griner, Business Manager
Kimberly Hahn, PA Enrollment Manager
Clisty Hall, Receptionist
Donald Holland, Director of Career Services
Deonca Holmes, Assistant to the Registrar
Jimmy Holmes, Director of Facilities and Security
Ronald Hull, IT Desktop Analyst
Antoinette Kelly, Custodian

Administration and Faculty

Barbara Lackey, M.S., Evening and Weekend Coordinator
Debra Lanier, Executive Administrative Assistant to the President
Daniel LeSuer, Assistant Director of Admissions
Margaret Murphy, Administrative Assistant
Kari Pahno, Director of Housing and Student Activities
Caridad Perez, Assistant Director of Admissions
Jeffrey Phillips, Assistant to the Registrar
Mary Phillips, Evening Receptionist
Kenneth Richards, Custodian
Rachel Ridley, Administrative Assistant, School of Pharmacy
Terry Romeo, Custodian
Julie Sehl, Executive Administrative Assistant, School of Pharmacy
Shirley Sells, Administrative Assistant, School of Pharmacy
Janice Shipp, Librarian Assistant
David Snider, Custodian
Mary Torrice, Financial Aid Officer
Henry Westberry, Custodian
Valerie Yaughn, M.L.S., Head Librarian; A.B. Youngstown State University; M.S.L.S. University of Kentucky.
Christine Zdanowicz, Administrative Assistant, School of Pharmacy

Tampa Campus

Dan Coble, RN Ph.D., President, Professor; A.A.
Christie Addison, Business Office Manager
Misti Beierlein, Student Accountant
Joshua Brown, M.S., Director of Shared Libraries, Librarian; B.A. Earlham College; M.L.I.S. University of South Florida.
Patrick Carswell, Assistant Director of Admissions
Sharon Clawson, Registrar
Indiana University Southeast; B. Music. Westminster College; B.S.N. University of State of New York; M.S.N. State University of New York; Ph.D. University of Florida.
Melissa Dunn, Administrative Assistant
Rachael Fons, Administrative Assistant
William Gomez, Classroom Support Analyst
Susan Hewitt, Assistant Director of Admissions
Tiffany Locks, Bookstore Manager, Administrative Assistant, Nursing
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Justin McGlothin, Director of Student Financial Services
Jason Miracle, Assistant Director of Admissions
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Michael Oun*, Facilities Manager
Rebecca Perez*, Mail Room Manager
Kashia Rutledge, Assistant Director of Admissions
Jodie Snyder, Associate Director of Student Financial Services
Sara Shirk, Administrative Assistant, Physician Assistant

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Maureen Nixon, Ph.D., Dean of Academic Affairs & Operations
Richard Kriofsky, Senior Director of Admissions
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Ashley Thompson, Executive Assistant to the President
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Bernard P. Murray, Associate Director of Admissions
Christina Wilson, Associate Director of Admissions
Abby Faison, Associate Director of Admissions
Carla Cowen, Associate Director of Admissions
Jordan Shoemaker, Associate Director of Admissions
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Ashley Hayes, Financial Aid Officer
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Nancy Speisser, Head Librarian
Angela Watson, Assistant Librarian

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Kacey Atkinson, Director of Financial Aid
Michelle Belkin, Registrar
Andrea Bevil, Bookstore Manager
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Leanne Dilks, Administrative Assistant
Rowena Geisler, Business Office Manager
Danielle M. Grey, Director of Career Services
Midori Hines, Assistant Librarian
Sharon Jackson, IT Administrator
Dawn Kaufman, Receptionist
Phebe Kerr, Dean of Student Affairs
Erika Landa, Assistant Director of Financial Aid
John Leonard, Custodian
Daphne Louboutin-Delgado, Financial Aid Officer
Gary A. Malisos, Director of Admissions
Maya Manyrathe, Financial Aid Officer
Vincent Marino, Assistant Director of Admissions
Etla M. Mitchell, Assistant Director of Admissions
Regina R. Munroe, Assistant Registrar
Vicki L. Painter, Administrative Assistant
Max Paul, Assistant Director of Admissions
Amanda L. Piskor, Financial Aid Officer
Matthew Pritikin, Assistant Director of Admissions
Melodi Ramtallie, Assistant Business Officer Manager
Elsa Reyes, Custodian
Juan M. Rivera, Custodian
Autumn Robinson, Financial Aid Officer
Karla Solano, Receptionist
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Marie Urbina, Librarian
Lucas R. Whittaker, Assistant Director of Admissions

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Faculty

Faculty listings current as of October 2010.

Columbia Campus

Abd'Allah Adesanya, Legal/Paralegal Studies; B.A. University of Redlands; J.D. University of California.

James R Anthos, Program Director, Information Technology; B.S. Strayer College; M.B.A. West Virginia Wesleyan College; M.S. University of Phoenix.

Pierre Barakat, Ph.D., Program Director, Health Care Management; B.S., M.B.A., Ph.D., University of South Carolina.

James Boland, Business Administration; B.S. University of South Carolina; Masters of Accountancy, University of South Carolina.

Connie Breeden, Legal/Paralegal Studies; B.A. Clemson University; J.D. University of Connecticut School of Law.

Robert Brown, Legal/Paralegal Studies; B.A. Erskine College; J.D. University of South Carolina.

Tegia Coleman, Ed.D., Criminal Justice; B.S., M.C.J., Ed.D., University of South Carolina.

P. Wayne Corbett, Program Director, General Studies; B.A. University of South Carolina; M.A. University of Georgia.

Peggy Cwiakala, General Studies; M.C.I.S. Rutgers, The State University of New Jersey, M.L.I.S. University of South Carolina.

James Dahm, Chair, Graphic Arts; B.F.A. University of Georgia; M.F.A. Maryland Institute College of Art.

Michele Dames, Graphic Arts; B.F.A. The College of New Jersey; M.M.A. University of South Carolina.

Yvette David, Nursing; M.S. South Carolina State University; B.S. South Carolina State University.

Susan Davis, Ph.D., Chair, Business Administration and Program Director; Business Administration; B.S. Pennsylvania State University; M.B.A. University of Rochester; Ph.D. Capella University.

Lisa Dilks, Ph.D., General Studies; B.A., M.A., University of Wyoming; M.I.S., Ph.D., University of South Carolina.

Bobby D Dobbins, Ed.D., Program Director, Professional Counseling; B.A. University of South Carolina; M.A. State University of West Georgia; Ed.D. University of Sarasota.

Patsy Rochelle-Fields, Information Technology; B.S. Devry Institute of Technology; M.S.M., M.C.I., Webster University.

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2010-2011 South University Academic Calendar

Fall Quarter 2010

Thu., Sept. 30 ..... New Student Orientation
Sat., Oct. 2 ..... Fall classes begin
Fri., Oct. 8 ..... Last day late registration and Drop/Add
Mon., Oct. 11 ..... Columbus Day
Nov. 15–Dec. 3 ..... Advisement/Registration
Tue., Nov. 9 ..... New Student Orientation, Mid Quarter
Thu., Nov. 11 ..... Fall Mid Quarter Session classes begin
Mon., Nov. 15 ..... Last day late registration and Drop/Add Mid Quarter
Thur.–Fri., Nov. 25–26 ..... Thanksgiving Holiday, no classes
Fri., Dec. 10 ..... Last day of classes
Sat.–Sat., Dec. 11–18 ..... Final Exams
Tue.–Wed., Dec. 14–15 ..... Final Exams Mid Quarter
Thu., Dec. 16 ..... Graduation (Tampa only)
Sat., Dec. 18 ..... Graduation (Savannah only)

Winter Quarter 2011

Thu., Jan. 6 ..... New Student Orientation
Sat., Jan. 8 ..... Winter classes begin
Fri., Jan. 14 ..... Last day late registration and Drop/Add
Mon., Jan. 17 ..... Martin Luther King, Jr. Holiday
Tue., Feb. 15 ..... New Student Orientation, Mid Quarter
Feb. 21–Mar. 4 ..... Advisement/Registration
Thu., Feb. 17 ..... Winter Mid Quarter classes begin
Mon., Feb. 21 ..... Last day late registration and Drop/Add Mid Quarter
Thu., Mar. 17 ..... St. Patrick's Day (Savannah only, no classes)
Fri., Mar. 18 ..... Last day of classes
Sat.–Sat., Mar. 19-26 ..... Final Exams
Tue.–Wed., Mar. 22-23 ..... Final Exams Mid Quarter

Spring Quarter 2011

Thu., Mar. 31 ..... New Student Orientation
Sat., Apr. 2 ..... Spring classes begin
Fri., Apr. 8 ..... Last day late registration and Drop/Add
Fri., Apr. 22 ..... Easter Sunday Holiday (observed)
Tue., May 10 ..... New Student Orientation, Mid Quarter
Mon., May 16 ..... Last day late registration and Drop Add Mid Quarter
Thu., May 12 ..... Spring Mid Quarter classes begin
May 16–27 ..... Advisement/Registration
Mon., May 30 ..... Memorial Day, no classes
Fri., Jun. 10 ..... Last day of classes
Sat.–Sat., Jun. 11–18 ..... Final Exams
Tue.–Thu., Jun. 15–16 ..... Final Exams Mid Quarter
Thu., Jun. 16 ..... Graduation (Montgomery and Tampa)
Sat., Jun. 18 ..... Graduation (Columbia, Savannah and West Palm Beach)

Summer Quarter 2011

Thu., Jun. 23 ..... New Student Orientation
Sat., Jun. 25 ..... Summer classes begin
Fri., Jul. 1 ..... Last day late registration and Drop/Add
Mon., Jul. 4 ..... Fourth of July Holiday (Observed) no classes
Tue., Aug. 2 ..... New Student Orientation, Mid Quarter
Thu., Aug. 4 ..... Summer Mid Quarter classes begin
Mon., Aug. 8 ..... Last day late registration and Drop/Add Mid Quarter
Aug. 15–26 ..... Advisement/Registration
Mon., Sept. 5 ..... Labor Day, no classes
Fri., Sept. 2 ..... Last day of classes
Sat.–Sat., Sept. 3–10 ..... Final Exams
Tue.–Wed., Sept. 6–7 ..... Final Exams Mid Quarter

2010 Dallas and Ft. Worth Academic Calendar

Quarterly Schedule

Winter Quarter ..... January 11 – March 27, 2010
Spring Quarter ..... April 5 – June 19, 2010
Summer Quarter ..... July 12 – September 25, 2010
Fall Quarter ..... October 4 – December 18, 2010

Mid-quarter Schedule

Winter II Quarter ..... February 18 – March 27, 2010
Spring II Quarter ..... May 13 – June 19, 2010
Summer II Quarter ..... August 19 – September 25, 2010
Fall II Quarter ..... November 11 – December 18, 2010

Anesthesiology Assistant Academic Calendar

Fall 2010				
Class Starts	Sept. 13	Sept. 20		
Last Day of Class	Dec. 17	Dec. 10		
Finals Week		Dec. 13 – Dec. 17		
Break	Dec. 20 – Jan. 2	Dec. 20 – Jan. 2		
Winter 2011				
Class Starts	Jan. 3	Jan. 3		
Last Day of Class	Mar. 25	Mar. 11		
Finals Week		Mar. 14 – Mar. 18		
Break	Mar. 26 – Mar. 30	Mar. 21 – Mar. 25		
Spring 2011				
Class Starts	Apr. 4	Mar. 28		
Last Day of Class	June 3	June 3		
Finals Week		Jun 6 – June 10		
Summer 2011				
Orientation			June 10	
Class Starts	June 6	June 13	June 13	
Break		Jul. 2 –July 20		
Last Day of Class		Aug. 19	Aug. 26	
Finals Week		Aug. 22 – Aug 26	Sept. 5 – Sept. 9	
Break		Sept. 5 – Sept. 9	Sept. 10 – Sept. 18	
Fall 2011				
Class Starts		Sept. 12	Sept. 19	
Last Day of Class			Dec. 9	
Finals Week		Dec. 16	Dec. 12 – Dec. 16	
Break		Dec. 17 – Jan. 2	Dec. 17 – Jan. 2	
Winter 2012				
Class Starts		Jan. 3	Jan. 3	
Last Day of Class		Mar. 23	Mar. 9	
Finals Week			Mar. 12 - Mar. 16	
Break		Mar. 24 – Apr. 1	Mar. 19 –Mar. 23	
Spring 2012				
Class Starts		Apr. 2	Mar. 26	
Last Day of Class		June 22	June 8	
Finals Week			June 11 – June 15	
Summer 2012				
Orientation				June 15
Class Starts		July 2	June 18	June 18
Break			July 2 – July 6	
Last Day of Class			Aug. 24	Aug. 31
Finals Week			Aug. 27 –Aug. 31	Sept. 10 – Sept. 14
Break			Sept. 10 –Sept. 14	Sept. 17 – Sept. 21

PA Program Clinical Rotations, Class of 2012

Anesthesiology Assistant Academic Calendar

Rotation Dates (2011 - 2012)

1	April 4, 2011 – May 6, 2011		April 2 –June 18	Spring 2011
2	May 9, 2011 – June 10, 2011	June 20 – 24, 2011		
3	June 27, 2011 –Jul 20 2011		June 25 – Sept 11	Summer 2011
4	Aug 1, 2011 – Sept 2, 2011	Sept 12 – 16, 2011		
5	Sept 26, 2011 – Oct 28, 2011		Oct 1 – Dec 17	Fall 2011
6	Oct 31, 2011 – Dec 2, 2011	Dec 12 – 16, 2011		
7	Jan 2, 2012 – Feb 3, 2012		Jan 14 – March 30	Winter 2012
8	Feb 6, 2012 – Mar 9, 2012	Mar 19 – 30, 2012		

OFF DATES:
June 13 - 17, 2011
Sep 5 - 9, 2011
Sep 19 - 23,2011
Dec 5 - 9, 2011
Dec 19, 2011 - Jan 1, 2012
Mar 11 - 16, 2011

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SouthUniversity

2010-2011 ACADEMIC CATALOG CHANGES 11/2/10

Page 33
Change in curriculum
Associate of Science in Paralegal Studies
Replace current curriculum with the information listed below

Associate of Science in Paralegal Studies	Hours Required
	92
Area I General Education Requirements	Hours 40
Professional Development	8
ITS1000 Computer and Internet Literacy (4)	
UVC1000 Strategies for Success (4)	
Basic Communications	16
ENG1001 Composition I (4)	
ENG1002 Composition II/Literature (4)	
ENG2001 Composition III (4)	
SPC1026 Public Speaking (4)	
Mathematics and Statistics *Choose one:*	4
MAT1001 Intermediate Algebra (4)	
MAT1005 College Algebra (4)	
MAT1500 College Mathematics (4)	
MAT2000 Pre-Calculus (4)	
MAT2058 Statistics (4)	
MAT2101 Calculus I (4)	
MAT2102 Calculus II (4)	
Natural Sciences *Choose one:*	4
BIO1020 Biology I (4)	
BIO1021 Biology II (4)	
CHM1010 General Chemistry (4)	
Arts and Humanities *Choose one:*	4
ENG2002 World Literature I (4)	
ENG2003 World Literature II (4)	
HIS1101 US History I (4)	
HIS1102 US History II (4)	
HUM1001 History of Art through the Middle Ages (4)	
HUM1002 History of Art from the Middle Ages to Modern Times (4)	
HUM2101 World Civilization I (4)	
HUM2102 World Civilization II (4)	
PHI2301 Introduction to Philosophy (4)	
Social and Behavioral Sciences *Choose one:*	4
ECO2071 Principles of Microeconomics (4)	
ECO2072 Principles of Macroeconomics (4)	
POL2076 American Government (4)	
PSY1001 General Psychology (4)	
SOC1001 Introduction to Sociology (4)	
SOC2010 Social Problems (4)	

Area II Foundation Requirements	**Hours 8**
BUS1038 Business Law I (4)	
BUS2038 Business Law II (4)	
Area III Major Requirements	**Hours 44**
Core	**24**
** Only the Savannah campus is approved to offer Paralegal Studies courses in the partially online format All partially online Paralegal Studies students must complete the courses marked with asterisks (*) above in a traditional classroom format (not online) Students in Savannah's partially online Paralegal Studies programs should contact their academic advisor for information on completing these requirements.*	
LGS1001 Introduction to Paralegalism* (4)	
LGS1004 Torts and Remedies (4)	
LGS1005 Legal Research and Writing I* (4)	
LGS1006 Legal Research and Writing II* (4)	
LGS2001 Civil Litigation* (4)	
LGS2007 Computers in the Legal Office (4)	
Electives Choose four:	**16**
LGS2002 Family Law (4)	
LGS2003 Estate Planning and Probate (4)	
LGS2004 Criminal Law (4)	
LGS2005 Real Estate Law (4)	
LGS2008 Worker's Compensation Law (4)	
LGS2010 Bankruptcy Law (4)	
LGS2030 Administrative Law (4)	
Capstone:	**4**
LGS2099 Paralegal Externship (4)	

Page 59
General Admissions Application Procedure
Revision to #2

Submit acceptable transcripts (including verifiable faxed transcripts) from all high schools and colleges attended within ten weeks of the class start date.

Page 59
General Admissions Requirements
Delete the current version and replace with the information listed below

General Admission Requirements
To be admitted to any of the programs at South University, including online programs, the prospective student must be a high school graduate or the equivalent (e.g., GED) and submit a minimum combined SAT I score of 900, a combined ACT score of 19, or a satisfactory score on the University administered admissions examination (see the Admissions Office) or meet the criteria established for acceptance as a transfer student. South University accepts the International Baccalaureate Program diploma as meeting the requirement for high school graduation.

Students who fail to provide proof of high school graduation within 10 weeks of their start date will:

- Be removed from class.

- Have their enrollment cancelled.
- Not receive final course grades.
- Not receive a transcript.
- Not be responsible for any tuition and related fees.

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Financial Information

Revision to Payment of Tuition and Fees

Replace current information with the revised listed below

Payment of Tuition and Fees

All charges are due and payable on or before the registration date for each quarter. For students in online programs all charges are due and payable on or before the start date for each course. Circumstances which prevent a student from adhering to these dates should be discussed with the business office. Students attending school under a grant or loan should confer with the director of financial aid concerning the payment of fees; students attending school under the G.I. Bill can discuss payment of school fees with the director of financial aid. Failure to make proper payments, unless otherwise cleared with the business office, will result in dismissal from the University. Grades will not be issued, degrees granted, or academic transcripts furnished until all financial obligations have been satisfied and all University property returned.

Refund of Tuition

Tuition charges are based on the total number of credit hours for which a student is enrolled on the first day of classes (as listed in the University calendar), regardless of program. Refunds or tuition adjustments will be awarded according to the following guidelines:

1. If circumstances prevent matriculation before a student begins attending the University, all tuition charges will be refunded. The application fee will be refunded only if a refund is requested within three days of application.

2. A tuition adjustment results when a student officially changes enrollment status (fulltime to part time, part time to less than part time or part time to full time) during the drop/add period. No adjustment will be made for students dropping individual classes after the drop/add period.

3. Savannah campus: Refunds for students withdrawing from all classes will be based on the following guidelines: [a] students completing no more than five (5) percent of instructional time will receive a ninety-five (95) percent of tuition refund; [b] students completing more than five (5) but no more than ten (10) percent of instructional time will receive a ninety (90) percent of tuition refund; [c] students completing more than ten (10) percent but no more than twenty-five (25) percent of instructional time will receive a seventy-five (75) percent of tuition refund; [d] students completing more than twenty-five (25) percent but no more than fifty (50) percent of instructional time will receive a fifty (50) percent of tuition refund; [e] students completing more than fifty (50) percent of instructional time will receive no refund of tuition.

Students in South University's online programs who drop before the start date of the course will receive a 100% refund of the total cost of tuition for the course. Tuition refunds after the start of a course are based on weekly attendance.

- Students who withdraw from their course after attending week 1 will receive a 75% tuition refund.
- Students who withdraw from their course after attending week 2 will receive a 50% tuition refund.
- Students who withdraw from their course after attending week 3 will receive a 25% tuition refund.

- Students who withdraw from their course during or after the 4th week will receive 0% tuition refund.

4. West Palm Beach, Tampa, Montgomery, and Columbia** campuses: Students who withdraw from all attended classes during the first week of the quarter are entitled to a refund of 75 percent of the tuition paid for the quarter. A refund of 50 percent will be made if withdrawal occurs during the second week after the scheduled date classes are to begin. Students who withdraw during the third week will be refunded 25 percent. Students who withdraw after three weeks have elapsed from the scheduled beginning of classes will be entitled to no refund of any part of the tuition paid that quarter.

Page 73 cont'd

** Columbia campus: For students attending the University for the first time and who withdraw from the institution, a prorate refund calculation shall be applied up to 60 percent point in time of that initial term. Prorate refund is a refund for a student of not less than that portion of tuition, fees and other charges assessed the student equal to the portion of the period of enrollment for which the student has been charged that remains on the last day of attendance by the student, rounded downward to the nearest ten percent of that period, less any unpaid charges owed for the period of enrollment for which the student has been charged, and less an administrative fee not to exceed the lesser of five percent or one hundred dollars.

Return of Title IV Funds (On-campus Programs)
For Title IV (federal financial aid) recipients who withdraw from attendance, the college is mandated by federal regulation to determine the amount of Title IV funds the student has earned at the time the student ceases attendance. The amount earned is based on the amount of calendar days in the term completed by the student, divided by the number of calendar days in the same term, excluding any scheduled breaks of at least five (5) consecutive days. The amount earned is based on the amount of time the student has spent in attendance and is not related to the student's institutional charges. The amount of Title IV funds earned is based upon a proportional calculation through sixty (60) percent of the term attended The college will use the following steps in order to determine the amount of Title IV a student who withdraws has earned.

1. Determine the date of withdrawal and determine the percentage of payment period (term) attended by the student.

2. Determine the amount of Title IV aid earned by the student by multiplying the total Title IV aid for which the student was eligible by the percentage of time enrolled.

3. Compare the amount earned to the amount disbursed. If the amount earned is greater than the amount disbursed, then a post withdrawal disbursement can be made if the student is eligible for a "late disbursement." If the amount disbursed exceeds the amount earned, the excess Title IV aid must be returned.

4. Allocate the responsibility for returning unearned aid between the college and the student according to the portion of disbursed aid that could have been used to cover institutional charges and the portion that could have been disbursed directly to the student once institutional charges were covered.

5. Distribute the unearned Title IV aid back to the Title IV programs. Examples of Return to Title IV and refund calculations may be obtained through the office of financial aid.

Allocation Order of Refunds:
1. Unsubsidized Federal Stafford Loans
2. Subsidized Federal Stafford Loans
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Federal Pell Grants

6. Federal Academic Competitiveness Grant
7. Federal SMART
8. Federal SEOG
9. Federal Teach Grants
10. Other assistance awarded to the student under programs authorized by Title IV
11. Required refunds to other Federal, State, private, or institutional student financial assistance received by the student
12. To the student

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Return of Title IV Funds (Online Programs)

When a student withdraws from the payment period, the amount of federal financial aid assistance the student earned is determined by a specific formula. Generally, a payment period consists of 18 credits. If the student received less assistance than the amount the student earned, the student may be able to receive those additional funds as a post-withdrawal disbursement. If the student received more assistance than the amount the student earned, the excess funds must be returned by the University and/or the student. The excess funds could result in an overpayment. The amount of assistance the student earned is determined on a rate-of-progression basis When the student completes more than 60% of the payment period, the student earns all the assistance scheduled for that payment period.

Allocation Order of Refunds:
1. Unsubsidized Federal Stafford Loans
2. Subsidized Federal Stafford Loans
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Federal Pell Grants
6 Federal Academic Competitiveness Grant
7. Federal SMART
8. Federal SEOG
9. Federal Teach Grant
10. Other assistance awarded to the student under programs authorized by Title IV
11. Required refunds to other Federal, State, private, or institutional student financial assistance received by the student
12. To the student

Loan Disbursement Information (Online Programs)
The first payment period will be delivered on or after the start date of the course, depending upon completion of the financial aid paperwork.

The second payment period will be delivered once a student has successfully completed the first payment period and the student has begun the second payment period of the Academic Year which is defined at the time of certification of Title IV funds.

Grades of W, WF, I, or F do not count toward successfully completed courses. Grades of D that do not count towards successful completion of required major course and thus must be repeated, also do not count toward successfully completed courses. In addition, students who are required or choose to repeat courses in which they earned a grade of C, will not have the repeated course counted toward successfully completed courses.

A student may receive subsequent loans once the conditions of the current loan have been met.

Note: Once a grade of I is successfully completed for a permanent grade as outlined above, the course will count towards successful completion. However, no subsequent Title IV certifications can occur until a grade other than I is posted.

Approved Tuition Waiver (Online Programs)

Students receiving a W for a course will be granted an Approved Tuition Waiver upon return. Any student retaking a course within 90 days of receiving a W, will be granted an Approved Tuition Waiver. Any tuition for the course already paid by the student will be credited toward the student's account. Students must re-take the entire course.

Revision to the Credit for Transfer Work
Renamed as Transcripted and Non-transcripted Credit Policy

Credit for Transcripted and Non-transcripted Work

Acceptance of Transcripted (Transfer) Credit

Credit for undergraduate transfer work will be considered if the potential course meets all of the following conditions:

- The course was taken at an acceptable accredited collegiate institution.
- The course carries a grade of C or better.
  - A grade of C- from colleges that award plus and minus grades is not transferable.
- The course is directly equivalent to a course required by the South University program in which the student is enrolled.

The award of transfer credit may also be considered in the following cases:

- In an area requirement that a South University program does not specify a particular course, a student may submit for transfer of credit consideration a course not offered by South University but directly related in its content to the area requirement.
  - For example, if a South University program allows a student to select coursework from an approved list of Arts and Humanities courses to fulfill the Arts and Humanities requirement within General Education, a student may submit for transfer of credit consideration an Arts and Humanities course not offered by South University.
  - In all cases, the course submitted must also be taken at an acceptable accredited collegiate institution and carry a grade of C or better in order to consider for transfer of credit.
- For a specific course requirement in a South University program, a student may submit for transfer of credit consideration a course directly related to the course requirement but at a higher content and course level than the specific course requirement.

All coursework will be evaluated for its current relevance and may not transfer if the material in the coursework is deemed to be significantly noncurrent in the subject area. Individual Colleges/Schools and/or programs within South University may place limits on the age of courses eligible for transfer of credit.

In the case of courses evaluated for General Education transfer credit, the submitted courses must meet the criteria established by the Commission on Colleges of the Southern Association of Colleges and Schools for General Education credit (as stated in the current *Principles of Accreditation* dated 2.10.10). The course must also be specifically classified as General Education (i.e., a survey or introductory course) at the transferring institution to be considered for General Education transfer of credit.

Transfer credit will not be given by South University for developmental courses such as basic Mathematics or basic English. Transfer of credit will not be given for English as a Second Language (ESL) coursework. If both a separate laboratory course and the related lecture/didactic course are evaluated for transfer of credit, credit will only be considered for the separate laboratory course if the related lecture/didactic course also received a grade of C or better. Students should consult with the Registrar about questions related to acceptance of transfer credit. Credits earned at an accredited technical college may not transfer unless the credit earned is equivalent to courses offered in degree programs including the associate's degree.

Acceptance of credits earned at other institutions, through examination, and/or other means described in this catalog is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course requirements (i.e., those requirements beyond General Education) can be earned through transfer credit, through examination, and/or other means described in this catalog.

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Revision to the Credit for Transfer Work
Renamed as Transcripted and Non-transcripted Credit Policy

Acceptance of Graduate Transfer Credit
Transfer credit may be allowed in some graduate or post baccalaureate degree programs at the discretion of the College/School Dean or Department Chair. However, the majority of credits toward any graduate or post baccalaureate degree program must be earned at South University.

The University reserves the right to reject any or all undergraduate or graduate credits from other institutions, regardless of their accreditation status, when it determines through investigation or otherwise that the quality of instruction at such institutions is for any reason deficient or unsatisfactory. The judgment of the University on this question shall be final. The University reserves the right to disallow transfer credit for courses if the student's subsequent grades in required courses in the same subject fall below average.

Credits Earned at a South University Campus
Credits earned at any South University campus will be accepted at all campuses. These credits will not be considered transfer credit; they will be included as credits earned at South University. If a campus should close a program in any state, students in good standing will be accepted at any South University campus having the same or a similar authorized degree program. The credits earned in the students' original degree program will be applied to the degree program at the new location.

Acceptance of Non-transcripted Credit
South University offers students an opportunity to obtain course credit in areas of competency through several non-transcripted means, including AP Examinations, university-administered proficiency examinations, education training, and military experience and training. South University does not award credit for life experience.

Acceptance of credits earned at other institutions, through examination, and/or other means described in this catalog is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course requirements (i.e., those requirements beyond General Education) can be earned through transfer credit, through examination, and/or other means described in this catalog.

College Board Advanced Placement (AP) Examinations
South University supports the College Board's Advanced Placement Program, which allows high school students the opportunity to pursue college level courses in their own schools and to be taught the material by their own teachers. After completion of the AP courses, students take the appropriate AP test to determine their level of achievement. For college credit to be awarded, a student must have official score reports from the College Board sent directly to the Office of Registrar at South University.

Since there is major overlap in course content between the two English AP exams, the awarding of AP credit in English will be treated separately from that of other disciplines as follows:

1. If a student receives a score of "3" or "4" on either English AP exam, credit will be awarded for ENG1001 Composition I (four credit hours);
2. If a student receives a score of "3" or "4" on both English AP exams, or a "3" on one and a "4" on the other, credit will be awarded for ENG1001 Composition I and ENG1002 Composition II/Literature (eight credit hours);
3. If a student receives a score of "5" on either or on both English AP exams, credit will be awarded for ENG1001 Composition I and ENG1002 Composition II/Literature (eight credit hours).

For additional information concerning the awarding of AP credit, contact the Registrar at the appropriate campus.

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Revision to the Credit for Transfer Work

Renamed as Transcripted and Non-transcripted Credit Policy

Credit by Examination

CLEP and DANTES certification exams can be submitted for evaluation for course credit. The guidelines for awarding credit are available from the Registrar at the appropriate campus. In general, no score less than 50 on the CLEP test will be considered for course credit.

If CLEP or DANTES examinations do not exist for the course, the Vice Chancellor for Academic Affairs, in consultation with the Dean of the College/School overseeing the course, is the final authority on whether or not a course may be exempted through the examination process. The Department Chair creates the examination to be used from previously administered final examinations in the course. To be eligible to earn credit the student must:

1. Submit a written request to his/her campus Dean of Academic Affairs and Operations or Director of Online Instruction.
2. Verify that s/he has not previously taken the course at South University.
3. Verify that s/he is not currently enrolled in the course at South University.
4. Pay the applicable examination fee (this does not apply to examinations to exempt the keyboarding or word processing course).

Students can attempt to earn credit by examination for a course only once and must receive a passing score that is greater than or equal to the average passing score for the last five administrations of the final examination for the course. Students scoring below the average passing score must take the course in question as required in the curriculum. Credits earned by examination are considered in the same way as transfer credits and are not used in the computation of the student's cumulative grade point average.

Credit by Education Training

College credit may also be awarded for education training completed through business and industry, the armed services, or government organizations. South University is guided by the principles and recommendations of the American Council on Education (ACE) guidebooks when assessing requests for credit earned in this manner. Students must have their ACE transcripts sent directly from the Center for Adult Learning and Educational Credentials to the appropriate campus Registrar at South University.

University Credit for Military Experience and Training

Students who wish to have their military experience and training evaluated for university credit should submit copies of appropriate forms to the appropriate campus Registrar. Veterans should submit DD Form 214, and active duty military personnel should submit DD Form 295. Active duty Army personnel and soldiers discharged since October 1, 1986, should also provide the appropriate campus Registrar with copies of their Army/American Council on Education Registry Transcripts.

The University may also accept as transfer credit completion of formal military courses as recommended by the American Council on Education (ACE) when verified through official transcripts (Army/ACE registry Transcript System, Community College of the Air Force, Sailor/Marine/ACE Registry Transcript, Registry of Credit Recommendations, or National Registry for Training Programs). Additionally, credit may also be awarded through review of a student's certified Department of Defense (DD) Form 214 (Armed forces of the United States Report of Transfer or Discharge) in conjunction with the ACE Handbook, Evaluation of Educational Experiences in the Armed Forces.

Credit will be applied to a degree program upon the approval of the Department Chair from which the degree is to be awarded.

Timing of Transcripted and Non-transcripted Credit Consideration and Acceptance
South University will accept transcripts for transcripted (transfer) and documentation of non-transcripted credit evaluation at most points during a student's program of study, provided that limits placed on the total number of credits for the program and components of the program will not be exceeded. During a student's first quarter enrolled at South University, all official transcripts must be received and evaluated for those courses related to establishing basis of admission. No courses will be evaluated for transcripted (transfer) or non-transcripted credit during a student's final quarter or within two courses (for students in online programs) prior to graduation.

Students are encouraged to submit all transcripts for transfer of credit evaluation or documentation for non-transcripted credit as soon as possible upon admission to their program of study to enable accurate scheduling of coursework. Students are also strongly encouraged to discuss with their advisors or registrars the potential transferability of outside coursework being considered.

Transferability of Credits to Other Universities
South University is accredited by an accrediting agency recognized by the United States Department of Education. However the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U.S. higher education system, transferability of credit is determined by the receiving institution taking into account such factors as course content, grades, accreditation and licensing. For this reason South University does not imply, promise, or guarantee that credits earned at South University will be accepted by another college or university. Students planning to transfer to other colleges or universities are responsible for consulting with the registrar at those institutions as early as possible concerning the acceptance of credits earned at South University.

Definition of a Credit Hour
South University operations on a quarter system, with each quarter having approximately 10 to 12 weeks Course credit is awarded on the basis of the number of hours spent in lecture and/or lab situations. One quarter credit hour is equivalent to at least 10 hours of lecture, 20 hours of lab work, 30 hours of externship or clinical practicum, or a combination of these 3 equivalencies

Credit Hour Conversions
Semester credit hours are converted to quarter credit hours by multiplying the number of semester credits by 3 and then dividing the result by 2. For example, a 3 semester credit hour course equals a 4.5 quarter credit hour course (3 semester hours multiplied by 3, with the result divided by 2) while a 2 semester credit hour course equals a 3 quarter credit hour course (2 semester hours multiplied by 3, with the result divided by 2). Credits will be rounded up or down as appropriate (i.e., 2.0 to 2.49 will be rounded down to 2 credit hours, 2.50 to 2.99 will be rounded up to 3 credit hours).

Page 79
Revision to Grade Level Classification
Grade Level Classification
Replace current version with the information listed below
Grade Level Classification

Grade Level Classification

Undergraduate students are classified according to the number of credit hours earned toward completion of the program. Students with fewer than 36 credits are considered freshmen; with as many as 36 but fewer than 72, a sophomore; with as many as 73 but fewer than 108, a junior; and with 109 or more, a senior, as illustrated in the following table:

Freshman: 0-36 credits
Sophomore: 37-72 credits
Junior: 73-108 credits
Senior: 109+ credits

Undergraduate Academic Year (Online Programs)

- Week: 7 consecutive calendar days.
- Course: 5 weeks and 3 days of instructional time (some courses may be 11 weeks of instructional time).
- Academic Year: Minimum of 30 weeks of instructional time; 36 earned credits.
- Full-Time Enrollment: All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.
- Instructional Week: Defined as Monday 12:00 a.m. Mountain Time (MT) to 11:59 p.m. MT the following Sunday.

Graduate Academic Year (Online Programs)

- Week: 7 consecutive calendar days.
- Course: 5 weeks and 3 days of instructional time (some courses may be 11 weeks of instructional time).
- Academic Year: Minimum of 30 weeks of instructional time; 32 earned credits.
- Full-Time Enrollment: All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.
- Instructional weeks are defined as Monday 12:00 a.m. Mountain Time (MT) to 11:59 p.m. MT the following Sunday.

University Holidays

A South University course may begin, end, or include an official campus holiday. If such a holiday occurs, the class meeting would not occur on that date and course assignments due on that date would shift as follows:

- The holiday occurs on the first day of the course term: Assignments shift to the following day.
- The holiday occurs during the course term: Assignments shift to the following day.
- The holiday occurs on the last day of the course term: Assignments shift to the previous day.

Students in online programs follow the official Savannah campus holiday schedule. Individual on-campus programs may have specific policies as to effect of holidays on class meetings, course assignments, and program requirements.

Page 79 cont'd
Revision to Grade level classification

Official Withdrawals from the Institution (On-campus Programs)
To withdraw officially from the institution, students must contact the office of the registrar to provide notification of their intention to withdraw. New students who withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record. Students officially withdrawing prior to the end of the ninth week of the quarter will receive a grade of W. Students officially withdrawing after the ninth week of the quarter will receive a grade of WF

Official Withdrawals from the Institution (Online Programs)
Students enrolled in online programs who wish to officially withdraw from school must contact their Academic Counselor. If a student officially withdraws before the 31st day of 5 ½ week class, the student will receive a W grade (if after the 31st day of the class, a WF grade is assigned). Students who officially withdraw before the 58th day of an 11 week class will receive a W grade (if after the 58th day, a WF grade is assigned).

New students who officially withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record, their enrollment will be cancelled, and all tuition and related fees removed.

A student, who is out-of-attendance more than 29 consecutive calendar days, will be administratively withdrawn from the University.

Veterans in either on-ground or online programs should be aware that the Veterans Administration will not pay for a course that a student drops after the first week of class unless extreme circumstances justify course withdrawal. Veterans should consult their Financial Counselor before withdrawing from any class after the first week of the session. Students who are veterans should also contact the Veterans Administration before withdrawing from school.

Administrative Withdrawals (Online Programs)
A student who is out-of-attendance more than 29 consecutive calendar days will be administratively withdrawn from the University.

Adding and Dropping a Course

Drop/Add (On-campus Programs)
Students may adjust their schedules without penalty by dropping and/or adding courses during the first week of classes. Specific dates are reflected on the academic calendar or can be obtained through the Registrar's office. Students are encouraged to consult the professor and/or department chair before dropping any course. All schedule revisions must be made through the registrar's office, where an official Drop/Add Form must be completed. Students should consult with financial aid to ascertain implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, or equivalent percentage, will result in a grade of W. Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, Week 4.5 or 31st day of 5.5 week terms (Mid-quarter terms on ground), or equivalent percentage will also result in a grade of W. Courses dropped after this point will result in the grade of a WF.

Add/Drop (Online Programs)
To add or drop from a course, students must contact their Academic Counselor. Students who officially drop from a course during the add/drop period will have that course removed from their academic

transcripts.

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Add/Drop period
- 5 ½ week course: Days 1, 2, and 3 of the course.
- 11 week course: Days 1, 2, and 3 of the course.

Students wishing to add a course to their schedule should contact their Academic Counselor. Students may not be added to a current course after the defined add/drop period. However, students may add a course that begins in a future session.

Students who officially drop or are administratively dropped from a course after the add/drop period and before the 31st day of 5 ½ week will receive a W grade. Students who officially drop after the 31st day of a 5 ½ week course will receive a WF grade. Students who officially drop or are administratively dropped from an 11 week course after the add/drop period and before the 58th day of an 11 week class will receive a W grade. Students who official drop after the 58th day of an 11 week class will receive a WF grade.

Students should consult with their Financial Counselor to determine the implications of adding or dropping a course

Change of Major
Students will be allowed one change of major. Changing from a day program to an evening program of the same major is not considered a change of major. Changing from an associate's program to a bachelor's program in the same major is not considered a change of major. A student may change his or her program at any point of his or her enrollment. Note that a course required in a student's initial program may not be required in the student's subsequent program. Courses that apply to the second major will be recorded as earned credit and will affect the student's CGPA (Cumulative Grade Point Average). For ICR (Incremental Completion Rate) purposes, earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credits are one and one-half times the number of credits remaining to complete for graduation. Students who change programs and students who change session times within the same program must sign a new program enrollment form, which must be filed in the student's academic file.

Students in online programs must contact their Academic Counselor to change their major.

A course required in a student's initial program that is not required in the student's subsequent program may have a negative impact on a student's financial aid. Therefore, students should consult with their Financial Counselor before changing their major.

Associate's and Bachelor's Degrees Graduation Requirements
To receive an associate's or bachelor's degree or certificate, a student must satisfy these four requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, academic programs are subject to change at the discretion of the institution. Students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return. Students may request department chair/coordinator approval for a course substitution or waiver. The registrar or dean of academic affairs must approve deviation from any program requirements.

2. The student must receive a C or better in all courses in the student's major.

3. The student must have a cumulative grade point average of 2.0 or higher for all course work taken at the University. Students in the bachelor's PA program must have a cumulative grade point average of

2.50. To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.0 or higher for all nursing prerequisite course work taken at the University, a cumulative grade point average of 2.5 or higher for all didactic course work in the nursing program, and a passing grade in all lab or practice courses.

4. The student must abide by all University rules and regulations and settle any financial obligations to the University prior to graduation. Students in the baccalaureate degree nursing program must be able to meet the physical and mental demands per the statutory requirements of the State of Florida.

5. Students in online programs will have their graduation date and degree conferred date as the last day of the course in which all program requirements were completed.

Grade Reporting and Challenges

Grade reports are made available to students at the end of each class. Students in online programs may request a grade report four days after the completion of each course from the Student Support center at studentsupport@southuniversity.edu.

Any student wishing to challenge a final course grade must first discuss the grade with the faculty member of the course in question within 14 consecutive calendar days of the end of final week for on ground courses and within 14 consecutive calendar days of the end of the online session in writing. Challenges after that time will not be permitted, and the grade recorded on the official grade sheets will prevail.

If the appeal is not resolved to the student's satisfaction by the faculty member it must be appealed to the Department Chair/Program Director (whomever is located on the student's campus) and then the Dean of Academic Affairs and Operations on that campus. If still not resolved to the student's satisfaction the student must appeal to the Dean of the College offering the course.

Students in online programs who have an appeal not resolved to the student's satisfaction by the faculty member should contact their Academic Counselor to complete an appeal form that will be forwarded to the Director of Online Instruction. If still not resolved to the student's satisfaction the student must appeal to the Dean of the College/School offering the course, through the Director of Online Instruction.

Incomplete Policy

Incompletes are given at the discretion of the faculty member to any student who does not complete the course requirements. To receive an incomplete, the student must complete at least one-half of the course requirements; then, it is the student's responsibility to complete the remainder of the required course work.

