

Iowa College Student Aid Commission
Application for Approval and Registration of Postsecondary School
Iowa Code Chapter 261B

**I. Name school and address of the principal office as defined in Iowa Code Section 490490.140 or 510.141:
[(262B.4(2))] and [(261B.4(1))]**

Trident University International (TUI)
5757 Plaza Drive, suite 100
Cypress, CA 90630
(714) 816-0366
www.trident.edu

II. Type of Corporation:

For Profit
 Non Profit

III. Address of this school in all other states, and in foreign countries

N/A-Trident University International's only location is in California.

IV. Address of all locations in Iowa where instruction is to be provided

N/A-Trident University International is located in California and delivers instruction entirely online.

V. Tuition charges, fees and other costs payable to the school by a student. [(261B.4(5))]

Tuition and Fees

Bachelor's Level

\$295 per credit, \$1,180 per 4 credit course.

Reduction to \$250 per credit, \$1,000 per 4 credit course for: Military students using military tuition assistance or MGIB; Military spouses; Veterans of the military; Federal, State, and local government employees including their spouses and dependents; and California residents.

Master's Level

Reduction to \$375 per credit, \$1,500 per 4 credit course.

\$300 per credit, \$1,200 per 4 credit course for: Military students using military tuition assistance or MGIB; Military spouses; Veterans of the military; Federal, State, and local government employees including their spouses and dependents; and California residents.

Doctoral Level

\$700 per credit, \$2,800 per 4 credit course.

Reduction to \$630 per credit, \$2,520 per 4 credit course for: Military students using military tuition assistance or MGIB; Military spouses; Veterans of the military; Federal, State, and local government employees including their spouses and dependents; and California residents.

NOTE: All Dissertation level courses are \$2,800 (\$2,520 where applicable) per continuation course. Totals will vary based on dissertation completion date.

Other Fees:

Application fee for Ph.D. programs – Nonrefundable (no application fee for Bachelor and Master's programs)	\$75
Student ID Card (optional)	\$10
Official Transcript (per copy)	\$10
Lab Fee for students enrolled in courses with lab portion (Optional)	\$59
Official Transcript “Rush Fee”	\$25
Additional copy of a Course CD	\$30
Additional Diploma	\$30
Other expedited fees	Varies based on region

Refund Policy

- Students submitting drop or withdrawal requests prior to the start date of the session will receive a refund of 100% of the tuition paid or each course dropped or withdrawn
- Students submitting drop or withdrawal requests during the first four calendar days of the session will receive a refund of 75% of the tuition paid for each course dropped or withdrawn
- Students submitting drop or withdrawal requests between the 5th and 8th calendar days of the session will receive a 50% refund of tuition paid for each course dropped or withdrawn
- Students submitting withdrawal requests between the 9th and 12th calendar days of the session will receive a refund of 25% of the tuition paid for each course dropped or withdrawn
- Students submitting withdrawal requests after the 12th calendar day of the session will not receive a refund.

Other state-specific refund policies may apply according to the student’s state of residence. Please find state-specific refund policies below.

Iowa**Iowa Code Section 714.23 Refund policies**

1. A person offering at least one postsecondary educational program, for profit, that is more than four months in length and leads to a recognized educational credential, shall make a pro rata refund of tuition charges to an Iowa resident student who terminates from any of the school’s postsecondary educational programs in an amount that is not less than ninety percent of the amount of tuition charged to the student multiplied by the ratio of the number of calendar days remaining in the school period until the date equivalent to the completion of sixty percent of the calendar days in the school period to the total number of calendar days in the school period until the date equivalent to the completion of sixty percent of the calendar days in the school period.
2. Notwithstanding the provisions of subsection 1, the following tuition refund policy shall apply:
 - a. If a terminating student has completed sixty percent or more of a school period, the person offering the postsecondary educational program is not required to refund tuition charges to the student. However, if, at any time, a student terminates a postsecondary educational program due to the student’s physical incapacity or, for a program that requires classroom instruction, due to the transfer of the student’s spouse’s employment to another city, the terminating student shall receive a refund of tuition charges in an amount that equals the amount of tuition charged to the student multiplied by the ratio of the remaining number of calendar days in the school period to the total number of calendar days in the school period.

Maryland:

The minimum refund that TUI shall pay to a Maryland student who withdraws or is terminated after completing only a portion of a course, program, or term within the applicable billing period is as follows:

Proportion of Total Course, Program, or Term Completed as of Date of Withdrawal or Termination	Tuition Refund
Less than 10%	90%
10% up to but not including 20%	80%
20% up to but not including 30%	60%
30% up to but not including 40%	40%
40% up to but not including 60%	20%
60% or more	No Refund

A refund due to a Maryland student shall be based on the date of withdrawal or termination and paid within 60 days from the date of withdrawal or termination

Wisconsin:

Wisconsin students (not subject to Title IV Federal Financial Aid, Title X Federal Tuition Assistance, Federal Veteran Affairs Benefits) will receive a full refund of all money paid if the student:

1. Cancels within three-business-day cancellation period under EAB 6.04¹;
2. Accepted was unqualified and the school did not secure a disclaimer under EAB 9.04²
3. Enrollment was procured as the result of any misrepresentation in the written materials used by the school or in oral representations made by or on behalf of the school

Refunds will be made within 10 business days of cancellation

A student who withdraws or is dismissed after attending at least one class, but before completing 60% of the instruction in the current enrollment period, is entitled to a pro rata refund as follows:

At Least	But Less Than	Weeks	Refund of Tuition
Prior to the first day of class no charge			
1 unit/class	10%	Through the second week	90%
10%	20%	Through the third week	80%
20%	30%	Through the fourth week	70%
30%	40%	Through the fifth week	60%

40%	50%	Through the sixth week	50%
50%	60%	Through the seventh week	40%
60%	N/A	After the seventh week of class	No refund

A student will receive the refund within 40 days of termination date. If a student withdraws after completing 60% of the instruction, and withdrawal is due to mitigating circumstances beyond the student’s control, the school may refund a pro rata amount.

For purposes of determining the last date of academic participation, TUI uses the last date of activity which TUI can readily document through its student services systems, e.g. posting of a threaded discussion, submission of case assignments or session long projects, or dissertation activity by Ph.D. students.

A written notice of withdrawal is not required.

