

IOWA COLLEGE STUDENT AID COMMISSION

MINUTES OF MEETING

May 20, 2011

10:00 a.m.

**Iowa College Student Aid Commission
603 East 12th Street, 5th Floor, Des Moines, Iowa 50319
Conference Room**

Members Present:

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| Janet Adams | Bob Donley |
| Crystal Ford | Ron Jorgensen |
| Shazia Manus | Frederick Moore |
| Herman Quirnbach | Kelli Todd |
| Roger Utman | Cindy Winckler |

Members Absent:

| | |
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| Timothy P. Cole | Rob Denson |
| Randy Feenstra | Terrence Martin |

Staff Present:

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| Todd Brown | Heather Doe |
| John Gilman | Deb Krueger |
| Julie Leeper | Karen Misjak |
| Bobbi Pulley | Carolyn Small |
| Ashley Wendt | |

AG Present:

David Van Compernelle

Guests Present:

| | |
|------------------|---------------------------|
| Sarah Albertson | ME&V |
| Bob Armbrust | University of Phoenix |
| Tawnie Cortez | Rasmussen College |
| Paula Dierenfeld | University of Phoenix |
| Jamie Fleming | University of the Rockies |
| John Parker | Iowa Student Loan |
| Austin Rhodes | University of Phoenix |
| Dan Richin | Ashford University |
| Stephanie Stuart | University of the Rockies |

Call to Order

The Iowa College Student Aid Commission met for a regularly scheduled meeting on May 20, 2011. Commission Chair Adams called the meeting to order at 10:00 a.m. with a quorum present.

Minutes of Meeting

Motion: Commissioner Utman moved to approve the March 18, 2011 meeting minutes as written. Commissioner Todd seconded the motion which passed unanimously.

Executive Director's Report

Ms. Misjak shared with Commissioners that there were no report comments on the FY 2010 Audit from the State Auditor's Office. She said that they continue to monitor the Commissioners attendance and that it is very important to attend meetings regularly.

Ms. Misjak reported on the impact of federal rules on state authorization for postsecondary institutions receiving federal student aid.

The Career Development in the 21st Century 2.0 Class will be held August 1st and 2nd at DMACC's Ankeny Campus. Staff is expecting 140 educators to attend. During this class, staff will help attendees incorporate I Have A Plan Iowa™ into their classrooms. The Commission is partnering with Heartland AEA 11's Professional Development Program so attendees may get credit if they choose.

Ms. Misjak said staff has been working with Commissioner Todd to set up a blog for her to communicate with college students. Commissioner Todd said this is an avenue to communicate with the students that she represents. Ms. Doe said that ME&V has helped get this blog started and that staff has talked to student governments at most of the Iowa colleges to find out whom to have follow the blog.

Meeting Schedule

Motion: Commissioner Utman moved to approve the FY 2012 Meeting Dates:

July 15, 2011
September 16, 2011
November 18, 2011
January 20, 2012
March 16, 2012
May 18, 2012

Commissioner Manus seconded the motion which passed unanimously.

ColorFX Contract Extension

Ms. Doe requested a one-year extension of the printing and fulfillment contract with ColorFX, Inc. Staff has been very pleased with the services that ColorFX has provided under this contract.

Motion: Commissioner Todd moved to authorize staff to exercise the option for a one-year extension of the Printing and Fulfillment Contract with ColorFX, Inc. Commissioner Utman seconded the motion which passed unanimously.

Postsecondary Registration- Rasmussen College

Ms. Small stated that Rasmussen College is requesting postsecondary registration in the state of Iowa. Staff is requesting approval for this school with a waiver of the administrative rule requirement that the College employ a full-time Iowa resident faculty member or program coordinator.

Motion: Commissioner Utman moved to approve the postsecondary registration of Rasmussen College in Iowa with a waiver of the administrative rule requirement that the College employ a full-time Iowa resident faculty member or program coordinator. Commissioner Todd seconded the motion which passed unanimously.