Incomplete grades must be cleared within 14 consecutive calendar days of the end of session (unless special approval is received from the Vice Chancellor for Academic Affairs, Campus Dean of Academic Affairs and Operations, or College/School Dean) or the incomplete will be changed to the grade earned. The final grade for the course will be designated on the transcript by the appropriate letter grade

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Revision to Course Load Information
Renamed as Student Course Load Policy

Course Load

To complete program requirements in a timely manner, most on-campus students choose to attend classes full-time and enroll in 4 quarters per year. Course load designations for on-campus students are as follows:

Undergraduate
Half-Time: 6-8 credit hours.
Three-Quarter Time: 9-11 credit hours.
Full-Time: 12 or more credit hours.

Graduate
Half-Time: 4 credit hours.
Three-Quarter Time: 6 credit hours.
Full-Time: 8 or more credit hours.

Students in online programs participate in a minimum of 30 weeks of instructional time, with a full-time status of 36 (undergraduate) or 32 (graduate) earned credits. All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.

Course Overloads

Students may wish to enroll in greater than the full-time number of courses in a particular quarter or academic year. Overloads will only be approved for students who exhibit outstanding academic performance.

On-campus students wishing to enroll in more than 16 credit hours (undergraduate) or more than 8 credit hours (graduate) must have the permission of their Program Director or the campus Dean of Academic Affairs and Operations to receive a course overload.

Students in online programs may wish to enroll in more than one course at a time. Online students may not take more than two courses at any one time. In all cases, online students cannot complete 36 credits in less than 30 weeks of instructional time. Online students must have the permission of their Academic Counselor or Program Director to receive a course overload.

Individual programs may designate the specific courses to be taken each quarter (thus specifying the total number of hours to be taken) or the specific course sequence to be scheduled. In such cases a student need not obtain permission for his/her enrollment unless s/he wishes to enroll in more than the designated number of quarter hours, enroll in a non-specified sequence of courses, or must deviate due to other circumstances.

Pages 80-82

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

Delete current policy and replace with information listed below

Summary

A student must demonstrate academic progress by successfully completing courses attempted. Completing courses with "C" or better grades indicates academic progress. Receiving "D" or lower grades and/or withdrawing from classes may put students at risk. Poor academic performance may lead to academic probation and/or dismissal. It is very important that students attend all registered courses and complete them successfully. Should a compelling reason arise that requires a student to cease attendance, it is the student's responsibility to immediately contact the school or campus.

The following criteria are used to determine whether or not a student is making academic progress, a student must be able to:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable time frame.

Administrative actions will be taken when a student fails to meet the minimum standards of any of the above criteria. If the resulting action results in dismissal, a student may appeal the dismissal. If the appeal is denied, the student will be dismissed from the University.

Regardless of a student's status in relation to satisfactory academic progress, the student must meet the graduation requirements for his/her specific program in order to graduate from the University.

The Satisfactory Academic Progress Policy contains the following sections:

I. Criteria for Honor Designations
II. Minimum Standards for Academic Progress and Consequences for Failing to Meet Minimum Standards
III. Procedures for Appealing Academic Dismissal
IV. Procedures for Reentry/Readmission after Academic Dismissal
V. Explanations of Related Issues

The University has the right to modify the satisfactory academic progress policy at any time.

I. Criteria for Honor Designations

To promote academic excellence and to recognize exemplary academic achievement, the following system is recommended for honor designations on a term basis and upon graduation.

a). Term Honor Designation
Any student who enrolls for and completes 8 credits or more is eligible for the following designations: Honors, Dean's List, and President's List.

b). Honor Designation at Graduation
Any student who achieves a Cumulative Grade Point Average of 3.50 or better will be is designated as an Honor Graduate. The Cumulative Grade Point Average is calculated on the basis of all grades received at South University. Original grades and repeated grades will be included in the calculation of the cumulative GPA.

Pages 80-82 cont'd

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

II. Minimum Standards for Academic Progress and Consequences for Failing to Meet Minimum Standards

To maintain academic progress, each student must meet the required minimum standards of the following three criteria:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable time frame.

The following evaluation points and minimum standards are used to assess each student's academic performance:

a. After attempting 12 to 20 credit hours, a student must achieve a CGPA of 1.2 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 12 to 20 credit hour category, with the next evaluation taking place in the following evaluation point.

b. After attempting 32 to 40 credit hours, a student must achieve a CGPA of 1.4 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 32 to 40 credit hour category, with the next evaluation taking place in the following evaluation point.

c. After attempting 52 to 60 credit hours, a student must achieve a CGPA of 1.6 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 52 to 60 credit hour category, with the next evaluation taking place in the following evaluation point.

d. After attempting 72 to 80 credit hours, a student must achieve a CGPA of 1.8 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 72 to 80 credit hour category, with the next evaluation taking place in the following evaluation point.

   NOTE: If a student is on probation for failing to meet the ICR requirement, it will be very difficult for him/her to meet the ICR milestone of 66.67%. In some cases the student may have to successfully complete all the hours attempted. A student should consult with his/her academic advisor on the exact requirements.

e. After attempting 92 to 100 credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 92 to 100 credit hour category, with the next evaluation taking place in the following evaluation point.

f. After attempting 112 to 120 credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 112 to 120 credit hour category, with the next evaluation taking place in the following evaluation point.

g. After attempting 120 or more credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation and will be reevaluated after completing each additional 8 quarter hours. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University.

A student enrolled in all undergraduate coursework, including developmental courses (i.e., ENG0099 and MAT0099), must be able to pass the course after three attempts or the student will be academically dismissed.

Please note that a student may be terminated for academic reasons without previous academic action.

III. Procedures for Appealing Academic Dismissal

Any student wishing to appeal an academic dismissal may do so in writing to the campus Dean of Academic Affairs and Operations. Fully online students must send appeals to their Academic Counselor. Appeals will be forwarded to the Appeals Committee. The written appeal must state the mitigating circumstances that contributed to the dismissal. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student's control and are unavoidable. Following is an example list of events that indicate there may be a mitigating circumstance which has negatively impacted academic progress:

- Death of an immediate family member.
- Student illness requiring hospitalization (this includes mental health issues).
- Illness of an immediate family member where the student is a primary caretaker.
- Illness of an immediate family member where the family member is the primary financial support.
- Abusive relationships.
- Divorce proceedings.
- Previously undocumented disability.
- Work-related transfer during the term.
- Change in work schedule during the term.
- Natural disaster.
- Financial hardship such as foreclosure or eviction.
- Loss of transportation where there are no alternative means of transportation.
- Documentation from the Academic Counselor, Advisor, and/or a Professional Counselor.

The campus Dean of Academic Affairs and Operations or the Appeals Committee will review the student's appeal and will determine whether the circumstances and academic status warrant consideration for reinstatement. The student may be asked to appear in person during the review process when deemed necessary by the campus Dean of Academic Affairs and Operations or the Appeals Committee. The appeal process ends with the Campus President on each campus.

A student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid. The student will be placed on probation at the start of the academic term and may be required to meet certain additional academic conditions as specified by the campus Dean of Academic Affairs and Operations or the Appeals Committee in order to grant the appeal. The above minimum standards for satisfactory academic progress will continue to be applied to assess the student's academic performance.

IV. Procedures for Reentry/Readmission After Academic Dismissal

A student denied an appeal must sit out one year before being eligible for reentry to the University. A student terminated for violating satisfactory academic progress must appeal in writing to the campus

Dean of Academic Affairs and Operations for reentry (if within one year) or readmission (if one year or longer) before the start of the term in which he/she wishes to return. Also, any student who ceased attendance and whose grades in the last term of attendance caused him or her to not meet the standards for satisfactory academic progress must go through the same appeal process. The appeal procedure described in the preceding section applies. The student must demonstrate resolution to any mitigating circumstances.

A reentry/readmission student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid. The student will be placed on probation at the start of the academic term and may be required to meet certain additional academic conditions as specified by the campus Dean of Academic Affairs and Operations or the Appeals Committee in order to grant the appeal. The above minimum standards for satisfactory academic progress will continue to be applied to assess the student's academic performance.

A student is allowed one and only one reentry/readmission appeal after being academically terminated.

V. Explanations of Related Issues

a). Calculation of Cumulative Grade Point Average (CGPA)
A student's cumulative grade point average (CGPA) is calculated by:

- Multiplying credits for each course by grade points associated with the grade earned;
- Totaling the grade points earned for all the courses; and
- Dividing total grade points earned by the total number of quality credits.

b). Calculation of Incremental Completion Rate (ICR)
A student's incremental completion rate (ICR) is calculated by:

- Totaling the number of credit hours attempted;
- Totaling the number of credit hours successfully completed; and
- Dividing the total number of credit hours successfully completed by the total number of credit hours attempted.

c) Course Attempts
A course attempt includes any time a student receives a grade for a course. This includes the letter grades of "A" through "F," a passing grade of "P," an incomplete grade of "I," and a withdrawal with no grade penalty of "W." Courses for which a student enrolls but then drops during the add/drop period at the beginning of a session is not counted as a course attempt.

d) Maximum Allowable Timeframe
A student may not attempt more than 150% of the credits in his/her program (or remaining credits in his/her program in cases where the student brings in transfer credits); anything in excess of 150% of the credits will result in the student's dismissal from the University.

e). Developmental Courses
South University requires academic placement tests. Depending on test scores, students may be required to take developmental courses (i.e., ENG0099 and MAT0099). If so required, a student must successfully complete such courses in order to progress in the program. Developmental course credits do not count

towards the total number of credits for graduation nor do they count in the CGPA; however, they do count in determining the maximum time frame and the ICR.

f). Repeated Courses and Grades
Grades achieved in repeated classes will replace withdrawn or failing grades. Withdrawn and failing grades are included in the maximum allowable time frame and ICR. The grade 'I' indicates Incomplete and is calculated as if it is an 'F' for CGPA and ICR purposes until it is changed to another grade. A student may also retake a class in which he/she received a passing grade in order to improve his/her CGPA. A student enrolled in all undergraduate coursework must be able to pass the course after three attempts or the student will be academically dismissed.

g). Remediation of Academic Deficiencies
It is strongly recommended that any student with withdrawn or failing grades register for the same course(s) in the subsequent term to improve his/her academic performance.

h). Transfer Credits
Credits from transfer courses are not calculated in the maximum allowable credits or ICR requirements; however, transfer credits do reduce the total number of credits that must be attempted within the program. Therefore, the maximum attempted credits for a student with transfer credits are one and one-half times the number of credits remaining to complete the program.

Grades for credits transferred from any postsecondary institution will be recorded as "TR" and will not affect the student's CGPA. Grades from courses taken in a program within the same school group, if applicable to a transfer program, will be recorded as earned credit and will affect the student's CGPA. In cases in which a student has graduated from one program then subsequently begins work in a different program, grades earned in the first program will be recorded as transfer credit ("TR") and will not be applied to the student's new program CGPA calculation.

Change of Program

Students will be allowed one change of program. Changing from a day program to an evening program of the same major is not considered a change of major. Changing from an associate's program to a bachelor's program in the same major is not considered a change of program. Changing from one specialization or concentration within a program to another specialization or concentration within the same program is not considered a change of program. A student may change his or her program at any point of his or her enrollment.

Courses that apply to the second major will be recorded as earned credit and will affect the student' CGPA. For ICR purposes earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credit is one and one-half times the number of credits remaining to complete for graduation. Students who change programs and students who change session times within the same program must sign a new program enrollment form (or the like), which must be filed in the student's academic file.

Transfers

A student must be in good satisfactory academic standing on order to be allowed the opportunity of transferring from one program to another, from one school or campus to another, or from one campus to an online (or partially online) program.

Pages 80-82 cont'd

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

A student who has been terminated and wishes to transfer to another EDMC school must appeal his/her dismissal at the originating school and receive reinstatement prior to the transfer.

Page 82

Graduate Student Satisfactory Academic Progress Policy and Procedures
Revision to Schedule for Removal from Academic Probation
Replace the current information with the revised version listed below

Schedule for Removal from Academic Probation

After being placed on academic probation, students in on-campus programs will have a maximum of two terms to meet the requirements for satisfactory academic progress. Students in online programs must meet the requirements for satisfactory academic programs within the completion of their next two courses.

Page 82

Add the following section:
Satisfactory Progress Standards for the College of Business and Graduate Programs
Criteria and Schedule for Removal from Academic Probation

A student will be removed from academic probation when s/he meets the requirements for satisfactory academic progress. After being placed on academic probation, an on-campus student will have a maximum of two terms to meet the requirements for satisfactory academic progress. If at the end of two terms an on-campus student has not met the requirements for satisfactory academic progress, s/he will be dismissed from the program.

After being placed on academic probation, an online student must meet the requirements for satisfactory academic progress within the completion of their next two courses. If at the end of two courses an online student has not met the requirements for satisfactory academic progress, s/he will be dismissed from the program.

Page 114

Description of Courses

Change in prerequisite information

MAT2058 Statistics

Prerequisites: MAT1005, or MAT1001 and MAT1500

Addendum to South University 2010-2011 Catalog

INSERT PAGE 6, BEFORE "SOUTH UNIVERSITY – COLUMBIA" SECTION

South University – Austin

The South University – Austin campus facility will be conveniently located just off Hesters Crossing Road, at 1100 W. Louis Henna Boulevard in Round Rock, Texas, north of Austin, and will include faculty offices, lecture classrooms, and a computer lab space to support the campuses. The Austin campus will also provide students with technology to enhance learning which includes wireless internet access, video conferencing equipment, "smart" classroom technology, and student computer labs.

South University – Austin is creating a library that is designed to support general education and all of the programs to be offered at the Austin campus. The library is designed to provide comfortable seating and quiet study space and will include print and online books, periodicals, journals, CDs, videos, newspapers and numerous databases. Reviews, catalogs, publisher/vendor recommendations, faculty/student recommendations, comparisons with holdings of other libraries, and identifying and acquiring resources are methods used in collection development to ensure collections support the Austin campus's programs at all levels.

South University—Austin offers students a broad-based core curriculum designed to promote critical thinking and effective verbal and written communication. The Austin campus will provide a comprehensive education and give students an opportunity to experience a philosophy that values both learning and a contribution and commitment to the advancement of community.

Addition of Degree Programs Offered at South University - Austin

Master's Degree Programs
Business Administration (MBA)

Bachelor's Degree Programs
Business Administration (BBA)
Healthcare Management (BS)
Information Technology (BS)
Psychology (BA)

Associate's Degree Programs
Accounting (AS)
Business Administration (AS)
Information Technology (AS)

South University – Austin holds a Certificate of Authorization acknowledging exemption from Texas Higher Education Coordinating Board regulations.

CATALOG ADDENDUM

Catalog 2010-2011

CATALOG REVISIONS
December 2010

INSERT PAGE 8, BEFORE "SOUTH UNIVERSITY – COLUMBIA" SECTION

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Business Administration (AS)
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Page 20

Second Revision: New section to be inserted immediately after the section entitled "Add/Drop (Online Programs)" in the Academic Information section of the Catalog, page 20.

Leave of Absence (Online Programs)

Overall Considerations

A Leave of Absence may be requested by students in online programs. A Leave of Absence is not available to on-campus students (including those on-campus students who are taking online courses).

Students in online programs who take a break of 29 consecutive calendar days or less remain continuously enrolled and are classified as a full-time student. Students who need to take a break due to situations that would require them to be out of class longer than 29 consecutive calendar days should contact their Academic Counselor and request a Leave of Absence.

Students in online programs who have not attended class for over 29 consecutive calendar days are considered withdrawn from the University unless they have an approved Leave of Absence on file.

Signed Leave of Absence forms submitted after 29 consecutive calendar days of the last date of attendance will not be accepted.

Requesting a Leave of Absence

Students in online programs may request a Leave of Absence under two instances.

- Future Leave of Absence: A student may request a Leave of Absence to take place at a date that occurs while s/he is not enrolled in a course. Students requesting such a Leave of Absence must submit a signed Leave of Absence Request Form to their Academic Counselor. Leave of Absence Request Forms must be submitted 15 calendar days prior to the effective date of the Leave of Absence. In this case, no supporting documentation needs to be submitted.
    - If extenuating circumstances prevent a student from submitting a Leave of Absence Request Form prior to 15 calendar days before the effective date of the Leave of Absence, the Leave of Absence form will be accepted on a case by case basis and must be submitted by the student with supporting documentation related to the extenuating circumstances. These extenuating circumstances include military deployment, extended serious medical emergencies, extended serious family emergencies, jury duty, or natural disasters.
- Immediate Leave of Absence: A student may request a Leave of Absence to take place immediately due to extenuating circumstances while s/he is enrolled in a course. Students requesting such an immediate Leave of Absence must submit a signed Leave of Absence Request Form to their Academic Counselor. Forms will be accepted on a case by case basis and must be submitted by the student with supporting documentation related to the extenuating circumstances. These extenuating circumstances include military deployment, extended serious medical emergencies, extended serious family emergencies, jury duty, or natural disasters.
    - Students may not request an immediate Leave of Absence after the 31st calendar day of a 5 ½ week class or the 58th calendar day of an 11-week class. Students receiving a WF in a course will not be eligible for an approved Tuition Waiver for a Future Course and a Leave of Absence will not be granted.

Page 20 cont'd

In the event of a natural disaster the University will evaluate the need for a student in the disaster zone to be placed on an approved Leave of Absence.

Students receiving an approved Leaving of Absence do not receive any extension of time in which to fulfill the requirements for an awarded course Incomplete.

Additional Leave of Absence or an Extension of a Current Leave of Absence
Students are limited to no more than two Leaves of Absence of 60 calendar days or less within a 12-month period. Students may be granted an additional Leave of Absence or an extension of a current Leave of Absence due to extenuating circumstances. Students requesting an additional Leave of Absence or an extension to a current Leave of Absence must submit a signed Leave of Absence form to their Academic Counselor. The form must explain the extenuating circumstances that require an additional Leave of Absence or an extension of a Current Leave of Absence. The form must be submitted by the student with supporting documentation related to the extenuating circumstances. These extenuating circumstances include military deployment, extended serious medical emergencies, extended serious family emergencies, jury duty, or natural disasters.
The Senior Director of Academic Counseling is responsible for reviewing and approving the request. Request for an additional Leave of Absence or an extension of a current Leave of Absence must be received 15 calendar days prior to the end of the current Leave of Absence. Leave of Absences (including extensions) may not exceed 180 calendar days in a 12-month period.

Returning from an Approved Leave of Absence
Students returning from an approved Leave of Absence that was granted during the time they were enrolled in a course will be allowed to complete coursework started prior to the leave with no additional charges assessed. The University allows students who start a Leave of Absence during a course to withdraw (with a grade of WX) with a Tuition Waiver for a Future Course. Although students will not be charged for the subsequent course, students must re-take the entire course.

If a student does not return from an approved Leave of Absence, the official withdrawal date and beginning of the loan grace period (if applicable) is the last date of class attendance.

Leave of Absences may not exceed 180 calendar days in a 12-month period. The 12-month period begins the first day of the first Leave of Absence. Students who fail to return on the 180th calendar day will be administratively withdrawn from school.

Page 27, West Palm Beach, addition to program listings

Add Under "Master's Degrees"
Adult Health Nurse Practitioner (MSN)

Page 31
Change in Curriculum
Bachelor of Science in Criminal Justice
Replace current Curriculum with the information listed below

Bachelor of Science in Criminal Justice **Hours Required 180**

Area I General Education Requirements **Hours 64**

Professional Development **8**

ITS1000 Computer and Internet Literacy (4)

UVC1000 Strategies for Success (4)

Page 29 cont'd **16**

Basic Communications

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics **12**

MAT2058 Statistics (4)
Choose two (2)additional courses from the list below

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)

MAT2101 Calculus I (4)

MAT2102 Calculus II (4)

Natural Sciences *Choose two:* **8**

BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)

Arts and Humanities *Choose two:* **8**

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)

HUM1002 History of Art from the Middle Ages to Modern times (4)

HUM2101 World Civilization I (4)

HUM2102 World Civilization II (4)

PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences **12**

PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)
Choose one (1)additional course from the list

below

ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)
POL2076 American Government (4)
SOC2010 Social Problems (4)

Area II Foundation Requirements **Hours 24**

PSY2007 Statistics for Behavioral Sciences (4) *(must be taken concurrently with PSY2008 Statistics Lab)*

PSY2008 Statistics Lab (2)

PSY2060 Research Methods (4) *(must be taken concurrently with PSY2061 Research Methods Lab)*

PSY2061 Research Methods Lab (2)

Choose three (3) additional electives from the list below in consultation with the advisor

CRJ2003 Juvenile Justice System (4)

Page 29 cont'd

CRJ2065 Introduction to Police Organizations (4)

CRJ3007 Law Enforcement Structure/Behavior (4)

CRJ3014 Criminal Justice and the Media (4)

CRJ3015 White Collar Crime (4)

CRJ3024 Serial Killers/Mass Murderers (4)

CRJ3025 Comparative Criminal Justice Systems (4)

EDM2010 Fundamentals of Emergency and Disaster Management (4)

Other courses may be used with the specific approval of the academic advisor

Area III Major Requirements **Hours 92**

Core **52**

CRJ1101 Introduction to Criminal Justice and Law Enforcement (4)
CRJ1102 Introduction to Criminal Courts and Corrections (4)
CRJ2002 Criminal Law (4)
CRJ2004 Ethics in Criminal Justice (4)
CRJ2006 Criminal Procedures (4)
CRJ3004 Race, Class and Gender in Criminal Justice (4)
CRJ3005 Criminal Justice Management and Administration (4)
CRJ3009 Theories of Crime/Justice (4)
CRJ3011 Criminology (4)
CRJ3012 Introduction to Juvenile Delinquency (4)
CRJ4001 Victimology (4)
CRJ4003 Critical Issues in Criminal Justice (4)
CRJ4007 Alcohol, Drugs and Criminal Justice Policy (4)

Major Specialization Areas *Choose one:* **36**

General (non-specialized)

Choose nine (9) advisor-approved Criminal Justice courses or approved electives as shown below

Corrections

CRJ3021 Probation and Parole (4)
CRJ4004 Family Violence (4)
CRJ4008 Administration of Correctional Facilities (4)
CRJ4009 Illegal Immigration and the Criminal Justice System (4)

Choose five (5) additional advisor-approved Criminal Justice electives (20)

Crime Scene Investigation

CRJ3008 Criminalistics I (4)
CRJ4012 Criminal Investigation (4)
CRJ4013 Criminalistics II (4)
CRJ4014 Crime Scene Investigation (4)
CRJ4015 Bloodstain Pattern Analysis (4)
Choose four (4) additional advisor-approved Criminal Justice electives (16)

Cyber Crime

CRJ4021 Cyber Crime (4)
CRJ4022 Digital Forensics (4)
ITS1101 Foundations of Information Technology (4)
ITS2103 Networking Fundamentals (4)
ITS3104 IT Security: Access and Protection (4)
ITS4231 Case Studies in Computer Security (4)
Choose three (3) additional advisor approved Criminal Justice electives (12)

Juvenile Justice

CRJ3021 Probation and Parole (4)
CRJ3022 Juvenile Procedures (4)
CRJ4002 Restorative Justice (4)
Page 29 cont'd

CRJ4004 Family Violence (4)
Choose five (5) additional advisor approved Criminal Justice electives (20)

Law Enforcement

CRJ3007 Law Enforcement Structure And Process (4)
CRJ4006 Community Policing (4)
CRJ4009 Illegal Immigration and the Criminal Justice System (4)
CRJ4010 Law Enforcement Supervision and Management (4)
CRJ4011 Terrorism and Homeland Security (4)
CRJ4012 Criminal Investigation (4)
Choose three (3) additional advisor-approved Criminal Justice electives (12)

Electives for Criminal Justice Specializations

CRJ2003 Juvenile Justice System (4)
CRJ2065 Introduction to Police Organizations (4)
CRJ3007 Law Enforcement Structure And Process (4)
CRJ3008 Criminalistics I (4)
CRJ3010 Deviant Behavior (4)
CRJ3014 Criminal Justice and the Media (4)
CRJ3015 White Collar Crime (4)

CRJ3020 Civil Liability (4)
CRJ3021 Probation and Parole (4)
CRJ3022 Juvenile Procedures (4)
CRJ3023 Organized Crime (4)
CRJ3024 Serial Killers/Mass Murderers (4)
CRJ3025 Comparative Criminal Justice Systems (4)
CRJ4002 Restorative Justice (4)
CRJ4004 Family Violence (4)
CRJ4006 Community Policing (4)
CRJ4008 Administration of Correctional Facilities (4)
CRJ4009 Illegal Immigration and the Criminal Justice System (4)
CRJ4010 Law Enforcement Supervision and Management (4)
CRJ4011 Terrorism and Homeland Security (4)
CRJ4012 Criminal Investigation (4)
CRJ4013 Criminalistics II (4)
CRJ4014 Crime Scene Investigation (4)
CRJ4015 Bloodstain Pattern Analysis (4)
CRJ4021 Cyber Crime (4)
CRJ4022 Digital Forensics (4)
CRJ4995 Internship in the Criminal Justice System I (4)
CRJ4996 Internship in the Criminal Justice System II (4)

CRJ4997 Internship in the Criminal Justice System III (4)
EDM2010 Fundamentals of Emergency and Disaster Management (4)
MGT3045 Human Resource Management (4)

Capstone 4 4
CRJ4999 Senior Seminar (4)

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Change in Curriculum
Associate of Science in Criminal Justice
Replace current Curriculum with the information listed below

Associate of Science in Criminal Justice Hours Required 92
Area I General Education Requirements Hours 40

Professional Development 8

ITS1000 Computer and Internet Literacy (4)

UVC1000 Strategies for Success (4)

Basic Communications 16
ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics *Choose one:* 4
MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT2000 Pre-Calculus (4)
MAT2101 Calculus I (4)
MAT2102 Calculus II (4)

Natural Sciences *Choose one:* 4
BIO1020 Biology I (4)
BIO1021 Biology II (4)

CHM1010 General Chemistry (4)

Arts and Humanities *Choose one:* 4

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)

HUM1002 History of Art from the Middle Ages to Modern Times (4)

HUM2101 World Civilization I (4)

HUM2102 World Civilization II (4)

PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences 4

PSY1001 General Psychology (4)

Area II Foundation Requirements **Hours 20**

MAT1503 College Mathematics (4)

MAT2058 Statistics (4)

SOC1001 Introduction to Sociology (4)

Choose one additional lecture course from the list below

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BIO1020 Biology I (4)

BIO1021 Biology II (4)

CHM1010 General Chemistry (4)

Choose one additional course from the list of four below

ECO2071 Principles of Microeconomics (4)

ECO2072 Principles of Macroeconomics (4)

POL2076 American Government (4)

SOC2010 Social Problems (4)

Note: These courses cannot count for both Area I and Area II credits

Area III Major Requirements **Hours 32**

CRJ1101 Introduction to Criminal Justice and Law Enforcement (4)

CRJ1102 Introduction to Criminal Courts and Corrections (4)

CRJ2002 Criminal Law (4)

CRJ2003 Juvenile Justice System (4)

CRJ2004 Ethics in Criminal Justice (4)

CRJ2006 Criminal Procedures (4)

CRJ2065 Introduction to Police Organizations (4)

EDM2010 Fundamentals of Emergency and Disaster Management (4)

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Change in Curriculum
Bachelor of Arts in Psychology
Replace current curriculum with the information listed below

Bachelor of Arts in Psychology — **Hours Required 180-18**

Area I General Education Requirements — **Hours 64-6**

Professional Development

ITS1000 Computer and Internet Literacy (4)
UVC1000 Strategies for Success (4)

Basic Communications — 1

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

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Mathematics and Statistics

MAT2058 Statistics (4)
Choose two (2) additional courses from the following
MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2101 Calculus I (4)
MAT2102 Calculus II (4)

Natural Sciences *Choose two:* — 8-1

BIO1011 Anatomy and Physiology I (4) *(Must be taken concurrently with BIO1012)*
BIO1012 Anatomy and Physiology I Lab (2)
BIO1013 Anatomy and Physiology II (4) *(Must be taken concurrently with BIO1014)*
BIO1014 Anatomy and Physiology II (2)
BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)
**Note: If a BA Psychology student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 satisfy the Natural Sciences requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses, BIO1012 and BIO1014 respectively. Students electing this option for their Natural Sciences requirement will complete up to 184 credit hours of work for their degree, depending on their exact choice*

Arts and Humanities

PHI2301 Introduction to Philosophy (4)
Choose one (1) additional course from the following
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)

HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)

Social and Behavioral Sciences 1

POL2076 American Government (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)

Hours 1

Area II Foundation Requirements *Choose three:*

ACC1001 Accounting I (4)
AHS1001 Medical Terminology (4)
BUS1101 Introduction to Business (4)
BUS1038 Business Law (4)
CRJ1101 Introduction to the Criminal Justice System and Law Enforcement (4)
CRJ1102 Introduction to the Criminal Courts and Corrections (4)
CRJ2004 Ethics in Criminal Justice (4)
CRJ2006 Criminal Procedures (4)
CRJ3004 Race, Class, and Gender in Criminal Justice (4)
CRJ3007 Law Enforcement Structure and Process (4)
CRJ3012 Introduction to Juvenile Delinquency (4)
CRJ3014 Criminal Justice and the Media (4)

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CRJ3015 White Collar Crime (4)
ECO2071 Microeconomics (4)
ECO2072 Macroeconomics (4)
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HCM2001 Issues in Public Health (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)
ITS1101 Foundations of Information Technology (4)
MGT2037 Principles of Management (4)
MGT3002 Organizational Behavior (4)
MKT2009 Principles of Marketing (4)
PHI2302 Critical Reasoning (4)
PHI3001 Symbolic Logic (4)
SOC2010 Social Problems (4)
Note: These courses cannot count for both Area I and Area II credits

Area III Major Program Requirements **Hours 104**

Core **72**

PSY2007 Statistics for Behavioral Sciences (4) *(must be taken concurrently with PSY2008 Statistics for Behavioral Sciences Lab)*
PSY2008 Statistics for Behavioral Sciences Lab (2)
PSY2010 Abnormal Psychology (4)
PSY2022 Human Growth and Development (4)
PSY2050 History and Systems (4)
PSY2060 Research Methods (4) *(must be taken concurrently with PSY2061 Research Methods Lab)*
PSY2061 Research Methods Lab (2)
PSY3001 Cognitive (4) *(must be taken concurrently with PSY3002 Cognitive Lab)*
PSY3002 Cognitive Lab (2)
PSY3010 Social Psychology (4) *(must be taken concurrently with PSY3011 Social Psychology Lab)*
PSY3011 Social Psychology Lab (2)
PSY3300 Personality (4)
PSY4001 Addictions (4)

PSY4030 Multicultural Psychology (4)
PSY4040 Human Sexuality (4)
PSY4200 Psychology and the Media (4)
PSY4300 Anxiety Disorders (4)
PSY4320 Psychology and Gender (4)
PSY4400 Child and Adolescent Disorders (4)
PSY4420 Health Psychology (4)

Psychology Electives

3000 Level Electives *Choose four:* 16

PSY3400 Sensation and Perception (4)
PSY3500 Motivation (4)
PSY3520 Child/Adolescent Development (4)
PSY3530 Adult Development (4)
PSY3540 Elderly Development (4)

4000 Level Electives *Choose four:* 16

PSY4470 Psychology and Law (4)
PSY4480 Psychology of Religion (4)
PSY4490 Biological Psychology (4)
PSY4540 Introduction to Professional Counseling (4)
PSY4550 Introduction to Psychological Testing and Assessment (4)
PSY4800 Senior Seminar I (4)

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Change in Curriculum
Associate of Science in Graphic Design
Replace current curriculum with the information listed below

Associate of Science in Graphic Design **Hours Required 94**

Area I General Education Requirements **Hours 40**

Professional Development **8**

ITS1000 Computer and Internet Literacy (4)

UVC1000 Strategies for Success (4)

Basic Communications **16**

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics *Choose one:* **4**

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2058 Statistics (4)
MAT2101 Calculus I (4)

MAT2102 Calculus II (4)

Natural Sciences *Choose one:* **4**

BIO1020 Biology I (4)
BIO1021 Biology II (4)

CHM1010 General Chemistry (4)

Arts and Humanities ***Choose one:*** 4

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)

HUM1002 History of Art from the Middle Ages to Modern Times (4)

HUM2101 World Civilization I (4)

HUM2102 World Civilization II (4)

PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences ***Choose one:*** 4

ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)
POL2076 American Government (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)
SOC2010 Social Problems (4)

Area II Major Program Requirements **Hours 54**

Page 32 cont'd **52**

Core

GRA1000 Drawing and Perspective (4)

GRA1001 Color Fundamentals (4)

GRA1004 Design Fundamentals (4)

GRA1005 Graphic Design Studio (4)

GRA1011 Typography I (4)

GRA1160 Digital Imaging (4)

GRA1170 Observational Drawing (4)

GRA1195 Digital Layout (4)

GRA2010 3D Design Fundamentals (4)

GRA2110 Digital Illustration (4)

GRA2290 Concept Design (4)

GRA2292 Print Production (4)

GRA2800 Web Design I (4)

Capstone
GRA2900 Portfolio I (2)

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Change in Curriculum
Bachelor of Science in Graphic Design

Revised BS Graphic Design Curriculum Listing
GRA1000 Drawing & Perspective
GRA1001 Color Fundamentals
GRA1004 Design Fundamentals
GRA1005 Graphic Design Studio
GRA1011 Typography I
GRA1160 Digital Imaging
GRA1170 Observational Drawing
GRA1195 Digital Layout
GRA2010 3D Design Fundamentals
GRA2110 Digital Illustration
GRA2290 Concept Design
GRA2292 Print Production
GRA2800 We Design I
GRA2900 Portfolio I (2 credit hours)
GRA3000 Graphic Symbolism
GRA3010 History Graphic Design
GRA3011 Typography 2
GRA3060 Multimedia I
GRA3090 Digital Photography
GRA3101 Package Design

GRA3670 Corporate ID & Branding
GRA3810 Collateral Design
GRA3820 Ad Design
GRA3850 Web Design 2

GRA4000 Multimedia 2
GRA4100 Profess Development
GRA4440 Art Direction

GRA4670 Digital Portfolio
GRA4801 Graphic Des Capstone
GRA4910 Portfolio 2 (2 credit hours)

Proposed major curriculum hours: 116

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Change in curriculum
Associate of Science in Paralegal Studies
Replace current curriculum with the information listed below

Associate of Science in Paralegal Studies

Hours Required
92

Area I General Education Requirements — Hours 40

Professional Development — 8

ITS1000 Computer and Internet Literacy (4)
UVC1000 Strategies for Success (4)

Basic Communications — 16

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

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Mathematics and Statistics *Choose one:*

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre Calculus (4)
MAT2058 Statistics (4)
MAT2101 Calculus I (4)
MAT2102 Calculus II (4)

Natural Sciences *Choose one:* — 4

BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)

Arts and Humanities *Choose one:* — 4

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)
PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences *Choose one:* — 4

ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)
POL2076 American Government (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)
SOC2010 Social Problems (4)

Area II Foundation Requirements — Hours 8

BUS1038 Business Law I (4)
BUS2038 Business Law II (4)

Area III Major Requirements — Hours 44

Core — 24

** Only the Savannah campus is approved to offer Legal Studies courses in the partially online format. All partially online Legal Studies students must complete the courses marked with asterisks (*) above in a traditional classroom format (not online). Students in Savannah's partially online legal studies programs should contact their academic advisor for information on completing these requirements.*

LGS1001 Introduction to Paralegalism* (4)
LGS1004 Torts and Remedies (4)
LGS1005 Legal Research and Writing I* (4)
LGS1006 Legal Research and Writing II* (4)
LGS2001 Civil Litigation* (4)
LGS2007 Computers in the Legal Office (4)

Electives Choose four:	16
LGS2002 Family Law (4)	
LGS2003 Estate Planning and Probate (4)	
LGS2004 Criminal Law (4)	
LGS2005 Real Estate Law (4)	
LGS2008 Worker's Compensation Law (4)	
LGS2010 Bankruptcy Law (4)	
LGS2030 Administrative Law (4)	
Capstone:	4
LGS2099 Paralegal Externship (4)	

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Change in Curriculum

Bachelor of Business Administration

Replace with the current information listed below

Bachelor of Business Administration	**Hours Required 180**
Area I General Education Requirements	**Hours 64**
Professional Development	**8**
ITS1000 Computer and Internet Literacy (4)	
UVC1000 Strategies for Success (4)	
Basic Communications	**16**
ENG1001 Composition I (4)	
ENG1002 Composition II/Literature (4)	
ENG2001 Composition III (4)	
SPC1026 Public Speaking (4)	
Mathematics and Statistics	**12**
MAT2058 Statistics (4)	
Choose two (2) additional courses from the following.	
MAT1001 Intermediate Algebra (4)	
MAT1005 College Algebra (4)	
MAT1500 College Mathematics (4)	
MAT2000 Pre-Calculus (4)	
MAT2101 Calculus I (4)	
MAT2102 Calculus II (4)	
Natural Sciences *Choose two:*	**8**
BIO1020 Biology I (4)	
BIO1021 Biology II (4)	
CHM1010 General Chemistry (4)	
Arts and Humanities *Choose two:*	**8**
ENG2002 World Literature I (4)	
ENG2003 World Literature II (4)	
HIS1101 US History I (4)	
HIS1102 US History II (4)	
HUM1001 History of Art through the Middle Ages (4)	
HUM1002 History of Art from the Middle Ages to Modern Times (4)	
HUM2101 World Civilization I (4)	
HUM2102 World Civilization II (4)	
PHI2301 Introduction to Philosophy (4)	
Social and Behavioral Sciences	**12**
ECO2071 Principles of Microeconomics (4)	
ECO2072 Principles of Macroeconomics (4)	
Choose one (1) additional course from the following	
PSY1001 General Psychology (4)	
SOC1001 Introduction to Sociology (4)	
SOC2010 Social Problems (4)	
Area II Foundation Requirements	**Hours 36**

ACC1001 Accounting I (4)
ACC1002 Accounting II (4)
ACC1003 Accounting III (4)
BUS1038 Business Law (4)
BUS1101 Introduction to Business (4)
BUS2023 Business Communication (4)
FIN2030 Introduction to Finance (4)
MGT2037 Principles of Management (4)
MKT2010 Principles of Marketing (4)

Area III Major Requirements **Hours 80**

Core **48**

BUS3041 Managerial Communication (4)
BUS3055 Business Law for Commercial Transactions* (4)
**Students in the Construction Management specialization will take CON4025 Construction Law, Contracts, and Safety instead of BUS3055 Business Law for*
Page 39 cont'd
Commercial Transactions
BUS3058 Quantitative Business Analysis (4)
BUS3101 Dynamic Decision Making (4)
BUS4101 Quality Management (4)
FIN3030 Corporate Finance (4)
MIS3101 Application of Management Information Systems (4)
MGT4027 Global Business Management (4)
MGT3059 Operations Management (4)
MGT4059 Advanced Operations Management (4)
MGT3002 Organizational Behavior (4)
MKT3010 Marketing Management (4)

Specializations for Business Administration *Choose one:* **16**

General (non-specialized)
Choose a combination of four (4) courses from any Business Administration specialization below. (16)

Construction Management *Choose four:*
CON3010 Construction Materials, Methods, and Equipment (4)
CON3020 Construction Design Communications (4)
CON4010 Essentials of Construction Cost Estimation (4)
CON4015 Construction Project Planning and Scheduling (4)
CON4020 Construction Project Management (4)

Finance *Choose four:*
ECO3007 Money and Banking (4)
FIN3031 International Finance (4)
FIN4035 Investments and Portfolio Management (4)
FIN4060 Financial Statement Analysis (4)
FIN4101 Enterprise Risk Management (4)

Hospitality Management
HSM3001 Principles of Hospitality Management (4)
HSM3005 Hospitality Management Operations (4)
HSM4400 Hospitality Strategic Management (4)
Choose one (1) additional course from the following
HSM3100 Hospitality Law (4)
HSM3200 Managing Employee Relations in the Hospitality Industry (4)
HSM3300 Hospitality Facilities Planning (4)
HSM3400 Managing Conventions and Meeting Planning (4)

Human Resource Management *Choose four:*
HRM4010 Employment Law (4)
HRM4020 Workforce Staffing, Recruitment and Placement (4)
HRM4030 Workforce Compensation and Benefits (4)
HRM4040 Workforce Training and Development (4)
HRM4050 Employee and Labor Relations (4)
MGT3045 Human Resource Management (4)

Management and Leadership
FIN4055 Financial Management for Small Business (4)
MGT3102 Leadership (4)

MGT4054 Small Business Management (4)
Choose one (1) additional course from any other Business Administration specialization. (4)

Management Information Systems *Choose four*:
MIS3101 Applications of Management Information Systems (4)
MIS3112 Management Information Systems Project Management (4)
MIS4510 Introduction to Management Information Systems (4)
MIS4520 Systems Analysis and Design (4)
MIS4530 Information Systems Management (4)
MIS4540 Case Studies in Management Information Systems (4)

Marketing *Choose four:*
MKT4102 Consumer Behavior and Marketing Research (4)
MKT4103 Marketing, Sales and Channel Management (4)
MKT4104 Retail Marketing (4)
MKT4105 Services Marketing (4)
MKT4106 Advertising and Promotion (4)
MKT4110 Global Promotional Practice (4)
MKT4113 Global Channel Management (4)

Real Estate
REA3001 Introduction to Real Estate (4)
Choose three (3) additional courses from the following
REA4001 Real Estate Appraisal (4)
REA4010 Real Estate Development (4)
REA4020 Real Estate Debt Financing (4)
REA4025 Real Estate Equity Financing (4)

Supply Chain Management and Logistics Choose four:
MGT3035 Fundamentals of Project Management (4)
MGT3050 Organizational Change Management (4)
MGT4210 Logistics & Transportation Management within Supply Chains (4)
MGT4220 Purchasing & Vendor Management (4)
MGT4230 Supply Chain & Logistical Modeling & Simulation (4)
MGT4240 Advanced Topics in Supply Chain Management (4)

Electives 8
Choose two (2) additional elective courses from any Business Administration specialization above

Capstone Sequence 8
MGT4070 Strategic Management (Capstone Course 1) (4)
BUS4098 Business Simulation (Capstone Course 2) (4)

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Change in curriculum
Bachelor of Business Administration – Accounting Specialization
Replace with the current information listed below

Bachelor of Business Administration, Accounting Specialization **Hours Required 180**

Area I General Education Requirements **Hours 64**
Professional Development 8
ITS1000 Computer and Internet Literacy (4)
UVC1000 Strategies for Success (4)
Basic Communications 16
ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)

SPC1026 Public Speaking (4)

Mathematics and Statistics 12

MAT2058 Statistics (4)

Choose two (2) additional courses from the following.