¹ **EAB 6.04 Claims and defenses.**

(1) Every assignee of an enrollment agreement takes it subject to all claims and defenses of the student or successors in interest under the enrollment agreement. (s. 38.50 (7) (d), Stats.)

(2) No school may enter into any enrollment agreement in which the student waives the right to assert against the school or any assignee any claim or defense the student may have against the school arising under the enrollment agreement. Any provision in an enrollment agreement by which the student agrees to a waiver is void.

(3)

(a) No school may use a promissory note or instrument, other than a check, unless it bears the following statement in contrasting boldface type: This is an enrollment agreement instrument and is non-negotiable. Every holder takes it subject to all other claims and defenses of the maker or obligor.

(b) Compliance with requirements of federal and state statutes, regulations and rules governing the form of notice of preservation of consumers' claims and defenses shall be deemed to satisfy the requirements of par. (a).

² **EAB 9.04 Disclaimer.**

EAB 9.04(1)(1) Whenever a school knows or has reason to know that a prospective student is unlikely to successfully complete a program or is unlikely to qualify for employment in the vocation or field for which the training is designed to prepare a student, this fact must be disclosed to the prospective student. If a prospective student expresses a desire to enroll after such disclosure, a disclaimer may be obtained by the school. A valid disclaimer shall only consist of a statement, separately signed by the student, that the student is fully aware that it is unlikely he or she will be able to successfully complete the program and/or fully aware of the improbability or impossibility that he or she will qualify for employment in the vocation or field for which the program was designed to prepare the student.

(2) This waiver provision does not alleviate a school's responsibility to make reasonable accommodations consistent with the Americans with Disabilities Act.

VII. Degrees granted by the school [(261B.4(5))]

a. Offered in Iowa [261B.4(11)]

Bachelor's Degree Programs: 5 Degrees, 25 Concentrations

Trident University offers online Bachelor of Science degrees in five disciplines: Health Sciences, Computer Science, IT Management, Human Resource Management, and Business Administration. These online degree programs require between 120 and 124 credits to complete the degree. These include varying combinations of general education courses, core courses specific to the degree program and electives. Students must have a high school diploma or its equivalent to be admitted to a Bachelor degree program. International students must have a minimum TOEFL score of 500/173/61.

Trident University General Education is offered to students to complete and complement the Bachelor degree programs in six (6) competency areas: Arts/Humanities, English Composition, Health & Wellness, College Mathematics, Physical & Biological Sciences, and Social & Behavioral Sciences. See Trident's catalogue for full list of GE courses and their descriptions.

Master's Degree Programs: 7 Degrees, 37 Concentrations

Trident University offers an online Master Degree in seven disciplines: Education, Health Sciences, Health Administration, Emergency and Disaster Management, IT Management, Human Resource Management, and Business Administration. These programs require between 36 and 44 credits to complete the degree. These include varying combinations of core courses specific to the degree program and electives. Students must have a baccalaureate degree from an accredited college or university in a related field with a minimum GPA of 2.5 to be admitted to an online Master Degree Program. International students must have a minimum TOEFL score of 525/197/71.

Ph.D. Degree Programs: 3 Degrees, 10 Concentrations

Trident University offers online Ph.D. Degrees in three disciplines: Educational Leadership, Health Sciences, and Business Administration. These are academic research Ph.D.'s and require a written exam and an oral defense as well as a dissertation for degree completion. All students are required to complete five research method courses and two to three theory courses in their field. In addition, they will complete four concentration courses choosing four elective courses from their concentration of choice.

A more detailed description of the Degree Programs and courses offered by Trident University is attached.

b. Offered outside of Iowa

Trident University International offers the same programs inside and outside of Iowa.

**VIII. Name, business address and telephone number of the chief executive officer of the school:
[(261B.4(7))]**

Lucille H. Sansing, Ph.D.
President and CEO
Trident University International
5757 Plaza Drive, Suite 100
Cypress, CA 90630
direct line: 714-229-5008
fax: 714-338-3627

IX. Provide a copy or description of the means by which the school intends to comply with 261B.9 [(261B.4(8))].

Section: 261B.9 DISCLOSURE TO STUDENTS

Prior to the commencement of a course of instruction and prior to the receipt of a tuition charge or fee for a course of instruction, a school shall provide written disclosure to students of the following information accompanied by a statement that the information is being provided in compliance with this section:

1. The name or title of the course.
2. A brief description of the subject matter of the course
3. The tuition charge or other fees charged for the course. If a student is enrolled in more than one course at the school, the tuition charge or fee for all courses may be stated in one sum.
4. The refund policy of the school for the return of refundable portion of tuition, fees, or other charges. If refunds are not to be paid, the information shall state that fact.
5. Whether the credential or certificate issued, awarded, or credited to a student upon completion of the course or the fact of completion of the course is applicable toward a degree granted by the school and, if so, under what circumstances the application will be made.
6. The name of the accrediting agency recognized by the United States department of education or its successor agency which has accredited the school.

Please refer to the Enrollment Agreement and Disclosure attached.

X. Name, address, and telephone number of a contact person in Iowa. [(261B.4(10))]

NA-Trident University International does not have a physical location outside of Cypress, California. The institution only offers distance learning via online education.

XI. Name, address, and title of the other officers and members of the legal governing body of the school**Corporate Officers**

Name	Title	Address	Phone
Dr. Lucille Sansing	President and CEO	5757 Plaza Drive, ste 100 Cypress, CA 90630	714-816-0366 ext 2566
Lisa Kemp	Executive Vice President, Chief Financial Officer	5757 Plaza Drive, ste 100 Cypress, CA 90630	714-816-0366 ext 2591
Dr. Michael Mahoney	Executive Vice President, Chief Academic Officer	5757 Plaza Drive, ste 100 Cypress, CA 90630	714-816-0366 ext 2530
Andy Vaughn	Executive Vice President	5757 Plaza Drive, ste 100 Cypress, CA 90630	714-816-0366 ext 2560
Vahid Shariat	Vice President, Chief Information Officer	5757 Plaza Drive, ste 100 Cypress, CA 90630	714-816-0366 ext 2051
Dr. Afshin Afrookhteh	Sr. Vice President, Chief Compliance Officer	5757 Plaza Drive, ste 100 Cypress, CA 90630	714-816-0366 ext 2004