Postsecondary Registration- University of the Rockies

The University of the Rockies is requesting postsecondary registration in the state of Iowa. Staff is requesting approval for this school with a waiver of the administrative rule requirement that the College employ a full-time Iowa resident faculty member or program coordinator. As a condition of registration, the University of the Rockies must notify staff (per Iowa Code Section 261B.5) within 90 days of the University's approval of any Iowa location at which an online doctoral degree candidate will fulfill a practicum requirement.

Motion: Commissioner Manus moved to approve the postsecondary registration of University of the Rockies with a waiver of the administrative rule requirement that the University employ a full-time Iowa resident faculty member or program coordinator. As a condition of registration, the University of the Rockies must notify staff (per Iowa Code Section 261B.5) within 90 days of the University's approval of any Iowa location at which an online doctoral degree candidate will fulfill a practicum requirement.

Commissioner Utman seconded the motion which passed unanimously.

Audit and Finance Committee Report

Commissioner Utman said the Audit and Finance Committee met and were presented with the FY 2012 proposed budget. The committee received an explanation of line items in the budget from Deb Krueger. Ms. Krueger was available for questions from the Commissioners during the Commission Meeting.

Motion: Commissioner Utman moved to approve the proposed operating budgets for the Guaranteed Student Loan Program, State Program Administration, Default Prevention, and GEAR UP Iowa for State Fiscal Year 2012. Commissioner Manus seconded the motion which passed unanimously.

Legislative Committee Report

Ms. Leeper presented an update on House File 645 and 649. Ms. Leeper also shared another hand out showing Commissioners the historical appropriations and the 2011 Legislative Action comparison.

Commissioner Quirnbach said staff needs to educate the legislature about the administrative costs for this agency, and also identify the cost of each program and then attach that to the line items so legislators have the cost for processing the paper work for the program. Commissioner Quirnbach said there is a lack of understanding of the two funds maintained by the Commission. Commissioner Quirnbach said he would be happy to dedicate a session next year to have this informational session with legislators. He also requested that staff better educate the Commissioners on the cost of programs that are administered by the Commission.

Human Resources and Nominations Report

Motion: Commissioner Utman nominated Janet Adams for Commission Chair and Crystal Ford for Commission Vice-Chair. Commissioner Manus seconded the motion which passed unanimously.

Commissioner Quirnbach said that he appreciates Janet and Crystal serving in these positions, and that it is a very important function for the Commission.

Chair Adams presented Commissioners with the nominations for Committees.

Motion: Commissioner Utman moved to approve the following Commission Committees:

Audit and Finance Committee

Bob Donley
Shazia Manus
Doug Shull
Roger Utman

Human Resources and Nominations Committee

Janet Adams
Crystal Ford
Terrence Martin

Legislative Action Committee

Rob Denson
Fred Moore
Kelli Todd
Roger Utman
Randy Feenstra
Ron Jorgensen
Herman Quirnbach
Cindy Winckler

**Iowa Coordinating Council for Post-High School
Education (ICCPHSE)**

Julie Leeper, Delegate
Karen Misjak, Alternate Delegate

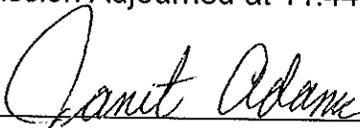
Commissioner Manus seconded motion which passed unanimously.

Chair Adams informed Commissioners that Doug Shull has been appointed to replace Tim Cole effective July 1, 2011. Commissioner Quirnbach welcomes him and said he will make a good addition to the board. He served on the Senate with him.

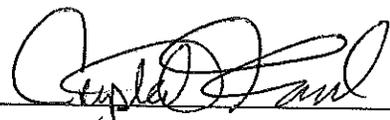
Staff Reports

Ms. Krueger presented the administrative budget and expenditure summary. Budgets for I Have A Plan IowaTM and GEAR UP Iowa were also presented for review.

Commission Adjourned at 11:44 a.m.



JANET ADAMS, CHAIR



CRYSTAL FORD, VICE CHAIR