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2101 Calculus I (4)
MAT2102 Calculus II (4)

Natural Sciences *Choose two.* 8

BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)

Arts and Humanities *Choose two:* 8

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)
PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences 12

ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)

Choose one (1) additional course from the following

BUS3041 Managerial Communication (4)
BUS3055 Business Law for Commercial Transactions (4)
FIN3030 Corporate Finance (4)
MGT3002 Organizational Behavior (4)
MGT4027 Global Business Management (4)
MKT3010 Marketing Management (4)

Specialization

Accounting

ACC4010 Federal Taxation I (4)
ACC4020 Federal Taxation II (4)
ACC4035 Governmental and Not for profit Accounting (4)
ACC4050 Internal Auditing and Assurance (4)

Electives *Choose two:*

BUS4101 Quality Management (4)
CON3010 Construction Materials, Methods, and Equipment (4)
CON3020 Construction Design Communications (4)
CON4010 Essentials of Construction Cost Estimation (4)
CON4015 Construction Project Planning and Scheduling (4)
CON4020 Construction Project Management (4)
ECO3007 Money and Banking (4)
FIN3031 International Finance (4)
FIN4035 Investments and Portfolio Management (4)
FIN4055 Financial Management for Small Business (4)
FIN4060 Financial Statement Analysis (4)
FIN4101 Enterprise Risk Management (4)
HSM3001 Principles of Hospitality Management (4)
HSM3005 Hospitality Management Operations (4)
HSM3100 Hospitality Law (4)
HSM3200 Managing Employee Relations in the Hospitality Industry (4)
HSM3300 Hospitality Facilities Planning (4)
HSM3400 Managing Conventions and Meeting Planning (4)
HRM4010 Employment Law (4)
HRM4020 Workforce Staffing, Recruitment and Placement (4)
HRM4030 Workforce Compensation and Benefits (4)

Social and Behavioral Sciences 12

ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)
Choose one (1) additional course from the following.

BUS3041 Managerial Communication (4)
BUS3055 Business Law for Commercial Transactions (4)
FIN3030 Corporate Finance (4)
MGT3002 Organizational Behavior (4)
MGT4027 Global Business Management (4)
MKT3010 Marketing Management (4)

Specialization 16

Accounting

ACC4010 Federal Taxation I (4)
ACC4020 Federal Taxation II (4)
ACC4035 Governmental and Not-for-profit Accounting (4)
ACC4050 Internal Auditing and Assurance (4)

Electives *Choose two:* 8

BUS4101 Quality Management (4)
CON3010 Construction Materials, Methods, and Equipment (4)
CON3020 Construction Design Communications (4)
CON4010 Essentials of Construction Cost Estimation (4)
CON4015 Construction Project Planning and Scheduling (4)
CON4020 Construction Project Management (4)
ECO3007 Money and Banking (4)
FIN3031 International Finance (4)
FIN4035 Investments and Portfolio Management (4)
FIN4055 Financial Management for Small Business (4)
FIN4060 Financial Statement Analysis (4)
FIN4101 Enterprise Risk Management (4)
HSM3001 Principles of Hospitality Management (4)
HSM3005 Hospitality Management Operations (4)
HSM3100 Hospitality Law (4)
HSM3200 Managing Employee Relations in the Hospitality Industry (4)
HSM3300 Hospitality Facilities Planning (4)
HSM3400 Managing Conventions and Meeting Planning (4)
HRM4010 Employment Law (4)
HRM4020 Workforce Staffing, Recruitment and Placement (4)
HRM4030 Workforce Compensation and Benefits (4)
HRM4040 Workforce Training and Development (4)
HRM4050 Employee and Labor Relations (4)
HSM4400 Hospitality Strategic Management (4)
MGT3035 Fundamentals of Project Management (4)
MGT3045 Human Resource Management (4)
MGT3050 Organizational Change Management (4)
MGT3102 Leadership (4)
MGT4054 Small Business Management (4)
MGT4210 Logistics & Transportation Management (4)
MGT4220 Purchasing & Vendor Management (4)
MGT4230 Supply Chain & Logistical Modeling & Simulation (4)

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Change in Curriculum
Associate of Science in Accounting
Replace current curriculum with information listed below

Associate of Science in Accounting **Hours Required 92**

Area I General Education Requirements **Hours 40**

Professional Development 8

ITS1000 Computer and Internet Literacy (4)

UVC 1000 Strategies for Success (4)

Basic Communications 16

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics *Choose one:* 4

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre Calculus (4)
MAT2058 Statistics (4)
MAT2101 Calculus I (4)

MAT2102 Calculus II (4)

Natural Sciences *Choose one:* 4

BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)

Arts and Humanities *Choose one:* 4

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)

HUM1002 History of Art from the Middle Ages to Modern Times (4)

HUM2101 World Civilization I (4)

HUM2102 World Civilization II (4)

PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences 4

ECO2071 Principles of Microeconomics (4)

Area II Foundation Requirements **Hours 16**

ACC1001 Accounting I (4)

BUS1101 Introduction to Business (4)

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BUS2023 Business Communications (4)

ECO2072 Principles of Macroeconomics (4)

Area III Major Requirements **Hours 36**

ACC1002 Accounting II (4)

ACC1003 Accounting III (4)

ACC2003 Business Taxation (4)

ACC2010 Automated Accounting Systems and Processes I (4)

ACC2015 Automated Accounting Systems and Processes II (4)

BUS1038 Business Law I (4)

FIN2030 Introduction to Finance (4)

MGT2037 Principles of Management (4)

MKT2010 Principles of Marketing (4)

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Change in Curriculum
Associate of Science Business Administration
Replace current Curriculum with the information listed below

Associate of Science in Business Administration **Hours Required 92**

Area I General Education Requirements **Hours 40**

Professional Development **8**

ITS1000 Computer and Internet Literacy (4)

UVC1000 Strategies for Success (4)

Basic Communications **16**

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics *Choose one:* **4**

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2058 Statistics (4)

MAT2101 Calculus I (4)

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MAT2102 Calculus II (4)

Natural Sciences *Choose one:* 4

BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)

Arts and Humanities *Choose one:* 4

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)

HUM1002 History of Art from the Middle Ages to Modern Times (4)

HUM2101 World Civilization I (4)

HUM2102 World Civilization II (4)

PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences 4

ECO2071 Principles of Microeconomics (4)

Area II Foundation Requirements Hours 16

ACC1001 Accounting (4)

BUS1101 Introduction to Business (4)

BUS2023 Business Communications (4)

ECO2072 Principles of Macroeconomics (4)

Area III Major Requirements Hours 36

Core 20

ACC1002 Accounting II (4)

ACC1003 Accounting (4)

BUS1038 Business Law I (4)

FIN2030 Introduction to Finance (4)

MGT2037 Principles of Management (4)

Specialization Areas *Choose one:* 16

General (non-specialized)

BUS2038 Business Law II (4)
MKT2010 Principles of Marketing (4)

PSY1001 General Psychology (4)

SOC1001 Introduction to Sociology (4)

Page 42 cont'd

Hospitality Management

HSM1100 Introduction to the Hospitality Industry (4)
HSM1200 Service Quality Management (4)
HSM1500 Purchasing and Cost Control (4)
Choose one (1) additional course from the following
HSM2100 Foodservice Operations Management (4)
HSM2200 Lodging Operations Management (4)

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Change in Curriculum
Associate of Science – Information Technology
Replace current curriculum with the information listed below

Associate of Science in Information Technology **Hours Required 92**

Area I General Education Requirements **Hours 40**

Professional Development 8

ITS1000 Computer and Internet Literacy (4)

UVC1000 Strategies for Success (4)

Basic Communications 16

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics *Choose one:* 4

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2058 Statistics (4)
MAT2101 Calculus I (4)

MAT2102 Calculus I (4)

Natural Sciences *Choose one:* 4

BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)

Arts and Humanities *Choose one:* 4

ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)

HUM1002 History of Art from the Middle Ages to Modern Times (4)

HUM2101 World Civilization I (4)

Page 45 cont'd

HUM2102 World Civilization II (4)

PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences *Choose one:* 4

ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)
POL2076 American Government (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)
SOC2010 Social Problems (4)

Area II Foundation Requirements **Hours 28**

ACC1001 Accounting I (4)

BUS1101 Introduction to Business (4)

BUS2023 Business Communications (4)

ITS1101 Foundations of Information Technology (4)

ITS1103 Ethics in Information Technology (4)

ITS1105 Theory of Computation (4)

MGT2037 Principles of Management (4)

Area III Major Requirements **Hours 24**

ITS2103 Networking Fundamentals (4)

ITS2104 Programming Logic (4)

ITS2105 Programming I (4)

ITS2108 Human Computer Interface (4)

ITS2110 Database Design and Development (4)

ITS2111 Multimedia and Web Development (4)

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Change in curriculum
Bachelor of Science – Information Technology
Replace current curriculum with the information listed below

Bachelor of Science in Information Technology	**Hours Required 180**
Area I General Education Requirements	**Hours 64**
Professional Development	**8**
ITS1000 Computer and Internet Literacy (4)	
UVC1000 Strategies for Success (4)	
Basic Communications	**16**
ENG1001 Composition I (4)	
ENG1002 Composition II/Literature (4)	
ENG2001 Composition III (4)	
SPC1026 Public Speaking (4)	
Mathematics and Statistics	**12**
MAT2058 Statistics (4)	
Choose two (2) additional courses from the following	
MAT1001 Intermediate Algebra (4)	
MAT1005 College Algebra (4)	
MAT1500 College Mathematics (4)	
MAT2000 Pre-Calculus (4)	
MAT2101 Calculus I (4)	
MAT2102 Calculus II (4)	
Natural Sciences *Choose two:*	**8**
BIO1020 Biology I (4)	
BIO1021 Biology II (4)	
CHM1010 General Chemistry (4)	
Arts and Humanities *Choose two:*	**8**
ENG2002 World Literature I (4)	
ENG2003 World Literature II (4)	
HIS1101 US History I (4)	
HIS1102 US History II (4)	
HUM1001 History of Art through the Middle Ages (4)	
HUM1002 History of Art from the Middle Ages to Modern Times (4)	
HUM2101 World Civilization I (4)	
HUM2102 World Civilization II (4)	
PHI2301 Introduction to Philosophy (4)	
Social and Behavioral Sciences *Choose three:*	**12**
ECO2071 Principles of Microeconomics (4)	
ECO2072 Principles of Macroeconomics (4)	
POL2076 American Government (4)	
PSY1001 General Psychology (4)	
SOC1001 Introduction to Sociology (4)	
SOC2010 Social Problems (4)	
Area II Foundation Requirements *Choose seven:*	**Hours 28**
ACC1001 Accounting I (4)	
BUS1101 Introduction to Business (4)	
BUS2023 Business Communication (4)	
CRJ1101 Introduction to Criminal Justice and Law Enforcement (4)	
CRJ3008 Criminalistics I (4)	
ITS1101 Foundations of Information Technology (4)	
ITS1103 Ethics & Information Technology (4)	
ITS1105 Theory of Computation (4)	
MGT2037 Principles of Management (4)	
Area III Major Requirements	**Hours 88**

Core

ITS2103 Networking Fundamentals (4)
ITS2104 Programming Logic (4)
ITS2105 Programming I (4)
Page 45 cont'd

ITS2108 Human Computer Interface (4)
ITS2110 Database Design and Development (4)
ITS2111 Multimedia Web Development (4)
ITS3100 Software Engineering Fundamentals (4)
ITS3101 Advanced Operating Systems and Architecture (4)
ITS3102 SQL Development (4)
ITS3103 Advanced Networking (4)
ITS3104 IT Security Access and Protection (4)
ITS3105 Programming II (4)
ITS3110 Applied Systems Analysis (4)
ITS4010 Applied Systems Analysis II (4)
ITS4011 IT Project Management (4)

Specialization *Choose one:* 16

General (non-specialized)

Choose a combination of four (4) courses from any Information Technology specialization below (16)

Database Development and Administration *Choose four:*

ITS4109 Server Technology (4)
ITS4113 Database Systems for Website Applications (4)
ITS4114 Advanced Database Design and Development (4)
ITS4115 Database Administration (4)
ITS4116 Database Programming (4)

Networking Administration and Management *Choose four:*

ITS4105 Network Administration I (4)
ITS4106 Network Administration II (4)
ITS4107 Designing and Maintaining Network Implementations (4)
ITS4108 Network Programming (4)
ITS4109 Server Technology (4)

Information Systems Security *Choose four:*

CRJ4021 Cyber Crime (4)
CRJ4022 Digital Forensics (4)
ITS4211 Network Security (4)
ITS4221 Application Software Security (4)
ITS4231 Case Studies in Computer Security (4)

Web Development and Administration *Choose four:*

ITS4109 Server Technology (4)
ITS4110 Digital Audio and Imaging for Multimedia & Web (4)
ITS4111 Web Authoring Tools (4)
ITS4112 Web Programming (4)
ITS4113 Database Systems for Website Applications (4)

Capstone 12

ITS4099 IT Research (4)
ITS4103 IT Information Technology Capstone II (4)
*Choose one (1) additional course from the following**
ITS4104 Information Technology Capstone II*† (4)
ITS4199 Information Technology Specialization Capstone†* (4)
**Students with a qualified internship are eligible to take ITS4104 Information Technology Capstone II as a substitute for ITS4199 Information Technology Specialization Capstone*
†These courses are taken only after the completion of all core and specialization courses, or concurrently with final elective courses

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Change in Curriculum

Bachelor of Science in Healthcare Management

Replace current curriculum with the information listed below

Bachelor of Science in Healthcare Management	**Hours Required* 180-184**
Area I General Education Requirements	**Hours 64-68**
Professional Development	**8**
ITS1000 Computer and Internet Literacy (4)	
UVC1000 Strategies for Success (4)	
Basic Communications	**16**
ENG1001 Composition I (4)	
ENG1002 Composition II/Literature (4)	
ENG2001 Composition III (4)	
SPC1026 Public Speaking (4)	
Mathematics and Statistics	**12**
MAT2058 Statistics (4)	
Choose two (2) additional courses from the following	
MAT1001 Intermediate Algebra (4)	
MAT1005 College Algebra (4)	
MAT1500 College Mathematics (4)	
MAT2000 Pre-Calculus (4)	
MAT2101 Calculus I (4)	
MAT2102 Calculus II (4)	
Natural Sciences *Choose two lecture courses:*	**8-12**
BIO1020 Biology I (4)	
BIO1021 Biology II (4)	
CHM1010 General Chemistry (4)	
*BIO1011 Anatomy and Physiology I (4) *(must be taken concurrently with BIO1012 Anatomy and Physiology I Lab) (2)*	
*BIO1013 Anatomy and Physiology II (4) *(must be taken concurrently with BIO1014 Anatomy and Physiology II Lab) (2)*	
**Note: If a BS Healthcare Management student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 satisfy the Natural Sciences requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses BIO1012 and BIO1014 respectively. Students electing this option for their Natural Sciences requirement will complete up to 184 credit hours of work for their degree, depending on their exact choice*	
Arts and Humanities *Choose two:*	**8**
PHI2301 Introduction to Philosophy (4)	
Choose one (1) additional course from the following	
ENG2002 World Literature I (4)	
ENG2003 World Literature II (4)	
HIS1101 US History I (4)	
HIS1102 US History II (4)	
HUM1001 History of Art through the Middle Ages (4)	
HUM1002 History of Art from the Middle Ages to Modern Times (4)	
HUM2101 World Civilization I (4)	
HUM2102 World Civilization II (4)	
Social and Behavioral Sciences	**12**
ECO2071 Principles of Microeconomics (4)	
ECO2072 Principles of Macroeconomics (4)	
POL2076 American Government (4)	
Area II Foundation Requirements	**Hours 40**

ACC1001 Accounting I (4)
ACC1002 Accounting II (4)
ACC1003 Accounting III (4)
AHS1001 Medical Terminology (4)
BUS1101 Introduction to Business (4)
BUS2022 Business Communications (4)
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FIN2030 Introduction to Finance (4)
MGT2037 Principles of Management (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)

Area III Major Requirements **Hours 76**

Core **68**

BUS3002 Organization Behavior (4)
BUS3041 Managerial Communication (4)
HCM2001 Issues in Public Health (4)
HCM2004 Introduction to Healthcare Management(4)
HCM2005 Healthcare Delivery and Organization (4)
HCM3002 Economics of Healthcare (4)
HCM3004 Ethics and Law for Administrators (4)
HCM3005 Healthcare Finance (4)
HCM3006 Healthcare Marketing & Strategy (4)
HCM3008 Health Information Management Systems (4)
HCM4002 Risk Management in Healthcare Settings (4)
HCM4004 Research Methods in Health Administration (4)
HCM4007 Leadership in Healthcare Organizations (4)
HCM4008 Leadership in Healthcare Organizations Internship (4)
HSC3010 Long Term Care (4)
HSC3020 Managed Care (4)
MGT3045 Human Resource Management (4)

Major Capstone

HCM4012 Case Studies in Health Administration (4)
HCM4025 Strategic Management in Healthcare Organizations (4)

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Change in Curriculum
Bachelor of Science in Health Science
Replace current Curriculum with the information listed below

Bachelor of Science in Health Science **Hours Required 182**

Area I General Education Requirements **Hours 68**

Professional Development **8**

ITS1000 Computer and Internet Literacy (4)
UVC1000 Strategies for Success (4)

Basic Communications **16**

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics **12**

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT2058 Statistics (4)

Natural Sciences **12**

BIO1011 Anatomy and Physiology I (4) *(Must be taken concurrently with BIO1012 Anatomy and Physiology I Lab)*
BIO1012 Anatomy and Physiology I Lab (2)

BIO1013 Anatomy and Physiology II (4) *(Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)*
BIO1014 Anatomy and Physiology II (2)

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Arts and Humanities *Choose two:*
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)
PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences 12
ECO2071 Principles of Microeconomics (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)

Area II Foundation Requirements Hours 24
AHS1001 Medical Terminology (4)
CHM1010 General Chemistry (4)
ITS1101 Foundations of Information Technology (4)
MGT2037 Principles of Management (4)
NTR2050 Nutrition (4)
PSY2022 Human Growth and Development (4)

Area III Major Requirements Hours 90

Core 58
BIO1015 Pathophysiology (4)
BIO2070 Microbiology (4) *(Must be taken concurrently with BIO2071(2) Microbiology Lab (online) or BIO2073(2) Microbiology Lab (on campus))*
BIO3344 Principles of Genetics (4)
HCM2001 Issues in Public Health (4)
HCM2005 Healthcare Delivery and Organization (4)
HSC2010 Medical Sociology (4)
HSC3000 Ethics in Healthcare (4)
HSC3002 Environmental Health (4)
HSC3030 Federal and State Health Programs (4)
HSC4010 Epidemiology and Disease Control (4)
HSC4021 Health Promotion and Wellness (4)
HSC4030 Women and Minority Health Issues (4)
HSC4040 Emergency and Disaster Management (4)
HSC4060 Working with Healthcare Professionals (4)

Specializations *Choose one*:

Generalist Tract
ECO2072 Principles of Macroeconomics (4)
MGT3045 Human Resources Management (4)
HCM3002 Economics of Healthcare (4)
HSC3004 Complementary and Alternative Health (4)
HSC3010 Long Term Care (4)
HSC3015 Behavioral Health (4)
HSC3020 Managed Care (4)
HSC3070 Medical Informatics (4)

Public Health
MGT3041 Managerial Communications (4)
HCM3005 Healthcare Finance (4)
PHE3025 Research Methods in Public Health (4)
PHE3040 Healthcare Law (4)
PHE3050 Public Health Policy (4)
PHE4055 Public Health Planning and Evaluation (4)

PHE4070 Management and Administration of Public Health Systems (4)
PHE4095 Special Topics in Public Health (4)

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Change in Curriculum
Associate of Science in Allied Health Science
Replace current Curriculum with information listed below

Associate of Science in Allied Health Science	Hours Required 90
Area I General Education Requirements	**Hours 40**
Professional Development	**8**
IIS1000 Computer and Internet Literacy (4)	
UVC1000 Strategies for Success (4)	
Basic Communications	**16**
ENG1001 Composition I (4)	
ENG1002 Composition II/Literature (4)	
ENG2001 Composition III (4)	
SPC1026 Public Speaking (4)	
Mathematics and Statistics	**4**
MAT1005 College Algebra (4)	
Natural Sciences	**4**
CHM1010 General Chemistry	
Arts and Humanities *Choose one:*	**4**
ENG2002 World Literature I (4)	
ENG2003 World Literature II (4)	
HIS1101 US History I (4)	
HIS1102 US History II (4)	
HUM1001 History of Art through the Middle Ages (4)	
HUM1002 History of Art from the Middle Ages to Modern Times (4)	
HUM2101 World Civilization I (4)	
HUM2102 World Civilization II (4)	
Social and Behavioral Sciences *Choose one:*	**4**
ECO2071 Principles of Microeconomics (4)	
ECO2072 Principles of Macroeconomics (4)	
POL2076 American Government (4)	
SOC1001 Introduction to Sociology (4)	
SOC2010 Social Problems (4)	
Area II Foundation Requirements	**Hours 20**
AHS1001 Medical Terminology (4)	
MAT2058 Statistics (4)	
Choose one (1) additional Mathematics (MAT) course (4) other than MAT1005 College Algebra or MAT2058 Statistics	
PHI2301 Introduction to Philosophy (4)	
PSY1001 General Psychology (4)	
Area III Major Requirements	**Hours 30**
BIO1011 Anatomy and Physiology I (4) *(Must be taken concurrently with BIO1012 Anatomy and Physiology I Lab)*	
BIO1012 Anatomy and Physiology I Lab (2)	
BIO1013 Anatomy and Physiology II (4) *(Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)*	
BIO1014 Anatomy and Physiology II Lab (2)	
BIO1015 Pathophysiology (4)	
BIO2070 Microbiology (4) *(Must be taken concurrently with BIO2071 Microbiology Lab (online) or BIO2073 Microbiology Lab (on campus))*	
Choose one lab course from the following two	

BIO2071 Microbiology Lab (online) (2) or
BIO2073 Microbiology Lab (on campus) (2)
NTR2050 Nutrition (4)
PSY2022 Human Growth and Development (4)

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Change in Curriculum
Associate of Science in Medical Assisting
Replace current curriculum with information listed below

Associate of Science in Medical Assisting	Hours Required 92
Area I General Education Requirements	Hours 42
Professional Development	8
ITS1000 Computer and Internet Literacy (4)	
UVC1000 Strategies for Success (4)	
Basic Communications	16
ENG1001 Composition I (4)	
ENG1002 Composition II/Literature (4)	
ENG2001 Composition III (4)	
SPC1026 Public Speaking (4)	
Mathematics and Statistics	4
MAT1500 College Mathematics (4)	
Natural Sciences	6

BIO1011 Anatomy and Physiology I (4) *(Must be taken concurrently with BIO1012 Anatomy and Physiology I Lab)*
BIO1012 Anatomy and Physiology I Lab (2)

Arts and Humanities *Choose one*:
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)
PHI2301 Introduction to Philosophy (4)

Social and Behavioral Sciences
PSY1001 General Psychology (4)

Area II Major Program Requirements Hours 50

Core 42

AHS1001 Medical Terminology (4)
AHS2005 Clinical Competencies I (4)

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AHS2006 Clinical Competencies II (4)
AHS2007 Clinical Laboratory Competencies (4)
AHS2087 Medical Office Procedures (4)
AHS2090 Medical Insurance & Coding (4)
AHS2092 Computers in the Medical Office (4)
BIO1013 Anatomy and Physiology II (4) (Must be taken concurrently with BIO1014 Anatomy and Physiology II Lab)
BIO1014 Anatomy and Physiology II Lab (2)
BIO1015 Pathophysiology (4)
BUS2023 Business Communications (4)

Capstone 8

AHS2095 Medical Assisting Certification Review (2)
AHS2098 Medical Assisting Practicum (6)

Page 64
General Admissions Application Procedure
Revision to #2

Submit acceptable transcripts (including verifiable faxed transcripts) from all high schools and colleges attended within ten weeks of the class start date.

Page 64
General Admissions Requirements
Delete the current version and replace with the information listed below

General Admission Requirements
To be admitted to any of the programs at South University, including online programs, the prospective student must be a high school graduate or the equivalent (e.g., GED) and submit a minimum combined SAT I score of 900, a combined ACT score of 19, or a satisfactory score on the University administered admissions examination (see the Admissions Office) or meet the criteria established for acceptance as a transfer student. South University accepts the International Baccalaureate Program diploma as meeting the requirement for high school graduation.

Students who fail to provide proof of high school graduation within 10 weeks of their start date will:

- Be removed from class.
- Have their enrollment cancelled.
- Not receive final course grades.
- Not receive a transcript.
- Not be responsible for any tuition and related fees

Financial Information

Revision to Payment of Tuition and Fees

Replace current information with the revised listed below

Payment of Tuition and Fees

All charges are due and payable on or before the registration date for each quarter. For students in online programs all charges are due and payable on or before the start date for each course. Circumstances which prevent a student from adhering to these dates should be discussed with the business office. Students attending school under a grant or loan should confer with the director of financial aid concerning the payment of fees; students attending school under the G.I. Bill can discuss payment of school fees with the director of financial aid. Failure to make proper payments, unless otherwise cleared with the business office, will result in dismissal from the University. Grades will not be issued, degrees granted, or academic transcripts furnished until all financial obligations have been satisfied and all university property returned

Refund of Tuition

Tuition charges are based on the total number of credit hours for which a student is enrolled on the first day of classes (as listed in the University calendar), regardless of program. Refunds or tuition adjustments will be awarded according to the following guidelines

1. If circumstances prevent matriculation before a student begins attending the University, all tuition charges will be refunded. The application fee will be refunded only if a refund is requested within three days of application

2. A tuition adjustment results when a student officially changes enrollment status (fulltime to part time, part time to less than part time or part time to full time) during the drop/add period. No adjustment will be made for students dropping individual classes after the drop/add period.

3. Savannah campus: Refunds for students withdrawing from all classes will be based on the following guidelines: [a] students completing no more than five (5) percent of instructional time will receive a ninety-five (95) percent of tuition refund; [b] students completing more than five (5) but no more than ten (10) percent of instructional time will receive a ninety (90) percent of tuition refund; [c] students completing more than ten (10) percent but no more than twenty-five (25) percent of instructional time will receive a seventy-five (75) percent of tuition refund; [d] students completing more than twenty-five (25) percent but no more than fifty (50) percent of instructional time will receive a fifty (50) percent of tuition refund; [e] students completing more than fifty (50) percent of instructional time will receive no refund of tuition.

Students in South University's online programs who drop before the start date of the course will receive a 100% refund of the total cost of tuition for the course. Tuition refunds after the start of a course are based on weekly attendance.

- Students who withdraw from their course after attending week 1 will receive a 75% tuition refund.
- Students who withdraw from their course after attending week 2 will receive a 50% tuition refund.
- Students who withdraw from their course after attending week 3 will receive a 25% tuition refund.
- Students who withdraw from their course during or after the 4th week will receive 0% tuition refund

4. West Palm Beach, Tampa, Montgomery, and Columbia** campuses: Students who withdraw from all attended classes during the first week of the quarter are entitled to a refund of 75 percent of the tuition paid for the quarter. A refund of 50 percent will be made if withdrawal occurs during the second week after the scheduled date classes are to begin. Students who withdraw during the third week will be refunded 25 percent. Students who withdraw after three weeks have elapsed from the scheduled

beginning of classes will be entitled to no refund of any part of the tuition paid that quarter

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** Columbia campus: For students attending the University for the first time and who withdraw from the institution, a prorate refund calculation shall be applied up to 60 percent point in time of that initial term. Prorate refund is a refund for a student of not less than that portion of tuition, fees and other charges assessed the student equal to the portion of the period of enrollment for which the student has been charged that remains on the last day of attendance by the student, rounded downward to the nearest ten percent of that period, less any unpaid charges owed for the period of enrollment for which the student has been charged, and less an administrative fee not to exceed the lesser of five percent or one hundred dollars.

Return of Title IV Funds (On-campus Programs)

For Title IV (federal financial aid) recipients who withdraw from attendance, the college is mandated by federal regulation to determine the amount of Title IV funds the student has earned at the time the student ceases attendance. The amount earned is based on the amount of calendar days in the term completed by the student, divided by the number of calendar days in the same term, excluding any scheduled breaks of at least five (5) consecutive days. The amount earned is based on the amount of time the student has spent in attendance and is not related to the student's institutional charges. The amount of Title IV funds earned is based upon a proportional calculation through sixty (60) percent of the term attended. The college will use the following steps in order to determine the amount of Title IV a student who withdraws has earned:

1. Determine the date of withdrawal and determine the percentage of payment period (term) attended by the student.

2. Determine the amount of Title IV aid earned by the student by multiplying the total Title IV aid for which the student was eligible by the percentage of time enrolled.

3. Compare the amount earned to the amount disbursed. If the amount earned is greater than the amount disbursed, then a post withdrawal disbursement can be made if the student is eligible for a "late disbursement." If the amount disbursed exceeds the amount earned, the excess Title IV aid must be returned.

4. Allocate the responsibility for returning unearned aid between the college and the student according to the portion of disbursed aid that could have been used to cover institutional charges and the portion that could have been disbursed directly to the student once institutional charges were covered.

5. Distribute the unearned Title IV aid back to the Title IV programs. Examples of Return to Title IV and refund calculations may be obtained through the office of financial aid.

Allocation Order of Refunds:
1. Unsubsidized Federal Stafford Loans
2. Subsidized Federal Stafford Loans
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Federal Pell Grants
6. Federal Academic Competitiveness Grant
7. Federal SMART
8. Federal SEOG
9. Federal Teach Grants
10. Other assistance awarded to the student under programs authorized by Title IV
11. Required refunds to other Federal, State, private, or institutional student financial assistance

received by the student
12. To the student

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Return of Title IV Funds (Online Programs)
When a student withdraws from the payment period, the amount of federal financial aid assistance the student earned is determined by a specific formula. Generally, a payment period consists of 18 credits. If the student received less assistance than the amount the student earned, the student may be able to receive those additional funds as a post-withdrawal disbursement. If the student received more assistance than the amount the student earned, the excess funds must be returned by the University and/or the student. The excess funds could result in an overpayment. The amount of assistance the student earned is determined on a rate-of-progression basis. When the student completes more than 60% of the payment period, the student earns all the assistance scheduled for that payment period.

Allocation Order of Refunds:
1. Unsubsidized Federal Stafford Loans
2. Subsidized Federal Stafford Loans
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Federal Pell Grants
6. Federal Academic Competitiveness Grant
7. Federal SMART
8. Federal SEOG
9. Federal Teach Grant
10. Other assistance awarded to the student under programs authorized by Title IV
11. Required refunds to other Federal, State, private, or institutional student financial assistance received by the student
12. To the student

Loan Disbursement Information (Online Programs)
The first payment period will be delivered on or after the start date of the course, depending upon completion of the financial aid paperwork.

The second payment period will be delivered once a student has successfully completed the first payment period and the student has begun the second payment period of the Academic Year which is defined at the time of certification of Title IV funds.

Grades of W, WF, I, or F do not count toward successfully completed courses. Grades of D that do not count towards successful completion of required major course and thus must be repeated, also do not count toward successfully completed courses. In addition, students who are required or choose to repeat courses in which they earned a grade of C, will not have the repeated course counted toward successfully completed courses.

A student may receive subsequent loans once the conditions of the current loan have been met.

Note: Once a grade of I is successfully completed for a permanent grade as outlined above, the course will count towards successful completion. However, no subsequent Title IV certifications can occur until a grade other than I is posted.

Approved Tuition Waiver (Online Programs)

Students receiving a W for a course will be granted an Approved Tuition Waiver upon return. Any student retaking a course within 90 days of receiving a W, will be granted an Approved Tuition Waiver. Any tuition for the course already paid by the student will be credited toward the student's account. Students must re-take the entire course.

First Revision: Revised section to replace the section entitled "Attendance" in the Academic Information section of the Catalog, page 84.

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University Attendance Policy

South University maintains an institutional attendance policy to support the academic achievement of its students. Students are expected to attend all scheduled class, laboratory, and examination periods each week. Students, whether present or absent from class, are responsible for knowing all that is announced, discussed, and/or lectured upon in class or laboratory, as well as for mastering all assigned reading. In addition, students are responsible for submitting on time all assignments and examinations as required in the class.

Students are expected to attend all scheduled activities that are part of the class, including those activities scheduled during class time and those scheduled outside of class time. An individual on-campus or online program may have specific policies (which in some cases may be more stringent than the general attendance requirements) as to the effect of attendance on class meetings, course assignments, off-campus activities, internships/externships, clinical and practicum activities, and other program requirements.

Attendance Requirements

Students taking on-campus classes must attend 75 percent or more of the scheduled class time of the on-campus class (including on-campus classes that contain an online component). Tardiness, early departure, or other time away from class will adversely affect a student's class attendance. Students who fail to attend an on-campus class session will be given an absence for that session. If a student's cumulative absences (including episodes of tardiness, early departure, or other time away from class) exceed 25 percent of the scheduled class time of the course, the student will be administratively withdrawn from the course. If a student is administratively withdrawn due to attendance before the 31st calendar day of 5 ½ week class, the student will receive a W grade (if after the 31st calendar day of the class, a WF grade is assigned). If a student is administratively withdrawn due to attendance before the 58th calendar day of an 11-week class, the student will receive a W grade (if after the 58th calendar day, a WF grade is assigned). The last date of attendance will be the last day where the student met the attendance requirements.

Students taking online classes must post in their online course at least two days each week. For online classes that end on a Wednesday, students must post one day from Monday to Wednesday to meet the weekly attendance.

For online classes that end on a Saturday, students must post one day from Thursday to Saturday to meet the weekly attendance. Students who fail to meet the attendance requirements for a week will be given an absence for that week. Students who fail to meet the attendance requirements for two weeks during a course will be administratively withdrawn from the course. If a student is administratively withdrawn due to attendance before the 31st calendar day of 5 ½ week class, the student will receive a W grade (if after the 31st calendar day of the class, a WF grade is assigned). If a student is administratively withdrawn due to attendance before the 58th calendar day of an 11-week class will receive a W grade (if after the 58th calendar day, a WF grade is assigned)

New online students who do not meet the attendance requirements for the first week of the course will be unregistered from the course and have their enrollment cancelled

Reentry online students who do not meet the attendance requirements for the first week of the course will be unregistered from the course and have their school status moved back to withdrawn

Students in online programs who are administratively withdrawn from a course for not meeting attendance requirements and do not attend class within 29 consecutive calendar days of their last date of attendance will be administratively withdrawn from school.

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Attendance Week
For on-campus classes beginning on a Saturday, the attendance week is defined as beginning on Saturday at 12:00 a.m. in the campus' time zone to 11:59 p.m. in the campus' time zone the following Friday

For on-campus classes beginning on Thursday, the attendance week is defined as beginning on Thursday at 12:00 a.m. in the campus' time zone to 11:59 p.m. in the campus' time zone the following Wednesday. The last week of the class begins on Thursday at 12:00 a.m. in the campus' time zone and ends on the following Saturday at 11:59 p.m. in the campus' time zone.

For online classes beginning on a Monday, the attendance week is defined as beginning on Monday at 12:00 a.m. Mountain Time (MT) to 11:59 p.m. MT the following Sunday. The last week of a 5 ½ week class begins on Monday at 12:00 a.m. MT and ends on the following Wednesday at 11:59 p.m. MT.

For online classes beginning on Thursday, the attendance week is defined as beginning on Thursday at 12:00 am MT to 11:59 p.m. MT the following Wednesday. The last week of a 5 ½ week class begins on Thursday at 12:00 a.m. MT and ends on the following Saturday at 11:59 p.m. MT

Second Revision: New section to be inserted immediately after the section entitled "Add/Drop (Online Programs)" in the Academic Information section of the Catalog, page 18.

Leave of Absence (Online Programs)

Overall Considerations
A Leave of Absence may be requested by students in online programs. A Leave of Absence is not available to on-campus students (including those on-campus students who are taking online courses).

Students in online programs who take a break of 29 consecutive calendar days or less remain continuously enrolled and are classified as a full-time student. Students who need to take a break due to situations that would require them to be out of class longer than 29 consecutive calendar days should contact their Academic Counselor and request a Leave of Absence.

Students in online programs who have not attended class for over 29 consecutive calendar days are considered withdrawn from the University unless they have an approved Leave of Absence on file.

Signed Leave of Absence forms submitted after 29 consecutive calendar days of the last date of attendance will not be accepted.

Requesting a Leave of Absence
Students in online programs may request a Leave of Absence under two instances.

- Future Leave of Absence: A student may request a Leave of Absence to take place at a date that occurs while s/he is not enrolled in a course. Students requesting such a Leave of Absence must submit a signed Leave of Absence Request Form to their Academic Counselor. Leave of Absence Request Forms must be submitted 15 calendar days prior to the effective date of the Leave of Absence. In this case, no supporting documentation needs to be submitted.
    - If extenuating circumstances prevent a student from submitting a Leave of Absence Request Form prior to 15 calendar days before the effective date of the Leave of Absence, the Leave of Absence form will be accepted on a case by case basis and must be submitted by the student with supporting documentation related to the extenuating circumstances. These extenuating

circumstances include military deployment, extended serious medical emergencies, extended serious family emergencies, jury duty, or natural disasters.

- Immediate Leave of Absence: A student may request a Leave of Absence to take place immediately due to extenuating circumstances while s/he is enrolled in a course. Students requesting such an immediate Leave of Absence must submit a signed Leave of Absence Request Form to their Academic Counselor. Forms will be accepted on a case by case basis and must be submitted by the student with supporting documentation related to the extenuating circumstances. These extenuating circumstances include military deployment, extended serious medical emergencies, extended serious family emergencies, jury duty, or natural disasters.
    - Students may not request an immediate Leave of Absence after the 31st calendar day of a 5 ½ week class or the 58th calendar day of an 11-week class. Students receiving a WF in a course will not be eligible for an approved Tuition Waiver for a Future Course and a Leave of Absence will not be granted.

In the event of a natural disaster the University will evaluate the need for a student in the disaster zone to be placed on an approved Leave of Absence.

Students receiving an approved Leaving of Absence do not receive any extension of time in which to fulfill the requirements for an awarded course Incomplete.

Additional Leave of Absence or an Extension of a Current Leave of Absence

Students are limited to no more than two Leaves of Absence of 60 calendar days or less within a 12-month period. Students may be granted an additional Leave of Absence or an extension of a current Leave of Absence due to extenuating circumstances. Students requesting an additional Leave of Absence or an extension to a current Leave of Absence must submit a signed Leave of Absence form to their Academic Counselor. The form must explain the extenuating circumstances that require an additional Leave of Absence or an extension of a Current Leave of Absence. The form must be submitted by the student with supporting documentation related to the extenuating circumstances. These extenuating circumstances include military deployment, extended serious medical emergencies, extended serious family emergencies, jury duty, or natural disasters.

The Senior Director of Academic Counseling is responsible for reviewing and approving the request. Request for an additional Leave of Absence or an extension of a current Leave of Absence must be received 15 calendar days prior to the end of the current Leave of Absence. Leave of Absences (including extensions) may not exceed 180 calendar days in a 12-month period.

Returning from an Approved Leave of Absence

Students returning from an approved Leave of Absence that was granted during the time they were enrolled in a course will be allowed to complete coursework started prior to the leave with no additional charges assessed. The University allows students who start a Leave of Absence during a course to withdraw (with a grade of WX) with a Tuition Waiver for a Future Course. Although students will not be charged for the subsequent course, students must re-take the entire course.

If a student does not return from an approved Leave of Absence, the official withdrawal date and beginning of the loan grace period (if applicable) is the last date of class attendance.

Leave of Absences may not exceed 180 calendar days in a 12-month period. The 12-month period begins the first day of the first Leave of Absence. Students who fail to return on the 180th calendar day will be administratively withdrawn from school.

Page 83

Revision to the Credit for Transfer Work
Renamed as Transcripted and Non-transcripted Credit Policy

Credit for Transcripted and Non-transcripted Work

Acceptance of Transcripted (Transfer) Credit
Credit for undergraduate transfer work will be considered if the potential course meets all of the following conditions:

- The course was taken at an acceptable accredited collegiate institution
- The course carries a grade of C or better.
  - A grade of C- from colleges that award plus and minus grades is not transferable.
- The course is directly equivalent to a course required by the South University program in which the student is enrolled.

The award of transfer credit may also be considered in the following cases:

- In an area requirement that a South University program does not specify a particular course, a student may submit for transfer of credit consideration a course not offered by South University but directly related in its content to the area requirement.
  - For example, if a South University program allows a student to select coursework from an approved list of Arts and Humanities courses to fulfill the Arts and Humanities requirement within General Education, a student may submit for transfer of credit consideration an Arts and Humanities course not offered by South University.
  - In all cases, the course submitted must also be taken at an acceptable accredited collegiate institution and carry a grade of C or better in order to consider for transfer of credit.
- For a specific course requirement in a South University program, a student may submit for transfer of credit consideration a course directly related to the course requirement but at a higher content and course level than the specific course requirement.

All coursework will be evaluated for its current relevance and may not transfer if the material in the coursework is deemed to be significantly noncurrent in the subject area. Individual Colleges/Schools and/or programs within South University may place limits on the age of courses eligible for transfer of credit

In the case of courses evaluated for General Education transfer credit, the submitted courses must meet the criteria established by the Commission on Colleges of the Southern Association of Colleges and Schools for General Education credit (as stated in the current *Principles of Accreditation* dated 2.10.10). The course must also be specifically classified as General Education (i.e., a survey or introductory course) at the transferring institution to be considered for General Education transfer of credit

Transfer credit will not be given by South University for developmental courses such as basic Mathematics or basic English. Transfer of credit will not be given for English as a Second Language (ESL) coursework. If both a separate laboratory course and the related lecture/didactic course are evaluated for transfer of credit, credit will only be considered for the separate laboratory course if the related lecture/didactic course also received a grade of C or better. Students should consult with the Registrar about questions related to acceptance of transfer credit. Credits earned at an accredited technical college may not transfer unless the credit earned is equivalent to courses offered in degree programs including the associate's degree

Acceptance of credits earned at other institutions, through examination, and/or other means described in this catalog is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course requirements (i.e., those requirements beyond General Education) can be earned through transfer credit, through examination, and/or other means described in this catalog

Page 83 cont'd

Revision to the Credit for Transfer Work

Renamed as Transcripted and Non-transcripted Credit Policy

Acceptance of Graduate Transfer Credit

Transfer credit may be allowed in some graduate or post baccalaureate degree programs at the discretion of the College/School Dean or Department Chair. However, the majority of credits toward any graduate or post baccalaureate degree program must be earned at South University.