Board of Managers

Name	Title	Address	Phone
Karen J. Viechnicki	Chair of the Board	1700 W. Camino Urbano Green Valley, AZ 85622	520-269-6271
Nolan Miura	Vice Chair of the Board	13 Lagunita Drive Laguna Beach, CA 92651	714-376-5433
Peter Chung	Board Member	499 Hamilton Avenue Palo Alto, CA 94301	650-614-6701
Len Ferrington	Board Member	499 Hamilton Avenue Palo Alto, CA 94301	650-614-6643
CJ Fitzgerald	Board Member	499 Hamilton Avenue Palo Alto, CA 94301	650-614-6603
(William) Joe Gainey	Board Member	3201 Canyon Heights Road Belton, TX 76513	254-368-6313
Kathryn Hanson	Board Member	186 University Avenue Los Altos, CA 94022	650-948-3746
(Bill) William Looney	Board Member	8503 Wild Trace Garden Ridge, TX 78226 210-455-4035	210-455-4035
Tom Metz	Board Member	126 Lee Road 848 Salem, Alabama 36874	703-307-0828
Stan Phillips	Board Member	1050 Timbercrest Drive Castle Rock, CO 80108	303-808-9827
Hagi Schwartz	Board Member	754 Moreno Avenue Palo Alto, CA 94303	650-887-4350
Gary Woods	Board Member	PO Box 50697 Irvine, CA 92619	949-391-9202

XII. Accrediting Agency:

Trident University International (formerly TUI University) is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges (WASC).

985 Atlantic Avenue, #100
 Alameda, CA 94501
 510-748-9001
 www.wascsenior.org.

XIII. List the states and approval or registration agencies for all states in which the school operates or maintains a presence.

Trident University currently has approval to operate in the following states:

State	Agency Name	Address	Contact Person	Telephone Number
Maryland	Maryland Higher Education Commission	6 N. Liberty St. Baltimore, MD 21201 www.mhec.state.md.us/	Sue A. Blanshan Director of Academic Affairs	410-260-4533
West Virginia	West Virginia Higher Education Policy Commission	1018 Kanawha Boulevard, East, Suite 700 Charleston, WV 25301-2800 http://wvhepcnew.wvnet.edu/	Mark Stotler Assistant Director of Academic Affairs	304-558-0262
Wisconsin	Wisconsin Educational Approval Board	201 W. Washington Avenue, 3rd Floor · P.O. Box 8696 · Madison, WI 53708-8696 http://eab.state.wi.us/	Patrick Sweeney School Administration Consultant	608-266-1354
Wyoming	Wyoming Department of Education	Hathaway Building, 2 nd Floor, 2300 Capitol Avenue Cheyenne, WY 82002-0050 www.edu.wyoming.gov	Cindy Hill Superintendent of Public Instruction	307-777-6210

The following are states where Trident University maintains a presence and will seek state authorization. Applications have either been submitted and are pending approval or are currently in progress and will be submitted upon completion to respective state agencies.

State	Agency Name	Address	Contact Person	Telephone Number
Kansas	Kansas Board of Regents	1000 SW Jackson, Ste 250 Topeka, KS 66612 www.kansasregents.org	Katie Geier Kansas Board of Regents Office Operations Associate Private/Out-of-State Postsecondary Education	785-296-2410
Montana	Montana University System, Montana Board of Regents	2500 Broadway Street PO Box 203201 Helena, MT 59620-3201	Dr. Thomas H. Gibson Director, Academic Processes & eLearning Business	406- 444-0311
Mississippi	1. Mississippi Commission on College Accreditation 2. Commission on Proprietary School and College Registration	3825 Ridgewood Road Jackson, MS 39211 http://www.mississippi.edu/mcca/ http://www.sbcjc.cc.ms.us/program/psDefault.aspx	1. Menia Dykes Director of Accreditation Mississippi Commission on College Accreditation 2. Marilyn Gardner Commission on Proprietary School and College Registration	1. 601- 432-6372 2. 601 432-6340
Alabama	Alabama Commission on Higher Education Alabama Department of Postsecondary Education	100 North Union Street Montgomery, AL 36104-3758 www.ache.state.al.us/ 135 South Union Street, Montgomery, AL 36104-4340 www.accs.cc/psoverview.aspx	Elizabeth C. French Director Annette McGrady Private School Licensure Specialist	334-242-7129 334-293-4651
Arkansas	Arkansas Higher Education Coordinating Board	114 East Capitol Ave Little Rock, AR 72201 www.adhe.edu/Pages/home.aspx	Zannette Douglas Coordinator of Institutional Certification	501-371-2012
Iowa	Iowa College Student Aid Commission	603 E. 12th Street, FL 5th Des Moines, IA 50319 www.iowacollegeaid.gov/	Carolyn Small Postsecondary Registration Administrator	515-725-3413
Kentucky	Kentucky Council on	1024 Capital Center Drive, Suite 320	Sarah Levy	502-573.1555

	Postsecondary Education	Frankfort, KY 40601 http://cpe.ky.gov/institutions	Director of Postsecondary Licensing	
Tennessee	Tennessee Higher Education Commission Division of Postsecondary School Authorization (DPSA)	404 James Robertson Parkway, Suite 1900 Nashville, TN 37243 www.tn.gov/thec/	Stephanie Bellard Chase Assistant Executive Director for DPSA	615-741-5293
Indiana	Indiana Commission on Proprietary Education	302 West Washington Street Indianapolis, IN 46204 www.in.gov/cope	Ross Miller Director Indiana Commission on Proprietary Education	317-232-1324
Massachusetts	Massachusetts Board on Higher Education	One Ashburton Place, Room 1401 Boston, Massachusetts 02108 www.mass.edu	Shelley Tinkham, Ph.D Assistant Commissioner for Academic, P-16, and Veterans Policy Massachusetts	617-994-6922
Minnesota	Minnesota Office of Higher Education	1450 Energy Park Drive, Suite 350 St. Paul, Minnesota 55108 http://www.ohe.state.mn.us/	George R. Roedler, Jr. Manager, Institutional Registration & Licensing	651-259-3975
Pennsylvania	Pennsylvania Department of Education	333 Market Street Harrisburg, PA 17126-0333 www.education.state.pa.us/	Patricia Landis Division Chief Division of Higher and Career Education	717-783-8228
North Dakota	North Dakota Department of Career and Technical Education	600 East Boulevard Avenue, Dept 270 Bismarck, ND 58505-0610 www.nd.gov/cte	Debra Huber Administrator Educational Equity, Private Postsecondary Institutions, and Special Populations	701-328-2678
Oregon	Office of Degree Authorization	1500 Valley River Drive, Suite 100 Eugene, OR 97401 www.osac.state.or.us/	Jennifer Diallo Interim Administrator Office of Degree Authorization	541-687-7478

The following are states where Trident University International is legally operating under an exemption.

