

## Appendix F

***(From page 8) Describe the academic and instructional methodologies and delivery systems to be used by the school and the extent to which the school anticipates each methodology and delivery system will be used, including, but not limited to: classroom instruction, correspondence, internet, electronic communications, independent study, and portfolio experience evaluation.***

Most online courses are offered through a standard Learning Management System (Desire2Learn). In addition to the typical features of an LMS, students have access to use the e-portfolio and synchronous communication tools that are integrated into D2L. The Business Administration major has a complete portfolio experience evaluation process that is available to all students in the program. Less than seven percent of the students in this program take advantage of this experience. Students are only allowed to take one independent study course as part of their program. Less than one percent of the students participate in independent study courses each year. The business administration program also offers an enhanced correspondence program for its students. More than 95 percent of the students in the program are taking a combination of online and correspondence courses during their program, which means that less than five percent are using only the correspondence courses.