The University reserves the right to reject any or all undergraduate or graduate credits from other institutions, regardless of their accreditation status, when it determines through investigation or otherwise that the quality of instruction at such institutions is for any reason deficient or unsatisfactory. The judgment of the University on this question shall be final. The University reserves the right to disallow transfer credit for courses if the student's subsequent grades in required courses in the same subject fall below average.

Credits Earned at a South University Campus

Credits earned at any South University campus will be accepted at all campuses. These credits will not be considered transfer credit; they will be included as credits earned at South University. If a campus should close a program in any state, students in good standing will be accepted at any South University campus having the same or a similar authorized degree program. The credits earned in the students' original degree program will be applied to the degree program at the new location.

Acceptance of Non-transcripted Credit

South University offers students an opportunity to obtain course credit in areas of competency through several non-transcripted means, including AP Examinations, university-administered proficiency examinations, education training, and military experience and training. South University does not award credit for life experience.

Acceptance of credits earned at other institutions, through examination, and/or other means described in this catalog is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course requirements (i.e., those requirements beyond General Education) can be earned through transfer credit, through examination, and/or other means described in this catalog.

College Board Advanced Placement (AP) Examinations

South University supports the College Board's Advanced Placement Program, which allows high school students the opportunity to pursue college level courses in their own schools and to be taught the material by their own teachers. After completion of the AP courses, students take the appropriate AP test to determine their level of achievement. For college credit to be awarded, a student must have official score reports from the College Board sent directly to the Office of Registrar at South University.

Since there is major overlap in course content between the two English AP exams, the awarding of AP credit in English will be treated separately from that of other disciplines as follows:

1. If a student receives a score of "3" or "4" on either English AP exam, credit will be awarded for ENG1001 Composition I (four credit hours);
2. If a student receives a score of "3" or "4" on both English AP exams, or a "3" on one and a "4" on the other, credit will be awarded for ENG1001 Composition I and ENG1002 Composition II/Literature (eight credit hours);
3. If a student receives a score of "5" on either or on both English AP exams, credit will be awarded for ENG1001 Composition I and ENG1002 Composition II/Literature (eight credit hours).

For additional information concerning the awarding of AP credit, contact the Registrar at the appropriate campus.

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Revision to the Credit for Transfer Work
Renamed as Transcripted and Non-transcripted Credit Policy

Credit by Examination

CLEP and DANTES certification exams can be submitted for evaluation for course credit. The guidelines for awarding credit are available from the Registrar at the appropriate campus. In general, no score less than 50 on the CLEP test will be considered for course credit.

If CLEP or DANTES examinations do not exist for the course, the Vice Chancellor for Academic Affairs, in consultation with the Dean of the College/School overseeing the course, is the final authority on whether or not a course may be exempted through the examination process. The Department Chair creates the examination to be used from previously administered final examinations in the course. To be eligible to earn credit the student must.

1. Submit a written request to his/her campus Dean of Academic Affairs and Operations or Director of Online Instruction.
2. Verify that s/he has not previously taken the course at South University.
3. Verify that s/he is not currently enrolled in the course at South University.
4. Pay the applicable examination fee (this does not apply to examinations to exempt the keyboarding or word processing course).

Students can attempt to earn credit by examination for a course only once and must receive a passing score that is greater than or equal to the average passing score for the last five administrations of the final examination for the course. Students scoring below the average passing score must take the course in question as required in the curriculum. Credits earned by examination are considered in the same way as transfer credits and are not used in the computation of the student's cumulative grade point average.

Credit by Education Training

College credit may also be awarded for education training completed through business and industry, the armed services, or government organizations. South University is guided by the principles and recommendations of the American Council on Education (ACE) guidebooks when assessing requests for credit earned in this manner. Students must have their ACE transcripts sent directly from the Center for Adult Learning and Educational Credentials to the appropriate campus Registrar at South University.

University Credit for Military Experience and Training

Students who wish to have their military experience and training evaluated for university credit should submit copies of appropriate forms to the appropriate campus Registrar. Veterans should submit DD Form 214, and active duty military personnel should submit DD Form 295. Active duty Army personnel and soldiers discharged since October 1, 1986, should also provide the appropriate campus Registrar with copies of their Army/American Council on Education Registry Transcripts.

The University may also accept as transfer credit completion of formal military courses as recommended by the American Council on Education (ACE) when verified through official transcripts (Army/ACE registry Transcript System, Community College of the Air Force, Sailor/Marine/ACE Registry Transcript, Registry of Credit Recommendations, or National Registry for Training Programs). Additionally, credit may also be awarded through review of a student's certified Department of Defense (DD) Form 214 (Armed forces of the United States Report of Transfer or Discharge) in conjunction with the ACE Handbook, Evaluation of Educational Experiences in the Armed Forces.

Credit will be applied to a degree program upon the approval of the Department Chair from which the degree is to be awarded.

Timing of Transcripted and Non-transcripted Credit Consideration and Acceptance
South University will accept transcripts for transcripted (transfer) and documentation of non-transcripted credit evaluation at most points during a student's program of study, provided that limits placed on the total number of credits for the program and components of the program will not be exceeded. During a student's first quarter enrolled at South University, all official transcripts must be received and evaluated for those courses related to establishing basis of admission. No courses will be evaluated for transcripted (transfer) or non-transcripted credit during a student's final quarter or within two courses (for students in online programs) prior to graduation.

Students are encouraged to submit all transcripts for transfer of credit evaluation or documentation for non-transcripted credit as soon as possible upon admission to their program of study to enable accurate scheduling of coursework. Students are also strongly encouraged to discuss with their advisors or registrars the potential transferability of outside coursework being considered

Transferability of Credits to Other Universities
South University is accredited by an accrediting agency recognized by the United States Department of Education. However the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U.S. higher education system, transferability of credit is determined by the receiving institution taking into account such factors as course content, grades, accreditation and licensing. For this reason South University does not imply, promise, or guarantee that credits earned at South University will be accepted by another college or university. Students planning to transfer to other colleges or universities are responsible for consulting with the registrar at those institutions as early as possible concerning the acceptance of credits earned at South University.

Definition of a Credit Hour
South University operations on a quarter system, with each quarter having approximately 10 to 12 weeks. Course credit is awarded on the basis of the number of hours spent in lecture and/or lab situations. One quarter credit hour is equivalent to at least 10 hours of lecture, 20 hours of lab work, 30 hours of externship or clinical practicum, or a combination of these 3 equivalencies

Credit Hour Conversions
Semester credit hours are converted to quarter credit hours by multiplying the number of semester credits by 3 and then dividing the result by 2. For example, a 3 semester credit hour course equals a 4.5 quarter credit hour course (3 semester hours multiplied by 3, with the result divided by 2) while a 2 semester credit hour course equals a 3 quarter credit hour course (2 semester hours multiplied by 3, with the result divided by 2). Credits will be rounded up or down as appropriate (i.e., 2.0 to 2.49 will be rounded down to 2 credit hours, 2.50 to 2.99 will be rounded up to 3 credit hours).

Page 84
Revision to Grade Level Classification
Grade Level Classification
Replace current version with the information listed below
Grade Level Classification

Grade Level Classification

Undergraduate students are classified according to the number of credit hours earned toward completion of the program. Students with fewer than 36 credits are considered freshmen; with as many as 36 but fewer than 72, a sophomore; with as many as 73 but fewer than 108, a junior; and with 109 or more, a senior, as illustrated in the following table:

Freshman: 0-36 credits
Sophomore: 37-72 credits
Junior: 73-108 credits
Senior: 109+ credits

Undergraduate Academic Year (Online Programs)

- Week: 7 consecutive calendar days.
- Course: 5 weeks and 3 days of instructional time (some courses may be 11 weeks of instructional time).
- Academic Year. Minimum of 30 weeks of instructional time; 36 earned credits
- Full-Time Enrollment: All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.
- Instructional Week: Defined as Monday 12:00 a.m. Mountain Time (MT) to 11:59 p.m. MT the following Sunday

Graduate Academic Year (Online Programs)

- Week: 7 consecutive calendar days
- Course: 5 weeks and 3 days of instructional time (some courses may be 11 weeks of instructional time).
- Academic Year: Minimum of 30 weeks of instructional time; 32 earned credits
- Full-Time Enrollment: All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.
- Instructional weeks are defined as Monday 12:00 a.m. Mountain Time (MT) to 11:59 p.m. MT the following Sunday.

University Holidays

A South University course may begin, end, or include an official campus holiday. If such a holiday occurs, the class meeting would not occur on that date and course assignments due on that date would shift as follows:

- The holiday occurs on the first day of the course term: Assignments shift to the following day
- The holiday occurs during the course term: Assignments shift to the following day
- The holiday occurs on the last day of the course term: Assignments shift to the previous day

Students in online programs follow the official Savannah campus holiday schedule. Individual on-campus programs may have specific policies as to effect of holidays on class meetings, course assignments, and program requirements.

Official Withdrawals from the Institution (On-campus Programs)
To withdraw officially from the institution, students must contact the office of the registrar to provide notification of their intention to withdraw. New students who withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record. Students officially withdrawing prior to the end of the ninth week of the quarter will receive a grade of W. Students officially withdrawing after the ninth week of the quarter will receive a grade of WF

Official Withdrawals from the Institution (Online Programs)
Students enrolled in online programs who wish to officially withdraw from school must contact their Academic Counselor. If a student officially withdraws before the 31st day of 5 ½ week class, the student will receive a W grade (if after the 31st day of the class, a WF grade is assigned). Students who officially withdraw before the 58th day of an 11 week class will receive a W grade (if after the 58th day, a WF grade is assigned)

New students who officially withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record, their enrollment will be cancelled, and all tuition and related fees removed

A student, who is out-of-attendance more than 29 consecutive calendar days, will be administratively withdrawn from the University.

Veterans in either on-ground or online programs should be aware that the Veterans Administration will not pay for a course that a student drops after the first week of class unless extreme circumstances justify course withdrawal. Veterans should consult their Financial Counselor before withdrawing from any class after the first week of the session. Students who are veterans should also contact the Veterans Administration before withdrawing from school.

Administrative Withdrawals (Online Programs)
A student who is out-of-attendance more than 29 consecutive calendar days will be administratively withdrawn from the University.

Adding and Dropping a Course

Drop/Add (On-campus Programs)
Students may adjust their schedules without penalty by dropping and/or adding courses during the first week of classes. Specific dates are reflected on the academic calendar or can be obtained through the Registrar's office. Students are encouraged to consult the professor and/or department chair before dropping any course. All schedule revisions must be made through the registrar's office, where an official Drop/Add Form must be completed. Students should consult with financial aid to ascertain implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, or equivalent percentage, will result in a grade of W. Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, Week 4.5 or 31st day of 5.5 week terms (Mid-quarter terms on ground), or equivalent percentage will also result in a grade of W. Courses dropped after this point will result in the grade of a WF.

Add/Drop (Online Programs)
To add or drop from a course, students must contact their Academic Counselor. Students who officially drop from a course during the add/drop period will have that course removed from their academic transcripts

Add/Drop period:
- 5 ½ week course: Days 1, 2, and 3 of the course
- 11 week course: Days 1, 2, and 3 of the course.

Students wishing to add a course to their schedule should contact their Academic Counselor. Students may not be added to a current course after the defined add/drop period. However, students may add a course that begins in a future session

Students who officially drop or are administratively dropped from a course after the add/drop period and before the 31st day of 5 ½ week will receive a W grade. Students who officially drop after the 31st day of a 5 ½ week course will receive a WF grade. Students who officially drop or are administratively dropped from an 11 week course after the add/drop period and before the 58th day of an 11 week class will receive a W grade. Students who official drop after the 58th day of an 11 week class will receive a WF grade.

Students should consult with their Financial Counselor to determine the implications of adding or dropping a course

Change of Major
Students will be allowed one change of major. Changing from a day program to an evening program of the same major is not considered a change of major. Changing from an associate's program to a bachelor's program in the same major is not considered a change of major. A student may change his or her program at any point of his or her enrollment. Note that a course required in a student's initial program may not be required in the student's subsequent program. Courses that apply to the second major will be recorded as earned credit and will affect the student's CGPA (Cumulative Grade Point Average). For ICR (Incremental Completion Rate) purposes, earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credits are one and one-half times the number of credits remaining to complete for graduation. Students who change programs and students who change session times within the same program must sign a new program enrollment form, which must be filed in the student's academic file

Students in online programs must contact their Academic Counselor to change their major.

A course required in a student's initial program that is not required in the student's subsequent program may have a negative impact on a student's financial aid. Therefore, students should consult with their Financial Counselor before changing their major.

Associate's and Bachelor's Degrees Graduation Requirements
To receive an associate's or bachelor's degree or certificate, a student must satisfy these four requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, academic programs are subject to change at the discretion of the institution. Students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return. Students may request department chair/coordinator approval for a course substitution or waiver. The registrar or dean of academic affairs must approve deviation from any program requirements

2. The student must receive a C or better in all courses in the student's major

3. The student must have a cumulative grade point average of 2.0 or higher for all course work taken at the University. Students in the bachelor's PA program must have a cumulative grade point average of

2.50. To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.0 or higher for all nursing prerequisite course work taken at the University, a cumulative grade point average of 2.5 or higher for all didactic course work in the nursing program, and a passing grade in all lab or practice courses.

4. The student must abide by all University rules and regulations and settle any financial obligations to the University prior to graduation. Students in the baccalaureate degree nursing program must be able to meet the physical and mental demands per the statutory requirements of the State of Florida

5. Students in online programs will have their graduation date and degree conferred date as the last day of the course in which all program requirements were completed.

Grade Reporting and Challenges

Grade reports are made available to students at the end of each class. Students in online programs may request a grade report four days after the completion of each course from the Student Support center at studentsupport@southuniversity.edu.

Any student wishing to challenge a final course grade must first discuss the grade with the faculty member of the course in question within 14 consecutive calendar days of the end of final week for on ground courses and within 14 consecutive calendar days of the end of the online session in writing. Challenges after that time will not be permitted, and the grade recorded on the official grade sheets will prevail.

If the appeal is not resolved to the student's satisfaction by the faculty member it must be appealed to the Department Chair/Program Director (whomever is located on the student's campus) and then the Dean of Academic Affairs and Operations on that campus. If still not resolved to the student's satisfaction the student must appeal to the Dean of the College offering the course.

Students in online programs who have an appeal not resolved to the student's satisfaction by the faculty member should contact their Academic Counselor to complete an appeal form that will be forwarded to the Director of Online Instruction. If still not resolved to the student's satisfaction the student must appeal to the Dean of the College/School offering the course, through the Director of Online Instruction.

Incomplete Policy

Incompletes are given at the discretion of the faculty member to any student who does not complete the course requirements. To receive an incomplete, the student must complete at least one-half of the course requirements; then, it is the student's responsibility to complete the remainder of the required course work.

Incomplete grades must be cleared within 14 consecutive calendar days of the end of session (unless special approval is received from the Vice Chancellor for Academic Affairs, Campus Dean of Academic Affairs and Operations, or College/School Dean) or the incomplete will be changed to the grade earned. The final grade for the course will be designated on the transcript by the appropriate letter grade.

Page 83
Revision to Course Load Information
Renamed as Student Course Load Policy

Course Load

To complete program requirements in a timely manner, most on-campus students choose to attend classes full-time and enroll in 4 quarters per year. Course load designations for on-campus students are as follows:

Undergraduate

Half-Time: 6-8 credit hours.
Three-Quarter Time: 9-11 credit hours
Full-Time: 12 or more credit hours.

Graduate

Half-Time: 4 credit hours.
Three-Quarter Time: 6 credit hours
Full-Time: 8 or more credit hours.

Students in online programs participate in a minimum of 30 weeks of instructional time, with a full-time status of 36 (undergraduate) or 32 (graduate) earned credits. All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.

Course Overloads

Students may wish to enroll in greater than the full-time number of courses in a particular quarter or academic year. Overloads will only be approved for students who exhibit outstanding academic performance.

On-campus students wishing to enroll in more than 16 credit hours (undergraduate) or more than 8 credit hours (graduate) must have the permission of their Program Director or the campus Dean of Academic Affairs and Operations to receive a course overload.

Students in online programs may wish to enroll in more than one course at a time. Online students may not take more than two courses at any one time. In all cases, online students cannot complete 36 credits in less than 30 weeks of instructional time. Online students must have the permission of their Academic Counselor or Program Director to receive a course overload.

Individual programs may designate the specific courses to be taken each quarter (thus specifying the total number of hours to be taken) or the specific course sequence to be scheduled. In such cases a student need not obtain permission for his/her enrollment unless s/he wishes to enroll in more than the designated number of quarter hours, enroll in a non-specified sequence of courses, or must deviate due to other circumstances.

Pages 85-86

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures
Delete current policy and replace with information listed below

Summary

A student must demonstrate academic progress by successfully completing courses attempted. Completing courses with "C" or better grades indicates academic progress. Receiving "D" or lower grades and/or withdrawing from classes may put students at risk. Poor academic performance may lead to academic probation and/or dismissal. It is very important that students attend all registered courses and complete them successfully. Should a compelling reason arise that requires a student to cease attendance, it is the student's responsibility to immediately contact the school or campus.

The following criteria are used to determine whether or not a student is making academic progress, a student must be able to:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable time frame.

Administrative actions will be taken when a student fails to meet the minimum standards of any of the above criteria. If the resulting action results in dismissal, a student may appeal the dismissal. If the appeal is denied, the student will be dismissed from the university.

Regardless of a student's status in relation to satisfactory academic progress, the student must meet the graduation requirements for his/her specific program in order to graduate from the university.

The Satisfactory Academic Progress Policy contains the following sections:

I. Criteria for Honor Designations
II. Minimum Standards for Academic Progress and Consequences for Failing to Meet Minimum Standards
III. Procedures for Appealing Academic Dismissal
IV. Procedures for Reentry/Readmission after Academic Dismissal
V. Explanations of Related Issues

The university has the right to modify the satisfactory academic progress policy at any time.

I. Criteria for Honor Designations

To promote academic excellence and to recognize exemplary academic achievement, the following system is recommended for honor designations on a term basis and upon graduation.

a). Term Honor Designation
Any student who enrolls for and completes 8 credits or more is eligible for the following designations: Honors, Dean's List, and President's List

b). Honor Designation at Graduation
Any student who achieves a Cumulative Grade Point Average of 3.50 or better will be is designated as an Honor Graduate. The Cumulative Grade Point Average is calculated on the basis of all grades received at South University. Original grades and repeated grades will be included in the calculation of the cumulative GPA

Pages 85-86 cont'd

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

II. Minimum Standards for Academic Progress and Consequences for Failing to Meet Minimum Standards

To maintain academic progress, each student must meet the required minimum standards of the following three criteria:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR), and
- Complete the program within a maximum allowable time frame.

The following evaluation points and minimum standards are used to assess each student's academic performance:

a. After attempting 12 to 20 credit hours, a student must achieve a CGPA of 1.2 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 12 to 20 credit hour category, with the next evaluation taking place in the following evaluation point.

b. After attempting 32 to 40 credit hours, a student must achieve a CGPA of 1.4 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 32 to 40 credit hour category, with the next evaluation taking place in the following evaluation point.

c. After attempting 52 to 60 credit hours, a student must achieve a CGPA of 1.6 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 52 to 60 credit hour category, with the next evaluation taking place in the following evaluation point.

d. After attempting 72 to 80 credit hours, a student must achieve a CGPA of 1.8 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 72 to 80 credit hour category, with the next evaluation taking place in the following evaluation point.

NOTE: If a student is on probation for failing to meet the ICR requirement, it will be very difficult for him/her to meet the ICR milestone of 66.67%. In some cases the student may have to successfully complete all the hours attempted. A student should consult with his/her academic advisor on the exact requirements.

e. After attempting 92 to 100 credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 92 to 100 credit hour category, with the next evaluation taking place in the following evaluation point.

f. After attempting 112 to 120 credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 112 to 120 credit hour category, with the next evaluation taking place in the following evaluation point.

Page 80-82 cont'd

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

g After attempting 120 or more credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation and will be reevaluated after completing each additional 8 quarter hours. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University

A student enrolled in all undergraduate coursework, including developmental courses (i.e., ENG0099 and MAT0099), must be able to pass the course after three attempts or the student will be academically dismissed.

Please note that a student may be terminated for academic reasons without previous academic action

III. Procedures for Appealing Academic Dismissal

Any student wishing to appeal an academic dismissal may do so in writing to the campus Dean of Academic Affairs and Operations. Fully online students must send appeals to their Academic Counselor. Appeals will be forwarded to the Appeals Committee. The written appeal must state the mitigating circumstances that contributed to the dismissal. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student's control and are unavoidable. Following is an example list of events that indicate there may be a mitigating circumstance which has negatively impacted academic progress:

- Death of an immediate family member.
- Student illness requiring hospitalization (this includes mental health issues).
- Illness of an immediate family member where the student is a primary caretaker.
- Illness of an immediate family member where the family member is the primary financial support
- Abusive relationships.
- Divorce proceedings.
- Previously undocumented disability.
- Work-related transfer during the term.
- Change in work schedule during the term.
- Natural disaster.
- Financial hardship such as foreclosure or eviction.
- Loss of transportation where there are no alternative means of transportation.
- Documentation from the Academic Counselor, Advisor, and/or a Professional Counselor

The campus Dean of Academic Affairs and Operations or the Appeals Committee will review the student's appeal and will determine whether the circumstances and academic status warrant consideration for reinstatement. The student may be asked to appear in person during the review process when deemed necessary by the campus Dean of Academic Affairs and Operations or the Appeals Committee. The appeal process ends with the Campus President on each campus.

A student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid. The student will be placed on probation at the start of the academic term and may be required to meet certain additional academic conditions as specified by the campus Dean of Academic Affairs and Operations or the Appeals Committee in order to grant the appeal. The above minimum standards for satisfactory academic progress will continue to be applied to assess the student's academic performance

IV. Procedures for Reentry/Readmission After Academic Dismissal

A student denied an appeal must sit out one year before being eligible for reentry to the university. A student terminated for violating satisfactory academic progress must appeal in writing to the campus

Dean of Academic Affairs and Operations for reentry (if within one year) or readmission (if one year or longer) before the start of the term in which he/she wishes to return. Also, any student who ceased attendance and whose grades in the last term of attendance caused him or her to not meet the standards for satisfactory academic progress must go through the same appeal process. The appeal procedure described in the preceding section applies. The student must demonstrate resolution to any mitigating circumstances.

A reentry/readmission student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid. The student will be placed on probation at the start of the academic term and may be required to meet certain additional academic conditions as specified by the campus Dean of Academic Affairs and Operations or the Appeals Committee in order to grant the appeal. The above minimum standards for satisfactory academic progress will continue to be applied to assess the student's academic performance.

A student is allowed one and only one reentry/readmission appeal after being academically terminated.

V. Explanations of Related Issues

a). Calculation of Cumulative Grade Point Average (CGPA)
A student's cumulative grade point average (CGPA) is calculated by:

- Multiplying credits for each course by grade points associated with the grade earned;
- Totaling the grade points earned for all the courses; and
- Dividing total grade points earned by the total number of quality credits.

b). Calculation of Incremental Completion Rate (ICR)
A student's incremental completion rate (ICR) is calculated by:

- Totaling the number of credit hours attempted;
- Totaling the number of credit hours successfully completed; and
- Dividing the total number of credit hours successfully completed by the total number of credit hours attempted

c) Course Attempts
A course attempt includes any time a student receives a grade for a course. This includes the letter grades of "A" through "F," a passing grade of "P," an incomplete grade of "I," and a withdrawal with no grade penalty of "W." Courses for which a student enrolls but then drops during the add/drop period at the beginning of a session is not counted as a course attempt.

d) Maximum Allowable Timeframe
A student may not attempt more than 150% of the credits in his/her program (or remaining credits in his/her program in cases where the student brings in transfer credits); anything in excess of 150% of the credits will result in the student's dismissal from the University.

e). Developmental Courses
South University requires academic placement tests. Depending on test scores, students may be required to take developmental courses (i.e., ENG0099 and MAT0099). If so required, a student must successfully complete such courses in order to progress in the program. Developmental course credits do not count

towards the total number of credits for graduation nor do they count in the CGPA; however, they do count in determining the maximum time frame and the ICR

f). Repeated Courses and Grades
Grades achieved in repeated classes will replace withdrawn or failing grades. Withdrawn and failing grades are included in the maximum allowable time frame and ICR. The grade 'I' indicates Incomplete and is calculated as if it is a 'F' for CGPA and ICR purposes until it is changed to another grade. A student may also retake a class in which he/she received a passing grade in order to improve his/her CGPA. A student enrolled in all undergraduate coursework must be able to pass the course after three attempts or the student will be academically dismissed.

g). Remediation of Academic Deficiencies
It is strongly recommended that any student with withdrawn or failing grades register for the same course(s) in the subsequent term to improve his/her academic performance.

h) Transfer Credits
Credits from transfer courses are not calculated in the maximum allowable credits or ICR requirements; however, transfer credits do reduce the total number of credits that must be attempted within the program. Therefore, the maximum attempted credits for a student with transfer credits are one and one-half times the number of credits remaining to complete the program.

Grades for credits transferred from any postsecondary institution will be recorded as "TR" and will not affect the student's CGPA. Grades from courses taken in a program within the same school group, if applicable to a transfer program, will be recorded as earned credit and will affect the student's CGPA. In cases in which a student has graduated from one program then subsequently begins work in a different program, grades earned in the first program will be recorded as transfer credit ("TR") and will not be applied to the student's new program CGPA calculation

Change of Program

Students will be allowed one change of program. Changing from a day program to an evening program of the same major is not considered a change of major. Changing from an associate's program to a bachelor's program in the same major is not considered a change of major. Changing from one specialization or concentration within a program to another specialization or concentration within the same program is not considered a change of major. A student may change his or her program at any point of his or her enrollment.

Courses that apply to the second major will be recorded as earned credit and will affect the student' CGPA. For ICR purposes earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credit is one and one-half times the number of credits remaining to complete for graduation. Students who change programs and students who change session times within the same program must sign a new program enrollment form (or the like), which must be filed in the student's academic file.

Transfers

A student must be in good satisfactory academic standing on order to be allowed the opportunity of transferring from one program to another, from one school or campus to another, or from one campus to an online (or partially online) program.

Pages 85-86 cont'd

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

A student who has been terminated and wishes to transfer to another EDMC school must appeal his/her dismissal at the originating school and receive reinstatement prior to the transfer

Page 87

Graduate Student Satisfactory Academic Progress Policy and Procedures
Revision to Schedule for Removal from Academic Probation
Replace the current information with the revised version listed below

Schedule for Removal from Academic Probation

After being placed on academic probation, students in on-campus programs will have a maximum of two terms to meet the requirements for satisfactory academic progress. Students in online programs must meet the requirements for satisfactory academic programs within the completion of their next two courses

Page 87

Add the following section:
Satisfactory Progress Standards for the College of Business and Graduate Programs
Criteria and Schedule for Removal from Academic Probation

A student will be removed from academic probation when s/he meets the requirements for satisfactory academic progress. After being placed on academic probation, an on-campus student will have a maximum of two terms to meet the requirements for satisfactory academic progress If at the end of two terms an on-campus student has not met the requirements for satisfactory academic progress, s/he will be dismissed from the program.

After being placed on academic probation, an online student must meet the requirements for satisfactory academic progress within the completion of their next two courses. If at the end of two courses an online student has not met the requirements for satisfactory academic progress, s/he will be dismissed from the program.

Page 106

Addition of Description of Courses

CRJ2065 Introduction to Police Organizations

Prerequisites: CRJ1101 and CRJ1102

This course covers current research and theory in policing and provides comprehensive presentation of police operations, patrol techniques, cultural diversity, and changes in police administration policy *4 quarter hours*

CRJ2003 Juvenile Justice System

Prerequisites: None

This course takes a comprehensive look at the history, current state and future of the juvenile justice system in America. The course will focus on juvenile justice system programs, processes, and prevention programs and will connect theory to practice *4 quarter hours*

Addition of Description of Courses
Page 106
EDM2010 Fundamental of Emergency and Disaster Management
Prerequisites: None
This course provides students with fundamental knowledge of emergency and disaster management. Students examine the historical contact for emergency and disaster management, then explore topics such as risk assessment, preparedness, mitigation, recovery, and communications. Topics also include emergency disaster management in the international domain as well as approaches to terror threats. *4 quorter hours*

Page 120
Description of Courses
Change in prerequisite information

MAT2058 Statistics
Prerequisites: MAT1005, or MAT1001 and MAT1500

2010-2011 ACADEMIC CATALOG CHANGES
Effective Date January 8, 2011

Page 33
Change in curriculum
Associate of Science in Paralegal Studies
Replace current curriculum with the information listed below

Associate of Science in Paralegal Studies	Hours Required 92
Area I General Education Requirements	Hours 40
Professional Development	8
ITS1000 Computer and Internet Literacy (4)	
UVC1000 Strategies for Success (4)	
Basic Communications	16
ENG1001 Composition I (4)	
ENG1002 Composition II/Literature (4)	
ENG2001 Composition III (4)	
SPC1026 Public Speaking (4)	
Mathematics and Statistics *Choose one:*	4
MAT1001 Intermediate Algebra (4)	
MAT1005 College Algebra (4)	
MAT1500 College Mathematics (4)	
MAT2000 Pre-Calculus (4)	
MAT2058 Statistics (4)	
MAT2101 Calculus I (4)	
MAT2102 Calculus II (4)	
Natural Sciences *Choose one:*	4
BIO1020 Biology I (4)	
BIO1021 Biology II (4)	
CHM1010 General Chemistry (4)	
Arts and Humanities *Choose one:*	4
ENG2002 World Literature I (4)	
ENG2003 World Literature II (4)	
HIS1101 US History I (4)	
HIS1102 US History II (4)	
HUM1001 History of Art through the Middle Ages (4)	
HUM1002 History of Art from the Middle Ages to Modern Times (4)	
HUM2101 World Civilization I (4)	
HUM2102 World Civilization II (4)	
PHI2301 Introduction to Philosophy (4)	
Social and Behavioral Sciences *Choose one:*	4
ECO2071 Principles of Microeconomics (4)	
ECO2072 Principles of Macroeconomics (4)	
POL2076 American Government (4)	
PSY1001 General Psychology (4)	
SOC1001 Introduction to Sociology (4)	
SOC2010 Social Problems (4)	
Area II Foundation Requirements	Hours 8
BUS1038 Business Law I (4)	
BUS2038 Business Law II (4)	
Area III Major Requirements	Hours 44
Core	24
** Only the Savannah campus is approved to offer Legal Studies courses in the partially online format. All partially online Legal Studies students must complete the courses marked with asterisks (*) above in a traditional classroom format (not online). Students in Savannah's partially online legal studies programs should contact their academic advisor for information on completing these requirements.*	
LGS1001 Introduction to Paralegalism* (4)	
LGS1004 Torts and Remedies (4)	
LGS1005 Legal Research and Writing I* (4)	
LGS1006 Legal Research and Writing II* (4)	
LGS2001 Civil Litigation* (4)	
LGS2007 Computers in the Legal Office (4)	
Electives Choose four:	16
LGS2002 Family Law (4)	

LGS2003 Estate Planning and Probate (4)
LGS2004 Criminal Law (4)
LGS2005 Real Estate Law (4)
LGS2008 Worker's Compensation Law (4)
LGS2010 Bankruptcy Law (4)
LGS2030 Administrative Law (4)
Capstone:
LGS2099 Paralegal Externship (4)

Page 59
General Admissions Application Procedure
Revision to #2

Submit acceptable transcripts (including verifiable faxed transcripts) from all high schools and colleges attended within ten weeks of the class start date.

Page 59
General Admissions Requirements
Delete the current version and replace with the information listed below

General Admission Requirements

To be admitted to any of the programs at South University, including online programs, the prospective student must be a high school graduate or the equivalent (e.g., GED) and submit a minimum combined SAT I score of 900, a combined ACT score of 19, or a satisfactory score on the University administered admissions examination (see the Admissions Office) or meet the criteria established for acceptance as a transfer student. South University accepts the International Baccalaureate Program diploma as meeting the requirement for high school graduation.

Students who fail to provide proof of high school graduation within 10 weeks of their start date will:

- Be removed from class.
- Have their enrollment cancelled.
- Not receive final course grades.
- Not receive a transcript.
- Not be responsible for any tuition and related fees.

Page 73
Financial Information
Revision to Payment of Tuition and Fees
Replace current information with the revised listed below

Payment of Tuition and Fees

All charges are due and payable on or before the registration date for each quarter. For students in online programs all charges are due and payable on or before the start date for each course. Circumstances which prevent a student from adhering to these dates should be discussed with the business office. Students attending school under a grant or loan should confer with the director of financial aid concerning the payment of fees; students attending school under the G.I. Bill can discuss payment of school fees with the director of financial aid. Failure to make proper payments, unless otherwise cleared with the business office, will result in dismissal from the University. Grades will not be issued, degrees granted, or academic transcripts furnished until all financial obligations have been satisfied and all university property returned.

Refund of Tuition

Tuition charges are based on the total number of credit hours for which a student is enrolled on the first day of classes (as listed in the University calendar), regardless of program. Refunds or tuition adjustments will be awarded according to the following guidelines:

1. If circumstances prevent matriculation before a student begins attending the University, all tuition charges will be refunded. The application fee will be refunded only if a refund is requested within three days of application.

2. A tuition adjustment results when a student officially changes enrollment status (fulltime to part time, part time to less than part time or part time to full time) during the drop/add period. No adjustment will be made for students dropping individual classes after the drop/add period.

3. Savannah campus: Refunds for students withdrawing from all classes will be based on the following guidelines: [a] students completing no more than five (5) percent of instructional time will receive a ninety-five (95) percent of tuition refund; [b] students completing more than five (5) but no more than ten (10) percent of instructional time will receive a ninety (90) percent of tuition refund; [c] students completing more than ten (10) percent but no more than twenty-five (25) percent of instructional time will receive a seventy-five (75) percent of tuition refund; [d] students completing more than twenty-five (25) percent but no more than fifty (50) percent of instructional time will receive a fifty (50) percent of tuition refund; [e] students completing more than fifty (50) percent of instructional time will receive no refund of tuition.

Students in South University's online programs who drop before the start date of the course will receive a 100% refund of the total cost of tuition for the course. Tuition refunds after the start of a course are based on weekly attendance.

- Students who withdraw from their course after attending week 1 will receive a 75% tuition refund.
- Students who withdraw from their course after attending week 2 will receive a 50% tuition refund.
- Students who withdraw from their course after attending week 3 will receive a 25% tuition refund.
- Students who withdraw from their course during or after the 4th week will receive 0% tuition refund.

4. West Palm Beach, Tampa, Montgomery, and Columbia** campuses: Students who withdraw from all attended classes during the first week of the quarter are entitled to a refund of 75 percent of the tuition paid for the quarter. A refund of 50 percent will be made if withdrawal occurs during the second week after the scheduled date classes are to begin. Students who withdraw during the third week will be refunded 25 percent. Students who withdraw after three weeks have elapsed from the scheduled beginning of classes will be entitled to no refund of any part of the tuition paid that quarter.

Page 73 cont'd

** Columbia campus: For students attending the University for the first time and who withdraw from the institution, a prorate refund calculation shall be applied up to 60 percent point in time of that initial term. Prorate refund is a refund for a student of not less than that portion of tuition, fees and other charges assessed the student equal to the portion of the period of enrollment for which the student has been charged that remains on the last day of attendance by the student, rounded downward to the nearest ten percent of that period, less any unpaid charges owed for the period of enrollment for which the student has been charged, and less an administrative fee not to exceed the lesser of five percent or one hundred dollars.

Return of Title IV Funds (On-campus Programs)

For Title IV (federal financial aid) recipients who withdraw from attendance, the college is mandated by federal regulation to determine the amount of Title IV funds the student has earned at the time the student ceases attendance. The amount earned is based on the amount of calendar days in the term completed by the student, divided by the number of calendar days in the same term, excluding any scheduled breaks of at least five (5) consecutive days. The amount earned is based on the amount of time the student has spent in attendance and is not related to the student's institutional charges. The amount of Title IV funds earned is based upon a proportional calculation through sixty (60) percent of the term attended. The college will use the following steps in order to determine the amount of Title IV a student who withdraws has earned:

1. Determine the date of withdrawal and determine the percentage of payment period (term) attended by the student.

2. Determine the amount of Title IV aid earned by the student by multiplying the total Title IV aid for which the student was eligible by the percentage of time enrolled.

3. Compare the amount earned to the amount disbursed. If the amount earned is greater than the amount disbursed, then a post withdrawal disbursement can be made if the student is eligible for a "late disbursement." If the amount disbursed exceeds the amount earned, the excess Title IV aid must be returned.

4. Allocate the responsibility for returning unearned aid between the college and the student according to the portion of disbursed aid that could have been used to cover institutional charges and the portion that could have been disbursed directly to the student once institutional charges were covered.

5. Distribute the unearned Title IV aid back to the Title IV programs. Examples of Return to Title IV and refund calculations may be obtained through the office of financial aid.

Allocation Order of Refunds:
1. Unsubsidized Federal Stafford Loans
2. Subsidized Federal Stafford Loans
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Federal Pell Grants
6. Federal Academic Competitiveness Grant
7. Federal SMART
8. Federal SEOG
9. Federal Teach Grants
10. Other assistance awarded to the student under programs authorized by Title IV
11. Required refunds to other Federal, State, private, or institutional student financial assistance received by the student
12. To the student

Page 73 cont'd

Return of Title IV Funds (Online Programs)
When a student withdraws from the payment period, the amount of federal financial aid assistance the student earned is determined by a specific formula. Generally, a payment period consists of 18 credits. If the student received less assistance than the amount the student earned, the student may be able to receive those additional funds as a post-withdrawal disbursement. If the student received more assistance than the amount the student earned, the excess funds must be returned by the University and/or the student. The excess funds could result in an overpayment. The amount of assistance the student earned is determined on a rate-of-progression basis. When the student completes more than 60% of the payment period, the student earns all the assistance scheduled for that payment period.

Allocation Order of Refunds:
1. Unsubsidized Federal Stafford Loans
2. Subsidized Federal Stafford Loans
3. Federal Perkins Loans
4. Federal PLUS Loans
5. Federal Pell Grants
6. Federal Academic Competitiveness Grant
7. Federal SMART
8. Federal SEOG
9. Federal Teach Grant
10. Other assistance awarded to the student under programs authorized by Title IV
11. Required refunds to other Federal, State, private, or institutional student financial assistance received by the student
12. To the student

Page 73 cont'd

Loan Disbursement Information (Online Programs)
The first payment period will be delivered on or after the start date of the course, depending upon completion of the financial aid paperwork.

The second payment period will be delivered once a student has successfully completed the first payment period and the student has begun the second payment period of the Academic Year which is defined at the time of certification of Title IV funds.

Grades of W, WF, I, or F do not count toward successfully completed courses. Grades of D that do not count towards successful completion of required major course and thus must be repeated, also do not count toward successfully completed courses. In addition, students who are required or choose to repeat courses in which they earned a grade of C, will not have the repeated course counted toward successfully completed courses.

A student may receive subsequent loans once the conditions of the current loan have been met.

Note: Once a grade of I is successfully completed for a permanent grade as outlined above, the course will count towards successful completion. However, no subsequent Title IV certifications can occur until a grade other than I is posted.

Approved Tuition Waiver (Online Programs)

Students receiving a W for a course will be granted an Approved Tuition Waiver upon return. Any student retaking a course within 90 days of receiving a W, will be granted an Approved Tuition Waiver. Any tuition for the course already paid by the student will be credited toward the student's account. Students must re-take the entire course.

Page 78
Revision to the Credit for Transfer Work
Renamed as Transcripted and Non-transcripted Credit Policy

Credit for Transcripted and Non-transcripted Work

Acceptance of Transcripted (Transfer) Credit
Credit for undergraduate transfer work will be considered if the potential course meets all of the following conditions:

- The course was taken at an acceptable accredited collegiate institution.
- The course carries a grade of C or better.
  - A grade of C- from colleges that award plus and minus grades is not transferable.
- The course is directly equivalent to a course required by the South University program in which the student is enrolled.

The award of transfer credit may also be considered in the following cases:

- In an area requirement that a South University program does not specify a particular course, a student may submit for transfer of credit consideration a course not offered by South University but directly related in its content to the area requirement.
  - For example, if a South University program allows a student to select coursework from an approved list of Arts and Humanities courses to fulfill the Arts and Humanities requirement within General Education, a student may submit for transfer of credit consideration an Arts and Humanities course not offered by South University.
  - In all cases, the course submitted must also be taken at an acceptable accredited collegiate institution and carry a grade of C or better in order to consider for transfer of credit.
- For a specific course requirement in a South University program, a student may submit for transfer of credit consideration a course directly related to the course requirement but at a higher content and course level than the specific course requirement.

All coursework will be evaluated for its current relevance and may not transfer if the material in the coursework is deemed to be significantly noncurrent in the subject area. Individual Colleges/Schools and/or programs within South University may place limits on the age of courses eligible for transfer of credit.

In the case of courses evaluated for General Education transfer credit, the submitted courses must meet the criteria established by the Commission on Colleges of the Southern Association of Colleges and Schools for General Education credit (as stated in the current *Principles of Accreditation* dated 2.10.10). The course must also be specifically classified as General Education (i.e., a survey or introductory course) at the transferring institution to be considered for General Education transfer of credit.

Transfer credit will not be given by South University for developmental courses such as basic Mathematics or basic English. Transfer of credit will not be given for English as a Second Language (ESL) coursework. If both a separate laboratory course and the related lecture/didactic course are evaluated for transfer of credit, credit will only be considered for the separate laboratory course if the related lecture/didactic course also received a grade of C or better. Students should consult with the Registrar about questions related to acceptance of transfer credit. Credits earned at an accredited technical college may not transfer unless the credit earned is equivalent to courses offered in degree programs including the associate's degree.

Acceptance of credits earned at other institutions, through examination, and/or other means described in this catalog is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course requirements (i.e., those requirements beyond General Education) can be earned through transfer credit, through examination, and/or other means described in this catalog.

Page 78 cont'd
Revision to the Credit for Transfer Work
Renamed as Transcripted and Non-transcripted Credit Policy

Acceptance of Graduate Transfer Credit
Transfer credit may be allowed in some graduate or post baccalaureate degree programs at the discretion of the College/School Dean or Department Chair. However, the majority of credits toward any graduate or post baccalaureate degree program must be earned at South University.

The University reserves the right to reject any or all undergraduate or graduate credits from other institutions, regardless of their accreditation status, when it determines through investigation or otherwise that the quality of instruction at such institutions is for any reason deficient or unsatisfactory. The

judgment of the University on this question shall be final. The University reserves the right to disallow transfer credit for courses if the student's subsequent grades in required courses in the same subject fall below average.