State	Agency Name	Address	Contact Person	Telephone Number
California	Bureau for Private Postsecondary Education	2535 Capitol Oaks Drive, Suite 400 Sacramento California, 95833 www.bppe.ca.gov/	Joanne Wenzel Deputy Bureau Chief Bureau for Private Postsecondary Education	916-431-6905
Arizona	Arizona State Board for Private Postsecondary Education	1400 W. Washington St, Phoenix, Arizona 85007 http://azppse.state.az.us/	Keith Blanchard Deputy Director	602-542-5769
Delaware	Delaware Department of Education	John G. Townsend Building 401 Federal Street (Federal & Loockerman Streets) Dover, Delaware 19901 www.doe.k12.de.us/	Wayne Barton Director Delaware Department of Education	302-857-3388
Idaho	Idaho State Board of Education	650 West State Street Boise, ID 83720-0037 www.boardofed.idaho.gov	Harv W. Lyter III State Coordinator for Private Colleges & Proprietary Schools	208-332-1587
Louisiana	Louisiana Board of Regents	PO Box 3677 Baton Rouge, LA 70821 http://regents.state.la.us/	Nancy Beall Assistant Program Manager	225-342-4253
Missouri	Missouri Department of Education	205 Jefferson Street P.O. Box 1469 Jefferson City, MO 65102-1469 www.dhe.mo.gov	Leroy Wade Assistant Commissioner	410-260-4533
North Carolina	The University of North Carolina Board of Governors	910 Raleigh Rd. P.O. Box 2688 Chapel Hill, NC 27514 www.northcarolina.edu	Maggie Ryan Assistant Director of Licensure and Workforce Studies	573-962-4558
Nebraska	Nebraska's Coordinating Commission for Postsecondary Education	140 N. 8th Street Suite 300 Lincoln, NE 68508 www.ccpe.state.ne.us/	Kathleen Fimple Academic Programs Officer	402-471-2847
New Hampshire	New Hampshire Department of Education Division of Higher Education; Higher Education Commission	101 Pleasant Street Concord, NH 03301-3860 www.education.nh.gov/highered/	Patricia Edes Assistant to Director	603-271-3494
New Jersey	New Jersey Commission on Higher education	20 West State Street, 4th floor PO Box 542	Iris Duffield Administrative Analyst	609-292-4310

		Trenton, NJ 08625-0542 www.state.nj.us/highereducation/		
New Mexico	New Mexico Higher Education Department	2048 Galisteo Santa Fe, NM 87505 http://hed.state.nm.us/	Stephanie A. Ellis Private & Proprietary Schools Administrator	505-476-8442
New York	Office of College and University Evaluation	New York State Education Department, Office of Higher Education, Room 977 Education Building Annex, Albany, NY 12234 www.highered.nysed.gov/	Ellen Zunon Associate in Higher Education	518-474-2593
Oklahoma	Oklahoma State Regents for Higher Education	655 Research Parkway, Suite 200 Oklahoma City, OK 73104 www.okhighered.org	Jose Dela Cruz Coordinator—Academic Affairs Projects	405-225-9100
Rhode Island	Rhode Island Board of Governors for Higher Education	80 Washington Street, suite 524 Providence, RI 02903 www.ribghe.org	Deanna Velletri Rhode Island Office of Higher Education	401-456-60110
South Carolina	South Carolina Commission on Higher Education	1122 Lady Street, Suite 300 Columbia, SC 29201 www.che.sc.gov	Renea Eshleman Program Manager, Non-public Postsecondary Institution Licensing	803-737-2281
South Dakota	South Dakota Board of Regents	306 East Capitol Ave, Suite 200 Pierre, SD 57501 www.sdbor.edu	Janelle Toman, Ed.D Director of Communications	605-773-3455
Utah	Utah Division of Consumer Protection	160 East 300 South Salt Lake City, Utah 84111 www.consumerprotection.utah.gov/	Marla Winegar Administrator Utah Division of Consumer Protection	801-530-6601
Virginia	State Council of Higher Education—Private and Out-of-State Postsecondary Education	101 N, 14 Street, 9 th Floor James Monroe Building Richmond, VA 23219 www.schev.edu	Linda H. Woodley Director, Private & Out-of-State Postsecondary Education	804-371-2938
Washington	Washington Higher Education Coordinating Board	917 LAKERIDGE WAY SW OLYMPIA, WA 98540-3430 www.hecb.wa.gov/	Karen Oelschlager Program Associate/Degree Authorization	360-753-7869
Illinois	Illinois Board of Higher Education	431 East Adams, 2nd Floor Springfield, Illinois 62701-1404 www.ibhe.org	Bob Blankenberger Deputy Director for Academic Affairs and Student Success	217-557-7350
Maine	Maine Department of Education, Office of Higher Education	23 State House Station, Augusta, ME 04333-0023 www.maine.gov/education/highered	Harry W. Osgood Higher Education Specialist Maine Dept of Education	207-624-6846
Washington, DC	Education Licensure Commission	810 First Street NE, 2 nd Floor Washington, DC 20002 www.osse.dc.gov	Robin Y. Jenkins Executive Director DC Education Licensure Commission	202-724-2095
Texas	Texas Higher Education Coordinating Board	1200 E. Anderson Lane, Austin, TX 78752 P.O. Box 12788, Austin, TX 78711-2788 www.thecb.state.tx.us/	Dr. Gaye Bumsted Perry Program Director Division of Academic Affairs and Research	512-427-6528
Nevada	Nevada Commission on Postsecondary Education	3663 East Sunset Road, Suite 202 Las Vegas, NV 89120 www.cpe.state.nv.us	David Perlman Administration Nevada Commission on Postsecondary Education	702-486-7330
Alaska	Alaska Commission on Postsecondary Education	PO Box 110505 Juneau, AK 99811	Jo Anne Hayden Program Coordinator for Institutional Authorization	907-465-6741
Colorado	Colorado Department of Higher Education	1560 Broadway, Suite 1600 Denver, CO 80202	Heather DeLange Academic Policy Officer Colorado Department of Higher Education	303-866-2723
Connecticut	The Office of Financial and Academic Affairs for Higher Education	61 Woodland Street Hartford, CT 06105	Patricia Santoro Director of Academic Affairs	860-947-1822
District of Columbia	Education Licensure Commission	810 First Street NE, 2 nd Floor Washington, DC 20002	Robin Y. Jenkins Executive Director	202-724-2095
Hawaii	State of Hawaii Department of Commerce and Consumer Affairs	235 South Beretania Street, Suite 801 Honolulu, Hawaii 96813	Aquilino R. Idao Supervisory Investigator	808-586-2630
Vermont	State Board of Education	Vermont Department of Education 120 State Street, Montpelier, VT 05620	Cathy Hilgendorf Postsecondary Approval Coordinator	802-828-5402