Credits Earned at a South University Campus
Credits earned at any South University campus will be accepted at all campuses. These credits will not be considered transfer credit; they will be included as credits earned at South University. If a campus should close a program in any state, students in good standing will be accepted at any South University campus having the same or a similar authorized degree program. The credits earned in the students' original degree program will be applied to the degree program at the new location.

Acceptance of Non-transcripted Credit
South University offers students an opportunity to obtain course credit in areas of competency through several non-transcripted means, including AP Examinations, university-administered proficiency examinations, education training, and military experience and training. South University does not award credit for life experience.

Acceptance of credits earned at other institutions, through examination, and/or other means described in this catalog is limited to 60% of the total hours required for an undergraduate degree. No more than half the major area course requirements (i.e., those requirements beyond General Education) can be earned through transfer credit, through examination, and/or other means described in this catalog.

College Board Advanced Placement (AP) Examinations
South University supports the College Board's Advanced Placement Program, which allows high school students the opportunity to pursue college level courses in their own schools and to be taught the material by their own teachers. After completion of the AP courses, students take the appropriate AP test to determine their level of achievement. For college credit to be awarded, a student must have official score reports from the College Board sent directly to the Office of Registrar at South University.

Since there is major overlap in course content between the two English AP exams, the awarding of AP credit in English will be treated separately from that of other disciplines as follows:

1. If a student receives a score of "3" or "4" on either English AP exam, credit will be awarded for ENG1001 Composition I (four credit hours);
2. If a student receives a score of "3" or "4" on both English AP exams, or a "3" on one and a "4" on the other, credit will be awarded for ENG1001 Composition I and ENG1002 Composition II/Literature (eight credit hours);
3. If a student receives a score of "5" on either or on both English AP exams, credit will be awarded for ENG1001 Composition I and ENG1002 Composition II/Literature (eight credit hours).

For additional information concerning the awarding of AP credit, contact the Registrar at the appropriate campus.

Page 78 cont'd
Revision to the Credit for Transfer Work
Renamed as Transcripted and Non-transcripted Credit Policy

Credit by Examination

CLEP and DANTES certification exams can be submitted for evaluation for course credit. The guidelines for awarding credit are available from the Registrar at the appropriate campus. In general, no score less than 50 on the CLEP test will be considered for course credit.

If CLEP or DANTES examinations do not exist for the course, the Vice Chancellor for Academic Affairs, in consultation with the Dean of the College/School overseeing the course, is the final authority on whether or not a course may be exempted through the examination process. The Department Chair creates the examination to be used from previously administered final examinations in the course. To be eligible to earn credit the student must:

1. Submit a written request to his/her campus Dean of Academic Affairs and Operations or Director of Online Instruction.
2. Verify that s/he has not previously taken the course at South University.
3. Verify that s/he is not currently enrolled in the course at South University.
4. Pay the applicable examination fee (this does not apply to examinations to exempt the keyboarding or word processing course).

Students can attempt to earn credit by examination for a course only once and must receive a passing score that is greater than or equal to the average passing score for the last five administrations of the final examination for the course. Students scoring below the average passing score must take the course in question as required in the curriculum. Credits earned by examination are considered in the same way as transfer credits and are not used in the computation of the student's cumulative grade point average.

Credit by Education Training
College credit may also be awarded for education training completed through business and industry, the armed services, or government organizations. South University is guided by the principles and recommendations of the American Council on Education (ACE) guidebooks when assessing requests for credit earned in this manner. Students must have their ACE transcripts sent directly from the Center for Adult Learning and Educational Credentials to the appropriate campus Registrar at South University.

University Credit for Military Experience and Training
Students who wish to have their military experience and training evaluated for university credit should submit copies of appropriate forms to the appropriate campus Registrar. Veterans should submit DD Form 214, and active duty military personnel should submit DD Form 295. Active duty Army personnel and soldiers discharged since October 1, 1986, should also provide the appropriate campus Registrar with copies of their Army/American Council on Education Registry Transcripts.

The University may also accept as transfer credit completion of formal military courses as recommended by the American Council on Education (ACE) when verified through official transcripts (Army/ACE registry Transcript System, Community College of the Air Force, Sailor/Marine/ACE Registry Transcript, Registry of Credit Recommendations, or National Registry for Training Programs). Additionally, credit may also be awarded through review of a student's certified Department of Defense (DD) Form 214 (Armed forces of the United States Report of Transfer or Discharge) in conjunction with the ACE Handbook, Evaluation of Educational Experiences in the Armed Forces.

Credit will be applied to a degree program upon the approval of the Department Chair from which the degree is to be awarded.

Page 78 cont'd
Revision to Credit for Transfer Work

Timing of Transcripted and Non-transcripted Credit Consideration and Acceptance
South University will accept transcripts for transcripted (transfer) and documentation of non-transcripted credit evaluation at most points during a student's program of study, provided that limits placed on the total number of credits for the program and components of the program will not be exceeded. During a student's first quarter enrolled at South University, all official transcripts must be received and evaluated for those courses related to establishing basis of admission. No courses will be evaluated for transcripted (transfer) or non-transcripted credit during a student's final quarter or within two courses (for students in online programs) prior to graduation.

Students are encouraged to submit all transcripts for transfer of credit evaluation or documentation for non-transcripted credit as soon as possible upon admission to their program of study to enable accurate scheduling of coursework. Students are also strongly encouraged to discuss with their advisors or registrars the potential transferability of outside coursework being considered.

Transferability of Credits to Other Universities
South University is accredited by an accrediting agency recognized by the United States Department of Education. However the fact that a school is licensed and accredited is not necessarily an indication that credits earned at that school will be accepted by another school. In the U.S. higher education system, transferability of credit is determined by the receiving institution taking into account such factors as course content, grades, accreditation and licensing. For this reason South University does not imply, promise, or guarantee that credits earned at South University will be accepted by another college or university. Students planning to transfer to other colleges or universities are responsible for consulting with the registrar at those institutions as early as possible concerning the acceptance of credits earned at South University.

Definition of a Credit Hour

South University operations on a quarter system, with each quarter having approximately 10 to 12 weeks. Course credit is awarded on the basis of the number of hours spent in lecture and/or lab situations. One quarter credit hour is equivalent to at least 10 hours of lecture, 20 hours of lab work, 30 hours of externship or clinical practicum, or a combination of these 3 equivalencies.

Credit Hour Conversions
Semester credit hours are converted to quarter credit hours by multiplying the number of semester credits by 3 and then dividing the result by 2. For example, a 3 semester credit hour course equals a 4.5 quarter credit hour course (3 semester hours multiplied by 3, with the result divided by 2) while a 2 semester credit hour course equals a 3 quarter credit hour course (2 semester hours multiplied by 3, with the result divided by 2). Credits will be rounded up or down as appropriate (i.e., 2.0 to 2.49 will be rounded down to 2 credit hours, 2.50 to 2.99 will be rounded up to 3 credit hours).

Page 79
Revision to Grade Level Classification
Grade Level Classification
Replace current version with the information listed below
Grade Level Classification

Grade Level Classification
Undergraduate students are classified according to the number of credit hours earned toward completion of the program. Students with fewer than 36 credits are considered freshmen; with as many as 36 but fewer than 72, a sophomore; with as many as 73 but fewer than 108, a junior; and with 109 or more, a senior, as illustrated in the following table:

Freshman: 0-36 credits
Sophomore: 37-72 credits
Junior: 73-108 credits
Senior: 109+ credits

Undergraduate Academic Year (Online Programs)
- Week: 7 consecutive calendar days.
- Course: 5 weeks and 3 days of instructional time (some courses may be 11 weeks of instructional time).
- Academic Year: Minimum of 30 weeks of instructional time; 36 earned credits.
- Full-Time Enrollment: All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.
- Instructional Week: Defined as Monday 12:00 a.m. Mountain Time (MT) to 11:59 p.m. MT the following Sunday.

Graduate Academic Year (Online Programs)
- Week: 7 consecutive calendar days.
- Course: 5 weeks and 3 days of instructional time (some courses may be 11 weeks of instructional time).
- Academic Year: Minimum of 30 weeks of instructional time; 32 earned credits.
- Full-Time Enrollment: All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.
- Instructional weeks are defined as Monday 12:00 a.m. Mountain Time (MT) to 11:59 p.m. MT the

following Sunday.

University Holidays

A South University course may begin, end, or include an official campus holiday. If such a holiday occurs, the class meeting would not occur on that date and course assignments due on that date would shift as follows:

- The holiday occurs on the first day of the course term: Assignments shift to the following day.
- The holiday occurs during the course term: Assignments shift to the following day.
- The holiday occurs on the last day of the course term: Assignments shift to the previous day.

Students in online programs follow the official Savannah campus holiday schedule. Individual on-campus programs may have specific policies as to effect of holidays on class meetings, course assignments, and program requirements.

Page 79 cont'd
Revision to Grade level classification

Official Withdrawals from the Institution (On-campus Programs)
To withdraw officially from the institution, students must contact the office of the registrar to provide notification of their intention to withdraw. New students who withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record. Students officially withdrawing prior to the end of the ninth week of the quarter will receive a grade of W. Students officially withdrawing after the ninth week of the quarter will receive a grade of WF.

Official Withdrawals from the Institution (Online Programs)
Students enrolled in online programs who wish to officially withdraw from school must contact their Academic Counselor. If a student officially withdraws before the 31st day of 5 ½ week class, the student will receive a W grade (if after the 31st day of the class, a WF grade is assigned). Students who officially withdraw before the 58th day of an 11 week class will receive a W grade (if after the 58th day, a WF grade is assigned).

New students who officially withdraw from the institution prior to the end of the first week of class will have no attempted courses shown on their record, their enrollment will be cancelled, and all tuition and related fees removed.

A student, who is out-of-attendance more than 29 consecutive calendar days, will be administratively withdrawn from the University.

Veterans in either on-ground or online programs should be aware that the Veterans Administration will not pay for a course that a student drops after the first week of class unless extreme circumstances justify course withdrawal. Veterans should consult their Financial Counselor before withdrawing from any class after the first week of the session. Students who are veterans should also contact the Veterans Administration before withdrawing from school.

Administrative Withdrawals (Online Programs)
A student who is out-of-attendance more than 29 consecutive calendar days will be administratively withdrawn from the University.
Adding and Dropping a Course
Drop/Add (On-campus Programs)
Students may adjust their schedules without penalty by dropping and/or adding courses during the first week of classes. Specific dates are reflected on the academic calendar or can be obtained through the Registrar's office. Students are encouraged to consult the professor and/or department chair before dropping any course. All schedule revisions must be made through the registrar's office, where an official Drop/Add Form must be completed. Students should consult with financial aid to ascertain implications of schedule changes. Courses cannot be added after the late registration period indicated on the University calendar.

Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter,

or equivalent percentage, will result in a grade of W. Courses that are dropped after the Drop/Add period but prior to the end of the ninth week of the quarter, Week 4.5 or 31st day of 5.5 week terms (Mid-quarter terms on ground), or equivalent percentage will also result in a grade of W. Courses dropped after this point will result in the grade of a WF.

Add/Drop (Online Programs)
To add or drop from a course, students must contact their Academic Counselor. Students who officially drop from a course during the add/drop period will have that course removed from their academic transcripts.

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Add/Drop period:
- 5 ½ week course: Days 1, 2, and 3 of the course.
- 11 week course: Days 1, 2, and 3 of the course.

Students wishing to add a course to their schedule should contact their Academic Counselor. Students may not be added to a current course after the defined add/drop period. However, students may add a course that begins in a future session.

Students who officially drop or are administratively dropped from a course after the add/drop period and before the 31st day of 5 ½ week will receive a W grade. Students who officially drop after the 31st day of a 5 ½ week course will receive a WF grade. Students who officially drop or are administratively dropped from an 11 week course after the add/drop period and before the 58th day of an 11 week class will receive a W grade. Students who official drop after the 58th day of an 11 week class will receive a WF grade.

Students should consult with their Financial Counselor to determine the implications of adding or dropping a course.

Change of Major
Students will be allowed one change of major. Changing from a day program to an evening program of the same major is not considered a change of major. Changing from an associate's program to a bachelor's program in the same major is not considered a change of major. A student may change his or her program at any point of his or her enrollment. Note that a course required in a student's initial program may not be required in the student's subsequent program. Courses that apply to the second major will be recorded as earned credit and will affect the student's CGPA (Cumulative Grade Point Average). For ICR (Incremental Completion Rate) purposes, earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credits are one and one-half times the number of credits remaining to complete for graduation. Students who change programs and students who change session times within the same program must sign a new program enrollment form, which must be filed in the student's academic file.

Students in online programs must contact their Academic Counselor to change their major.

A course required in a student's initial program that is not required in the student's subsequent program may have a negative impact on a student's financial aid. Therefore, students should consult with their Financial Counselor before changing their major.

Associate's and Bachelor's Degrees Graduation Requirements
To receive an associate's or bachelor's degree or certificate, a student must satisfy these four requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, academic programs are subject to change at the discretion of the institution. Students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return. Students may request department chair/coordinator approval for a course substitution or waiver. The registrar or dean of academic affairs must approve deviation from any program requirements.

2. The student must receive a C or better in all courses in the student's major.

3. The student must have a cumulative grade point average of 2.0 or higher for all course work taken at

the University. Students in the bachelor's PA program must have a cumulative grade point average of

Page 79 cont'd

2.50. To graduate with the baccalaureate nursing degree, the student must have a cumulative grade point average of 2.0 or higher for all nursing prerequisite course work taken at the University, a cumulative grade point average of 2.5 or higher for all didactic course work in the nursing program, and a passing grade in all lab or practice courses.

4. The student must abide by all University rules and regulations and settle any financial obligations to the University prior to graduation. Students in the baccalaureate degree nursing program must be able to meet the physical and mental demands per the statutory requirements of the State of Florida.

5. Students in online programs will have their graduation date and degree conferred date as the last day of the course in which all program requirements were completed.

Grade Reporting and Challenges
Grade reports are made available to students at the end of each class. Students in online programs may request a grade report four days after the completion of each course from the Student Support center at studentsupport@southuniversity.edu.

Any student wishing to challenge a final course grade must first discuss the grade with the faculty member of the course in question within 14 consecutive calendar days of the end of final week for on ground courses and within 14 consecutive calendar days of the end of the online session in writing. Challenges after that time will not be permitted, and the grade recorded on the official grade sheets will prevail.

If the appeal is not resolved to the student's satisfaction by the faculty member it must be appealed to the Department Chair/Program Director (whomever is located on the student's campus) and then the Dean of Academic Affairs and Operations on that campus. If still not resolved to the student's satisfaction the student must appeal to the Dean of the College offering the course.

Students in online programs who have an appeal not resolved to the student's satisfaction by the faculty member should contact their Academic Counselor to complete an appeal form that will be forwarded to the Director of Online Instruction. If still not resolved to the student's satisfaction the student must appeal to the Dean of the College/School offering the course, through the Director of Online Instruction.

Incomplete Policy
Incompletes are given at the discretion of the faculty member to any student who does not complete the course requirements. To receive an incomplete, the student must complete at least one-half of the course requirements; then, it is the student's responsibility to complete the remainder of the required course work.

Incomplete grades must be cleared within 14 consecutive calendar days of the end of session (unless special approval is received from the Vice Chancellor for Academic Affairs, Campus Dean of Academic Affairs and Operations, or College/School Dean) or the incomplete will be changed to the grade earned. The final grade for the course will be designated on the transcript by the appropriate letter grade.

Page 79
Revision to Course Load Information
Renamed as Student Course Load Policy

Course Load

To complete program requirements in a timely manner, most on-campus students choose to attend classes full-time and enroll in 4 quarters per year. Course load designations for on-campus students are as follows:

Undergraduate
Half-Time: 6-8 credit hours.
Three-Quarter Time: 9-11 credit hours.
Full-Time: 12 or more credit hours.

Graduate
Half-Time: 4 credit hours.
Three-Quarter Time: 6 credit hours.
Full-Time: 8 or more credit hours.

Students in online programs participate in a minimum of 30 weeks of instructional time, with a full-time status of 36 (undergraduate) or 32 (graduate) earned credits. All non-term students in online programs who remain continuously enrolled, including breaks of 29 consecutive calendar days or less, are classified as full-time.

Course Overloads

Students may wish to enroll in greater than the full-time number of courses in a particular quarter or academic year. Overloads will only be approved for students who exhibit outstanding academic performance.

On-campus students wishing to enroll in more than 16 credit hours (undergraduate) or more than 8 credit hours (graduate) must have the permission of their Program Director or the campus Dean of Academic Affairs and Operations to receive a course overload.

Students in online programs may wish to enroll in more than one course at a time. Online students may not take more than two courses at any one time. In all cases, online students cannot complete 36 credits in less than 30 weeks of instructional time. Online students must have the permission of their Academic Counselor or Program Director to receive a course overload.

Individual programs may designate the specific courses to be taken each quarter (thus specifying the total number of hours to be taken) or the specific course sequence to be scheduled. In such cases a student need not obtain permission for his/her enrollment unless s/he wishes to enroll in more than the designated number of quarter hours, enroll in a non-specified sequence of courses, or must deviate due to other circumstances.

Pages 80-82
Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures
Delete current policy and replace with information listed below

Summary

A student must demonstrate academic progress by successfully completing courses attempted. Completing courses with "C" or better grades indicates academic progress. Receiving "D" or lower grades and/or withdrawing from classes may put students at risk. Poor academic performance may lead to academic probation and/or dismissal. It is very important that students attend all registered courses and complete them successfully. Should a compelling reason arise that requires a student to cease attendance, it is the student's responsibility to immediately contact the school or campus.

The following criteria are used to determine whether or not a student is making academic progress, a student must be able to:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable time frame.

Administrative actions will be taken when a student fails to meet the minimum standards of any of the above criteria. If the resulting action results in dismissal, a student may appeal the dismissal. If the appeal is denied, the student will be dismissed from the university.

Regardless of a student's status in relation to satisfactory academic progress, the student must meet the graduation requirements for his/her specific program in order to graduate from the university.

The Satisfactory Academic Progress Policy contains the following sections:

I. Criteria for Honor Designations
II. Minimum Standards for Academic Progress and Consequences for Failing to Meet Minimum Standards
III. Procedures for Appealing Academic Dismissal
IV. Procedures for Reentry/Readmission after Academic Dismissal
V. Explanations of Related Issues

The university has the right to modify the satisfactory academic progress policy at any time.

I. Criteria for Honor Designations
To promote academic excellence and to recognize exemplary academic achievement, the following system is recommended for honor designations on a term basis and upon graduation.

a). Term Honor Designation
Any student who enrolls for and completes 8 credits or more is eligible for the following designations: Honors, Dean's List, and President's List.

b). Honor Designation at Graduation
Any student who achieves a Cumulative Grade Point Average of 3.50 or better will be is designated as an Honor Graduate. The Cumulative Grade Point Average is calculated on the basis of all grades received at South University. Original grades and repeated grades will be included in the calculation of the cumulative GPA.

Pages 80-82 cont'd

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

II. Minimum Standards for Academic Progress and Consequences for Failing to Meet Minimum Standards
To maintain academic progress, each student must meet the required minimum standards of the following three criteria:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable time frame.

The following evaluation points and minimum standards are used to assess each student's academic performance:

a. After attempting 12 to 20 credit hours, a student must achieve a CGPA of 1.2 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 12 to 20 credit hour category, with the next evaluation taking place in the following evaluation point.

b. After attempting 32 to 40 credit hours, a student must achieve a CGPA of 1.4 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 32 to 40 credit hour category, with the next evaluation taking place in the following evaluation point.

c. After attempting 52 to 60 credit hours, a student must achieve a CGPA of 1.6 and an ICR of 33.33%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 52 to 60 credit hour category, with the next evaluation taking place in the following evaluation point.

d. After attempting 72 to 80 credit hours, a student must achieve a CGPA of 1.8 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 72 to 80 credit hour category, with the next evaluation taking place in the following evaluation point.

   NOTE: If a student is on probation for failing to meet the ICR requirement, it will be very difficult for him/her to meet the ICR milestone of 66.67%. In some cases the student may have to successfully complete all the hours attempted. A student should consult with his/her academic advisor on the exact requirements.

e. After attempting 92 to 100 credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 92 to 100 credit hour category, with the next evaluation taking place in the following evaluation point.

f. After attempting 112 to 120 credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University. A student is only evaluated once in this 112 to 120 credit hour category, with the next evaluation taking place in the following evaluation point.

g. After attempting 120 or more credit hours, a student must achieve a CGPA of 2.0 and an ICR of 66.67%. If a student who is not on probation fails to achieve these milestones, s/he will be placed on probation and will be reevaluated after completing each additional 8 quarter hours. If a student who is already on probation fails to achieve these milestones, s/he will be dismissed from the University

A student enrolled in all undergraduate coursework, including developmental courses (i.e., ENG0099 and MAT0099), must be able to pass the course after three attempts or the student will be academically dismissed.

Please note that a student may be terminated for academic reasons without previous academic action.

III. Procedures for Appealing Academic Dismissal

Any student wishing to appeal an academic dismissal may do so in writing to the campus Dean of Academic Affairs and Operations. Fully online students must send appeals to their Academic Counselor Appeals will be forwarded to the Appeals Committee. The written appeal must state the mitigating circumstances that contributed to the dismissal. The written appeal must be supported with appropriate documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed. Mitigating circumstances are events that are outside the student's control and are unavoidable. Following is an example list of events that indicate there may be a mitigating circumstance which has negatively impacted academic progress:

- Death of an immediate family member.
- Student illness requiring hospitalization (this includes mental health issues).
- Illness of an immediate family member where the student is a primary caretaker.
- Illness of an immediate family member where the family member is the primary financial support.
- Abusive relationships.
- Divorce proceedings.
- Previously undocumented disability

- Work-related transfer during the term.
- Change in work schedule during the term.
- Natural disaster.
- Financial hardship such as foreclosure or eviction.
- Loss of transportation where there are no alternative means of transportation.
- Documentation from the Academic Counselor, Advisor, and/or a Professional Counselor.

The campus Dean of Academic Affairs and Operations or the Appeals Committee will review the student's appeal and will determine whether the circumstances and academic status warrant consideration for reinstatement. The student may be asked to appear in person during the review process when deemed necessary by the campus Dean of Academic Affairs and Operations or the Appeals Committee. The appeal process ends with the Campus President on each campus.

A student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid. The student will be placed on probation at the start of the academic term and may be required to meet certain additional academic conditions as specified by the campus Dean of Academic Affairs and Operations or the Appeals Committee in order to grant the appeal. The above minimum standards for satisfactory academic progress will continue to be applied to assess the student's academic performance.

IV. Procedures for Reentry/Readmission After Academic Dismissal

A student denied an appeal must sit out one year before being eligible for reentry to the university. A student terminated for violating satisfactory academic progress must appeal in writing to the campus

Dean of Academic Affairs and Operations for reentry (if within one year) or readmission (if one year or longer) before the start of the term in which he/she wishes to return. Also, any student who ceased attendance and whose grades in the last term of attendance caused him or her to not meet the standards for satisfactory academic progress must go through the same appeal process. The appeal procedure described in the preceding section applies. The student must demonstrate resolution to any mitigating circumstances.

A reentry/readmission student who is granted an appeal may be reinstated and, if otherwise eligible, receive financial aid. The student will be placed on probation at the start of the academic term and may be required to meet certain additional academic conditions as specified by the campus Dean of Academic Affairs and Operations or the Appeals Committee in order to grant the appeal. The above minimum standards for satisfactory academic progress will continue to be applied to assess the student's academic performance.

A student is allowed one and only one reentry/readmission appeal after being academically terminated.

V. Explanations of Related Issues

a). Calculation of Cumulative Grade Point Average (CGPA)
A student's cumulative grade point average (CGPA) is calculated by:

- Multiplying credits for each course by grade points associated with the grade earned;
- Totaling the grade points earned for all the courses; and
- Dividing total grade points earned by the total number of quality credits.

b). Calculation of Incremental Completion Rate (ICR)
A student's incremental completion rate (ICR) is calculated by:

- Totaling the number of credit hours attempted;
- Totaling the number of credit hours successfully completed; and
- Dividing the total number of credit hours successfully completed by the total number of credit hours attempted.

c) Course Attempts

A course attempt includes any time a student receives a grade for a course. This includes the letter grades of "A" through "F," a passing grade of "P," an incomplete grade of "I," and a withdrawal with no grade penalty of "W." Courses for which a student enrolls but then drops during the add/drop period at the beginning of a session is not counted as a course attempt.

d) Maximum Allowable Timeframe
A student may not attempt more than 150% of the credits in his/her program (or remaining credits in his/her program in cases where the student brings in transfer credits); anything in excess of 150% of the credits will result in the student's dismissal from the University.

e). Developmental Courses
South University requires academic placement tests. Depending on test scores, students may be required to take developmental courses (i.e., ENG0099 and MAT0099). If so required, a student must successfully complete such courses in order to progress in the program. Developmental course credits do not count

towards the total number of credits for graduation nor do they count in the CGPA; however, they do count in determining the maximum time frame and the ICR.

f). Repeated Courses and Grades
Grades achieved in repeated classes will replace withdrawn or failing grades. Withdrawn and failing grades are included in the maximum allowable time frame and ICR. The grade 'I' indicates Incomplete and is calculated as if it is a 'F' for CGPA and ICR purposes until it is changed to another grade. A student may also retake a class in which he/she received a passing grade in order to improve his/her CGPA. A student enrolled in all undergraduate coursework must be able to pass the course after three attempts or the student will be academically dismissed.

g). Remediation of Academic Deficiencies
It is strongly recommended that any student with withdrawn or failing grades register for the same course(s) in the subsequent term to improve his/her academic performance.

h). Transfer Credits
Credits from transfer courses are not calculated in the maximum allowable credits or ICR requirements; however, transfer credits do reduce the total number of credits that must be attempted within the program. Therefore, the maximum attempted credits for a student with transfer credits are one and one-half times the number of credits remaining to complete the program.

Grades for credits transferred from any postsecondary institution will be recorded as "TR" and will not affect the student's CGPA. Grades from courses taken in a program within the same school group, if applicable to a transfer program, will be recorded as earned credit and will affect the student's CGPA. In cases in which a student has graduated from one program then subsequently begins work in a different program, grades earned in the first program will be recorded as transfer credit ("TR") and will not be applied to the student's new program CGPA calculation.

Change of Program

Students will be allowed one change of program. Changing from a day program to an evening program of the same major is not considered a change of major. Changing from an associate's program to a bachelor's program in the same major is not considered a change of major. Changing from one specialization or concentration within a program to another specialization or concentration within the same program is not considered a change of major. A student may change his or her program at any point of his or her enrollment.

Courses that apply to the second major will be recorded as earned credit and will affect the student' CGPA. For ICR purposes earned credit applied to the new program will reduce the total number of credits that must be attempted within the program. Therefore, the maximum allowable credit is one and one-half times the number of credits remaining to complete for graduation. Students who change programs and

students who change session times within the same program must sign a new program enrollment form (or the like), which must be filed in the student's academic file.

Transfers

A student must be in good satisfactory academic standing on order to be allowed the opportunity of transferring from one program to another, from one school or campus to another, or from one campus to an online (or partially online) program.

Pages 80-82 cont'd

Revision to the Undergraduate Satisfactory Academic Progress Policy and Procedures

A student who has been terminated and wishes to transfer to another EDMC school must appeal his/her dismissal at the originating school and receive reinstatement prior to the transfer.

Page 82

Graduate Student Satisfactory Academic Progress Policy and Procedures
Revision to Schedule for Removal from Academic Probation
Replace the current information with the revised version listed below

Schedule for Removal from Academic Probation

After being placed on academic probation, students in on-campus programs will have a maximum of two terms to meet the requirements for satisfactory academic progress. Students in online programs must meet the requirements for satisfactory academic programs within the completion of their next two courses.

Page 82

Add the following section:
Satisfactory Progress Standards for the College of Business and Graduate Programs
Criteria and Schedule for Removal from Academic Probation

A student will be removed from academic probation when s/he meets the requirements for satisfactory academic progress. After being placed on academic probation, an on-campus student will have a maximum of two terms to meet the requirements for satisfactory academic progress. If at the end of two terms an on-campus student has not met the requirements for satisfactory academic progress, s/he will be dismissed from the program.

After being placed on academic probation, an online student must meet the requirements for satisfactory academic progress within the completion of their next two courses. If at the end of two courses an online student has not met the requirements for satisfactory academic progress, s/he will be dismissed from the program.

Page 114
Description of Courses
Change in prerequisite information

MAT2058 Statistics
Prerequisites: MAT1005, or MAT1001 and MAT1500

CATALOG ADDENDUM

Catalog 2010-2011

CATALOG REVISIONS

Edited version of existing catalog entry

Accelerated Master of Business Administration

The Accelerated Master of Business Administration degree program is designed for the professional working in a variety of organizations who seeks to have a greater understanding of the concepts, organization structures and strategies driving today's complex organization environment. This is an intensive program presented from a management perspective and designed to be completed in one year. Weekend classes held 24 Saturday's per year are supplemented with Internet-mediated coursework and synchronous meetings via conference calls and web based meetings. The Accelerated MBA program is offered in Atlanta, Columbia, Savannah, and West Palm Beach.

Accelerated Master of Business Administration 48 Credit Hours

ACC5005 Financial Accounting and Reporting 4
LEA5125 Leadership Ethics, Culture & Politics 4
MBA5001 Organization Behavior & Communication 4
MBA5005 Law and Ethics for Managers 4
MBA5008 Quantitative Analysis and Decision Making 4
MBA5009 Managerial Environment 4
MBA6010 Managerial Finance 4
MBA6011 Strategic Marketing 4
MBA6012 Operations and Supply Chain Management 4
MBA6501 Strategic HR Management 4
MBA6505 Organization Development and Change Management 4
MBA6999 Strategic Development and Implementation 4

New catalog entry for the Accelerated Master of Business Administration, Healthcare Administration (To be placed directly beneath the AMBA entry in the catalog)

Accelerated Master of Business Administration, Healthcare Administration

The Accelerated Master of Business Administration, Healthcare Administration degree program is designed to prepare students for a leadership role within the healthcare industry. This is an intensive program presented from a management perspective and designed to be completed in one year. Weekend classes held 24 Saturday's per year are supplemented with Internet-mediated coursework and synchronous meetings via conference calls and web based meetings. The program is founded on the philosophy that healthcare leaders require strong business competencies and management skills to be successful. The curriculum is designed to prepare students with a sound foundation

in business analysis and decision-making, in addition to a specialization in healthcare administration.

The business foundation is achieved through a core group of business courses. These courses are designed to provide a firm grounding in economics, decision-making, behavioral sciences, and strategic environment. The MBA courses present a functional approach to the long run and short run decisions that must be made to deliver goods and services. The Healthcare Administration specialization courses are designed to provide specialized management courses specific to the healthcare field. The Accelerated MBA, Healthcare Administration program is offered in Columbia and Savannah.

Accelerated Master of Business Administration, Healthcare Administration - 48 Credit Hours

Master of Business Administration
MBA5001 Organization Behavior & Communication 4
MBA5005 Law and Ethics for Managers 4
MBA5008 Quantitative Analysis and Decision Making 4
MBA5009 Managerial Environment 4
MBA6011 Strategic Marketing 4
MBA6012 Operations and Supply Chain Management 4

Healthcare Administration
MHC6301 Healthcare Structure, Organization and Governance 4
MHC6302 Public Health Organization and Management 4
MHC6303 Quality Performance and Management 4
MHC6304 Health Policy 4
MHC6305 Financial Management of Healthcare Organizations 4
MHC6306 Human Resource Management in Healthcare Organizations 4

CATALOG ADDENDUM

Catalog 2010-2011

CATALOG REVISIONS

Edited version of existing catalog entry

Accelerated Master of Business Administration

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MBA6012 Operations and Supply Chain Management 4

Healthcare Administration
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MHC6302 Public Health Organization and Management 4
MHC6303 Quality Performance and Management 4
MHC6304 Health Policy 4
MHC6305 Financial Management of Healthcare Organizations 4
MHC6306 Human Resource Management in Healthcare Organizations 4

CATALOG ADDENDUM

Catalog 2010-2011

CATALOG REVISIONS

Page 84
Insert following "Course Load" section

Coursework Taken Outside a Student's Degree Program
Students enroll in a degree program and the courses taken must all apply to that program. The requirements for the program are defined in this Academic Catalog. A degree program may include elective courses which apply to that program. Any course that is defined as a possible elective is acceptable for student enrollment, as long as the elective requirement has not already been satisfied by another course.

If a student takes a course not required by his/her degree program, that course does not qualify for financial aid and does not qualify for computing the student's load for financial aid purposes. The student is responsible for payment of the course's tuition and any associated fees. The student must complete, sign, and submit the Coursework Intent Form (which must also be signed by the appropriate Financial Aid and Registrar staff members or their designees) to confirm the student's financial responsibility for course's tuition and any associated fees and that the tuition and associated fees will not be covered by financial aid.

A student who needs to complete one course to complete an associate's degree and then intends to proceed directly into a bachelor's degree program cannot take the bachelor's program courses during the final quarter (for students enrolled in on-campus programs) or the final payment period (for students enrolled in online programs) of the associate's program and receive financial aid for those bachelor's program courses.

Page 83
Insert following "Definition of a Credit Hour" section

Credit Hour and Outside Classwork Expectations
South University operates on a quarter system with each quarter having approximately 10 to 12 weeks.

Students can expect ten (10) hours of instructional engagement for every one (1) quarter credit hour of a course. Instructional engagement activities include lectures, presentations, discussions, group-work, and other activities that would normally occur during class time. Instructional engagement activities may occur in a face-to-face meeting or in the e-classroom.

In addition to instructional engagement, students can expect to complete at least twenty (20) hours of outside work for every one (1) quarter credit hour of a course. Outside work includes preparing for and completing readings and assignments. Such outside work also includes, but is not limited to, all research associated with completing assignments, work with others to complete a group project, participation in tutorials, labs, simulations, and other electronic activities that are not a part of the instructional engagement, as well as any activities related to preparation for instructional engagement.

Other academic work leading to the awarding of credit hours requires at least an equivalent amount of work as listed in the paragraph above and shall be applied to other academic activities as established by the institution, including laboratory work, internships, practica, and studio work. For example, one quarter credit hour is also equivalent to at least 20 hours of lab work, 30 hours of externship or clinical practicum, or a combination of the equivalencies.

Satisfactory Progress Standards

Satisfactory Academic Progress Policy

Summary

A student must demonstrate academic/financial aid progress by successfully completing courses attempted. Completing courses with "C" or better grades indicates academic progress. Poor performance such as receiving "D" or lower, withdrawing from a course, and/or being dismissed from a course may put students at risk. Poor performance may lead to an academic/financial aid warning and/or academic dismissal from the University. It is very important that students attend all registered courses and complete them successfully.

The following criteria are used to determine whether or not a student is making academic/financial aid progress, where a student must be able to:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable timeframe (MTF).

Administrative actions will be taken when a student fails to meet the minimum standards of any of the above criteria. If the resulting action results in academic dismissal from the University, a student may appeal the dismissal. If the appeal is denied, the student will be academically dismissed from the University.

Periods of attendance when a student does not receive financial aid are included in determining academic/financial aid progress. Periods of non-attendance are not included in determining academic/financial aid progress. While the terms Academic/Financial Aid Warning and Academic/Financial Aid Probation are used, the status applies to all students whether receiving financial aid or not.

Regardless of a student's status in relation to academic/financial aid progress, the student must meet the graduation requirements for his/her specific program in order to graduate from the University.

The Satisfactory Academic Progress Policy contains the following sections:

I. Criteria for Honor Designations
II. Minimum Standards for Undergraduate Academic/Financial Aid Progress and Consequences for Failing to Meet Minimum Standards
III. Minimum Standards for Graduate Academic/Financial Aid Progress and Consequences for Failing to Meet Minimum Standards
IV. Procedures for Appealing Academic/Financial Aid Dismissal
V. Procedures for Readmission after Academic/Financial Aid Dismissal
VI. Explanations of Related Issues

The University has the right to modify the academic/financial aid progress policy at any time.

I. Criteria for Honor Designations

South University is proud to honor those students who demonstrate outstanding academic achievement in their programs of study. Honors are evaluated during a student's academic program (for undergraduate students only) and after successful completion of his/her academic program. Only courses taken at South

University will be considered in evaluating and computing honors.

a). Honors during a Student's Academic Program
South University honors undergraduate students for their periodic outstanding academic achievement through the President's List and the Dean's List. To be eligible for the President's List, a student must achieve a grade point average of 4.00 for the courses completed during the evaluation period. To be eligible for the Dean's List, a student must achieve a grade point average greater than or equal to 3.50 and less than 4.00 for the courses completed during the evaluation period.

For undergraduate students in on-campus programs, the President's and Dean's Lists are published quarterly. To be eligible for the President's List, a student must complete a minimum of 12 credit hours (non developmental courses) during the quarter and earn the appropriate grade point average specified above. To be eligible for the Dean's List, a student must complete a minimum of 12 credit hours (non developmental courses) during the quarter and earn the appropriate grade point average specified above.

For undergraduate students in online programs, eligibility for the President's or Dean's List is considered after attempting the applicable credit hours at the following evaluation points:

- 18 to 35 credit hours
- 36 to 53 credit hours
- 54 to 71 credit hours
- 72 to 89 credit hours
- 90 to 107 credit hours
- 108 to 120 credit hours
- 126 to 143 credit hours
- 144 to 161 credit hours
- 162 to 179 credit hours

After attempting the total number of credit hours specified, the grade point average for a student's most recently attempted 18 credit hours are evaluated for the grade point average levels as specified for the President's or Dean's List. A student is only evaluated once for periodic outstanding academic achievement at each evaluation point.

b). Honors at Graduation
South University honors students for their outstanding academic achievement upon successful completion of all graduation requirements. All non developmental courses taken at South University will count in the calculation of the cumulative grade point average for honors at graduation. The calculation will include original and repeated course grades.

For students in undergraduate programs, honors at graduation include:

- Summa cum Laude: Undergraduate degree students graduating with a grade point average greater than or equal to 3.90 through 4.00 will be graduated Summa cum Laude.
- Magna cum Laude: Undergraduate degree students graduating with a grade point average greater than or equal to 3.70 but less than 3.90 will be graduated Magna cum Laude.
- Cum Laude: Undergraduate degree students graduating with a cumulative grade point average greater than or equal to 3.50 but less than 3.70 will be graduated Cum Laude.

For students in graduate programs, honors at graduation include:
- Honors: Graduate degree students graduating with a cumulative grade point average of 3.75 through 3.89 will be graduated with Honors.
- High Honors: Graduate degree students graduating with a cumulative grade point average of 3.90 through 4.00 will graduate with High Honors.

II. Minimum Standards for Undergraduate Academic/Financial Aid Progress and Consequences for Failing to Meet Minimum Standards

To maintain academic progress, each undergraduate student must meet the required minimum standards of the following three criteria:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable timeframe (MTF).

Students in on-campus programs who start or re-enter at mid-quarter will have that mid-quarter count as an entire quarter for satisfactory academic/financial aid purposes.

The following evaluation points and minimum standards are used to assess each undergraduate student's academic performance. The evaluation points are at every quarter (for students in on-campus programs) or every payment period (for students in online programs):

a. After attempting his/her first quarter (for on-campus students) or first payment period (for online students, which represents successful completion of 18 credit hours), a student must achieve a CGPA of 1.25 and an ICR of 33.33%. A student not achieving these minimum standards is placed on academic/financial aid warning.

b. After attempting his/her second quarter (for on-campus students) or second payment period (for online students, which represents successful completion of 36 credit hours), a student must achieve a CGPA of 1.50 and an ICR of 50%. A student not achieving these minimum standards is placed on progress/financial aid warning. If a student who is already on academic/financial aid warning fails to achieve these milestones, s/he will be academically dismissed from the University.

c. After attempting his/her third quarter (for on-campus students) or third payment period (for online students, which represents successful completion of 54 credit hours), a student must achieve a CGPA of 1.75 and an ICR of 50.00%. A student not achieving these minimum standards is placed on academic/financial aid warning. If a student who is already on academic/financial aid warning fails to achieve these milestones, s/he will be academically dismissed from the University.

d. After attempting his/her fourth quarter (for on-campus students) or fourth payment period (for online students, which represents successful completion of 72 credit hours), a student must achieve a CGPA of 2.00 and an ICR of 66.67%. A student not achieving these minimum standards is placed on academic/financial aid warning. If a student who is already on academic/financial aid warning fails to achieve these milestones, s/he will be academically dismissed from the University.

   NOTE: If a student is on academic/financial aid warning for failing to meet the ICR requirement, it will be very difficult for him/her to meet the ICR milestone of 66.67%. In some cases the student may have to successfully complete all the courses attempted. A student should consult with his/her academic advisor or academic counselor on the exact requirements.

e. After attempting each subsequent quarter (for on-campus students) or subsequent payment period (for online students, which represents successful completion of an additional 18 credit hours), a student must achieve a CGPA of 2.00 and an ICR of 66.67%. A student not achieving these minimum standards is placed on academic/financial aid warning. If a student who is already on academic/financial aid warning fails to achieve these milestones, s/he will be academically dismissed from the University.

A student enrolled in an undergraduate course (including the developmental courses of ENG0099 and MAT0099) must successfully complete the course after three attempts or the student will be academically dismissed from the University.

A student may not attempt more than 150% of the credits in his/her program; anything in excess of 150% of the credits will result in academic dismissal for violating the MTF.

A student may be academically dismissed for academic/financial aid reasons without a previous academic/financial aid warning.

III. Minimum Standards for Graduate Academic/Financial Aid Progress and Consequences for Failing to Meet Minimum Standards

To maintain academic progress, each graduate student must meet the required minimum standards of the following three criteria:

- Maintain a minimum acceptable cumulative grade point average (CGPA);
- Achieve the minimum incremental completion rate (ICR); and
- Complete the program within a maximum allowable timeframe (MTF).

Students in on-campus programs who start or re-enter at mid-quarter will have that mid-quarter count as an entire quarter for satisfactory academic/financial aid purposes.

The following evaluation points and minimum standards are used to assess each graduate student's academic performance. The evaluation points are at every quarter (for students in on-campus programs) or every payment period (for students in online programs):

a. After attempting his/her first quarter (for on-campus students) or first payment period (for online students, which represents successful completion of 16 credit hours), a student must achieve a CGPA of 3.00 and an ICR of 66.67%. A student not achieving these minimum standards is placed on academic/financial aid warning.

b. After attempting his/her second quarter (for on-campus students) or second payment period (for online students, which represents successful completion of 32 credit hours), a student must achieve a CGPA of 3.00 and an ICR of 66.67%. A student not achieving these minimum standards is placed on academic/financial aid warning. If a student who is already on academic/financial aid warning fails to achieve these milestones, s/he will be academically dismissed from the University.

   NOTE: If a student is on academic/financial aid warning for failing to meet the ICR requirement, it will be very difficult for him/her to meet the ICR milestone of 66.67%. In some cases the student may have to successfully complete all the courses attempted. A student should consult with his/her academic advisor or academic counselor on the exact requirements.

c. After attempting each subsequent quarter (for on-campus students) or subsequent payment period (for online students, which represents successful completion of an additional 16 credit hours), a student must achieve a CGPA of 3.00 and an ICR of 66.67%. A student not achieving these minimum standards is placed on academic/financial aid warning. If a student who is already on academic/financial aid warning fails to achieve these milestones, s/he will be academically dismissed from the University.

An individual graduate program may have specific academic/financial aid progress policies (which are more stringent than the above Graduate Academic/Financial Aid Progress requirements) as to the CGPA, ICR, and/or other program requirements.

A student may not attempt more than 150% of the credits in his/her program; anything in excess of 150% of the credits will result in academic dismissal for violating the MTF.

A student may be academically dismissed for academic/financial aid reasons without a previous academic/financial aid warning.

IV. Procedures for Appealing Academic/Financial Aid Dismissal

Undergraduate and graduate students in on-campus programs wishing to appeal an academic dismissal must do so in writing to their campus Dean of Academic Affairs and Operations. Undergraduate and graduate students in online programs wishing to appeal an academic dismissal must do so in writing to their Academic Counselor.

The student's written appeal must state the mitigating circumstances that contributed to the dismissal. The appeal must be supported with appropriate written documentation of the mitigating circumstances with explanation on how the circumstances have been remedied or changed that will allow the student to meet academic/financial aid progress. Mitigating circumstances are events that are outside the student's control and are unavoidable. Following is an example list of events that indicate there may be a mitigating circumstance that has negatively impacted academic/financial aid progress:

- Death of an immediate family member.
- Student illness requiring hospitalization (this includes mental health issues).
- Illness of an immediate family member where the student is a primary caretaker.
- Illness of an immediate family member where the family member is the primary financial support.
- Abusive relationships.
- Divorce proceedings.
- Previously undocumented disability.
- Work-related transfer prior to the evaluation point.
- Change in work schedule prior to the evaluation point.
- Natural disaster
- Financial hardship such as foreclosure or eviction.
- Loss of transportation where there are no alternative means of transportation.
- Documentation from the Academic Advisor, Academic Counselor, and/or a Professional Counselor.

Note that a student's life issues and the student's transition to college are not considered mitigating circumstances under this policy since a student has at least two quarters/two payment periods to adjust to college life.

Documentation from a school or Professional Counselor should not breach the student/counselor relationship. A memorandum or letter on school or organizational letterhead indicating a Professional Counselor's opinion that student issues are contrary to academic/financial aid progress can be offered as proof of mitigating circumstances.

The campus Dean of Academic Affairs and Operations (for students in on-campus programs) or the Appeals Committee (for students in online programs) will review the student's appeal and related written documentation to determine whether the circumstances and academic status warrant consideration for granting the appeal. Any consideration of mitigating circumstances not specified above should be discussed by the campus Dean of Academic Affairs and Operations or the Appeals Committee with relevant College/School Dean. The Vice Chancellor for Academic Affairs is the final authority to which an academic dismissal can be appealed.

A student who submits a written appeal and is granted the appeal will be placed on academic/financial aid probation at the start of the quarter or course session in which s/he resumes coursework. During the probationary period (which lasts up to two quarters for a student in an on-campus program or one payment period for a student in an online program), a student may receive (if otherwise eligible) financial aid. Prior to and during the probationary period, the student must agree with and sign a written academic plan developed by the University on how the student will achieve specific minimum CGPA and ICR standards associated with the evaluation point at the end of the next quarter or next payment period, and the student must meet the required minimum CGPA and ICR standards associated with the subsequent evaluation point at the end of the second quarter or second payment period. If a student is not able to meet minimum CGPA and ICR standards at the first, second, or subsequent evaluation points, the student will be permanently dismissed from the University.

A student who submits a written appeal and is denied the appeal cannot reappeal for one year after the quarter or course session in which the appeal was denied.

An individual graduate program may have specific procedures for appealing academic/financial aid dismissals which are more stringent than the above Procedures for Appealing Academic/Financial Aid Dismissal

A student is not allowed to appeal an academic dismissal for violating the 150% MTF.

The result of the appeal (whether granted or denied) will be provided in writing to the student and recorded in the student's academic file by the University.

V. Procedures for Readmission After Academic/Financial Aid Dismissal

After one year of remaining out of the University, an undergraduate or graduate student can submit an additional written appeal for reinstatement. Students in on-campus programs must submit their second appeal of their academic dismissal to the campus Dean of Academic Affairs and Operations. Students in online programs must submit their second appeal of their academic dismissal to their Academic Counselor.

The second written appeal must be accompanied by a written discussion (and demonstration) of accomplishments or changes made in the prior year that will allow the student to meet academic/financial aid progress. In addition they must demonstrate how former mitigating circumstances will no longer impact their academic performance.

A student who submits a second written appeal and is granted the appeal will be placed on academic/financial aid probation at the start of the quarter or course session in which s/he resumes coursework. During the probationary period (which lasts up to two quarters for a student in an on-campus program or one payment period for a student in an online program), a student may receive (if otherwise eligible) financial aid. Prior to and during the probationary period, the student must agree with and sign a written academic plan developed by the University on how the student will achieve specific minimum CGPA and ICR standards associated with the evaluation point at the end of the next quarter or next payment period, and the student must meet the required minimum CGPA and ICR standards associated with the subsequent evaluation point at the end of the second quarter or second payment period. If a student is not able to meet minimum CGPA and ICR standards at the first, second, or subsequent evaluation points, the student will be permanently dismissed from the University.

Should the student have his/her second appeal denied, the student will be permanently dismissed from the University.

The result of the second appeal (whether granted or denied) will be provided in writing to the student and recorded in the student's academic file by the University.

VI. Explanations of Related Issues

a). Calculation of Cumulative Grade Point Average (CGPA)
A student's cumulative grade point average (CGPA) is calculated by:

- Multiplying credits for each course by grade points associated with the grade earned;
- Totaling the grade points earned for all the courses; and
- Dividing total grade points earned by the total number of quality credits.
- Grades of "A", "B", "C", "D", "F", and "WF" in c) below are included in a student's CGPA.
- Grades and symbols of "EX", "PR", "TR", "P", "AU", "W", "WP", "WX", "I", and "^" in c) below are not included in a student's CGPA.

b). Calculation of Incremental Completion Rate (ICR)
A student's incremental completion rate (ICR) is calculated by:

- Totaling the number of credit hours attempted;
- Totaling the number of credit hours successfully completed; and
- Dividing the total number of credit hours successfully completed by the total number of credit hours attempted.
- Grades of "A", "B", "C", "D", "F", "TR", "W", "WP", "WF", "P", and "I" in c) below are included in a student's ICR.
- Grades and symbols of "EX", "PR", "AU", "WX", and "^" in c) below are not included in a student's ICR.

c) Grading System

Grade A
Quality Points 4.0
Range 90-100
Interpretation: Excellent

Grade B
Quality Points 3.0
Range 80-89
Interpretation: Above Average

Grade C
Quality Points 2.0
Range 70-79
Interpretation: Average

Grade D
Quality Points 1.0
Range 60-69
Interpretation: Minimum Passing

Grade F
Quality Points 0.0
Range 0-59
Interpretation: Failure

Grade WF
Quality Points 0.0
Range 0
Interpretation: Withdraw/Failure

The following symbols are used on grade reports, but are not used in the determination of a student's grade point average:

EX
Interpretation: Course exempted

PR
Interpretation: Course credit earned through credit by examination

TR
Interpretation: Course credit earned through transfer

P
Interpretation: Pass

AU
Interpretation: Audit

W
Interpretation: Withdrawal, no grade penalty

WP

Interpretation: Withdraw/Passing

WX
Interpretation: Withdrawal, never attended
(no course credit or residence credit)

I
Interpretation: Incomplete

^
Interpretation: Caret symbol, which denotes a developmental course grade

d) Course Attempts
A course attempt includes any time a student receives a grade for a course. This includes the letter grades of "A" through "F", a passing grade of "P", an incomplete grade of "I", a withdrawal while passing the course of "WP", and a withdrawal with no grade penalty of "W". Courses for which a student enrolls but then drops during the add/drop period at the beginning of a quarter or course session is not counted as a course attempt.

e) Maximum Allowable Timeframe (MTF)
A student may not attempt more than 150% of the credits in his/her program; anything in excess of 150% of the credits will result in the student's academic dismissal from the University. Students are allowed to appeal academic dismissals for violating the 150% completion rate. The appeal process and related procedures are the same as those described in sections III., IV., and V. above.

f). Developmental Courses
South University requires academic placement tests. Depending on test scores, students may be required to take developmental courses (i.e., ENG0099 and MAT0099). If so required, a student must successfully complete such courses in order to progress within the program. Developmental course credits do not count towards the total number of credits for graduation nor do they count in the CGPA; however, they do count in determining the maximum time frame and the ICR.

g). Repeated Courses and Grades
Grades achieved in repeated classes will replace withdrawn or failing grades. Withdrawn and failing grades are included in the maximum allowable time frame and ICR. The grade "I" indicates Incomplete and is calculated as if it is a "F" for CGPA and ICR purposes until it is changed to another grade. A student may also retake a class in which s/he received a passing grade in order to improve his/her CGPA. A student enrolled in all undergraduate coursework must be able to pass the course after three attempts or the student will be academically dismissed.

h). Remediation of Academic Deficiencies
It is strongly recommended that any student with withdrawn or failing grades register for the same course(s) in the subsequent quarter or course session to improve his/her academic performance.

i). Transfer Credits
Credits from transfer courses are calculated in the maximum allowable credits or ICR requirements.

Grades for credits transferred from any postsecondary institution will be recorded as "TR" and will not affect the student's CGPA. Grades from courses taken in a program within the same school group, if applicable to a transfer program, will be recorded as earned credit and will affect the student's CGPA. In cases in which a student has graduated from one program then subsequently begins work in a different program, grades earned in the first program will be recorded as transfer credit ("TR") and will not be applied to the student's new program CGPA calculation.

Change of Program

Students will be allowed one change of program. Changing from a day offering to an evening offering of the same program is not considered a change of program. Changing from an associate's degree to a bachelor's degree in the same program is not considered a change of program. Changing from one specialization or concentration within a program to another specialization or concentration within the same program is not considered a change of program. A student may change his or her program at any point of his or her enrollment provided that s/he is in good satisfactory academic standing. Only then will a student to be allowed the opportunity of changing from one program to another.

Courses that apply to the second program will be recorded as earned credit and will affect the student' CGPA. Students who change programs and students who change session times within the same program must sign a new program enrollment form (or the like), which must be filed in the student's academic file.

Transfers

A student must be in good satisfactory academic standing in order to be allowed the opportunity of transferring from one South University campus to another, from one campus to an online (or partially online) program, or from an EDMC school to a South University campus, online program, or partially online program.

A student who has been terminated from a South University campus, online program, or partially online program and wishes to transfer to another South University campus, online program, or partially online program must appeal his/her dismissal at the originating campus or program and receive reinstatement prior to the transfer.

Timing of Transfer Credit Consideration and Acceptance
South University will accept transcripts for transfer credit evaluation at most points during a student's program of study, provided that limits placed on the total number of credits for the program and components of the program will not be exceeded. Note that transfer credits affect a student's incremental completion rate (ICR) calculation for purposes of satisfactory academic progress. Within 10 weeks of a student's enrollment at South University, all official transcripts must be received and evaluated for those courses related to establishing basis of admission. No courses will be evaluated for transfer of credit during a student's final quarter (for students in on-campus programs) or final payment period (for students in online programs) prior to graduation.

South University

CATALOG ADDENDUM VII

Catalog 2010-2011

CATALOG REVISIONS

See [illegible] for program duration, tuition, fees, and other costs,median debt, federal salary data, alumni success, and other important info.

Front Inside cover first page
Revision to Institutional Mission Statement
Revision to the 1st paragraph

Institutional Mission

South University is a private academic institution dedicated to providing educational opportunities for the intellectual, social, and professional development of a diverse student population.

To achieve this purpose, the institutions offer focused and balanced curricula at the associate's, bachelor's, master's and doctoral levels.

A broad based core curriculum is offered, promoting critical thinking, effective verbal and written communication, and skills for lifelong learning. Additionally, the University focuses on developing the requisites to pursue and appreciate knowledge. South University's approach to higher education and the resulting varied academic experiences provide students with the intellectual acumen and pragmatic approach necessary to create the foundation for personal and professional fulfillment. South University attempts to provide a comprehensive education that instills within its students a philosophy that values not only learning and professionalism but also contribution and commitment to the advancement of community.

Believing that qualified individuals should have the privilege of formal academic training, South University welcomes those who seek educational challenges. To this end, the University provides a learning environment, both on campus and online, that helps students identify goals and the means to achieve them. With this philosophy in mind, students learn by interacting with a community of faculty, staff and administration dedicated to South University's academic purpose.

Page 19
Effective August 2011
Revision to Tuition for Online Programs
Delete current Tuition and Fees Section and replace with paragraph below.

Tuition and Fees for South University Online Programs
Tuition for most online undergraduate degree programs is $1560 per 4 credit course ($390 per credit hour). Tuition does not include an initial onetime application fee of $50. Please refer to the Financial Information section of the South University catalog for details regarding South University financial information policies. Effective August 2011, tuition will change as follows: Master of Business Administration, Master of Business Administration in Healthcare Administration, Master of Science in Information Systems and Technology and Master of Science in Leadership degree programs is $540 per credit hour. Tuition for the Master of Science in Criminal Justice degree program is $515 per credit hour and the tuition for the Master of Science in Nursing degree program is $415 per credit hour, MSN Clinical Fee $1,000.00, MSN Practicum Evaluation Fees (online) $525.00 (per clinical course). Tuition for the RN to Master of Science in Nursing degree program is $400 per credit hour. Tuition for the Online Doctor of Business Administration (DBA) degree program is $675 per credit hour. DBA Residency Fee (Online) $1,000. Tuition for the Nursing RN to BSN Completion program is $380 per credit hour.

Page 33
Addition of BA in Psychology Concentration
Insert information before the Graphic Design Program

BA in Psychology Concentration

The Bachelor of Arts in Psychology degree program is designed to provide students with a broad background in general education, and to provide initial training and quality instruction for students seeking entry-level careers in psychology or a graduate degree in the behavioral sciences.

General Concentration
The program includes the required general education courses and completion of a core of required psychology courses covering a general foundation stressing the scientific study of human behavior Additionally, students complete upper-level advanced courses in many disciplines in the field of psychology.

Behavioral Health Concentration
This program includes the required general education courses and completion of a core of required psychology courses covering a broad foundation stressing the scientific study of human behavior. Students will have an opportunity to learn advanced strategies in order to investigate and analyze mental health issues in the field and in the context of an individualized project. This concentration aids the preparation of students pursuing a career in the areas of Psychiatric Technician, Psychological Technician, Behavioral Specialist, Research Assistant, and those pursuing graduate school in the area of mental health.

Experimental/Research Concentration
This program includes the required general education courses and completion of a core of required psychology courses covering a broad foundation stressing the scientific study of human behavior. Students will have an opportunity to learn advanced strategies to investigate and analyze trends in human behavior (e.g., consumers). This concentration will also prepare students to understand the most effective methods of developing assessment strategies through quantitative and qualitative methodology while using multimedia technology. This concentration aids the preparation of students pursuing a career in the areas of Personnel Analyst, Market Researcher, Research Assistant, and those pursing graduate school in Psychology.

Delete current Area I General Education Requirements
Add the following
Bachelor of Arts in Psychology

General Concentration **Total Hours 180-184**
Bachelor of Arts in Psychology
Area I General Education Requirements Hours 64-68

Professional Development **8**
ITS1000 Computer and Internet Literacy (4)
UVC1000 Strategies for Success (4)

Basic Communications **16**
ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics 12

MAT2058 Statistics (4)
Choose two (2) additional courses from the following:
MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2101 Calculus I (4)
MAT2102 Calculus II (4)

Natural Sciences *Choose two*: 8-12

BIO1011 Anatomy and Physiology I (4) *(Must be taken concurrently with BIO1012)*
BIO1012 Anatomy and Physiology I Lab (2)
BIO1013 Anatomy and Physiology II (4) *(Must be Taken concurrently with BIO1014)*
BIO1014 Anatomy and Physiology II Lab (2)
BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)
**Note: If a BA Psychology student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 satisfy the Natural Sciences requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses: BIO1012 and BIO1014 respectively. Students electing this option for their Natural Sciences requirement will complete 184 credit hours of work for their degree, depending on their exact choice.*

Arts and Humanities 8

PHI2301 Introduction to Philosophy (4)
Choose one (1) additional course from the following
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 U.S. History I (4)
HIS1102 U.S. History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)

Social and Behavioral Sciences 12

POL2076 American Government (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)

Area II Foundation Requirements Choose three: Hours 12

ACC1001 Accounting I (4)
AHS1001 Medical Terminology (4)
BUS1101 Introduction to Business (4)

BUS1038 Business Law (4)
CRJ1101 Introduction to the Criminal Justice System and Law Enforcement (4)
CRJ1102 Introduction to the Criminal Courts and Corrections (4)
CRJ2004 Ethics in Criminal Justice (4)
CRJ2006 Criminal Procedures (4)
CRJ3004 Race, Class, and Gender in Criminal Justice (4)
CRJ3007 Law Enforcement Structure and Process (4)
CRJ3012 Introduction to Juvenile Delinquency (4)
CRJ3014 Criminal Justice and the Media (4)
CRJ3015 White Collar Crime (4)
ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)
ENG2002 World Literature I (4)
ENG2003 world Literature II (4)
HCM2001 Issues in Public Health (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)
ITS1101 Foundations of Information Technology (4)
MGT2037 Principles of Management (4)
MGT3002 Organizational Behavior (4)
MKT2010 Principles of Marketing (4)
PHI2302 Critical Reasoning (4)
PHI3001 Symbolic Logic (4)
SOC2010 Social Problems (4)
Note: These courses cannot count for both Area I and Area II credits.

	Hours
Area III Major Program Requirements	104
Core	72

PSY2007 Statistics for Behavioral Sciences (4) *(must be taken concurrently when PSY2008 Statistics for Behavioral Sciences Lab)*
PSY2008 Statistics for Behavioral Sciences Lab (2)
PSY2010 Abnormal Psychology (4)
PSY2022 Human Growth and Development (4)
PSY2050 History and Systems (4)
PSY2060 Research Methods (4) *(must be taken Concurrently with PSY2061 Research Methods Lab)*

Area III Major Program Requirements cont'd

PSY2061 Research Methods Lab (2)
PSY3001 Cognitive (4) *(must be taken concurrently with* PSY3002 *Cognitive Lab)*
PSY3002 Cognitive Lab (2)
PSY3010 Social Psychology (4) *(must be taken Concurrently with PSY3011 Social Psychology Lab)*

Page 33 cont'd

PSY3011 Social Psychology Lab (2)
PSY3300 Personality (4)
PSY4001 Addictions (4)
PSY4030 Multicultural Psychology (4)
PSY4040 Human Sexuality (4)
PSY4200 Psychology and the Media (4)
PSY4300 Anxiety Disorders (4)
PSY4320 Psychology and Gender (4)
PSY4400 Child and Adolescent Disorders (4)
PSY4420 Health Psychology (4)

Psychology Electives 16

3000 Level Electives ***Choose four:***
PSY3400 Sensation and Perception (4)
PSY3500 Motivation (4)
PSY3520 Child/Adolescent Development (4)
PSY3530 Adult Development (4)
PSY3540 Elderly Development (4)

4000 Level Elective ***Choose four:***
PSY4470 Psychology and Law (4)
PSY4480 Psychology of Religion (4)
PSY4490 Biological Psychology (4)
PSY4540 Introduction to Professional Counseling (4)
PSY4550 Introduction to Psychological Testing and Assessment (4)
PSY4560 Industrial/Organizational Psychology (4)
PSY4570 Mood Disorders (4)
PSY4800 Senior Seminar I (4)

Page 34
Addition of BA Psychology 3-Concentration

Behavioral Health Concentration **Total Hours**
Bachelor of Arts in Psychology **180-184**

Area I General Education Requirements **Hours 64-68**

Professional Development 8
ITS1000 Computer and Internet Literacy (4)
UVC1000 Strategies for Success (4)

Basic Communications 16
ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics 12
MAT2058 Statistics (4)
Choose two (2) additional courses from the following.

MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2101 Calculus I (4)
MAT2102 Calculus II (4)

Natural Sciences Choose two: 8-12

BIO1011 Anatomy and Physiology I (4) *(Must be taken concurrently with BIO1012)*
BIO1012 Anatomy and Physiology I Lab (2)
BIO1013 Anatomy and Physiology II (4) *(Must be taken concurrently with BIO1014)*
BIO1014 Anatomy and Physiology II Lab (2)
BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)
**Note if a BA Psychology student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 Satisfy the Natural Sciences requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses: BIO1012 and BIO1014 respectively. Students electing this option for their Natural Sciences requirement will complete up to 184 credit hours of work for their degree, depending on their exact choice.*

Arts and Humanities 8

PHI2301 Introduction to Philosophy (4)
Choose one (1) additional course from the following.
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)

Social and Behavioral Sciences 12

POL2076 American Government (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)

Area II Foundation Requirements ***Choose three:*** **Hours 12**

ACC1001 Accounting I (4)
AHS1001 Medical Terminology (4)
BUS1101 Introduction t Business (4)
BUS1038 Business Law (4)
CRJ1101 Introduction to the Criminal Justice System and Law Enforcement (4)
CRJ1102 Introduction to the Criminal Courts and Corrections (4)

CRJ2004 Ethics in Criminal Justice (4)
CRJ2006 Criminal Procedures (4)
CRJ3004 Race, Class, and Gender in Criminal Justice (4)
CRJ3007 Law Enforcement Structure and Process (4)
CRJ3012 Introduction to Juvenile Delinquency (4)
CRJ3014 Criminal Justice and the Media (4)
CRJ3015 White Collar Crime (4)
ECO2071 Principles of Microeconomics (4)
ECO2072 Principles of Macroeconomics (4)
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HCM2001 Issues in Public Health (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)
ITS1101 Foundations of Information Technology (4)
MGT2037 Principles of Management (4)
MGT3002 Organizational Behavior (4)
MKT2010 Principles of Marketing (4)
PHI2302 Critical Reasoning (4)
PHI3001 Symbolic Logic (4)
SOC2010 Social Problems (4)
Note: These courses cannot count for both Area I and Area II credits.

Area III Major Program Requirements	Hours 104
Core	84

PSY2007 Statistics for Behavioral Sciences (4) *(must be taken concurrently with PSY2008 Statistics for Behavioral Sciences Lab)*
PSY2008 Statistics for Behavioral Sciences Lab (2)
PSY2010 Abnormal Psychology (4)
PSY2022 Human Growth and Development (4)
PSY2050 History and Systems (4)
PSY2060 Research Methods (4) *(must be taken Concurrently with PSY2061 Research Methods Lab)*
PSY2061 Research Methods Lab (2)
PSY3001 Cognitive (4) *(must be taken concurrently with PSY3002 Cognitive Lab)*
PSY3002 Cognitive Lab (2)
PSY3010 Social Psychology (4) *(must be taken concurrently with PSY3011 Social Psychology Lab)*
PSY3011 Social Psychology Lab (2)
PSY3602 Statistics for Behavioral Sciences II (4)
PSY3652 Research Methods II (4)
PSY4001 Addictions (4)
PSY4030 Multicultural Psychology (4)

PSY4040 Human Sexuality (4)
PSY4300 Anxiety Disorders (4)
PSY4400 Child and Adolescent Disorders (4)
PSY4420 Health Psychology (4)
PSY4550 Introduction to Psychological Testing and Assessment (4)

PSY4570 Mood Disorders (4)
PSY4901 Field Placement I (2)
PSY4902 Field Placement II (2)
Choose one (1) additional course from the following:
PSY4540 Introduction to Professional Counseling (4)
PSY4541 Introduction to Clinical Psychology (4)

Psychology Electives 8

3000 Level Electives *Choose two:*

PSY3300 Personality (4)
PSY3500 Motivation (4)
PSY3520 Child/Adolescent Development (4)
PSY3530 Adult Development (4)
PSY3540 Elderly Development (4)
PSY3603 Statistics for Behavioral Science III (4) *(must be taken concurrently with PSY3653 Research Methods III)*
PSY3653 Research Methods III (4)

4000 Level Electives Choose three: 12

PSY4200 Psychology and the Media (4)
PSY4320 Psychology and Gender (4)
PSY4470 Psychology and Law (4)
PSY4480 Psychology of Religion (4)
PSY4490 Biological Psychology (4)
PSY4560 Industrial/Organizational Psychology (4)
PSY4851 Senior Thesis I (4)
PSY4852 Senior Thesis II (4)

Experimental/Research Concentration **Total Hours**
Bachelor of Arts in Psychology 180-184

Area I General Education Requirements **Hours**
64-68

Professional Development 8

ITS1000 Computer and Internet Literacy (4)
UVC1000 Strategies for Success (4)

Basic Communications 16

ENG1001 Composition I (4)
ENG1002 Composition II/Literature (4)
ENG2001 Composition III (4)
SPC1026 Public Speaking (4)

Mathematics and Statistics 12

MAT2058 Statistics (4)
Choose two (2) additional courses from the following:
MAT1001 Intermediate Algebra (4)
MAT1005 College Algebra (4)
MAT1500 College Mathematics (4)
MAT2000 Pre-Calculus (4)
MAT2101 Calculus I (4)
MAT2102 Calculus II (4)

Natural Sciences ***Choose two:*** 8-12

BIO1011 Anatomy and Physiology I (4) *(Must be taken concurrently with BIO1012)*
BIO1012 Anatomy and Physiology I Lab (2)
BIO1013 Anatomy and Physiology II (4) (*Must be taken concurrently with BIO1014)*
BIO1014 Anatomy and Physiology II Lab (2)
BIO1020 Biology I (4)
BIO1021 Biology II (4)
CHM1010 General Chemistry (4)
**Note: If a BA Psychology student chooses to take an Anatomy and Physiology course, only BIO1011 and BIO1013 satisfy the Natural Sciences Requirement. Students enrolling in either course must, however, also take the related co-requisite lab courses. BIO1012 and BIO1014 respectively. Students*

electing this option for their Natural Sciences requirement will complete up to 184 credit hours of work for their degree, depending on their exact choice.

Arts and Humanities 8

PHI2301 Introduction to Philosophy (4)
Choose one (1) additional course from the following:
ENG2002 World Literature I (4)
ENG2003 World Literature II (4)
HIS1101 US History I (4)
HIS1102 US History II (4)
HUM1001 History of Art through the Middle Ages (4)
HUM1002 History of Art from the Middle Ages to Modern Times (4)
HUM2101 World Civilization I (4)
HUM2102 World Civilization II (4)

Social and Behavioral Sciences 12

POL2076 American Government (4)
PSY1001 General Psychology (4)
SOC1001 Introduction to Sociology (4)

Page 34 cont'd
Experimental/Research Concentration

Area II Foundation Requirements **Hours 16**

BUS1101 Introduction to Business (4)
MKT2010 Principles of Marketing (4)
ITS1101 Foundations of Information Technology (4
ITS2111 Multimedia and Web Development (4)

	Hours
Area III Major Program Requirements	**100**
Core	**76**

PSY2007 Statistics for Behavioral Sciences (4) *(must be taken concurrently with PSY2008 Statistics for Behavioral Science Lab)*
PSY2008 Statistics for Behavioral Sciences Lab (2)
PSY2010 Abnormal Psychology (4)
PSY2022 Human Growth and Development (4)
PSY2050 History and Systems (4)
PSY2060 Research Methods (4) *(must be taken concurrently with PSY2061 Research Methods Lab)*
PSY2061 Research Methods Lab (2)
PSY3001 Cognitive (4) *(must be taken concurrently with PSY3002 Lab)*
PSY3002 Cognitive Lab (2)
PSY3010 Social Psychology (4) *(must be taken concurrently with PSY3011 Social Psychology Lab)*
PSY3011 Social Psychology Lab (2)
PSY3300 Personality (4)
PSY3500 Motivation (4)
PSY3602 Statistics for Behavioral Sciences II (4)
PSY3603 Statistics for Behavioral Sciences III (4)
PSY3652 Research Methods II (4)
PSY3653 Research Methods III (4)
PSY3700 Multimedia Assessment and Psychometrics (4)
PSY4030 Multicultural Psychology (4)
PSY4200 Psychology and the Media (4)
Choose one (1) additional course from the following:
PSY4040 Human Sexuality (4)
PSY4320 Psychology and Gender (4)

Psychology Electives

3000 Level Electives *Choose two:* 8

PSY3400 Sensation and Perception (4)
PSY3520 Child/Adolescent Development (4)
PSY3530 Adult Development (4)
PSY3540 Elderly Development (4)

4000 Level Electives *Choose four*: 16

PSY4470 Psychology and Law (4)
PSY4480 Psychology of Religion (4)
PSY4490 Biological Psychology (4)
PSY4560 Industrial/Organizational Psychology (4)
PSY4851 Senior Thesis I (4)
PSY4852 Senior Thesis II (4)

Page 47
Addition of New Program

Master of Public Administration
New Specialization in Public Health

Master of Public Administration Degree Program 48

Core Curriculum Courses 20
MPA5001 Foundations of Public Administration 4
MPA5005 Public and Non-profit Organizational Behavior 4
MPA5010 Public and Non-profit Budgeting and Accounting 4
MBA6501 Strategic Human Resources Management 4
MPA6001 Research and Data Analysis in Public Administration 4

Specialization Courses 16

Non-profit Management Specialization
MPA6100 Non-profit Fundraising and Volunteer Development 4
MPA6105 Grant Writing and Contract Administration 4
MPA6110 Management for Non-Profit Organizations 4
MPA6115 Program Evaluation for Public and Non-Profit Organizations 4

Public Policy Specialization
MPA6115 Program Evaluation for Public and Non-Profit Organizations 4
MPA6505 Legislative and Judicial Process 4
MPA6510 Economics of Public Policy 4
MPA6515 Public Policy Analysis 4

Public Health Specialization
PHE5001 Social and Behavioral Aspects of Public Health 4
PHE5005 Introduction to Health Services and Research 4
PHE5010 Environmental and Occupational Health 4
PHE5015 Principles of Epidemiology 4

Criminal Justice Specialization
MCJ6001 Criminal Justice Administration 4
MCJ6004 Criminal Justice Planning and Innovation 4
MCJ5003 Ethics and Moral Behavior in the Criminal Justice System 4
MCJ6405 Organizational Leadership 4

Information Technology Specialization
IST5010 Information Technology Infrastructure 4
IST5020 Information Systems Fundamentals 4
IST6000 Principles of Systems Development 4
IST6020 Corporate Information Systems Management 4

Elective Courses 8
Students take two courses from the following list or from courses listed in the above specializations Note that courses cannot be counted at the same time as both specialization and elective courses.

MPA6501 State and Local Government and Intergovernmental Relations 4
MPA6520 Legal Environment of Public Administration 4
IST6102 Computer Security and Forensics 4
LEA5125 Leadership Ethics, Culture, and Politics 4
MCJ6404 Political Terrorism 4

Page 47 cont'd
Addition of New Program

Master of Public Administration
New Specialization in Public Health

PHE5020 Biostatistical Methods 4
PHE6201 Public Health Policy Research 4
PHE6202 Program Planning and Evaluation 4
PHE6220 Evidence-based Public Health Practice 4

Capstone Course 4
MPA6999 Strategic Challenges in Public Administration 4

For students interested in pursuing the general degree in Public Administration, the following 12 courses (48 credits) must be taken:

MPA5001 Foundations of Public Administration 4
MPA5005 Public and Non-profit Organizational Behavior 4
MPA5010 Public and Non-profit Budgeting and Accounting 4
MPA6001 Research and Data Analysis in Public Administration 4
MBA6501 Strategic Human Resources Management 4
MPA6105 Grant Writing and Contract Administration 4
MPA6115 Program Evaluation for Public and Non-Profit Organizations 4
MPA6501 State and Local Government and Intergovernmental Relations 4
MPA6505 Legislative and Judicial Process 4
MPA6520 Legal Environment of Public Administration 4
LEA5125 Leadership Ethics, Culture, and Politics 4
MPA6999 Strategic Challenges in Public Administration 4

Page 51

Revised to replace the section entitled "**Physician Assistant Undergraduate Prerequisite Courses***" in the Health Professions section of the 2010-2011 Catalog, page 51.

Physician Assistant Undergraduate Prerequisite Courses*	**Semesters or Quarters**
Human Anatomy	*1
Human Physiology	*1
General Biology	+2
General Chemistry	+2
Organic Chemistry	+2
Microbiology	+1

*Human Anatomy and Physiology may be taken as standalone courses or as part of a sequence. In the event that the courses are taken as part of a sequence, only a completed sequence of A&P I and II will be accepted.

+Basic science courses should be those for science majors. Only courses with an associated lab will be given credit for fulfilling prerequisite requirements.

Page 51 cont'd

Revised to replace the section entitled "Physician Assistant Undergraduat e Prerequisite Courses*" in the Health Professions section of the 2010-2011 Catalog, page 51.

Clinical Experience
Clinical experience that includes direct patient care is strongly recommended for application and selection into the program; however, there is no requirement for a predetermined number of hours (or months) of health care experience to be earned by an applicant. Clinical experiences should provide the applicant with a knowledge of and orientation to the presentation, signs, and symptoms of a variety of ill or injured patients. Such experiences are evaluated on an individual basis with regard to time spent with PAs or physicians observing or caring for patients.

Page 56
Addition of new program Titles
Insertion at top left corner of page

Master of Science in Nursing Specialization in Nurse Administrator
RN to Master of Science in Nursing Specialization in Nurse Administrator

Page 57
Addition of new program specialization
Add after the Optional courses but before the MSN Academic Progression Policy

MSN Specialization in Nurse Administrator

The 21st century nurse administrator will transform care of patients and communities through ethical nursing leadership that is evidence-based, outcome-oriented and focused on nursing excellence The Specialization in Nurse Administrator from South University prepares the next generation of nursing leaders through innovative, blended course work delivered online. The program is targeted to the working professional nurse who seeks to develop the knowledge, skills and abilities to practice within a role of leadership such as a Chief Nursing Officer, Associate Chief Nursing Officer, Director of Nursing or Nurse Manager. The student will complete 240 practicum hours during progression through the program.

Program curriculum for the Specialization in Nurse Administrator concentration includes key attributes from the American Association of Colleges of Nursing (AACN) Essentials of Masters Education for Advanced Practice Nursing (1996), The American Organization of Nurse Executives (AONE) Nurse Executive Competencies (2005), and the American Nurses Association (ANA) Scope of Practice for Nurse Administrators (2009).

MSN Specialization in Nurse Administrator

MSN Nurse Administrator	**52 credits**
Core	**24 credits**
NSG5000 Role of the Advanced Practice Nurse 4	
NSG5002 Advanced Theoretical Perspectives 4	
NSG5003 Advanced Pathophysiology* 4	
NSG6001 Advanced Nursing Practice I* 4	
NSG6002 Advanced Nursing Practice II 4	
NSG6101 Nursing Research Methods 4	
Specialization in Nurse Administrator	**24 credits**
NSG6005 Pharmacology* 4	
NSG6601 Managing Complex Healthcare Systems 4	

NSG6605 Quality Outcomes and Financial Management in Healthcare Organizations 4
MHC6306 Human Resources Management in Healthcare Organizations 4
NSG6620 Practicum I: Quantitative Skills in Nursing Administration 4
NSG6630 Practicum II: Qualitative Skills in Nursing Administration 4

Page 57 cont'd
Addition of MSN Specialization in Nurse Administrator

Capstone **4 credits**

NSG6999 Graduate Project in Nursing 4

**Students wishing to further develop their advanced practice skills should take NSG5003 Advanced Pathophysiology, NSG6001 Advanced Nursing Practice I, and NSG6005 Pharmacology. Students wishing to further develop their management/administration/technology skills may take LEA5100 Leadership, Organizational Theory and Change, LEA5130 Team Building and Group Dynamics, IST5010 Information Technology Infrastructure, and/or PMC6601 Foundations of Project Management in place of NSG5003, NSG6001, and/or NSG6005. In all cases students should work closely with their Academic Advisors or Academic Counselors to select appropriate coursework that meets their career needs and course prerequisites.*

Post-graduate Certificate in Nursing Specialization in Nurse Administrator

The Post-graduate Certificate Program in Nursing with a Specialization in Nurse Administrator is a 28-credit hour program designed for individuals who hold a master's degree in nursing that has prepared them for practice in another advanced role or in an advanced nursing specialty. The certificate program provides students with the knowledge and skills to move into leadership roles such as Chief Nursing Officer, Associate Chief Nursing Officer, Director of Nursing, or Nurse Manager.

Post-master's students must successfully complete graduate didactic and clinical requirements of the master's specialization and are expected to master the same outcome competencies as master's students pursuing the specialization in Nurse Administrator, including the master's core competencies and the specialization competencies. The student will complete 240 practicum hours during progression through the certificate program.

Courses may be waived if the individual's master's transcript indicates that s/he has successfully completed the required course or its equivalent. Waivers and exceptions will be determined for individual students through a gap analysis as determined by the program Director or College Dean.

Post-graduate Certificate Program in Nursing
Specialization in Nurse Administrator **32 credits**

Select two of the following elective courses:*
NSG5000 Role of the Advanced Practice Nurse (4)**
NSG6005 Pharmacology (4)
LEA5100 Leadership, Organizational Theory and Change (4)
LEA5130 Team Building and Group Dynamics (4)
IST5010 Information Technology Infrastructure (4)
PMC6601 Foundations of Project Management (4)

Required:
NSG6601 Managing Complex Healthcare Systems (4)
NSG6605 Quality Outcomes and Financial Management in Healthcare Organizations (4)
MHC6306 Human Resources Management in Healthcare Organizations (4)
NSG6620 Practicum I: Quantitative Skills in Nursing Administration (4)
NSG6630 Practicum II: Qualitative Skills in Nursing Administration (4)

NSG6999 Graduate Project in Nursing (4)

**Students wishing to further develop their advanced practice skills should take NSG6005 Pharmacology. Students wishing to further develop their management/administration/technology skills may take LEA5100 Leadership, Organizational Theory and Change, LEA5130 Team Building and*

Page 57 cont'd
Addition of new program specialization

Group Dynamics, IST5010 Information Technology Infrastructure, and/or PMC6601 Foundations of Project Management. Students should work closely with their Academic Advisors or Academic Counselors to select appropriate coursework that meets their career needs and course prerequisites.

***persons seeking a post-graduate certificate in Nursing Administration must have evidence of a nursing role course in their graduate education. If this is not the case, NSG5000 must be one of the two electives selected from the elective list".*

Page 57
Include after the RN to Master of Science in Nursing Program

RN to Master of Science in Nursing
The RN to Master of Science in Nursing program with a specialization in Nurse Administrator is a 217 credit program that allows students with strong academic backgrounds to reduce the number of courses required in the undergraduate program by substituting certain graduate courses while completing the courses included in the Nurse Administrator specialization. The program includes integrated practical experience, practica, and a final project to assess learning outcomes.

Students who successfully complete all requirements of RN to Master of Science in Nursing program will be awarded both the Bachelor of Science in Nursing degree and the Master of Science in Nursing degree.

RN to Master of Science in Nursing Major Curriculum	**217 credits**
General Education/Prerequisites	90 credits
Undergraduate Nursing (45 transfer + 30 from South University)	75 credits
NSG3006 Professional Nursing Practice (2)	
NSG3012 Principles of Assessment for Registered Nurse (4)	
NSG3016 Caring for a Multicultural Society (2)	
NSG3028 Caring for the Community (4)	
NSG3036 Introduction to Nursing Research (4)	
NSG4028 Concepts of Teaching & Learning (4)	
NSG4029 Leadership in a Diverse Society (4)	
NSG4064 Financial Management for Nurses (4)	
NSG4070 Legal and Ethical Issues in Nursing (2)	
Graduate Nursing	52 credits
Core	24 credits
NSG5000 Role of the Advanced Practice Nurse (4)	
NSG5002 Advanced Theoretical Perspectives (4)	
NSG5003 Advanced Pathophysiology* (4)	
NSG6001 Advanced Nursing Practice I^ (4)	
NSG6002 Advanced Nursing Practice II (4)	
NSG6101 Nursing Research Methods (4)	
Specialization in Nurse Administrator	24 credits

NSG6005 Pharmacology* (4)
NSG6601 Managing Complex Healthcare Systems (4)
NSG6605 Quality Outcomes and Financial Management in Healthcare Organizations (4)
MHC6306 Human Resources Management in Healthcare Organizations (4)

Page 57 cont'd
Include after the RN to Master of Science in Nursing Program

NSG6620 Practicum I: Quantitative Skills in Nursing Administration (4)
NSG6630 Practicum II: Qualitative Skills in Nursing Administration (4)

Capstone 4 credits
NSG6999 Graduate Project in Nursing (4)

**Students wishing to further develop their advanced practice skills should take NSG5003 Advanced Pathophysiology, NSG6001 Advanced Nursing Practice I, and NSG6005 Pharmacology. Students wishing to further develop their management/administration/technology skills may take LEA5100 Leadership, Organizational Theory and Change, LEA5130 Team Building and Group Dynamics, IST5010 Information Technology Infrastructure, and/or PMC6601 Foundations of Project Management in place of NSG5003, NSG6001, and/or NSG6005. In all cases students should work closely with their Academic Advisors or Academic Counselors to select appropriate coursework that meets their career needs and course prerequisites.*

Page 65
Revision to the Admission of Transfer Students Policy
Delete the current information
Replace with the following

Admission of Transfer Students

To be eligible for admission, transfer students must complete the application procedures and satisfy the following criteria:

1. Submit a completed application for admission.
2. Have earned 24 or more quarter credit hours, or the equivalent (e.g. 16 semester hours), with a cumulative GPA of 2.00 from an acceptable accredited collegiate institution.
3. Submit official transcripts from all colleges and universities attended.
4. Submit self certification of high school graduation or GED completion.