XIV. Describe the academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used, including, but not limited to, classroom instruction, correspondence, internet, electronic telecommunications, independent study, and portfolio experience evaluation. [(261B.4(13))]

TUI operates with four main sessions (Fall, Winter, Spring and Summer) and four interim sessions (November, February, May and August) between the main sessions. Each session is 12 weeks in duration. All courses at TUI receive four (4) semester credit hours. A full time load at the undergraduate level is considered to be 2 courses or 8 semester credit hours per 12-week session.

All courses at TUI are taught in the English language. This includes all content and course related materials. TUI has created the 'Cyber Classroom' on the Internet. This 'Cyber Classroom' is case and applications oriented, emphasizing a high level of interaction between professors and students and among students.

TUI ensures a high quality learning experience by utilizing synchronous as well as asynchronous learning modalities creating a complete interactive learning process with an instructor controlled environment.

XV. Provide the name of every other State of Iowa agency required to approve the applicant school in Iowa, the school's contact person at the agency and the current status of that approval. Attach documentation in the form of a letter or certificate for each agency.

Aside from the obtaining approval from the Iowa College Student Aid Commission, TUI also needs to register with the Iowa Secretary of State as an entity transacting business in Iowa.

XVI. Is the school subject to a limitation, suspension or termination (LST) order issued by the U.S. Department of Education?

No.

XVII. Do you:

Enroll students in Iowa? Yes No
 Employ Iowa faculty Yes No

XVIII. Do you intend to

Enroll students in Iowa Yes No
 Employ Iowa faculty Yes No

XIV. Describe current operations or plans to enroll in Iowa or employ Iowa faculty.

Currently, Trident uses media advertising that target a cross-section of the national population (military), some of whom might reside in Iowa, but not specifically targeting the state's boundaries. Trident currently advertises in the following vehicles: online banner ads, online paid search ads, and military newspapers and magazines. Being a member of Servicemembers Opportunity Colleges (SOC) and an online institution who services military students, we also actively recruit on military installations.

Currently, Trident employs faculty throughout the country. Trident does not limit its faculty recruitment activities to specific states or geographic regions.

XV. Name, address, and telephone number of full-time employees in Iowa.

Name	Address	Phone Number
Margaret Swigert	101 Oak Ave., PO Box 7 Elkader, IA 52043	563-245-1404

XVI. Will your school comply with the requirements of Iowa Code section 261.9(1)"e" to "g"?

Section 261.9(1)"e"

...[Adopt] a policy that prohibits unlawful possession, use, or distribution of controlled substances by students and employees on property owned or leased by the institution or in conjunction with activities sponsored by the institution. Each institution shall provide information about the policy to all students and employees. The policy shall include a clear statement of sanctions for violation of the policy and information about available drug or alcohol counseling and rehabilitation programs. In carrying out this policy, an institution shall provide substance abuse prevention programs for students and employees.

TUI prohibits the unlawful manufacture, distribution, dispensation, sale, possession or use of any controlled substance by any of its students, faculty and staff in its workplace, on its premises or as part of any of its activities.

In an effort to promote the health, safety and welfare of all members of the TUI community, TUI prohibits:

- The possession and/or consumption of alcoholic beverages by persons under the legal age, as identified by applicable federal, state or local law, on property owned or controlled by the University or as part of any University activity.
- The consumption of alcoholic beverages by all students, faculty and staff so as to adversely affect academic or job performance and/or endanger the physical well-being of other persons and/or oneself, and/or which leads to damage of property.
- The possession, sale, distribution, promotion or consumption of an alcoholic beverage in a manner that constitutes a violation of federal, state or local law.

TUI will impose appropriate sanctions on students and employees for violating the standards of conduct (consistent with applicable laws and regulations) which may include but not limited to expulsion, termination of employment and referral to law enforcement for prosecution.

TUI permits the lawful keeping and consumption, in moderation, of alcoholic beverages on its property or at events sponsored by TUI when expressly authorized by university administration/leadership.

For information on preventing drug and alcohol abuse please, visit the following website:

<http://www.whitehousedrugpolicy.gov/prevent/programs.html>

For information about the consequences of drug use please visit the following website:

http://www.whitehousedrugpolicy.gov/publications/html/consdrug_fs.html

For information about drug and alcohol counseling, treatment or rehabilitation please visit the following website:

<http://www.drug-rehabs.com/>

For a description of sanctions under state and federal laws for unlawful possession, use or distribution of illicit drugs and alcohol please visit the following link: [State and Federal Sanctions](#)

Students completing the Free Application or Federal Student Aid (FAFSA) must ensure that the application is completed in its entirety including Section One Question #31. Students who do not answer the question are disqualified.

Pursuant to 34 CFR 668, a student who has been convicted of possessing drugs is not eligible for financial aid under Title IV of the Higher Education Act aid for:

- 1 year period from the date of conviction for the 1st offense.
- 2 year period from the date of conviction for the 2nd offense.
- Indefinite period from the date of conviction for the 3rd or subsequent offense(s).

Students convicted of selling drugs are not eligible for aid for:

- 2 year period from the date of conviction for the 1st offense.
- Indefinite period from the date of conviction for the 2nd or subsequent offense(s).

If a student successfully completes a drug rehabilitation program described in paragraph (d) of after the student's most recent drug conviction, the student regains eligibility on the date the student successfully completes the program.

Students receiving a drug conviction during the school year while receiving financial aid must immediately notify their financial aid office and the balance awarded must be returned.

Students who knowingly or willingly provide misleading information face penalties including but not limited to a fine in the amount of \$20,000, or prison.

Section 261.9 (1)"f"

...[Develop and implement] a written policy, which is disseminated during student registration or orientation, addressing the following four areas relating to sexual abuse:

- (1) Counseling
- (2) Campus Security
- (3) Education, including prevention, protection, and the rights and duties of students and employees of the institution.
- (4) Facilitating the accurate and prompt reporting of sexual abuse to the duly constituted law enforcement authorities

TUI reaffirms the principle that its students, faculty, and staff have the right to be free from sexual assault and/or harassment by any member of the TUI community. In clarifying this policy, TUI attempts to ensure that no student, student applicant, employee or employee applicant is subject to sexual assault or harassment. Sexual assault and/or harassment of any kind and under any circumstance are reprehensible and are unequivocally prohibited at TUI. If an act of sexual assault or harassment occurs at TUI, the University will take such disciplinary actions as is deemed appropriate to the incident. If a member of the TUI community finds he/she is a victim of sexual assault or harassment he/she may register a report with the local police or pursue the matter through TUI's internal procedures.

Rights of a Victim of Sexual Assault

A victim of sexual assault on campus has the right to the services and procedures listed in the paragraphs below. In addition, the victim has the right to lodge a complaint with local police, to obtain sexual assault counseling, and to obtain medical care. Police may be contacted by telephone by dialing 911.

Sexual Assault Counseling may be obtained at: 24 Hour Crisis Hotline – (714) 957-2737.

Emergency medical care may be obtained locally at:
 Los Alamitos Medical Center
 3751 Katella Blvd.
 Telephone 714-826-6400

Operating Procedures

If you believe that you have been harassed by any member of TUI, or you believe that someone else is being harassed, you must promptly report the facts of the incident(s) to the Human Resources Department, the Chief Compliance Officer, or the President of TUI.

1. Make your complaint in writing, if possible; however, a verbal complaint can be made as well. You may report such activities even though you were not the subject of the alleged harassment.
2. Include as many factual details as possible which may include names of people involved, names of witnesses, and dates of incidents of objectionable behavior.
3. An investigation of all reported incidents of alleged harassment and/or retaliation will be conducted by TUI in a discreet manner.
4. Where evidence of harassment or retaliation is found, disciplinary action, up to and including termination of employment, or expulsion may result.

Section 261.9(1)"g"

...[Adopt] a policy to offer not less than the following options to a student who is a member, or the spouse of a member if the member has a dependent child, of the Iowa national guard or reserve forces of the United States and who is ordered to state military service or federal service or duty:

- i. Withdraw from the student's entire registration and receive a full refund of tuition and mandatory fees.
- ii. Make arrangements with the student's instructors for course grades, or for incompletes that shall be completed by the student at a later date. If such arrangements are made, the student's registration shall remain intact and tuition and mandatory fees shall be assessed for those courses. Any course for which arrangements cannot be made for grades or incompletes shall be considered dropped and the tuition and mandatory fees for the course refunded.

XVII. Does the school agree to file annual reports that the Commission requires from all Iowa colleges and universities?

Yes

XVIII. Attach a copy of the applicant school's most recent audit prepared by a certified public accounting firm no more than 12 months prior to the application and state below where, in the audit report, there is evidence that the auditor is providing an unqualified opinion.

Please find a copy of TUI's most recent financial statement attached.

XIX. Describe how students will be provided with access to learning resources, including appropriate library and other support services requisite for the school's degree programs.

CYBER LIBRARY

All textbooks and course materials are on TUI's cyber Library, and available to students at no additional cost.

STUDENT RESOURCE CENTER:

The virtual Student Resource Center was developed to provide students valuable information and ensure a smooth and successful educational experience. Extended Hours of Operation: 6AM to 6PM PST

The Student Experience Department at Trident University International (TUI) has identified four helpful sites to assist students with subjects such as math, science, social studies and English (with more to come) TUI recognizes that students learn in different ways and may need assistance from time to time throughout your educational endeavors.

Math Lessons - <http://www.freemathhelp.com/>

Looking to understand a subject better or maybe you don't understand what your textbook is trying to tell you? We have a collection of [algebra](#) and [geometry](#) lessons that you can view online right now.

Ask your question on our [math help message board](#).

Just be sure to explain what you've tried to do and where you're stuck, and a friendly volunteer may try to assist you!

Algebra, math homework solvers, lessons and free tutors online

Pre-algebra, Algebra I, Algebra II, Geometry, Physics. Our FREE tutors create solvers with work shown, write algebra lessons, and help you solve your homework problems. Interactive solvers for algebra word problems. Ask questions on our question board. <http://www.algebra.com/>

Tutors for military families - <http://www.tutor.com/military/>

Get help from a professional tutor anytime you need it, for FREE. Tutors are online 24/7 and eligible military families in the Army, Marines, Navy, and Air Force can take advantage of this military family program to get help with more than 16 subjects.

MathNerds - <http://www.mathnerds.com/>

MathNerds provides **free**, discovery-based, mathematical guidance via an international, volunteer network of mathematicians. MathNerds does not supply answers to homework, take home tests and the like; rather, we provide hints, suggestions, and references to help our clients understand and solve their mathematical problems.

ACADEMIC ADVISING CENTER

As a student-centered institution, Trident University provides comprehensive and specialized advisement to all potential and matriculating students. The goal of the Academic Advising Center is to assist the students to achieve their educational goals in the most efficient and effective way. Extended Hours of Operation: 6AM - 8PM

The center offers the following advisement services:

Pre-Admission Advising

Pre-admission advising assists prospective students with preparatory academic advisement prior to their entry into Trident University. Academic Advisors will conduct an initial evaluation based upon unofficial transcripts prior to submission of a formal application for admission. The goal of pre-admission advisement is to address the student's academic needs and to provide an easy-to-use enrollment (application and registration) process.

Note that initial evaluations are not conducted for Doctoral level (Ph.D.) programs, however, pre-admission advisement is available to students looking into doctoral programs from the Doctoral Program Advisors for each college.

- If you are interested in pre-admission advising you may fax a copy of your unofficial transcripts to the Academic Advising Center at 1-800-787-7545. Please provide a cover page with the following information: full name, contact phone number, contact email address and program of Interest. You may authorize Trident University to request your official transcript on your behalf after submitting the application.

Post-Admission Advising

Academic Advisors are here to assist with many aspects of your educational goals:

- Academic Advisors are trained in assisting the student with the selection and sequencing of courses for the desired program.
- Academic Advisors will also assist with course navigation, uploading course assignments and all of your other needs.
- An Academic Advisor will be assigned to all students at TUI. Please feel free to contact your Academic Advisor with any questions you may have.
- All academic matters should be addressed to the faculty member teaching your course.