For transfer of credit practices refer to the applicable section under the Academic Information portion of this catalog.

Page 73
College of Nursing
Revision to the Procedure for Admission Master of Science in Nursing Program (MSN) Degree
Revision to the 6th & 7th bullet points

Revision for bullet #6
Submit, along with your packet materials, **three references using the Nursing Graduate School Appraisal Form.** At least two of your references should hold a Master's in Nursing degree.

Revision for bullet #7
Submit an essay (goal statement) of 1-2 pages (typed, double-spaced) explaining your career goals, reasons for your choice of specialization, and why you want to pursue an advanced degree in nursing.

Page 77
Tuition Financial Information

Revision to the Tuition Fees for the Pharmacy Program, MMSC Anesthesiologist Assistant Program, Physician Assistant Program

Effective June 2011
Tuition for the Doctor of Pharmacy Degree Program is $10,195.00 per quarter effective June 2011.

Tuition for the Master of Science in Physician Assistant Studies degree program is $7,145.00 per quarter effective June 2011.

Tuition for the MMSC Anesthesiologist Assistant Degree Program is $8,270.00 per quarter effective June 2011.

Page 77
Effective FALL 2011

Tuition Financial Information

Changes in tuition and fees become effective fall term and apply to all students unless otherwise specified. Tuition and fees are subject to change at the end of any term. Unless otherwise stated, the cost of books, lab coats, and other miscellaneous expenses are not included in tuition or fees.

Tuition for the degree programs, excluding Anesthesiologist Assistant, Nursing, Pharmacy, Professional Counseling, Master of Business Administration (Including HCA degree) and Physician Assistant Studies degree programs is as follows: 10-18 credit hours, $5,245 per quarter, 5-9 credit hours, $4,130 per quarter, 1-4 credit hours, $2,155 per quarter. Fulltime students taking more than 18 credit hours per quarter will be charged an additional $400 per credit our beyond the 18 hours. Full terms and online terms can be combined to arrive at a fulltime enrollment. Mid Terms (six week on ground) are separate and not included with full terms.

Tuition for the Master of Science in Physician Assistant Studies degree program is $7,145 per quarter. Tuition does not include a $300 acceptance fee, which is applied to tuition for the first quarter upon enrollment. This is for a fulltime course load and does not include expenses for such required items as uniforms (approximately $40), textbooks (approximately $2,800), professional instruments (approximately $900), and professional liability insurance (approximately $75 each year). PA students are not eligible for part-time enrollment. Students pay a $75 lab fee per quarter in the didactic phase. Students are required to purchase a laptop computer (approximately $1500). Students are also required to purchase Typhon Group Health Solutions Physician Assistant Student Tracking software for tracking clinical patient encounters and procedures ($90; $75 year 1, $15 year 2).

Tuition for the Bachelor of Science in Nursing Degree Program (professional level) is $7,495 per quarter for 10-18 credit hours. Students at this level must be enrolled full time. For students returning from academic suspension who must enroll part-time before returning to fulltime status, tuition rates are as follows: 5-9 credit hours, $5,995 per quarter and 1-4 credit hours is $3,095.00 per quarter. There is a $500 acceptance fee.

Tuition for the Business, Legal Studies, Information Technology, Criminal Justice, Health Sciences, Healthcare Management, Medical Assisting, Physical Therapist Assisting and RN to BSN Degree

Completion degree programs is as follows: $5,245 per quarter for 10-18 credit hours, $4,130 per quarter for 5-9 credit hours, $2,155 per quarter for 1-4 credit hours, $400 per credit hour for more than 18 hours".

Page 77 cont'd
Effective FALL 2011
Tuition Financial Information

Tuition for the Doctor of Pharmacy Degree Program is $10,195 per quarter and does not include textbooks ($650 average per quarter). Tuition in the program, effective June 2012, will be $10,645.

Students taking 16 hour or more are considered full time students and tuition will be based on the "per quarter" cost. Students taking less than 16 hours will be charged $840 per credit hour. (The maximum total tuition is $10,195 effective June 2011)

Pharmacy students taking 16 hours or more are considered full time students and tuition will be based on the "per quarter" cost. Students taking less than 16 hours will be charged on a per quarter hour cost ($840 per credit hour). Students who are remediating courses will be charged $840 per credit hour. (The maximum total tuition is $10,195 or $10,645 effective June 2012)

Tuition and fees for the Anesthesiologist Assistant Degree Program apply to all students unless otherwise specified. Tuition and fees are subject to change at the end of any term. Tuition for the Anesthesiologist Assistant Program is $8,270 per quarter effective June 2011. Upon successful completion of the Program, the student will receive a Master of Medical Science degree. The tuition cost is for a fulltime course load and does not include expenses for such required items as lab coats (approximately $30), textbooks (approximately $2,000), stethoscope and chest pieces (approximately $100), laboratory fees ($300), and professional liability insurance (approximately $100 each year). Anesthesiologist Assistant students are not eligible for part-time enrollment. In-state and out-of-state tuition are the same.

Tuition for the Master of Arts in Professional Counseling program and the Mental Health Counseling program is as follows: 10-18 credit hours, $6,445 per quarter, 5-9 credit hours, $4,745 per quarter, 1-4 credit hours, $2,775 per quarter. Fulltime status is defined as 8 credit hours, halftime status is defined as 4 credit hours.

Tuition for the Master of Business Administration and Master of Business Administration in Healthcare Management degree programs is as follows: 10-18 credit hours, $6,635 per quarter, 5-9 credit hours, $4,885 per quarter, 1-4 credit hours, $2,885 per quarter.

For tuition information for South University's online programs, please see the Online Programs section of the catalog.

Tuition for the Master of Science in Nursing Degree with a Nurse Educator specialization is as follows: 10-18 credit hours, $6,095 per quarter, 5-9 credit hours, $3,585 per quarter and 1-4 credit hours, $1,945 per quarter.

Tuition for the Master of Science in Nursing Degree with a specialization in either Adult Health or Family Nurse Practitioner programs is as follows: 10-18 credit hours, $6,545 per quarter, 5-9 credit hours, $3,835 per quarter and 1-4 credit hours, $2,380 per quarter

Tuition for the Accelerated Master of Business Administration Degree program is $9,845 per quarter.

Tuition for the Art Institute of Dallas and Ft. Worth is $488 per credit hour for undergraduate programs, 1-18 credit hours, both online and at the campus.

Tuition for the Art Institute of Charlotte and Raleigh Durham is $473 per credit hour for undergraduate programs, 1-18 credit hours, both online and at the campus.

Tuition for Art Institute Masters programs is $592 per credit hour for 1-18 credit hours, both online and at the campus.

Page 78
Addition of Virginia refund policy requirements to Financial Information, "Refund of Tuition"

Add # "5" to existing 4 sections on tuition refunds, third column:

5 Richmond and Virginia Beach Virginia campuses only:
Rejection: An applicant rejected by South University is entitled to a refund of all monies paid.
Three-Day Cancellation: An applicant who provides written notice of cancellation within three (3) business day, excluding weekends and holidays, of executing the enrollment agreement is entitled to a refund of all monies paid, excluding the $50 non-refundable application fee.
Other Cancellations: An application requesting cancellation more than three (3) days after executing the enrollment agreement and making an initial payment, but prior to the first day of class is entitled to a refund of all monies paid, less a maximum tuition fee of 15% of the stated cost of the course or $100, whichever is less.
Withdrawal Procedure: A student choosing to withdraw from the school after the commencement of classes is to provide a written notice to the Director of the school. The notice must include the expected last date of attendance and be signed and dated by the student. A student will be determined to be withdrawn from the institution if the student violates the schools published attendance policy. All refunds must be submitted within 45 days of the determination of the withdrawal date.

Tuition Refunds will be Determined as Follows:

Proportion of Total Course Taught by Withdrawal Date	Tuition Refund
Less than 25%	75% of course cost
25% up to but less than 50%	50% of course cost
50% up to but less than 75%	25% of course cost
75% or more	No Refund

Page 83
Revision to the Credit for Transfer Work
Acceptance of Transfer Credit
Renamed as Credit for Transcripted and Non-transcripted Work
Acceptance of Transcripted (Transfer) Credit

Revision to the 6th paragraph

Acceptance of credits earned at other institutions, through examination, and/or other institutions, through examination, and/or other means described in this catalog is limited to 75% of the total hours required for an undergraduate degree. No more than half the major area course requirements can be earned through transfer credit, through examination, and/or other means described in this catalog. Note that programmatic accreditation and/or specific state requirements may alter these percentages.

Page 83 Con't
Revision to the Credit for Transfer Work
Acceptance of Transfer Credit
Renamed as Credit for Transcripted and Non-transcripted Work
Acceptance of Transcripted (Transfer) Credit

Credit by Examination

Students can attempt to earn credit by examination for a course only once and must score an 85 or better to receive credit. Students scoring below an 85 must take the course challenged as required in the curriculum. (Students attempting to exempt keyboarding courses must score a B or better on all sections of the examination to earn credit.) Credits earned by examination are considered in the same way as transfer credits and are not used in the computation of the student's grade point average. Students may not earn more than 75% of their total credits and 50% of their major credits through credit by examination, transfer credit, or a combination thereof.

Page 84
Revision to Attendance Policy
Delete current Attendance Policy

First Revision: Revised section to replace the section entitled "Attendance" in the Academic Information section of the Catalog, page 84

University Attendance Policy
South University maintains an institutional attendance policy to support the academic achievement of its students. Students are expected to attend all scheduled class, laboratory, and examination periods each week. Students, whether present or absent from class, are responsible for knowing all that is announced, discussed, and/or lectured upon in class or laboratory, as well as for mastering all assigned reading. In addition, students are responsible for submitting on time all assignments and examinations as required in the class.

Students are expected to attend all scheduled activities that are part of the class, including those activities scheduled during class time and those scheduled outside of class time. An individual on-campus or online program may have specific policies (which in some cases may be more stringent than the general attendance requirements) as to the effect of attendance on class meetings, course assignments, off-campus activities, internships/externships, clinical and practicum activities, and other program requirements.

Attendance Requirements
Students taking on-campus classes must attend 75 percent or more of the scheduled class time of the on-campus class following the drop/add period (including on-campus classes that contain an online component). Students who fail to attend an on-campus class session will be given an absence for that session. If a student's cumulative absences exceed 25 percent of the scheduled class time of the course, the student will be administratively withdrawn from the course. If a student is administratively withdrawn due to attendance before the 31st calendar day of a 5½ week class, the student will receive a W grade (if after the 31st calendar day of the class, a WF grade is assigned). If a student is administratively withdrawn due to attendance before the 58th calendar day of an 11-week class, the student will receive a W grade (if after the 58th calendar day, a WF grade is assigned). The last date of attendance will be the last day where the student met the attendance requirements.

Students taking online classes must post in their online course at least two days each week. For online classes that end on a Wednesday, students must post one day from Monday to Wednesday to meet the weekly attendance. For online classes that end on a Saturday, students must post one day from Thursday to Saturday to meet the weekly attendance. Students who fail to meet the attendance

requirements for a week will be given an absence for that week. Students who fail to meet the attendance requirements for two weeks during a course will be administratively withdrawn from the course. If a student is administratively withdrawn due to attendance before the 31st calendar day of a 5½ week class, the student will receive a W grade (if after the 31st calendar day of the class, a WF grade is assigned). If a student is administratively withdrawn due to attendance before the 58th calendar day of an 11-week class will receive a W grade (if after the 58th calendar day, a WF grade is assigned).

New online students who do not meet the attendance requirements for the first week of the course will be unregistered from the course and have their enrollment cancelled.

Reentry online students who do not meet the attendance requirements for the first week of the course will be unregistered from the course and have their school status moved back to withdrawn.

I acknowledge that I have received a copy of the new South University Attendance Policy.

CLASS: _____(eg., BIO 1014)

NAME: _____ (Please print your name here)

SIGNATURE: _____

DATE: _____ (today's date)

Page 84
Revision to the Calculation of Grade Point Average

Calculation of Grade Point Average
The cumulative grade point average (CGPA) is determined by dividing the total number of quality points, calculated by multiplying the numeric equivalents of course grades (e.g., A=4.0) by the number of credit hours assigned to each course (e.g., 4 credit hours x 4.0), by the total number of credit hours attempted. Transfer credits, course exemptions, and non-punitive grades will not be used in determining grade point average.

The following symbols are used on grade reports, but are not used in the determination of a student's grade point average:

EX Course exempted
PR Course credit earned through credit by examination
TR Course credit earned through transfer
P Pass
AU Audit
W Withdrawal, no grade penalty
WX Withdrawal, never attended
(no course credit or residence credit)
I Incomplete
^ Caret symbol, which denotes a developmental course grade

Incompletes are given at the discretion of the faculty member to any student who does not complete the course requirements. To receive an incomplete the student must have completed at least one-half (50 percent) of the course requirements. If the incomplete is granted, it is the student's responsibility to complete the remainder of the required course work.

Incomplete grades must be cleared within 14 consecutive calendar days of the end of session (unless special approval is received from the Vice Chancellor for Academic Affairs, Campus Dean of Academic Affairs and Operations, or College/School Dean) or the incomplete will be changed to the grade earned. The final grade for the course will be designated on the transcript by the appropriate letter grade.

Repeating Courses
Students may repeat course work to meet academic requirements. Only three failed attempts will be allowed for any course at South University. The last grade received replaces any previous course grades in the calculation of the cumulative grade point average for graduation unless the last grade is one of the following: W, WX, or AU. When one of these is the last grade, the previous grade continues to be used in

the GPA calculation. However, the cumulative grade point average for the calculation of honors at graduation will include all grades earned at South University. Students who are veterans can only receive veteran benefits when repeating courses for which failing grades were earned.

Page 91
Revision to the Undergraduate Programs
Graduation Requirements (#'s 1 and 2 only)

Associate's and Bachelor's Degrees Graduation Requirements

To receive an associate's or bachelor's degree or certificate, a student must satisfy these four requirements:

1. The student normally must complete the course requirements described in the catalog in effect when the student enrolled. However, academic programs are subject to change at the discretion of the institution. Students who leave the University longer than one calendar year will be required to meet catalog requirements in effect at the time of their return. Students may request department chair/coordinator approval for a course substitution or waiver. The registrar or dean of academic affairs must approve deviation from any program requirements.

2. The student must receive a cumulative grade point average of 2.00 or higher in all courses in the student's major (i.e., those described in Area III in the University's Academic Catalog).

Page 97
Addition to Description of Courses

BIO1005 Human Physiology
Prerequisites: None
BIO1005-Human Physiology is a course for non-science students that emphasizes the unifying principle of homeostasis and its interrelationships in all human body systems function. Using analogies, clinical notes and case studies, this course examines cellular physiology, fluid connective tissue, neural and hormonal organization, the nervous system, muscle physiology, cardiac physiology, the immune system, respiratory system, urinary system, the physiology of energy, digestive function and the reproductive system. *4 quarter hours*

Page 119
Addition to Description of Courses

LGS3060 Contract Law for Paralegals
Prerequisites: LGS1001 Introduction to Paralegalism and BUS 1038 Business Law I
This course is designed to provide students with a strong foundation in basic concepts of contract law from formation of contracts (offer, acceptance, consideration, capacity, intent and mistake) to more complex issues presented by advancements in technology in business and the law. Students will learn to

analyze a variety of contracts, develop defenses to breach of contract claims and handle "bad faith" claims that paralegals face in modern legal or business offices. Upon completion of the course students will be able to draft a contract, identify various defenses and identify ways of voiding a contract. *4 quarter hours*

LGS3065 Criminal Procedure
Prerequisites: LGS1001 Introduction to Paralegalism and LGS2004 Criminal Law
This course mixes the study of our constitution and common law in regard to the procedural steps in a criminal prosecution from arrest through trial. Pre-Trial through Post-trial motions and remedies are also covered. The primary focus is based on criminal defense since the cases studied apply equally to the defense and prosecution. Students will review at least one pivotal US Supreme Court case in each chapter and apply the law to hypothetical situations presented in the text. Discussion Questions and Hypothetical Questions are presented in each chapter to sharpen student's critical thinking skills so they will understand the procedural safeguards that stem from the federal constitution *4 quarter hours*

Page 126
Addition to Description of Courses

MHC6306 Human Resource Management in Healthcare Organizations
Prerequisites: Accelerated MBA/HCA program – MBA 5009
Presentation of human resource management principles as applied in healthcare organizations. Examines the unique aspects of managing healthcare professionals including recruitment and retention; staff privileges; legal issues; job design and analysis; compensation; and labor relations. *4 quarter hours*

Page 131
Addition to Description of Courses

NSG6601 Managing Complex Healthcare Systems
Prerequisites: Completion of core courses.
This course examines the role of the nurse executive within complex health care environments, focusing on the conceptual frameworks of systems theory, complexity science, appreciative inquiry and organizational learning theory, as well as nursing administration models of organizational management. *4 quarter hours*

NSG6605 Quality Outcomes and Financial Management in Healthcare Organizations
Prerequisites: Completion of core courses.
This course provides an overview of quality, safety and performance improvement, including an analysis of care processes through evidence based practice, research and translation of innovation. In addition, this course provides an overview of healthcare financing and financial management for the nurse executive. Topics may include financial accounting, cost accounting, budgeting, capital expenditures, and reimbursement systems. *4 quarter hours*

NSG6620 Practicum I: Quantitative Skills in Nursing Administration
Prerequisites: NSG6601 and NSG6605
This course is the first course in a two-course series which synthesizes content from the specialty administrative courses into a culminating "clinical" nursing administrative experience. In both courses the learner enacts the role of the nurse administrator. Content will include didactic and clinical administrative experiences. The course involves obtaining a local mentor and practicing the administrative role under guided mentorship. The majority of didactic course work includes practical experience with budgets, developing and honing leadership style and expertise, initiating collaborative practice and teambuilding, as well as working with change and motivational theories. The learner will incorporate the five pillars of the conceptual framework into administrative experiences The majority of clinical time will be spent in an administrative organizational setting. The practicum course will consist of 120 hours in the clinical setting. Online time will be used to analyze and evaluate this experience. A minimum grade of B is required to pass this course. *4 quarter hours*

NSG6630 Practicum II: Qualitative Skills in Nursing Administration
Prerequisites: NSG6620
This course is the second in the set of two culminating administrative curricular experiences. It expands on previous didactic and clinical coursework, through didactic work in management areas such as quality management, patient care outcomes, and measurement of health care outcomes. Emphasis is placed on long-term and strategic planning, incorporating personnel management tactics such as performance

Page 136
Description of Courses
Revision to credit hour (change from 2 quarter hours to 1 quarter hour)

PHA3135 Integrated Pharmacy Skills Laboratory I
Change from 2 quarter hours, Summer Quarter to 1 quarter hour, Summer Quarter

Page 138
Addition to Description of Courses

PHE5001 Social and Behavioral Aspects of Public Health
Prerequisite: None
The application of the social and behavioral sciences as they contribute to an understanding of health and illness. *4 quarter hours*

PHE5005 Introduction to Health Services and Research
Prerequisite: None
Examines the organization, delivery and financing of the U.S. Healthcare system. Students use evidence from health services research to identify principles for application in various public health settings. For students intending to complete the applied research project at the end of their program, guidance is provided about the project and relevant agency selection. *4 quarter hours*

PHE5010 Environmental and Occupational Health
Prerequisite: None
The study of the major environmental and occupational factors that contribute to the development of health problems in industrialized and developed countries. *4 quarter hours*

PHE5015 Principles of Epidemiology
Prerequisite: None
The study of epidemiological methods to evaluate the patterns and determinants of health and diseases in populations *4 quarter hours*

PHE5020 Biostatistical Methods
Prerequisite: PHE5015 and MAT2058 or MAT5001
This course provides a problem-based understanding and application of parametric statistical assessments in the area of public health practice, as well as exposure to more advanced methodologies such as ANOVA, linear and multiple regression methods, and categorical response variable analysis. Students will utilize statistical software to perform basic and advanced analyses. *4 quarter hours*

PHE6201 Public Health Policy Research
Prerequisite: Completion of core courses
The analysis of current research in health policy including the history of issues, arguments for various positions, and the development of frameworks to enable development of positions on the issues. *4 quarter hours*

PHE6202 Program Planning and Evaluation
Prerequisite: Completion of core courses
Foundation for program planning and evaluation in public health. Provides basic planning principles,

processes, and methods. Encourages a multi-disciplinary approach integrating the use of theory and practice. *4 quarter hours*

PHE6220 Evidence-based Public Health Practice
Prerequisite: Completion of core courses
Strategies will be presented for locating and utilizing scientific evidence to make programmatic and health policy decisions. Application of principles of scientific reasoning and systematic uses of data and information systems will be emphasized. *4 quarter hours*

Page 139
Addition to Description of Courses

PSY3602 Statistics for Behavioral Sciences II
Prerequisites: PSY2007, PSY2008
Corequisites: PSY3652
This statistics course is an advanced examination of the methodological principles regarding behavioral science research with multivariate statistical techniques, including analysis of covariance, multivariate analysis of variance, multivariate analysis of covariance, multiple and logistic regression, discriminant analysis, and canonical correlations. *4 quarter hours*

PSY3603 Statistics for Behavioral Sciences III
Prerequisites: PSY3602
Corequisites: PSY3653
This statistics course is an advanced examination of the methodological principles regarding qualitative research including ethnography, phenomenology, case studies, and focus groups. Students will develop an understanding of the appropriate statistical techniques to use (e.g., qualitative vs. quantitative) when encountering various research designs and the ability to utilize current qualitative statistical software in the examination of psychological phenomena. *4 quarter hours*

PSY3652 Research Methods II
Prerequisites: PSY2060, PSY2061
Corequisites: PSY3602
This course will address multivariate research design and methodology. Students will be exposed to an analysis of the approaches to developing, understanding, and interpreting multivariate psychological phenomena. The primary topics will include MANOVA, MANCOVA, multiple regression, logistic regression. Additional areas will include a concentration on an understanding of reliability, validity, and experimental control issues. *4 quarter hours*

PSY3653 Research Methods III
Prerequisites: PSY3652
Corequisites: PSY3603
This course is an analysis of the qualitative methodological approaches to understanding and interpreting psychological phenomena. Topics include the approaches to qualitative research (ethnography, phenomenology, case studies, grounded theory, and historiography) and methods of qualitative research (individual and focus group interviewing, written records of participants, and observation). Students will develop an understanding of ethical issues associated with qualitative research, the differences between qualitative and quantitative research, and the use of qualitative data analysis techniques. *4 quarter hours*

PSY3700 Multimedia Assessment and Psychometrics
Prerequisites: PSY3010, PSY3011, PSY3602, PSY3652
This course will examine the topic of psychometrics in reference to testing and assessment via paper and electronic surveys. Students will be exposed to the essential factors involved with survey design and research according to the current and future demands of social and occupational settings. *4 quarter hours*

PSY4560 Industrial Organizational Psychology
PREREQUISITES: PSY2022, PSY3010, and PSY3300 with a C or better
Industrial/organizational (I/O) psychology is an applied discipline of psychology that specializes in the theory and application of psychological principles to understanding behavior in the workplace and within organizations. This course examines the main aspects of I/O psychology including job analysis, training, performance, organizational culture and dynamics, leadership, worker satisfaction, improving the workplace environment, group behavior and conflict in the work place. *4 quarter hours*

PSY4570, Mood Disorders
Prerequisites: PSY2010, PSY2020, PSY3010, & PSY3300 with a C or better
Examination of the major, minor, and associated categories of mood disorders with emphasis on Major Depression and Bipolar Disorder. The course will focus on etiology, incidence and prevalence rates, course, duration, assessment, and diagnostic and treatment issues. Attention will be drawn to ongoing changes in categorization including newly emerging ideas about "spectrum" disorders. Contributions of research will be covered and the dynamic interaction between biological, psychological, and social/cultural factors in the field will be addressed. *4 quarter hours*

PSY4901 Field Placement I
Prerequisites: PSY4540 or PSY4541 and Senior Status
This course is the first of two field placements designed to provide psychology majors with shadowing experience that exposes them to the practice of psychology and other human services professions. Students are required to spend a minimum of 5 hours per week at the field placement site, a site that the student will secure and the field practicum instructor must approve. In addition, students are required to participate in one and a half hours of weekly group supervision with the field practicum instructor and other students who are engaged in the field placement experience. Finally, students are required to participate fully in the didactic component of the course. The global aims of the field placement experience are for students to see the work of seasoned professionals first hand, integrate prior coursework with their field placement observations, and to gain insight into whether they are interested in pursuing a career in one of these areas. *2 quarter hours*

Page 139 cont'd
Addition to Description of Courses

PSY4902 Field Placement II
Prerequisites: PSY4901 and Senior Status
This course is the second of two field placements designed to provide psychology majors with a shadowing experience that exposes them to the practice of psychology and other human services professions. Students are required to spend a minimum of 10 hours per week at the field placement site, a site that the student will secure and the field practicum instructor must approve. In addition, students are required to participate in one and a half hours of weekly group supervision with the field practicum instructor and other students who are engaged in the field placement experience. Finally, students are required to participate fully in the didactic component of the course. The global aims of the field placement experience are for students to see the work of seasoned professionals first hand, integrate prior coursework with their field placement observations, and to gain insight into whether they are interested in pursuing a career in one of these areas. *2 quarter hours*

PSY4541 Introduction to Clinical Psychology
Prerequisites: PSY2010, PSY2022, PSY3010, and PSY3300 with a C or better
This course will examine the theoretical, conceptual, and practical applications of psychology regarding assessment, treatment, diagnostics, and ethical issues in the field of clinical psychology. Students will gain an understanding of the contemporary assessment and interview techniques for mental health disorders and the subspecialties within clinical psychology. *4 quarter hours*

PSY4851 Senior Thesis I

Prerequisites: PSY4902, PSY3602, PSY3652
This course is designed to guide students toward the completion of a research proposal in the field of Psychology. Historical and current theories will be investigated and applied to specific research hypotheses. Students will conduct literary research, identify a relevant and specific research topic, design strategies for assessment, and develop specific research hypothesis proposal. *4 quarter hours*

PSY4852 Senior Thesis II
Prerequisites: PSY4851
This course constitutes the completion of the senior thesis initially proposed in PSY4851. Students will complete the research project proposed in Senior Thesis I by collecting, analyzing, and interpreting data. Posters appropriate for presentation at a professional conference will be developed. *4 quarter hours*

South University

CATALOG ADDENDUM VIII

Catalog 2010-2011

CATALOG REVISIONS

See [illegible] for program duration, tuition, fees, and other costs,median debt, federal salary data, alumni success, and other important info.

Page 15
Richmond Campus
Addition of New Degree Programs

Bachelor's Degrees
Information Technology (BS)

Associate's Degrees
Information Technology (AS)
Business Administration (AS)

Page 25
Virginia Beach Campus
Addition of New Degree Programs

Bachelor's Degrees
Information Technology (BS)

Associate's Degrees
Allied Health Science (AS)
Information Technology (AS)

Page 42
Associate of Science in Business Administration
Revision to the Specialization Area listed under Area III Major Requirements

Specialization Areas *Choose one*:	16 credit hours
General (non-specialized)	
BUS2038 Business Law II	4
MKT2010 Principles of Marketing	4
Choose one course from the list of two below:	
PSY1001 General Psychology	4
SOC1001 Introduction to Sociology	4
*Choose one course from the list of seven below:**	
MAT1001 Intermediate Algebra	4
MAT1005 College Algebra	4
MAT1500 College Mathematics	4
MAT2000 Pre-Calculus	4
MAT2058 Statistics	4
MAT2101 Calculus I	4
MAT2102 Calculus II	4

**Note: These courses cannot count for both Area I and Area III credits.*

Page 43
Master of Business Administration, Healthcare Administration
Revision to the Core and Healthcare Administration Courses

Core
MHC6305 Financial Management
MBA6011 Strategic Marketing
MBA6012 Operational/Supply Chain Management

Healthcare Administration
MHC6301 Healthcare Structure, Organization and Governance
Choose 3 of the following:
MHC6302 Public Health Organization and Management
MHC6303 Performance and Management
MHC6304 Health Policy
MHC6306 Human Resources Management in Healthcare Organizations

Page 44
Addition of MSIST Hybrid Specialization Structure
Please add this after the capstone information for the MSIT degree

MSIST Hybrid Specialization Structure

Hybrid Specialization **24 Credits**
Students will choose six of the following courses to satisfy the requirement of this specialization. A degree with this specialization will not reflect an emphasis though an emphasis track can be chosen to guide elective decisions.

Addition of MSIST Hybrid Specialization Structure
Please add this after the capstone information for the MSIT degree
MBA5001 Organizational behavior and Communication 4
Interaction and Usability Studies Emphasis
IST6160 Information Design and Usability 4
IST6161 Human Computer Interaction 4
IST6163 Cognitive Software Design 4

Network Technologies and Management Emphasis
IST6101 Web Technologies 4
IST6260 Networking Architectures and Protocols 4
IST6261 Network Security 4
IST6262 Networks Operation Management 4

Computer Security Emphasis
IST6102 Computer Security and Forensics 4
IST6302 Internet Algorithms Security 4
IST6360 System Software Security 4
IST6361 Application Software Security 4

Page 45
Bachelor of Science in Information Technology
Specialization course title change
Change the current title "Web Development and Administration Choose four
to Multimedia and Web Development

Page 48
Change in curriculum for Anesthesiologist Assistant Program
Quarter 1 Summer 13 weeks 17 quarter hours
Delete ANS5140 Preanesthetic Evaluation 3

Page 49
Quarter V Summer 13 weeks 17 quarter hours
Add ANS5140 Preanesthetic Evaluation 3

Quarter III Winter 11 weeks 20 quarter hours
Delete ANS5301 Pulmonary Physiology for Anesthesia Practice 3 quarter hours
ADD ANS5300 Pulmonary Physiology for Anesthesia Practice 2 quarter hours

Page 52
Addition of new objectives for the Bachelor's of Health Science Program; Specialization in Public Health
(Incorporate with current objectives)

Describe how health policy and law shape public health initiatives.
Describe the primary sources of law and the key features of the legal system.
Compare the impact that policy and law have on the health of individuals and populations.
Explain the role economics play in public policy.
Describe the relationship between health policy and public insurance programs.
Compare how health policies and laws impact the rights of individuals and health services providers to receive and provide quality health care.
Evaluate previous and current attempts to pass national and state health insurance reform.
Effectively conduct a Health Policy Analysis.

Page 61
Addition of Doctor of Pharmacy and Master of Business Administration Degree (Include the degree name under the Doctor of Pharmacy degree listed in the upper left hand corner of the page).

Page 62
Addition of program description, specialization courses and course calendar for the Doctor of Pharmacy and Master of Business Administration Degree
(Incorporate information under the PHA courses listed in the last paragraph)

South University offers the opportunity to pursue the Master of Business Administration (MBA) degree simultaneously with the Doctor of Pharmacy (Pharm.D.) degree. This presents the student with the prospect of earning both degrees with an expected time savings over that required to earn each degree separately.

DESCRIPTION OF MBA

The South University Master of Business Administration program prepares students for leadership positions in profit and not for profit organizations. These positions require strong competencies in the fundamentals of business and management. The curriculum is designed to provide students a sound foundation in basic business skills followed by a cross functional core courses covering the best practices for business decisions to deliver goods and services to constituents.

ADMISSION REQUIREMENTS
Doctor of Pharmacy students with a grade point average of 2.70 or higher and not on academic or professional probation may apply to the MBA program upon completion of the equivalent of 120 undergraduate quarter hours which coincides with the end of the fourth quarter of the Pharm. D. program. Students who do not have the 2.70 grade point average may take the Graduate Management Aptitude Test (GMAT). Admission may be granted if the combined GMAT score is at the 50th percentile or higher.

Page 62 cont'd
Addition of program description, specialization courses and course calendar for the Doctor of Pharmacy and Master of Business Administration Degree
(Incorporate information under the PHA courses listed in the last paragraph)

Application for entry into the MBA program later than the fourth quarter will likely result in a decreased time savings and will require special permission from both the Business and Pharmacy Schools.

SATISFACTORY PROGRESS
The guidelines outlined in the School of Pharmacy Handbook will apply to courses taken to fulfill the requirements for the Pharm. D. degree. However, for subsequent courses taken to fulfill the requirements for the MBA degree, the guidelines outlined in the College of Business Handbook will apply.

In addition, students with a grade of 2.00 or less in any course will be required to meet with the Pharm. D/MBA Directors of the Program to discuss their academic progress.

SEQUENCE OF COURSES
After completion of the equivalent of 120 undergraduate quarter hours and acceptance to the MBA program, students who have taken the prerequisite courses at the undergraduate level, may proceed to the fundamental and core courses. Upon completion of the core courses, students precede to the specialization courses in the area of Pharmacy Administration. Upon completion of these specialization courses, students proceed to the MBA 6999, Strategic Development and Implementation course. This completes the requirements for the MBA.

MASTER OF BUSINESS ADMINISTRATION PROGRAM

Program Prerequisites
The following courses must have been completed before beginning the foundation courses in quarter 6 of the Doctor of Pharmacy program. They may be exempted if the equivalent work has been completed at an accredited institution.

Addition of program description, specialization courses and course calendar for the Doctor of Pharmacy and Master of Business Administration Degree

MAT2058 Statistics (4) or higher, ECO2072 Principals of Macroeconomics (4), and MBA5000 Financial and Management Cost Analysis (4)

The following two courses or equivalent can be substituted for MBA5000: Undergraduate Financial Accounting or Accounting I (4) and Undergraduate Managerial Accounting or Accounting II (4)

Master of Business Administration with Pharmacy Administration Specialization 48 Credits

Foundation		**16 Credits**	**Quarter**
MBA5001	Organization Behavior and Communication	4	6
MBA5002	Microeconomics and Decision Making	4	8
MBA5005	Law and Ethics for Managers	4	9
MBA5008	Quantitative Analysis and Decision Making	4	11

Core		**12 Credits**	
MBA6010	Managerial Finance	4	12
MBA6011	Strategic Marketing	4	13
MBA6012	Operations and Supply Chain Management	4	13

Page 62 cont'd
Addition of program description, specialization courses and course calendar for the Doctor of Pharmacy and Master of Business Administration Degree
(Incorporate information under the PHA courses listed in the last paragraph)

Pharmacy Administration Specialization	**16 Credits**		
PHA5335 Clinical Epidemiology and Biostatistics	3		6
PHA5333 Drug Information Research Design and Methods	3		7
PHA5353 Pharmacy Practice Management	3		7
PHA5354 Health Economics and Outcomes Assessment	3	9	
(Choose one course from the two courses listed below)			
MHC6303 Quality Performance and Management	4		13
MHC6304 Health Policy	4		13

An Administrative Rotation will be required as part of the Pharm. D. course credits

Capstone

MBA6999 Strategic Development and Implementation	4	13

Course Timing
Pharmacy Administration 13 quarters

- Three prerequisite courses completed prior to entry to program or via online offering prior to quarter 6
- Three foundation courses completed as electives during quarters 6, 8, 9
- One foundation and one core course completed in quarters 11 and 12
- Three specialization courses completed during quarters 6, 7, and 8
- Two core, one specialization and capstone course completed in quarter 13
- One rotation must be in Pharmacy Administration

Addition of program description, specialization courses and course calendar for the Doctor of Pharmacy and Master of Business Administration Degree

MBA with Pharmacy Administration Specialization Course Calendar

Quarter 1*	Quarter 2	Quarter 3	Quarter 4
		MBA5000 Pre-Req (4NC)	MAT2058 Pre-Req (4NC)
Quarter 5	Quarter 6	Quarter 7	Quarter 8
ECO2072 Pre-Req (4NC)	MBA5001 Organization Behavior and Communication as SOP Elective (4) and PHA5335 Clinical Epidemiology and Biostatistics as Spec (3)	PHA5333 Drug Information Research Design and Methods as Spec and PHA5353 Pharmacy Practice Management (6)	MBA5002 Microeconomics and Decision Making as SOP Elective (4)
Quarter 9	Quarter 10	Quarter 11	Quarter 12
MBA5005 Law and Ethics for Managers as SOP Elective (4) and PHA5354 Health Economics and Outcomes Assessment as Spec (3)		MBA5008 Quantitative Analysis and Decision Making Foundation as online class (4)	MBA6010 Managerial Finance as online class (4)
Quarter 13			
MBA6011 Strategic Marketing as Core (4), MBA6012 Operations and			

Supply Chain Management as Core (4), Choose one MHC6303 Quality Performance and Management or MHC6304 Health Policy as Spec (4) and MBA6999 Strategic Development and Implementation as Capstone (4)			

***Quarter 1 for the Pharm D program begins in the 3rd quarter of the calendar year.**

Page 63
Correction of Zip Code for the Address for the ABA under Legal/Paralegal Studies
American Bar Association
321 North Clark Street
Chicago, Illinois **60654-7598**

Page 69
Revision to Transfer of Credit for the MBA, AMBA, MBA/HCM
Please replace with the information listed below

Transfer of Credit

The majority of credits toward any graduates or post-graduate degree program must be earned at South University. Credit for transfer work will be given if the courses were taken at an accredited collegiate institution, the course is equivalent to courses offered at South University, and the course carries a grade of "B" or better. All transfer credit will be reviewed and approved by the Dean, College of Business, and the Department Chair of the respective academic department. The maximum number of classes to transfer is four courses or 16 quarter hours. *Note: Capstone courses may not be transferred in from another institution.*

Credits earned at any south University campus will be accepted at all campuses. These credits will not be considered transfer credit; they will be included as credits earned at South University. If a campus should close a program in any state, students in good standing will be accepted at any south University campus having the same or a similar authorized degree program. The credits earned in the students' original degree program will be applied to the degree program at the new location.

Page 69
Revision to the Transfer of Credits - Masters Programs (MPA, MSL, MSIST)
Add under Transfer of Credit
Transfer any four (4) courses with the exception of the capstone (strategy) course.