XX. Provide evidence that faculty within an appropriate discipline are involved in developing and evaluating curriculum for the program(s) to be registered in Iowa.

The Academic Leadership is a voting body of the University, charged with upholding the Academic Integrity of the University and ensuring the academic excellence of its Degree programs, concentrations and certificates.

Its membership is made up of senior academic leaders including the Provost and Deans, faculty leaders including Program Directors and Faculty Leads, and key leaders of academic support functions such as the VP of Institutional Support and the Registrar. This body is responsible for all academic policies of the University and provides input to the Leadership Team and the Board of Managers, as appropriate, on other key University matters.

Below are the current members of this team:

Chair:

Dr. Lucille Sansing

President and Chief
Executive Officer

Members:

Dr. Michael Mahoney

Executive Vice President and
Provost

Dr. Afshin Afrookhteh

Vice President and Chief
Compliance Officer

Dr. Holly Orozco

Acting Dean, College of
Health Science and College
of Education

Dr. Scott Amundsen

Interim Associate Provost,
Articulation

Nirmala Sharma

Registrar

Dr. Debra Louis

Program Director, Masters of
Business Administration

Dr. Mickey Shachar

Program Director, Masters of
Science Health Science

Dr. Deborah Schreiber

Program Director, Masters of
Arts Education

Dr. Indira Guzman

Program Director, MS
Information Technology
Management, BS Information
Technology Management, BS
Computer Science

Dr. Joshua Shackman

Program Director, Doctor of
Philosophy Business
Administration

Dr. Wenling Li

Program Director, Doctor of
Philosophy Educational
Leadership

Dr. Frank Gomez

Program Director, Doctor of
Philosophy Health Science

Dr. Gregory Herbert

Interim Dean, College of
Business Administration and

Interim Dean, College of
Information Systems

Dr. Elna van Heerden

Director of Assessment

Dr. Stephen Fitzgerald

Director of Faculty Training

Rebecca Garcia

Special Project Coordinator

Nancy Zhao

Quality Assurance

Dr. Pedro Piffaut

Director of Research
Analytics

Klaus Musmann

Interim Librarian

Dr. Po-Yu Lai

Professor

Dr. Stephen Hansen

Professor

Dr. Jack Elson

Faculty Lead

Dr. Heeja Kim

Faculty Lead, Masters of Arts
Education

Office of Assessment:

Trident University International has continuous assessment processes in place on institutional, college and program levels. These processes are implemented to assess student learning, track student progress, and use findings to improve student learning.

Program Reviews:

TUI has a comprehensive, university wide program review process in place. Program Directors are responsible for Program Reviews, as well as supervision of faculty teams' assigned specific areas of the review. Each team consists of 4-6 members from various disciplines within the degree programs. External reviewers are also utilized.

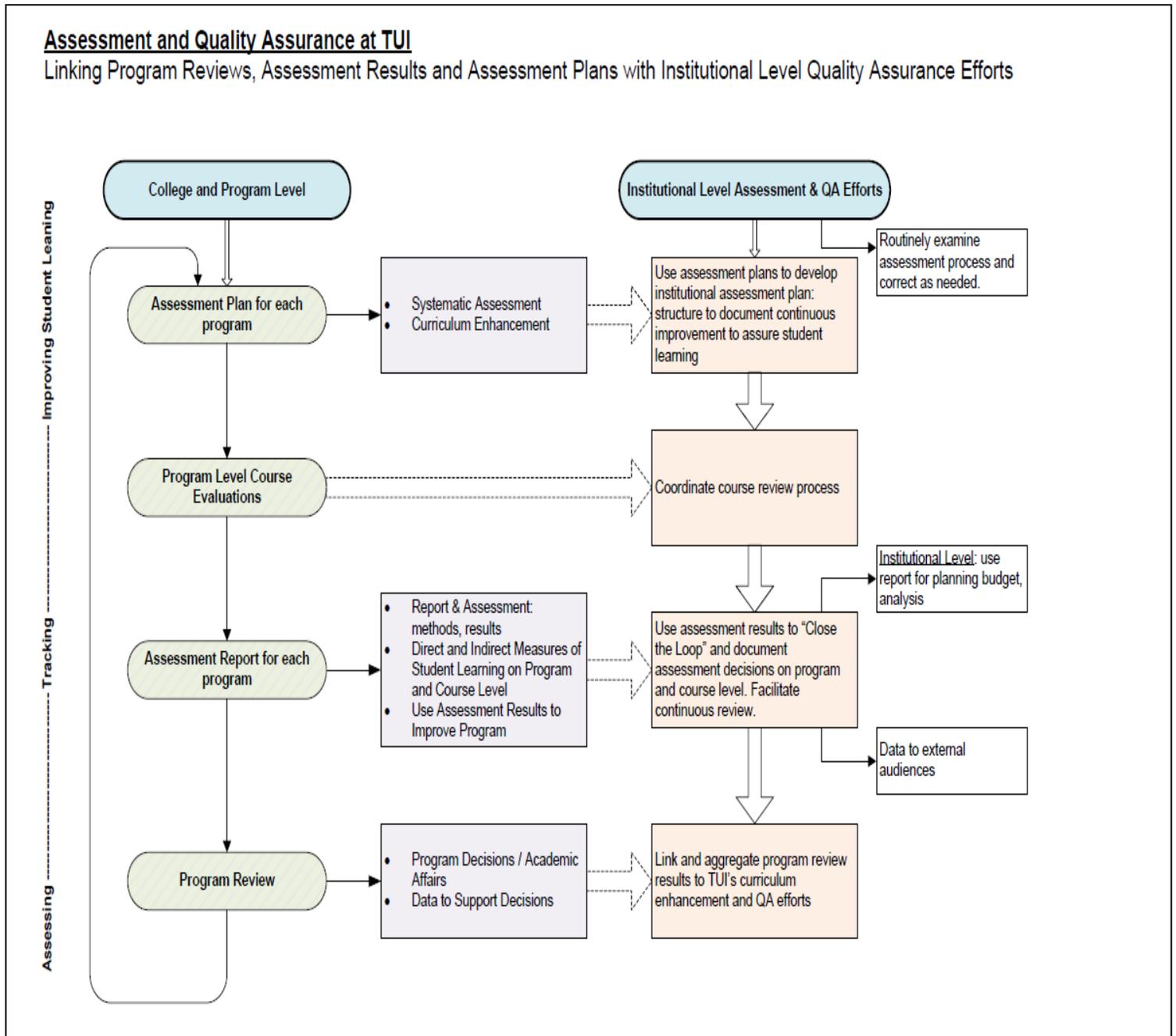
TUI adheres to WASC recommendations for the content and scope of these reviews, with program reviews focused on key areas, such as: program outcomes, the types of data and evidence needed to assess curriculum, and student learning. Program teams are responsible for gathering, evaluating and compiling data to provide analysis of the educational effectiveness of each program.

At the Program Director's discretion, other members of the university community may be invited to add input to program reviews, including students and non-faculty staff members. Deans of the colleges have primary

responsibility for overseeing the progress of program reviews and facilitating the program review time line. The Director of Assessment provides regular guidance to program review faculty teams. The program review self-reports include components pertaining to program context and alignment, program quality and viability, reflections, and goals for planning and improvement.

Upon completion of the self-report, all programs also undergo an external review. Results of the program reviews are used incrementally for improvement, planning, budgeting and for refinement of program outcomes, course and curriculum improvements, and improvement of assessment practices.

Assessment and Quality Assurance at TUI:



XXI. Provide evidence that the school has adequate physical facilities appropriate for the program(s) to be offered and are located in the state. Include a copy of a signed agreement for a facility purchase or lease or option to purchase or lease. Please include a photograph of the location.

TUI is located in a modern, high-tech, commercial region of Cypress, California (North Orange County, just East of Long Beach Airport). Its offices house the administration, faculty, staff, and information technology equipment for all university operations at:

5757 Plaza Drive, #100
Cypress, CA 90630
Telephone: 800.375.9878

XXII. Provide an organizational plan that shows the location and physical address, telephone number, fax number and contact information for all internet-based and site-based educational locations, administrative, and service centers operated by the applicant and any parent organization.

Trident University International's only location is in Cypress, CA.

XXIII. Provide documentation showing the school's policy for the resolution of student and graduate comments and complaints. Provide complete contact information to which complainants may be referred.

It has been the long established philosophy and practice of TUI that complaints be addressed in a non-adversarial climate. Where grievances cannot be resolved informally, students have available to them a number of mechanisms for seeking redress including formal grade challenges and formal complaints submitted through the Complaint Resolution System.

Student Grievance

Students are encouraged to resolve concerns involving a professor or an academic matter in an informal manner by first communicating with the professor via email. The communication must be professional and clearly set forth the nature of the grievance. If the matter cannot be resolved informally between the student and the professor, the student may submit the matter with supporting evidence to the appropriate Program Director followed by the College Dean. If the matter remains unresolved, it may be submitted to the Office of Provost.

Complaint Resolution System

The Complaint Resolution System (CRS) is designed to facilitate resolution of student complaints in a fair, efficient and collegial manner. When informal resolution of an issue or concern fails a formal complaint may be filed in the CRS through the Student Services System using student login information. Complaints are received and processed daily by dedicated staff and forwarded to appropriate departments (supervisor) for response. Upon resolution of the complaint, follow-up is conducted with the student before the case is officially closed.

Third-Party Complaints

Complaints related to accreditation and regulatory matters from prospective students, non-students or entities may be submitted to the Chief Compliance Officer at officeofcompliance@tuiu.edu. Your complaint will be conveyed to appropriate officials and may be shared with other parties as deemed appropriate.

Complaints to External Agencies

Complaints associated with academic program quality and accreditation standards may be filed with the Western Association of Schools and Colleges (WASC), at <http://www.wascsenior.org/comments>.

All other complaints may be filed with the appropriate state agency in your state of residence. In California, complaints may be filed with the State Attorney General by contacting the Public Inquiry Unit of the California State Department of Justice using on-line forms available at: http://ag.ca.gov/contact/complaint_form.php?cmplt=PL, or by telephone/fax: (916) 322-3360 [Toll-free in California (800) 952-5225]; Fax: (916) 323--5341.

Students may access specific contact information for the various states using the following: http://www.sheeo.org/stateauth/Complaint Process Links_October 2011.pdf.

XXIV. Provide a copy of a current Certificate of Authority provided by the applicant's home state and the Iowa Secretary of State.

Please find a copy of a current California Certificate of Authority attached. An application for a Certificate of Authority in Iowa has been filed with the Secretary of State on _____

XXV. Provide the U.S. Department of Education cohort default rate for each associated organizational entity for which the U.S. Department of Education reports a cohort default rate.

Record 1 of 1

OPE ID	School	Type	Control	PRGMS	FY2009	FY2008	FY2007	
041279	Trident University International "5665 Plaza Drive, Third Floor" Cypress CA 90630-5023	Master's Degree or Doctor's Degree	Proprietary	Both (FFEL/FDL)	Default Rate	0	6.4	8.8
					No. in Default	0	226	280
					No. in Repay	224	3524	3181
					Enrollment figures	12313	0	0
					Percentage Calculation	1.8	0	0

ENROLLMENT: To provide context for the Cohort Default Rate (CDR) data we include enrollment data (students enrolled at any time during the year) and a corresponding percentage (borrowers entering repayment divided by that enrollment figure). While there is no direct relationship between the timing of when a borrower entered repayment (October 1 through September 30) and any particular enrollment year, for the purpose of these data, we have chosen to use the academic year ending on the June 30 prior to the beginning of the cohort year (e.g., FY 2008 CDR Year will use 2006-2007 enrollment).

Current Date: 07/17/2012

XXVI. Provide the average debt upon graduation of individuals completing programs at each branch location and the entire organization.

For information about the programs offered and gainful employment disclosures please access:

- Gainful Employment Disclosures: <http://www.trident.edu/gainful-employment-disclosures>

XXVII. Provide the U.S. Department of Education cohort graduation rate for each branch and the total organization, showing rates for graduates of diploma, two-year, and four-year, programs if those rates are reported to the U.S. Department of Education National Center for Education Statistics.

For information on graduation rates, please refer to the chart attached.

XXVIII. Include a statement, signed by the chief executive officer of the applicant school, on school letterhead, demonstrating the school's commitment to the delivery of programs located in Iowa, and agreeing to provide alternatives for students to complete programs at other institutions if the applicant school closes the program before students have completed their courses of study.