Page 96
Addition to Description of Courses

ANS5300 Pulmonary Physiology for Anesthesia Practice
Prerequisites: ANS5060
This is the second course in a three course sequence that covers the anatomy, function, and processes of the human pulmonary system with particular emphasis on the application of concepts to the clinical practice of anesthesia. *2 quarter hours*

Page 96 cont'd
Addition to Description of Courses

ANS5502 Advanced Anesthesia Systems and Monitoring
Prerequisites: ANS5120, ANS5221 and ANS5222
Through classroom lectures and personal learning experiences in the anesthesia learning laboratory, students will update their knowledge of current anesthesia delivery systems, mechanical ventilation and patient monitoring including point of care testing (POCT). Students will demonstrate their ability to successfully apply knowledge of anesthesia delivery systems and patient monitoring modalities to

ANS5502 Advanced Anesthesia Systems and Monitoring (cont'd)
manage patients in unfamiliar complex situations. Students will learn about the proper use and interpretation of point of are testing apparatus. Clinical scenarios will be provided for students to apply their knowledge to properly identify a patient's acid base status and demonstrate how to use that information to appropriately manage pulmonary ventilation and renal function. *2 quarter hours*

ANS5601 Regional Anesthesia Practice I
Prerequisites: None
Through classroom lectures students will learn about all aspects of the practice of regional anesthesia. Students will gain an understanding of the anatomy specific for each type of regional block as well as techniques for establishing the block and the local anesthetics. Students will also gain an understanding of the use of ultrasound guidance and peripheral nerve stimulation for peripheral nerve blocks. Management of complications associated with these blocks will also be discussed. A skills lab in which students will be instructed and practice the techniques of neuraxial blockade will reinforce concepts taught in the lecture portion of this course. *2 quarter hours*

ANS5602 Regional Anesthesia Practice II
Prerequisites: ANS5601 Regional Anesthesia Practice I
Through classroom lectures students will learn about all aspects of the practice of regional anesthesia. Students will gain an understanding of the anatomy specific for each type of
regional block as well as techniques for establishing the block and the local anesthetics. Students will also gain an understanding of the use of ultrasound guidance and peripheral nerve stimulation for peripheral nerve blocks. Management of complications associated with these blocks will also be discussed. A skills lab in which students will be instructed and practice the techniques of neuraxial blockade will reinforce concepts taught in the lecture portion of this course. *2 quarter hours*

Page 98
Description of Courses
Revision to BUS2038 Business Law II

BUS2038 Business Law II
Prerequisite: None
This course covers the law of business entities, including agencies, partnerships, and corporations. This course will include a discussion of personal real property concepts, and a study of sales, negotiable instruments, agency and employment law. 4 quarter hours

Page 99
Mass Communications Course Descriptions
COM2005 Introduction to Communication Theory
Prerequisites: None
This course is an overview of the principles of communication. Verbal and nonverbal language, listening, group dynamics, and public speaking are highlighted. Emphasis is on applying communication principles to contemporary problems and preparing various types of oral discourse. 4 quarter hours

Page 99 cont'd
Mass Communications Course Descriptions

COM2010 Introduction to the Electronic Mass Media
Prerequisites: COM2005
This course introduces the history, structure, function, economics, content, and evolution of radio, television, film and the Internet, including traditional and mature formats and the emerging electronic media delivery systems. The social, political, regulatory, ethical, and occupational impact of the electronic media may also be examined. 4 quarter hours

COM2020 Fundamentals of Persuasion
Prerequisites: COM2005
This course focuses on the theories, principles, and practices of persuasion. Topics may include understanding persuasion, analyzing the audience, motivating the audience, making claims, organizing a persuasive presentation, creating a persuasive introduction, understanding the body of a persuasive presentation, methods of persuasion, and using different methods of persuasion. 4 quarter hours

Page 108
Description of Courses
Delete current description of courses for ECO2071 Principles of Microeconomics
Addition of new description

ECO2071 Principles of Microeconomics
Prerequisites: None
Microeconomics is the study of how individuals, households and firms make decisions about consumption and production which affect the supply and demand of goods and services. Other topics include the costs of production, behavior of firms, organization of industries, economics of labor markets, and theories of consumer choice. 4 quarter hours

Page 111
Addition to Description of Courses

HSC4000 Contemporary Issues in Aging
Prerequisites: HSC2010
This course reviews current issues facing the elderly as they relate to physical changes, health concerns, social adjustments, economic pressures and public policy for this growing segment of the US population. Discussion will also include comparison of these issues within the international community and research in the field of gerontology. 4 quarter hours

Page 114
Revision to Description of Courses

ITS1000 Computer and Internet Literacy
Prerequisites: None
This course is for students to obtain basic knowledge and skills in using computer office production software and internet features. A broad range of software applications, such as word processing, spreadsheets, presentation software, and internet usage concepts will be covered. Students will also use computer and communications technology to develop information literacy skills. 4 quarter hours

Page 125
Revision Description of Courses

MGT4027 Global Business Management
Delete Current Course Description Information
Add

MGT4027 Global Business Management
Prerequisites: MGT2037, ECO2071, ECO2072
Students study the basis for transacting business among countries, the mechanics of international trade and foreign exchange transactions, the characteristics of international management, and the different perspectives on organizational behavior, human resource management, management styles and
Page 125 cont'd
Revision Description of Courses
Delete Current Course Description Information
Add

MGT4027 Global Business Management
business ethics practiced in different cultural settings. Business in the international environment is interpreted from a strategic management and marketing perspective that yields practical guidance concerning the management of firms and social responsibility. 4 quarter hours

Page 126
Addition to Description of Courses

MHC6306 Human Resource Management in Healthcare Organizations
Prerequisites: Accelerated MBAHCA program - MBA 5009
Presentation of human resource management principles as applied in healthcare organizations. Examines the unique aspects of managing healthcare professionals including recruitment and retention; staff privileges; legal issues; job design and analysis; compensation; and labor relations. 4 quarter hours

Page 130
Deletion/Addition to Description of Courses

Delete the current NSG6330 Practicum II: Adult Health-Women's Health Course title and description

Add the following:

NSG6331 Practicum II Adult Health: Women's Health
Prerequisites: NSG6005 Pharmacology, NSG6020 Health Assessment, NSG6320 Practicum I: Adult Health: Adults and Gerontology
In this course the Nurse Practitioner student will learn how to manage the primary health care of women from menarche to senescence. Focus is on health promotion, disease prevention, and the clinical management and referral of common, recurring health problems of women. The student will identify normal physiologic alterations associated with reproductive health which are addressed with emphasis on health promotion behaviors. This is an advanced nursing practice experience for continuing beginning level adult ARNP students. Mentoring, coaching and precepting are provided by approved and currently licensed physicians or ARNPs. A minimum grade of B is required to pass this course. The student must also complete 180 precepted hours to complete this course. 6 quarter hours

Page 135
Addition of Description of Courses
(Include after Clinical elective information)

PAS6320 Special Topics in Clinical Practice I
Prerequisites: Successful completion of didactic phase of PA program.
This is the first in a three course sequence designed to increase and enhance student learning during the clinical phase of the physician assistant program. The course is designed to provide instruction and assessment on areas of clinical practice essential for the graduate PA to be a competent clinician. The course will include both clinical and professional topics. While some professional topics will be a regular part of the course on an annual basis, some clinical topics will be inserted or removed as the knowledge and skills needs of each cohort are determined from the end of didactic year formative assessments. *2 quarter hours*

PAS6330 Special Topics in Clinical Practice II
Prerequisites: Successful completion of didactic phase of PA program.
This is the second in a three course sequence designed to increase and enhance student learning during the clinical phase of the physician assistant program. The course is designed to provide instruction and assessment on areas of clinical practice essential for the graduate PA to be a competent clinician. The course will include both clinical and professional topics. While some professional topics will be a regular part of the course on an annual basis, some clinical topics will be inserted or removed as the knowledge and skills needs of each cohort are determined from the end of didactic year formative assessments. *2 quarter hours*

PAS6340 Special Topics in Clinical Practice III
Prerequisites: Successful completion of didactic phase of PA program.
This is the third in a three course sequence designed to increase and enhance student learning during the clinical phase of the physician assistant program. The course is designed to provide instruction and assessment on areas of clinical practice essential for the graduate PA to be a competent clinician. The course will include both clinical and professional topics. While some professional topics will be a regular part of the course on an annual basis, some clinical topics will be inserted or removed as the knowledge and skills needs of each cohort are determined from the end of didactic year formative assessments. *2 quarter hours*

PAS6350 Physician Assistant Senior Seminar
Prerequisites: Completion of PAS6235 (Clinical Rotation VIII)
This course is designed to be a capstone course in the physician assistant curriculum. It is designed to review and evaluate knowledge and skills deemed essential for successful completion of the program and entry into the PA profession. The course will include an extensive didactic review of medical topics in a system based approach. Evaluations will be conducted to assess knowledge, skills, critical thinking, problem solving, communication with patients, and professionalism. *4 quarter hours*

Page 140
Addition to Description of Courses

PSY4560 Industrial Organizational Psychology
Prerequisites: PSY2022, 3010, and 3300 with a C or better
Industrial/organizational (I/O) psychology is an applied discipline of psychology that specializes in the theory and application of psychological principles to understanding behavior in the workplace and within organizations. This course examines the main aspects of I/O psychology including job analysis, training, performance, organizational culture and dynamics, leadership, worker satisfaction, improving the workplace environment, group behavior and conflict in the work place. 4 quarter hours

Page 140 cont'd
Addition to Description of Courses

PSY4570 Mood Disorders
Prerequisites: PSY2010, 2022, 3010, & 3300 with a C or better
This course will examine the major, minor, and associated categories of mood disorders with an emphasis on Major Depression and Bipolar Disorder. An additional focus of the course will be on etiology, incidence and prevalence rates, course, duration, assessment, and diagnostic and treatment issues. Students will learn about ongoing changes in categorization including newly emerging ideas about "spectrum" disorders. The contributions of research will be covered and the dynamic interaction between biological, psychological, and social/cultural factors in the field will also be addressed. 4 quarter hours

Page 141
Addition to Description of Courses

PTA2057 Physical Therapy through the Lifespan
This course focuses on a review of pathologies that could require physical therapy intervention in clients through the life span. The course will include discussion of diagnoses and associated physical therapy interventions for the neonate, child, and adolescent; physical therapy interventions for women's health issues including pregnancy; the effective of aging on multiple systems and end of life care. It is meant as a final preparatory course before the student goes out into the clinic. 2 quarter hours

PTA2058 Clinical Externship I
Prerequisites: PTA2046, PTA2057, PTA2050
Co requisite: PTA2049
This is a minimum of **272, maximum of 280** hours unpaid clinical externship through which students perform and validate their professional competencies under the direct supervision of a licensed physical therapist or physical therapist assistant. **9 quarter hours**

PTA2059 Current Rehabilitation Issues
Prerequisites: PTA1001, PTA1003, PTA1005, PTA1006, PTA1008, PTA2000, PTA2021, PTA2046, PTA2050, PTA2057
Co requisite: PTA2058
This is a lecture discussion course consisting of presentations designed to acquaint the student with the latest practice techniques and venues used in the care of patients requiring physical therapy intervention. Presentations will be made by local clinicians as well as by students, based on the first 7 weeks of the term that was spent in full- time clinical rotations (PTA2058). The selection of some topics discussed in this course will be based on needs identified by students during the first full- time clinical rotation, PTA2058. 3 quarter hours

South University

CATALOG ADDENDUM IX

Catalog 2010-2011

CATALOG REVISIONS

See [illegible] for program duration, tuition, fees, and other costs,median debt, federal salary data, alumni success, and other important info.

Page 17
Addition of new program
Savannah Campus

Master's Degree
Leadership (MS)

Page 20
Addition to Emergency Leave Policy
Add the following after the first paragraph

Iowa residents who are a member, or a spouse of a member if the member has a dependent child, of the Iowa National Guard or Reserve Forces of the United States and who is ordered to state military service or federal service or duty will be afforded the following options:

1. Withdraw from the student's entire registration and receive a full refund of tuition and mandatory fees.
2. Make arrangements with the student's instructors for course grades, or for incompletes that shall be completed by the student at a later date. If such arrangement is made, the student's registration shall remain intact and tuition and mandatory fees shall be assessed for the courses in full.
3. Make arrangement with only some of the student's instructors for grades, or for incompletes that shall be completed by the student at a later date. If such arrangements are made, the registration for those courses shall remain intact and quoin and mandatory fees shall be assessed for those courses. Any course for which arrangement cannot be made for grades or incompletes shall be considered dropped and the tuition and mandatory feels for the course refunded.

Page 35-36
Revision to the Bachelor of Science in Legal Studies Program
Delete the current BS Legal Studies Area II and III Core and Electives
Replace with the following:

Area II Foundation Requirements	**Hours 16**
BUS1038 Business Law I	4
BUS2038 Business Law II	4
Choose two of the following or an additional advisor-approved Business elective:	
ACC1001 Accounting I	4
BUS1101 Introduction to Business	4
BUS2023 Business Communications	4
MGT2037 Principles of Management	4
MKT2010 Principles of Marketing	4

Area III Major Requirements	**Hours 100**
Core	**48**
LGS1001 Introduction to Paralegalism*	4
LGS1004 Torts and Remedies*	4

Page 35-36 cont'd

Revision to the Bachelor of Science in Legal Studies Program

Delete the current BS Legal Studies Area II and III Core and Electives

Replace with the following:

LGS1005 Legal Research and Writing I**	4
LGS1006 Legal Research and Writing II*	4
LGS2001 Civil Litigation*	4
LGS2007 Computers in the Legal Office	4
LGS2099 Paralegal Externship	4
LGS4005 Advanced Legal Research and Writing	4
LGS4008 Litigation Support Management	4
LGS4010 Evidence	4
LGS4030 Employment Law	4
LGS4075 Legal Topics Seminar	4

All students enrolling in the partially online program offered through the Savannah campus must document that at least four legal specialty courses comprising at least 16 quarter hours of credit were completed in a traditional classroom format. Legal specialty courses commonly presented to satisfy this requirement are marked with an asterisk (*). Other legal specialty courses completed in a traditional classroom format but not listed here may be presented to meet this requirement at the discretion of the Program Director in consultation with the Registrar.

**The program requires that LGS1002 Legal Research and Writing I (4) be completed in a traditional classroom format.

Page 35-36

Revision to the Bachelor of Science in Legal Studies Program

Delete the current BS Legal Studies Area II and III Core and Electives

Replace with the following:

Other legal specialty courses completed in a traditional classroom format but not listed here may be presented to meet this requirement at the discretion of the Program Director in consultation with the Registrar.

Electives	**52 Credit Hours**
Choose six (6) additional courses from the following:	
LGS2002 Family Law*	4
LGS2003 Estate Planning and Probate*	4
LGS2004 Criminal Law*	4
LGS2005 Real Estate Law*	4
LGS2008 Worker's Compensation Law	4
LGS2010 Bankruptcy Law	4
LGS2030 Administrative Law	4
Choose seven (7) additional courses from the following:	
LGS3009 International Law	4
LGS3040 Constitutional Law	4
LGS3050 Immigration Law	4

Page 35-36 cont'd

Revision to the Bachelor of Science in Legal Studies Program

Delete the current BS Legal Studies Area II and III Core and Electives

Replace with the following:

LGS3060 Contract Law for Paralegals	4
LGS3065 Criminal Procedure	4
LGS4020 Advanced Real Estate Law	4
LGS4045 Advanced Technology for Paralegals	4
LGS4050 Environmental Law	4
LGS4051 Cyberlaw	4
LGS4055 Intellectual Property	4
LGS4060 Legal Externship II	4

Page 36

Associate of Science in Paralegal Studies Revision	**Hours Required 92**
Area I General Education Requirements	**Hours 40**
Professional Development	**8**
ITS1000 Computer and Internet Literacy	4
UVC1000 Strategies for Success	4
Basic Communications	**16**
ENG1001 Composition I	4
ENG1002 Composition II/Literature	4
ENG2001 Composition III	4
SPC1026 Public Speaking	4
Mathematics and Statistics ***Choose one:***	**4**
MAT1001 Intermediate Algebra	4
MAT1005 College Algebra	4
MAT1500 College Mathematics	4
MAT2000 Pre-Calculus	4
MAT2058 Statistics	4
MAT2101 Calculus I	4
MAT2102 Calculus II	4
Natural Sciences ***Choose one:***	**4**
BIO1020 Biology I	4
BIO1021 Biology II	4
CHM1010 General Chemistry	4
Arts and Humanities ***Choose one:***	**4**
ENG2002 World Literature I	4
ENG2003 World Literature II	4
HIS1101 US History I	4
HIS1102 US History II	4
HUM1001 History of Art through the Middle Ages	4

Page 36 cont'd
Associate of Science in Paralegal Studies
Revision

HUM1002 History of Art from the Middle Ages To Modern Times	4
HUM2101 World Civilization I	4
HUM2102 World Civilization Ii	4
PHI2301 Introduction to Philosophy	4
Social and Behavioral Sciences *Choose one:*	4
ECO2071 Principles of Microeconomics	4
ECO2072 Principles of Macroeconomics	4
POL2076 American Government	4
PSY1001 General Psychology	4
SOC1001 Introduction to Sociology	4
SOC2010 Social Problems	4

Area II Foundation Requirements	**Hours 8**
BUS1038 Business Law I	4
BUS2038 Business Law II	4

Area III Major Requirements	**Credit Hours 44**
Core	**24**

LGS1001 Introduction to Paralegalism*	4
LGS1004 Torts and Remedies*	4
LGS1005 Legal Research and Writing I**	4
LGS1006 Legal Research and Writing II*	4
LGS2001 Civil Litigation*	4
LGS2007 Computers in the Legal Office	4

*All students enrolling in the partially online program offered through the Savannah campus must document that at least four legal specialty courses comprising at least 16 quarter hours of credit were completed in a traditional classroom format. Legal specialty courses commonly presented to satisfy this requirement are marked with an asterisk (*). Other legal specialty courses completed in a traditional classroom format but no listed here may be presented to meet this requirement at the discretion of the Program Director in consultation with the Registrar. **The program requires that LGS1005 Legal Research and Writing I (4) be completed in a traditional classroom format.*

Electives *Choose four*:	16
LGS2002 Family Law *	4
LGS2003 Estate Planning and Probate*	4
LGS2004 Criminal Law *	4
LGS2005 Real Estate Law*	4
LGS2008 worker's Compensation Law	4
LGS2010 Bankruptcy Law	4
LGS2030 Administrative Law	4
Capstone:	4
LGS2099 Paralegal Externship	4

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Update to the credit hours in the MSN-Adult Health Nurse Practitioner Specialization

Adult Health Nurse Practitioner Specialization	32 Credit Hours
NSG6005 Pharmacology	4
NSG6020 Advanced Health and Physical Assessment	6
NSG6320 Practicum I: Adult Health – Adults & Gerontology	6
NSG6330 Practicum II: Adult Health – Women's Health	6
NSG6340 Practicum III: Adult Health – Primary Care	6
NSG6999 Graduate Project in Nursing	4

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Addition of the Post MSN Nurse Educator Certificate Program

Add before the MSN Academic Progression Policy

Post MSN Nurse Educator Certificate Program

The Post-graduate Certificate Program in Nursing with a Specialization as Nurse Educator is a 24-28 credit hour program designed for individuals who hold a master's degree in nursing that has prepared them for practice in another advanced role or in an advanced nursing specialty. The certificate program provides students with the knowledge and skills to move into nurse educator roles such as clinical nurse educator, nursing classroom or clinical instructor or community educator.

Post-master's students must successfully complete graduate didactic and clinical requirements of the master's specialization and are expected to master the same outcome competencies as master's students pursuing the specialization as Nurse Educator, including the master's core competencies and the specialization competencies. The student will complete 176 practicum hours for progression through the certificate program.

Post-graduate Certificate Program in Nursing Specialization in Nurse Educator*	**24-28 credits**
NSG5000 Role of the Advanced Practice Nurse**	4
NSG6003 Teaching and Learning Strategies	4
NSG6102 Evaluation of Educational Outcomes in Nursing	4
NSG6103 Curriculum Design and Evaluation in Nursing Education	4

Addition of the Post MSN Nurse Educator Certificate Program

Add before the MSN Academic Progression Policy

NSG6201 Practicum in Nursing Education I	4
NSG6202 Practicum in Nursing Education II	4
NSG6999 Graduate Project in Nursing	4

** Students wishing to further develop their leadership, practice or information technology skills make take courses offered through other specializations. Students should work closely with their Academic Advisors or Academic Counselors to select appropriate coursework that meets their career needs and course prerequisites.*

*** Required only for those students who have not had a graduate course in advanced practice roles.*

Page 58
Bachelor of Science in Nursing Program
Addition of General Education Requirements

Professional Development – 8 hours
ITS1000 required; select one course from UVC1000 or an advisor-approved general elective. *Commit the computer elective and one open elective to achieve this increase in hours.*

Math and Statistics – 12 hours
MAT1005, MAT2058 required; select one additional course from MAT1001, MAT1500, MAT2000, MAT2101, MAT2102.

Art & Humanities – 8 hours
Select two courses from ENG2002, ENG2003, HIS1101, HIS1102, HUM1001, HUM1002, HUM2101, HUM2102, PHI2301.

Social and Behavioral Sciences – 12 hours
PSY1001, SOC1001 required; select one additional course from ECO2071, ECO2072, POL2076, SOC2010. *Commit one open elective to achieve this increase in hours.*

Electives: Commit the computer elective to the Professional Development area for ITS1000. Commit one open elective to the Professional Development area for UVC1000 or an advisor approved general elective. Commit one open elective to the Social and Behavioral Sciences area.

Area II Foundation Requirements
Commit the elective to BIO1015 Pathophysiology.

Page 68
College of Arts & Sciences
Addition of Transfer Policy for AS and BS Legal Studies Degree Programs
Please add after the Progression Policy

Legal Studies Department

The South University Legal Studies Department offers the Bachelor of Science in Legal Studies and the Associate of Science in Paralegal Studies in programs that allow a student completing their Associate of Science courses to matriculate easily into the Bachelor of Science in Legal Studies program.

The Paralegal Profession and Legal Studies Curriculum

The South University Paralegal Studies and Legal Studies programs prepare students to succeed in a rapidly changing and challenging profession. A paralegal professional is a person who performs specifically delegated substantive legal work, for which a lawyer is responsible, but cannot give legal advice, set fees, or represent clients in court. Coursework emphasizes development of keen analytical and critical thinking skills while fostering sensitivity to cultural and political diversity. Students use modern law office technology and software in an increasing number of courses taught in classrooms, computer labs or in courses offered online. Students are also instructed in ethics and how to avoid the

unauthorized practice of law. We encourage our students to commit to lifelong learning that should prepare them to obtain employment or receive promotions in the paralegal field following graduation.

Admissions to Degree Programs in Legal Studies and Paralegal Studies

Students seeking admission into the degree programs offered by the Legal Studies Department must meet all requirements for general admission into the University. Students seeking admission as transfer students must meet additional standards stated in this section of the catalog as well as those required of all transfer students seeking to enroll in South University. This includes students moving from one South University campus to another or to or from the partially online program offered only through the Savannah campus. Students wishing to transfer to the partially online program offered at the Savannah campus from a South University campus other than the Savannah campus are required to transfer their enrollment to the Savannah campus through that campus to the partially online program.

Those seeking admission as a transfer student into a Legal Studies degree program must provide additional documentation to aid in evaluation for admission and acceptance of transfer credit. Students may transfer up to 75% of the total work required for a degree in the Legal Studies programs but **no more than 50% of the work to be applied toward the Legal Studies specialty course requirements for the degree.** All courses to be applied toward the Legal Studies specialty course requirements must be evaluated and found to be essentially comparable to the course for which the student would receive credit in the South University Legal Studies program.

For legal specialty transfer courses, including courses taken from other South University campuses, the student should present the catalog description of the course from the source campus or college or university. A syllabus or comparable document describing the course requirement, learning objectives of the course, textbook and related materials used in the course, samples of work completed in the course, and grading criteria may also be required at the discretion of the Registrar or the Legal Studies Program Director making the evaluation. These materials will be referred to the appropriate Legal Studies Program Director or qualified Legal Studies faculty member for a final decision after the Registrar has reviewed the courses to assure the work meets the general transfer admission standards.

All students enrolling in the **partially online program** offered through the Savannah campus must document that at least four legal specialty courses comprising at least 16 quarter hours of credit were completed in a traditional classroom format. The program requires that LGS1005 Legal Research and Writing I (4) be completed in this manner. Other legal specialty courses commonly presented to satisfy this requirement include the following:

1. LGS1001 Introduction to Paralegalism 4
2. LGS1004 Torts and Remedies 4
3. LGS1006 Legal Research and Writing II 4
4. LGS2001 Civil Litigation 4
5. LGS2002 Family Law 4

Page 68 cont'd

College of Arts & Sciences

Addition of Transfer Policy for AS and BS Legal Studies Degree Programs

6. LGS2003 Estate Planning and Probate 4
7. LGS2004 Criminal Law 4
8. LGS2005 Real Estate Law 4

Other legal specialty courses completed in a traditional classroom format but not listed here may be presented to meet this requirement at the discretion of the Program Director in consultation with the Registrar.

Students already enrolled in the partially online program seeking to meet the requirement that at least 16 quarter hours of course work must be completed in a traditional classroom format, including LGS1005 Legal Research and Writing I will work with their online Academic Counselor and the online Legal Studies Program Director to identify an acceptable college or university where such work may be completed. Targeted courses will be identified and pre-approved by the online Legal Studies Program Director working with the Academic Counselor and Registrar using the criteria listed above as applicable.

Page 74

Revision to the Admission Requirements for Bachelor of Science in Nursing (BSN) Degree Program (Initial Licensure Program)

Please add this information under the last bullet (2nd column, 1st paragraph)

- An applicant may request advanced placement in the BSN curriculum if the applicant:
  - Possesses an associate degree or diploma in practical (vocational) nursing from an accredited institution with a cumulative GPA of 2.5 or better on a 4.0 scale in all completed nursing coursework; and.
  - Holds and maintains a valid unencumbered license as a Licensed Practical Nurse (LPN) or licensed vocational nurse (LVN) in the US state or territory in which the student

Revision to the Admission Requirements for Bachelor of Science in Nursing (BSN) Degree Program (Initial Licensure Program)

completes all assignments for the program. (Note that military, federal, and foreign educated nurses must meet this state requirement for nursing licensure).

  - Completes the TEAS-V (Test of Essential Academic Skills) as PROCTORED EXAMINATION AND ATTAINS a cut point score of proficient or higher. Test results are posted in one of several categories based on performance: Developmental, Basic Proficient, Advanced, and Exemplary.

Page 108

Revision/ Addition to Course Description

Revision

ENG2002 World Literature I: From the Ancient World to the Middle Ages

Prerequisites: ENG1002

Organized by period, genre and theme, this course explores global viewpoints as expressed in novels, poems, plays, short fiction, and philosophical and theological works from the period of the very first written texts up until the Middle Ages. Parallels and contrasts will be drawn between cultures and across time. *4 quarter hours*

Page 108
Revision/ Addition to Course Description
Addition

ENG2003 World Literature II: From Enlightenment to Modernity
Prerequisites: ENG1002
Organized by period, genre and theme, this course explores global viewpoints expressed in novels, poems, plays, short fiction, and philosophical and theological works from the late 17th century through to the present day. Parallels and contrasts will be drawn between cultures and across time. *4 quarter hours*

Page 110
Revision to Course Description
Delete the current description for GRA4801 Graphic Design Capstone
Add the following:

GRA4801 Graphic Design Capstone "Project' elective
Prerequisites: Must be taken in final three quarters of the B.S. program
Students in this course present a comprehensive understanding of their academic experience. Students will develop an independent project for course credit. Developing a long-term assignment, providing a research and presentation document, and extending the skills learned in previous studio classes are emphasized. *4 quarter hours*

GRA4802 Graphic Design Capstone Internship
Prerequisites: Must be taken in final three quarters of the B.S. program
Students in this course present a comprehensive understanding of their academic experience. Students will develop an independent project, **or take part in an internship**, for course credit. Proficiency will be demonstrated in both studio and general education courses through a written, oral, and visual presentation. Developing a long-term assignment, providing a research and presentation document and extending the skills learned in previous studio classes are emphasized. 4 quarter hours

Internship supervision and Revision to Course Description
GRA4802 Graphic Design Capstone Internship
assessment must follow guidelines established for the student, supervisors and department program director/faculty. Students will work a minimum of 120 hours at the internship firm. *4 quarter hours*

Page 118
Revision to Prerequisite information for Description of Courses
LGS1006 Legal Research and Writing II
Prerequisites: LGS1001 and LGS1005

LGS2007 Computers in the Legal Office
Prerequisites: LGS1001, ITS1000

Delete the current LGS3008 Worker's Compensation Law and replace with the following:

Page 118 cont'd
Revision to Prerequisite information for Description of Courses

LGS2008 Worker's Compensation Law
Prerequisites: LGS1001
This course provides a detailed study of worker's compensation law covering the procedures used to initiate and process worker's compensation claims. Students will have the opportunity to draft relevant forms, as well as study employer responsibility, risk management, and litigation. *4 quarter hours*

LSG3009 International Law
Prerequisites: LGS1001

Page 119
Revision to Prerequisite Information for Description of Courses
Delete the current **LGS3010 Bankruptcy Law** and replace with the following:

LGS2010 Bankruptcy Law
Prerequisites: LGS1001
This course provides an overview of the federal bankruptcy law and the rights of creditors and debtors. Emphasis is placed on bankruptcy procedures in Chapter 7, 11, 12, and 13 of the U.S. Bankruptcy Code. Upon completion of the course, students under the supervision of an attorney should be able to prepare and file bankruptcy forms, collection letters, UCC search, and post judgment collection such as garnishment. *4 quarter hours*

Delete the current **LGS3030 Administrative Law** and replace with the following:
LGS2030 Administrative Law
Prerequisites: LGS1001
This course presents basic concepts of administrative law and procedure in federal and state agencies. Topics include representing clients before administrative bodies, agency operation, adjudication constitutional questions, statutory issues, and appeals. *4 quarter hours*

LGS3040 Constitutional Law
Prerequisites: LGS1001

LGS3050 Immigration Law
Prerequisites: LGS1001

LGS4005 Advanced Legal Research and Writing
Prerequisites: LGS1001, LGS1006

LGS4008 Litigation Support Management
Prerequisites: LGS1001, LGS2001

LGS4010 Evidence
Prerequisites: LGS1001, LGS2001

LGS4020 Advanced Real Estate Law

Prerequisites: LGS1001, LGS2005
Page 119
Revision to Prerequisite Information for Description of Courses

LGS4030 Employment Law
Prerequisites: LGS1001

Addition to description of Courses
LGS4045 Advanced Technology for Paralegals
Prerequisites: LGS1001, LGS2007
The purpose of this course is to explore electronically stored information (ESI) with an emphasis on managing ESI. Students will analyze the leading cases, existing and pending rules, and prepare several drafting assignments, including motions and supporting memoranda. Students will learn about emerging technologies of electronic filing of court documents with an understanding of the architecture and usability of popular litigation support and trial presentation software used currently in law offices. Students will be given different client scenarios and generate associated legal content. *4 quarter hours*

Revision to Prerequisite Information for Description of Courses

LGS4050 Environmental Law
Prerequisites: LGS1001

LGS4051 Cyber Law
Prerequisites: LGS1001
This course introduces paralegal students to the legal environment of cyberlaw in law firms, businesses and governmental agencies. Cyberlaw transcends many areas of legal practice. Responsibility for managing digital data is increasingly being delegated to paralegals working under the supervision of licensed attorneys. In the twenty-first century attorneys, businesses, and governmental agencies frequently utilize electronic communications to transmit documents. On-line aspects of business include contract formation and signing, intellectual property protections, tort law and invasions of privacy, security and encryption and the proper creation, protection and use of software. This course covers topics that paralegals employed in such firms would benefit from in the digital age. *4 quarter hours*

LGS4055 Intellectual Property
Prerequisites: LGS1001

LGS4060 Legal Externship II
Prerequisites: All legal courses or concurrent; or approval of Program Director*
**Students who have previously completed a paralegal externship may, with the approval of their program director, enroll in LGS4060 as an approved LGS elective without having completed all of the 3000 and 4000 level LGS courses beforehand.*

Page 127
Addition to Description of Courses

NSG3003 Transition into Professional Nursing for LPNs
Prerequisites: Admission to the BSN program; LPN licensure
Corequisites: NSG3030
This course focuses on the differentiation of scope of practice of registered nursing and licensed practical nursing demonstrated by application of the nursing process and critical thinking in the care of adults. The course focuses on holistic caring for persons with cardiovascular, respiratory, gastrointestinal, endocrine, hematological, immunological, oncological, sensory and neurological disorders. Concepts of pathophysiology, pharmacotherapeutics, and health promotion strategies will be incorporated throughout the course. *4 quarter hours*

Page 128
Addition to Description of Courses

NSG3030 Principles of Assessment for Licensed Practical Nurses
Prerequisites: Admission to the BSN program; LPN licensure
Corequisites: NSG3003
This course is designed to analyze the different scopes of practice for both the LPN and RN in nursing assessment and to develop additional skills needed to practice in the RN role. The course will focus on application of nursing assessment and interviewing techniques to identify normal and abnormal findings in the performance of a comprehensive health assessment, analyzing information to formulate nursing diagnosis and outcomes. Therapeutic communication skills and cultural diversity concepts are integrated. Safe practice techniques and critical thinking in the performance of nursing skills will be evaluated. A grade of B or better is required to pass this course. *4 quarter hours*

Page 137
Addition to Description of Courses
PHA5001 and PHA5002 General Pharmacology
These two courses are contiguous and makeup the general pharmacology sequence. These courses are intended to present basic pharmacologic principles including: dose-response relationships, drug receptor binding, drug redistribution, metabolism and elimination. Fundamentals of individual drugs and drug classes with specific references to their mechanisms of action, therapeutic indications, principle adverse effects, major drug interactions will be presented. Drugs which act on the central and peripheral nervous systems, the cardiovascular, renal and pulmonary systems, as well as those used to treat hemostasis, inflammation, infection and diabetes, among others will be presented. The principles of chemistry, pharmaceutics, pharmacology, pharmacogenomics and physiology are applied to individualization of drug selection. *4 quarter hours Winter quarter and 4 quarter hours Spring quarter*

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Addition to Description of Courses

Public Administration

PUB2001 Introduction to Public Administration

Prerequisites: None

The course provides students with an overview of the core theoretical principles of public administration and their practical application to the day-to-day implementation of public policies. Students explore the main functional areas with public administration at the federal, state, and local levels of government. The course places public administration practice in context with the broader political system and its importance in solving public problems. *4 quarter hours*

South University

CATALOG ADDENDUM X

Catalog 2011-2012

CATALOG REVISIONS

See [illegible] for program duration, tuition, fees, and other costs,median debt, federal salary data, alumni success, and other important info.

Page 33

Addition of General Track Course Listing

Clinical Mental Health Counseling Track

Add before the Bachelor of Arts in Psychology Degree

General Track Course Listing

Course Listing (Curriculum for Columbia Campus Only)	**77 hours**
CNS6002 Counseling Theory	4.5
CNS6010 Psychopathology (DSM)	4.5
CNS6012 Diagnostics of Psychopathology (DSMIVTR)	4.5
CNS6027 Human Growth and Development	4.5
CNS6104 Counseling Skills	4
CNS6220 Personality Theories and Individual Counseling	4
CNS6301 Professional and Ethical Issues	4.5
CNS6420 Community Mental Health	4
CNS6507 Group Counseling	4.5
CNS6513 Social and Cultural Foundation	4.5
CNS6523 Research and Evaluation	4.5
CNS6526 Individual Assessment	4.5
CNS6602 Lifestyle and Career Development	4.5
CNS6700 Couples and Family Therapy	4
CNS7003 Practicum	4
CNS7300 Internship I	4 or
CNS7301 Internship I	6
CNS7400 Internship II	8 or
CNS7401 Internship II	6 or
CNS7425 Internship IIA	4 and
CNS7450 Internship IIB	4
CNS8000 Comprehensive Examination	0

Course Listing (Curriculum for Savannah Campus Only)	**72 hours**
CNS6000 Counseling Theory	4
CNS6009 Psychopathology (DSM)	4
CNS6004 Diagnostics of Psychopathology (DSMIVTR)	4
CNS6025 Human Growth and Development	4
CNS6104 Counseling Skills	4
CNS6220 Personality Theories and Individual Counseling	4
CNS6300 Professional and Ethical Issues	4
CNS6420 Community Mental Health	4
CNS6505 Group Counseling	4
CNS6511 Social and Cultural Foundations	4
CNS6521 Research and Evaluation	4
CNS6525 Individual Assessment	4
CNS6600 Lifestyle and Career Development	4
CNS6700 Couples and Family Therapy	4
CNS7000 Practicum	4 or
CNS7003 Practicum	4

Page 33 cont'd
Addition of General Track Course Listing
Clinical Mental Health Counseling Track
Add before the Bachelor of Arts in Psychology Degree

CNS7300 Internship I	4 or
CNS7301 Internship I	6
CNS7400 Internship II	8 or
CNS7401 Internship II	6 or
CNS7425 Internship IIA	4 and
CNS7450 Internship IIB	4
CNS8000 Comprehensive Examination	0

Page 51-52
Master of Science in Physician Studies Degree Didactic Curriculum
Revision to Curriculum

102 Credit Hours

Didactic Phase
Physician Assistant Course Sequence

First Quarter		17 Credit Hours
PAS5102	Medical Interviewing and Documentation	3
PAS5110	Physical Assessment I	3
PAS5210	Physical Assessment I lab (sections 1-8)	1
PAS5125	Med. Anatomy & Physiology I	4
PAS5225	Med. Anatomy & Physiology I lab (sects 1-8)	1
PAS5124	Essentials of Behavioral Medicine	3
PAS5172	Professional Seminar I	2

Second Quarter		21 Credit Hours
PAS5111	Physical Assessment II	3
PAS5211	Physical Assessment II lab	1
PAS5126	Med. Anatomy & Physiology II	4
PAS5226	Med. Anatomy & Physiology II lab (sects 1-8)	1
PAS5180	Clinical Medicine & Pharmaco-therapeutics I	8
PAS5280	Clinical Medicine & Pharmaco-therapeutics I Lab (sections 1-8)	1
PAS5175	Issues in Contemporary Medicine	2
PAS5291	Applied Learning Experience I (physical exams)	1

Third Quarter		21 Credit Hours
PAS5181	Clinical Medicine & Pharmaco-therapeutics	8
PAS5281	Clinical Medicine & Pharmaco-therapeutics II Lab (sections 1-8)	1
PAS5147	Clinical Procedures	2

Page 51-52 cont'd
Master of Science in Physician Studies Degree Didactic Curriculum
Revision to Curriculum

Third Quarter (cont'd)		21 Credit Hours
PAS5135	Laboratory Diagnostics	3
PAS5166	Musculoskeletal Care	5
PAS5292	Applied Learning Experience II	2

Fourth Quarter		21 Credit Hours
PAS5182	Clinical Medicine & Pharmaco-therapeutics	8
PAS5282	Clinical Medicine & Pharmaco-therapeutics II (sections 1-8)	1
PAS5138	Fundamentals of Surgery	4
PAS5105	Epidemiology and Biostatistics	3
PAS5130	Diagnostic Methods	4
PAS5293	Applied Learning Experience III	1

Fifth Quarter		22 Credit Hours
PAS5132	Essentials of Clinical Geriatrics	4
PAS5183	Clinical Medicine & Pharmaco-therapeutics IV	8
PAS5283	Clinical Medicine & Pharmaco-therapeutics IV lab (1-8)	1
PAS5190	Essentials of Emergency Med.	4
PAS6152	Medical Literature in Clinical Practice	1
PAS5171	Professional Seminar II	3
PAS5294	Applied Learning Experience IV	1

Clinical Phase		
PAS6200	Clinical Rotation I	8
PAS6205	Clinical Rotation II	8
PAS6210	Clinical Rotation III	8
PAS6215	Clinical Rotation IV	8
PAS6220	Clinical Rotation V	8
PAS6225	Clinical Rotation VI	8
PAS6230	Clinical Rotation VII	8
PAS6235	Clinical Rotation VIII	8
PAS6170	Professional Seminar III	2
Total Clinical year credits		66
Required Program total credit hours		168

The courses below are offered on an as needed basis

PAS5199	Independent Learning Seminar I	8
PAS5299	Independent Learning Seminar II	8

Page 51-52
Course Listing
Physician Assistant Program – Tampa

Course Listing
Physician Assistant Program – Tampa

1st Quarter

PAS 5102 Medical Interviewing & Documentation	3
PAS 5110 Physical Assessment I	3
PAS 5125 Medical Anatomy & Physiology I	4
PAS 5135 Laboratory Diagnostics	3
PAS 5172 Professional Seminar I	2
PAS 5210 Physical Assessment I Lab	1
PAS 5225 Medical Anatomy & Physiology I Lab	1
Total quarter hours	17

2nd Quarter

PAS 5111 Physical Assessment II	3
PAS 5126 Medical Anatomy & Physiology II	4
PAS 5175 Contemporary Medicine	2
PAS 5180 Clinical Medicine & Pharmacotherapeutics I	8
PAS 5211 Physical Assessment II Lab	1
PAS 5226 Medical Anatomy & Physiology II Lab	1
PAS 5280 Clinical Medicine & Pharmacotherapeutics I Lab	1
PAS 5291 Applied Learning Experience I	1
Total quarter hours	21

3rd Quarter

PAS 5130 Diagnostic Methods	1
PAS 5166 Musculoskeletal Care	5
PAS 5181 Clinical Medicine & Pharmacotherapeutics II	8
PAS 5281 Clinical Medicine & Pharmacotherapeutics II Lab	1
PAS 5292 Applied Learning Experience II	5
Total quarter hours	20

4th Quarter

PAS 5105 Epidemiology and Biostatistics	3
PAS 5124 Essentials of Behavioral Medicine	4
PAS 5138 Fundamentals of Surgery	4
PAS 5182 Clinical Medicine & Pharmacotherapeutics III	8
PAS 5282 Clinical Medicine & Pharmacotherapeutics III Lab	1
PAS 5293 Applied Learning Experience III	1
Total quarter hours	20

Page 51-52 cont'd
PA Program – Tampa

5th Quarter

PAS 5132 Essentials of Clinical Geriatrics	4
PAS 5147 Clinical Procedures	2
PAS 5171 Professional Seminar II	3
PAS 5183 Clinical Medicine & Pharmacotherapeutics IV	8
PAS 5190 Essentials of Emergency Medicine	4
PAS 5283 Clinical Medicine & Pharmacotherapeutics IV Lab	1
PAS 5294 Applied Learning Experience IV	1
PAS 6152 Medical Literature in Clinical Practice	1
Total quarter hours:	24

6th Quarter

PAS 5199 Independent Learning Seminar I (if required)	8
PAS 5299 Independent Learning Seminar II (if required)	8
Total quarter hours:	16

Clinical Phase

PAS 6200 Clinical Rotation I	8
PAS 6205 Clinical Rotation II	8
PAS 6320 Special Topics in clinical Practice 1	2
PAS 6210 Clinical Rotation III	8
PAS 6215 Clinical Rotation IV	8
PAS 6330 Special Topics in clinical Practice 2	2
PAS 6220 Clinical Rotation V	8
PAS 6225 Clinical Rotation VI	8
PAS 6340 Special Topics in Clinical Practice 3	2
PAS 6230 Clinical Rotation VII	8
PAS 6235 Clinical Rotation VIII	8
PAS 6350 Senior Seminar	4
Total quarter hours:	74

Page 54
Associate of Science in Physical Therapist Assisting
Revisions to the Curriculum

4th Quarter	Credit Hours
PTA2046 Advanced Habilitation Rehabilitation with Rehab	6
PAT2057 PTA Life Span	2
PTA2050 Professional Seminar	4

5th Quarter	
PTA2058 Clinical Externship I	9
PTA2059 Current Rehabilitation Issues	3

Page 84

Addition of University Attendance Policy

Delete the current Attendance Policy and insert the policy below

University Attendance Policy

South University maintains an institutional attendance policy to support the academic achievement of its students. Students are expected to attend all scheduled class, laboratory, and examination periods each week. Students, whether present or absent from class, are responsible for knowing all that is announced, discussed, and/or lectured upon in class or laboratory, as well as for mastering all assigned reading. In addition, students are responsible for submitting on time all assignments and examinations as required in the class.

Students are expected to attend all scheduled activities that are part of the class, including those activities scheduled during class time and those scheduled outside of class time. An individual on-campus or online program may have specific policies (which in some cases may be more stringent than the general attendance requirements) as to the effect of attendance on class meetings, course assignments, off-campus activities, internships/externships, clinical and practicum activities, and other program requirements.

Attendance Requirements

Students who fail to attend an on-campus class session will be given an absence for that session. Following the drop/add period, students taking on-campus classes must not miss 14 consecutive calendar days of the scheduled class time of the on-campus class (including on-campus classes that contain an online component). If a student misses 14 consecutive calendar days the student will be administratively withdrawn from the course. Following the drop/add period, if a student misses 21 consecutive calendar days in an 11-week on-campus course that meets once per week the student will be administratively withdrawn from the course. The last date of attendance will be the last day where the student met the attendance requirements.

Students taking online classes must post in their online course at least two days each week. For online classes that end on a Wednesday, students must post one day from Monday to Wednesday to meet the weekly attendance. For online classes that end on a Saturday, students must post one day from Thursday to Saturday to meet the weekly attendance. Students who fail to meet the attendance requirements for a week will be given an absence for that week (7 days). Students who fail to meet the attendance requirements for 14 consecutive calendar days during a course will be administratively withdrawn from the course. If the student is administratively withdrawn due to attendance with a passing grade the student will receive a WP grade for the course. If the student is administratively withdrawn due to attendance with a failing grade the student will receive a grade of WF for the course The last date of attendance will be the last day where the student met the attendance requirements.

If a student is administratively withdrawn due to attendance with a passing grade before the 31st calendar day of a 5½ week class, the student will receive a WP grade for the course. If a student is administratively withdrawn due to attendance with a failing grade before the 31st calendar day of a 5½ week class, the student will receive a WF grade for the course. If a student is administratively withdrawn due to attendance after the 31st calendar day of a 5½ week class, the student will receive a WF grade for the course.

If a student is administratively withdrawn due to attendance with a passing grade before the 58th calendar day of an 11 week class, the student will receive a WP grade for the course. If a student is administratively withdrawn due to attendance with a failing grade before the 58th calendar day of an 11 week class, the student will receive a WF grade for the course. If a student is administratively withdrawn due to attendance after the 58th calendar day of an 11 week class, the student will receive a WF grade for the course.

Page 84 cont'd

Addition of University Attendance Policy

Delete the current Attendance Policy and insert the policy below

New online students who do not meet the attendance requirements for the first week of the course will be unregistered from the course and have their enrollment cancelled.

Reentry online students who do not meet the attendance requirements for the first week of the course will be unregistered from the course and have their school status moved back to withdrawn.

I acknowledge that I have received a copy of the new South University Attendance Policy.

CLASS: _____ (Example: BIO1014)

NAME: _____ (Please print your name here)

SIGNATURE: _____

DATE: _____ (Today's Date)

Page 101

Revision to Description of Courses

Include Prerequisite information

CNS6026 Human Growth and Development Seminar

Prerequisite: CNS6025